



PACIFIC CITY COUNCIL MEETING AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

May 26, 2015
Tuesday

Regular Meeting
6:30 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. AUDIENCE COMMENT**

(Please limit your comments to 3 minutes for items not on the agenda. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

5. REPORTS

- A. Mayor**
- B. City Administrator**
- C. Court**
- (4) D. Community/Senior/Youth Services (April reports included)**
- E. Public Works Department**
- F. Community Development Department**
- G. Public Safety Department**
- H. City Council Members**
- I. Boards and Committees**
 - i. Finance Committee**
 - ii. Governance Committee**
 - iii. Human Services Committee**
 - iv. Public Safety Committee**
 - v. Public Works Committee**
 - vi. Technology Committee**
 - vii. Park Board**
 - viii. Planning Commission**
 - ix. Pierce County Regional Council (PCRC)**
 - x. Sound Cities Association (SCA)**
 - xi. South County Area Transportation Board (SCATBd)**
 - xii. Valley Regional Fire Association (VRFA)**

6. OLD BUSINESS

- (6) **A. Resolution No. 2015-257:** Authorizing application for King County Flood District Flood Reduction Fund for Financial assistance to video inspect, clean, and repair storm drainage.

7. NEW BUSINESS

- (16) **A. Resolution No. 2015-255:** Authorizing the execution of an agreement, in the amount of \$24,000, for preliminary engineering services with Union Pacific Rail Road for the Stewart Road Union Pacific Railroad crossing.
- (24) **B. Discussion:** City of Pacific Newsletter

8. CONSENT AGENDA

- (28) **A.** Payroll and Voucher Approval
- (34) **B.** Minutes for the meeting of May 11, 2015.
- (38) **C.** Resolution No. 2015-253, Authorizing the Mayor to execute a Letter of Agreement with Teamsters Union, Local 117, for part time summer employment opportunity for the Summer Youth Lunch Program.
- (42) **D.** Resolution No. 2015-254, approving the waiver of fees for the use of City Park for the Terry Home Show and Shine Car Show on August 15.
- (46) **E.** Resolution No. 2015-256, Setting a Public Hearing on June 8, 2015 at approximately 6:30 p.m. for revisions to the Comprehensive Plan, Chapter 3 – Natural Environment Element and to Chapter 8 – Transportation.

9. ADJOURN

Finance Committee Garberding, Kave, Walker Meets: 3 rd Tuesdays	June 16, 2015 6:30 p.m.	City Hall
Governance Committee Kave, Oliveira, Putnam	June 2, 2015 6:30 p.m.	City Hall
Human Services Committee Garberding, Oliveira, Steiger Meets 4 th Tuesday	May 26, 2015 6:30 p.m.	Senior Center
Park Board Meets 3 rd Tuesday	June 16, 2015 6:30 p.m.	City Hall
Planning Commission Meets 4 th Tuesday	May 26, 2015 6:00 p.m.	City Hall
Public Safety Committee Garberding, Kave, Steiger Meets 2 nd Wednesday	June 9, 2015 6:30 p.m.	City Hall
Public Works Committee Jones, Putnam, Steiger Meets 1 st Wednesday	June 3, 2015 7:00 p.m.	City Hall
Technology Committee	May 28, 2015	City Hall

Council may add other items not listed on this agenda unless specific notification period is required.
Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.
Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.



For ADA accommodations, please contact City Hall at (253) 929-1105 prior to the meeting.

Jones, Oliveira, Walker Meets: 3 rd Thursday	5:00 p.m.	
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MONTHLY TOTALS

Date: April 2014 2015 YTD

Participation Counts Senior Center

Demographics

Pacific:	561	506	1872
Algona:	127	150	535
Auburn:	111	134	474
Other:	147	145	471
Total Demographics	946	935	3368

Activity

Stone Soup:	134	136	460
Senior Nutrition Lunch:	303	332	1275
Trips:	128	84	448
Transportation:	50	119	440
Drop-Ins:	154	72	313
Bread/Pantry:	127	151	602
Touch of Home/Crafts:	73	36	127
Cards/Puzzles/Games:	233	246	848
Volunteer:	187	142	517
Music/Jam Session:	209	239	749
Health Care: Hair Cuts, Foot Care:	9	7	52
S.H.I.B.A.:	0	0	0
Bus Passes:	56	36	154
Meals on Wheels	3	3	10
Movies and Bingo	0	10	61
Party: Parties, Tea, etc.	0	29	68
AHA Walk	0	25	25
Total Activities	1666	1667	6149
Unduplicated:	16	9	142
Volunteer Hours		410.5	

Donations

- Stone Soup: \$18.00
- Gas for Trips: \$13.00
- Crafts: \$12.75
- Coffee: \$15.88
- General Money Donations: \$1.00

Month	Item	Number	Value (\$)	Total for Month	Total Value (\$)
January	Lap robes for Vets	13	65	26	97
	Baby blankets	2	10		
	Hats	11	22		
	Misc.	0	0		
February	Lap robes for Vets	10	50	30	93
	Baby blankets	1	5		
	Hats	19	38		
	Misc.	0	0		
March	Lap robes for Vets	9	45	21	70
	Baby blankets	3	15		
	Hats	9	10		
	Misc.	0	0		
April	Lap robes for Vets	3	15	36	81
	Baby blankets	0	0		
	Hats	33	66		
	Misc.	0	0		
May	Lap robes for Vets	0	0	0	0
	Baby blankets	0	0		
	Hats	0	0		
	Misc.	0	0		
June	Lap robes for Vets	0	0	0	0
	Baby blankets	0	0		
	Hats	0	0		
	Misc.	0	0		
July	Lap robes for Vets	0	0	0	0
	Baby blankets	0	0		
	Hats	0	0		
	Misc.	0	0		
August	Lap robes for Vets	0	0	0	0
	Baby blankets	0	0		
	Hats	0	0		
	Misc.	0	0		
September	Lap robes for Vets	0	0	0	0
	Baby blankets	0	0		
	Hats	0	0		
	Misc.	0	0		
October	Lap robes for Vets	0	0	0	0
	Baby blankets	0	0		
	Hats	0	0		
	Misc.	0	0		
November	Lap robes for Vets	0	0	0	0
	Baby blankets	0	0		
	Hats	0	0		
	Misc.	0	0		
December	Lap robes for Vets	0	0	0	0
	Baby blankets	0	0		
	Hats	0	0		
	Misc.	0	0		
Totals				0	0



TO: Mayor Guier and City Council Members

FROM: Public Works

MEETING DATE: May 26, 2015

SUBJECT: King County Flood District Flood Reduction Fund Application for Financial assistance to Perform Video Inspection, Cleaning and Repair of Stormwater Drainage Infrastructure

ATTACHMENTS: Resolution 2015-257
King County Flood District Flood Reduction Fund Application

Previous Council Review Date: N/A

Summary: The City of Pacific has requested \$20,000 to perform video inspection, cleaning and repair of stormwater drainage infrastructure upstream of the City Park between Alder Lane South and Pacific Avenue along 3rd Avenue SE. This effort will ensure the operational functionality of this stormwater drainage segment and help reduce the flooding potential near the City Park during heavy rain events and high river flows. The King County Flood District Flood Reduction Fund is a potential source of funds to pay for this work.

Recommendation/Action: Staff recommends Council approve Resolution No. 2015-257.

Motion for Consideration: Move to approve Resolution No. 2015-257, A RESOLUTION AUTHORIZING APPLICATION FOR KING COUNTY FLOOD DISTRICT FLOOD REDUCTION FUND FOR FINANCIAL ASSISTANCE TO VIDEO INSPECT, CLEAN AND REPAIR STORMDRAINAGE INFRASTRUCTURE FROM ALDER LANE TO PACIFIC AVENUE ALONG 3RD AVENUE SE.

Budget Impact: There is no immediate budget impact associated with the passage of this measure.

Alternatives: Deny the measure and find alternative funding source to pay to for this work.

**CITY OF PACIFIC
WASHINGTON
RESOLUTION NO. 2015 - 257**

A RESOLUTION AUTHORIZING THE CITY'S SUBMISSION OF AN APPLICATION FOR FUNDING TO THE KING COUNTY FLOOD DISTRICT FLOOD REDUCTION FUND IN ORDER TO PERFORM VIDEO INSPECTION, CLEANING AND REPAIR OF STORM DRAINAGE CONVEYANCE FROM ALDER LANE SOUTH TO PACIFIC AVENUE ALONG 3RD AVENUE SE. IN THE CITY OF PACIFIC, WA.

