



PACIFIC CITY COUNCIL AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

June 16, 2014
Monday

Workshop
6:30 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COUNCIL MEMBERS

3. ADDITIONS TO/APPROVAL OF AGENDA

4. EXECUTIVE SESSION PER RCW 42.30.110(1)(i) for Litigation.

5. DISCUSSION ITEMS

- (3) **A. AB 14-120:** Approving the permit for an outdoor musical entertainment event for Northwest Brewing Company.
(Amy Stevenson-Ness) (5 min.)
- (9) **B. AB 14-121: Resolution No. 2014-184:** Authorizing investment of governmental entity monies in the Local Government Investment Pool (LGIP.)
(Richard Gould) (10 min.)
- (17) **C. AB 14-122: Resolution No. 2014-185:** Acceptance of a donation to the Police Department in the amount of \$1,500.
(John Calkins) (5 min.)
- (23) **D. AB 14-123: Resolution No. 2014-186:** Approving the waiver of park usage fees for Terry Home Car Show.
(Mayor Guier) (5 min.)
- (29) **E. AB 14-124: City Hall Updates** (10 min)
(Mayor Guier, Richard Gould, Ken Barnett)

6. ADJOURN



Agenda Bill No. 14-120

TO: Mayor Guier and City Council Members

FROM: Amy Stevenson-Ness

MEETING DATE: June 16, 2014

SUBJECT: Northwest Brewing Company, LLC

ATTACHMENTS: Event Information

Previous Council Review Date:

Summary: Northwest Brewing Company is requesting a permit for an outdoor event for their second anniversary. This is the third event of this manner they have held. I have provided her with the regulations that she will need to meet and someone from Northwest Brewing Company will be at the meeting to answer questions.

The event will be held on June 28th from 12 p.m. -11 p.m. at Northwest Brewing Company. They have indicated they will have 4 security personnel and 4 parking attendants. Additionally, they have already reached out to the Pacific Police Department to notify them of the event.

Recommendation/Action: Move forward to the meeting on June 23, 2014, for approval.

Motion for Consideration: "I move to approve an Outdoor Musical Entertainment permit for the Northwest Brewing Company for their anniversary event on June 28, 2014, from 12 p.m. to 11 p.m.

Budget Impact: There is a \$200 permit fee for this event that has been paid.

Alternatives:

2nd Anniversary Northwest Brewing Company, LLC

June 28th, 2014: 12pm-11pm

1091 Valentine Ave SE

Pacific, WA 98047

Greg Steed/CEO 206-387-6917

Dan Anthony/COO 206-354-1782

Music Outdoor 12-2, 3-6, 7-11

4 Security Personnel

4 Parking Attendants

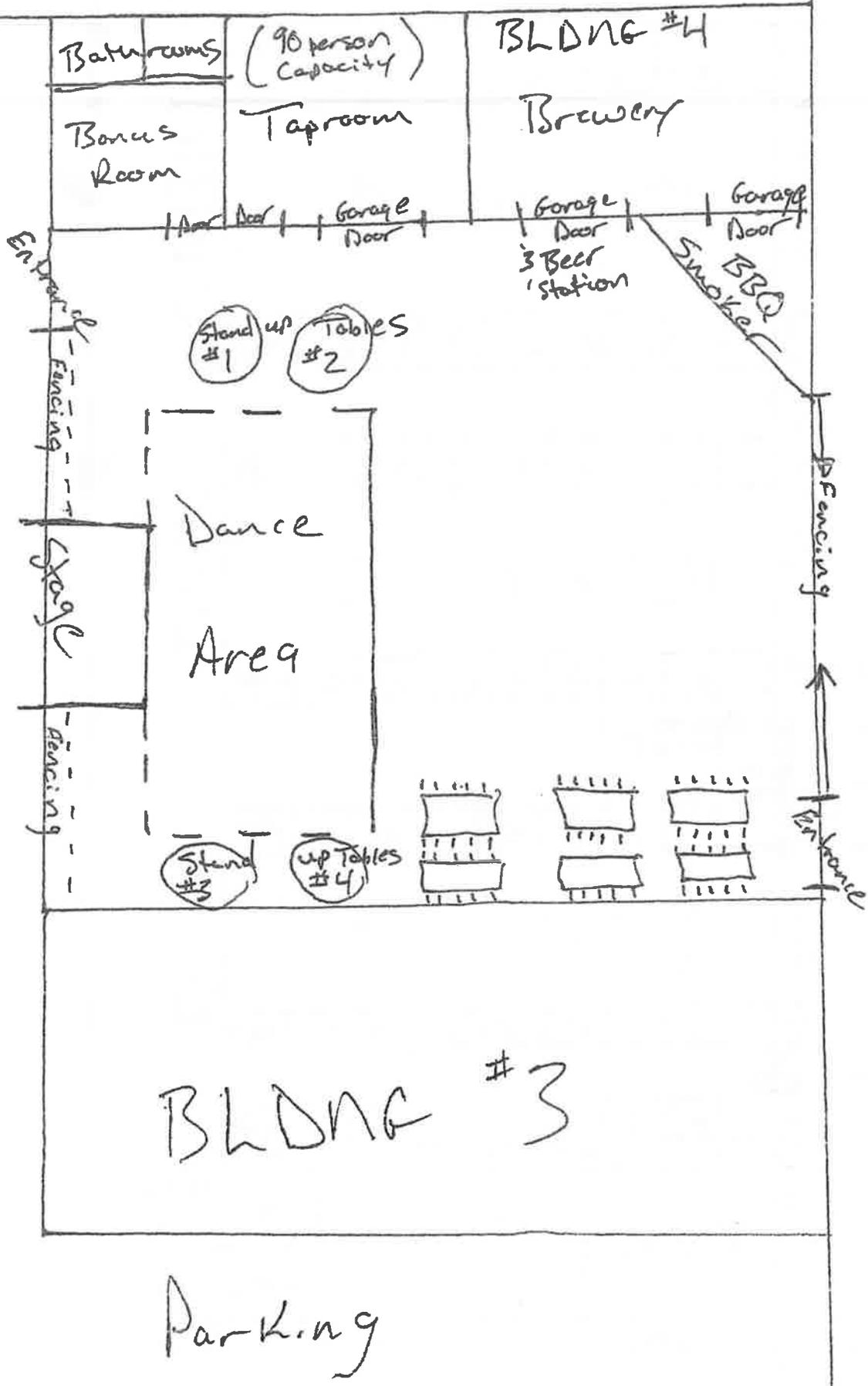
**Stephanie @ City of Pacific Police Department was notified and will let
the Chief of Police know.**

Beer Garden \$5.00 Admission

Hot Dog Bar \$2.00

Brawts \$3.00

Brewery Storage



Gravel Fenced Area
35 Parking Spaces

Air Light

Valentine Ave. N.

Driveway

Semi-Truck & Trailer Parking

overflow parking

PARKING Handcp

BLDNG - 1

P R K G

PARKING Handcp

PARKING Handcp

BLDNG - 2

P R K G

PARKING Handcp

Fence
Gravel - Fenced
GATE

PARKING Handcp

BLDNG - 3

P R K G

PARKING Handcp

PARKING Handcp

BLDNG - 4

Brewery

Top room

BARND
P R K G
Bottom room
Bonus room

Storage
Brewery

8th St. W.

8th St.

8





Agenda Bill No. 14-121

TO: Mayor Guier and City Council Members

FROM: Richard A. Gould, Finance Director

MEETING DATE: June 16, 2014

SUBJECT: Resolution authorizing investment of governmental entity monies in the LGIP.

ATTACHMENTS: Local Government Investment Pool (LGIP) Form.
Resolution No. 2014-184

Previous Council Review Date:

Summary: The State of Washington Local Government Investment Pool (LGIP) requires that members pass this resolution to stay a legal active member of the LGIP.

Recommendation/Action: Staff recommends the Council move this item forward to the June 23, 2014, regular meeting for approval.

Motion for Consideration: I move to approve Resolution number 2014-184 authorizing investment of governmental entity monies in the LGIP in the manner prescribed by Law, Rule, and applicable policies and procedures for the LGIP.

Budget Impact: None

Alternatives:

**CITY OF PACIFIC
WASHINGTON
RESOLUTION NO. 2014-184**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, AUTHORIZING INVESTMENT
OF GOVERNMENTAL ENTITY MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL (LGIP) IN THE MANNER
PRESCRIBED BY LAW, RULE, AND APPLICABLE POLICIES AND
PROCEDURES FOR THE LGIP.**

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP)) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, Pacific, the “governmental entity”, to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the governmental entity shall be first duly authorized by the City Council, the “governing body” or any designee of the governing body pursuant to this resolution. Or a subsequent resolution; and

WHEREAS the governmental entity will cause to be filed a certified copy of said resolution with the Office of the State Treasurer; and

WHEREAS the governing body and any designee appointed by the governing body with authority to contribute or withdraw funds of the governmental entity has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the governing body attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

NOW THEREFORE, BE IT RESOLVED that the governing body does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.

