



PACIFIC CITY COUNCIL AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

August 17, 2015
Monday

Workshop
6:30 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
 - 2. ROLL CALL OF COUNCIL MEMBERS**
 - 3. ADDITIONS TO/APPROVAL OF AGENDA**
 - 4. DISCUSSION ITEMS**
- (2) **A. AB 15-114: Discussion: FTE Schedule Adjustment - City Engineer** (10 min.)
(Lance Newkirk)
- (4) **B. AB 15-115: Resolution No. 2015-281:** Authorizing the staff (10 min.)
to draft, issue and publish a Request for Proposal for audio video system
design and installation services for the City Of Pacific.
(Richard Gould)
- (21) **C. AB 15-116: Resolution No. 2015-282:** Authorizing the staff to draft, issue, (10 min.)
and publish a Request for Proposal for website redesign, development and
implementation for the City Of Pacific.
(Richard Gould)
- (31) **D. AB 15-117:** Motion to approve the Second Quarter Financial Reports (5 min.)
- 5. EXECUTIVE SESSION:** For Collective Bargaining per RCW 42.30.140 (4)(a) for
15 minutes. Public Works/Clerical Union
 - 6. ADJOURN**



TO: Mayor Guier and City Council Members
FROM: Lance Newkirk, Public Works Manager
MEETING DATE: August 17, 2015
SUBJECT: Increase Staff Hours – City Engineer to $\frac{3}{4}$ or Full Time Status

ISSUE

The City Engineer position for 2015 is budgeted as a half-time position. Current and future workload is such that an increase of the position is warranted.

Background

A Public Works Maintenance Worker I resigned from the City in late June and the position has not been filled. The salary of the open Maintenance Worker I will be applied to pay for any increased City Engineer hours in 2015. The salary available from the Maintenance Worker I position to apply towards increased City Engineer's hours is approximately \$20,956.

Fiscal Impact

Option 1: Increase of the City Engineer's current hours from four (4) to six (6) hours per day, beginning September 1. The increased hours under this option will add approximately \$7,120 to City Engineer's salary for 2015

Option 2: Increase of the City Engineer's current hours from four (4) to eight (8) hours per day, beginning September 1. The increased hours under this option will add approximately \$14,240 to City Engineer's salary for 2015.

Therefore, with approximately \$20,956 salary budget authority available any increase in the City Engineer's hours will have a neutral 2015 fiscal impact.

Benefit

The benefit to City for the increase in the City Engineer's hours include:

- Earlier completion of design and construction support of the Interurban Trail segment on the north side of Stewart Road between Valentine and SR-167 signal light.
- Additional time to respond to inquiries or complaints from the public via phone, e-mail and walk-in inquiries.

AGENDA ITEM NO. 4A

- Extra time to apply toward Senior and Community Service Center Roof Replacement Design and Construction management oversight.
- Added time to support completion and close-out of Stewart Road Improvement Project
- Provide additional project management support for the Valentine Road Improvement Project.
- Earlier launch and additional time to apply toward Water System Plan update project; scheduled for 2016 completion.
- Additional time to support Community Development Manager in the update of the Transportation, Capital Facilities and Land Use elements of the Comprehensive Plan
- Provide additional administrative support to the Public Works Manager



Agenda Bill No. 15-115

TO: Mayor Guier and City Council Members

FROM: Richard A. Gould, City Administrator

MEETING DATE: August 17, 2015

SUBJECT: Discussion regarding RFP for the purchase of a new Audio Video System Design and Installation Services.

ATTACHMENTS:

- Resolution No. 2015-281
- Draft RFP for Audio Video System Design and Installation Services.

Previous Council/Committee Review Dates: The Technology Committee meeting on March 19, 2015 and April 16, 2015. Staff meeting with a vendor representative in Council Chambers (March 18, 2015) and the April 20 and June 15, 2015 Council Workshops.

Summary: The Technology Committee has met numerous times in 2014/5 to discuss the sound system currently in use in the City Council Chambers and the numerous complaints of said system. Staff has worked with possible vendors in this industry who have prior experience with other cities in Washington. Though staff and the Technology Committee had identified a vendor to provide the Audio Video System Design and Installation Services, the prospective vendor did not meet the City Attorney qualifications (professional services contract requirements). The Technology Committee directed staff to bring this RFP to Council for discussion.

Recommendation/Action: Provide feedback to staff regarding what council desires to include in a new Audio and Video System.

Motion for Consideration: Staff recommends Council approve Resolution No. 2015-281.

Budget Impact: none

Alternatives: N/A



CITY OF PACIFIC, WASHINGTON

RESOLUTION NO. 2015-281

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE STAFF TO DRAFT, ISSUE AND PUBLISH AN RFP FOR AUDIO VIDEO SYSTEM DESIGN AND INSTALLATION SERVICES FOR THE CITY OF PACIFIC.

WHEREAS, the City of Pacific may contract with one or more vendors for their capabilities to identify, design, install, train, document and service and warranty an integrated audio/video system; and

WHEREAS, the City Council has the discretion to determine the conditions and term of such contracts; and

WHEREAS, the City has an outdated audio system that fails to meet the necessary Council Chambers/Court State standards; and

WHEREAS, the City desires to draft, issue and publish an RFP for the purpose of obtaining statements of qualifications and proposals for the provision of their capabilities to identify, design, install, train, document and service and warranty an integrated audio/video system for the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:

Section 1. The Council authorizes the drafting and issuance of a RFP for the provision their capabilities to identify, design, install, train, document and service and warranty an integrated audio/video system for the City of Pacific.

Section 2. This Resolution shall take effect and be in force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 24TH DAY OF AUGUST 2015.

CITY OF PACIFIC

Leanne Guier, Mayor

ATTEST:

Amy Stevenson-Ness, City Clerk

Approved as to Form:

Carol Morris, City Attorney



Request for Proposals

Audio Video System Design and Installation Services

**The City of Pacific
100 3rd Avenue SE
Pacific, WA 98047**

**Deadline for Submittal:
Monday, August 31, 2015
No later than 4:00 P.M.**



REQUEST FOR PROPOSALS (RFP)

Section I General Information

1. Purpose of Solicitation

This solicitation is a Request for Proposal(s) (RFP). The purpose is to solicit responses from qualified companies that describe their capabilities to identify, design, install, train, document and service and warranty an integrated audio/video system ("A/V system") for The City of Pacific ("The City"). This responding entity shall be prepared to perform the services listed in this RFP. Such services shall include a turnkey A/V system, as well as design and installation services that include the services listed in this request and meets the requirements of the described work.

2. Services Requested

The City has determined that the current A/V system no longer meets the demands of the Council Meetings and Court sessions held in the Council Chambers and that it requires an updated A/V System integrated for the following:

1. Council Chambers
2. Court Room
3. Lobby

Respondents to this RFP shall identify their experience and qualifications to perform analysis, design engineering, and installation of integrated A/V systems as outlined in section II below.

3. Buildings/Project Description

The following building will be involved in this Audio Video design and installation.

**The City of Pacific at 100 3rd Avenue SE, Pacific, WA 98047 King
County, comprised of one floor and totaling approximately XX,000 GSF.**



4. Proposal Format

Proposals must be submitted in the format outlined in this document. Each proposal will be reviewed to determine if it is complete prior to actual evaluation. Proposals not containing all of the requested information will not be considered and will be deemed non-responsive. Respondents shall use the prescribed format to indicate their experience and qualifications, to describe their approach to this project, and to explain their proposed contract.

5. Contract Responsibility

The selected A/V System Design and Installation provider will be required to assume total responsibility of the A/V portion of the project. The A/V System Design and Installation provider must perform their work so that the integrated A/V system is substantially complete at the same time the building general contractor is substantially complete.

The A/V System Design and Installation provider may identify supplemental work, external to their contract scope, which must be performed by others to allow their proposed integrated A/V system to be installed and to be fully functional.

The A/V System Design and Installation provider must coordinate, cooperate, and schedule their work, with The City, staff, and The City's IT service provider (City of Auburn), so that these supplemental work components can be implemented into the chambers.

6. SPECIAL PROVISIONS

A. Financial Condition

Firm must provide audited financial statements, if requested, to The City.

B. Reservations

The City reserves the right to accept or reject any or all Proposals as a result of this request, to negotiate with all qualified sources, or to cancel, in part or in its entirety, this Request for Proposal if found in the best interest of The City. Additionally, although The City desires to contract with a single firm for all work/services to be provided, The City reserves the right to split the work/services and deal with multiple firms if it is deemed to be in The City's best interest. All Proposals become the property of The City of Pacific.

C. Contract Terms and Conditions

It is understood that any resulting contract executed will contain the following Indemnification and Release language:

D. Indemnification

The Consultant shall defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits,



including all legal costs and attorneys' fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Agreement is Subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, agents and Volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONSULTANT'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER. THE CONSULTANT'S WAIVER OF IMMUNITY UNDER THE PROVISIONS OF THIS SECTION DOES NOT INCLUDE, OR EXTEND TO. ANY CLAIMS BY THE CONSULTANT'S EMPLOYEES DIRECTLY AGAINST THE CONSULTANT.

E. Patent and Copyright Indemnity:

The Contractor will indemnify, defend and hold harmless The City against any claim, legal suit or administrative proceeding, liability or judgment that the Hardware and Software used as authorized under this Agreement infringes U.S. patent, copyright or other proprietary right. The Contractor will indemnify The City against all costs, damages and legal fees, expert fees and other related fees and expenses finally awarded provided that The City promptly notifies the Contractor in writing of the claim; Contractor has sole control of the defense and of all related settlement negotiations; and The City provides all reasonable assistance in such defense as may be reasonably requested by the Contractor. If the hardware or software becomes, or in the Contractor's opinion is likely to become, the subject of infringement, the Contractor shall, at its option and expense, either procure for The City the right to continue using the hardware and software; or replace or modify the hardware and software so that it becomes non-infringing. If neither of the foregoing alternatives is reasonably available, the City agrees that the Contractor shall have the right to terminate the Agreement and The City shall promptly return to the Contractor the original copy and all other copies of the hardware/software after the Contractor pays to The City an amount equal to a five year straight line depreciation based of the charge for the hardware/software. This Patent and Copyright Indemnity shall not apply to any claim based upon: the use of other than a current release of the hardware/software; the combination, operation or use of any hardware/software with other software or data; or the use of the hardware/software in other than the operating environment specified for it by the Contractor.