WHEREAS, the City desires to perform video inspection, cleaning and repair of stormwater drainage infrastructure upstream of the City Park, as no written record exists as to the last time this drainage conveyance was inspected and cleaned; and

WHEREAS, ensuring the functionality of this stormwater drainage segment helps reduce the flooding potential near the City Park during heavy rain and high river flow events, and

WHEREAS, by executing and submitting the application, the City of Pacific agrees to conform to the regulations, statutes, terms and conditions of the King County Flood District Flood Reduction Fund Program if funding is provided for the work.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Pacific City Council hereby authorizes the Mayor to execute an Application with King County Flood District for Flood Reduction Funds in the amount of \$20,000 to perform video inspection, cleaning and repair of storm drainage conveyance infrastructure from Alder Lane South to Pacific Avenue along 3rd Avenue SE.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 26th DAY OF MAY, 2015.

CITY OF PACIFIC

Mayor Leanne Guier

ATTEST/AUTHENTICATED:

Amy Stevenson-Ness, City Clerk

Approved as to form:

Carol Morris, City Attorney

THE KING COUNTY FLOOD DISTRICT

FLOOD REDUCTION FUND

2015 APPLICATION FORM

Fund eligibility and requirements

The Flood Reduction Fund targets medium and small local flood reduction projects including projects where the control of stormwater will have a direct benefit in reducing flooding.

- There is no cap on the award amount, except up to the annual amount allocated to the Flood Reduction Fund of \$2.88 million.
- Matching funds are encouraged but **not** required.
- The expenditure of funds must be completed no later than 36 months after receiving funds.
- An annual status report and final project completion report are required.

Eligible applicants

Homeowner associations; private non-profit organizations or associations; schools; special districts; Tribes; and King County jurisdictions. **Not eligible:** private individuals, businesses, and consultants.

Eligible projects

1. The proposal is consistent with the evaluation criteria and provides a flood reduction benefit such as, but not limited to:
 - Surface water overflows.
 - Near-shore flooding.
 - Lake flooding due to outflow blockage.
 - Clearance of clogged agricultural drainage systems.
 - Slope stabilization when slope failure is caused by the design inadequacy or failure of a stormwater system.
 - Assessment of existing conditions as part of the creation of a lake management district.
2. The proposal provides a broad economic benefit, such as:
 - Maintaining access to goods and infrastructure that serve a larger agricultural economy.
 - Providing navigable water channels for industry and recreation.
3. The project is reasonable based on the following criteria:
 - Project purpose and goals are consistent with this grant program.
 - Implementation of the project is realistic and well-thought out.
 - The budget is feasible for the kind of activity proposed, is sufficiently detailed, and leverages other resources.
 - Partners and stakeholders are engaged in several phases of this project.
 - The project team is qualified to carry out the project.
 - The project legacy, through oversight or continuous improvements, is assured.
 - Readiness to proceed is assured (e.g., design is finalized and permits are secured or are being expedited as an incentive to start the project).

Ineligible projects

The following types of projects will not be considered for funding:

- Projects that are already eligible for funding under Watershed Resource Inventory Area (WRIA) programs, such as:
 - Habitat improvement projects where flood hazard reduction is not the primary purpose.

- Salmon habitat enhancement projects.
- Projects whose design and/or performance may transfer flooding problems upstream or downstream.
- Projects that do not compensate for the loss of restored or undisturbed natural habitat or may adversely impact habitat or water quality.
- Projects that do not include on-the-ground structural improvements as a deliverable, except for the assessment of existing conditions related to the creation of lake management districts.
- Projects included on the King County Flood Control District 6-year Capital Improvement Project list.

Supplemental items for consideration The project selection team will evaluate whether or not a proposed project provides any of these additional optional items:

- Project results in multiple benefits, such as:
 - Demonstrable water quality improvement to a listed body of water.
 - Recreational access.
 - Ecosystem protections and improvements not limited to salmon.
 - Safeguarding critical facilities.
 - Improved access to maintain the economic viability of a community, including water access.
 - Channel migration zone protection.
- Project leverages state, federal and local programs and funding directed towards floodplain management efforts.
- Project provides matching funds (not required).

What, When, Where to Submit

If filing by mail, submit **one copy** of this application. For electronic filing of the application, all attachments must be electronic files or links to web pages. The deadline for submitting an application will be **May 29, 2015**.

- **STANDARD MAIL:** Sylvia Aro, King County Department of Natural Resources and Parks, Water and Land Resources Division, King Street Center, 201 South Jackson Street, Suite 600, Seattle, WA 98104
- **ELECTRONIC MAIL:** wlr-rivers@kingcounty.gov

For more information or assistance, please contact King County River and Floodplain Management at wlr-rivers@kingcounty.gov or call 206-477-7777.

**THE KING COUNTY FLOOD DISTRICT
FLOOD REDUCTION FUND
2015 APPLICATION FORM**

Applicant: City of Pacific		
Project title: Flood Impacted Infrastructure Inspection and Repair		
Contact: Lance Newkirk	Phone #1: (253) 929-1113	Phone #2:
Email: lnewkirk@ci.pacific.wa.us	Web Site:	
Address: 100 3rd Avenue SE		
City: Pacific	State: WA	Zip: 98047
Body of water or watershed of project: White River		
Community where project is located: City of Pacific		
Street location or address of project: 600 3rd Avenue SE		
Alternate contact: Jim Morgan	Phone: (253) 929-1115	Email: jmorgan@ci.pacific.wa.us
Brief Project Statement (3 short sentences max.) The purpose of the project funds is to ensure the functionality of stormwater drainage conveyance infrastructure from Alder Lane South to Pacific Avenue along 3 rd Avenue SE through video inspection, cleaning and repair of stormwater drainage infrastructure upstream and along the road frontage of the City Park. This effort will help reduce the flooding potential near the City Park during heavy rain and high river flow events.		
Request: \$ 20,000 Date of request: September 1, 2015 / April 1, 2016		

Be sure to include and checkmark the following prior to sending your application:

- A cover letter signed by a person authorized to approve a legal agreement with King County.
- OPTIONAL: A fact sheet or brochure on your organization describing its history and accomplishments, site maps, etc.

- Checkmark if you have received or are you receiving any King County funding for this project and list funding sources, years and amounts below.

Phone numbers, addresses and email addresses will be made public (e.g., request from the public or listed in a publication).

- "Please do not publish this information."
- "King County may publish this information except for..." (Identify information to be excluded):

LEGAL STATUS

Are you formally organized as a corporation or government entity? YES NO

If you answered NO above, who will be fiscally responsible for your grant?

Which of the following describes your organization?

NOTE: Private individuals, consultants or subdivisions of King County are not eligible.

- SCHOOL
- SPECIAL DISTRICT
- TRIBE
- GOVERNMENT UNIT
- PRIVATE NON-PROFIT ORGANIZATION OR ASSOCIATION

(Note: Individuals acting on their own and businesses are not eligible.)

PRIVATE LAND

Is your project located on private land? YES NO

If you answered YES above, please describe the compelling public benefit of this project.

COMPLIANCE ACTION

Is your project in part or fully related to a conditional use permit, a required mitigation or corrective action?

YES. Please contact Maureen Dahlstrom to verify eligibility at 206.477.4777 or maureen.dahlstrom@kingcounty.gov.

PROJECT NARRATIVE

NOTE: It is best to answer and edit the questions in a separate document and submit as an attachment then paste them in the shaded areas below.

PROJECT BACKGROUND (NOT RATED)

Briefly explain IN ONE PAGE the history of the problem you are addressing in this project. How has the problem been addressed to date and by whom?

Cut and paste your narrative below

The City Park is part of the King County Levee system and receives stormwater from throughout the City of Pacific. The City of Pacific has limited budget to address all stormwater drainage conveyance needs. Ensuring the operational functionality stormwater drainage upstream of the City Park will help prevent surcharging of the City’s stormdrainage system upstream of the City Park during heavy rains and river flow events.

EVALUATED QUESTIONS

QUESTION #1 – PROJECT PURPOSE, GOALS, OBJECTIVES, OUTPUTS AND OUTCOMES

- A. Describe what you plan to do and how it will specifically and measurably alleviate a significant local flooding problem AND provide a broad economic benefit, such as but not limited to: (a) maintaining access to goods and infrastructure that serve a larger agricultural economy or (b) improve or maintain navigable water channels for industry and recreation.

Cut and paste your narrative below

The proposed use of the funds is to perform video inspect, clean and repair of stormwater drainage infrastructure upstream of the City Park to ensure its carrying capacity is at design capacity.

- B. Describe the project objectives and the outputs that will carry them out. Include community awareness, community participation objectives and their outputs if any.

Cut and paste your narrative below

The primary objective is to ensure that the upstream stormwater conveyance flowing stormwater into the City Park and levee holding area is operating at 100% design capacity. This will help prevent surcharging of the storm drainage system upstream of the City Park during high rain and river flow events.

- C. Describe 1) The tangible near term-outcomes of your project, 2) how you will measure their attainment and 3) describe the long-term outcomes

Cut and paste your narrative below

The short term goal is to prevent upstream stormwater surcharging and flooding. The long term goal is to work to establish stormwater rates structures that allow the City of Pacific to fully fund these type of projects locally.

