



PACIFIC CITY COUNCIL MEETING AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

May 11, 2015
Monday

Regular Meeting
6:30 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. AUDIENCE COMMENT**

(Please limit your comments to 3 minutes for items not on the agenda. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

5. REPORTS

- A. Mayor**
- B. City Administrator**
- (3) C. Court (April reports attached)**
- (5) D. Community/Senior/Youth Services (Community Services report attached)**
- E. Public Works Department**
- F. Community Development Department**
- (6) G. Public Safety Department (April report attached)**
- H. City Council Members**
- I. Boards and Committees**
 - i. Finance Committee**
 - ii. Governance Committee**
 - iii. Human Services Committee**
 - iv. Public Safety Committee**
 - v. Public Works Committee**
 - vi. Technology Committee**
 - vii. Park Board**
 - viii. Planning Commission**
 - ix. Pierce County Regional Council (PCRC)**
 - x. Sound Cities Association (SCA)**
 - xi. South County Area Transportation Board (SCATBd)**
 - xii. Valley Regional Fire Association (VRFA)**

6. OLD BUSINESS

7. NEW BUSINESS

8. CONSENT AGENDA

- (7) A. Payroll and Voucher Approval
 - (13) B. Minutes for the workshop of April 20, 2015, May 4, 2015, and the meetings of March 23, 2015 and April 27, 2015.
9. EXECUTIVE SESSION For Collective Bargaining per RCW 42.30.140 (4)(a) for 45 minutes.

10. ADJOURN

Finance Committee Garberding, Kave, Walker Meets: 3 rd Tuesdays	May 19, 2015 6:30 p.m.	City Hall
Governance Committee Kave, Oliveira, Putnam	June 2, 2015 6:30 p.m.	City Hall
Human Services Committee Garberding, Oliveira, Steiger Meets 4 th Tuesday	May 26, 2015 6:30 p.m.	Senior Center
Park Board Meets 3 rd Tuesday	May 19, 2015 6:30 p.m.	City Hall
Planning Commission Meets 4 th Tuesday	May 26, 2015 6:00 p.m.	City Hall
Public Safety Committee Garberding, Kave, Steiger Meets 2 nd Wednesday	May 13, 2015 6:30 p.m.	City Hall
Public Works Committee Jones, Putnam, Steiger Meets 1 st Wednesday	June 3, 2015 7:00 p.m.	City Hall
Technology Committee Jones, Oliveira, Walker Meets: 3 rd Thursday	May 28, 2015 5:00 p.m.	City Hall

Council may add other items not listed on this agenda unless specific notification period is required.
Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.
Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.



For ADA accommodations, please contact City Hall at (253) 929-1105 prior to the meeting.

PACIFIC MUNICIPAL COURT
Memorandum

TO: Judge Rochon
 CC: Mayor Guier, Pacific Council Members, Managers
 From: Kelly Rydberg
 Date: 5/1/15
 Re: APRIL 2015

The court:

- Held 346 hearings - 256 for Pacific and 90 for Algona.
- Collected Pacific monthly revenues of **\$32,828.17**; of which **\$24,428.92** is the local portion, \$174.19 is the County portion and **\$8225.06** is the State portion. Year to date revenues for the City of Pacific are **\$94,424.44**.
- Collected Algona monthly revenues of **\$17,567.75**; of which \$6731.01 is the local portion, \$4732.95 is the Pacific split for costs, \$106.81 is the County portion and \$5996.98 is the State portion. Year to date revenues for the City of Algona are **\$23,324.14**.

Pacific monthly filings:

Traffic infractions filed: 110 violations filed: 127
 Criminal citations filed: 18 violations filed: 26

Algona monthly filings:

Traffic infractions filed: 77 violations filed: 88
 Criminal citations filed: 14 violations filed: 15

GENERAL FUND/RECOUPMENT COLLECTED

	PACIFIC MONTH	PACIFIC YTD	ALGONA MONTH	ALGONA YTD
Warrant fees	1546.24	6379.56	188.03	755.90
Record Check Fees	6558.30	30,956.26	PACIFIC KEEPS	
Jail Recoupment	2338.75	8528.75	918.94	2049.44
Insurance Fees	95.45	679.27	PACIFIC KEEPS	
Parking Fees	400.00	1025.00	110.00	110.00
PD Recoupment	1970.31	6237.77	376.94	1292.08
Interpreter Recoupment	1256.27	4591.56	406.86	1429.11
Credit Card Convenience Fee	182.21	811.40	PACIFIC KEEPS	
Interest/Bank Charges	1452.60	5431.86	249.06	810.52
Misc court fines and costs	4863.79	21,223.01	4481.18	16,877.09
Algona court costs **	3765.00	8410.00	4732.95	22,137.08
TOTAL	\$24,428.92	\$94,424.44	\$11,463.96	\$45,461.22

** The total in the Pacific column is for MARCH 2015 services; the total in the Algona column is costs split that Pacific keeps for APRIL 2015.

Cities of Pacific & Algona; Municipal Court
100 3rd AVE SE; Pacific WA 98047
(253) 929-1140; (253) 929-1195 fax

Thursday, May 07, 2015

City of Algona
Attention: Julie
402 Warde St
Algona WA 98001

Dear Julie,

Please submit for compensation to Pacific Municipal Court \$2946.72 for APRIL 2015 filings and interpreter or detention billing reimbursement, as noted below.

Interpreter billing for this period is \$206.72.
Detention billing for this period is \$.
(Copies attached)

FILINGS:

76 Infractions @ 25.00	\$1900.00
14 Criminal Citations @ 60.00	\$840.00
Total Due	\$2740.00

Monthly Revenues collected \$17,567.75.

COSTS RETAINED BY PACIFIC MUNICIPAL COURT FROM MONTHLY REVENUES:

Split of warrant fees	\$188.01
Monitoring / Record check fees	\$4271.81
Mandatory insurance costs	\$193.18
Credit card convenience fee	\$75.62
NSF fees	\$0
Copy/CD fees	\$4.33
Total	\$4732.95

Remittance check due Algona:
\$6731.01

Remittance check to King County paid:
\$106.81

Remittance check to State paid:
\$5996.98

Please contact us if you have any questions. Thank you.
Sincerely,

Kelly Rydberg
Court Administrator

CC: Algona Police Chief; month end file

MONDAY CITY COUNCIL 5-11-15

I am on vacation this week, so I'm respectfully submitting this report in my absence.

Last week at the Senior Center, we all pulled our ideas together for events in the afternoon to keep busy and social while I'm out of the office. Monday chili for Stone Soup, Tuesday free Bingo, Wednesday Poker-Keeno, Thursday Trivial Pursuit, and Friday our regular afternoon movie.

On Friday May 8, 2015, we celebrated Mom's Day. The seniors told stories, and brought in pictures of their own, and their mom's. We had a special dessert for all who attended, and cards for the ladies.

JoAnne is getting the Youth Gym ready for the Summer Lunch Program. The summer hire will have training with the Youth Summer Lunch Program on June 12. The summer Food Programs starts June 29th and ends August 21, 2015. In years past it has been a hugely successful program as you all know, and JoAnne is expecting the same results this year.

I attended the annual Meals on Wheels meeting on Thursday the 30th, along with our MOW volunteer Pandra Hicks. There were several new procedures discussed, and new suggestions given. New menu ideas were also talked about, and which meals may be deleted from the menu. MOW is considering adding more Kosher and vegetarian meals for the seniors.

Darcie Thach

PACIFIC POLICE DEPARTMENT

APRIL 2015 MONTHLY REPORT

ACTIVITY

Dispatch calls	329
Self-initiated contacts	218
Agency assists	61

TRAFFIC ENFORCEMENT

		<u>LAST MONTH</u>	
Verbal Warnings	90	71	
Infractions	135	106	
Criminal Traffic	16	14	

SUPERIOR COURT FILINGS

Adult	3
Juvenile	0

ARRESTS

Traffic	16
Non Traffic	14
Felony	2

OFFENSES/CRIMES

Burglaries-Residential	2	Assault-DV	4
Burglaries-Commercial	1	Malicious mischief-DV	6
Thefts	2	Disputes-DV	6
Robbery	0	Violation of orders	4
Motor vehicle theft	1	Order Service	7
Motor vehicle recovery	1	Mental health referral	2
Recovered property	0	Threats/harassment	1
Poss stolen property	0	Suicidal subject	0
Vehicle prowl	1	Death investigation-DOA	1
Weapons violation	0	Homicide	0
Reckless burning/arson	0	Runaway/missing	2
DUI	3	Warrant arrests	26
Drug/liquor violation	0	CPS/APS investigation	0
Vehicle impound	2	Criminal trespass	0
Vehicle collision	10	Hit and run	0
Assault	0	Suspicious Circ	1
Malicious mischief	0	Fraud	0
ID Theft	1		

Total Cases:	90	Year to Date:	348
---------------------	-----------	----------------------	------------

SEX OFFENSE-1
 VANDALISM/JUVENILE PROBLEM- 1
 ANIMAL AT LARGE-1
 FORGERY-1
 THEFT OF FIREARM-1
 CUSTODIAL INTERFERRENCE-1
 STOLEN TRAILER-1
 SHOOTING-1

25,665.4260
CITY OF PACIFIC

Agenda Bills

Agenda Item No.	Consent Agenda 10A	Meeting Date:	May 11, 2015
<u>Subject:</u>	<u>Claim Voucher & Payroll</u> <u>Approval</u>	Prepared by:	Richard Gould Finance Director

Summary:

Approval of Payroll for the period of April 16, 2015 through April 30, 2015; Claims Vouchers for April 28, 2015 through May 11, 2015.

Payroll Auto Deposit	\$ 62,610.72
Payroll Checks #4875 – 4877	2,661.36
	\$90,563.14
EFT'S	
Claim Checks 45009 – 45081	<u>\$154,827.74</u>
Total Expenditures	<u>\$ 310,662.96</u>

Recommendation: Approval of payment for Payroll and Claims

Motion: move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

Attachments:

Check Registers and Payroll Expense itemization.

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/28/2015 To: 05/11/2015

Time: 14:43:03 Date: 05/06/2015

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2562	04/30/2015	Payroll	1	EFT	EMPLOYMENT SECURITY DEPARTMENT	10,949.13	1ST Quarter 01/01/2015 - 03/31/2015
2563	04/30/2015	Payroll	1	EFT	WA ST DEPT LABOR & INDUSTRIES	10,764.84	1ST Quarter 01/01/2015 - 03/31/2015
2651	05/05/2015	Payroll	1	EFT		168.40	April 16 - 30 Payroll
2653	05/05/2015	Payroll	1	EFT		2,617.87	April 16 - 30 Payroll
2654	05/05/2015	Payroll	1	EFT		2,175.26	April 16 - 30 Payroll
2655	05/05/2015	Payroll	1	EFT		4,050.66	April 16 - 30 Payroll
2656	05/05/2015	Payroll	1	EFT		2,178.45	April 16 - 30 Payroll
2658	05/05/2015	Payroll	1	EFT		1,247.01	April 16 - 30 Payroll
2659	05/05/2015	Payroll	1	EFT		2,111.70	April 16 - 30 Payroll
2660	05/05/2015	Payroll	1	EFT		92.08	April 16 - 30 Payroll
2661	05/05/2015	Payroll	1	EFT		3,235.08	April 16 - 30 Payroll
2662	05/05/2015	Payroll	1	EFT		318.14	April 16 - 30 Payroll
2663	05/05/2015	Payroll	1	EFT		835.08	April 16 - 30 Payroll
2664	05/05/2015	Payroll	1	EFT		2,391.20	April 16 - 30 Payroll
2665	05/05/2015	Payroll	1	EFT		91.68	April 16 - 30 Payroll
2666	05/05/2015	Payroll	1	EFT		92.08	April 16 - 30 Payroll
2667	05/05/2015	Payroll	1	EFT		2,220.91	April 16 - 30 Payroll
2668	05/05/2015	Payroll	1	EFT		81.68	April 16 - 30 Payroll
2669	05/05/2015	Payroll	1	EFT		201.01	April 16 - 30 Payroll
2670	05/05/2015	Payroll	1	EFT		1,343.57	April 16 - 30 Payroll
2671	05/05/2015	Payroll	1	EFT		1,270.24	April 16 - 30 Payroll
2672	05/05/2015	Payroll	1	EFT		2,823.93	April 16 - 30 Payroll
2673	05/05/2015	Payroll	1	EFT		1,801.72	April 16 - 30 Payroll
2674	05/05/2015	Payroll	1	EFT		867.87	April 16 - 30 Payroll
2675	05/05/2015	Payroll	1	EFT		2,436.69	April 16 - 30 Payroll
2676	05/05/2015	Payroll	1	EFT		2,151.96	April 16 - 30 Payroll
2677	05/05/2015	Payroll	1	EFT		1,395.55	April 16 - 30 Payroll
2678	05/05/2015	Payroll	1	EFT		92.08	April 16 - 30 Payroll
2679	05/05/2015	Payroll	1	EFT		1,645.70	April 16 - 30 Payroll
2680	05/05/2015	Payroll	1	EFT		1,739.31	April 16 - 30 Payroll
2681	05/05/2015	Payroll	1	EFT		1,958.86	April 16 - 30 Payroll
2682	05/05/2015	Payroll	1	EFT		1,009.33	April 16 - 30 Payroll
2683	05/05/2015	Payroll	1	EFT		1,442.63	April 16 - 30 Payroll
2684	05/05/2015	Payroll	1	EFT		1,806.20	April 16 - 30 Payroll
2685	05/05/2015	Payroll	1	EFT		1,455.95	April 16 - 30 Payroll
2687	05/05/2015	Payroll	1	EFT		2,117.78	April 16 - 30 Payroll
2688	05/05/2015	Payroll	1	EFT		1,838.07	April 16 - 30 Payroll
2689	05/05/2015	Payroll	1	EFT		1,238.41	April 16 - 30 Payroll
2690	05/05/2015	Payroll	1	EFT		1,549.62	April 16 - 30 Payroll
2691	05/05/2015	Payroll	1	EFT		92.08	April 16 - 30 Payroll
2692	05/05/2015	Payroll	1	EFT		2,317.93	April 16 - 30 Payroll
2693	05/05/2015	Payroll	1	EFT		1,325.11	April 16 - 30 Payroll
2694	05/05/2015	Payroll	1	EFT		1,421.34	April 16 - 30 Payroll
2695	05/05/2015	Payroll	1	EFT		1,360.50	April 16 - 30 Payroll
2730	05/05/2015	Payroll	1	EFT	ASSOC OF WASHINGTON CITIES		Wrong amount posted
2731	05/05/2015	Payroll	1	EFT	INTERNAL REVENUE SERVICE	24,122.33	941 Deposit For 05/05/2015 - 05/05/2015
2732	05/05/2015	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	8,542.20	04/20/2015 To 05/05/2015 - LEOFF 2

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/28/2015 To: 05/11/2015

Time: 14:43:03 Date: 05/06/2015

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2733	05/05/2015	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	229.00	05/05/2015 To 05/05/2015 - Child Support
2734	05/05/2015	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	625.00	05/05/2015 To 05/05/2015 - DCP - DRS
2735	05/05/2015	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	16,051.50	04/20/2015 To 05/05/2015 - PERS 2; 04/20/2015 To 05/05/2015 - PERS 3
2736	05/05/2015	Payroll	1	EFT	ASSOC OF WASHINGTON CITIES	9,517.95	04/20/2015 To 05/05/2015 - Medical - Directors
2829	05/11/2015	Claims	1	EFT	WA ST DEPT OF REVENUE	9,611.19	Excise Tax & B&O For April 2015
2838	04/28/2015	Claims	1	EFT	NEOPOST NORTHWEST	100.00	
2839	05/04/2015	Claims	1	EFT	NEOPOST NORTHWEST	50.00	
2652	05/05/2015	Payroll	1		4875	1,374.12	April 16 - 30 Payroll
2657	05/05/2015	Payroll	1		4876	1,195.16	April 16 - 30 Payroll
2686	05/05/2015	Payroll	1		4877	92.08	April 16 - 30 Payroll
2579	04/28/2015	Claims	1	45009	CITY OF PACIFIC PETTY CASH	192.31	SENIOR CENTER PETTY CASH (12/04/14 - 04/27/15)
2737	05/01/2015	Payroll	1	45010	AFLAC	791.60	04/20/2015 To 05/05/2015 - AFLAC ACC Pre; 04/20/2015 To 05/05/2015 - AFLAC CAN Pre; 04/20/2015 To 05/05/2015 - AFLAC STD Post; 04/20/2015 To 05/05/2015 - AFLAC PSI Pre; 04/20/2015 To 05/05/2015 - AFL
2738	05/01/2015	Payroll	1	45011	AMERICAN LEGAL SERVICES	50.68	04/20/2015 To 05/05/2015 - Legal Fee
2739	05/01/2015	Payroll	1	45012	NW ADMIN TRANSFER ACCOUNT	40,716.70	04/20/2015 To 05/05/2015 - Medical - Police; 04/20/2015 To 05/05/2015 - Medical- Clerical Union
2740	05/01/2015	Payroll	1	45013	TEAMSTERS LOCAL 117	1,668.28	04/20/2015 To 05/05/2015 - Union Dues
2741	05/01/2015	Payroll	1	45014	WESTERN CONFERENCE OF TEAMSTERS PENSION	2,009.87	04/20/2015 To 05/05/2015 - Union Pension
2742	05/01/2015	Claims	1	45015	JURASSIC PARLIAMENT	600.00	05/02/15 COUNCIL TRAINING
2851	05/11/2015	Claims	1	45016	410 RENTALS	161.85	PW: PRESSURE WASHER RENTAL FOR PARKS
2852	05/11/2015	Claims	1	45017	AHBL INC	975.00	
2853	05/11/2015	Claims	1	45018	CUSTOM SECURITY ALARM CENTER	135.00	POLICE: ALARM MONITORING FEES (05/01/15 - 07/31/15)
2854	05/11/2015	Claims	1	45019	ALGONA COURTS	6,731.01	Algona Court April 2015
2855	05/11/2015	Claims	1	45020	ALPINE PRODUCTS INC	89.24	PW: PARK SUPPLIES
2856	05/11/2015	Claims	1	45021	AUBURN VALLEY COLLISION, INC.	811.96	PW: 2001 GMC (DOOR REPAIR)
2857	05/11/2015	Claims	1	45022	AUS WEST LOCKBOX	92.29	POLICE & CITY HALL: DOOR MATS
2858	05/11/2015	Claims	1	45023	GAIL BENNETT	300.00	APR 2015 CIVIL SERVICE SECRETARY

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/28/2015 To: 05/11/2015

Time: 14:43:03 Date: 05/06/2015

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2859	05/11/2015	Claims	1	45024	BLUE LINE TRAINING LLC	149.00	POLICE: TRAINING (R. STEPHENS)
2860	05/11/2015	Claims	1	45025	LEAH ALICE CARY	20.43	JUROR PAYMENT
2861	05/11/2015	Claims	1	45026	CENTURYLINK	1,208.86	
2862	05/11/2015	Claims	1	45027	CENTURYLINK	46.22	
2863	05/11/2015	Claims	1	45028	COLUMBIA BANK CARDMEMBER SERVICE	2,104.00	
2864	05/11/2015	Claims	1	45029	COPIERS NORTHWEST INC	11.41	SENIOR: COPY MACHINE USAGE
2865	05/11/2015	Claims	1	45030	DYNAMIC LANGUAGE	123.80	COURT: INTERPRETER SERVICES
2866	05/11/2015	Claims	1	45031	NATASHA EATON	17.79	JUROR PAYMENT
2867	05/11/2015	Claims	1	45032	ERICKSON COMMERCIAL REFRIGERATION	372.12	SENIOR: REACH-IN COOLER REPAIRS
2868	05/11/2015	Claims	1	45033	GREGORY FEWINS	22.16	JUROR PAYMENT
2869	05/11/2015	Claims	1	45034	CITY OF FIFE	410.00	POLICE: MARCH 2015 JAIL SERVICES
2870	05/11/2015	Claims	1	45035	HG2 EMERGENCY LIGHTING, LLC	2,187.00	POLICE: VEHICLE LIGHTS
2871	05/11/2015	Claims	1	45036	HONEY BUCKET	405.00	PW: HONEY BUCKET RENTALS
2872	05/11/2015	Claims	1	45037	INTERCOM LANGUAGE SERVICES	683.25	COURT: INTERPRETER SERVICES
2873	05/11/2015	Claims	1	45038	LLOYD JOHNSON	22.96	JUROR PAYMENT
2874	05/11/2015	Claims	1	45039	DR JASBIR KAUR	150.00	COURT: INTERPRETER SERVICES
2875	05/11/2015	Claims	1	45040	ELENA KERRIGAN	356.50	COURT: INTERPRETER SERVICES
2876	05/11/2015	Claims	1	45041	KING COUNTY DIRECTORS' ASSOC	74.57	POLICE: SUPPLIES; PW: SUPPLIES
2877	05/11/2015	Claims	1	45042	KING COUNTY FINANCE	32.00	RELEASE OF LIEN
2878	05/11/2015	Claims	1	45043	TONY KLONTZ	22.39	JUROR PAYMENT
2879	05/11/2015	Claims	1	45044	LES SCHWAB TIRE CENTER	138.20	PW: VEHICLE MAINTENANCE
2880	05/11/2015	Claims	1	45045	LEXISNEXIS	89.81	POLICE: MARCH 2015 CONTRACT
2881	05/11/2015	Claims	1	45046	EDWIN MASSEY JR	48.95	POLICE: REIMB. FOR GATE REPAIR
2882	05/11/2015	Claims	1	45047	MCLENDON HARDWARE	741.94	PW
2883	05/11/2015	Claims	1	45048	MOTION PICTURE LICENSING CORPORATION	571.21	SENIOR & YOUTH: MPLC LICENSE
2884	05/11/2015	Claims	1	45049	O'REILLY AUTOMOTIVE, INC.	18.24	PW: VEHICLE MAINTENANCE
2885	05/11/2015	Claims	1	45050	JOAN OCHS	16.29	JUROR PAYMENT
2886	05/11/2015	Claims	1	45051	PETROCARD SYSTEMS INC	1,508.26	INV. C932123, 04/30/15
2887	05/11/2015	Claims	1	45052	PROSECUTING ATTORNEYS OFFICE	281.00	Pacific Municipal Court; Algona Court April 2015
2888	05/11/2015	Claims	1	45053	PROVIDENCE COMMUNITY CORRECTIONS	212.50	POLICE: INDIGENT JAIL ALT. FEES FOR MARCH 2015
2889	05/11/2015	Claims	1	45054	PUGET SOUND ENERGY	11,684.15	
2890	05/11/2015	Claims	1	45055	PUMPTECH INC	1,304.83	PW: LEVEL TRANSMITTER
2891	05/11/2015	Claims	1	45056	ROBINSON NOBLE, INC	58.50	PROJECT ID 1700-006B (8TH & VALENTINE GW INVEST/MONITORING)

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/28/2015 To: 05/11/2015

Time: 14:43:03 Date: 05/06/2015

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2892	05/11/2015	Claims	1	45057	L STEPHEN ROCHON	3,660.00	COURT: JUDGE SERVICES
2893	05/11/2015	Claims	1	45058	SAM'S CLUB/GEMB	19.89	POLICE: SUPPLIES
2894	05/11/2015	Claims	1	45059	SAM'S CLUB	112.18	SENIOR: SUPPLIES
2895	05/11/2015	Claims	1	45060	FRANK SCHATZ	18.02	JUROR PAYMENT
2896	05/11/2015	Claims	1	45061	SCORE	10,961.00	POLICE: MARCH 2015 INMATE SERVICES
2897	05/11/2015	Claims	1	45062	SHRED-IT USA INC.	56.41	POLICE: SHREDDING SERVICES
2898	05/11/2015	Claims	1	45063	WILLIAM SPENSER	22.85	JUROR PAYMENT
2899	05/11/2015	Claims	1	45064	STALKER RADAR	3,107.06	POLICE: RADAR MOUNTS
2900	05/11/2015	Claims	1	45065	STAPLES BUSINESS ADVANTAGE	514.23	
2901	05/11/2015	Claims	1	45066	CITY OF SUMNER	1,849.79	MAY 2015 METRO ANIMAL SERVICES
2902	05/11/2015	Claims	1	45067	TACOMA RUBBER STAMP & MARKING SYSTEMS	38.15	COURT: SUPPLIES
2903	05/11/2015	Claims	1	45068	BILL TALLENT	250.00	RENTAL DEPOSIT REFUND
2904	05/11/2015	Claims	1	45069	TASER INTERNATIONAL	5,418.88	POLICE: TASER PRODUCTS
2905	05/11/2015	Claims	1	45070	TOTAL AUTO CARE	49.18	POLICE: OIL CHANGE
2906	05/11/2015	Claims	1	45071	UNIVAR USA INC	8,590.03	PW: CAUSTIC SODA
2907	05/11/2015	Claims	1	45072	VALLEY COMMUNICATIONS	14,981.86	POLICE: MARCH 2015 911 CALLS (329) APRIL 2015 800 MHZ (44 UNITS) 2015 Q1 WSP ACCESS
2908	05/11/2015	Claims	1	45073	VALLEY REGIONAL FIRE AUTHORITY	190.53	POLICE: REIMB. FOR 50% 2015 Q1 LANDSCAPING COSTS
2909	05/11/2015	Claims	1	45074	WA ST DEPT OF ECOLOGY	4,343.00	PW: REGIONAL STORMWATER MONITORING (AUG. 15, 2015 - AUG. 15, 2016)
2910	05/11/2015	Claims	1	45075	WA ST TREASURER	14,262.54	Pacific Municipal Court April 2014; Algona Court April 2015
2911	05/11/2015	Claims	1	45076	WASHINGTON TRACTOR	416.07	PW: MOWER REPAIR
2912	05/11/2015	Claims	1	45077	WATER MANAGEMENT LAB INC	147.00	PW: COLIFORM
2913	05/11/2015	Claims	1	45078	GLENNA WHITEHALL	21.35	JUROR PAYMENT
2914	05/11/2015	Claims	1	45079	JENNIFER WHITTAKER	21.35	JUROR PAYMENT
2915	05/11/2015	Claims	1	45080	TERESA WILLIAMS	18.25	JUROR PAYMENT
2917	05/11/2015	Claims	1	45081	MORRIS LAW P.C.	5,338.99	APRIL 2015 CITY ATTORNEY SERVICES

001 General Fund	188,809.40
098 General Fund Equipment Reserve	5,294.06
101 Street	12,442.73
305 Parks Capital Improvement	405.00
308 Valentine Road Project	1,033.50
401 Water	35,581.15
402 Sewer	23,240.51
409 Storm	19,079.60
630 Developer/Senior/Youth/Hydrant Deposit	250.00
640 Algona Court	12,834.80
800 Payroll EE Benefit Clearing	11,692.21
<hr/>	
Claims:	119,351.80
310,662.96 Payroll:	191,311.16

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/28/2015 To: 05/11/2015

Time: 14:43:03 Date: 05/06/2015
Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
-------	------	------	--------	-------	----------	--------	------

Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: _____.

Council Member: _____

Council Member: _____

Council Member: _____

Reviewed for Accuracy

Finance Director: _____



City Council Minutes

Regular Meeting
March 23, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Jones, Kave, Oliveira, Steiger, Council President Walker, Mayor Pro Tem Putnam, and Mayor Guier

Absent: Council Member Garberding (arrived at 6:34 p.m.)

STAFF PRESENT

Public Safety Director John Calkins, Community Services Assistant Director Darcie Thach, Planner Paula Wiech, Public Works Manager Lance Newkirk, City Administrator Richard Gould, and City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

City Administrator Richard Gould removed the Executive Session from the meeting.

The amended agenda was approved unanimously by Council.

(Council Member Garberding arrived here at 6:34 p.m.)

AUDIENCE COMMENT

Speaking before Council:

Don Thomson, 401 2 nd Ave SE	Mayor cannot delay hiring of an employee based on negotiations. Wants the new officer hired.
Barbara Lourdes, PO Box 363, Auburn	Discussed former jail bills and the collection of jail fees. She is willing to help to try and get money in the door. Expressed frustration that a meeting was cancelled just moments before the meeting was

	scheduled.
Gary Nitschke, 102 Butte Avenue	All commissioners are not in compliance with the OPMA training for Park Board

REPORTS

A. Mayor

Mayor Guier reported:

- Citizen Appreciation dinner reminder will be held on Saturday, March 28, 2015. Gave thanks to the committee members for making the Citizen of the Year selection
- Will be attending the Human Services and Public Safety Meetings
- Will be attending the West Side Mayors meeting at Milton City Hall. If anyone has questions for Congressman Reichert, she will be happy to take them.
- Fifth Monday will be on March 30 at 6:30 p.m. Everyone is invited to join the mayor for conversation and questions.

B. Finance/City Administrator

City Administrator Gould reported:

- Uniform Negotiations are not scheduled yet. Waiting to hear back from the union. An executive session will be schedule for the following week.
- On Thursday, March 26, there will be a Finance/Administrative staff retreat from 9 am to 1 pm to discuss goals, training, and challenges.
- Finance staff analyzing information for the first quarter reports. He is hoping to have them completed in late April.
- No more automated signatures will be on the city's checks

C. Court

No Report until after the end of the month

D. Community/Senior/Youth/Services

Community Services Assistant Director Darcie Thach reported:

- Human Services committee meeting will be held on March 24th at 6:30 p.m. at the Senior Center
- The Second Annual Citizen Appreciation Dinner will be on Saturday, March 28. Doors open at 4:30, dinner at 5. Tickets are still available.
- Thanks to everyone for spreading word about the dinner. This is a great opportunity to recognize the outstanding citizens of the Community.
- Special thanks to Stacy Oliveira, Jeanne Fancher, and Tracey Larson, the committee that selected the citizen of the year.
- The American Heart Association will hold a nation-wide walk on National Walking Day, April 1, 2015. Everyone is welcome to join the walk which involves 30 minutes to get up and move to help become more active and reduce health risks. If you'd like to join the City's walk, contact the Senior Center.

E. Public Works Department

Public Works Manager Lance Newkirk reported:

- He and Jim Morgan met with the Stewart Road Advisory Committee Group in Sumner.
- Draft ILA for consideration with Sumner for the next phase of Stewart Road. Will be going to Public Works Committee for discussion.
- Recent call for projects from PSRC; projects on contingency list have potential for funding. He will keep Council apprised of the status of the City's projects.
- Attending Washington Operators Conference in Lynnwood for water distribution manager license requirements.

F. Community Development Department

Community Development Manager Jack Dodge reported:

- Planning Commission will be on March 24. Will begin discussion on highway signage as well.
- Have applied for 2 additional CFT grants; to purchase properties along Milwaukee Creek

G. Public Safety Department

Public Safety Director John Calkins reported

- Set dates for the open house and bike rodeo; He will bring the information to the staff meeting on March 24.
- The Public Safety Committee will be held on March 26, 2015, at 6:30 p.m.

H. City Council Members

Council Member Kave stated he worked on proposed language for the solid waste RFP and will provide to the City Administrator and City Attorney

I. Boards and Committees

i. Finance Committee

Council Member Kave stated the committee met on March 17. He will maintain chairmanship. They discussed the Transportation Benefit District and how the city can dedicate revenues. Councilmanic bonds for that purpose were also discussed. There was a discussion of sewer utility fees and expenditures.

future agenda: how to handle Growth in pierce county and how to best support those projects. He briefed the committee on Fund 333 for replacement of hydrants.

ii. Governance Committee

Council Member Oliveira stated a meeting will be held on April 7 at 6:30.

iii. Human Services Committee

Council Member Garberding stated a meeting will be held on March 24 at 6:30.

iv. Public Safety Committee

Council Member Garberding reported a meeting is scheduled for March 26, at 6:30 p.m. Jeanne Fancher will attend to film the meeting.

v. Public Works Committee

Council Member Jones reported a meeting will be held on April 1, 2015 at 7:00 p.m.

vi. Technology Committee

Council Member Walker reported the meeting was held on March 19, 2015. Discussed were audio/visual systems. They received another proposal for a portable microphone system. Staff will prepare discussion points for April 6 workshop. Briefly discussed a social media policy as well as a disposal/ destruction policy for hard drives. Ron Tiedemann from Milton brought a draft contract for an IT Consortium. The committee is interested in seeing costs and meeting with other cities to gauge interest. The next meeting will be on April 16.

vii. Park Board

The meeting was rescheduled for March 31 at 6:30.

viii. Planning Commission

The meeting will be held on March 24.

ix. Pierce County Regional Council (PCRC)
NONE

x. Sound Cities Association (SCA)

Mayor Guier stated she will bring forth information at the next workshop for Council's attention.

xi. South County Area Transportation Board (SCATBd)

Mr. Newkirk stated a legislative letter was sent out asking for support for additional funding. Additionally, there was a presentation from City of Fife and Port of Tacoma who are looking for support for a freight corridor proposal.

xii. Valley Regional Fire Association (VRFA)

Council Member Walker reported VRFA held its standard business meeting.

OLD BUSINESS

- A. Resolution No. 2015-239:** Authorizing the execution of a Supplemental Agreement with AHBL, in the amount of \$79,782.43 and to be paid from the City's Street Construction funds, for the West Valley Project.

Public Works Manager Newkirk advised Council discovered early on that there was a fish barrier potential with two culverts at Jovita Creek. The issue was raised by the Muckleshoot Tribe. Initial assessment needs to be done. If they are barriers, the second phase will be to do the design to mitigate barrier. Staff has reviewed the figures. They appear reasonable for the type of work to be done. WSDOT through court has been mandated to remove fish-barrier culverts.

COUNCIL MEMBER JONES MOVED to approve Resolution No. 2015-239 authorizing the execution of a Supplemental Agreement with AHBL, in the amount of \$79,782.43 and to be paid from the City's Street Construction funds, for the West Valley Project Seconded by Council Member Steiger.

Speaking before Council:

Jeanne Fancher	King County Roads put in a fish-friendly box culvert with spawning gravel for potential spawning. She supports the allocation.
----------------	--

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Jones, Kave, Putnam, Oliveira, Steiger, Walker

Nays: None

The motion passed 7-0.

B. Resolution No. 2015-240: Authorizing the Mayor to purchase two new pickup trucks and utility service bodies off of the Washington State contract in an amount not-to-exceed \$40,000 per vehicle and to delegate the purchasing authority to the Public Works Manager to facilitate the transaction

Mr. Newkirk explained the cost of purchasing new vehicles has more value than purchasing used.

There was discussion by Council regarding making sure they are strictly for city use, only to be used to and from work.

COUNCIL MEMBER JONES MOVED to approve **Resolution No. 2015-240** authorizing the Mayor to purchase two new pickup trucks and utility service bodies off of the Washington State contract in an amount not-to-exceed \$40,000 per vehicle and to delegate the purchasing authority to the Public Works Manager to facilitate the transaction
Seconded by Council Member Kave.

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Jones, Kave, Putnam, Oliveira, Steiger, Walker

Nays: None

The motion passed 7-0.

C. Ordinance No. 2015-1895: Amending Chapter 16.12 regarding legal non-conforming uses to update the code to provide clarity and meet current legal requirements.

Community Development Manager Dodge advised this is an ordinance to change the non-conforming use section of the code to take it out of Title 16 which deals with procedures and puts it in Title 20 which deals with zoning code/regulatory control. Staff recommends the ordinance be passed to amend the code and adopt the regulations.

COUNCIL MEMBER KAVE MOVED to approve **Ordinance No. 2015-1895** Amending Chapter 16.12 regarding legal non-conforming uses to update the code to provide clarity and meet current legal requirements. Seconded by Council Member Oliveira.

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Jones, Kave, Putnam, Oliveira, Steiger, Walker

Nays: None

The motion passed 7-0.

D. Resolution No. 2015-241: Park Board support of Earth Day.

Community Development Manager Dodge said the Park Board members expressed their willingness and support of the Earth Day event. Jeanne Fancher and Friends of the White River will lead the event.

Speaking before Council:

Jeanne Fancher	Appreciates Council's support of Earth Day. The event brings the community together. Council Members Oliveira and Garberding have volunteered to cook lunch for the participants. Mayor Guier will be buying lunch.
----------------	---

COUNCIL MEMBER STEIGER MOVED to approve **Resolution No. 2015-241:** Park Board support of Earth Day. Seconded by Council Member Oliveira.

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Jones, Kave, Putnam, Oliveira, Steiger, Walker

Nays: None

The motion passed 7-0.

E. Resolution No. 2015-242: Authorizing the execution of an amendment to the agreement with SCORE for inmate housing

Public Safety Director Calkins stated the resolution will allow Mayor Guier to sign an agreement regarding jail fees.

COUNCIL MEMBER KAVE MOVED to approve **Resolution No. 2015-242:** Authorizing the execution of an amendment to the agreement with SCORE for inmate housing. Seconded by Council Member Oliveira.

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Jones, Kave, Putnam, Oliveira, Steiger, Walker

Nays: None

The motion passed 7-0.

F. Resolution No. 2015-243: Authorizing the surplus of the equipment listed in Exhibit A and remove it from the Finance, Court and Community Services Departments, as the equipment has outlived its useful life and been replaced.

City Administrator Gould advised this was the surplus for the first quarter which includes monitors, keyboards, and miscellaneous computer items. Additionally, he requested Council's approval to put the item on the consent agenda at the next meeting.

COUNCIL MEMBER JONES MOVED to approve **Resolution No. 2015-243:** Authorizing the surplus of the equipment listed in Exhibit A and remove it from the Finance, Court and Community Services Departments, as the equipment has outlived it's useful life and been replaced. Seconded by Council Member Putnam.

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Jones, Kave, Putnam, Oliveira, Steiger, Walker

Nays: None

The motion passed 7-0.

G. Ordinance No. 2015-1896: Amending Chapter 2.38.020 of the PMC relating to residency requirements for Park Board Commissioners.

Mr. Dodge advised the ordinance had been changed as requested to make the membership an odd number.

COUNCIL MEMBER OLIVEIRA MOVED to adopt Ordinance No. 2015-1896: Amending Chapter 2.38.020 of the PMC relating to residency requirements for Park Board Commissioners. Seconded by Council Member Jones.

Speaking before Council:

Don Thomson, 206 2 nd Ave SE	Sees this as changing to accommodate people and is opposed to it.
Gary Nitschke	Opposed to the ordinance. He doesn't agree with the changes. Seems discriminatory toward non-owners and limits the pool of applicants
Jeanne Fancher, 37248 55 th Ave S	Has noticed that one of the reasons there are not a lot of people applying is it's hard to get the word out to people. Property owners have a vested interest to provide adequate recreation for residents. Until the City develops a newsletter or website, do what you can to get more people. Make the committees more inclusive not less.

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Jones, Kave, Putnam, Oliveira, Steiger, Walker

Nays: None

The motion passed 7-0.

H. Ordinance No. 2015-1897: Amending Chapter 2.36.030 of the PMC relating to residency requirements for the Planning Commissioners.

Mr. Dodge outlined the changes to the code.

Speaking before Council:

Gary Nitschke, 102 Butte Avenue	Opposed to the ordinance. He doesn't agree with the changes.
---------------------------------	--

COUNCIL MEMBER KAVE MOVED to adopt Ordinance No. 2015-1897: Amending Chapter 2.36.030 of the PMC relating to residency requirements for the Planning Commissioners. Seconded by Council Member Oliveira.

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Jones, Kave, Putnam, Oliveira, Steiger, Walker

Nays: None

The motion passed 7-0.

I. AB-15-045: Appointment to Civil Service Commission.

Mayor Guier recommended the appointment of Mr. Stacey Jackson to the Civil Service Commission.

COUNCIL MEMBER PUTNAM MOVED to approve the confirmation of Mr. Stacey Jackson to the Civil Service Commission. Seconded by Council Member Oliveira.

Voice Vote was taken and carried 7-0.

J. AB-15-046: Approval of an expenditure for Council Photos

Ms. Stevenson-Ness outlined the costs of having Council photos taken.

COUNCIL MEMBER JONES MOVED to approve the expenditure of up to \$300 for council photos. Seconded by Council Member Kave.

Voice Vote was taken and carried 7-0.

K. AB15-047: Appointment to Park Board of Commissioners

Mayor Guier recommended the appointment of Kathryn Hull-Pease to the Park Board of Commissioners based on the newly adopted ordinance.

COUNCIL MEMBER KAVE MOVED to approve the confirmation of Kathryn Hull-Pease to the Park Board of Commissioners effective April 1, 2015. Seconded by Council Member Jones.

Voice Vote was taken and carried 7-0.

NEW ITEMS

NONE

CONSENT AGENDA

A. Payroll and Voucher Approval

COUNCIL MEMBER KAVE MOVED to approve the Consent Agenda. Seconded by Council Member Walker. Voice vote was taken and carried 7-0.

COUNCIL MEMBER PUTNAM MOVED to suspend the rules for discussion of an additional item. Seconded by Council Member Walker.

Voice Vote was taken and carried 7-0.

Council Member Kave suggested we look to neighboring cities to see where we can come together to provide consortium style services in a more efficient and effective manner. He would like to expand this beyond IT services. He would like this item brought back at a future date.

Mayor Guier stated she has been reaching out to Milton and Algona for discussion of shared services. The item will be further explored and brought back at a future date.

ADJOURN

Being no further business, Mayor Guier adjourned the meeting at 7:57p.m.

Amy Stevenson-Ness, City Clerk



City Council Minutes

Workshop
Monday, April 20, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Jones, Kave, Oliveira, Walker

Absent: Council Member Steiger and Mayor Guier

STAFF PRESENT

City Administrator Richard Gould; Community Development Manager Jack Dodge, Public Works Manager Lance Newkirk, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

City Administrator Richard Gould added a discussion regarding extending the submittal deadline of the solid waste RFP. It was added as Item I.

Council Member Oliveira requested a brief discussion regarding the leave policies. It was added as Item J.

The amended agenda was approved unanimously by Council.

AGENDA ITEMS

- A. AB 15-057: Discussion: Comprehensive Plan Amendments:** Revisions to Chapter 3 – Natural Environment Element
Revisions to Chapter 8 – Transportation Element

Community Development Manager Jack Dodge provided a presentation regarding comprehensive plan amendments. He advised that in January 2014, the City

received a grant from the Department of Commerce for updates to the City's Comprehensive Plan. The contract called out for revisions to Chapter 3 – Natural Environment, Chapter 8 - Transportation, and Chapter 10 – Capital Facilities of the Comprehensive Plan.

The grant also required a major overhaul to the City's "Critical Areas" regulations. Due to a variety of factors (staff shortages, administrative issues), no work on the Comprehensive Plan updates commenced until earlier this year. The City requested a revision to the "Scope of Work" that would require updates only to the following chapters: Chapter 3 – Natural Environment, Chapter 8 – Transportation, and a revised "Critical Areas/Wetlands" map.

This was due to mandatory deadlines to meet State environmental review requirements and Department of Commerce (DOC) review requirements. The change to the Scope of Work was approved by DOC.

The Planning Commission has reviewed the proposed revisions over three separate meetings. At the Commission's March 24, 2015 public hearing, the Planning Commission voted to recommend approval of the revisions to Chapter 3 – Natural Environment and Chapter 8 – Transportation.

Direction by consensus of Council: Move the discussion forward to the meeting on May 4, 2015.

B. AB-15-058: Resolution No. 2015-248: Seattle / King County Public Health Local Hazardous Waste Management Program Grant Agreement.

Public Works Manager Lance Newkirk stated this grant is to facilitate a hazardous waste collection event. The City of Algona also receives this grant. They hold their event in the spring and the City of Pacific holds their event in the fall months.

Direction by consensus of Council: Move forward to the meeting on April 27, 2015.

C. AB 15-059: Discussion: West Valley Highway Speed Limit

Mr. Newkirk provided information to council regarding changing the speed limit on West Valley Highway. Speed limit changes contemplated by local authorities require an engineering and traffic investigation for all streets classified as arterials. West Valley Highway is classified as an arterial street and requires an engineering and traffic investigation to validate altering the speed limit. He said there is capacity in the budget to do the study.

There was discussion regarding what speed a study would most likely come up with based on the condition of the road; what the plans are after design is created; and how Algona went about lowering their speed limit to 25.

Direction by consensus of Council: Move forward to April 27, 2015, for further discussion.

D. AB 15-060: Resolution No. 2015-249: Resolution to approve the Human Services Agreement for Auburn Public Health Center.

City Administrator Gould stated that King County experienced a significant budget deficit for the 2015-2016 biennium and was contemplating the closure of the Auburn Public Health Center. The City Council of Pacific desires to provide funding for King County to maintain its existing operations at the Auburn Public Health Center and its satellites - for 2015 10k to keep open through 2016.

Direction by consensus of Council: Move forward to the meeting on April 27, 2015 consent agenda.

E. AB 15-061: Approval of 2015 First Quarter financial reports

Mr. Gould stated staff has reviewed these reports with the Mayor and City Administrator during the weeks prior to the Finance Committee and City Council. He recommends the approval of the first quarter financial reports.

Direction by consensus of Council: Move forward to the meeting on April 27, 2015.

F. AB 15-062: Discussion: Amendments to Council Rules of Procedure

City Clerk Amy Stevenson-Ness advised that the Governance Committee had reviewed the Council Rules of Procedure and has provided those proposed changes, along with those of the city attorney for Council review.

Direction by consensus of Council: After review of each of the changes, it was decided that Council will review the rules and provide suggested changes to the City Clerk and referred the topic back to the Governance Committee.

G. AB 15-063: Discussion: Schedule for Council contribution to newsletter

Ms. Stevenson-Ness advised that the first edition of the newsletter will be produced in May with delivery to the citizens by June 10. It was suggested that the Council president provide the letter for the first edition.

H. AB 15-064: Discussion: purchase and policies regarding applications to be added to the Surface tablets

Council President Walker stated there are many productivity apps available for the Surface that would be helpful. He stated there isn't a policy to address this so they cannot be purchased under the purchasing policy.

He advised that there is online training available for Surface tablet users.

Direction by consensus of Council: Send back to Technology Committee to look at policies related to purchase of apps as well as internet use policies.

I. Solid Waste RFP extension

Mr. Gould stated he is requesting two weeks to answer questions that have been submitted for the RFP. There are many questions that need to be answered. He is requesting to change the date to May 8.

Direction by consensus of Council: Refer to Solid Waste Committee for answers to the questions.

J. Discussion regarding sick leave policy

Council Member Oliveira stated this topic is not an easy item. Mr. Gould is taking questions to the attorney for discussion to update council on what is happening with the policies.

ADJOURN

Council President Walker adjourned the workshop at 8:18 p.m.

Amy Stevenson-Ness, City Clerk



City Council Minutes

Regular Meeting
April 27, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Oliveira, Steiger, Council President Walker, Mayor Pro Tem Putnam, and Mayor Guier

Absent: Council Members Jones and Kave

STAFF PRESENT

Public Works Manager Lance Newkirk, Community Development Manager Jack Dodge, Community Services Assistant Manager Darcie Thach, City Administrator Richard Gould, and City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

The agenda was approved unanimously by Council.

EXECUTIVE SESSION

At 6:32 p.m., Mayor Guier convened to executive session for potential litigation per RCW 42.30.110(1)(i) for 20 minutes.

Mayor Guier reconvened the meeting at 6:52 p.m.

AUDIENCE COMMENT

Speaking before Council:

Kate Hull, 102 Alder Ln South	In the last 6 to 8 months the city is more friendly, employees are less stressed and getting out of work on time
-------------------------------	--

REPORTS

A. Mayor

Mayor Guier reported:

- Pick Up Pacific was a great success; thanks to Jeanne Fancher
- Jeanne Fancher provided pocket books of the parks of the city;
- Park Board was in attendance, most of Pacific Partnership attended; Thanks to Katie Garberding and Stacy Oliveira for preparing lunch and thanks to Council Member Steiger for being there;
- Frank Hatten and Arlene Hatten are king of trash in the competition
- There has been an question regarding using metal detectors on city property. There is no policy in place. She is concerned on how to address the issue. The issue will go to the Park Board for a policy and how to address the issue in the future
- Reminder of annual retreat on Saturday, May 2, 2015, from 9 a.m. to 2 p.m.; there will be a presentation from Ann McFarlane, Jurassic Parliament.

B. Finance/City Administrator

City Administrator Gould reported:

- He will be meeting with the PERC mediator and uniformed negotiation team on Friday, May 1.
- The first negotiation with the Public Works/Clerical unit on Thursday, April 30 at 1:00; first meeting will be looking at articles for easy agreement.
- First Quarter Financial Reports are in the packet. They have been through the Finance Committee
- The proposed sound and recording systems discussed on April 6 workshop will be brought back to Council on May 18. He will be meeting with the Technology Committee to further discuss
- Met with Revize regarding a website update; Built over 800 websites; City of Anacortes and City of Edgewood; will bring to the Technology Committee
- A BIAS annual report workshop was held in the Chambers on April 21.

C. Court

No report

D. Community/Senior/Youth/Services

Senior Services Assistant Darcie Thach reported:

- The Second Annual Citizens Appreciation Dinner was a great success. Ann Smith is the 2015 Pacific Citizen of the Year. Over 50 people were in the gym to celebrate the new Citizen of the Year. Ms. Smith was given a beautiful plaque and the nominees received a certificate. The dinner raised \$290.72 for the senior and youth programs.
- The participation numbers for the Senior Center are attached to the agenda. The March participation numbers for the Youth Gym were previously submitted. Also included is a new monthly count for Touch of Home.
- The Senior Center will play cribbage on Mondays. There are 5 or 6 seniors coming for cribbage.
- On May 8th. there will be a lunch to celebrate our moms.
- On May 7th, the bus is going to the Rhododendron Garden in Federal Way.
- The American Heart Association 30-minute walk was held on April 1, 2015. A total of 25 people were enrolled. Eleven people from the community and 14

staff. This event also counts toward the City's Wellness Program.

- Ms. Thach will be attending the annual Meals on Wheels meeting on Thursday, April 30th along with the MOW volunteer, Pandora Hicks.
- Story time is held on the fourth Friday of the month in the East Room. The youth program had three new families for this program.

E. Public Works Department

Public Works Manager Lance Newkirk reported:

- He attended a meeting sponsored by the Public Works Board. The topic of discussion was "How do cities look to invest in their infrastructure?"
- Staff attended an equipment demonstration for the line striper/painter for the parking lots, at parks, and curbs throughout the city.
- Crews are scrambling to keep up with growing vegetation. He is looking to hire for the seasonal workers.
- Staff received GPS training for a city-owned device which allows us to collect where hydrants/valves are located but staff needs to know how to operate the equipment fully.

F. Community Development Department

Community Development Manager Jack Dodge reported:

- On April 25, he met with the Conservation Futures Trust Board to answer questions regarding why we applied for the grants
- In the first week of May, city will have first pre-construction meeting with Burlington Northern on the Left Bank improvements
- Planning Commission is on April 28. they will discuss the freeway sign code as well as a section of the sign code to deal with legal non-conforming signs

G. Public Safety Department

Director John Calkins reported:

- There was a shooting early Thursday morning that took place in the north end of the City of Pacific. A pedestrian was shot in the leg by a passenger in a car. The victim is not cooperative and didn't want to persue
- 7:14 May 6, Mayor John will be attending

H. City Council Members

None

I. Boards and Committees

i. Finance Committee

Mr. Gould reported the sewer utility operations and maintenance fees were discussed
Reviewed financial reports
Briefly discussed talking with PSE and Comcast to put utility structures underground –
Next meeting is June 16.

ii. Governance Committee

Council Member Oliveira stated a meeting will be held on May 5, 2015.

iii. Human Services Committee

Council Member Garberding stated a meeting will be held on April 28, 2015,
at 6:30 p.m.

iv. Public Safety Committee

Council Member Garberding reported

. Met at an odd time last month. If something comes up to be discussed, do either last Thursday or first Thursday in May.

v. Public Works Committee

Council Member Steiger reported a meeting will be held on May 6, 2015 at 7:00 p.m.

vi. Technology Committee

Council Member Walker reported the committee met on April 16.

- Talked about the portable AV systems, VRFA just got a new system so looking into that.
- Have sample surplus policies under review
- Currently looking at potential IT services outside of the City of Auburn
- Meet again on May 21

vii. Park Board

- Jeanne Fancher distributed a parks and trails pocket guide
- Kate Hull gave a shout out to Lance and Jack for how great parks look.
- Kate Hull and Jeanne Fancher provided information regarding Earth Day Trash collection competition – Frank and Arlene Hatten picked up 1330 lbs.
 - Dumpsters magically filled up over the weekend
 - Make a Difference Day on fourth weekend of October
 - Don Kuzmer at Metals Express \$300
 - Jerry Eck for recycling bins
 - Leanne for lunch
 - Stacy and Katie for cooking
 - Thank you to Waste Management for the dumpsters

viii. Planning Commission

NONE

ix. Pierce County Regional Council (PCRC)

Mr. Newkirk stated the next meeting is Thursday, May 7

x. Sound Cities Association (SCA)

Mayor Guier reported May 13

xi. South County Area Transportation Board (SCATBd)

Mr. Newkirk reported presentations were given; one by the Port of Seattle regarding the Upgrade of SeaTac Airport and one by Sound Transit regarding the LINK to Federal Way.

xii. Valley Regional Fire Association (VRFA)

Council Member Walker reported VRFA met on April 14, 2015.

They held a presentation for Fire Fighter of the Year given to James Franklin; and honored retiree for 2014, Gary Ebersol.

OLD BUSINESS

A. Resolution No. 2015-248: Seattle / King County Public Health Local Hazardous Waste Management Program Grant Agreement.

Mr. Newkirk advised the City has applied for and received grants to host 2014/2015 recycling Collection Events. Seattle/King County Public Health Local Hazardous Waste Management Program has provided a grant to assist with the costs of the program.

COUNCIL MEMBER WALKER MOVED to approve Resolution No. 2015-248 authorizing the execution of a Seattle-King County Public Health Contract for the Local Hazardous Waste Management Program for 2015 activities in the amount of \$6,619.16. Seconded by Council Member Putnam.

Speaking before Council

Jeanne Fancher	Oil based paints can be disposed of at the Supermall; Freecycling items could be set aside
----------------	--

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Putnam, Oliveira, Steiger, Walker

Nays: None

Absent: Jones and Kave

The motion passed 5-0.

B. AB 15-059: Discussion: West Valley Highway Speed Limit

Mr. Newkirk advised that AHBL has done some traffic analyses. Mr. Eck has committed to provide information regarding the study he had completed on his portion of the road.

After discussion by Council, the item was referred to the Public Works Committee then bring it back when more information is present.

C. Resolution No. 2015-249: Approval of the Human Services Agreement for Auburn Public Health Center.

Mr. Gould stated the proposed agreement will provide a funding amount lump sum total of \$10,000 in support of keeping the Auburn Public Health Center open for 2015 and 2016.

Mr. TJ Cosgrove, Division Director, Community Health Services and Public Health of Seattle and King County, expressed his appreciation for the City's willingness to contribute to keeping the center open.

COUNCIL MEMBER OLIVEIRA MOVED to approve Resolution No. 2015-249: allowing the Mayor to execute the Human Services Agreement between the City of Pacific and Public Health – Seattle & King County, providing a funding amount lump sum total of \$10,000 in support of keeping the Auburn Public Health Center open for 2015 and 2016. Seconded by Council Member Garberding.

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Putnam, Oliveira, Steiger, Walker

Nays: None

Absent: Jones and Kave

The motion passed 5-0.

D. Approval of 2015 First Quarter financial reports

Mr. Gould briefly outlined the reports presented. He also advised he had made a change which put the General Fund in a better position.

COUNCIL MEMBER PUTNAM MOVED to approve the 2015 First Quarter Financial Reports as reviewed by the Finance Committee and staff. Seconded by Council Member Walker.

Voice vote was taken and carried 5-0.

NEW BUSINESS

A. Resolution No. 2015-250: Declaring May 2015 as Bicycle Month in the City of Pacific

Council Member Putnam read the resolution for Bicycle Month into the record.

Speaking before Council

Don Thomson, 416 2 nd Ave SE	Have no problem with bicycles; Keep in mind for future reference, the state has passed an excise tax for electric cars. Maybe they should pass one for bicycles, as well.
---	---

Roll Call Vote was taken, resulting as follows:

Ayes: Garberding, Putnam, Oliveira, Steiger, Walker

Nays: None

Absent: Jones and Kave

The motion passed 5-0.

CONSENT AGENDA

- A.** Payroll and Voucher Approval
- B.** Minutes for the workshop of April 6, 2015, and the meetings of March 9, 2015 and April 13, 2015.
- C.** Resolution No. 2015-251: Settlement of a Civil Service Appeal

COUNCIL MEMBER PUTNAM MOVED to approve the Consent Agenda. Seconded by Council Member Oliveira.

Voice vote was taken and carried 5-0.

ADJOURN

Being no further business, Mayor Guier adjourned the meeting at 7:59 p.m.

Amy Stevenson-Ness, City Clerk



City Council Minutes

Workshop
Monday, May 4, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Jones, Kave, Oliveira, Putnam, Walker, and Mayor Guier

Absent: Council Member Steiger,

STAFF PRESENT

City Administrator Richard Gould; Community Development Manager Jack Dodge, Public Works Manager Lance Newkirk, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

Council President Walker stated Item B will be moved ahead of Item A.

The amended agenda was approved unanimously by Council.

AGENDA ITEMS

- A. AB-15-058: Resolution No. 2015-268:** King County Flood District Flood Reduction Fund Application for financial assistance to open and close City Park.

Public Works Manager Lance Newkirk stated this grant application is moot as the funds to open and close the park have been budgeted through King County's budget.

Direction by consensus of Council: Move forward to the meeting on May 11, 2015.

B. AB 15-057: Discussion: Comprehensive Plan Amendments: Revisions to Chapter 3 – Natural Environment Element and Revisions to Chapter 8 – Transportation Element.

Community Development Manager Jack Dodge provided a presentation regarding comprehensive plan amendments. He advised that in January 2014, the City received a grant from the Department of Commerce for updates to the City's Comprehensive Plan. The contract called out for revisions to Chapter 3 – Natural Environment, Chapter 8 - Transportation, and Chapter 10 – Capital Facilities of the Comprehensive Plan.

The grant also required a major overhaul to the City's "Critical Areas" regulations. Due to a variety of factors (staff shortages, administrative issues), no work on the Comprehensive Plan updates commenced until earlier this year. The City requested a revision to the "Scope of Work" that would require updates only to the following chapters: Chapter 3 – Natural Environment, Chapter 8 – Transportation, and a revised "Critical Areas/Wetlands" map.

This was due to mandatory deadlines to meet State environmental review requirements and Department of Commerce (DOC) review requirements. The change to the Scope of Work was approved by DOC.

The Planning Commission has reviewed the proposed revisions over three separate meetings. At the Commission's March 24, 2015 public hearing, the Planning Commission voted to recommend approval of the revisions to Chapter 3 – Natural Environment and Chapter 8 – Transportation.

Direction by consensus of Council: Move forward to May 26, 2015, meeting to approve setting public hearing for June 15, 2015.

ADJOURN

Council President Walker adjourned the workshop at 7:58 p.m.

Amy Stevenson-Ness, City Clerk