E. Release:

The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges The City, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's work to be performed hereunder. This release shall apply regardless of whether said claims, demands, and causes of action are covered in whole or in part by insurance and regardless of whether such injury, death, loss, or damage was caused in whole or in part by the negligence of The City, any other party released hereunder, the Contractor, or any third party.

F. Warranty:

The Contractor warrants that it shall provide the work and services in accordance with the highest computer and computer consulting industry standards and practices applicable to its work and the error correction of any licensed software, training and advice to Customer during the performance of the services provided in accordance with the standard.

7. Required Insurance and Bonds

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 or a substitute form providing equivalent liability coverage and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named by endorsement as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.



3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington and Employer's Liability Insurance.
4. Professional Liability insurance appropriate to the Consultant's profession.

B. Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
4. Employer's Liability insurance each accident \$1,000,000; Employer's Liability Disease each employee \$1,000,000; and Employer's Liability Disease – Policy Limit \$1,000,000.

C. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
2. The Consultant's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
3. The City will not waive its right to subrogation against the Consultant. The Consultant's insurance shall be endorsed acknowledging that the City will not waive their right to subrogation. The Consultant's insurance shall be endorsed to waive the right of subrogation against the City, or any self-insurance, or insurance pool coverage maintained by the City.
4. If any coverage is written on a "claims made" basis, then a minimum of a



three (3) year extended reporting period shall be included with the claims made policy, and proof of this extended reporting period provided to the City.

D. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

8. Taxes, Fees, Code Compliance, Licensing

The A/V System Design and Installation provider shall be responsible for payment of any required taxes or fees associated with the contract. The provider shall be responsible for compliance with all applicable codes and laws in connection with performing the work contemplated under the contract.

9. Deliverables

The deliverables shall be accepted by The City when (1) the deliverables have been delivered, installed and made ready for use at The City's site in accordance with the installation and operating specifications; (2) The City has tested the deliverables and the deliverables have passed testing; (3) The City's designated staff have received system documentation and training; (4) The City agrees that deliverables meet or exceed the specifications and those contained in the scope of work and order concerning performance and capabilities of the deliverables.

10. Acceptance Testing

Once the deliverables are installed in The City's premises as specified herein with regard to the Final Installation Date, the Contractor shall notify The City in writing that the deliverables as specified have been installed in good working order and ready for use, that the modifications or enhancements are completed as defined and specified herein, are in good working order, ready for use, and to the best of the Contractors knowledge is one hundred percent operational and that the deliverables as installed is ready for testing. At that point, The City shall have thirty (30) working days to perform and complete acceptance testing on-site. If the deliverables as installed and represented passes such testing, The City shall so notify the Contractor in writing termed the Certificate of Acceptance. If the deliverables as installed fails to pass such testing, The City shall notify the Contractor in writing and the Contractor shall then have ten



(10) working days to correct any failure. The Contractor shall then certify to The City that the failure has been corrected and The City shall have ten (10) working days for additional testing at which time The City shall supply the Certificate of Acceptance if the deliverables passes testing. If the deliverables fails testing twice, at The City's option: (1) the correction period may be extended as agreed by the parties; or (2) The City may terminate the Agreement, return the specifications, product and documentation to the Contractor and the Contractor will refund to The City any payments previously given to the Contractor for the deliverables and modifications or enhancement pursuant to the Agreement.

11. References and Proprietary Information

All proposers grant The City permission to make inquiries concerning the respondent and its qualifications and references to any persons or firms deemed appropriate by The City. Any proprietary information that the respondent provides in response to this RFP and for which provider does not want disclosed to the public shall be so identified on each page on which it is found. Data or information so identified will be used by The City solely for the purpose of evaluation and contract negotiations. Disclosure of any of provider's proprietary information by The City to third parties shall be in strict accordance with the laws and regulations regarding disclosure in the State of Texas.

12. Award

The City of Pacific reserves the right to accept proposals, award proposals and/or not award proposals on individual items listed, on group items, or on the proposal as a whole; to reject any and all proposals, to waive any informality in the proposals, and to accept the proposal that appears from all consideration to be for the best interest of The City of Pacific.

In determining and evaluating the best proposal, the prices will not necessarily be controlling, but quality, equality, efficiency, utility, general terms, delivery, suitability of the equipment/material offered, and the reputation of the equipment/material in general use will also be considered with any other relevant factors.

Notice of proposal award, if proposal be awarded, will be made within thirty (30) days of opening of proposals. The City Board of Directors will authorize the selected respondent to commence performance of the work tasks set forth in the Final Proposal. Receipt of the official Purchase Order of The City of Pacific covering the supplies, materials, equipment or services as described in the Proposal will indicate the award of the proposal and a contract to purchase; upon finalization of the Final Proposal between the selected respondent and The City.



Section II Format Requirements and Preparation Instructions

Proposals must be received on or before 4:00 PM, August 31, 2015 at the address indicated below and marked accordingly.

The City of Pacific
100 3rd Avenue SE
Pacific, WA 98047
Attn: Amy Stevenson-Ness
astevenson-ness@ci.pacific.wa.us
253-929-1105
Re: Request for Proposals for A/V System Design and Installation

The City reserves the right to reject any and all responses resulting from this RFP. Late responses will not be accepted and will be returned to the submitting company unopened. Incomplete responses will be deemed non-responsive and will be rejected from consideration. The City is not liable for any cost incurred by any person or firm responding to this RFP.

Please direct all questions regarding this RFP and the program it represents, in writing, to:

Mr. Richard A.
Gould rgould@ci.pacific.wa.us
City Administrator
The City of Pacific
100 3rd Avenue SE
Pacific, WA 98047

Proposals must be submitted in the format outlined in this section. Provide three (3) copies of your response. Each will be reviewed to determine if it is complete prior to actual evaluation. The City reserves the right to eliminate from further consideration any response, which does not follow the format or is deemed nonresponsive; however, The City reserves the right to waive any irregularities or formalities.

1. **Table of Contents**

Proposals shall include a table of contents properly indicating the section and page numbers of the information included.

2. **Executive Summary**

Proposals shall include a concise abstract stating the respondent's overview of the project.



3. Contractor Qualifications Data

A. Firm Profile

Provide general information on the responding firm, including; name, business address, local telephone number, officers of the firm, and contact person for this project.

B. Project Team

Provide a list of the employees of the firm who will work on this project. A one-page resume including education, experience, and any other pertinent information shall be included for each key member of the project team.

C. References

Provide a minimum of five (5) references for A/V systems design and installation projects with a minimum of three (3) references applicable to Government and/or Municipal projects that have incorporated A/V systems in Council Rooms, and describe the services and Emergency Operation centers in the last thirty-six (36) months. Each reference shall describe the services and equipment provided, project cost, and benefits to the owner. Provide the owner's name, address, telephone number, and contact person for each reference. References for projects where the responding firm was not the prime contractor are not acceptable.

D. Litigation

Provide a description of any litigation to which your firm has been a party in the last five years to the extent such litigation pertains to A/V systems design and installation projects involving your firm.

3. Technical Approach

A. Proposed Scope of Work

Project design and methodology including technical approach and understanding of the scope of the project.

1. Proposals must indicate a clear understanding of the scope of the work, including a detailed project plan for this project outlining major tasks and responsibilities, time frames, and staff assigned for each category of the scope of work identified above.
2. Proposed A/V System Design Services – Provide details regarding the A/V



system design services offered directly provided by the respondent, and identify any related services required to be provided by others (including The City, or the IT service provider) for full completion of this work. Proposals shall clearly distinguish the Contractors' duties and responsibilities and those of The City. Absence of this distinction shall mean the Contractor is assuming full responsibility for all tasks.

3. Proposed Equipment –For all proposed equipment, respondent shall provide cut sheets of proposed equipment and proposed design elements to assist with understanding the proposed direction of the A/V system design.
4. Certifications Concerning Proposed Equipment - The respondent must include in its response to this section a letter which shall certify the firm's capability to provide, install, and warrant all A/V components proposed.
5. A manufacturer's warranty on all proposed equipment shall be provided. The warranty period shall begin on the completion date of the project. The A/V system design, installation practices, and operation and maintenance practices shall not void any manufacturer's equipment or system warranty.

B. Project Time-Line

Proposals must provide chronological time-line of each task or event and estimated required to complete the engagement.

C. Oversight from Single Contractor

1. The City strongly desires to contract with a single firm to accomplish all work and/or services outlined in this Request for Proposal.
2. Any proposed subcontractors must be identified in the Proposal response.
3. Any work not conducted by the Contractor or his subcontractors must be disclosed.

D. Project Management

Indicate your firm's approach to managing the project. Include a resume of the project manager responsible for the project.

4. Financial

Rates and Fees

1. Provide a proposed fee schedule.
2. Expenses not specifically listed will not be considered reimbursable.



3. Equipment and Installation costs must be listed by Rooms from Attachment A.

5. Documentation and Training

1. Provide detailed information on the system documentation, Operation guides and training programs available to The City personnel and staff.

6. Evaluation of Proposals

A. Evaluation Process

The City will appoint a selection committee to formally evaluate each response. The evaluation process will grade the responses on merit and responsiveness. The evaluation process will include verification of references and project team members, confirmation of financial information and may include other information as directed by The City.

B. Grading Format

Each section or subsection of the response will be considered a separate selection criterion and will be graded individually. All scores will be summed to give the grand total score. The maximum possible total score for the response is 100 points.