QUESTION #2 – IMPLEMENTATION

Please complete the scope of work for your project. Ensure that there is a clear path between the activities and the products or deliverables.

TASKS	ACTIVITIES AND DELIVERABLES	TOTAL SHARE OF AWARD FUNDS	DATES When is the task starting and ending?
EXAMPLE: SUB-TASK 1: Plant riparian vegetation	Please address the who, what where, when, why, how, how many, how much as appropriate and in the most logical order. Here is an example: WHO 10 volunteers WHAT will help create a riparian buffer WHY to shade Happy Creek HOW by planting HOW MUCH/HOW MANY 387 trees and shrubs along 500 ft of stream bank WHERE south of the Valley Road.	FOR EXAMPLE: \$2,345	WHEN March 2006
Task 1	The City will retain the services of a qualified firm to perform video inspections and cleaning of this stormwater segment.	\$5,000	Septemeber 2015
Task 2	The City will retain the services of a qualified firm to perform repair of failed segments of this stormwater segment.	\$15,000	April 2016
Add more tasks below if necessary			
Permits/permission (if applicable)	State all required project permits and authorizations (including right-of-way access) as follows: Name of permit, issuer, recipient, purpose and inclusive dates. If no permits or authorizations are required, state that none required.		N/A
Credits	As part of your project deliverables, provide a plan of how, where and when this grant will be acknowledged as funded by the King County Flood Control District.		
TASK 5 Final report	Submit a final report and the financial closeout documentation no later that 30 days after the end date of the project.		June 15, 2016

QUESTION #3 – PARTNERS AND STAKEHOLDERS Identify who this project engages, how they will participate and what they will contribute during the various phases of planning and implementation or as a result of this project.

Cut and paste your narrative below

This project will be coordinated with our partner the King County Flood Control District. The stakeholders are the citizens of the region: Algona, Auburn, Pacific, Sumner and parts of unincorporated King and Pierce Counties.

QUESTION #4 – PROJECT TEAM

Describe the project team’s roles and qualifications (including consultants and committed partners) in carrying out this project.

Cut and paste your narrative below

The team consists of City staff and elected officials as well as County staff and elected officials. There has been numerous years of a successful partnership to protect the stakeholders from flooding.

QUESTION #5 – LEGACY Describe how the project will be maintained and/or if there is clear evidence that the planning of future phases of this project or of associated projects is well underway.

Cut and paste your narrative below

The City and King County Flood Control District will benefit from confirming infrastructure condition information that can be incorporated into the future and final design of the right bank levee improvement project.

QUESTION #6 – BUDGET

Please complete the budget spreadsheet below.

BUDGET ITEM	TOTAL	GRANT AWARD SHARE	FINANCIAL MATCH (not required)			MATCH TOTAL
			SOURCE	SOURCE	SOURCE	
			City Staff			
AMOUNT						
STAFFING						
PROJECT SUPPLIES						
COMMERCIAL SERVICES AND CREW TIME	\$20,000	\$20,000				
TRANSPORTATION						
OFFICE EXPENSES/OVERHEAD						
OTHER						
REAL ESTATE-RELATED COSTS						
TOTAL						

Describe how the amounts in the TOTAL column were calculated (Optional: Include a budget spreadsheet as an attachment)

STAFFING	
PROJECT SUPPLIES	
COMMERCIAL SERVICES AND CREW TIME	
TRANSPORTATION	
OFFICE EXPENSES/OVERHEAD	
OTHER	
REAL ESTATE-RELATED COSTS	
TOTAL	

QUESTION #7 – READINESS TO PROCEED

Describe what is in place and what is missing – other than being awarded this grant – before you can begin your project. Estimate dates when you plan to have the missing elements in place.

Cut and paste your narrative below

After grant award the City will need to select qualified firms to perform the work. For the 2015 portion of the work it is estimated that qualified firms can be selected in August and for the 2016 component March 2016.

QUESTION #8 – SUPPLEMENTAL CONSIDERATION

Supplemental consideration will be given if the applicant answers the following question:

Describe or summarize other benefits achieved by this project. Be specific in explaining how the project achieves these benefits and how it is crucial to achieving them.

- Project achieves multiple non-flood related benefits.

- Project stimulates the coordination and leveraging of state, federal and local programs and funding directed towards floodplain efforts.
- Project incorporates other floodplain management objectives.
- Project leverages other programs such as volunteer stewardship programs or partners' in-kind contributions (note that financial leverage, if any, should be addressed in Question #6) .

Cut and paste your narrative below

This project will help inform the right bank levee design team with infrastructure information that will assist in developing stormwater conveyance connections to, through and along 3rd Avenue SE.

OPTIONAL

You are strongly encouraged to include one or more of the following items as an attachment or links to a web page.

- Organization's brochure.
- Selected project accomplishments.

Attachments will be read at the reviewer's discretion. You are strongly recommended to limit your attachments or web page links to an absolute minimum.



TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: May 26, 2015
SUBJECT: Stewart Road UPRR Railroad Crossing

ATTACHMENTS:

- Resolution 2015-255
 - Agreement for Preliminary Engineering Services and Submittal of Exhibit "A" for Railroad Approval
 - UPRR Crossing Photo Sheet
-

Previous Council Review Date: None

Summary: The City of Pacific Council previously authorized expenditures for the design and construction of improvements on the Stewart Road corridor creating five lanes of travel from NB SR167 to Valentine Avenue SE. The final phase of the corridor is to construct similar improvements from Valentine Avenue to Butte Avenue (White River Bridge).

This project will take multiple years to complete. A critical element of this segment of the road project is the crossing of the Union Pacific Railroad (UPRR) tracks. UPRR provides their own design work to verify compliance with Federal and State safety regulations and their own standards.

Recommendation/Action: Staff recommends Council approve Resolution No. 2015-255.

Motion for Consideration: Move to approve Resolution No. 2015-255, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING AN AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES AND SUBMITTAL OF EXHIBIT "A" FOR UNION PACIFIC RAILROAD APPROVAL FOR \$24,000.

Budget Impact: \$24,000.

Alternatives: Not finishing the Stewart Road Corridor Improvements.

**CITY OF PACIFIC
WASHINGTON
RESOLUTION NO. 2015 - 255**

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING AN AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES AND SUBMITTAL OF EXHIBIT "A" FOR UNION PACIFIC RAILROAD APPROVAL FOR \$24,000.

WHEREAS, the City of Pacific Council previously authorized expenditures for the design and construction of improvements on the Stewart Road corridor creating five lanes of travel between NB SR167 to Valentine Avenue SE; and

WHEREAS, the City of Pacific desires to complete the Stewart Road corridor from Valentine Avenue SE to Butte Avenue SE (White River Bridge); and

WHEREAS, a critical element of the Stewart Road corridor from Valentine Avenue SE to Butte Avenue SE is the crossing of the Union Pacific Railroad tracks; and

WHEREAS, the Union Pacific Railroad under the direction of the Federal Government and the Washington State UTC have jurisdiction on the design and construction within 50 feet of either side of their rails;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Pacific City Council hereby authorizes the City Administrator to execute an Agreement for Preliminary Engineering Services with Union Pacific Railroad for the Stewart Road corridor Project in the amount of \$24,000.00.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 11th DAY OF MAY, 2015.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, City Clerk

Approved as to form:

James Kelly, Assistant City Attorney



CITY OF PACIFIC

100 3RD AVENUE SOUTHEAST
PACIFIC, WASHINGTON 98047
CITY HALL (253) 929-1100
FAX (253) 939-6026

May 26, 2015

AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES AND SUBMITTAL OF EXHIBIT "A" FOR RAILROAD APPROVAL

Crossing: Public:
State Washington City Pacific
MP 157.75 Seattle Subdivision
Stewart Road SE (8th Street East) / DOT # 396597R
Pierce County

Mr. Terrel Anderson
Manager, Industry & Public Projects
Union Pacific Railroad Company
1 So. Pyramid Way
Sparks NV 89431

Dear Mr. Anderson:

Plans are being prepared to increase the at-grade crossing from two lanes to four lanes at the location referenced above. The proposed work includes layout and design of signal arms, warning lights, and precast concrete road crossing with adequate width to accommodate four vehicular lanes pedestrian facilities on the north and south sides of the road. In connection with the project, the Agency considers it necessary for the successful advancement of the project for your company to collaborate in the development of the project by performing the following:

- preliminary engineering and other related services
- development of cost estimates
- review of the project's preliminary layouts
- submit current train and switching moves

The Agency authorizes and agrees to reimburse the Railroad for its expenses and actual costs that are incurred for collaborating in the development of the project's preliminary engineering and other preliminary activities. The Railroad has estimated that these preliminary engineering and other preliminary costs will be \$24,000. Payment will be made within thirty (30) days from the Agency's receipt and approval of the Railroad's request for reimbursement. Railroad will refer to Agency's Project Number TR1501 and forward Invoices to James Morgan.