BE IT FURTHER RESOLVED that the governing body has approved the Local Government Investment Pool Transaction Authorization Form and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

BE IT FURTHER RESOLVED that the governmental entity designates Richard Gould, Finance Director, and Amy Stevenson-Ness, City Clerk, the “authorized individual” to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the governmental entity.

BE IT FURTHER RESOLVED that this delegation ends upon the written notice, by any method set forth in the prospectus, of the governing body that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual’s instructions until such time as said notice has been provided.

BE IT FURTHER RESOLVED that the Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual shall remain in effect after revocation of the authorized individual’s delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized individual; and

BE IT FURTHER RESOLVED that the governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

PASSED AND ADOPTED by the City Council of the City of Pacific, State Of Washington on this 23rd day of June 2014.

Leanne Guier, Mayor

ATTEST/AUTHENTICATED:

Amy Stevenson-Ness, City Clerk

APPROVED AS TO FORM:

Carol Morris, City Attorney

RESOLUTION AUTHORIZING INVESTMENT
OF _____ MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP)) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, _____, the "governmental entity", to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the governmental entity shall be first duly authorized by the _____, the "governing body" or any designee of the governing body pursuant to this resolution. or a subsequent resolution; and

WHEREAS the governmental entity will cause to be filed a certified copy of said resolution with the Office of the State Treasurer; and

WHEREAS the governing body and any designee appointed by the governing body with authority to contribute or withdraw funds of the governmental entity has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the governing body attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

NOW THEREFORE, BE IT RESOLVED that the governing body does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.

BE IT FURTHER RESOLVED that the governing body has approved the Local Government Investment Pool Transaction Authorization Form (Form) as completed by

_____ and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

BE IT FURTHER RESOLVED that the governmental entity designates _____ (*name and title*), the "authorized individual" to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the governmental entity.

BE IT FURTHER RESOLVED that this delegation ends upon the written notice, by any method set forth in the prospectus, of the governing body that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual's instructions until such time as said notice has been provided.

BE IT FURTHER RESOLVED that the Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual shall remain in effect after revocation of the authorized individual's delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized individual; and

BE IT FURTHER RESOLVED that the governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

PASSED AND ADOPTED by the _____ of the _____ State of Washington on this _____ day of _____ 20____.

SIGNATURE TITLE

SIGNATURE TITLE



Agenda Bill No. 14-122

TO: Mayor Guier and City Council Members
FROM: John Calkins
MEETING DATE: June 16, 2014
SUBJECT: Citizen Donation

ATTACHMENTS: Donation Letter
Resolution No. 2014-185

Previous Council Review Date:

Summary: A citizen donated \$1500 for spending on community events such as the Bike Rodeo and Open House.

Recommendation/Action: Accept the donation.

Motion for Consideration: "I move to accept a donation in the amount of \$1,500 from Metals Express."

Budget Impact:

Alternatives:

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014-185

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON AUTHORIZING
THE ACCEPTANCE OF A DONATION FROM A CITIZEN.**

WHEREAS, the City of Pacific police department is involved in events during the year, and

WHEREAS, the events cost money that is sometimes not available, and

WHEREAS, a citizen would like to help defray the costs because he supports the events,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PACIFIC, WASHINGTON**

Section 1. Finds that the donation is for good causes and accepts the \$1500 check.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures heron.

**PASSED BY THE CITY COUNCIL AT A REGULAR SCHEDULED MEETING
THEREOF THE 23RD DAY OF JUNE, 2014**

CITY OF PACIFIC

Leanne Guier, Mayor

Amy Stevenson-Ness, City Clerk

Approved to as form:

Carol Morris, City Attorney

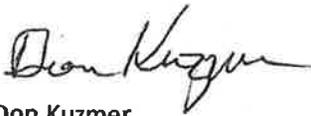
May 23, 2014

Pacific Police Department
133 3rd Ave SE
Pacific, WA 98047

Chief Calkins,

The Police Department has been active in community events and I would like to make a donation to your organization so that you could have the financial support to continue what you are doing. This donation of \$1500.00 is to be used exclusively to support such community events like the Bike Rodeo and Open House.

Sincerely,

A handwritten signature in black ink that reads "Don Kuzmer". The signature is written in a cursive style with a large initial "D".

Don Kuzmer
Metals Express

51167

34-827-1251

METALS EXPRESS, INC.