C. Point Values

Criterion	Point Value
Contractor Qualification Data	30 Total Points
Project Team	10
References	20
Technical Approach	35 Total Points
Proposed Scope of Work	20
Project Time-Line	5
Single Firm Overseeing Contract	5
Project Management	5
Financial	25 Total Points
Rates and Fees	25
Documentation & Training	10 Total Points
Documentation	5
Training	5
Request for Proposals	100
Total	

Scope of Work and General Project Specifications



This section of the RFP defines in general terms the intended use or function of the system(s) needed by The City. The goal is to create a high quality, user friendly and media rich facility that will:

- a.) Aid and facilitate the use of audio and visual media for governmental meetings. b.) Capture Council Chamber meetings, Court Hearings and presentations which may be rebroadcasted or presented on the internet.

Overall requirements

1. The proposed solution/system must not require additional personnel to operate and maintain.
2. Proposals that include additional power, network or other outlets beyond those presently installed must include the cost for equipment, installation, cabling and hook-up in the proposal.
3. Proposals that include modifications to the furnishings, including the dais, must include the cost of the modifications and cost required to match the existing furnishings.
4. Overall system components and connections should be hidden to the maximum extent possible. Where not possible to hide, components and connections should match the overall aesthetics of the room.
5. Proposals must include all costs associated with this project, including, but not limited to, cost to procure equipment and software, installation of equipment, software, and components and cabling, integration with existing systems and testing. Costs must be listed by Room for value engineering.
6. Proposals must include system documentation, operations manual and on-site training for system operators/maintainers and general users.

The Specifications shall include the design and installation of an integrated A/V system in the following locations:

1. Council Chambers – Room 1

The Council Chambers is a rectangular room measuring approximately XX feet long by XX feet wide by XX feet tall. It will include a fixed dais located at the far side of the room that will accommodate 9 positions for the Mayor, staff and councilmembers. It will be flanked by a 4 position staff table with a lectern located to the front left of the dais. The system will require:

- A. 9 microphones for dais positions, 1 microphone for staff desk, 1 microphone for lectern. 1 Wireless handheld microphone. 1 wireless lapel microphone.
- B. 23” monitors for the 9 dais positions synchronized for viewing



presentations.

- C. 1 A/V input for laptop/PC on the lectern
 - D. 1 A/V input for laptop/PC and 1 document camera input on the staff desk
 - E. TV/Video projector
 - F. Projector screen or monitor viewable by the council members and presenter
 - G. 1 wall monitor for audience viewing of presentations
 - H. Cable/DVD setup
 - I. System to record audio/video for Internet broadcasting.
 - J. Control Panel
 - K. Sound Reinforcement
 - L. Ceiling Speakers
 - M. Hearing assisted units (3)
- 2. Main Lobby – outside of Chambers**
- A. Ceiling speaker



TO: Mayor Guier and City Council Members
FROM: Richard Gould, City Administrator
MEETING DATE: August 17, 2015
SUBJECT: Discussion regarding RFP for Website Redesign, Development and Implementation

ATTACHMENTS:

- Draft RFP for Website Redesign, Development and Implementation
- Draft Resolution No. 2015-282

Previous Council Review Date: July 6, 2015

Summary: The city's website needs to be updated. As such an RFP needs to be issued. A draft RFP has been prepared utilizing the format from a city willing to share their information on the process as well as the results of their process. The Council discussed this at the workshop on July 6th, 2015. The Technology Committee has been working with staff to look at presentations from website building vendors and will continue to do so until the RFP process is completed.

Recommended Action: Provide feedback to staff regarding what council desires to see on the city's website.

Motion for Consideration: Staff recommends Council approve Resolution No. 2015-282

Budget Impact: None

Alternatives: Stay with the current website and upgrade with Auburn IT.

CITY OF PACIFIC, WASHINGTON

RESOLUTION NO. 2015-282

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE STAFF TO DRAFT, ISSUE AND PUBLISH AN RFP FOR WEBSITE REDESIGN, DEVELOPMENT AND IMPLEMENTATION FOR THE CITY OF PACIFIC.

WHEREAS, the City of Pacific's website needs to be updated; and

WHEREAS, the City of Pacific may contract with one or more vendors for website redesign, development and implementation through competitive negotiation process described City of Pacific's Procurement Policy; and

WHEREAS, the City Council has the discretion to determine the conditions and term of such contracts; and

WHEREAS, the City has a contract agreement with the City of Auburn to maintain the current City Website; and

WHEREAS, the City desires to draft, issue and publish a Request for Proposal (RFP) for the purpose of obtaining statements of qualifications and proposals for the provision of website redesign, development and implementation for the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:

Section 1. The Council authorizes the drafting and issuance of a RFP for the provision of website redesign, development and implementation for the City of Pacific.

Section 2. This Resolution shall take effect and be in force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 24th DAY OF AUGUST, 2015.

CITY OF PACIFIC

Leanne Guier, Mayor

ATTEST:

Amy Stevenson-Ness, City Clerk

Approved as to Form:

Carol Morris, City Attorney



REQUEST FOR PROPOSALS

_____, 2015

**YOU ARE INVITED TO SUBMIT A PROPOSAL ON THE FOLLOWING
PROJECT:**

“Website Redesign, Development and Implementation for the City of Pacific”

I. Project Description

Overview (Introduction and Scope of Project)

The City of Pacific requests a Letter of Interest and a Proposal from experienced website design firms to redesign, develop and implement a new City website utilizing content on the existing website, as well as new information and features as suggested by the City.

The procedures for awarding this project will follow the guidelines outlined in the City of Pacific Procurement Policy and RCW 39.04.270, Competitive Negotiations. The proposals will be evaluated on the criteria listed in Section IV.B. The City may reject any and all proposals for good cause and request new proposals.

The City desires to create a more professional, modernized website to serve as a positive first impression of the city, enhance the user experience, simplify content management, and provide better information and customer service to its residents, businesses, visitors, and the general community while meeting high standards for design quality and visual appeal.

Currently the City maintains their own content and the City intends to continue this practice for the foreseeable future.

The City of Pacific seeks the assistance of a firm that can accomplish the functionality identified in this Request for Proposals and the capability of integrating additional features that may be needed in the future.

Some of the goals of the new website are to provide simple and intuitive electronic access to public services, serve as a public communications tool, reduce transaction costs for the City and citizens, and to streamline business operations with a responsive web design. Additionally, the City would like the redesigned site to minimize the repetition of content and better support e-government transactions such as on-line permits, on-line forms and

applications, on-line payments, and GIS. The city's current site, www.pacificwa.gov, was created on a very limited budget.

The redesigned site should promote the city in a welcoming, friendly, and professional manner using the city's Communications Plan (see Scope of Work) concepts. The redesigned site should be comprehensive, dynamic, interactive, functional, easy to use, easy to maintain, expandable, consistent, and include a site map. The City seeks the most cost-effective way to achieve the project's goals and is interested in the respondents' ideas for new content and approach in achieving these goals.

The total budget for this project is \$10,000. An award of contract for the successful bidder is anticipated to take place in September 28, 2015. We would like the redesigned website to go live by 01-01-2016.

Deadline for Submittals

Responses will be accepted until 4:00 pm, September 11, 2015. The selected firm(s) for this project would need to immediately work with the City to execute a contract and begin necessary responsibilities.

DBEs Welcome

Disadvantaged business enterprises (DBEs) are encouraged to submit for this project.

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Team Approach

A response to this request may be from an individual (i.e., a single organization or firm) or from a team (i.e., a group of firms or organizations).

The City also expects to work collaboratively with the selected consultant on this project.

Project Components – Scope of Work

The website design and development shall include the following elements and activities leading up to final implementation:

- Development of a new website design with a simplified user-friendly format and layout that serves as a marketing tool for the city.
- Incorporation of new graphics and photos to produce an overall pleasing visual appeal that reflects the City of Pacific. Initial design to be approved by City prior to full site content being developed.
- Create a consistent and standardized format and enhanced graphical look for all pages.
- Updates of information and content to website should be easily accomplished by non-technical city staff and/or experienced contracted webmaster using non-complex interface software such as a Content Management System (CMS).
- Provide the capability of 'user interactive' features such as video streaming, picture slide show, user comment/question submittal, online form submittal, etc.
- The following design elements and capabilities will be required for the website:
 1. Professional and clean overall theme and layout, initial design to be approved by Mayor, City Council and City Administrator.

2. User friendly navigation bars and menus that are easily updated by non-technical city staff and/or experienced contracted webmaster.
3. Capable of incorporating video/picture streaming.
4. Simple non-complex Content Management System that can be updated by city and/or contracted staff.
5. Promote online payment capability via third party payment partner payments and bill pay.
6. Website design should follow industry best practices for security, be PCI compliant, and must pass vulnerability scanning tests.
7. Ability to handle email inquiries from residents/businesses and direct to the appropriate staff/officials.
8. Ability to publicly archive city news releases, newsletters, minutes and any other E-documents.
9. Allow for interactivity. Include e-mail response, surveys, feedback, online forms, online payments, inspection requests, and access to various event calendars. The designer must incorporate the ability for users to complete interactive online forms for such tasks as membership, event attendance, permit applications, and more.
10. Graphic and/or image files should be relative to the site. Design with simplicity to allow for quickest loading. Web pages should be tested to ensure compatibility with the major website browsers (Firefox, Chrome, Internet Explorer, etc.), browser versions, and devices with varying load speeds (dial up – fiber optic) to ensure each webpage can be accessed in a timely manner.
11. Compatible and accessible with most mainstream mobile/smart phone devices, RWD (Responsive Web Design), and W3C compliant.
12. Ability to embed social media posts from City Twitter, Facebook accounts, etc.
13. Provide detailed page-level analytics including traffic sources (use of free Google analytics is suggested). Maintenance software which includes reporting functions would be valuable.
14. Form Printing. A number of static forms will be available for printing. Website may have links for opening and viewing these documents.
15. Although City has some specific requirements, we are also interested in your ideas for content, and more specifically, your approach in redesigning the style of the City website. We encourage respondents to consider and propose alternative solutions, recommendations and improvements.
16. Transfer relevant content from the existing City site to the new site. Archive any remaining data.
17. Strong Website backups according to Washington State archive regulations.

II. Submittal Content Requirements

The Consultant or responding firm shall bear all costs relating to their response to this RFP including time in preparation of a response, copies submitted, and time spent in interviews or negotiation with the City prior to final selections. All proposals and accompanying documentation become the property of the City of Pacific and will not be returned.

A. Letter of Interest

The letter of interest should not exceed **one page** in length and should indicate: (a) an interest in being considered for the project described in this RFP; (b) the firm's contact information (address, telephone, email); and (c) if desired, any additional data or comments.

B. Qualifications and Proposal

The nature and form of the proposal are at the discretion of the respondent, but at least the following information must be included:

1. Project Organization and Staffing
 - a. Provide an organization chart showing all proposed team members and their general roles in this project.
 - b. Describe professional qualifications of each member of the consultant's project team and provide greater detail about the specific work to be undertaken by each member and his/her level of involvement in this project.
2. Description of Related Experience
 - a. Describe the firm's knowledge of and experience with preparing webpages and, if appropriate, assisting with any programs or other efforts relevant to the project.
 - b. Describe the firm's familiarity with Pacific or similar cities.
 - c. Identify at least three projects the firm has completed that have similarities to the project described in this request. For each completed project, provide the following information:
 - Name of the client.
 - Name, position, and phone number of the client's project manager or other client representative who worked on or used the project.
 - Elements that are common to the project proposed in this RFP.
 - d. If this proposal is on behalf of more than one firm or organization, describe how the firms/organizations have worked or will work together.
3. General approach

Describe the consultant's general approach or methodology for this type of project and
Provide any additional information about how the consultant would carry out the project, specific to Pacific's current situation.

4. Schedule

Provide an estimated schedule for tasks and milestones to accomplish this project. It should include all key requirements for this project and may include other elements at the consultant's discretion. A description of the consultant's ability to complete the project on or ahead of schedule should be included.

5. Budget

Provide an estimated budget to accomplish this project. The budget should be organized to show different steps or components of the project. It should also be consistent with the project description in this RFP or otherwise clearly explain any differences.

6. Other Information

If desired, the respondent **may**:

- a. Provide additional information helpful to this project; and/or
- b. Attach samples from past work. (Note: this is not a required component of submittal.)

III. Submittal Format

The Letter of Interest and Proposal should be organized in a manner that allows the reviewer to evaluate the firm's qualifications and proposal quickly and easily. Brevity of text will be appreciated.

The Proposal should be no more than **ten (10)** pages in length. This page count may **exclude** the one-page Letter of Interest, any project covers, any section dividers, and any samples of work. Pages shall be the standard 8.5 x 11 inch size, except that pages containing only charts and graphs may be printed on pages 11 x 17 inches.

Five copies of the submittal must be provided.

IV. Consultant Selection Process

A. City's Approach

Responses to the RFP will be evaluated, consistent with the project description contained in this request and the criteria below. This may result in the selection of a firm or in a short list of firms who will be asked to provide additional information and/or an oral interview.

The City reserves the right to choose not to proceed with this project or to re-issue the request for qualifications. The City reserves the right to postpone the opening of the responses and to reject all responses without indicating any reasons for such rejection.

B. Evaluation Criteria

Each submittal package will be evaluated and given a score based upon the quality of response to each of the following topic areas. Maximum number of points achievable is 100.

1. Expertise - 25 points maximum
Proposals will be rated on the qualifications of the members of the proposed team, including the responsibilities and skills of each team member, and the appropriateness of the team relative to the scope of the project. The rating will consider the consultant's clear understanding of the project's objectives and technical requirements, as demonstrated by the submittal.
2. Experience - 25 points maximum
Proposals will be rated on their experience and demonstrated success in performing work similar to that described in this request. The consultant's familiarity with Pacific or similar cities will be considered in the rating.
3. Schedule—10 points maximum
The proposed schedule, its consistency with the City's timeframe, the consultant's ability to complete the project earlier or on time, and its logical order will be considered in rating the submittal.
4. Budget—15 points maximum
The proposed budget and its presentation of the components will be considered in rating the submittal. If appropriate, the rating will also take into account any cost-saving options identified in the proposal.
5. Approach—15 points maximum-
Points will be awarded to reflect the appropriateness of the project approach, as conveyed in the submittal, and any factors that demonstrate the firm's ability to successfully provide additional assistance to the city or otherwise provide a more effective product, consistent with the City's overall goals.
6. Clarity of Proposal - 10 points maximum
Points will be awarded to reflect the submittal's clarity and responsiveness to the RFP.

V. City Contact for Questions & Notification

Please send your electronic mail address to City Administrator Richard Gould at rgould@ci.pacific.wa.us if your firm wishes to be on a **notification list** for this project. Persons on the notification list will receive any project updates from the City and a copy of all written questions and responses.

Questions about this project should be submitted to Richard Gould at rgould@ci.pacific.wa.us. Replies to questions will be sent via electronic mail to all firms on the notification list for this project.

VI. Schedule for Selecting Consultant

The estimated schedule for selecting a consultant and contracting for the project is shown below. While the schedule represents the City's intended timeframe, it is subject to change.

RFP Advertised	8/28/2015
Deadline for Receipt of Submittals	9/11/2015
Review and Selection of Finalists	9/14/2015
Interview of Finalists	9/21/2015
Consultant Selection & Contract Negotiations	9/28/2015
Approval of Contract	10/11/2015

The deadline for submittals to be **received** by the City is **September 11, 2015**, at 4:00 p.m.

Please address responses to the attention of ***Richard Gould***, and either:

- A. Hand deliver to the front counter, located at:
City of Pacific City Hall
100 3rd Avenue SE
Pacific, WA 98047

- B. Or mail to:
Richard Gould, City Administrator
City of Pacific
100 3rd Avenue SE
Pacific, WA 98047



Agenda Bill No. 15-117

TO: Mayor Guier and City Council Members

FROM: Richard A. Gould, City Administrator

MEETING DATE: August 17, 2015

SUBJECT: Motion to approve the 2015 Second Quarter financial reports

ATTACHMENTS:

- Narrative for the quarterly report.
- 2015 Second Quarter Financial Reports
- Second Quarter Summary Financial Report
- Grant Report and the Investment Report

Previous Council Review Date: None

Summary: The Finance Committee meets with staff on Wednesday, August 26th to discuss the 2015 second quarter financial reports. Staff has reviewed these reports with the Mayor and City Administrator during the weeks prior to the Finance Committee and City Council.

Recommendation/Action: Staff recommends that the City Council approve the 2015 second quarter financial reports.

Motion for Consideration: I move to approve the 2015 Second Quarter Financial Reports as reviewed by the Mayor and staff.

Budget Impact: N/A

Alternatives: N/A

2015 Second Quarter Financial Reports

Enclosed are the fund reports as of June 30th (year to date) 2015.

Staff is presenting the summary reports for the City Council's review. The line item reports are in greater detail and reviewed by the Mayor and City Administrator. Then they are distributed to the department heads to review with the City Administrator and Mayor once again over each area of control. The Finance Committee will review these reports at the Committee meeting on August 26th though due to timing the Mayor would ask the Council for review and a motion to approve (August 17th 2015).

The second quarter is usually more indicative of the budget due to its inclusion of half the year revenues and expenditures, such as property tax revenue and the liability insurance annual payment. That is why I am pleased with the City of Pacific's cash position increase of \$483,969.27 in the first six months of 2015. Last year at this time the City's cash position was down by \$271,622! So this year is a *three-quarter million dollar* increase! The only significant exceptions are the major street projects for Stewart and Valentine which are still ongoing. This has an impact on the overall report of making everything look under budget. However this will balance out as the year and projects move to completion. The table on the next page shows the increases and decreases in the individual funds. The significant ones are highlighted in yellow and discussed in the following paragraph.

- The General Fund (001) is up due to revenues at 53% (44% in 2014) and expenditures are at 48.5% versus 46.6% last year (2014). So the difference in revenues surpassing expenditures by 4.5% equates to an increase of \$187,865.74 whereas in 2014 expenditures were higher than revenues by 2.6% or a \$2,428.25 loss at the end of the second quarter.
- The Street Fund (101) is up by \$104,419.16 primarily due to the moving of real estate excise taxes (REET) from the Municipal Capital Improvement Fund (301). This revenue added over \$75K in the first half of the year to the streets Fund. Combine these taxes to expenditures being under budget by almost 15% and that accounts for the increase of \$104K.
- Roads Capital Improvements (301) is up by \$145,810.95 due to the Department of Transportation (DOT) grant (\$143K) being fully received in the first half of the year. Work had not started on the Interurban Trail so expenses were almost nil.
- The Stewart/Thornton Avenue Road Project (310) Fund is down (\$278K), due to the activity on the project and is as expected. Though much of these expenses will be grant reimbursed, some are matching funds and I am expecting that this fund will most likely see a significant decrease by year's end.
- The Water Capital Improvement (406) fund is down by \$99K due to expenses from the watermain project that is tied to the Stewart Road Project. This fund is projected to actually have an increase by year's end due to reimbursement (public works trust fund loan) funding.
- The Utilities Equipment Reserve (499) Fund has increased (\$118K) due to interfund transfer support from the utility funds and little activity in purchases of new assets in the first half of the year. This will change marginally in the second half as purchases are budgeted to be made but this fund balance will be increased as is necessary when accruing for future asset replacement purchases.

These first half numbers are extremely favorable however I do anticipate this changing in the second half due to the City's matching funds on grants related to the Stewart Road Project which will impact the fund balance by near half a million dollars.