Additionally, attached for your company's review and approval is one (1) set of half-scale prints of the concept plans marked **Exhibit A**, which are the (10)% complete plans and show the basic features of the proposed roadway project at the location referenced above. Please review and

provide comment on the basic features of the **Exhibit A** as soon as possible. Also enclosed is one (1) set of photos of the project area.

The project may require the Railroad to incur costs for force account activities. Please prepare the railroad force account cost estimate for work activities to be provided by your company, as identified in **Exhibit A** and submit them at your earliest convenience so that they may be attached to the railroad generated Construction & Maintenance (C&M) agreement.

Please verify the number of current regular trains of 27 per day with a Maximum Speed of 55 MPH at this location as currently shown in our inventory records. This information will be used by the Agency's Contractor to obtain Railroad Protective Liability Insurance.

This agreement is intended to address Preliminary Engineering. It is understood by both parties that railroad may withhold its approval for any reason directly or indirectly related to safety or its operations, property issues or effect to its facilities. If the Project is approved, Union Pacific will continue to work with the Agency to develop Final Plans, Specifications and prepare Material and Cost Estimates for Railroad Construction Work associated with the project. It is also understood that if the project is constructed, if at all, at no cost to the railroad.

The Agency and the Railroad will enter into separate License, Right of Entry, Construction and Maintenance Agreements associated with the actual construction of the project if the project is accepted and approved by the railroad. The Agreements will be drafted by Union Pacific and forwarded to the Agency after the **Exhibit A** and cost estimates have been approved.

Please contact Jim Morgan at telephone number (253) 929-1115 via email at jmorgan@ci.pacific.wa.us if you have any questions. Your assistance in this matter is appreciated.

Sincerely,

Richard Gould
City Administrator
City of Pacific

UNION PACIFIC RAILROAD COMPANY

By _____ Date _____

Name and Title _____

Attachment(s)

cc:

**Stewart Road SE (8th Street East) / DOT # 396597R MP 157.75
State-Washington County-Pierce City-Pacific Seattle Subdivision**



UPRR Tracks at Stewart Road SE Looking South



UPRR Tracks at Stewart Road SE Looking North



Agenda Bill No. 15-055

TO: Mayor Guier and City Council Members
FROM: Amy Stevenson-Ness, City Clerk
MEETING DATE: May 26, 2015 Workshop
SUBJECT: Newsletter Discussion

ATTACHMENTS:

- Draft Newsletter
-

Previous Council Review Date: 03/02/15, 04/06/15, 04/13/15

Summary: The newsletter is an effort to increase communication with the public and provide a more open city government. After approval for newsletter production was received, Mayor Guier, Council President Walker and the department heads provided items for the newsletter. That newsletter was provided to Council for review and the evening's discussion is for Council to provide feedback/suggestions regarding the draft newsletter.

Recommended Action: Provide direction to staff regarding production of the newsletter.

Motion for Consideration:

Budget Impact:

Alternatives:



CITY OF PACIFIC NEWS

City Government

Mayor
Leanne Guier

Mayor Pro Tem
Joshua Putnam

Council President
Tren Walker

Council Members
Katherine Garberding
John Jones
Vic Kave
Stacy Oliveira
Clint Steiger

City Administrator
Richard Gould

Department Heads
Amy Stevenson-Ness
City Clerk/Personnel
Manager

Jack Dodge
Community
Development
Manager

John Calkins
Public Safety
Director

Kelly Rydberg
Court Administrator

Lance Newkirk
Public Works
Manager

Mayor's Message

Mayor Leanne Guier



Greetings!

We appreciate you spending a few minutes of your day to read this city-wide newsletter. I have heard many times, as a council member and as your mayor, the need for a more broadly based communication mechanism in our city. I couldn't agree more. Council and I hope you will find the information provided useful.

We also look forward to any suggestions you may have on how we could improve and what type of information you would like to see. Our goal is to be informative and provide our community with information that enhances our great community. We want to focus on the issues that are important to you. We would love to hear about outstanding things people are doing in our community. Our city is made up of some amazing people and we would like to share their story.

The plan is to have a quarterly edition. We also want to be eco-friendly. At this time, the Technology Committee is working hard on our city website. Once this is up and running efficiently, we'll be asking if you would rather receive an electronic copy. We know not everyone would want this, but we also know many of you would prefer it. I hope you enjoy this first edition and please feel free to contact me with any suggestions you may have by email at lguier@ci.pacific.wa.us or by phone at 253-929-1108. I look forward to hearing back from you.



Council Corner

Council President Tren Walker

One of the goals of your city leaders is to make our government more transparent. We started this newsletter to help open an ongoing dialog with the community; please let this be the start of the conversation. We want to keep you up to date on what is happening at City Hall and we want to hear your feedback!

First, let's cover a little about what we do. The city council, as the legislative body of the city, is responsible for adopting the budget, passing ordinances and resolutions, appointing committees, and adopting goals and general policies. Each council member is elected to a four year, staggered term. Council members also serve on sub-committees to facilitate in-depth study of issues in the following areas: finance, public works, public safety, human services, and technology. Most committees convene monthly and meetings are open to the public. For a current schedule, check the public meetings/community events calendar on our website at www.pacificwa.gov.

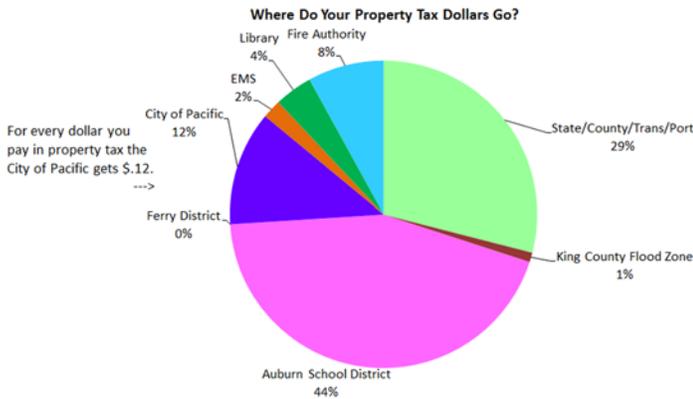
Council workshops are held at 6:30 pm on the first and third Mondays and city council meetings are held every second and fourth Monday at 6:30 pm, at City Hall. Public comment is encouraged at council meetings (but is not permitted at workshops.)

Email addresses for each of your council members can also be found on our website. Please feel free to connect with us with questions or concerns you may have or to let us know what you think we are doing right.

YOUR PROPERTY TAX DOLLARS

-Richard Gould, City Administrator

Many resident may think that the City of Pacific receives the largest portion of the property taxes that you pay to King County when in reality, the largest portions goes to Auburn School District. As the pie chart shows, only \$.12 of every dollar goes to the City. Due to the increase in assessed valuation, currently the City is maxed out and cannot increase the annual property tax levy. Any increase the tax payer receives will be due to the growth in assessed valuation which is calculated by the county you live in, either King or Pierce.



PACIFIC ALGONA SENIOR CENTER NEWS

-Darcie Thach, Pacific Algona Senior Center

Hours Monday through Friday 8:30am – 4:30pm

Join us at the Pacific Algona Senior Center for a breakfast before the Pacific Days Parade, Saturday July 11, 2015, 8:00 – 10:00am. Support our Senior and Youth Programs with this fun-filled event.

JoAnne Futch and Darcie Thach will be serving pancakes, sausage, hot chocolate, and coffee. Prices for this fun event are adult \$5.00, and children 12 and under \$3.00. Bring your family and empty stomachs!

Come join our Stone Soup Mondays 11:00am – 1:00pm at the Senior Center. This is a free lunch for all ages in our community.

Touch of Home meets at here every Tuesday at 10:00am. This is a group of citizens who are sharing their talents at crocheting, knitting, or other crafts. This wonderful group also makes and donates lap blankets to our Vets in our community; baby blankets and hats to our low-income families through our local King County Public Health office just to name two of the worthwhile projects that they work so hard throughout the year.

CALENDAR OF EVENTS

Monthly Meetings

City Council Workshop, 1st and 3rd Mondays	6:30pm
Governance Committee , 1st Tuesday	6:30pm
Public Works Committee , 1st Wednesday	7:00pm
City Council Meeting, 2nd and 4th Mondays	6:30pm
Public Safety Committee, 2nd Wednesday	6:30pm
Park Board, 3rd Tuesday	6:30pm
Finance Committee, 3rd Tuesday	6:30pm
Technology Committee, 3rd Thursday	6:30pm
Planning Commission, 4th Tuesday	6:00pm
Human Srvs Committee, 4th Tuesday	6:30pm
Pacific Partnerships, 2nd Tuesday, Senior Center	6:30pm

June

June 13th - Bike Rodeo, Alpac Elementary 9am-12pm

July

10th -Pacific Days at City Park 4:00pm—9:00pm

11th - Pancake breakfast at Senior Center 8:00am-10:00am

11th - Pacific Days at City Park 11:00am - 9:00pm

12th - Pacific Days at City Park 11:00am - 4:00pm

August

8th - PencilPalooza at City Park



GRAFFITI, STREET ART OR MODERN HIEROGLYPHICS?

-Lance Newkirk, Public Works Manager

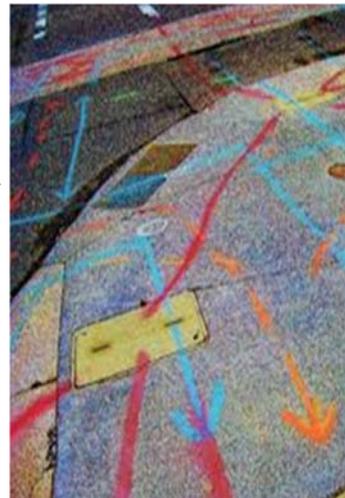
Actually, none of the above. The colored lines you see periodically throughout the City are authorized markings. These paint markings are made to inform contractors, homeowners or anyone who plans to dig where underground electrical, gas, cable, phone, and water, sewer and stormwater utilities are located.

If you have a digging project on your property you need to contact the **Utilities Underground Location Center**. When you make the free call to 811 a few days before you dig, you'll help prevent unintended consequences such as injury to you or your family, damage to your property, utility service outages to the entire neighborhood and potential fines and repair costs.

The Utility Notification Center is open 24 hours a day, 7 days a week. Locate requests are accepted over the phone, by fax or through an internet request. The King and Pierce County locate phone number is: 1-800-424-5555 (or 811).

More information regarding underground utility locates can be found on-line at:

<http://www.callbeforeyoudig.org/washington>



PACIFIC BIKE RODEO, BICYCLE AUCTION, AND OPEN HOUSE

Police Department

The Bike Rodeo will be held on Saturday June 13th 2015 at Alpac Elementary School 301 Milwaukee Blvd N Pacific, WA 98047 from 9 AM- Noon. Helmet fittings will be done by the Valley Regional Fire Authority staff. Thanks to the WA State Traffic Safety Commission and Safe Kids, helmets will be given to children needing them. Minor adjustments to bikes will be made in thanks to REI and their team of volunteers from the Sumner Bike Shop! We want you safe before maneuvering through our course. There will be hot dogs & Tim's Cascade Chips thanks to the generous donation of local businesses.

Cherokee Firearms has donated bicycles that will be raffled off at 11:00 am. You must be present to win.

The Police Department will hold a *Bicycle Auction* during Pacific Days on Saturday July 11th. This is a great opportunity to purchase a bike should you need one for those great summer days ahead of us. The bike auction drew a crowd last year and afforded many families the opportunity to purchase bikes for all of their children for less than the cost of one bike in a retail store.

The Police Department's Annual Open House will be held on September 18th this year allowing families to gather with the Police Department staff for one final BBQ of the summer before we welcome fall. This has been a well-attended event for the past five years and has something for people of all ages.



DID YOU KNOW...?

- For a speeding penalty of \$124, only \$45.22, or 36.47% stays with the city locally. The state receives \$78.78 or 63.53%
- For non-emergencies, you can call 911 at 253-288-2121.
- When was the last time you looked at the back of your state issued license or ID card? You must notify the Department of Licensing with any address changes within 10 days of moving.
- The City has many foreign language speakers among our employees. We speak Dutch, German, Hebrew, Italian, Korean, Russian, and Spanish.



- Most people use an average of 70-90 gallons of water per day? In the average house, two thirds of indoor water is used in the bathroom. Take some time to go through your house or apartment and look for ways to conserve!

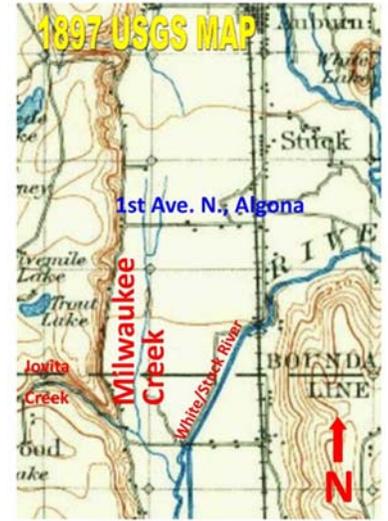


MILWAUKEE DITCH – THE FORGOTTEN CREEK

Ask yourself: what is your perception of a ditch? Is it something that is manmade and carries little or no ecological value? Do ditches have fish in them? What level of protection would you afford a ditch? Now ask yourself, what is your perception of a creek? Do they provide valuable habitat for fishery resources and wildlife habitat? Does a creek warrant greater ecological protection such as vegetated buffers?

Sadly, what is now called the Milwaukee Ditch is Pacific’s forgotten creek. Saddled with the ditch moniker over the years, little or no protection of its habitat has been considered. What is now called Milwaukee Ditch shows up as a creek on the 1897 United State Geographical Survey (USGS) topographic map for Pacific. This creek, up to now called Milwaukee Ditch, has been heavily relocated over the years with its vegetative cover (trees, bushes) nearly completely removed. Nevertheless, it is still a creek.

Based on information provided by the State Dept. of Natural Resources (DNR) and State Dept. of Fish and Wildlife, what the City now recognizes as **Milwaukee Creek** contains fishery resources which may include coho salmon and trout. The creek corridor also provides habitat for birds, frogs, beavers, raccoons, and the occasional river otter. With an enlightened perception of the creek, **Milwaukee Creek** can become an amenity to the City and adjacent property owners. Further, the health of the creek can affect the health of the White River. City documents will be revised to label the watercourse as **Milwaukee Creek**. The following map illustrates the current course of **Milwaukee Creek**. If you have any questions regarding the creek, please contact Jack Dodge, Community Development Manager at 253-929-1107; email jdodge@ci.pacific.wa.us.



A BIG BANG COSTS BIG BUCKS!



REMEMBER:

Aerial fireworks and explosives are prohibited within the city limits.

25,665.4260
CITY OF PACIFIC

Agenda Bills

Agenda Item No.	<u>Consent Agenda 10A</u>	Meeting Date:	<u>May 26, 2015</u>
Subject:	<u>Claim Voucher & Payroll Approval</u>	Prepared by:	<u>Richard Gould Finance Director</u>

Summary:

Approval of Payroll for the period of May 1, 2015 through May 15, 2015; Claims Vouchers for May 12, 2015 through May 26, 2015.

Payroll Auto Deposit	\$ 63,583.91
Payroll Checks #4878 – 4880	2,754.39
EFT'S	\$26,335.12
Claim Checks 45082 – 45123	<u>\$293,001.58</u>
Claim Ch# 45083 voided	
Total Expenditures	<u>\$ 385,675.00</u>

Recommendation: Approval of payment for Payroll and Claims

Motion: move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

Attachments:

Check Registers and Payroll Expense itemization.

CHECK REGISTER

City Of Pacific
MCAG #: 0423

05/12/2015 To: 05/26/2015

Time: 09:54:48 Date: 05/21/2015

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2959	05/12/2015	Claims	1	EFT	WA ST DEPT OF LICENSING	90.00	CPL'S PF0000288,289,290 AND PF 0000293, 294
3051	05/20/2015	Payroll	1	EFT		231.08	May 1-15 Payroll
3053	05/20/2015	Payroll	1	EFT		2,477.91	May 1-15 Payroll
3054	05/20/2015	Payroll	1	EFT		1,795.22	May 1-15 Payroll
3055	05/20/2015	Payroll	1	EFT		4,050.92	May 1-15 Payroll
3056	05/20/2015	Payroll	1	EFT		2,178.45	May 1-15 Payroll
3057	05/20/2015	Payroll	1	EFT		364.80	May 1-15 Payroll
3059	05/20/2015	Payroll	1	EFT		1,249.74	May 1-15 Payroll
3060	05/20/2015	Payroll	1	EFT		2,111.70	May 1-15 Payroll
3061	05/20/2015	Payroll	1	EFT		92.08	May 1-15 Payroll
3062	05/20/2015	Payroll	1	EFT		3,235.61	May 1-15 Payroll
3063	05/20/2015	Payroll	1	EFT		318.14	May 1-15 Payroll
3064	05/20/2015	Payroll	1	EFT		949.87	May 1-15 Payroll
3065	05/20/2015	Payroll	1	EFT		2,501.43	May 1-15 Payroll
3066	05/20/2015	Payroll	1	EFT		91.68	May 1-15 Payroll
3067	05/20/2015	Payroll	1	EFT		92.08	May 1-15 Payroll
3068	05/20/2015	Payroll	1	EFT		2,370.20	May 1-15 Payroll
3069	05/20/2015	Payroll	1	EFT		81.68	May 1-15 Payroll
3070	05/20/2015	Payroll	1	EFT		145.74	May 1-15 Payroll
3071	05/20/2015	Payroll	1	EFT		1,586.33	May 1-15 Payroll
3072	05/20/2015	Payroll	1	EFT		1,213.46	May 1-15 Payroll
3073	05/20/2015	Payroll	1	EFT		2,832.56	May 1-15 Payroll
3074	05/20/2015	Payroll	1	EFT		1,665.71	May 1-15 Payroll
3075	05/20/2015	Payroll	1	EFT		898.96	May 1-15 Payroll
3076	05/20/2015	Payroll	1	EFT		2,436.82	May 1-15 Payroll
3077	05/20/2015	Payroll	1	EFT		2,451.08	May 1-15 Payroll
3078	05/20/2015	Payroll	1	EFT		1,458.38	May 1-15 Payroll
3079	05/20/2015	Payroll	1	EFT		92.08	May 1-15 Payroll
3080	05/20/2015	Payroll	1	EFT		1,625.08	May 1-15 Payroll
3081	05/20/2015	Payroll	1	EFT		225.25	May 1-15 Payroll
3082	05/20/2015	Payroll	1	EFT		1,739.32	May 1-15 Payroll
3083	05/20/2015	Payroll	1	EFT		1,962.49	May 1-15 Payroll
3084	05/20/2015	Payroll	1	EFT		1,009.82	May 1-15 Payroll
3085	05/20/2015	Payroll	1	EFT		1,440.97	May 1-15 Payroll
3086	05/20/2015	Payroll	1	EFT		1,905.10	May 1-15 Payroll
3087	05/20/2015	Payroll	1	EFT		1,517.92	May 1-15 Payroll
3089	05/20/2015	Payroll	1	EFT		2,170.07	May 1-15 Payroll
3090	05/20/2015	Payroll	1	EFT		1,838.50	May 1-15 Payroll
3091	05/20/2015	Payroll	1	EFT		1,194.95	May 1-15 Payroll
3092	05/20/2015	Payroll	1	EFT		1,550.75	May 1-15 Payroll
3093	05/20/2015	Payroll	1	EFT		92.08	May 1-15 Payroll
3094	05/20/2015	Payroll	1	EFT		2,222.88	May 1-15 Payroll
3095	05/20/2015	Payroll	1	EFT		1,333.32	May 1-15 Payroll
3096	05/20/2015	Payroll	1	EFT		1,421.20	May 1-15 Payroll
3097	05/20/2015	Payroll	1	EFT		1,360.50	May 1-15 Payroll
3099	05/20/2015	Payroll	1	EFT	INTERNAL REVENUE SERVICE	24,391.12	941 Deposit For 05/20/2015 - 05/20/2015
3100	05/20/2015	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	625.00	05/20/2015 To 05/20/2015 - DCP - DRS
3101	05/20/2015	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	229.00	05/20/2015 To 05/20/2015 - Child Support
3184	05/21/2015	Claims	1	EFT	NEOPOST NORTHWEST	1,000.00	
3185	05/21/2015	Claims	1	EFT	NEOPOST NORTHWEST		DUPLICATE ENTRY
3052	05/20/2015	Payroll	1	4878		1,374.58	May 1-15 Payroll

CHECK REGISTER

City Of Pacific
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3058	05/20/2015	Payroll	1	4879		1,333.77	May 1-15 Payroll
3088	05/20/2015	Payroll	1	4880		46.04	May 1-15 Payroll
3124	05/25/2015	Claims	1	45082	AUS WEST LOCKBOX	70.39	POLICE & CITY HALL: DOOR MATS
3125	05/25/2015	Claims	1	45083	BANK OF NEW YORK MELLON		Check to be payable to US Bank - will reissue
3126	05/25/2015	Claims	1	45084	CARPINITO BROTHERS INC	775.53	PW: PLAY CHIPS AND BARK FOR PARKS
3127	05/25/2015	Claims	1	45085	CENTURYLINK	95.85	POLICE: LOBBY PHONE
3128	05/25/2015	Claims	1	45086	CITY OF AUBURN	141.72	UTILITIES
3129	05/25/2015	Claims	1	45087	CITY OF ISSAQUAH	291.00	POLICE: MARCH 2015 JAIL SERVICES
3130	05/25/2015	Claims	1	45088	COPIERS NORTHWEST INC	2,296.78	COPY MACHINE LEASES & USAGE
3131	05/25/2015	Claims	1	45089	DATABAR INCORPORATED	1,645.08	APRIL 2015 UTILITY BILLING
3132	05/25/2015	Claims	1	45090	JULIA DAVIDOV	106.72	COURT: INTERPRETER SERVICES
3133	05/25/2015	Claims	1	45091	DECATUR ELECTRONICS INC	2,205.91	POLICE: RADARS & LIDAR
3134	05/25/2015	Claims	1	45092	DEPARTMENT OF COMMERCE	114,258.59	
3135	05/25/2015	Claims	1	45093	ENVIRO-CLEAN EQUIPMENT, INC.	312.08	PW: SWEEPER BROOMS
3136	05/25/2015	Claims	1	45094	FINISH LINE CLEANING	3,077.50	CITY HALL, REC CENTER, SENIOR CENTER & POLICE: JANITORIAL SERVICES
3137	05/25/2015	Claims	1	45095	HELMETS R US INC	678.90	POLICE: BIKE HELMETS
3138	05/25/2015	Claims	1	45096	HONEY BUCKET	72.00	PW: HONEY BUCKET RENTAL
3139	05/25/2015	Claims	1	45097	HYDRAULIC INSTALL REPAIR INC	558.45	PW: VACTOR TRUCK REPAIRS
3140	05/25/2015	Claims	1	45098	KC DOT ROAD SRVC DIV	1,448.90	
3141	05/25/2015	Claims	1	45099	KC FINANCE I-NET	375.00	KCIT INET APRIL 2015 CONTRACT
3142	05/25/2015	Claims	1	45100	KC FINANCE LIQUOR EXCISE	384.33	2015 Q1 LIQUOR PROFITS & EXCISE TAX
3143	05/25/2015	Claims	1	45101	KING COUNTY DIRECTORS' ASSOC	189.71	PW: SUPPLIES; POLICE: SUPPLIES
3144	05/25/2015	Claims	1	45102	KING COUNTY FINANCE	107,158.74	WASTEWATER TREATMENT
3145	05/25/2015	Claims	1	45103	LAKESIDE INDUSTRIES	739.04	PW: EZ STREET ASPHALT
3146	05/25/2015	Claims	1	45104	VANNARA LIM	150.00	COURT: INTERPRETER SERVICES
3147	05/25/2015	Claims	1	45105	GARY N. MCLEAN	416.25	SPECIAL COUNCIL SERVICE: APPEAL OF DISCIPLINARY ACTION FILED BY JOHN CALKINS
3148	05/25/2015	Claims	1	45106	MOUNTAIN MIST	130.93	BOTTLED WATER
3149	05/25/2015	Claims	1	45107	THE NEWS TRIBUNE	425.96	BUILDING INSPECTOR/CODE ENFORCEMENT ADVERTISEMENT
3150	05/25/2015	Claims	1	45108	PACIFIC OFFICE AUTOMATION	164.29	POLICE: COPY MACHINE LEASE
3151	05/25/2015	Claims	1	45109	CITY OF PACIFIC	552.35	APRIL 2015 UTILITIES
3152	05/25/2015	Claims	1	45110	PETROCARD SYSTEMS INC	2,837.14	FUEL SERVICES (INV. #C934531, 05/15/15)

CHECK REGISTER

City Of Pacific
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3153	05/25/2015	Claims	1	45111	PREG O'DONNELL & GILLETT PLLC	210.00	LEGAL SERVICES: CITY OF PACIFIC VS. CY SUN, NORCORSS CLAIM #M03.006228 (FILE #10599-0002)
3154	05/25/2015	Claims	1	45112	SOUND PUBLISHING INC	948.04	LEGAL AFFIDAVITS
3155	05/25/2015	Claims	1	45113	STAPLES BUSINESS ADVANTAGE	344.30	COURT: SUPPLIES: POLICE: SUPPLIES
3156	05/25/2015	Claims	1	45114	TERMINIX PROCESSING CENTER	8.53	SENIOR: PEST CONTROL
3157	05/25/2015	Claims	1	45115	US BANK N.A. - CUSTODY TREASURY DIV.	28.00	CUSTODY CHARGES FOR APRIL 2015
3158	05/25/2015	Claims	1	45116	UTILITIES UNDERGROUND LOCATE	69.66	PW: EXCAVATION NOTIFICATIONS APRIL 2015
3159	05/25/2015	Claims	1	45117	VALLEY COMMUNICATIONS	14,959.20	POLICE: 911 CALLS FOR APRIL 2015 (368)
3160	05/25/2015	Claims	1	45118	VERIZON WIRELESS	670.83	CELL PHONE SERVICES
3161	05/25/2015	Claims	1	45119	WASHINGTON STATE PATROL	59.00	POLICE: APRIL 2015 BACKGROUND CHECKS
3162	05/25/2015	Claims	1	45120	WATCH GUARD VIDEO	4,139.10	POLICE: WARRANTY RENEWAL
3163	05/25/2015	Claims	1	45121	WESCOM COMMUNICATIONS	197.00	POLICE: CALIBRATION OF TWO RADARS
3164	05/25/2015	Claims	1	45122	KRISTA C WHITE-SWAIN	1,750.00	COURT: PUBLIC DEFENSE
3186	05/21/2015	Claims	1	45123	US BANK ST. PAUL	28,058.78	LEASE #0423-7-1 ACCT #PAC0423-7-1 FOUR POLICE DODGE CHARGERS