1374 THORNTON AVENUE SW
PACIFIC, WA 98047
(425) 271-5414



PAY TO THE ORDER OF

Pacific Police Department

DATE *5-23-2014*

\$ *1500* ⁰⁰/₁₀₀

DOLLARS

no/100 -

One Thousand Five Hundred Dollars



Columbia State Bank
1560 Meridian E.
Milton, WA 98354

Donald Kuzman

FOR *11051167* ⑆ 125108272⑆ 70001405201⑆



Agenda Bill No. 14-123

TO: City Council Members
FROM: Mayor Guier
MEETING DATE: June 16, 2014
SUBJECT: Waiver of fees for use of City Park by Terry Home for Terry Home Car Show

ATTACHMENTS: Resolution No. 2014-186
Application for use of City Park

Previous Council Review Date:

Summary: Terry Home is requesting the City of Pacific waive the park usage fees related to their use of City Park for the Terry Home Car Show on August 16, 2014. There will be food trucks in attendance and a PA system will be utilized

Recommendation/Action: Approve the waiver of fees for the use of City Park.

Motion for Consideration: "I move to approve Resolution No. 2014-186 waiving the fees for the use of City Park by Terry Home for the Terry Home Car Show on August 16, 2014."

Budget Impact:

Alternatives:

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014-186

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON WAIVING THE
PARK USAGE FEES FOR THE TERRY HOME CAR SHOW.**

WHEREAS, Terry Home holds an annual car show in City Park in the City of Pacific, and

WHEREAS, the events draws a large crowd and is a benefit to the tourism in the City of Pacific,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PACIFIC, WASHINGTON**

Section 1. Waives the fees for the use of City Park for the Terry Home Car Show to be held on August 16, 2014.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures heron.

**PASSED BY THE CITY COUNCIL AT A REGULAR SCHEDULED MEETING
THEREOF THE 23RD DAY OF JUNE, 2014**

CITY OF PACIFIC

Leanne Guier, Mayor

Amy Stevenson-Ness, City Clerk

Approved to as form:

Carol Morris, City Attorney

Park Site Reservation



Contact: MYLA MONTGOMERY
 Organization: TERRY HOME Day Phone: 253.815.8633
 Address: 138 3RD AVE SW city: PACIFIC State WA Zip: 98047
 Start Time: 6:30 AM End Time: 4:30 PM

Facilities can be reserved all day 10:00am to 8:00pm or half days 10:00am to 3:00pm or 3:30pm to 8:00pm

Choose you top five preferences for your picnic date and location. You can choose one location on five different dates, the same date in five different locations, or any combination thereof. Tables seat an average eight persons each.

	Pacific City Park	Date	# of People	Confirmed
1	PACIFIC CITY PARK (ALL)	8/16/14	1,000	
2				
3				
4				
5				

Please help us determine what you will need

Will you need Electricity YES NO
 Will you have a caterer? YES NO. Name of caterer: SCHWAN'S BOY SCOUTS, MOBILE ESPRESSO + 2 OR 3 OTHER FOOD TRUCKS.
 Any special equipment? YES NO. Type: PA SYSTEM Name of Company
 providing equipment: GARY HARMON

* User will be required to provide liability insurance naming the City of Pacific as additionally insured.

Reminders:

- Alcoholic beverages are not allowed in City parks
- Picnic fees are not refundable
- Fees are set by current adopted fee schedule.
- Payments must be made in person

Signature: Myla Montgomery

Issued By: _____ Date: _____

Mail To:
 City of Pacific
 Community Development Department
 100 3rd Ave SE
 Pacific, WA 98047



Agenda Bill No. 14-124

TO: Mayor Guier and City Council Members

FROM: Richard A. Gould, Finance Director

MEETING DATE: June 16, 2014

SUBJECT: Discussion about the upcoming City Hall abatement, new carpet, and painting maintenance upgrade.

ATTACHMENTS:

Previous Council Review Date:

Summary: The City recently had indoor air quality tests along with asbestos-containing materials tests considering the age and general condition of City Hall (main complex). The results were such that the Mayor is recommending that an abatement be done along with new carpet and paint upgrades. The estimated cost to this entire maintenance project is approximately \$80,000. This total costs will not impact the 2014 budget adversely as certain other significant expenses are well below budget.

Recommendation/Action: Staff recommends the Council discuss this item to understand the necessary conditions which have led the Mayor to move ahead and have this completed this summer.

Motion for Consideration: N/A

Budget Impact: \$80,000.00

Alternatives:

