



City Council Minutes

Regular Meeting
Monday, December 9, 2013
6:30 p.m.

Regular Meeting
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Hulsey, Jones, Kave, McMahan, Putnam, Steiger, and Walker.

STAFF PRESENT

City Attorney Ken Luce; Acting Public Works Director Ken Barnett, Public Safety Director John Calkins, Senior Services Assistant Darcie Thach, Court Administrator Kelly Rydberg, Finance Director Richard Gould, City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

Mayor Guier requested a discussion regarding continuing to pursue an Interlocal Agreement with AWC RMSA.

Mayor Guier also requested that items 9A and 9B be removed from the agenda as they didn't go through the proper process to be placed on the agenda. Council President Walker stated he would like both items to remain on the agenda.

An executive session for potential litigation was added.

The amended agenda was approved by unanimous consent of the Council.

AUDIENCE COMMENT

There were no audience comments.

REPORTS

MAYOR

Mayor Guier introduced Gerald McBreen, Pacific's Poet Laureate, who read a poem called "Smurfing It Out" in honor of Walter Lynn Denesha.

Mayor Guier read a proclamation proclaiming December 11, 2013, as "Do An Act of Kindness" day in honor of Walter Lynn Denesha's birthday and presented the proclamation to his parents, Kevin Denesha and Janeen Danesha.

Mayor Guier thanked Boy Scout Troop 540 and Pacific Partnerships for a very successful tree lighting on November 29, 2013.

FINANCE

Finance Director Richard Gould advised:

- The 2012 audit will begin on December 11, 2013;
- BIAS training begins on December 16, 2013
- There will be a Finance Committee meeting on December 17, 2013.

COURT

Court Administrator Kelly Rydburg reported:

- The Court's November report was included with the agenda packet

PUBLIC SAFETY

Public Safety Director Calkins reported:

- The Police Department's November report was included with the agenda packet;
- Director Calkins attended the WASPC Conference in Chelan. While there, he met with the accreditation manager with WASPC.
- The Public Safety Committee met and reviewed items not addressed in the budget including the replacement of sidearms.

PUBLIC WORKS

Public Works Director Ken Barnett reported:

- The Gordon trucking agreement is not on the agenda and likely won't be ready until the first of the year;
- He and Engineer Jim Morgan met with WSDOT on December 9, 2013 to review the city's projects. He announced that there is still \$123,000 for trail design.
- The Public Works committee met and discussed the lowering of the speed limit on West Valley Highway.

COMMUNITY/SENIOR/YOUTH SERVICES

Senior Center Assistant Director Darcie Thach reported

- At the Tree lighting on Friday, November 29th; the fundraiser to benefit the senior center raised \$94.00. The money will be used to have a pizza party on

December 26 as well as free bingo.

- The senior center is selling merchandise to further raise money.
- The computer lab is open at the gym. Zumba is held on Thursdays from 6-7 on a donation basis; Taco Tuesday is every Tuesday and baked goods are being sold there as well; the Jam Session is from 6-9 on Wednesdays; Stone Soup is on Mondays from 11-1.
- The Human Services Committee discussed the code of conduct at their meeting. The code of conduct will be added to the workshop agenda on December 16 as an informational item.

COUNCIL –

Council Member Jones announced that he got married.

He also recognized Carla Hopkins, regional manager of library services with King County Library System. Ms. Hopkins presented an opportunity to work with community services to bring library services outside the library to provide opportunities for librarians to get into the community.

Council Member Kave advised that he attended the AWC workshop for new council members and found it informative.

BOARDS AND COMMITTEES

Park Board:

Planner Paula Wiech advised that the Park Board is working on a year in review and a three-year plan. Their meeting will be held at 6:30 on the first Tuesday of the month from January through March.

Planning Commission

Planner Paula Wiech stated that due to the regularly scheduled meeting falling on Christmas Eve, the meeting has been moved to December 30, 2013, at 6:00 p.m.

PUBLIC HEARING

Mayor Guier opened the public hearing at 6:57 p.m.

Acting Public Works Director Ken Barnett provided information regarding the Six-Year Transportation Improvement Plan.

Council Member Kave suggested looking at undergrounding power lines while the City is doing major work. Director Barnett said the option is explored when projects are being done.

Mayor Guier closed the public hearing at 7:00 p.m.

OLD BUSINESS

A. Waiver of Stormwater Charges

Director Gould advised Council of the issue regarding stormwater charges for Mark Bowns. He stated the city was remiss in this situation, not the customer.

COUNCIL MEMBER KAVE MOVED to approve waiving the backfilling stormwater charges totaling \$715.47 for the residence at 37428 51st Ave S. Seconded by Council Member Putnam.

Voice vote was taken and carried 7-0.

B. Reappointments to Park Board and Planning Commission

COUNCIL MEMBER HULSEY MOVED to confirm the reappointment of Wayne Strong to the Planning Commission for a six-year term ending December 31, 2019, and DuWayne Gratz and Kerry Garberding to the Board of Park Commissioners for three-year terms ending December 31, 2016. Seconded by Council Member Walker.

Voice vote was taken and carried 7-0.

C. Ordinance No. 13-1850: Adopting the 2014 Budget

COUNCIL MEMBER WALKER MOVED to adopt Ordinance No. 2013-1850 adopting the Annual Budget by fund for the year 2014 and setting forth the estimated revenues and appropriations. Seconded by Council Member Putnam.

COUNCIL MEMBER MCMAHAN MOVED to amend the 2014 Salary and FTE schedule to include funding for a Community Development Director from 0 to 1 FTE, Maintenance Worker 1 with 1 FTE, Maintenance Worker 2 with 4 FTE and appending the appropriate salary range. Seconded by Council Member Putnam.

Voice vote was taken and carried 6-0 with one abstaining (Kave)

Roll Call Vote was taken on the amended Ordinance No. 13-1850 resulting as follows:

Ayes: Hulsey, Jones, McMahan, Putnam, Steiger, Walker

Nays: None

Abstaining: Kave

The motion carried 6-0.

D. Ordinance No. 13-1851: Amending the 2013 Budget

Director Gould said there was an increase in the General Fund from \$3.9 to \$4.6 million. He said he has most expenses in hand for December. A transfer was made to the Sewer fund to cover a rate increase.

COUNCIL MEMBER PUTNAM MOVED to amend the 2013 Budget. Seconded by Council Member Walker.

Roll Call Vote was taken on Ordinance No. 13-1851 resulting as follows:

Ayes: Hulseley, Jones, McMahan, Putnam, Steiger, Walker
Nays: None
Abstaining: Kave

The motion carried 6-0.

E. Ordinance No. 13-1852: Adopting the Comprehensive Plan amendment by ordinance and amending the Pacific Comprehensive Plan Map as illustrated.

Planner Paula Wiech stated this ordinance is to replace the resolution that adopted the plan amendments and to amend the Comprehensive Plan Map.

COUNCIL MEMBER WALKER MOVED to adopt Ordinance No. 13-1852 amending the Comprehensive Plan and Pacific Comprehensive Plan Map. Seconded by Council Member Steiger.

Roll Call Vote was taken on resulting as follows:

Ayes: Hulseley, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

F. Ordinance No.13-1853: Rezoning a portion of the property located at 768 and 832 Butte Avenue SE (from OP to LI); RE-12-001.

Engineer Jim Morgan stated the Hearing Examiner has recommended approval of the rezone.

COUNCIL MEMBER STEIGER MOVED to adopt Ordinance No. 13-1853 rezoning a portion of the property located at 768 and 832 Butte Avenue SE. Seconded by Council Member Putnam.

Roll Call Vote was taken on resulting as follows:

Ayes: Hulseley, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

G. Resolution No. 2013-087 Computer Purchases: Computer upgrades for the City Clerk, Court Administrator and Clerk, Stormwater Manager, and new Public Works/Community Development Director.

Mr. Gould advised that upgraded computers were needed for City Clerk, Court Administrator and clerk, Stormwater Manager, and Public Works/Community Development Director as the computers are greatly outdated.

COUNCIL MEMBER PUTNAM MOVED to approve Resolution No. 2013-087 directing staff to purchase Dell computer hardware and software systems to replace the existing outdated staff systems. Seconded by Council Member Kave.

Roll Call Vote was taken on resulting as follows:

Ayes: Hulseley, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

H. Resolution No. 2013-088: Adopting the Six-Year Transportation Improvement Plan

Director Barnett stated that State statute requires the City to prepare a Six Year TIP in order to qualify for state and federal funding.

COUNCIL MEMBER STEIGER MOVED to adopt Resolution 2013-088 adopting the City of Pacific Six-Year Transportation Improvement Plan. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Hulseley, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

I. Resolution No. 2013-089: Authorizing the Mayor to enter into a memorandum of understanding with Amerigas regarding permitting, location, of the modular office on 931 West Valley Highway S., and relocation of the office from 931 to 879 West Valley Highway South.

Ms. Wiech advised that the agreement will allow Amerigas to temporarily site their new office on neighboring property until their Conditional Use Permit is approved.

COUNCIL MEMBER JONES MOVED to adopt Resolution 2013-089 authorizing the Mayor to enter into a memorandum of understanding regarding permitting, location of the modular office on 931 West Valley Highway S, and relocation of the office from 931 to 879 West Valley Highway S between the City and Amerigas. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Hulseley, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

J. Resolution No. 2013-090: Authorizing expenditures with Parametrix for a traffic impact analysis for the Stewart/Thornton intersection.

Mr. Barnett advised a traffic impact analysis is required for a late-comers agreement for the improvements at Stewart and Thornton. The agreement requires a traffic impact analysis to properly allocate the costs to the benefited parcels.

COUNCIL MEMBER PUTNAM MOVED to adopt Resolution 2013-090 authorizing the expenditures with Parametrix for Stewart/Thornton Traffic Impact Analysis. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

K. Resolution No. 2013-091: Authorizing the expenditure of funds with AHBL, Inc. for engineering design services for City Hall Parking Lot Stormwater Retrofit and Low Impact Development Project.

Mr. Barnett advised this agreement with AHBL is for design of City Hall Parking Lot Retrofit and Low Impact Development Improvements as part of the FY 2013-2015 Ecology Stormwater Grant.

COUNCIL MEMBER STEIGER MOVED to adopt Resolution 2013-091 authorizing the expenditures with AHBL, Inc., for engineering design services for City Hall Parking Lot Stormwater Retrofit and Low Impact Development Project. Seconded by Council Member Hulsey.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

L. Resolution No. 2013-092: Authorizing the expenditure of funds with AHBL, Inc. for engineering design services for the Stormwater Treatment Outfall Retrofit Project.

Mr. Barnett advised this agreement with AHBL is for design of the Stormwater Treatment Outfall Retrofit Design for completion in September/October 2014 as part of the FY 2013-2015 Ecology Stormwater Grant.

COUNCIL MEMBER HULSEY MOVED to adopt Resolution 2013-092 authorizing the expenditures with AHBL, Inc., for engineering design services for Stormwater Treatment Outfall retrofit Project. Seconded by Council Member Hulsey.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

M. Resolution No. 2013-093: Approval of Public Works Job Descriptions

City Clerk Amy Stevenson-Ness advised the city council and mayor have reviewed the job descriptions during negotiations with the union to ensure that they agree with those listed in the collective bargaining agreement.

COUNCIL MEMBER WALKER MOVED to approve Resolution No. 13-093 approving the job descriptions for the Public Works Lead, Maintenance Worker II, and Maintenance Worker I positions. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

NEW BUSINESS

A. Resolution 2013-094: Authorizing the purchase of handguns for the Police Department in the amount of \$10,659.82

Director Calkins stated the handguns that are issued to officers are approximately 20 years old and have experienced misfires during qualifications. Liability and safety to officers are of paramount concern because of outdated weapons. After purchase of new handguns, the old ones will be sold as surplus.

COUNCIL MEMBER STEIGER MOVED to adopt Resolution No. 13-094 authorizing the Police Department to purchase 13 Sig Sauer handguns from Bull's Eye Shooter Supply, LLC in the amount of \$10,659.82. Seconded by Council Member Hulsey.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, McMahan, Putnam, Steiger, Walker
Nays: None

The motion carried 7-0.

B. Ordinance 13-1854: Reducing the speed limit on West Valley Highway South

Council Member Steiger advised the Public Works Committee learned the city does not need to do a speed study to reduce the speed limit.

Shawn Comfort, AHBL, advised the state allows a reduction in the posted speed down to 20 miles per hour.

Speaking before Council:

Paula Wiech	Advised the speed limit transition at the Sumner city limit is 40 mph
Jeanne Fancher	City of Algona lowered the speed limit to 25 to get a grant; suggested an intermediate speed on the weekends
Gary Nitschke	Supports 30 or 25 on West Valley and 30 for Frontage Road.

After extensive discussion **COUNCIL MEMBER PUTNAM MOVED** to adopt Ordinance No. 2014-1854 setting the speed limit on West Valley Highway to 25 miles per hour. Seconded by Council Member Hulsey.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, McMahan, Putnam, Walker

Nays: Kave, Steiger,

The motion carried 5-2.

- C.** Authorization for the Mayor to proceed with seeking an Interlocal Agreement with Association of Washington Cities Risk Management Services Association.

Mayor Guier advised Council that AWC's RMSA has concerns about the city's risk and are suggesting an addendum to an interlocal agreement to require extensive training to mitigate the risk.

COUNCIL MEMBER HULSEY MOVED to approve the Mayor moving forward with the process of acquiring AWC RMSA coverage. Seconded by Council Member Jones.

Voice Vote was taken and carried 7-0.

CONSENT AGENDA

- A. Claim Voucher & Payroll Approval
- B. Approval of the minutes from the November 18, 2013, workshop.

COUNCIL MEMBER PUTNAM MOVED to approve the consent agenda. Seconded by Council Member Hulsey.

Voice vote was taken and carried 7-0.

EXECUTIVE SESSION

Mayor Guier announced an executive session for litigation per RCW 42.30.110 (1)(i) for 10 minutes.

At 9:10 the executive session was extended 10 minutes.

Mayor Guier reconvened the meeting at 9:20 p.m.

ADJOURN

There being no further business, Mayor Guier adjourned the meeting at 9:21 p.m.

Amy Stevenson-Ness, City Clerk