001 General Fund	135,897.96	
101 Street	6,114.82	
310 Stewart/Thornton Ave Rd Projec	77,458.33	
401 Water	13,206.47	
402 Sewer	116,866.27	
403 Garbage	302.60	
406 Water Capital Improvement	36,800.26	
409 Storm	8,972.68	
800 Payroll EE Benefit Clearing	-9,944.39	
	385,675.00	Claims: 294,091.58
		Payroll: 91,583.42

CHECK REGISTER

City Of Pacific
MCAG #: 0423

05/12/2015 To: 05/26/2015

Time: 09:54:48 Date: 05/21/2015
Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: _____.

Council Member: _____

Council Member: _____

Council Member: _____

Reviewed for Accuracy

Finance Director: _____



City Council Minutes

Regular Meeting
May 11, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Jones, Kave, Steiger, Council President Walker, Mayor Pro Tem Putnam, and Mayor Guier

Absent: Council Member Oliveira (arrived at 6:33 p.m.)

STAFF PRESENT

Community Development Manager Jack Dodge, City Administrator Richard Gould, and City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

The agenda was approved unanimously by Council.

AUDIENCE COMMENT

None

(Council Member Oliveira arrived here at 6:33 p.m.)

REPORTS

A. Mayor

Mayor Guier reported:

- A message from Pastor Mark Gause, New Hope Church: Great Nation-wide Mail Carriers Food Drive on Saturday May 9th – 30,306 pounds of food collected by Auburn based mail carriers. Algona/Pacific Food pantry partners with Auburn Food Bank and Auburn Post Office for this event and get a percentage based on the number of people they served last year – Mark says the number is usually 20-30%. He would like to thank those of our community who donated as well as I do. “The food comes at a great time as we gear up for the summer season. While more people are working, the opportunity to help bridge the gaps of difficult times continues. Thank you for being a great neighbor.”

- There will be a Veterans Resource Fair on May 30th at the Tacoma Dome. I have flyers out in the hallway for those interested.

B. Finance/City Administrator

City Administrator Gould reported:

- Union negotiations will continue. May 28 there will be PERC mediation with the uniformed union.
- The first meeting between Public Works/Clerical and management was on April 30.
- The proposed recording systems are being researched and will have information for the Technology Committee meeting on May 28.
- Will go out to an RFP for website services. Mayor Guier and the Technology Committee will see a presentation from REVIZE regarding their website services.
- Attended in the Mayor’s place the Community Building meeting for police trust building with Public Safety Director Calkins.
- Will be out from May 20th to June 1 but will be attending the meeting on May 26.

C. Court

- Reports are provided in the packet.

D. Community/Senior/Youth/Services

- A report was provided in the packet.

E. Public Works Department

Public Works Manager Lance Newkirk reported:

- A report was read into the record by Amy Stevenson-Ness, City Clerk.

F. Community Development Department

Community Development Manager Jack Dodge reported:

- Set interviews for the building inspector/code enforcement officer for this week.
- Working with the City Attorney and putting a letter together for notice of violation for marijuana business owners.

G. Public Safety Department

Director John Calkins reported:

- Monthly report is provided in the packet

- The Civil Service Commission has received 7 applications for the police officer position. A Civil Service meeting will be on May 12 then interviews will be on May 21.
- May 6 attended a meeting in Renton regarding public trust for Police Departments; Miriam Mares attended with Mr. Calkins, Lt. Massey, and Mr Gould.

Ms. Mares is a 13-year resident of the city. She feels there is great progress to become a whole community. There is hope and it is a great thing to do.

H. City Council Members

Council Member Kave advised the Solid Waste Committee received 2 RFP submittals. The committee hopes to have recommendation next week. There will be a special meeting on May 18 to select the vendor. If Council has questions, please get them to committee members to be answered.

I. Boards and Committees

i. Finance Committee

Council Member Kave said they will be meeting on the third Tuesday in June.

ii. Governance Committee

Council Member Oliveira stated a meeting will be held on June 2, 2015.

iii. Human Services Committee

Council Member Garberding stated a meeting was held on April 28, 2015. Due to a scheduling conflict, the meeting will need to be rescheduled.

Council Member Oliveira advised a Harvest BBQ fundraiser was discussed for the third week of October.

iv. Public Safety Committee

Council Member Garberding reported the meeting will be rescheduled to June.

v. Public Works Committee

Council Member Jones reported a meeting was held on May 6, 2015. General discussion Regarding the Valentine project and Stewart Road.

vi. Technology Committee

Council Member Walker reported the committee will meet on May 28.

vii. Park Board

- No report

viii. Planning Commission

The next meeting will be in two weeks.

- Discussing sign code revisions for the freeway sign district
- Will be sending a postcard to go to all affected by freeway sign code;
- Will include updated definitions to clarify language; legally non conforming signs;

ix. Pierce County Regional Council (PCRC)

Mr. Newkirk stated the next meeting is Thursday, May 7

x. Sound Cities Association (SCA)
Mayor Guier reported the meeting will be on May 13.

xi. South County Area Transportation Board (SCATBd)
No report.

xii. Valley Regional Fire Association (VRFA)
Council Member Walker reported the meeting will be on May 12.

OLD BUSINESS

None

NEW BUSINESS

None

CONSENT AGENDA

- A. Payroll and Voucher Approval
- B. Minutes for the workshop of April 6, 2015, and the meetings of March 9, 2015 and April 13, 2015.

COUNCIL MEMBER PUTNAM MOVED to approve the Consent Agenda.
Seconded by Council Member Oliveira.

Voice vote was taken and carried 7-0.

EXECUTIVE SESSION

At 6:57 p.m., Mayor Guier convened to executive session for Collective Bargaining per RCW 42.30.110(1)(i) for 30 minutes.

At 7:27 p.m., Mayor Guier extended the executive session 10 minutes.

Mayor Guier reconvened the meeting at 7:37 p.m.

ADJOURN

Being no further business, Mayor Guier adjourned the meeting at 7:37 p.m.

Amy Stevenson-Ness, City Clerk



Agenda Bill No. 15-070

TO: Mayor Guier and City Council Members
FROM: Community Services
MEETING DATE: May 26, 2015
SUBJECT: Summer Youth Lunch Worker position.

ATTACHMENTS:

- Resolution 2015-253
- Letter of Agreement between the City of Pacific and Teamsters Local Union No. 117.

Previous Council Review Date: N/A

Summary: Part time summer youth lunch worker is needed to assist with serving lunch and summer programs. The position will be no more than 20 hours per week, and shall last no longer than 2 months. The position will be active from June 22, 2015, to August 21, 2015. Gross hourly rate is \$12.00 per hour.

Recommendation/Action: Staff recommends Council approve Resolution No. 2015-253.

Motion for Consideration: Move to approve Resolution No. 2015-253, a resolution authorizing summer hire part-time employment opportunity for Summer Youth Lunch Program, for no more than 20 hours per week and shall last no longer than two months at a gross hourly rate of \$12.00/hour.

Budget Impact: Compensation is a gross hourly rate of \$12.00 per hour for 20 hours per week, to run from June 22, 2015, to August 21, 2015.

Alternatives: No summer lunch program for the Youth Programs.

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2015-253

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A LETTER OF AGREEMENT WITH TEAMSTERS LOCAL UNION NO. 117 FOR PART TIME SUMMER EMPLOYMENT OPPORTUNITY FOR SUMMER YOUTH LUNCH PROGRAM.

WHEREAS, the City of Pacific provides a Summer Lunch Program for the Youth Services in the City of Pacific; and

WHEREAS, a need exists for help in the summer youth lunch program; and

WHEREAS, the duration of the position shall be for no more than 20 hours per week, and for no longer than 2 months, from June 22, 2015 to August 21, 2015, and

WHEREAS, compensation is a gross hourly rate of \$12.00 per hour, and

WHEREAS, the Mayor, on behalf of the City of Pacific, has indicated the City's willingness to accept this position, and Youth Lunch Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Pacific City Council hereby authorizes the mayor to sign a Letter of Agreement with Teamsters Local Union NO. 117 for a part-time summer youth lunch worker position for the Summer Youth Lunch Program.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

PASSED BY THE CITY OF PACIFIC CITY COUNCIL AT A REGULAR MEETING THEREOF ON MAY 26, 2015.