Please feel free to contact me to discuss any matters with this report.

Richard A. Gould
City Administrator

Fund Cash change:

Fund		2014	2015	Net Gain (loss)
001	General Fund	\$ 1,633,986.48	\$ 1,821,852.22	\$ 187,865.74
098	General Fund Equipment Reserve	\$ 47,532.44	\$ 92,898.71	\$ 45,366.27
099	General Fund Cumulative Reserve	\$ 134,958.15	\$ 135,253.16	\$ 295.01
101	Street Fund	\$ 80,929.77	\$ 185,348.93	\$ 104,419.16
107	Tourism Fund	\$ 93,860.51	\$ 99,659.40	\$ 5,798.89
206	LID 3 Redemption Fund	\$ -	\$ 12,851.13	\$ 12,851.13
207	LID 3 Reserve Fund	\$ -	\$ -	\$ -
208	2000 Fire GO Bond Fund	\$ -	\$ -	\$ -
300	Municipal Capital Improvements Fund	\$ 830,733.61	\$ 832,551.49	\$ 1,817.88
301	Roads Capital Improvements	\$ 254,458.59	\$ 400,269.54	\$ 145,810.95
305	Parks Capital Improvement Fund	\$ 111,469.75	\$ 126,341.00	\$ 14,871.25
308	Valentine Road Project Fund	\$ 191,875.51	\$ 240,737.61	\$ 48,862.10
309	West Valley Highway Capital Imp	\$ -	\$ 11,782.29	\$ 11,782.29
310	Stewart/Thornton Ave Rd Project	\$ 590,859.34	\$ 312,405.25	\$ (278,454.09)
333	Fire Capital Improvement	\$ 69,740.23	\$ 71,374.81	\$ 1,634.58
401	Water Fund	\$ 684,813.12	\$ 698,866.80	\$ 14,053.68
402	Sewer Fund	\$ 112,857.50	\$ 135,497.91	\$ 22,640.41
403	Garbage Fund	\$ 274,555.70	\$ 274,852.88	\$ 297.18
406	Water Capital Improvement Fund	\$ 732,769.00	\$ 633,460.17	\$ (99,308.83)
408	Sewer Cumulative Fund	\$ 522,334.77	\$ 567,019.77	\$ 44,685.00
409	Stormwater Fund	\$ 608,485.70	\$ 669,667.77	\$ 61,182.07
410	Stormwater Facility Fund	\$ 89,372.06	\$ 115,916.09	\$ 26,544.03
411	Pierce County Water Area Fund	\$ 164,317.20	\$ 154,660.22	\$ (9,656.98)
499	Utilities Equipment Reserve Fund	\$ 164,458.32	\$ 282,810.78	\$ 118,352.46
601	Customer Deposits Fund	\$ 5,159.91	\$ 5,159.91	\$ -
630	Developer Deposits Fund	\$ 54,370.78	\$ 50,645.78	\$ (3,725.00)
640	Algona Court Fund	\$ 4,151.47	\$ 10,135.56	\$ 5,984.09
		\$ 7,458,049.91	\$ 7,942,019.18	\$ 483,969.27

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 1

001 General Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,578,778.10	1,633,986.48	(55,208.38)	103.5%
310 Taxes	2,990,000.00	1,600,130.81	1,389,869.19	53.5%
320 Licenses & Permits	213,500.00	119,210.29	94,289.71	55.8%
330 Intergovernmental Revenues	232,450.00	137,095.47	95,354.53	59.0%
340 Charges For Goods & Services	247,422.00	138,681.21	108,740.79	56.1%
350 Fines & Penalties	144,865.00	49,102.21	95,762.79	33.9%
360 Interest & Other Earnings	53,600.00	30,768.17	22,831.83	57.4%
380 Non Revenues	126,170.00	54,950.70	71,219.30	43.6%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	85,032.01	42,515.98	42,516.03	50.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
Fund Revenues:	5,671,817.11	3,806,441.32	1,865,375.79	67.1%

Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative	18,438.50	9,891.68	8,546.82	53.6%
512 Judicial	242,866.51	120,404.42	122,462.09	49.6%
513 Executive	42,095.14	17,769.70	24,325.44	42.2%
514 Financial, Recording & Elections	239,219.68	123,631.87	115,587.81	51.7%
515 Legal Services	137,500.00	75,691.43	61,808.57	55.0%
517 Employee Benefit Programs	0.00	52.51	(52.51)	0.0%
518 Centralized Services	183,606.12	125,765.77	57,840.35	68.5%
521 Law Enforcement	1,777,457.18	841,969.21	935,487.97	47.4%
522 Fire Control	300.00	0.00	300.00	0.0%
523 Detention/Correction	177,500.00	56,323.00	121,177.00	31.7%
524 Protective Inspections	19,339.14	9,297.34	10,041.80	48.1%
525 Disaster Services	1,600.00	0.00	1,600.00	0.0%
528 Dispatch Services	230,000.00	94,433.22	135,566.78	41.1%
532 Cable/Television	0.00	0.00	0.00	0.0%
553 Conservation	400.00	307.95	92.05	77.0%
554 Environmental Services	25,500.00	17,605.74	7,894.26	69.0%
558 Planning & Community Devel	226,401.87	127,594.28	98,807.59	56.4%
566 Substance Abuse	0.00	0.00	0.00	0.0%
569 Aging & Adult Services	164,590.23	88,135.08	76,455.15	53.5%
575 Cultural & Recreational Facilities	107,049.31	50,412.41	56,636.90	47.1%
576 Park Facilities	116,544.63	41,546.33	74,998.30	35.6%
580 Non Expenditures	116,550.00	88,707.20	27,842.80	76.1%
591 Debt Service - Principal Repayment	1,200.00	28,008.78	(26,808.78)	*****
594 Capital Expenditures	140,000.00	7,041.21	132,958.79	5.0%
597 Interfund Transfers	120,000.00	59,999.97	60,000.03	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	4,088,158.31	1,984,589.10	2,103,569.21	48.5%

Fund Excess/(Deficit):	1,583,658.80	1,821,852.22	
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City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 2

098 General Fund Equipment Reserve

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	41,196.00	47,532.44	(6,336.44)	115.4%
360 Interest & Other Earnings	0.00	195.91	(195.91)	0.0%
397 Interfund Transfers	115,000.00	57,499.98	57,500.02	50.0%
Fund Revenues:	156,196.00	105,228.33	50,967.67	67.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
507	0.00	0.00	0.00	0.0%
518 Centralized Services	1,000.00	0.00	1,000.00	0.0%
594 Capital Expenditures	151,500.00	12,329.62	139,170.38	8.1%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	152,500.00	12,329.62	140,170.38	8.1%
Fund Excess/(Deficit):	3,696.00	92,898.71		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 3

099 General Fund Cumulative Reserv

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	135,000.00	134,958.15	41.85	100.0%
360 Interest & Other Earnings	400.00	295.01	104.99	73.8%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	135,400.00	135,253.16	146.84	99.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	135,400.00	135,253.16		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 4

101 Street	Months: 01 To: 06			
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	81,660.00	80,929.77	730.23	99.1%
310 Taxes	70,000.00	75,083.27	(5,083.27)	107.3%
320 Licenses & Permits	20,000.00	8,580.00	11,420.00	42.9%
330 Intergovernmental Revenues	120,000.00	66,966.33	53,033.67	55.8%
340 Charges For Goods & Services	5,000.00	0.00	5,000.00	0.0%
360 Interest & Other Earnings	100.00	334.32	(234.32)	334.3%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	170,000.00	84,999.97	85,000.03	50.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
Fund Revenues:	466,760.00	316,893.66	149,866.34	67.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Storm Water Services	0.00	0.00	0.00	0.0%
542 Streets - Maintenance	358,452.42	124,044.73	234,407.69	34.6%
543 Streets Admin & Overhead	300.00	0.00	300.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	15,000.00	7,500.00	7,500.00	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	373,752.42	131,544.73	242,207.69	35.2%
Fund Excess/(Deficit):	93,007.58	185,348.93		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 5

107 Tourism			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	89,000.00	93,860.51	(4,860.51)	105.5%
310 Taxes	7,500.00	5,586.14	1,913.86	74.5%
360 Interest & Other Earnings	200.00	212.75	(12.75)	106.4%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	96,700.00	99,659.40	(2,959.40)	103.1%
Expenditures	Amt Budgeted	Expenditures	Remaining	
557 Community Services	1,500.00	0.00	1,500.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,500.00	0.00	1,500.00	0.0%
Fund Excess/(Deficit):	95,200.00	99,659.40		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 6

206 LID 3 Redemption		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%
350 Fines & Penalties	0.00	582.74	(582.74)	0.0%
360 Interest & Other Earnings	0.00	1,766.88	(1,766.88)	0.0%
390 Other Financing Sources	0.00	11,526.12	(11,526.12)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	13,875.74	(13,875.74)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections	0.00	1,024.61	(1,024.61)	0.0%
515 Legal Services	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	1,024.61	(1,024.61)	0.0%
Fund Excess/(Deficit):	0.00	12,851.13		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 7

207 LID 3 Reserve			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 8

208 2000 Fire GO Bond			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 9

300 Municipal Capital Improvements			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	785,000.00	830,733.61	(45,733.61)	105.8%
310 Taxes	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	1,700.00	1,817.88	(117.88)	106.9%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	786,700.00	832,551.49	(45,851.49)	105.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
558 Planning & Community Devel	0.00	0.00	0.00	0.0%
559 Housing & Community Develop	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	786,700.00	832,551.49		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 10

301 Roads Capital Improvements

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	108,910.91	254,458.59	(145,547.68)	233.6%
330 Intergovernmental Revenues	135,172.71	145,153.13	(9,980.42)	107.4%
360 Interest & Other Earnings	500.00	702.16	(202.16)	140.4%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	244,583.62	400,313.88	(155,730.26)	163.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	186,500.00	44.34	186,455.66	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	186,500.00	44.34	186,455.66	0.0%
Fund Excess/(Deficit):	58,083.62	400,269.54		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 11

305 Parks Capital Improvement			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	100,000.00	111,469.75	(11,469.75)	111.5%
310 Taxes	10,500.00	17,134.94	(6,634.94)	163.2%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	8,500.00	1,404.00	7,096.00	16.5%
360 Interest & Other Earnings	650.00	167.36	482.64	25.7%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	119,650.00	130,176.05	(10,526.05)	108.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities	7,622.07	6,230.91	1,391.16	81.7%
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	(2,395.86)	2,395.86	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	7,622.07	3,835.05	3,787.02	50.3%
Fund Excess/(Deficit):	112,027.93	126,341.00		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 12

308 Valentine Road Project

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	300,000.00	191,875.51	108,124.49	64.0%
330 Intergovernmental Revenues	2,500,000.00	0.00	2,500,000.00	0.0%
360 Interest & Other Earnings	1,500.00	513.99	986.01	34.3%
380 Non Revenues	3,600,000.00	0.00	3,600,000.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	120,000.00	60,000.00	60,000.00	50.0%
Fund Revenues:	6,521,500.00	252,389.50	6,269,110.50	3.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	6,185,000.00	11,651.89	6,173,348.11	0.2%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	6,185,000.00	11,651.89	6,173,348.11	0.2%
Fund Excess/(Deficit):	336,500.00	240,737.61		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 13

309 West Valley

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
330 Intergovernmental Revenues	180,000.00	40,225.98	139,774.02	22.3%
360 Interest & Other Earnings	0.00	94.79	(94.79)	0.0%
397 Interfund Transfers	50,000.00	24,999.99	25,000.01	50.0%
Fund Revenues:	230,000.00	65,320.76	164,679.24	28.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	215,000.00	53,538.47	161,461.53	24.9%
Fund Expenditures:	215,000.00	53,538.47	161,461.53	24.9%
Fund Excess/(Deficit):	15,000.00	11,782.29		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 14

310 Stewart/Thornton Ave Rd Projec

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	475,000.00	590,859.34	(115,859.34)	124.4%
330 Intergovernmental Revenues	1,780,000.00	572,961.48	1,207,038.52	32.2%
360 Interest & Other Earnings	2,000.00	377.06	1,622.94	18.9%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	2,257,000.00	1,164,197.88	1,092,802.12	51.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service - Principal Repayment	0.00	77,458.33	(77,458.33)	0.0%
594 Capital Expenditures	2,225,000.00	774,334.30	1,450,665.70	34.8%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,225,000.00	851,792.63	1,373,207.37	38.3%
Fund Excess/(Deficit):	32,000.00	312,405.25		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 15

333 Fire Capital Improvement

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	71,763.77	69,740.23	2,023.54	97.2%
340 Charges For Goods & Services	10,000.00	1,479.00	8,521.00	14.8%
360 Interest & Other Earnings	500.00	155.58	344.42	31.1%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	82,263.77	71,374.81	10,888.96	86.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control	0.00	0.00	0.00	0.0%
526 Emergency Medical Services	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	82,263.77	71,374.81		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 16

401 Water		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	612,862.04	684,813.12	(71,951.08)	111.7%
340 Charges For Goods & Services	1,052,350.00	437,855.52	614,494.48	41.6%
350 Fines & Penalties	55,000.00	31,627.00	23,373.00	57.5%
360 Interest & Other Earnings	4,500.00	1,535.86	2,964.14	34.1%
380 Non Revenues	0.00	150.00	(150.00)	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
Fund Revenues:	1,724,712.04	1,155,981.50	568,730.54	67.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
519 General Government Services	0.00	0.00	0.00	0.0%
531 Storm Water Services	0.00	0.00	0.00	0.0%
534 Water Utilities	767,416.79	374,945.94	392,470.85	48.9%
535 Sewer	0.00	0.00	0.00	0.0%
537 Garbage & Solid Waste	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	80.00	(80.00)	0.0%
591 Debt Service - Principal Repayment	174,500.00	0.00	174,500.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	164,177.58	82,088.76	82,088.82	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,106,094.37	457,114.70	648,979.67	41.3%
Fund Excess/(Deficit):	618,617.67	698,866.80		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 17

402 Sewer

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	171,963.58	112,857.50	59,106.08	65.6%
320 Licenses & Permits	500.00	0.00	500.00	0.0%
340 Charges For Goods & Services	2,177,500.00	929,490.71	1,248,009.29	42.7%
350 Fines & Penalties	20,000.00	8,762.83	11,237.17	43.8%
360 Interest & Other Earnings	1,000.00	408.11	591.89	40.8%
380 Non Revenues	10,000.00	0.00	10,000.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
Fund Revenues:	2,380,963.58	1,051,519.15	1,329,444.43	44.2%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.0%
519 General Government Services	0.00	0.00	0.00	0.0%
535 Sewer	1,913,453.32	805,638.74	1,107,814.58	42.1%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	220,765.05	110,382.50	110,382.55	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,134,218.37	916,021.24	1,218,197.13	42.9%
Fund Excess/(Deficit):	246,745.21	135,497.91		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 18

403 Garbage

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	271,780.76	274,555.70	(2,774.94)	101.0%
330 Intergovernmental Revenues	14,500.00	3,233.00	11,267.00	22.3%
340 Charges For Goods & Services	4,000.00	0.00	4,000.00	0.0%
360 Interest & Other Earnings	1,000.00	599.78	400.22	60.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	291,280.76	278,388.48	12,892.28	95.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.0%
519 General Government Services	0.00	0.00	0.00	0.0%
537 Garbage & Solid Waste	7,600.00	3,535.60	4,064.40	46.5%
538 Combined Utilities	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	7,600.00	3,535.60	4,064.40	46.5%
Fund Excess/(Deficit):	283,680.76	274,852.88		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 19

406 Water Capital Improvement			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	788,349.03	732,769.00	55,580.03	92.9%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	52,500.00	16,775.95	35,724.05	32.0%
380 Non Revenues	1,250,000.00	0.00	1,250,000.00	0.0%
390 Other Financing Sources	1,883,000.00	154,073.41	1,728,926.59	8.2%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	3,973,849.03	903,618.36	3,070,230.67	22.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	36,800.26	(36,800.26)	0.0%
594 Capital Expenditures	2,884,471.10	158,357.95	2,726,113.15	5.5%
597 Interfund Transfers	150,000.00	74,999.98	75,000.02	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	3,034,471.10	270,158.19	2,764,312.91	8.9%
Fund Excess/(Deficit):	939,377.93	633,460.17		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 20

408 Sewer Cumulative Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	525,000.00	522,334.77	2,665.23	99.5%
340 Charges For Goods & Services	10,000.00	6,000.00	4,000.00	60.0%
360 Interest & Other Earnings	1,250.00	1,185.00	65.00	94.8%
370 Capital Contributions	7,000.00	0.00	7,000.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	75,000.00	37,500.00	37,500.00	50.0%
Fund Revenues:	618,250.00	567,019.77	51,230.23	91.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	309,250.00	0.00	309,250.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	309,250.00	0.00	309,250.00	0.0%
Fund Excess/(Deficit):	309,000.00	567,019.77		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 21

409 Storm		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	625,000.00	608,485.70	16,514.30	97.4%
330 Intergovernmental Revenues	756,000.00	0.00	756,000.00	0.0%
340 Charges For Goods & Services	680,520.00	359,592.09	320,927.91	52.8%
350 Fines & Penalties	11,000.00	596.80	10,403.20	5.4%
360 Interest & Other Earnings	1,500.00	1,526.46	(26.46)	101.8%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
Fund Revenues:	2,074,020.00	970,201.05	1,103,818.95	46.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.0%
519 General Government Services	0.00	0.00	0.00	0.0%
531 Storm Water Services	447,123.66	174,209.45	272,914.21	39.0%
538 Combined Utilities	0.00	8,182.51	(8,182.51)	0.0%
542 Streets - Maintenance	11,300.00	689.96	10,610.04	6.1%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	6,000.00	4,906.69	1,093.31	81.8%
594 Capital Expenditures	744,000.00	0.00	744,000.00	0.0%
597 Interfund Transfers	225,089.38	112,544.67	112,544.71	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,433,513.04	300,533.28	1,132,979.76	21.0%
Fund Excess/(Deficit):	640,506.96	669,667.77		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 22

410 Stormwater Facility Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	99,683.40	89,372.06	10,311.34	89.7%
360 Interest & Other Earnings	500.00	224.24	275.76	44.8%
370 Capital Contributions	7,000.00	1,350.00	5,650.00	19.3%
397 Interfund Transfers	50,000.00	24,999.99	25,000.01	50.0%
Fund Revenues:	157,183.40	115,946.29	41,237.11	73.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Storm Water Services	0.00	0.00	0.00	0.0%
534 Water Utilities	0.00	0.00	0.00	0.0%
538 Combined Utilities	0.00	0.00	0.00	0.0%
542 Streets - Maintenance	0.00	0.00	0.00	0.0%
594 Capital Expenditures	56,500.00	30.20	56,469.80	0.1%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	56,500.00	30.20	56,469.80	0.1%
Fund Excess/(Deficit):	100,683.40	115,916.09		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 23

411 Pierce County Water Area

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	163,000.00	164,317.20	(1,317.20)	100.8%
340 Charges For Goods & Services	25,000.00	0.00	25,000.00	0.0%
360 Interest & Other Earnings	300.00	343.03	(43.03)	114.3%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	188,300.00	164,660.23	23,639.77	87.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	20,000.00	10,000.01	9,999.99	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	20,000.00	10,000.01	9,999.99	50.0%
Fund Excess/(Deficit):	168,300.00	154,660.22		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 24

499 Utilities Equipment Reserve			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	5,000.00	164,458.32	(159,458.32)	*****%
360 Interest & Other Earnings	200.00	524.05	(324.05)	262.0%
397 Interfund Transfers	250,000.00	124,999.98	125,000.02	50.0%
Fund Revenues:	255,200.00	289,982.35	(34,782.35)	113.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	125,000.00	7,171.57	117,828.43	5.7%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	125,000.00	7,171.57	117,828.43	5.7%
Fund Excess/(Deficit):	130,200.00	282,810.78		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 25

601 Customer Deposits			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	5,160.00	5,159.91	0.09	100.0%
Fund Revenues:	5,160.00	5,159.91	0.09	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	5,160.00	5,159.91		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 26

630 Developer/Senior/Youth/Hydrant Deposit

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	56,000.00	54,370.78	1,629.22	97.1%
380 Non Revenues	17,900.00	7,550.00	10,350.00	42.2%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
Fund Revenues:	73,900.00	61,920.78	11,979.22	83.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	3,565.00	11,275.00	(7,710.00)	316.3%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	3,565.00	11,275.00	(7,710.00)	316.3%
Fund Excess/(Deficit):	70,335.00	50,645.78		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 27

640 Algona Court

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	9,500.00	4,151.47	5,348.53	43.7%
360 Interest & Other Earnings	0.00	35.00	(35.00)	0.0%
380 Non Revenues	187,000.00	103,314.87	83,685.13	55.2%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	196,500.00	107,501.34	88,998.66	54.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	187,000.00	97,365.78	89,634.22	52.1%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	187,000.00	97,365.78	89,634.22	52.1%
Fund Excess/(Deficit):	9,500.00	10,135.56		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Months: 01 To: 06

Time: 12:07:38 Date: 08/06/2015

Page: 28

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	5,671,817.11	3,806,441.32	67.1%	4,088,158.31	1,984,589.10	48.5%
098 General Fund Equipment Reserve	156,196.00	105,228.33	67.4%	152,500.00	12,329.62	8.1%
099 General Fund Cumulative Reserv	135,400.00	135,253.16	99.9%	0.00	0.00	0.0%
101 Street	466,760.00	316,893.66	67.9%	373,752.42	131,544.73	35.2%
107 Tourism	96,700.00	99,659.40	103.1%	1,500.00	0.00	0.0%
206 LID 3 Redemption	0.00	13,875.74	0.0%	0.00	1,024.61	0.0%
207 LID 3 Reserve	0.00	0.00	0.0%	0.00	0.00	0.0%
208 2000 Fire GO Bond	0.00	0.00	0.0%	0.00	0.00	0.0%
300 Municipal Capital Improvements	786,700.00	832,551.49	105.8%	0.00	0.00	0.0%
301 Roads Capital Improvements	244,583.62	400,313.88	163.7%	186,500.00	44.34	0.0%
305 Parks Capital Improvement	119,650.00	130,176.05	108.8%	7,622.07	3,835.05	50.3%
308 Valentine Road Project	6,521,500.00	252,389.50	3.9%	6,185,000.00	11,651.89	0.2%
309 West Valley	230,000.00	65,320.76	28.4%	215,000.00	53,538.47	24.9%
310 Stewart/Thornton Ave Rd Projec	2,257,000.00	1,164,197.88	51.6%	2,225,000.00	851,792.63	38.3%
333 Fire Capital Improvement	82,263.77	71,374.81	86.8%	0.00	0.00	0.0%
401 Water	1,724,712.04	1,155,981.50	67.0%	1,106,094.37	457,114.70	41.3%
402 Sewer	2,380,963.58	1,051,519.15	44.2%	2,134,218.37	916,021.24	42.9%
403 Garbage	291,280.76	278,388.48	95.6%	7,600.00	3,535.60	46.5%
406 Water Capital Improvement	3,973,849.03	903,618.36	22.7%	3,034,471.10	270,158.19	8.9%
408 Sewer Cumulative Fund	618,250.00	567,019.77	91.7%	309,250.00	0.00	0.0%
409 Storm	2,074,020.00	970,201.05	46.8%	1,433,513.04	300,533.28	21.0%
410 Stormwater Facility Fund	157,183.40	115,946.29	73.8%	56,500.00	30.20	0.1%
411 Pierce County Water Area	188,300.00	164,660.23	87.4%	20,000.00	10,000.01	50.0%
499 Utilities Equipment Reserve	255,200.00	289,982.35	113.6%	125,000.00	7,171.57	5.7%
601 Customer Deposits	5,160.00	5,159.91	100.0%	0.00	0.00	0.0%
630 Developer/Senior/Youth/Hydrant	73,900.00	61,920.78	83.8%	3,565.00	11,275.00	316.3%
640 Algona Court	196,500.00	107,501.34	54.7%	187,000.00	97,365.78	52.1%
	<u>28,707,889.31</u>	<u>13,065,575.19</u>	<u>45.5%</u>	<u>21,852,244.68</u>	<u>5,123,556.01</u>	<u>23.4%</u>

Second Quarter Cash Flow Report-2015-City Of Pacif

City Of Pacific
MCAG #: 0423

Time: 14:59:59 Date: 08/05/2015
Page: 1

January To June

REVENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund	258,943.25	326,699.21	259,345.88	371,547.73	590,630.39	274,834.64	0.00	0.00	0.00	0.00	0.00	0.00	2,082,001.10	4,685,339.00	44%
098 General Fund Equipment Reserve	12,502.71	12,503.01	12,504.41	12,504.63	12,502.70	12,502.92	0.00	0.00	0.00	0.00	0.00	0.00	75,020.38	140,300.00	53%
099 General Fund Cumulative Reserv	8.59	7.38	8.79	7.83	7.26	6.54	0.00	0.00	0.00	0.00	0.00	0.00	46.39	270.00	17%
101 Street	19,496.27	25,069.28	21,035.73	19,513.35	21,286.27	22,377.32	0.00	0.00	0.00	0.00	0.00	0.00	128,778.22	424,599.00	30%
107 Tourism	5.20	4.46	5.32	4.74	220.85	930.07	0.00	0.00	0.00	0.00	0.00	0.00	1,170.64	14,000.00	8%
206 LID 3 Redemption	5,693.56	2,680.08	37,705.82	33,480.25	47,547.02	6,079.47	0.00	0.00	0.00	0.00	0.00	0.00	133,186.20	154,825.00	86%
207 LID 3 Reserve	0.06	0.06	0.07	0.06	0.05	0.05	0.00	0.00	0.00	0.00	0.00	0.00	0.35	51.96	1%
208 2000 Fire GO Bond	8.05	6.92	8.24	7.34	6.81	6.13	0.00	0.00	0.00	0.00	0.00	0.00	43.49	150.00	29%
300 Municipal Capital Improvements	21.36	18.35	631.68	9,514.80	5,452.22	4,609.78	0.00	0.00	0.00	0.00	0.00	0.00	20,248.19	508,282.00	4%
301 Roads Capital Improvements	9,344.82	5,009.00	5,539.30	5,809.61	5,009.34	5,008.40	0.00	0.00	0.00	0.00	0.00	0.00	35,720.47	495,382.00	7%
305 Parks Capital Improvement	5,254.62	4,197.26	4,643.87	4,694.41	5,964.00	4,270.90	0.00	0.00	0.00	0.00	0.00	0.00	29,025.06	129,150.00	22%
308 Valentine Road Project	18,346.69	18,345.78	18,349.35	18,347.86	18,347.40	18,346.61	0.00	0.00	0.00	0.00	0.00	0.00	110,083.69	220,700.00	50%
309 West Valley	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76,000.00	0%
310 Stewart/Thornton Ave Rd Projec	11.78	9.99	11.89	7.27	6.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.37	1,798,118.00	0%
333 Fire Capital Improvement	989.90	3.41	497.06	496.65	3,286.41	3.23	0.00	0.00	0.00	0.00	0.00	0.00	5,276.66	18,507.00	29%
401 Water	76,107.45	65,482.03	97,110.02	76,056.44	85,781.24	83,522.73	0.00	0.00	0.00	0.00	0.00	0.00	484,059.91	1,117,710.00	43%
402 Sewer	132,715.36	110,053.04	166,318.56	128,605.88	185,853.06	150,621.13	0.00	0.00	0.00	0.00	0.00	0.00	874,167.03	1,943,041.00	45%
403 Garbage	6,334.96	1,351.46	17.88	15.92	14.77	13.30	0.00	0.00	0.00	0.00	0.00	0.00	7,748.29	49,100.00	16%
406 Water Capital Improvement	10,054.24	45.85	5,131.86	5,115.92	28,694.44	41.77	0.00	0.00	0.00	0.00	0.00	0.00	49,084.08	675,306.85	7%
408 Sewer Cumulative Fund	4,034.01	29.31	2,034.73	30.92	28.55	25.57	0.00	0.00	0.00	0.00	0.00	0.00	6,183.09	22,380.00	28%
409 Storm	42,356.76	42,015.39	50,916.11	58,743.17	62,184.66	57,187.82	0.00	0.00	0.00	0.00	0.00	0.00	313,403.91	806,646.00	39%
410 Stormwater Facility Fund	905.86	5.08	456.05	455.42	2,705.05	4.68	0.00	0.00	0.00	0.00	0.00	0.00	4,532.14	11,400.00	40%
411 Pierce County Water Area	11.50	9.79	11.54	10.18	9.36	8.35	0.00	0.00	0.00	0.00	0.00	0.00	60.72	4,430.00	1%
499 Utilities Equipment Reserve	9.20	7.90	8.41	7.49	7.02	5.67	0.00	0.00	0.00	0.00	0.00	0.00	45.69	125,301.00	0%
630 Developer Deposit	1,400.00	0.00	2,250.00	2,520.00	2,400.00	4,120.00	0.00	0.00	0.00	0.00	0.00	0.00	12,690.00	22,540.00	56%
640 Algona Court	12,792.73	9,621.72	17,250.68	12,769.69	10,274.48	9,985.72	0.00	0.00	0.00	0.00	0.00	0.00	72,695.02	189,312.74	38%
	617,348.93	623,175.76	701,793.25	760,267.56	1,088,219.79	654,512.80	0.00	0.00	0.00	0.00	0.00	0.00	4,445,318.09	13,632,841.55	33%
EXPENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund	450,678.08	302,332.48	388,430.26	290,267.29	309,567.15	343,154.09	0.00	0.00	0.00	0.00	0.00	0.00	2,084,429.35	4,470,825.00	47%
098 General Fund Equipment Reserve	0.00	0.00	440.19	41,907.31	2,450.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,798.36	154,016.00	29%
101 Street	29,700.76	19,422.02	18,586.13	26,902.35	45,799.25	18,181.82	0.00	0.00	0.00	0.00	0.00	0.00	158,592.33	328,224.14	48%
107 Tourism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0%
206 LID 3 Redemption	1,480.16	7,800.41	-9,280.57	3,040.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,040.06	477,499.88	1%
207 LID 3 Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,011.00	0%
208 2000 Fire GO Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131,139.00	0%
301 Roads Capital Improvements	5,079.15	1,547.09	2,301.86	3,297.58	5,298.08	11,317.12	0.00	0.00	0.00	0.00	0.00	0.00	28,840.88	377,539.51	8%
305 Parks Capital Improvement	2,758.05	1,989.71	3,000.00	500.00	122,380.32	10,027.95	0.00	0.00	0.00	0.00	0.00	0.00	140,656.03	146,648.44	96%
308 Valentine Road Project	834.00	0.00	13,803.25	7,505.75	5,552.80	29,847.43	0.00	0.00	0.00	0.00	0.00	0.00	57,543.23	241,062.50	24%
310 Stewart/Thornton Ave Rd Projec	2,467.50	0.00	57,205.50	5,691.04	754,342.34	-247,892.10	0.00	0.00	0.00	0.00	0.00	0.00	571,814.28	1,400,950.00	41%
401 Water	70,110.29	55,011.68	44,756.51	56,663.19	65,070.15	47,195.27	0.00	0.00	0.00	0.00	0.00	0.00	338,807.09	970,935.64	35%
402 Sewer	43,374.12	140,824.79	143,512.49	146,944.54	169,472.93	143,478.20	0.00	0.00	0.00	0.00	0.00	0.00	787,607.07	1,821,540.09	43%
403 Garbage	72.48	-8.62	48.22	0.00	0.00	5.05	0.00	0.00	0.00	0.00	0.00	0.00	117.13	26,207.08	0%
406 Water Capital Improvement	23,961.68	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67	0.00	0.00	0.00	0.00	0.00	0.00	119,795.03	780,420.97	15%
408 Sewer Cumulative Fund	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	30,250.00	50%
409 Storm	35,040.67	66,063.28	36,543.71	44,254.05	45,465.19	24,490.74	0.00	0.00	0.00	0.00	0.00	0.00	251,857.64	673,076.71	37%
410 Stormwater Facility Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,200.00	0%

Second Quarter Cash Flow Report-2015-City Of Pacif

City Of Pacific
MCAG #: 0423

Time: 14:59:59 Date: 08/05/2015

January To June

Page: 2

EXPENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
411 Pierce County Water Area	1,666.67	1,662.92	1,666.67	1,666.67	1,666.67	1,666.67	0.00	0.00	0.00	0.00	0.00	0.00	9,996.27	20,110.00	50%
499 Utilities Equipment Reserve	0.00	14,999.19	0.00	0.00	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,999.19	110,000.00	25%
630 Developer Deposit	1,145.00	0.00	0.00	250.00	750.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	2,395.00	6,249.80	38%
640 Algona Court	12,792.73	9,621.72	17,250.68	9,443.56	15,556.69	9,985.72	0.00	0.00	0.00	0.00	0.00	0.00	74,651.10	195,452.22	38%
	683,661.34	642,933.34	739,931.57	660,000.06	1,577,039.10	413,374.63	0.00	0.00	0.00	0.00	0.00	0.00	4,716,940.04	12,372,857.98	38%
FUND GAIN/LOSS:	-66,312.41	-19,757.58	-38,138.32	100,267.50	-488,819.31	241,138.17	0.00	0.00	0.00	0.00	0.00	0.00	-271,621.95		
FUND NET POSITION:	-66,312.41	-86,069.99	-124,208.31	-23,940.81	-512,760.12	-271,621.95	-271,621.95	-271,621.95	-271,621.95	-271,621.95	-271,621.95	-271,621.95			

LGIP Cash and Investment Balances

June 30, 2015

Instrument Type	Settlement Date	Investment Cost	Yield To Maturity	Maturity Date	Annualized Interest	Annualized Interest at LGIP rate (.12%)
FHLMC (Freddie Mac)	06/26/14	999,450	1.8116%	06/26/19	18,105.59	1,199.34
FICO STRIP CPN19	10/28/14	157,476	0.3008%	12/06/15	473.62	188.97
FNMA (Fannie Mae)	11/21/14	992,712	1.2430%	05/21/18	12,339.41	1,191.25
FICO STRIP PRN-3	01/15/15	598,038	0.9733%	11/30/17	5,820.50	717.65

<i>Sub Total</i>	2,747,676	36,739.12	3,297.21
Average Maturity (days)		332	
Average Yield to Maturity		1.3371%	
State Investment Pool	2,053,241	0.1200%	1
Total Investments	4,800,917		

Note: Yield to Maturity for the State Investment Pool is a 12 month average.

Portfolio Diversification

<u>Instrument Type</u>	<u>Percentage</u>	<u>Amount</u>
Certificate of Deposit	7%	33,884.25
FHLMC (Freddie Mac)	11%	999,450.00
FNMA (Fannie Mae)	30%	992,712.00
FICO STRIP	27%	755,514.21
State Investment Pool	<u>25%</u>	<u>2,053,240.53</u>
Total Investments	100%	4,834,800.99

Cash inBank	
General Account	1,842,956.79
Columbia Webstone	100,522.31
Petty Cash	1,865.00
Sweep Account	1,139,420.91
Net Cash in Bank	3,084,765.01
Total Cash	7,919,566.00

GRANT REPORT AS OF JUNE 30, 2015

Fund	Project	Grant Funding Source	Year of Award	Grant/Loan Contract Number	Grant/Loan Award Amount	Total Combined Revenues	Total Expenses to Date	Balance
310	Stewart	Transp. Improvement Boa	2011	8-1-117(005)-1	\$ 4,170,021.00	\$ 3,098,610.48	\$ 2,562,357.25	\$ 536,253.23
310	Stewart	Public Works Trust Fund	2012	PR13-951-087	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 300,000.00
301	3rd Avenue	Transp. Improvement Boa	2013	3-P-117(002)-1	\$ 254,100.00	\$ 274,328.78	\$ -	\$ 274,328.78
301	Milwaukee Blvd	WA Dept Transportation	2009	STPUL-017(008) LA-7567	\$ 53,118.00	\$ 61,255.00	\$ 65,706.80	\$ (4,451.80)
	Stewart & 8th St. Co	WA Dept Transportation		LA5163		\$ 148,752.35	\$ -	\$ 148,752.35
309	West Valley - King Co	WA Dept Transportation	2012	STPUL-047(005) LA-8236	\$ 157,010.00	\$ 131,134.16	\$ 186,214.99	\$ (55,080.83)
309	West Valley - Pierce	WA Dept Transportation	2014	STPUS-3229(002) LA-8448	\$ 110,000.00	\$ 159,431.33	\$ 44,042.45	\$ 115,388.88
308	Valentine	CERB	2007	J2011-011	\$ 3,309,000.00	\$ 375,610.35	\$ 464,213.77	\$ (88,603.42)
	Corrosion Control	Public Works Trust Fund	2000			\$ -	\$ -	\$ -
	Reservoir and BPS	Public Works Trust Fund	2004		\$ 3,054,685.00	\$ -	\$ -	\$ -
406	Stewart Road	Public Works Trust Fund	2011		\$ 800,000.00	\$ 651,360.09	\$ 473,731.00	\$ 177,629.09
	Valentine	Public Works Trust Fund	2011		\$ 2,014,117.00	\$ -	\$ -	\$ -
	Valentine	WA Dept of Ecology	2011		\$ 687,077.00	\$ -	\$ -	\$ -
	NPDES - Annual	WA Dept of Ecology	Annual	G1400291	\$ 50,000.00	\$ 19,146.00	\$ -	\$ 19,146.00
409	NPDES - Retrofit	WA Dept of Ecology	2013	G1400291-01	\$ 120,000.00	\$ 14,942.03	\$ 253,875.73	\$ (238,933.70)
001	GMA	WA Dept of Commerce		5414009		\$ 14,400.00	\$ -	\$ 14,400.00
	Interurban Trail	WA Dept of Transportation	2000	STPE-0950(001) TA2140	\$ 130,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
001	Radar Grant					\$ 2,000.00	\$ -	\$ 2,000.00
001	Swing Gate					\$ 12,637.00	\$ -	\$ 12,637.00
001	Reader Board	WA Military Dept	2013	97.042		\$ 22,010.00	\$ -	\$ 22,010.00
001	Handheld Radar	WA Assoc Sheriffs/Chiefs	2015			\$ 6,242.12	\$ 5,742.12	\$ 500.00
305	Hatch Habitat	King County	2014		\$ 80,000.00	\$ 61,628.14	\$ 131,969.15	\$ (70,341.01)
001	FEMA Grant	WA Military Dept				\$ 43,112.69	\$ -	\$ 43,112.69
	CDBG	King County	2015		\$ 145,300.00	\$ -	\$ -	\$ -
TOTALS					\$ 15,434,428.00	\$ 5,446,600.52	\$ 4,187,853.26	\$ 1,258,747.26