CITY OF PACIFIC

Leanne Guier, Mayor

ATTEST/AUTHENTICATED:

Amy Stevenson-Ness, City Clerk

APPROVED AS TO FORM:

Sofia Mabee, City Attorney

LETTER OF AGREEMENT

By and Between

CITY OF PACIFIC
(Public Works and Clerical Employees)

And

TEAMSTERS LOCAL UNION NO. 117
Affiliated with the
International Brotherhood of Teamsters

Re: Summer Youth Lunch Worker

The City and the Union agree to a "Summer Youth Lunch Worker" position. The position shall be limited to assist serving lunch and youth programs. The duration shall be for no more than twenty (20) hours per week and shall last no longer than two (2) months, at which time it shall be eliminated.

However, if the City decides to continue the position beyond this duration it shall be accreted into the bargaining unit, and the employee shall become a member of the bargaining unit.

All current bargaining unit members shall not incur a reduction of hours and/or be laid off while this temporary employee is employed by the City.

The Parties shall meet and discuss the continuation of the temporary position if any issues arise during the term of this Letter of Agreement.

The City will notify the Union of the start and end date of this position.

All other terms and conditions of the Agreement will remain in full force and effect.

CITY OF PACIFIC, WA
PUBLIC WORKS &
CLERICAL EMPLOYEES

TEAMSTERS LOCAL UNION
NO. 117, IBT

LEANNE GUIER
Mayor

JOHN SCEARCY
Secretary-Treasurer

Date

Date



Agenda Bill No. 15-071

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: May 26, 2015
SUBJECT: Waiver of Fees for Use of City Park by Terry Home for Terry Home Car Show

ATTACHMENTS: Resolution 2015 – 254
Application for Use of City Park

Previous Council Review Date: N/A

Summary: Terry Home, a nonprofit, 501(c)(3) corporation accredited by the Department of Social and Health Services of the State of Washington, is requesting that the City of Pacific waive the park usage fees related to their use of City Park for the Terry Home Car Show on August 15, 2015. There will be food trucks in attendance and a PA system will be utilized.

Recommendation/Action: Staff recommends Council approve Resolution No. 2015-254.

Motion for Consideration: Move to approve Resolution No. 2015-254 waiving the fees for the use of City Park by Terry Homes for the Terry Home Car Show on August 15, 2015.

Budget Impact: \$350.00

Alternatives: Don't waive the fees.

**CITY OF PACIFIC,
WASHINGTON**

RESOLUTION NO. 2015-254

**A RESOLUTION OF CITY OF PACIFIC, WASHINGTON, WAIVING THE
PARK USAGE FEES FOR THE TERRY HOME CAR SHOW.**

WHEREAS, Terry Home, a nonprofit, 501(c)(3) corporation accredited by the Department of Social and Health Services of the State of Washington, holds an annual car show in City Park in the City of Pacific, and

WHEREAS, the event draws a large crowd, it is free to the general public, and is a benefit to the tourism in the City of Pacific,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:**

Section 1. Waives the fees for the use of City Park for the Terry Home Car Show to be held on August 15, 2015.

Section 2. This resolution shall take effect and be in full force upon passage and signatures hereon.

APPROVED BY THE CITY COUNCIL ON MAY 26, 2015.

LEANNE GUIER, MAYOR

ATTEST:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY

Park Site Reservation Application



RECEIVED
CITY OF PACIFIC
APR 16 2015
COMMUNITY DEVELOPMENT
PUBLIC WORKS DEPARTMENT

Contact Name: MYLA MONTGOMERY

Organization: TERRY HOME

Day Phone: 253.815.8823

Address: 727 A STREET NE City: AUBURN State WA Zip: 98002
 OR 138 3RD AVE SW PACIFIC WA 98047

Start Time: 6:30 AM End Time: 4:30 pm

Areas can be reserved for a full day 10:00am to 8:30pm or half day 10:00am to 3:00pm or 3:30pm to 8:30pm

Choose the areas for your reservation date and location. Please list the number of people in your group. All Baseball & Basketball areas must be stated separately by the hour.

Picnic Tables seat an average of eight persons each.

	City Park Areas	Date	# of People	# of Hours
1	Cabana	8/15/15	300-500	10 HOURS
2	Group Site 1	↓	↓	↓
3	Group Site 2	↓	↓	↓
4	Stage	↓	↓	↓
5	Baseball Field	↓	↓	↓
6	Basketball Court	↓	↓	↓

Please help us determine what you will need

Will you need Electricity? YES NO

*Will you have a Caterer? YES NO Name of Caterer: STACKS BURGERS, RAIN CITY SISTERS, KETTLE BEACH CONCESSIONS, ESPRESSO, SUTHWANS.

*Any Special Equipment? YES NO Type of Equipment: _____

Name of Company providing equipment: _____

*** User will be required to provide liability insurance naming the City of Pacific as additionally insured.**

Reminders:

- Alcoholic beverages are not allowed in City Parks
- Please review City Park Rules & Regulations provided
- Fees are adopted by City Resolution on current fee schedule
- Payment by check or cash only to receive park permit
- Reservation fees are not refundable

Mail To:
City of Pacific
Community Development
Park Site Reservations
100 3rd Avenue SE
Pacific, WA 98047

Applicant's Signature: Myla Montgomery

Issued By: _____ Date: _____



City of Pacific

Park Site Reserved

Activity: Terry Home

Contact: Myla Montgomery

Area Reserved: Cabana, Group Sites (#2), Stage, Ball Field & Basketball Court

Area Reserved: _____

Dates: August 15, 2015

Time Start: 6:30 am **End:** 4:30 pm



Issued by: _____ **Date:** _____ **Electricity Needed** Yes

For Park reservation information contact Community Development Department at 100 3rd Ave SE, Pacific, WA 98047 or call 253-929-1110



AGENDA BILL NO. 15-073

TO: Mayor/City Council
FROM: Jack Dodge, Community Development Manager
MEETING DATE: May 26, 2015
SUBJECT: Setting a public hearing date for Revisions to Chapter 3 – Natural Environment Element, and to Chapter 8 – Transportation Element, Comprehensive Plan

ATTACHMENTS: Resolution 2015-256

Previous Review Date: Planning Commission – 2/25/14, 2/24/15, 3/10/15, 3/24/15 (Public Hearing);
City Council: 4/20/15, 5/4/15

Summary: At the May 4, 2015 City Council Workshop, Council determined that a separate public hearing should be set to seek public comment regarding the proposed revisions to the Comprehensive Plan. The attached Resolution would set a public hearing date of June 8, 2015 to receive public testimony regarding the proposed revisions to Chapter 3 – Natural Environment and Chapter 8 – Transportation of the Comprehensive Plan.

Recommended Action: Staff recommends approval of Resolution 2015-256

Recommended Motion: I move to approve Resolution 2015-256, a Resolution of the City of Pacific, Washington, setting the time and place for a public hearing on June 8, 2015 at 6:30 pm or as soon thereafter in the City of Pacific Council Chambers to seek public comment on the propose revisions to the Pacific Comprehensive Plan, Chapter 3 – Natural Environment and Chapter 8 – Transportation.

Budget Impact: N/A

Alternatives:

1. Set a public hearing on an alternative date.

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2015 - 256

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, SETTING THE TIME AND PLACE FOR A PUBLIC HEARING ON June 8, 2015 AT 6:30 PM, OR AS SOON THEREAFTER, IN THE CITY OF PACIFIC COUNCIL CHAMBERS TO RECEIVE PUBLIC TESTIMONY ON REVISIONS TO THE CITY OF PACIFIC COMPREHENSIVE PLAN, CHAPTER 3 – NATURAL ENVIRONMENT AND CHAPTER 8 - TRANSPORTATION.

WHEREAS, the Pacific Planning Commission held a public hearing on March 24, 2015 regarding the proposed revisions to Chapter 3 – Natural Environment and Chapter 8 – Transportation of the Comprehensive Plan; and

WHEREAS, the City of Pacific Planning Commission has recommended to the City Council the approval of the proposed revisions to Chapter 3 – Natural Environment and Chapter 8 – Transportation of the Comprehensive Plan; and

WHEREAS, the Pacific City Council has opted to conduct its own public hearing regarding the proposed revisions to Chapter 3 – Natural Environment and Chapter 8 – Transportation of the Comprehensive Plan.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. That said revisions to the Pacific Comprehensive Plan shall be presented for hearing and determination on Monday, June 8, 2015, at the hour of 6:30 p.m. in the Council Chambers of the City of Pacific, at Pacific City Hall, Pacific, Washington, or as soon thereafter as the same may be heard, and that

Section 2. The City Clerk is directed to provide Notice of such hearing as required by law.

PASSED BY THE CITY COUNCIL this 26th day of May, 2015.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY