



PACIFIC CITY COUNCIL MEETING AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

August 24, 2015
Monday

Regular Meeting
6:30 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. PRESENTATION FOR COUNCIL MEMBER JOHN JONES**
- 5. AUDIENCE COMMENT**

(Please limit your comments to 3 minutes for items not on the agenda. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

6. REPORTS

- A. Mayor**
 - (4)** Proclaiming September 2015 as National Recovery Month
- B. City Administrator**
- C. Court**
- (5) D. Community/Senior/Youth Services**
- E. Public Works Department**
- F. Community Development Department**
- G. Public Safety Department**
- H. City Council Members**
- I. Boards and Committees**
 - i. Finance Committee
 - ii. Governance Committee
 - iii. Human Services Committee
 - iv. Public Safety Committee
 - v. Public Works Committee
 - vi. Technology Committee
 - vii. Park Board
 - viii. Planning Commission
 - ix. Pierce County Regional Council (PCRC)
 - x. Sound Cities Association (SCA)
 - xi. South County Area Transportation Board (SCATBd)
 - xii. Valley Regional Fire Association (VRFA)

7. OLD BUSINESS

- (6) A. **Motion:** Approval to increase of the City Engineer position from .5 Full Time Equivalent to 1.0 Full Time Equivalent.
- (7) B. **Resolution No. 2015-280:** Approving the final plat of Anthem Heights Subdivision, LP-07-001.
- (15) C. **Resolution No. 2015-281:** Authorizing the staff to draft, issue and publish a Request for Proposal for audio video system design and installation services for the City Of Pacific.
- (32) D. **Resolution No. 2015-282:** Authorizing the staff to draft, issue, and publish a Request for Proposal for website redesign, development and implementation for the City Of Pacific.
- (42) E. **Motion:** Approval of the Second Quarter Financial Reports

8. NEW BUSINESS

- (77) A. **Ordinance No. 2015-1904:** Authorizing the execution of an amendment to the Franchise Agreement with Waste Management of Washington, Inc. for solid waste collection services from September 1, 2015 through October 4, 2015.
- (81) B. **Ordinance No. 2015-1905:** Authorizing the execution of an amendment to the franchise agreement with Murrey's Disposal for solid waste collection services from September 1, 2015 through October 4, 2015.

9. CONSENT AGENDA

- (86) A. Payroll and Voucher Approval
- (92) B. Minutes of the workshop and special meeting of July 20, 2015.

10. ADJOURN

Council may add other items not listed on this agenda unless specific notification period is required.

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.



For ADA accommodations, please contact City Hall at (253) 929-1105 prior to the meeting.

Finance Committee Garberding, Kave, Walker Meets: 3 rd Tuesdays	August 26, 2015 6:30 p.m.	City Hall
Governance Committee Kave, Oliveira, Putnam Meets 1st Tuesday	September 1, 2015 6:30 p.m.	City Hall
Human Services Committee Garberding, Oliveira, Steiger Meets 4 th Tuesday	August 25, 2015 6:30 p.m.	Senior Center
Park Board Meets 3 rd Tuesday	September 15, 2015 6:30 p.m.	City Hall
Planning Commission Meets 4th Tuesday	August 25, 2015 6:00 p.m.	City Hall
Public Safety Committee Garberding, Kave, Steiger Meets 2 nd Wednesday	September 9, 2015 6:30 p.m.	City Hall
Public Works Committee Jones, Putnam, Steiger Meets 1 st Wednesday	September 2, 2015 7:00 p.m.	City Hall
Technology Committee Jones, Oliveira, Walker Meets: 3 rd Thursday	August 27, 2015 5:00 p.m.	City Hall

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PROCLAMATION

“2015 - National Recovery Month”

WHEREAS, behavioral health is an essential part of health and one’s overall wellness; and

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, in 2013, 2.5 million people aged 12 or older received specialty treatment for a substance use disorder and 34.1 million adults aged 18 or older received mental health services, according to the *2012 National Survey on Drug Use and Health*. Given the serious nature of this public health problem, we must continue to reach the millions more who need help; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and the City of Pacific invite all residents of Pacific to participate in *National Recovery Month (Recovery Month)*;

NOW, THEREFORE, I, Leanne Guier, Mayor of the City of Pacific, do hereby proclaim the month of September 2015 as

NATIONAL RECOVERY MONTH

In the City of Pacific and call upon the people of Pacific to observe this month with appropriate programs, activities, and ceremonies to support this year’s *Recovery Month*.

In Witness Whereof, I have hereunto set my hand this 24th day of August, 2015

Signature

MONDAY CITY COUNCIL 8-24-15

Community Services Report

City Council, and Major Guier

On the 4th Tuesday of every month, a Statewide Health Insurance Benefits Advisor comes into the Senior Center. This month it is Tuesday August 25th. This is a program supported by Medicare. Cho, our advisor, has been coming to our senior center for years to answer any questions our seniors have about health insurance. His services are free and first come, first served.

This Wednesday, the 26th, from 2:00 until 4:00 we are holding our annual Volunteer Appreciation Tea. This is my chance to say a personal thank you to all that help us during the year from our citizens from Touch of Home to our help we have every day in the kitchen.

We have our monthly pet food distribution this week on Thursday from 9:00-4:00. This is a program offered by the King County Humane Society.

The bus goes twice a month to the New Hope Food Pantry. One of our regular trips out is on Friday afternoons. The seniors go to a local business like Dairy Queen, or Starbucks for a quick snack. It is a good way to end the week. To participate, all the seniors have to do is call the center and asked to be added to our trip list.

At the Youth Gym, JoAnne had a very successful summer. The youth program sponsored a field day with music, outdoor games, beach ball volleyball, and BBQ with hot dogs and watermelon on Friday the 21st. Families brought their lawn chairs and joined in on the fun for the closing of the 2015 Summer Youth Program. JoAnne would like to make a big thank you to King County Library System, Auburn School District Staff, and to all the kids, parents, grandparents, and daycare providers that made this summer program a huge success.

Starting August 24th and through Monday the 31st the gym will be closed for the refinishing of the floor.

Fall Youth Programs resume on Tuesday, September 8th. New this fall in the East Room: Spanish Story Time sponsored by King County Library System and hosted by the City of Pacific.

Come join the fun at the Youth Gym and the Senior Center!! There are many activities for the whole family.

Thank you,
Respectfully submitted by

Darcie Thach
JoAnne Futch



TO: Mayor Guier and City Council Members
FROM: Lance Newkirk, Public Works Manager
MEETING DATE: August 24, 2015
SUBJECT: Increase Staff Hours – City Engineer ½ Time to Full-Time Status

Background

The City Engineer position for 2015 is budgeted as a half-time position. Workload and need is such that an increase of the position to full-time status for the remainder of the year is warranted.

Fiscal Impact

The increase of the City Engineer's hours from four (4) to six (8) hours per day, beginning September 1, is budget neutral.

A Public Works Maintenance Worker I resigned from the City in late June and the position has not been filled. The salary of the open Maintenance Worker I will be applied to pay for the increased hours of the City Engineer. Salary available from the Maintenance Worker I to apply towards the increased City Engineer's hours is approximately \$20,956. The increased hours will add approximately \$14,240 to City Engineer's salary for 2015. Therefore, the fiscal impact is budget neutral.

Benefit

The benefit to City for the increase in the City Engineer's hours include:

- Earlier completion of design and construction support of the Interurban Trail segment on the north side of Stewart Road between Valentine and SR-167 signal light.
- Additional time to respond to inquiries or complaints from the public via phone, e-mail and walk-in inquiries.
- Extra time to apply toward Senior and Community Service Center Road Replacement Design and Construction management oversight.
- Added time to support completion and close-out of Stewart Road Improvement Project
- Provide additional project management support for the Valentine Road Improvement Project.
- Earlier launch and additional time to apply toward Water System Plan update project; scheduled for 2016 completion.
- Additional time to support Community Development Manager in the update of the Transportation, Capital Facilities and Land Use elements of the Comprehensive Plan
- Provide additional administrative support to the Public Works Manager

Motion for Consideration: "I move to approve the increase of the City Engineer position from .5 FTE to 1.0 FTE beginning September 1, 2015."



TO: Mayor/City Council

FROM: Jack Dodge, Community Development Manager

MEETING DATE: August 24, 2015

SUBJECT: Anthem Heights Final Plat Approval LP-07-001

ATTACHMENTS: 1. Anthem Heights Final Plat Plan
 2. Draft Resolution 2015-280

Previous Review Date: None City Council: August 10, 2015

Summary:

Background

State Requirement

Under the RCW (Revised Code of Washington) 58.17.140 (2) final plats must be approved, disapproved, or returned to the applicant within 30 days of filing a complete application. The applicant submitted a complete application on July 27, 2015. A decision regarding the final plat must be completed by August 27, 2015.

City Requirements

The Pacific Hearing Examiner recommended approval of the Anthem Heights preliminary plat to City Council after conducting a public hearing on April 17, 2007. The City Council accepted the Hearing Examiner recommendation and approved the preliminary plat at their June 11, 2007 meeting. Under Pacific Municipal Code (PMC) 19.08.090 and 19.08.090, an applicant may apply for Final Plat approval subject to meeting all of the requirements/conditions of the Preliminary Plat approval and the Final Plat Requirements under PMC 19.08.100 B.

The following describes the Final Plat conditions and the staff's description (*in italics*) as to whether the application meets the conditions.

PMC 19.08.100 (B) Final Plat Requirements

1. The final plat shall be drawn to a scale of not less than one inch representing 100 feet unless otherwise approved by the director on sheets 18 inches by 24 inches. If more than one sheet is required each sheet shall be of the above specified size. When two or more sheets are required, an index sheet shall be required showing the entire subdivision, with street and highway names and block numbers. The index sheet may be of a scale smaller than one inch representing 100 feet. The original

drawing shall be in black ink on stabilized mylar with a two-inch left side border and half-inch border on the other three sides, and shall contain the following information:

The plat is drawn at 1"=40'

- a. Date, title, name and location of subdivision, graphic scale, north point, and datum of north point. The datum of north point shall be an acceptable datum as prescribed by the city engineer;

Title, name, location, graphic scale, north point, and basis of bearing of subdivision are included on the plat.

- b. The lines of all streets and roads, alley lines, lot lines, lot and blocks numbered in numerical order, reservations, easements, and any areas to be dedicated to public use, with notes stating their purpose and any limitations;

The right-of-way lines, lot lines, sequential lot numbers, etc., are on the plat.

- c. Sufficient data to determine readily and reproduce on the ground the location, bearing, and length of every street, easement line, lot line, boundary lines and block line;

AHBL, Inc., the City's consultant, has reviewed and approved the lot closures, title report, and other related survey data.

- d. All dimensions to the nearest one hundredth of a foot and angles and bearings in degrees, minutes, and seconds;

AHBL, Inc. has reviewed and approved the lot closures, title report, and other related survey data.

- e. Lambert coordinates, if provided by the public works department, for permanent control monuments shall be shown on the final plat as determined by the city engineer's office;

The City does not provide Lambert Coordinates.

- f. All interior permanent control monuments shall be located as determined by the director and shall be clearly shown on the final plat;

Monuments have be installed by the applicant.

- g. All interior monuments shall be installed prior to the release of any bond;

Monuments will be installed for this project after the final lift of asphalt. No bonds will be released until the installation of the interior monuments.

- h. The final plat shall be mathematically correct;

AHBL, Inc. has reviewed and approved the lot closures, title report, and other related survey data.

- i. The final plat shall be accompanied by an approved printed computer plot closure or demonstrated mathematical plot closure on all lots, streets, alleys and boundaries;

AHBL, Inc. has reviewed and approved the lot closures, title report, and other related survey data.

- j. A legal description of the land to be subdivided shall be shown on both the title report and final mylar;

AHBL, Inc. has reviewed and approved the lot closures, title report, and other related survey data.

- k. The final plat shall be accompanied by a complete survey of the section or sections in which the plat or replat is located, or as much thereof as may be necessary to properly orient the plat within such section or sections. The plat and section survey may be required to be submitted with complete field and computation notes showing the original or reestablished corners with descriptions of the same and the actual traverse showing error of closure and method of balancing. The error of closure of any and all traverses shall not exceed one foot in 10,000 feet. A sketch showing all distances, angles and calculations required to determine corners and distances of the plat shall accompany this data.

AHBL, Inc. has reviewed and approved the lot closures, title report, and other related survey data.

2. **Final Plat Certificates.** In addition to other requirements as specified herein, the final plat shall contain or be accompanied by the following:

- a. Certification showing that streets, rights-of-way and all sites for public use have been dedicated;

The certificate for street and easement dedications is complete.

- b. Certification by a licensed land surveyor that a survey has been made and that monuments and stakes will be set;

The survey certificate is on the first sheet of the plat.

- c. Certification by the agencies responsible for sewage disposal and water service that the methods of sewage disposal and water service are adequate;

The City is providing water and sewer service. A certificate is not required.

- d. Certification by the city engineer that the developer has complied with either of the following alternatives:

- i. All improvements have been installed in accordance with the requirements of these regulations, or
- ii. Certain improvements have been deferred according to PMC 19.08.050;

All of the improvements have been completed.

- e. The developer shall furnish the city a plat certificate from a title insurance company documenting the ownership and title of all interested parties in the plat, subdivision, or dedication and listing all encumbrances. The certificate shall be dated within 45 days prior to the granting of the final plat by the city council;

The plat certificate has been submitted and approved by the City Attorney.

- f. Certification by the county finance department that taxes have been paid in accordance with Section 1, Chapter No. 188, Laws of 1927 (RCW 58.08.030 and 58.08.040) and that a deposit has been made with the county finance department in sufficient amount to pay the taxes for the following year;

This will be provided prior to the recording of the plat.

- g. Certification by the city treasurer that there are no delinquent special assessments and that all special assessments certified to the city treasurer for collection on any property herein contained dedicated for streets, alleys or other public uses are paid in full;

There are no delinquent special assessments on the property.

- h. Certification of approval to be signed by the city engineer;

The City engineer certifies that all survey issues are met and the project infrastructure is constructed.

- i. Certification of approval to be signed by the director;

The Public Works and Community Development Managers certify the all conditions are met.

- j. Copies of any restrictive covenants as may be used in the subdivision.

There are no proposed restrictive covenants for this project.

3. Whenever a survey of a proposed subdivision reveals a discrepancy, the discrepancy shall be resolved before the filing of the final plat. As used in this subsection, "discrepancy" means: a boundary hiatus; an overlapping boundary; or a physical appurtenance, which indicates encroachment, lines of possession or conflict of title.

AHBL, Inc. has reviewed and approved the lot closures, title report, and other related survey data.

Hearing Examiner Decision/Conditions (together with staff responses in italics)

1. All work shall conform to current City of Pacific public works and surface water standards.

All improvements conform to current City of Pacific public works and surface water standards.

2. Half-street improvements and right-of-way dedication shall be required for both 1st Avenue E. and Skinner Road.

Half-street improvements and right-of-way dedication have been completed.

3. The 20" Access and Utility Easement shown on the plat map submitted March 12, 2007, shall be converted to a minimum 15' wide panhandle access that is part of Lot 9, thereby avoiding future access and maintenance issues between Lot 9 and Lot 10. Lot square footage must then be re-calculated for both Lot 9 and Lot 10.

This has been completed.

Recommended Action:

Recommended Motion: I move to approve Resolution No. 2015-280, approving the Final Plat for Anthem Heights Subdivision, LP-07-001, located at 1st Avenue East and Skinner Road.

**CITY OF PACIFIC, WASHINGTON
RESOLUTION NO. 2015-280**

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON,
APPROVING THE FINAL PLAT OF ANTHEM HEIGHTS SUDIVISION
LP-07-001, LOCATED AT 1st AVENUE E AND SKINNER ROAD

WHEREAS, Anthem Heights is a subdivision of approximately 2.6 acres that is to be developed into 13 lots for 13 single-family residences; and

WHEREAS, for compliance with SEPA, a Mitigated Determination of Non-Significance (MDNS) was issued on November 21, 2007 with conditions; and

WHEREAS, the Hearing Examiner conducted a Public Hearing on April 9, 2007 and issued his findings on May 17, 2007 which were amended on May 29, 2007, recommending approval to City Council (subject to 3 conditions) of Anthem Heights Subdivision; and

WHEREAS, the City Council approved the preliminary plat of Anthem Heights Subdivision at their regular meeting on June 11, 2007; and

WHEREAS, on July 2, 2015 the City received an application for final plat from the property owner; and

WHEREAS, the City staff has determined that the developer has completed the required construction of public and private improvements; and

WHEREAS, the City staff reviewed the application and related materials, and determined that the developer has complied with all the conditions established by the Hearing Examiner and City Council; and

WHEREAS, the City staff receive the plat certificate required under Pacific Municipal Code (PMC) on July 27, 2015 which was reviewed and approved by the City Attorney on _____ July 29, 2015; and

WHEREAS, the City staff determined that the application complied with all other requirements for final plat approval (RCW 58.17.170), as shown in the Memo from Jack Dodge, Community Development Manager, to the Mayor and City Council, dated July 20, 2015; Now, Therefore,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby adopts the Memo from Jack Dodge, Community Development Director, to the Mayor and City Council, dated August 3, 2015, as the findings of fact and conclusions to support this decision. The City Council

hereby finds that the Anthem Heights Subdivision Final Plat LP 07-001 meets all of the requirements for final plat, as stated in that Memo, and that the Plat is hereby approved. The City Council authorizes the Mayor to sign the face of the final plat as approved, and authorizes the Community Development Manager to collect funds from the developer to record the final plat.

PASSED BY THE CITY COUNCIL this 24th day of August, 2015.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:
Office of the City Attorney

Carol Morris, City Attorney

ANTHEM HEIGHTS SUBDIVISION

PORTION OF SE 1/4 OF THE NE 1/4 SEC. 36,
TOWNSHIP 21 N., RANGE 4 E., WM KING COUNTY
IN THE CITY OF PACIFIC

CITY OF PACIFIC PLAT NO. LP-07-001

10/1/15

DEDICATION

KNOW ALL PEOPLE BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNERS OF INTEREST IN THE LAND HEREBY SUBDIVIDED, HEREBY DECLARE THIS PLAT TO BE THE GRAPHIC PRESENTATION OF THE SUBDIVISION MADE HEREBY, AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS AND AVENUES NOT SHOWN AS PRIVATE. HEREON AND DEDICATE THE USE THEREOF FOR ALL PUBLIC PURPOSES NOT INCONSISTENT WITH THE USE THEREOF FOR PUBLIC HIGHWAY PURPOSES, AND ALSO THE RIGHT TO USE ALL NECESSARY SLOPES FOR CUTS AND FILLS UPON THE LOTS SHOWN THEREON IN THE ORIGINAL REASONABLE DRAINAGE OF SAID STREETS AND AVENUES, AND FURTHER DEDICATE TO THE USE OF THE PUBLIC ALL THE EASEMENTS AND TRACTS SHOWN ON THIS PLAT FOR ALL PUBLIC PURPOSES AS INDICATED THEREON, INCLUDING BUT NOT LIMITED TO PARKS, OPEN SPACE, UTILITIES AND DRAINAGE UNLESS SUCH EASEMENTS OR TRACTS ARE SPECIFICALLY IDENTIFIED ON THIS PLAT AS BEING DEDICATED OR CONVEYED TO A PERSON OR ENTITY OTHER THAN THE PUBLIC. IN WHICH CASE WE DO HEREBY DEDICATE SUCH STREETS, EASEMENTS, OR TRACTS TO THE PERSON OR ENTITY IDENTIFIED AND FOR THE PURPOSE STATED FURTHER, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED, WAIVE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS AND ANY PERSONS OR ENTITY DERIVING TITLE FROM THE UNDERSIGNED, ANY AND ALL CLAIMS FOR DAMAGES AGAINST THE CITY OF PACIFIC AND/OR KING COUNTY, ITS SUCCESSORS AND ASSIGNS WHICH MAY BE OCCASIONED BY THE ESTABLISHMENT, CONSTRUCTION, OR MAINTENANCE OF ROADS AND/OR DRAINAGE SYSTEMS WITHIN THIS SUBDIVISION OTHER THAN CLAIMS RESULTING FROM INADEQUATE MAINTENANCE BY THE CITY OF PACIFIC AND/OR KING COUNTY.

FURTHER, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED, AGREE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS TO INDEMNIFY AND HOLD THE CITY OF PACIFIC AND/OR KING COUNTY, ITS SUCCESSORS AND ASSIGNS HARMLESS FROM ANY DAMAGE, INCLUDING ANY COSTS OF DEFENSE, CLAIMED BY PERSONS WITHIN OR WITHOUT THIS SUBDIVISION TO HAVE BEEN CAUSED BY ALTERATIONS OF THE GROUND SURFACE, VEGETATION, DRAINAGE, OR SURFACE OR SUB-SURFACE WATER FLOWS WITHIN THIS SUBDIVISION OR BY ESTABLISHMENT, CONSTRUCTION OR MAINTENANCE OF THE ROADS WITHIN THIS SUBDIVISION, PROVIDED THIS WAIVER AND INDEMNIFICATION SHALL NOT BE CONSTRUED AS RELEASING THE CITY OF PACIFIC AND/OR KING COUNTY, ITS SUCCESSORS OR ASSIGNS, FROM LIABILITY FOR DAMAGES INCLUDING THE COST OF DEFENSE, RESULTING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF THE CITY OF PACIFIC AND/OR KING COUNTY, ITS SUCCESSORS OR ASSIGNS.

THIS SUBDIVISION DEDICATION, WAIVER OF CLAIMS AND AGREEMENTS TO HOLD HARMLESS IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF SAID OWNERS

UNITY GROUP, LLC, A WASHINGTON LIMITED LIABILITY CORPORATION

ACKNOWLEDGMENTS

STATE OF WASHINGTON)
COUNTY OF KING) S.S.

ON THIS _____ DAY OF _____, 20____, BEFORE ME PERSONALLY APPEARED _____

TO ME KNOWN TO BE THE OFFICERS OF THE CORPORATION THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT, AND ACKNOWLEDGED SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID CORPORATION, FOR THE USES AND PURPOSES THEREIN MENTIONED, AND ON OATH STATED THAT HE/SHE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT.

IN WITNESS WHEREOF, SAID CORPORATION HAS CAUSED THIS INSTRUMENT TO BE EXECUTED BY ITS PROPER OFFICER THIS _____ DAY OF _____, 20____.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY SAID SEAL THIS DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON
RESIDING AT _____

STATE OF WASHINGTON)
COUNTY OF KING) S.S.

ON THIS _____ DAY OF _____, 20____, BEFORE ME PERSONALLY APPEARED _____

TO ME KNOWN TO BE THE OFFICERS OF THE CORPORATION THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT, AND ACKNOWLEDGED SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID CORPORATION, FOR THE USES AND PURPOSES THEREIN MENTIONED, AND ON OATH STATED THAT HE/SHE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT.

IN WITNESS WHEREOF, SAID CORPORATION HAS CAUSED THIS INSTRUMENT TO BE EXECUTED BY ITS PROPER OFFICER THIS _____ DAY OF _____, 20____.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY SAID SEAL THIS DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON
RESIDING AT _____

LEGAL DESCRIPTION

(TAX PARCEL #335440-0080) PER TITLE REPORT #00119109, EFFECTIVE DATE APRIL 17, 2015.

TRACT 23, C.D. HILLMAN'S PACIFIC CITY ADDITION TO THE CITY OF SEATTLE, DIVISION NO. 2, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 13 OF PLATS, PAGE 49, IN KING COUNTY, WASHINGTON; EXCEPT THE WEST 240 FEET THEREOF.

EASEMENT PROVISIONS

AN EASEMENT IS HEREBY RESERVED FOR AND CONVEYED TO ANY POWER COMPANY, AND GAS COMPANY, AND TELEPHONE COMPANY, AND ANY CABLE COMPANY AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS UNDER AND UPON THE PRIVATE STREET(S), IF ANY AND THE EXTERIOR FIVE (5) FEET OF ALL LOTS, TRACTS, AND SPACES WITHIN THE PLAT LYING PARALLEL WITH AND ADJOINING ALL STREET(S), IN WHICH TO CONSTRUCT, OPERATE, MAINTAIN, REPAIR, REPLACE, AND ENLARGE UNDERGROUND PIPES, CONDUITS, CABLES AND WIRES WITH ALL NECESSARY OR CONVENIENT UNDERGROUND GROUND-MOUNTED APPURTENANCES THERETO FOR THE PURPOSE OF SERVING THIS SUBDIVISION AND OTHER PROPERTY WITH ELECTRIC, GAS, TELEPHONE, TELEVISION AND OTHER UTILITY SERVICE, TOGETHER WITH THE RIGHT TO ENTER UPON THE STREETS, TRACTS AND SPACES AT ALL TIMES FOR THE PURPOSE HEREIN STATED.

PUBLIC SEWER EASEMENT

ALL PUBLIC EASEMENTS AS SHOWN ON THIS PLAT SHALL BE FOR MUNICIPAL PURPOSES IN FAVOR OF THE CITY OF PACIFIC, ITS SUCCESSORS AND ASSIGNS (HEREINAFTER "GRANTEE") UNLESS NOTED OTHERWISE. SAID EASEMENTS ARE TO BE USED FOR THE BENEFIT OF THE ENTIRE PLAT AND THE PURPOSE OF SERVING OTHER PROPERTIES. ALL EASEMENTS IN FAVOR OF THE GRANTEE SHALL TAKE PRECEDENCE OVER ANY OTHER EASEMENTS HEREIN RESERVED.

WITHIN THE BOUNDARIES OF THOSE PUBLIC EASEMENTS AREAS GRANTOR SHALL NOT CONSTRUCT OR ERECT ANY BUILDING, WALL, ROCKERY, FENCE OR STRUCTURE OF ANY KIND, NOR SHALL GRANTOR PLACE ANY FILL MATERIAL. GRANTOR SHALL NOT MAKE ANY EXCAVATION WITHIN THREE FEET OF ANY PUBLIC EASEMENT. GRANTOR SHALL MAINTAIN THE SURFACE LEVEL OF THE GROUND WITHIN THE EASEMENT AREA AT THE CURRENTLY EXISTING ELEVATION. IF ANY SUCH CONSTRUCTION, PLACEMENT PLANTING, EXCAVATION OR CHANGE IN GROUND LEVEL OCCURS, AS DESCRIBED IN THIS PARAGRAPH, THEN GRANTEE MAY EXERCISE ITS RIGHT TO REMOVE SUCH OBSTRUCTIONS WITHOUT NOTICE.

PLAT APPROVAL - CITY OF PACIFIC LP-07-001

THE OWNERS OF LOTS 7 - 13 INCLUSIVE SHALL PRESERVE AND MAINTAIN THE DRAINAGE FACILITIES (INLETS, PIPES, SWALES, ETC.) LOCATED IN THE PRIVATE STORM DRAINAGE EASEMENT.

THE OWNERS OF LOTS 1 - 13 INCLUSIVE SHALL PRESERVE AND MAINTAIN THE DRAINAGE TRACT "A" FACILITIES (INLETS, PIPES, SWALES, ETC.) LOCATED IN THE PRIVATE STORM TRACT "A" DRAINAGE AREA.

LOTS 3, 4, & 7 THROUGH 13, SHALL ACCESS BY WAY OF ANTHEM PLACE. LOTS 5 AND 6 SHALL ACCESS BY WAY OF SKINNER ROAD.

PLAT APPROVAL - CITY OF PACIFIC LP-07-001

APPROVAL IS GIVEN TO THIS PLAT AS HAVING MET COMPLIANCE WITH THE FOLLOWINGS:

- APPLICABLE PUBLIC WORKS DEVELOPMENT REGULATIONS & PACIFIC MUNICIPAL CODE
- CONSISTENCY WITH THE COMPREHENSIVE PLAN AND ZONING REGULATIONS.
- APPLICABLE CONDITIONS OF PRELIMINARY PLAT APPROVAL.
- APPROVALS BY THE CITY ADMINISTRATOR, PUBLIC WORKS MANAGER & CITY ENGINEER.

SIGNED: _____ DATE: _____

COMMUNITY DEVELOPMENT MANAGER

SIGNED: _____ DATE: _____

CITY ENGINEER

SIGNED: _____ DATE: _____

PUBLIC WORKS MANAGER

DEDICATION AND IMPROVEMENTS ACCEPTED BY THE CITY:

THIS _____ DAY OF _____, 20____.

SIGNED: _____ DATE: _____

MAYOR, CITY OF PACIFIC

KING COUNTY FINANCE DIRECTOR'S CERTIFICATE;

I HEREBY CERTIFY THAT TAXES HAVE BEEN PAID IN ACCORDANCE WITH SECTION 1, CHAPTER NO. 18B OF THE 1927 (RCW 58.08.030 AND 040) AND THAT A DEPOSIT HAS BEEN MADE WITH THE COUNTY FINANCE DEPARTMENT IN SUFFICIENT AMOUNT TO PAY THE TAXES FOR THE FOLLOWING YEAR.

EXAMINED AND APPROVED THIS _____ DAY OF _____, 20____.

DIRECTOR OF FINANCE DEPUTY DIRECTOR OF FINANCE

RECORDING CERTIFICATE

RECORDER'S CERTIFICATE
FILED FOR RECORD THIS _____ DAY OF _____, 2015 AT _____ M
IN BOOK _____ OF PLATS, PAGE(S) _____, AT THE REQUEST
OF TOUMA ENGINEERS AND LAND SURVEYORS.

LAND SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT OF ANTHEM HEIGHTS IS BASED UPON AN ACTUAL SURVEY AND SUBDIVISION OF SECTION 36, TOWNSHIP 21 NORTH, RANGE 4E, W.M., THAT THE COURSES AND DISTANCES ARE SHOWN CORRECTLY THEREON, THAT THE MONUMENTS WILL BE SET AND THE LOT AND BLOCK CORNERS STAKED CORRECTLY ON THE GROUND AS CONSTRUCTION IS COMPLETED AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF THE PLATTING REGULATIONS.



DAN M. TOUMA
CERTIFICATE NO 38992
TOUMA ENGINEERS & LAND SURVEYORS, PLLC
255 SW 41st STREET
RENTON, WASHINGTON 98057
PHONE: 425-251-0665

SHEET 1 OF 2

ATTACHMENT

TOUMA ENGINEERS & LAND SURVEYORS
6632 SOUTH 191ST PLACE, SUITE E-102 • KENT, WA 98032
PHONE: (425) 251-0665 • FAX: (425) 251-0625

ANTHEM HEIGHTS SUBDIVISION

PORTION OF SE 1/4 OF THE NE 1/4 SEC. 36,
TOWNSHIP 21 N., RANGE 4 E., WM KING COUNTY
IN THE CITY OF PACIFIC

CITY OF PACIFIC PLAT NO. LP-07-001



LEGEND

- △ ANGLE POINT
- ⊙ SURFACE MONUMENT
- ⊙ PROPOSED MON IN CASE
- ⊙ EX PK NAIL
- ⊙ EX MON IN CASE
- ⊙ EX REBAR / PIPE AS NOTED
- SET 1/2" REBAR & CAP #38992
- (M) SECTION CORNER
- (P1) PLAT OF MEGAN'S MEADOWS 1 REC NO 20081229001125
- (C) CALCULATED
- ⊕ SECTION CORNER
- ⊕ QUARTER CORNER
- 444 STREET ADDRESS

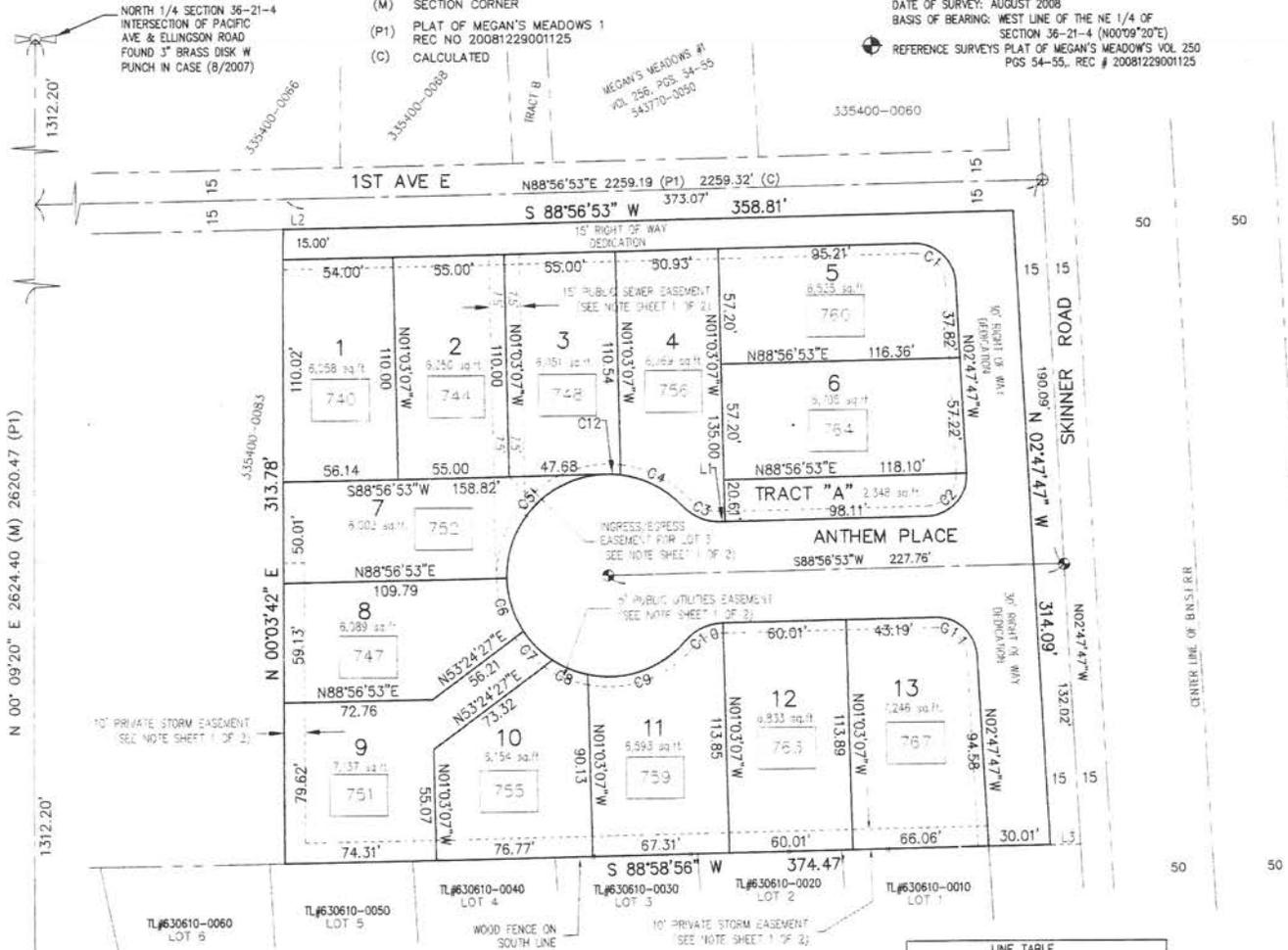


GRAPHIC SCALE



SURVEY NOTES

(1 IN FEET)
1 inch = 40 ft
INSTRUMENT: TOPCON GPT 3000W TOTAL STATION
METHOD USED: FIELD TRAVERSE WITH ACTUAL FIELD MEASUREMENTS AND ANGLES
WAC 332-130-090
DATE OF SURVEY: AUGUST 2008
BASIS OF BEARING: WEST LINE OF THE NE 1/4 OF SECTION 36-21-4 (N00°09'20"E)
REFERENCE SURVEYS PLAT OF MEGAN'S MEADOWS VOL 250 PGS 54-55, REC # 20081229001125



CONDITIONS OF APPROVAL

LOTS 3, 4, & 7 THROUGH 13, SHALL ACCESS BY WAY OF ANTHEM PLACE; LOTS 5 AND 9 SHALL ACCESS BY WAY OF SKINNER ROAD.

OAKHURST PLAT
VOL 162, PGS 54-55

LINE	LENGTH	BEARING
L1	2.35	N88°56'53"E
L2	15.00	N00°03'42"E
L3	15.00	N88°58'56"E

CURVE	LENGTH	RADIUS	DELTA
C1	30.81	20.00	88°15'20"
C2	32.02	20.00	91°44'40"
C3	21.03	25.00	48°11'23"
C4	34.70	50.00	39°46'04"
C5	78.54	50.00	90°00'00"
C6	27.96	50.00	31°55'42"
C7	20.34	50.00	23°18'22"
C8	18.83	50.00	21°34'53"
C9	53.56	50.00	61°22'25"
C10	21.03	25.00	48°11'59"
C11	30.81	20.00	88°15'20"
C12	7.35	50.00	08°25'19"



CENTER SECTION 36-21-4
INTERSECTION OF PACIFIC
AVE & 3rd AVE SE
FOUND 2" SURFACE BRASS DISK
W "X". FOUND EXISTING 3" BRASS
DISK 2.7" AND 0.33" (8/2007)

E 1/4 OF SEC 36-21-4
FOUND CONCRETE MON BELOW
SURFACE NO CASE (8/2007)

SHEET 2 OF 2

**TOUMA ENGINEERS
& LAND SURVEYORS**

5632 SOUTH 191ST PLACE, SUITE E-102 • KENT, WA 98032
PHONE (425) 251-0865 • FAX (425) 251-0825

ATTACHMENT

1-2



Agenda Bill No. 15-115

TO: Mayor Guier and City Council Members

FROM: Richard A. Gould, City Administrator

MEETING DATE: August 24, 2015

SUBJECT: Discussion regarding RFP for the purchase of a new Audio Video System Design and Installation Services.

ATTACHMENTS:

- Resolution No. 2015-281
- RFP for Audio Video System Design and Installation Services.

Previous Council/Committee Review Dates: The Technology Committee meeting on March 19, 2015 and April 16, 2015. Staff meeting with a vendor representative in Council Chambers (March 18, 2015) and the April 20 and June 15, 2015 Council Workshops.

Summary: The Technology Committee has met numerous times in 2014/5 to discuss the sound system currently in use in the City Council Chambers and the numerous complaints of said system. Staff has worked with possible vendors in this industry who have prior experience with other cities in Washington. Though staff and the Technology Committee had identified a vendor to provide the Audio Video System Design and Installation Services, the prospective vendor did not meet the City Attorney qualifications (professional services contract requirements). The Technology Committee directed staff to bring this RFP to Council for discussion.

Recommendation/Action: Provide feedback to staff regarding what council desires to include in a new Audio and Video System.

Motion for Consideration: I move to approve Resolution No. 2015-281 authorizing staff to draft, publish and implement a Request for Proposal for Audio/Video System Design and Installation Services.

Budget Impact: none

Alternatives: N/A



CITY OF PACIFIC, WASHINGTON

RESOLUTION NO. 2015-281

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE STAFF TO DRAFT, ISSUE AND PUBLISH AN RFP FOR AUDIO VIDEO SYSTEM DESIGN AND INSTALLATION SERVICES FOR THE CITY OF PACIFIC.

WHEREAS, the City of Pacific may contract with one or more vendors for their capabilities to identify, design, install, train, document and service and warranty an integrated audio/video system; and

WHEREAS, the City Council has the discretion to determine the conditions and term of such contracts; and

WHEREAS, the City has an outdated audio system that fails to meet the necessary Council Chambers/Court State standards; and

WHEREAS, the City desires to draft, issue and publish an RFP for the purpose of obtaining statements of qualifications and proposals for the provision of their capabilities to identify, design, install, train, document and service and warranty an integrated audio/video system for the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:

Section 1. The Council authorizes the drafting and issuance of a RFP for the provision their capabilities to identify, design, install, train, document and service and warranty an integrated audio/video system for the City of Pacific.

Section 2. This Resolution shall take effect and be in force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 24TH DAY OF AUGUST 2015.

CITY OF PACIFIC

Leanne Guier, Mayor

ATTEST:

Amy Stevenson-Ness, City Clerk

Approved as to Form:

Carol Morris, City Attorney



Request for Proposals

Audio Video System Design and Installation Services

**The City of Pacific
100 3rd Avenue SE
Pacific, WA 98047**

**Deadline for Submittal:
Monday, August 31, 2015
No later than 4:00 P.M.**



REQUEST FOR PROPOSALS (RFP)

Section I General Information

1. Purpose of Solicitation

This solicitation is a Request for Proposal(s) (RFP). The purpose is to solicit responses from qualified companies that describe their capabilities to identify, design, install, train, document and service and warranty an integrated audio/video system ("A/V system") for The City of Pacific ("The City"). This responding entity shall be prepared to perform the services listed in this RFP. Such services shall include a turnkey A/V system, as well as design and installation services that include the services listed in this request and meets the requirements of the described work.

2. Services Requested

The City has determined that the current A/V system no longer meets the demands of the Council Meetings and Court sessions held in the Council Chambers and that it requires an updated A/V System integrated for the following:

1. Council Chambers/Court Room
2. Lobby

Respondents to this RFP shall identify their experience and qualifications to perform analysis, design engineering, and installation of integrated A/V systems as outlined in section II below.

3. Buildings/Project Description

The following building will be involved in this Audio Video design and installation.

The City of Pacific at 100 3rd Avenue SE, Pacific, WA 98047 King County, comprised of one floor and totaling approximately XX,000 GSF.



4. Proposal Format

Proposals must be submitted in the format outlined in this document. Each proposal will be reviewed to determine if it is complete prior to actual evaluation. Proposals not containing all of the requested information will not be considered and will be deemed non-responsive. Respondents shall use the prescribed format to indicate their experience and qualifications, to describe their approach to this project, and to explain their proposed contract.

5. Contract Responsibility

The selected A/V System Design and Installation provider will be required to assume total responsibility of the A/V portion of the project. The A/V System Design and Installation provider must perform their work so that the integrated A/V system is substantially complete at the same time the building general contractor is substantially complete.

The A/V System Design and Installation provider may identify supplemental work, external to their contract scope, which must be performed by others to allow their proposed integrated A/V system to be installed and to be fully functional.

The A/V System Design and Installation provider must coordinate, cooperate, and schedule their work, with The City, staff, and The City's IT service provider (City of Auburn), so that these supplemental work components can be implemented into the chambers.

6. SPECIAL PROVISIONS

A. Financial Condition

Firm must provide audited financial statements, if requested, to The City.

B. Reservations

The City reserves the right to accept or reject any or all Proposals as a result of this request, to negotiate with all qualified sources, or to cancel, in part or in its entirety, this Request for Proposal if found in the best interest of The City. Additionally, although The City desires to contract with a single firm for all work/services to be provided, The City reserves the right to split the work/services and deal with multiple firms if it is deemed to be in The City's best interest. All Proposals become the property of The City of Pacific.

C. Contract Terms and Conditions

It is understood that any resulting contract executed will contain the following Indemnification and Release language:

D. Indemnification

The Consultant shall defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits, including all legal costs and attorneys' fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.



The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Agreement is Subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, agents and Volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONSULTANT'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER. THE CONSULTANT'S WAIVER OF IMMUNITY UNDER THE PROVISIONS OF THIS SECTION DOES NOT INCLUDE, OR EXTEND TO. ANY CLAIMS BY THE CONSULTANT'S EMPLOYEES DIRECTLY AGAINST THE CONSULTANT.

E. Patent and Copyright Indemnity:

The Contractor will indemnify, defend and hold harmless The City against any claim, legal suit or administrative proceeding, liability or judgment that the Hardware and Software used as authorized under this Agreement infringes U.S. patent, copyright or other proprietary right. The Contractor will indemnify The City against all costs, damages and legal fees, expert fees and other related fees and expenses finally awarded provided that The City promptly notifies the Contractor in writing of the claim; Contractor has sole control of the defense and of all related settlement negotiations; and The City provides all reasonable assistance in such defense as may be reasonably requested by the Contractor. If the hardware or software becomes, or in the Contractor's opinion is likely to become, the subject of infringement, the Contractor shall, at its option and expense, either procure for The City the right to continue using the hardware and software; or replace or modify the hardware and software so that it becomes non-infringing. If neither of the foregoing alternatives is reasonably available, the City agrees that the Contractor shall have the right to terminate the Agreement and The City shall promptly return to the Contractor the original copy and all other copies of the hardware/software after the Contractor pays to The City an amount equal to a five year straight line depreciation based of the charge for the hardware/software. This Patent and Copyright Indemnity shall not apply to any claim based upon: the use of other than a current release of the hardware/software; the combination, operation or use of any hardware/software with other software or data; or the use of the hardware/software in other than the operating environment specified for it by the Contractor.

E. Release:

The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges The City, its officers, agents, and employees



from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's work to be performed hereunder. This release shall apply regardless of whether said claims, demands, and causes of action are covered in whole or in part by insurance and regardless of whether such injury, death, loss, or damage was caused in whole or in part by the negligence of The City, any other party released hereunder, the Contractor, or any third party.

F. Warranty:

The Contractor warrants that it shall provide the work and services in accordance with the highest computer and computer consulting industry standards and practices applicable to its work and the error correction of any licensed software, training and advice to Customer during the performance of the services provided in accordance with the standard.

7. Required Insurance and Bonds

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 or a substitute form providing equivalent liability coverage and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named by endorsement as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington and Employer's Liability Insurance.
4. Professional Liability insurance appropriate to the Consultant's profession.

B. Minimum Amounts of Insurance



Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
4. Employer's Liability insurance each accident \$1,000,000; Employer's Liability Disease each employee \$1,000,000; and Employer's Liability Disease – Policy Limit \$1,000,000.

C. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
2. The Consultant's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
3. The City will not waive its right to subrogation against the Consultant. The Consultant's insurance shall be endorsed acknowledging that the City will not waive their right to subrogation. The Consultant's insurance shall be endorsed to waive the right of subrogation against the City, or any self-insurance, or insurance pool coverage maintained by the City.
4. If any coverage is written on a "claims made" basis, then a minimum of a three (3) year extended reporting period shall be included with the claims made policy, and proof of this extended reporting period provided to the City.

D. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.



E. Verification of Coverage

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

8. Taxes, Fees, Code Compliance, Licensing

The A/V System Design and Installation provider shall be responsible for payment of any required taxes or fees associated with the contract. The provider shall be responsible for compliance with all applicable codes and laws in connection with performing the work contemplated under the contract.

9. Deliverables

The deliverables shall be accepted by The City when (1) the deliverables have been delivered, installed and made ready for use at The City's site in accordance with the installation and operating specifications; (2) The City has tested the deliverables and the deliverables have passed testing; (3) The City's designated staff have received system documentation and training; (4) The City agrees that deliverables meet or exceed the specifications and those contained in the scope of work and order concerning performance and capabilities of the deliverables.

10. Acceptance Testing

Once the deliverables are installed in The City's premises as specified herein with regard to the Final Installation Date, the Contractor shall notify The City in writing that the deliverables as specified have been installed in good working order and ready for use, that the modifications or enhancements are completed as defined and specified herein, are in good working order, ready for use, and to the best of the Contractors knowledge is one hundred percent operational and that the deliverables as installed is ready for testing. At that point, The City shall have thirty (30) working days to perform and complete acceptance testing on-site. If the deliverables as installed and represented passes such testing, The City shall so notify the Contractor in writing termed the Certificate of Acceptance. If the deliverables as installed fails to pass such testing, The City shall notify the Contractor in writing and the Contractor shall then have ten (10) working days to correct any failure. The Contractor shall then certify to The City that the failure has been corrected and The City shall have ten (10) working days for additional testing at which time The City shall supply the Certificate of Acceptance if the deliverables passes testing. If the deliverables fails testing twice, at The City's option: (1) the correction period may be extended as agreed by the parties; or (2) The City may terminate the Agreement, return the specifications, product and documentation to the Contractor and the Contractor will refund to The City any payments previously given to the Contractor for the deliverables and modifications or enhancement pursuant to the Agreement.

11. References and Proprietary Information

All proposers grant The City permission to make inquiries concerning the



respondent and its qualifications and references to any persons or firms deemed appropriate by The City. Any proprietary information that the respondent provides in response to this RFP and for which provider does not want disclosed to the public shall be so identified on each page on which it is found. Data or information so identified will be used by The City solely for the purpose of evaluation and contract negotiations. Disclosure of any of provider's proprietary information by The City to third parties shall be in strict accordance with the laws and regulations regarding disclosure in the State of Texas.

12. Award

The City of Pacific reserves the right to accept proposals, award proposals and/or not award proposals on individual items listed, on group items, or on the proposal as a whole; to reject any and all proposals, to waive any informality in the proposals, and to accept the proposal that appears from all consideration to be for the best interest of The City of Pacific.

In determining and evaluating the best proposal, the prices will not necessarily be controlling, but quality, equality, efficiency, utility, general terms, delivery, suitability of the equipment/material offered, and the reputation of the equipment/material in general use will also be considered with any other relevant factors.

Notice of proposal award, if proposal be awarded, will be made within thirty (30) days of opening of proposals. The City Board of Directors will authorize the selected respondent to commence performance of the work tasks set forth in the Final Proposal. Receipt of the official Purchase Order of The City of Pacific covering the supplies, materials, equipment or services as described in the Proposal will indicate the award of the proposal and a contract to purchase; upon finalization of the Final Proposal between the selected respondent and The City.



Section II Format Requirements and Preparation Instructions

Proposals must be received on or before 4:00 PM, August 31, 2015 at the address indicated below and marked accordingly.

The City of Pacific
100 3rd Avenue SE
Pacific, WA 98047
Attn: Amy Stevenson-Ness
astevenson-ness@ci.pacific.wa.us
253-929-1105
Re: Request for Proposals for A/V System Design and Installation

The City reserves the right to reject any and all responses resulting from this RFP. Late responses will not be accepted and will be returned to the submitting company unopened. Incomplete responses will be deemed non-responsive and will be rejected from consideration. The City is not liable for any cost incurred by any person or firm responding to this RFP.

Please direct all questions regarding this RFP and the program it represents, in writing, to:

Mr. Richard A.
Gould rgould@ci.pacific.wa.us
City Administrator
The City of Pacific
100 3rd Avenue SE
Pacific, WA 98047

Proposals must be submitted in the format outlined in this section. Provide three (3) copies of your response. Each will be reviewed to determine if it is complete prior to actual evaluation. The City reserves the right to eliminate from further consideration any response, which does not follow the format or is deemed nonresponsive; however, The City reserves the right to waive any irregularities or formalities.

1. Table of Contents

Proposals shall include a table of contents properly indicating the section and page numbers of the information included.

2. Executive Summary

Proposals shall include a concise abstract stating the respondent's overview of the project.

3. Contractor Qualifications Data

A. Firm Profile



Provide general information on the responding firm, including; name, business address, local telephone number, officers of the firm, and contact person for this project.

B. Project Team

Provide a list of the employees of the firm who will work on this project. A one-page resume including education, experience, and any other pertinent information shall be included for each key member of the project team.

C. References

Provide a minimum of five (5) references for A/V systems design and installation projects with a minimum of three (3) references applicable to Government and/or Municipal projects that have incorporated A/V systems in Council Rooms, and describe the services and Emergency Operation centers in the last thirty-six (36) months. Each reference shall describe the services and equipment provided, project cost, and benefits to the owner. Provide the owner's name, address, telephone number, and contact person for each reference. References for projects where the responding firm was not the prime contractor are not acceptable.

D. Litigation

Provide a description of any litigation to which your firm has been a party in the last five years to the extent such litigation pertains to A/V systems design and installation projects involving your firm.

3. Technical Approach

A. Proposed Scope of Work

Project design and methodology including technical approach and understanding of the scope of the project.

1. Proposals must indicate a clear understanding of the scope of the work, including a detailed project plan for this project outlining major tasks and responsibilities, time frames, and staff assigned for each category of the scope of work identified above.
2. Proposed A/V System Design Services – Provide details regarding the A/V system design services offered directly provided by the respondent, and identify any related services required to be provided by others (including The City, or the IT service provider) for full completion of this work. Proposals shall clearly distinguish the Contractors' duties and responsibilities and those of The City. Absence of this distinction shall mean the Contractor is assuming full



responsibility for all tasks.

3. Proposed Equipment –For all proposed equipment, respondent shall provide cut sheets of proposed equipment and proposed design elements to assist with understanding the proposed direction of the A/V system design.
4. Certifications Concerning Proposed Equipment - The respondent must include in its response to this section a letter which shall certify the firm's capability to provide, install, and warrant all A/V components proposed.
5. A manufacturer's warranty on all proposed equipment shall be provided. The warranty period shall begin on the completion date of the project. The A/V system design, installation practices, and operation and maintenance practices shall not void any manufacturer's equipment or system warranty.

B. Project Time-Line

Proposals must provide chronological time-line of each task or event and estimated required to complete the engagement.

C. Oversight from Single Contractor

1. The City strongly desires to contract with a single firm to accomplish all work and/or services outlined in this Request for Proposal.
2. Any proposed subcontractors must be identified in the Proposal response.
3. Any work not conducted by the Contractor or his subcontractors must be disclosed.

D. Project Management

Indicate your firm's approach to managing the project. Include a resume of the project manager responsible for the project.

4. Financial

Rates and Fees

1. Provide a proposed fee schedule.
2. Expenses not specifically listed will not be considered reimbursable.
3. Equipment and Installation costs must be listed by Rooms from Attachment A.

5. Documentation and Training

1. Provide detailed information on the system documentation, Operation guides and training programs available to The City



personnel and staff.

6. Evaluation of Proposals

A. Evaluation Process

The City will appoint a selection committee to formally evaluate each response. The evaluation process will grade the responses on merit and responsiveness. The evaluation process will include verification of references and project team members, confirmation of financial information and may include other information as directed by The City.

B. Grading Format

Each section or subsection of the response will be considered a separate selection criterion and will be graded individually. All scores will be summed to give the grand total score. The maximum possible total score for the response is 100 points.

C. Point Values

Criterion	Point Value
Contractor Qualification Data	30 Total Points
Project Team	10
References	20
Technical Approach	35 Total Points
Proposed Scope of Work	20
Project Time-Line	5
Single Firm Overseeing Contract	5
Project Management	5
Financial	25 Total Points
Rates and Fees	25
Documentation & Training	10 Total Points
Documentation	5
Training	5
Request for Proposals Total	100

Scope of Work and General Project Specifications

This section of the RFP defines in general terms the intended use or function of the system(s) needed by The City. The goal is to create a high quality, user friendly and media rich facility that will:

- a.) Aid and facilitate the use of audio and visual media for governmental meetings.
- b.) Capture Council Chamber meetings, Court Hearings and presentations which may be rebroadcasted or presented on the internet.



Overall requirements

1. The proposed solution/system must not require additional personnel to operate and maintain.
2. Proposals that include additional power, network or other outlets beyond those presently installed must include the cost for equipment, installation, cabling and hook-up in the proposal.
3. Proposals that include modifications to the furnishings, including the dais, must include the cost of the modifications and cost required to match the existing furnishings.
4. Overall system components and connections should be hidden to the maximum extent possible. Where not possible to hide, components and connections should match the overall aesthetics of the room.
5. Proposals must include all costs associated with this project, including, but not limited to, cost to procure equipment and software, installation of equipment, software, and components and cabling, integration with existing systems and testing. Costs must be listed by Room for value engineering.
6. Proposals must include system documentation, operations manual and on-site training for system operators/maintainers and general users.

The Specifications shall include the design and installation of an integrated A/V system in the following locations:

1. Council Chambers – Room 1

The Council Chambers is a rectangular room measuring approximately XX feet long by XX feet wide by XX feet tall. It will include a fixed dais located at the far side of the room that will accommodate 9 positions for the Mayor, staff and councilmembers. It will be flanked by a 4 position staff table with a lectern located to the front left of the dais. The system will require:

- A. 9 microphones for dais positions, 1 microphone for staff desk, 1 microphone for lectern. 1 Wireless handheld microphone. 1 wireless lapel microphone.
- B. 1 A/V input for laptop/PC on the lectern
- C. 1 A/V input for laptop/PC and 1 document camera input on the staff desk
- D. Projector screen or monitor viewable by the council members and presenter.
- E. Cable/DVD setup
- F. System to record audio/video for Internet broadcasting.
- G. Control Panel
- H. Sound Reinforcement
- I. Ceiling Speakers
- J. Hearing assisted units (3)/ Hearing Loop Services



2. Main Lobby – outside of Chambers

- A. Ceiling speaker

3. Future Considerations

- A. 23” monitors for the 9 dais positions synchronized for viewing presentations.
- B. TV/Video projector
- C. 1 wall monitor for audience viewing of presentations



TO: Mayor Guier and City Council Members
FROM: Richard Gould, City Administrator
MEETING DATE: August 24, 2015
SUBJECT: Discussion regarding RFP for Website Redesign, Development and Implementation

ATTACHMENTS:

- RFP for Website Redesign, Development and Implementation
- Resolution No. 2015-282

Previous Council Review Date: July 6, 2015, August 17, 2015

Summary: The city's website needs to be updated. As such an RFP needs to be issued. A draft RFP has been prepared utilizing the format from a city willing to share their information on the process as well as the results of their process. The Council discussed this at the workshop on July 6th, 2015. The Technology Committee has been working with staff to look at presentations from website building vendors and will continue to do so until the RFP process is completed.

Recommended Action: Provide feedback to staff regarding what council desires to see on the city's website.

Motion for Consideration: I move to approve Resolution No. 2015-282, authorizing the staff to draft, issue, and publish an RFP for website redevelopment and implementation for the City of Pacific.

Budget Impact: None

Alternatives: Stay with the current website and upgrade with Auburn IT.

CITY OF PACIFIC, WASHINGTON

RESOLUTION NO. 2015-282

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE STAFF TO DRAFT, ISSUE AND PUBLISH AN RFP FOR WEBSITE REDESIGN, DEVELOPMENT AND IMPLEMENTATION FOR THE CITY OF PACIFIC.

WHEREAS, the City of Pacific's website needs to be updated; and

WHEREAS, the City of Pacific may contract with one or more vendors for website redesign, development and implementation through competitive negotiation process described City of Pacific's Procurement Policy; and

WHEREAS, the City Council has the discretion to determine the conditions and term of such contracts; and

WHEREAS, the City has a contract agreement with the City of Auburn to maintain the current City Website; and

WHEREAS, the City desires to draft, issue and publish a Request for Proposal (RFP) for the purpose of obtaining statements of qualifications and proposals for the provision of website redesign, development and implementation for the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:

Section 1. The Council authorizes the drafting and issuance of a RFP for the provision of website redesign, development and implementation for the City of Pacific.

Section 2. This Resolution shall take effect and be in force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 24th DAY OF AUGUST, 2015.

CITY OF PACIFIC

Leanne Guier, Mayor

ATTEST:

Amy Stevenson-Ness, City Clerk

Approved as to Form:

Carol Morris, City Attorney



REQUEST FOR PROPOSALS

_____, 2015

**YOU ARE INVITED TO SUBMIT A PROPOSAL ON THE FOLLOWING
PROJECT:**

“Website Redesign, Development and Implementation for the City of Pacific”

I. Project Description

Overview (Introduction and Scope of Project)

The City of Pacific requests a Letter of Interest and a Proposal from experienced website design firms to redesign, develop and implement a new City website utilizing content on the existing website, as well as new information and features as suggested by the City.

The procedures for awarding this project will follow the guidelines outlined in the City of Pacific Procurement Policy and RCW 39.04.270, Competitive Negotiations. The proposals will be evaluated on the criteria listed in Section IV.B. The City may reject any and all proposals for good cause and request new proposals.

The City desires to create a more professional, modernized website to serve as a positive first impression of the city, enhance the user experience, simplify content management, and provide better information and customer service to its residents, businesses, visitors, and the general community while meeting high standards for design quality and visual appeal.

Currently the City maintains their own content and the City intends to continue this practice for the foreseeable future.

The City of Pacific seeks the assistance of a firm that can accomplish the functionality identified in this Request for Proposals and the capability of integrating additional features that may be needed in the future.

Some of the goals of the new website are to provide simple and intuitive electronic access to public services, serve as a public communications tool, reduce transaction costs for the City and citizens, and to streamline business operations with a responsive web design. Additionally, the City would like the redesigned site to minimize the repetition of content and better support e-government transactions such as on-line permits, on-line forms and

applications, on-line payments, and GIS. The city's current site, www.pacificwa.gov, was created on a very limited budget.

The redesigned site should promote the city in a welcoming, friendly, and professional manner using the city's Communications Plan (see Scope of Work) concepts. The redesigned site should be comprehensive, dynamic, interactive, functional, easy to use, easy to maintain, expandable, consistent, and include a site map. The City seeks the most cost-effective way to achieve the project's goals and is interested in the respondents' ideas for new content and approach in achieving these goals.

The total budget for this project is \$10,000. An award of contract for the successful bidder is anticipated to take place in September 28, 2015. We would like the redesigned website to go live by 01-01-2016.

Deadline for Submittals

Responses will be accepted until 4:00 pm, September 11, 2015. The selected firm(s) for this project would need to immediately work with the City to execute a contract and begin necessary responsibilities.

DBEs Welcome

Disadvantaged business enterprises (DBEs) are encouraged to submit for this project.

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Team Approach

A response to this request may be from an individual (i.e., a single organization or firm) or from a team (i.e., a group of firms or organizations).

The City also expects to work collaboratively with the selected consultant on this project.

Project Components – Scope of Work

The website design and development shall include the following elements and activities leading up to final implementation:

- Development of a new website design with a simplified user-friendly format and layout that serves as a marketing tool for the city.
- Incorporation of new graphics and photos to produce an overall pleasing visual appeal that reflects the City of Pacific. Initial design to be approved by City prior to full site content being developed.
- Create a consistent and standardized format and enhanced graphical look for all pages.
- Updates of information and content to website should be easily accomplished by non-technical city staff and/or experienced contracted webmaster using non-complex interface software such as a Content Management System (CMS).
- Provide the capability of 'user interactive' features such as video streaming, picture slide show, user comment/question submittal, online form submittal, etc.
- The following design elements and capabilities will be required for the website:
 1. Professional and clean overall theme and layout, initial design to be approved by Mayor, City Council and City Administrator.

2. User friendly navigation bars and menus that are easily updated by non-technical city staff and/or experienced contracted webmaster.
3. Capable of incorporating video/picture streaming.
4. Simple non-complex Content Management System that can be updated by city and/or contracted staff.
5. Promote online payment capability via third party payment partner payments and bill pay.
6. Website design should follow industry best practices for security, be PCI compliant, and must pass vulnerability scanning tests.
7. Ability to handle email inquiries from residents/businesses and direct to the appropriate staff/officials.
8. Ability to publicly archive city news releases, newsletters, minutes and any other E-documents.
9. Allow for interactivity. Include e-mail response, surveys, feedback, online forms, online payments, inspection requests, and access to various event calendars. The designer must incorporate the ability for users to complete interactive online forms for such tasks as membership, event attendance, permit applications, and more.
10. Graphic and/or image files should be relative to the site. Design with simplicity to allow for quickest loading. Web pages should be tested to ensure compatibility with the major website browsers (Firefox, Chrome, Internet Explorer, etc.), browser versions, and devices with varying load speeds (dial up – fiber optic) to ensure each webpage can be accessed in a timely manner.
11. Compatible and accessible with most mainstream mobile/smart phone devices, RWD (Responsive Web Design), and W3C compliant.
12. Ability to embed social media posts from City Twitter, Facebook accounts, etc.
13. Provide detailed page-level analytics including traffic sources (use of free Google analytics is suggested). Maintenance software which includes reporting functions would be valuable.
14. Form Printing. A number of static forms will be available for printing. Website may have links for opening and viewing these documents.
15. Although City has some specific requirements, we are also interested in your ideas for content, and more specifically, your approach in redesigning the style of the City website. We encourage respondents to consider and propose alternative solutions, recommendations and improvements.
16. Transfer relevant content from the existing City site to the new site. Archive any remaining data.
17. Strong Website backups according to Washington State archive regulations.

II. Submittal Content Requirements

The Consultant or responding firm shall bear all costs relating to their response to this RFP including time in preparation of a response, copies submitted, and time spent in interviews or negotiation with the City prior to final selections. All proposals and accompanying documentation become the property of the City of Pacific and will not be returned.

A. Letter of Interest

The letter of interest should not exceed **one page** in length and should indicate: (a) an interest in being considered for the project described in this RFP; (b) the firm's contact information (address, telephone, email); and (c) if desired, any additional data or comments.

B. Qualifications and Proposal

The nature and form of the proposal are at the discretion of the respondent, but at least the following information must be included:

1. Project Organization and Staffing
 - a. Provide an organization chart showing all proposed team members and their general roles in this project.
 - b. Describe professional qualifications of each member of the consultant's project team and provide greater detail about the specific work to be undertaken by each member and his/her level of involvement in this project.
2. Description of Related Experience
 - a. Describe the firm's knowledge of and experience with preparing webpages and, if appropriate, assisting with any programs or other efforts relevant to the project.
 - b. Describe the firm's familiarity with Pacific or similar cities.
 - c. Identify at least three projects the firm has completed that have similarities to the project described in this request. For each completed project, provide the following information:
 - Name of the client.
 - Name, position, and phone number of the client's project manager or other client representative who worked on or used the project.
 - Elements that are common to the project proposed in this RFP.
 - d. If this proposal is on behalf of more than one firm or organization, describe how the firms/organizations have worked or will work together.
3. General approach

Describe the consultant's general approach or methodology for this type of project and
Provide any additional information about how the consultant would carry out the project, specific to Pacific's current situation.

4. Schedule

Provide an estimated schedule for tasks and milestones to accomplish this project. It should include all key requirements for this project and may include other elements at the consultant's discretion. A description of the consultant's ability to complete the project on or ahead of schedule should be included.

5. Budget

Provide an estimated budget to accomplish this project. The budget should be organized to show different steps or components of the project. It should also be consistent with the project description in this RFP or otherwise clearly explain any differences.

6. Other Information

If desired, the respondent **may**:

- a. Provide additional information helpful to this project; and/or
- b. Attach samples from past work. (Note: this is not a required component of submittal.)

III. Submittal Format

The Letter of Interest and Proposal should be organized in a manner that allows the reviewer to evaluate the firm's qualifications and proposal quickly and easily. Brevity of text will be appreciated.

The Proposal should be no more than **ten (10)** pages in length. This page count may **exclude** the one-page Letter of Interest, any project covers, any section dividers, and any samples of work. Pages shall be the standard 8.5 x 11 inch size, except that pages containing only charts and graphs may be printed on pages 11 x 17 inches.

Five copies of the submittal must be provided.

IV. Consultant Selection Process

A. City's Approach

Responses to the RFP will be evaluated, consistent with the project description contained in this request and the criteria below. This may result in the selection of a firm or in a short list of firms who will be asked to provide additional information and/or an oral interview.

The City reserves the right to choose not to proceed with this project or to re-issue the request for qualifications. The City reserves the right to postpone the opening of the responses and to reject all responses without indicating any reasons for such rejection.

B. Evaluation Criteria

Each submittal package will be evaluated and given a score based upon the quality of response to each of the following topic areas. Maximum number of points achievable is 100.

1. Expertise - 25 points maximum
Proposals will be rated on the qualifications of the members of the proposed team, including the responsibilities and skills of each team member, and the appropriateness of the team relative to the scope of the project. The rating will consider the consultant's clear understanding of the project's objectives and technical requirements, as demonstrated by the submittal.
2. Experience - 25 points maximum
Proposals will be rated on their experience and demonstrated success in performing work similar to that described in this request. The consultant's familiarity with Pacific or similar cities will be considered in the rating.
3. Schedule—10 points maximum
The proposed schedule, its consistency with the City's timeframe, the consultant's ability to complete the project earlier or on time, and its logical order will be considered in rating the submittal.
4. Budget—15 points maximum
The proposed budget and its presentation of the components will be considered in rating the submittal. If appropriate, the rating will also take into account any cost-saving options identified in the proposal.
5. Approach—15 points maximum-
Points will be awarded to reflect the appropriateness of the project approach, as conveyed in the submittal, and any factors that demonstrate the firm's ability to successfully provide additional assistance to the city or otherwise provide a more effective product, consistent with the City's overall goals.
6. Clarity of Proposal - 10 points maximum
Points will be awarded to reflect the submittal's clarity and responsiveness to the RFP.

V. City Contact for Questions & Notification

Please send your electronic mail address to City Administrator Richard Gould at rgould@ci.pacific.wa.us if your firm wishes to be on a **notification list** for this project. Persons on the notification list will receive any project updates from the City and a copy of all written questions and responses.

Questions about this project should be submitted to Richard Gould at rgould@ci.pacific.wa.us. Replies to questions will be sent via electronic mail to all firms on the notification list for this project.

VI. Schedule for Selecting Consultant

The estimated schedule for selecting a consultant and contracting for the project is shown below. While the schedule represents the City's intended timeframe, it is subject to change.

RFP Advertised	8/28/2015
Deadline for Receipt of Submittals	9/11/2015
Review and Selection of Finalists	9/14/2015
Interview of Finalists	9/21/2015
Consultant Selection & Contract Negotiations	9/28/2015
Approval of Contract	10/11/2015

The deadline for submittals to be **received** by the City is **September 11, 2015**, at 4:00 p.m.

Please address responses to the attention of ***Richard Gould***, and either:

- A. Hand deliver to the front counter, located at:
City of Pacific City Hall
100 3rd Avenue SE
Pacific, WA 98047

- B. Or mail to:
Richard Gould, City Administrator
City of Pacific
100 3rd Avenue SE
Pacific, WA 98047



Agenda Bill No. 15-117

TO: Mayor Guier and City Council Members

FROM: Richard A. Gould, City Administrator

MEETING DATE: August 24, 2015

SUBJECT: Motion to approve the 2015 Second Quarter financial reports

ATTACHMENTS:

- Narrative for the quarterly report.
- 2015 Second Quarter Financial Reports
- Second Quarter Summary Financial Report
- Grant Report and the Investment Report

Previous Council Review Date: None

Summary: The Finance Committee meets with staff on Wednesday, August 26th to discuss the 2015 second quarter financial reports. Staff has reviewed these reports with the Mayor and City Administrator during the weeks prior to the Finance Committee and City Council.

Recommendation/Action: Staff recommends that the City Council approve the 2015 second quarter financial reports.

Motion for Consideration: I move to approve the 2015 Second Quarter Financial Reports as reviewed by the Mayor and staff.

Budget Impact: N/A

Alternatives: N/A

2015 Second Quarter Financial Reports

Enclosed are the fund reports as of June 30th (year to date) 2015.

Staff is presenting the summary reports for the City Council's review. The line item reports are in greater detail and reviewed by the Mayor and City Administrator. Then they are distributed to the department heads to review with the City Administrator and Mayor once again over each area of control. The Finance Committee will review these reports at the Committee meeting on August 26th though due to timing the Mayor would ask the Council for review and a motion to approve (August 17th 2015).

The second quarter is usually more indicative of the budget due to its inclusion of half the year revenues and expenditures, such as property tax revenue and the liability insurance annual payment. That is why I am pleased with the City of Pacific's cash position increase of \$483,969.27 in the first six months of 2015. Last year at this time the City's cash position was down by \$271,622! So this year is a *three-quarter million dollar* increase! The only significant exceptions are the major street projects for Stewart and Valentine which are still ongoing. This has an impact on the overall report of making everything look under budget. However this will balance out as the year and projects move to completion. The table on the next page shows the increases and decreases in the individual funds. The significant ones are highlighted in yellow and discussed in the following paragraph.

- The General Fund (001) is up due to revenues at 53% (44% in 2014) and expenditures are at 48.5% versus 46.6% last year (2014). So the difference in revenues surpassing expenditures by 4.5% equates to an increase of \$187,865.74 whereas in 2014 expenditures were higher than revenues by 2.6% or a \$2,428.25 loss at the end of the second quarter.
- The Street Fund (101) is up by \$104,419.16 primarily due to the moving of real estate excise taxes (REET) from the Municipal Capital Improvement Fund (301). This revenue added over \$75K in the first half of the year to the streets Fund. Combine these taxes to expenditures being under budget by almost 15% and that accounts for the increase of \$104K.
- Roads Capital Improvements (301) is up by \$145,810.95 due to the Department of Transportation (DOT) grant (\$143K) being fully received in the first half of the year. Work had not started on the Interurban Trail so expenses were almost nil.
- The Stewart/Thornton Avenue Road Project (310) Fund is down (\$278K), due to the activity on the project and is as expected. Though much of these expenses will be grant reimbursed, some are matching funds and I am expecting that this fund will most likely see a significant decrease by year's end.
- The Water Capital Improvement (406) fund is down by \$99K due to expenses from the watermain project that is tied to the Stewart Road Project. This fund is projected to actually have an increase by year's end due to reimbursement (public works trust fund loan) funding.
- The Utilities Equipment Reserve (499) Fund has increased (\$118K) due to interfund transfer support from the utility funds and little activity in purchases of new assets in the first half of the year. This will change marginally in the second half as purchases are budgeted to be made but this fund balance will be increased as is necessary when accruing for future asset replacement purchases.

These first half numbers are extremely favorable however I do anticipate this changing in the second half due to the City's matching funds on grants related to the Stewart Road Project which will impact the fund balance by near half a million dollars.

Please feel free to contact me to discuss any matters with this report.

Richard A. Gould
City Administrator

Fund Cash change:

Fund		2014	2015	Net Gain (loss)
001	General Fund	\$ 1,633,986.48	\$ 1,821,852.22	\$ 187,865.74
098	General Fund Equipment Reserve	\$ 47,532.44	\$ 92,898.71	\$ 45,366.27
099	General Fund Cumulative Reserve	\$ 134,958.15	\$ 135,253.16	\$ 295.01
101	Street Fund	\$ 80,929.77	\$ 185,348.93	\$ 104,419.16
107	Tourism Fund	\$ 93,860.51	\$ 99,659.40	\$ 5,798.89
206	LID 3 Redemption Fund	\$ -	\$ 12,851.13	\$ 12,851.13
207	LID 3 Reserve Fund	\$ -	\$ -	\$ -
208	2000 Fire GO Bond Fund	\$ -	\$ -	\$ -
300	Municipal Capital Improvements Fund	\$ 830,733.61	\$ 832,551.49	\$ 1,817.88
301	Roads Capital Improvements	\$ 254,458.59	\$ 400,269.54	\$ 145,810.95
305	Parks Capital Improvement Fund	\$ 111,469.75	\$ 126,341.00	\$ 14,871.25
308	Valentine Road Project Fund	\$ 191,875.51	\$ 240,737.61	\$ 48,862.10
309	West Valley Highway Capital Imp	\$ -	\$ 11,782.29	\$ 11,782.29
310	Stewart/Thornton Ave Rd Project	\$ 590,859.34	\$ 312,405.25	\$ (278,454.09)
333	Fire Capital Improvement	\$ 69,740.23	\$ 71,374.81	\$ 1,634.58
401	Water Fund	\$ 684,813.12	\$ 698,866.80	\$ 14,053.68
402	Sewer Fund	\$ 112,857.50	\$ 135,497.91	\$ 22,640.41
403	Garbage Fund	\$ 274,555.70	\$ 274,852.88	\$ 297.18
406	Water Capital Improvement Fund	\$ 732,769.00	\$ 633,460.17	\$ (99,308.83)
408	Sewer Cumulative Fund	\$ 522,334.77	\$ 567,019.77	\$ 44,685.00
409	Stormwater Fund	\$ 608,485.70	\$ 669,667.77	\$ 61,182.07
410	Stormwater Facility Fund	\$ 89,372.06	\$ 115,916.09	\$ 26,544.03
411	Pierce County Water Area Fund	\$ 164,317.20	\$ 154,660.22	\$ (9,656.98)
499	Utilities Equipment Reserve Fund	\$ 164,458.32	\$ 282,810.78	\$ 118,352.46
601	Customer Deposits Fund	\$ 5,159.91	\$ 5,159.91	\$ -
630	Developer Deposits Fund	\$ 54,370.78	\$ 50,645.78	\$ (3,725.00)
640	Algona Court Fund	\$ 4,151.47	\$ 10,135.56	\$ 5,984.09
		\$ 7,458,049.91	\$ 7,942,019.18	\$ 483,969.27

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 1

001 General Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,578,778.10	1,633,986.48	(55,208.38)	103.5%
310 Taxes	2,990,000.00	1,600,130.81	1,389,869.19	53.5%
320 Licenses & Permits	213,500.00	119,210.29	94,289.71	55.8%
330 Intergovernmental Revenues	232,450.00	137,095.47	95,354.53	59.0%
340 Charges For Goods & Services	247,422.00	138,681.21	108,740.79	56.1%
350 Fines & Penalties	144,865.00	49,102.21	95,762.79	33.9%
360 Interest & Other Earnings	53,600.00	30,768.17	22,831.83	57.4%
380 Non Revenues	126,170.00	54,950.70	71,219.30	43.6%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	85,032.01	42,515.98	42,516.03	50.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
Fund Revenues:	5,671,817.11	3,806,441.32	1,865,375.79	67.1%

Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative	18,438.50	9,891.68	8,546.82	53.6%
512 Judicial	242,866.51	120,404.42	122,462.09	49.6%
513 Executive	42,095.14	17,769.70	24,325.44	42.2%
514 Financial, Recording & Elections	239,219.68	123,631.87	115,587.81	51.7%
515 Legal Services	137,500.00	75,691.43	61,808.57	55.0%
517 Employee Benefit Programs	0.00	52.51	(52.51)	0.0%
518 Centralized Services	183,606.12	125,765.77	57,840.35	68.5%
521 Law Enforcement	1,777,457.18	841,969.21	935,487.97	47.4%
522 Fire Control	300.00	0.00	300.00	0.0%
523 Detention/Correction	177,500.00	56,323.00	121,177.00	31.7%
524 Protective Inspections	19,339.14	9,297.34	10,041.80	48.1%
525 Disaster Services	1,600.00	0.00	1,600.00	0.0%
528 Dispatch Services	230,000.00	94,433.22	135,566.78	41.1%
532 Cable/Television	0.00	0.00	0.00	0.0%
553 Conservation	400.00	307.95	92.05	77.0%
554 Environmental Services	25,500.00	17,605.74	7,894.26	69.0%
558 Planning & Community Devel	226,401.87	127,594.28	98,807.59	56.4%
566 Substance Abuse	0.00	0.00	0.00	0.0%
569 Aging & Adult Services	164,590.23	88,135.08	76,455.15	53.5%
575 Cultural & Recreational Facilities	107,049.31	50,412.41	56,636.90	47.1%
576 Park Facilities	116,544.63	41,546.33	74,998.30	35.6%
580 Non Expenditures	116,550.00	88,707.20	27,842.80	76.1%
591 Debt Service - Principal Repayment	1,200.00	28,008.78	(26,808.78)	*****
594 Capital Expenditures	140,000.00	7,041.21	132,958.79	5.0%
597 Interfund Transfers	120,000.00	59,999.97	60,000.03	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	4,088,158.31	1,984,589.10	2,103,569.21	48.5%

Fund Excess/(Deficit):	1,583,658.80	1,821,852.22
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City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 2

098 General Fund Equipment Reserve

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	41,196.00	47,532.44	(6,336.44)	115.4%
360 Interest & Other Earnings	0.00	195.91	(195.91)	0.0%
397 Interfund Transfers	115,000.00	57,499.98	57,500.02	50.0%
Fund Revenues:	156,196.00	105,228.33	50,967.67	67.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
507	0.00	0.00	0.00	0.0%
518 Centralized Services	1,000.00	0.00	1,000.00	0.0%
594 Capital Expenditures	151,500.00	12,329.62	139,170.38	8.1%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	152,500.00	12,329.62	140,170.38	8.1%
Fund Excess/(Deficit):	3,696.00	92,898.71		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 3

099 General Fund Cumulative Reserv

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	135,000.00	134,958.15	41.85	100.0%
360 Interest & Other Earnings	400.00	295.01	104.99	73.8%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	135,400.00	135,253.16	146.84	99.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	135,400.00	135,253.16		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 4

101 Street	Months: 01 To: 06			
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	81,660.00	80,929.77	730.23	99.1%
310 Taxes	70,000.00	75,083.27	(5,083.27)	107.3%
320 Licenses & Permits	20,000.00	8,580.00	11,420.00	42.9%
330 Intergovernmental Revenues	120,000.00	66,966.33	53,033.67	55.8%
340 Charges For Goods & Services	5,000.00	0.00	5,000.00	0.0%
360 Interest & Other Earnings	100.00	334.32	(234.32)	334.3%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	170,000.00	84,999.97	85,000.03	50.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
Fund Revenues:	466,760.00	316,893.66	149,866.34	67.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Storm Water Services	0.00	0.00	0.00	0.0%
542 Streets - Maintenance	358,452.42	124,044.73	234,407.69	34.6%
543 Streets Admin & Overhead	300.00	0.00	300.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	15,000.00	7,500.00	7,500.00	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	373,752.42	131,544.73	242,207.69	35.2%
Fund Excess/(Deficit):	93,007.58	185,348.93		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 5

107 Tourism		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	89,000.00	93,860.51	(4,860.51)	105.5%
310 Taxes	7,500.00	5,586.14	1,913.86	74.5%
360 Interest & Other Earnings	200.00	212.75	(12.75)	106.4%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	96,700.00	99,659.40	(2,959.40)	103.1%
Expenditures	Amt Budgeted	Expenditures	Remaining	
557 Community Services	1,500.00	0.00	1,500.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,500.00	0.00	1,500.00	0.0%
Fund Excess/(Deficit):	95,200.00	99,659.40		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 6

206 LID 3 Redemption		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	0.00	0.00	0.00	0.0%
350 Fines & Penalties	0.00	582.74	(582.74)	0.0%
360 Interest & Other Earnings	0.00	1,766.88	(1,766.88)	0.0%
390 Other Financing Sources	0.00	11,526.12	(11,526.12)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	13,875.74	(13,875.74)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections	0.00	1,024.61	(1,024.61)	0.0%
515 Legal Services	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	1,024.61	(1,024.61)	0.0%
Fund Excess/(Deficit):	0.00	12,851.13		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 7

207 LID 3 Reserve			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 8

208 2000 Fire GO Bond			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 9

300 Municipal Capital Improvements			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	785,000.00	830,733.61	(45,733.61)	105.8%
310 Taxes	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	1,700.00	1,817.88	(117.88)	106.9%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	786,700.00	832,551.49	(45,851.49)	105.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
558 Planning & Community Devel	0.00	0.00	0.00	0.0%
559 Housing & Community Develop	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	786,700.00	832,551.49		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 10

301 Roads Capital Improvements			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	108,910.91	254,458.59	(145,547.68)	233.6%
330 Intergovernmental Revenues	135,172.71	145,153.13	(9,980.42)	107.4%
360 Interest & Other Earnings	500.00	702.16	(202.16)	140.4%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	244,583.62	400,313.88	(155,730.26)	163.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	186,500.00	44.34	186,455.66	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	186,500.00	44.34	186,455.66	0.0%
Fund Excess/(Deficit):	58,083.62	400,269.54		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 11

305 Parks Capital Improvement			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	100,000.00	111,469.75	(11,469.75)	111.5%
310 Taxes	10,500.00	17,134.94	(6,634.94)	163.2%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	8,500.00	1,404.00	7,096.00	16.5%
360 Interest & Other Earnings	650.00	167.36	482.64	25.7%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	119,650.00	130,176.05	(10,526.05)	108.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities	7,622.07	6,230.91	1,391.16	81.7%
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	(2,395.86)	2,395.86	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	7,622.07	3,835.05	3,787.02	50.3%
Fund Excess/(Deficit):	112,027.93	126,341.00		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 12

308 Valentine Road Project

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	300,000.00	191,875.51	108,124.49	64.0%
330 Intergovernmental Revenues	2,500,000.00	0.00	2,500,000.00	0.0%
360 Interest & Other Earnings	1,500.00	513.99	986.01	34.3%
380 Non Revenues	3,600,000.00	0.00	3,600,000.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	120,000.00	60,000.00	60,000.00	50.0%
Fund Revenues:	6,521,500.00	252,389.50	6,269,110.50	3.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	6,185,000.00	11,651.89	6,173,348.11	0.2%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	6,185,000.00	11,651.89	6,173,348.11	0.2%
Fund Excess/(Deficit):	336,500.00	240,737.61		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 13

309 West Valley		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
330 Intergovernmental Revenues	180,000.00	40,225.98	139,774.02	22.3%
360 Interest & Other Earnings	0.00	94.79	(94.79)	0.0%
397 Interfund Transfers	50,000.00	24,999.99	25,000.01	50.0%
Fund Revenues:	230,000.00	65,320.76	164,679.24	28.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	215,000.00	53,538.47	161,461.53	24.9%
Fund Expenditures:	215,000.00	53,538.47	161,461.53	24.9%
Fund Excess/(Deficit):	15,000.00	11,782.29		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 14

310 Stewart/Thornton Ave Rd Projec

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	475,000.00	590,859.34	(115,859.34)	124.4%
330 Intergovernmental Revenues	1,780,000.00	572,961.48	1,207,038.52	32.2%
360 Interest & Other Earnings	2,000.00	377.06	1,622.94	18.9%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	2,257,000.00	1,164,197.88	1,092,802.12	51.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service - Principal Repayment	0.00	77,458.33	(77,458.33)	0.0%
594 Capital Expenditures	2,225,000.00	774,334.30	1,450,665.70	34.8%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,225,000.00	851,792.63	1,373,207.37	38.3%
Fund Excess/(Deficit):	32,000.00	312,405.25		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 15

333 Fire Capital Improvement			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	71,763.77	69,740.23	2,023.54	97.2%
340 Charges For Goods & Services	10,000.00	1,479.00	8,521.00	14.8%
360 Interest & Other Earnings	500.00	155.58	344.42	31.1%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	82,263.77	71,374.81	10,888.96	86.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control	0.00	0.00	0.00	0.0%
526 Emergency Medical Services	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	82,263.77	71,374.81		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 16

401 Water			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	612,862.04	684,813.12	(71,951.08)	111.7%
340 Charges For Goods & Services	1,052,350.00	437,855.52	614,494.48	41.6%
350 Fines & Penalties	55,000.00	31,627.00	23,373.00	57.5%
360 Interest & Other Earnings	4,500.00	1,535.86	2,964.14	34.1%
380 Non Revenues	0.00	150.00	(150.00)	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
Fund Revenues:	1,724,712.04	1,155,981.50	568,730.54	67.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
519 General Government Services	0.00	0.00	0.00	0.0%
531 Storm Water Services	0.00	0.00	0.00	0.0%
534 Water Utilities	767,416.79	374,945.94	392,470.85	48.9%
535 Sewer	0.00	0.00	0.00	0.0%
537 Garbage & Solid Waste	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	80.00	(80.00)	0.0%
591 Debt Service - Principal Repayment	174,500.00	0.00	174,500.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	164,177.58	82,088.76	82,088.82	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,106,094.37	457,114.70	648,979.67	41.3%
Fund Excess/(Deficit):	618,617.67	698,866.80		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 17

402 Sewer

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	171,963.58	112,857.50	59,106.08	65.6%
320 Licenses & Permits	500.00	0.00	500.00	0.0%
340 Charges For Goods & Services	2,177,500.00	929,490.71	1,248,009.29	42.7%
350 Fines & Penalties	20,000.00	8,762.83	11,237.17	43.8%
360 Interest & Other Earnings	1,000.00	408.11	591.89	40.8%
380 Non Revenues	10,000.00	0.00	10,000.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
Fund Revenues:	2,380,963.58	1,051,519.15	1,329,444.43	44.2%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.0%
519 General Government Services	0.00	0.00	0.00	0.0%
535 Sewer	1,913,453.32	805,638.74	1,107,814.58	42.1%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	220,765.05	110,382.50	110,382.55	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,134,218.37	916,021.24	1,218,197.13	42.9%
Fund Excess/(Deficit):	246,745.21	135,497.91		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 18

403 Garbage

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	271,780.76	274,555.70	(2,774.94)	101.0%
330 Intergovernmental Revenues	14,500.00	3,233.00	11,267.00	22.3%
340 Charges For Goods & Services	4,000.00	0.00	4,000.00	0.0%
360 Interest & Other Earnings	1,000.00	599.78	400.22	60.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	291,280.76	278,388.48	12,892.28	95.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.0%
519 General Government Services	0.00	0.00	0.00	0.0%
537 Garbage & Solid Waste	7,600.00	3,535.60	4,064.40	46.5%
538 Combined Utilities	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	7,600.00	3,535.60	4,064.40	46.5%
Fund Excess/(Deficit):	283,680.76	274,852.88		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 19

406 Water Capital Improvement			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	788,349.03	732,769.00	55,580.03	92.9%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	52,500.00	16,775.95	35,724.05	32.0%
380 Non Revenues	1,250,000.00	0.00	1,250,000.00	0.0%
390 Other Financing Sources	1,883,000.00	154,073.41	1,728,926.59	8.2%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	3,973,849.03	903,618.36	3,070,230.67	22.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	36,800.26	(36,800.26)	0.0%
594 Capital Expenditures	2,884,471.10	158,357.95	2,726,113.15	5.5%
597 Interfund Transfers	150,000.00	74,999.98	75,000.02	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	3,034,471.10	270,158.19	2,764,312.91	8.9%
Fund Excess/(Deficit):	939,377.93	633,460.17		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 20

408 Sewer Cumulative Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	525,000.00	522,334.77	2,665.23	99.5%
340 Charges For Goods & Services	10,000.00	6,000.00	4,000.00	60.0%
360 Interest & Other Earnings	1,250.00	1,185.00	65.00	94.8%
370 Capital Contributions	7,000.00	0.00	7,000.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	75,000.00	37,500.00	37,500.00	50.0%
Fund Revenues:	618,250.00	567,019.77	51,230.23	91.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	309,250.00	0.00	309,250.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	309,250.00	0.00	309,250.00	0.0%
Fund Excess/(Deficit):	309,000.00	567,019.77		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 21

409 Storm		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	625,000.00	608,485.70	16,514.30	97.4%
330 Intergovernmental Revenues	756,000.00	0.00	756,000.00	0.0%
340 Charges For Goods & Services	680,520.00	359,592.09	320,927.91	52.8%
350 Fines & Penalties	11,000.00	596.80	10,403.20	5.4%
360 Interest & Other Earnings	1,500.00	1,526.46	(26.46)	101.8%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
Fund Revenues:	2,074,020.00	970,201.05	1,103,818.95	46.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections	0.00	0.00	0.00	0.0%
519 General Government Services	0.00	0.00	0.00	0.0%
531 Storm Water Services	447,123.66	174,209.45	272,914.21	39.0%
538 Combined Utilities	0.00	8,182.51	(8,182.51)	0.0%
542 Streets - Maintenance	11,300.00	689.96	10,610.04	6.1%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	6,000.00	4,906.69	1,093.31	81.8%
594 Capital Expenditures	744,000.00	0.00	744,000.00	0.0%
597 Interfund Transfers	225,089.38	112,544.67	112,544.71	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,433,513.04	300,533.28	1,132,979.76	21.0%
Fund Excess/(Deficit):	640,506.96	669,667.77		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 22

410 Stormwater Facility Fund

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	99,683.40	89,372.06	10,311.34	89.7%
360 Interest & Other Earnings	500.00	224.24	275.76	44.8%
370 Capital Contributions	7,000.00	1,350.00	5,650.00	19.3%
397 Interfund Transfers	50,000.00	24,999.99	25,000.01	50.0%
Fund Revenues:	157,183.40	115,946.29	41,237.11	73.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Storm Water Services	0.00	0.00	0.00	0.0%
534 Water Utilities	0.00	0.00	0.00	0.0%
538 Combined Utilities	0.00	0.00	0.00	0.0%
542 Streets - Maintenance	0.00	0.00	0.00	0.0%
594 Capital Expenditures	56,500.00	30.20	56,469.80	0.1%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	56,500.00	30.20	56,469.80	0.1%
Fund Excess/(Deficit):	100,683.40	115,916.09		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 23

411 Pierce County Water Area

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	163,000.00	164,317.20	(1,317.20)	100.8%
340 Charges For Goods & Services	25,000.00	0.00	25,000.00	0.0%
360 Interest & Other Earnings	300.00	343.03	(43.03)	114.3%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	188,300.00	164,660.23	23,639.77	87.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	20,000.00	10,000.01	9,999.99	50.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	20,000.00	10,000.01	9,999.99	50.0%
Fund Excess/(Deficit):	168,300.00	154,660.22		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 24

499 Utilities Equipment Reserve			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	5,000.00	164,458.32	(159,458.32)	*****%
360 Interest & Other Earnings	200.00	524.05	(324.05)	262.0%
397 Interfund Transfers	250,000.00	124,999.98	125,000.02	50.0%
Fund Revenues:	255,200.00	289,982.35	(34,782.35)	113.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	125,000.00	7,171.57	117,828.43	5.7%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	125,000.00	7,171.57	117,828.43	5.7%
Fund Excess/(Deficit):	130,200.00	282,810.78		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 25

601 Customer Deposits			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	5,160.00	5,159.91	0.09	100.0%
Fund Revenues:	5,160.00	5,159.91	0.09	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	5,160.00	5,159.91		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 26

630 Developer/Senior/Youth/Hydrant Deposit

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	56,000.00	54,370.78	1,629.22	97.1%
380 Non Revenues	17,900.00	7,550.00	10,350.00	42.2%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
Fund Revenues:	73,900.00	61,920.78	11,979.22	83.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	3,565.00	11,275.00	(7,710.00)	316.3%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	3,565.00	11,275.00	(7,710.00)	316.3%
Fund Excess/(Deficit):	70,335.00	50,645.78		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Time: 12:07:38 Date: 08/06/2015
Page: 27

640 Algona Court

Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	9,500.00	4,151.47	5,348.53	43.7%
360 Interest & Other Earnings	0.00	35.00	(35.00)	0.0%
380 Non Revenues	187,000.00	103,314.87	83,685.13	55.2%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	196,500.00	107,501.34	88,998.66	54.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	187,000.00	97,365.78	89,634.22	52.1%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	187,000.00	97,365.78	89,634.22	52.1%
Fund Excess/(Deficit):	9,500.00	10,135.56		

City of Pacific Second Quarter-2015 Financial Reports-Council

City Of Pacific
MCAG #: 0423

Months: 01 To: 06

Time: 12:07:38 Date: 08/06/2015

Page: 28

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	5,671,817.11	3,806,441.32	67.1%	4,088,158.31	1,984,589.10	48.5%
098 General Fund Equipment Reserve	156,196.00	105,228.33	67.4%	152,500.00	12,329.62	8.1%
099 General Fund Cumulative Reserv	135,400.00	135,253.16	99.9%	0.00	0.00	0.0%
101 Street	466,760.00	316,893.66	67.9%	373,752.42	131,544.73	35.2%
107 Tourism	96,700.00	99,659.40	103.1%	1,500.00	0.00	0.0%
206 LID 3 Redemption	0.00	13,875.74	0.0%	0.00	1,024.61	0.0%
207 LID 3 Reserve	0.00	0.00	0.0%	0.00	0.00	0.0%
208 2000 Fire GO Bond	0.00	0.00	0.0%	0.00	0.00	0.0%
300 Municipal Capital Improvements	786,700.00	832,551.49	105.8%	0.00	0.00	0.0%
301 Roads Capital Improvements	244,583.62	400,313.88	163.7%	186,500.00	44.34	0.0%
305 Parks Capital Improvement	119,650.00	130,176.05	108.8%	7,622.07	3,835.05	50.3%
308 Valentine Road Project	6,521,500.00	252,389.50	3.9%	6,185,000.00	11,651.89	0.2%
309 West Valley	230,000.00	65,320.76	28.4%	215,000.00	53,538.47	24.9%
310 Stewart/Thornton Ave Rd Projec	2,257,000.00	1,164,197.88	51.6%	2,225,000.00	851,792.63	38.3%
333 Fire Capital Improvement	82,263.77	71,374.81	86.8%	0.00	0.00	0.0%
401 Water	1,724,712.04	1,155,981.50	67.0%	1,106,094.37	457,114.70	41.3%
402 Sewer	2,380,963.58	1,051,519.15	44.2%	2,134,218.37	916,021.24	42.9%
403 Garbage	291,280.76	278,388.48	95.6%	7,600.00	3,535.60	46.5%
406 Water Capital Improvement	3,973,849.03	903,618.36	22.7%	3,034,471.10	270,158.19	8.9%
408 Sewer Cumulative Fund	618,250.00	567,019.77	91.7%	309,250.00	0.00	0.0%
409 Storm	2,074,020.00	970,201.05	46.8%	1,433,513.04	300,533.28	21.0%
410 Stormwater Facility Fund	157,183.40	115,946.29	73.8%	56,500.00	30.20	0.1%
411 Pierce County Water Area	188,300.00	164,660.23	87.4%	20,000.00	10,000.01	50.0%
499 Utilities Equipment Reserve	255,200.00	289,982.35	113.6%	125,000.00	7,171.57	5.7%
601 Customer Deposits	5,160.00	5,159.91	100.0%	0.00	0.00	0.0%
630 Developer/Senior/Youth/Hydrant	73,900.00	61,920.78	83.8%	3,565.00	11,275.00	316.3%
640 Algona Court	196,500.00	107,501.34	54.7%	187,000.00	97,365.78	52.1%
	<u>28,707,889.31</u>	<u>13,065,575.19</u>	<u>45.5%</u>	<u>21,852,244.68</u>	<u>5,123,556.01</u>	<u>23.4%</u>

LGIP Cash and Investment Balances

June 30, 2015

Instrument Type	Settlement Date	Investment Cost	Yield To Maturity	Maturity Date	Annualized Interest	Annualized Interest at LGIP rate (.12%)
FHLMC (Freddie Mac)	06/26/14	999,450	1.8116%	06/26/19	18,105.59	1,199.34
FICO STRIP CPN19	10/28/14	157,476	0.3008%	12/06/15	473.62	188.97
FNMA (Fannie Mae)	11/21/14	992,712	1.2430%	05/21/18	12,339.41	1,191.25
FICO STRIP PRN-3	01/15/15	598,038	0.9733%	11/30/17	5,820.50	717.65

<i>Sub Total</i>	2,747,676	36,739.12	3,297.21
Average Maturity (days)		332	
Average Yield to Maturity		1.3371%	
State Investment Pool	2,053,241	0.1200%	1
Total Investments	4,800,917		

Note: Yield to Maturity for the State Investment Pool is a 12 month average.

Portfolio Diversification

<u>Instrument Type</u>	<u>Percentage</u>	<u>Amount</u>
Certificate of Deposit	7%	33,884.25
FHLMC (Freddie Mac)	11%	999,450.00
FNMA (Fannie Mae)	30%	992,712.00
FICO STRIP	27%	755,514.21
State Investment Pool	<u>25%</u>	<u>2,053,240.53</u>
Total Investments	100%	4,834,800.99

Cash inBank	
General Account	1,842,956.79
Columbia Webstone	100,522.31
Petty Cash	1,865.00
Sweep Account	1,139,420.91
Net Cash in Bank	3,084,765.01
Total Cash	7,919,566.00

GRANT REPORT AS OF JUNE 30, 2015

Fund	Project	Grant Funding Source	Year of Award	Grant/Loan Contract Number	Grant/Loan Award Amount	Total Combined Revenues	Total Expenses to Date	Balance
310	Stewart	Transp. Improvement Boa	2011	8-1-117(005)-1	\$ 4,170,021.00	\$ 3,098,610.48	\$ 2,562,357.25	\$ 536,253.23
310	Stewart	Public Works Trust Fund	2012	PR13-951-087	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 300,000.00
301	3rd Avenue	Transp. Improvement Boa	2013	3-P-117(002)-1	\$ 254,100.00	\$ 274,328.78	\$ -	\$ 274,328.78
301	Milwaukee Blvd	WA Dept Transportation	2009	STPUL-017(008) LA-7567	\$ 53,118.00	\$ 61,255.00	\$ 65,706.80	\$ (4,451.80)
	Stewart & 8th St. Co	WA Dept Transportation		LA5163		\$ 148,752.35	\$ -	\$ 148,752.35
309	West Valley - King Co	WA Dept Transportation	2012	STPUL-047(005) LA-8236	\$ 157,010.00	\$ 131,134.16	\$ 186,214.99	\$ (55,080.83)
309	West Valley - Pierce	WA Dept Transportation	2014	STPUS-3229(002) LA-8448	\$ 110,000.00	\$ 159,431.33	\$ 44,042.45	\$ 115,388.88
308	Valentine	CERB	2007	J2011-011	\$ 3,309,000.00	\$ 375,610.35	\$ 464,213.77	\$ (88,603.42)
	Corrosion Control	Public Works Trust Fund	2000			\$ -	\$ -	\$ -
	Reservoir and BPS	Public Works Trust Fund	2004		\$ 3,054,685.00	\$ -	\$ -	\$ -
406	Stewart Road	Public Works Trust Fund	2011		\$ 800,000.00	\$ 651,360.09	\$ 473,731.00	\$ 177,629.09
	Valentine	Public Works Trust Fund	2011		\$ 2,014,117.00	\$ -	\$ -	\$ -
	Valentine	WA Dept of Ecology	2011		\$ 687,077.00	\$ -	\$ -	\$ -
	NPDES - Annual	WA Dept of Ecology	Annual	G1400291	\$ 50,000.00	\$ 19,146.00	\$ -	\$ 19,146.00
409	NPDES - Retrofit	WA Dept of Ecology	2013	G1400291-01	\$ 120,000.00	\$ 14,942.03	\$ 253,875.73	\$ (238,933.70)
001	GMA	WA Dept of Commerce		5414009		\$ 14,400.00	\$ -	\$ 14,400.00
	Interurban Trail	WA Dept of Transportation	2000	STPE-0950(001) TA2140	\$ 130,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
001	Radar Grant					\$ 2,000.00	\$ -	\$ 2,000.00
001	Swing Gate					\$ 12,637.00	\$ -	\$ 12,637.00
001	Reader Board	WA Military Dept	2013	97.042		\$ 22,010.00	\$ -	\$ 22,010.00
001	Handheld Radar	WA Assoc Sheriffs/Chiefs	2015			\$ 6,242.12	\$ 5,742.12	\$ 500.00
305	Hatch Habitat	King County	2014		\$ 80,000.00	\$ 61,628.14	\$ 131,969.15	\$ (70,341.01)
001	FEMA Grant	WA Military Dept				\$ 43,112.69	\$ -	\$ 43,112.69
	CDBG	King County	2015		\$ 145,300.00	\$ -	\$ -	\$ -
TOTALS					\$ 15,434,428.00	\$ 5,446,600.52	\$ 4,187,853.26	\$ 1,258,747.26

Second Quarter Cash Flow Report-2015-City Of Pacif

City Of Pacific
MCAG #: 0423

Time: 14:56:35 Date: 08/05/2015
Page: 1

January To June

REVENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund	277,073.59	405,514.70	252,760.84	400,616.72	565,846.91	270,642.08	0.00	0.00	0.00	0.00	0.00	0.00	2,172,454.84	4,093,039.01	53%
098 General Fund Equipment Reserve	9,584.91	9,585.08	9,586.03	11,669.31	7,565.98	9,704.58	0.00	0.00	0.00	0.00	0.00	0.00	57,695.89	115,000.00	50%
099 General Fund Cumulative Reserv	4.46	3.97	5.12	4.67	102.07	174.72	0.00	0.00	0.00	0.00	0.00	0.00	295.01	400.00	74%
101 Street	25,591.38	67,972.21	28,924.32	31,535.15	48,699.31	33,241.52	0.00	0.00	0.00	0.00	0.00	0.00	235,963.89	385,100.00	61%
107 Tourism	868.39	905.55	711.08	1,261.78	1,013.36	1,038.73	0.00	0.00	0.00	0.00	0.00	0.00	5,798.89	7,700.00	75%
206 LID 3 Redemption	0.00	0.00	3,849.33	10,000.11	9.70	16.60	0.00	0.00	0.00	0.00	0.00	0.00	13,875.74	0.00	0%
300 Municipal Capital Improvements	27.45	24.83	33.09	28.71	628.30	1,075.50	0.00	0.00	0.00	0.00	0.00	0.00	1,817.88	1,700.00	107%
301 Roads Capital Improvements	2,212.18	7.70	10.03	8.53	143,126.12	490.73	0.00	0.00	0.00	0.00	0.00	0.00	145,855.29	135,672.71	108%
305 Parks Capital Improvement	12,588.65	51.07	66.50	519.24	5,258.59	222.25	0.00	0.00	0.00	0.00	0.00	0.00	18,706.30	19,650.00	95%
308 Valentine Road Project	10,005.99	10,006.19	10,008.41	18,340.56	1,837.71	10,315.13	0.00	0.00	0.00	0.00	0.00	0.00	60,513.99	6,221,500.00	1%
309 West Valley	26,392.04	4,167.32	4,167.39	18,001.70	8,367.37	4,224.94	0.00	0.00	0.00	0.00	0.00	0.00	65,320.76	230,000.00	28%
310 Stewart/Thornton Ave Rd Projec	19.53	16.34	262,641.09	17.95	150.18	310,493.45	0.00	0.00	0.00	0.00	0.00	0.00	573,338.54	1,782,000.00	32%
333 Fire Capital Improvement	988.30	2.08	2.69	495.44	53.86	92.21	0.00	0.00	0.00	0.00	0.00	0.00	1,634.58	10,500.00	16%
401 Water	73,577.25	83,400.80	65,022.06	80,055.30	84,887.66	84,225.31	0.00	0.00	0.00	0.00	0.00	0.00	471,168.38	1,111,850.00	42%
402 Sewer	145,405.73	164,983.15	170,881.98	149,784.18	154,885.37	152,721.24	0.00	0.00	0.00	0.00	0.00	0.00	938,661.65	2,209,000.00	42%
403 Garbage	9.07	8.09	10.42	9.49	207.65	3,588.06	0.00	0.00	0.00	0.00	0.00	0.00	3,832.78	19,500.00	20%
406 Water Capital Improvement	10,085.09	78.84	82.56	159,098.47	629.35	875.05	0.00	0.00	0.00	0.00	0.00	0.00	170,849.36	3,185,500.00	5%
408 Sewer Cumulative Fund	10,267.26	6,265.42	6,269.80	2,018.84	12,911.88	6,951.80	0.00	0.00	0.00	0.00	0.00	0.00	44,685.00	93,250.00	48%
409 Storm	61,830.96	52,493.14	84,699.38	55,115.51	53,760.32	53,816.04	0.00	0.00	0.00	0.00	0.00	0.00	361,715.35	1,449,020.00	25%
410 Stormwater Facility Fund	5,069.62	4,169.33	4,170.10	453.55	8,411.37	4,300.26	0.00	0.00	0.00	0.00	0.00	0.00	26,574.23	57,500.00	46%
411 Pierce County Water Area	5.43	4.79	6.11	5.51	119.24	201.95	0.00	0.00	0.00	0.00	0.00	0.00	343.03	25,300.00	1%
499 Utilities Equipment Reserve	20,838.78	20,838.49	20,840.37	10,424.51	31,428.90	21,152.98	0.00	0.00	0.00	0.00	0.00	0.00	125,524.03	250,200.00	50%
630 Developer/Senior/Youth/Hydrant E	250.00	500.00	750.00	1,150.00	900.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	7,550.00	17,900.00	42%
640 Algona Court	18,579.24	15,954.91	18,297.21	17,826.30	17,567.75	15,124.46	0.00	0.00	0.00	0.00	0.00	0.00	103,349.87	187,000.00	55%
	711,275.30	846,954.00	943,795.91	968,441.53	1,148,368.95	988,689.59	0.00	0.00	0.00	0.00	0.00	0.00	5,607,525.28	21,608,281.72	26%
EXPENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund	430,841.85	317,449.84	279,033.90	304,329.11	322,203.65	330,730.75	0.00	0.00	0.00	0.00	0.00	0.00	1,984,589.10	4,088,158.31	49%
098 General Fund Equipment Reserve	0.00	0.00	0.00	652.80	5,294.06	6,382.76	0.00	0.00	0.00	0.00	0.00	0.00	12,329.62	152,500.00	8%
101 Street	30,389.09	23,097.90	14,596.68	23,342.30	19,068.02	21,050.74	0.00	0.00	0.00	0.00	0.00	0.00	131,544.73	373,752.42	35%
107 Tourism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0%
206 LID 3 Redemption	498.84	0.00	0.00	525.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,024.61	0.00	0%
301 Roads Capital Improvements	0.00	0.00	44.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44.34	186,500.00	0%
305 Parks Capital Improvement	3,372.09	0.00	-410.62	435.00	405.00	33.58	0.00	0.00	0.00	0.00	0.00	0.00	3,835.05	7,622.07	50%
308 Valentine Road Project	0.00	4,786.25	5,567.23	1,005.91	58.50	234.00	0.00	0.00	0.00	0.00	0.00	0.00	11,651.89	6,185,000.00	0%
309 West Valley	0.00	3,180.95	9,767.79	20,151.11	0.00	20,438.62	0.00	0.00	0.00	0.00	0.00	0.00	53,538.47	215,000.00	25%
310 Stewart/Thornton Ave Rd Projec	35,613.58	129,299.88	169,422.94	320,619.22	77,458.33	119,378.68	0.00	0.00	0.00	0.00	0.00	0.00	851,792.63	2,225,000.00	38%
401 Water	93,666.86	71,442.14	78,760.43	70,859.78	71,152.95	71,232.54	0.00	0.00	0.00	0.00	0.00	0.00	457,114.70	1,106,094.37	41%
402 Sewer	65,151.57	165,338.58	182,940.04	160,189.38	177,075.71	165,325.96	0.00	0.00	0.00	0.00	0.00	0.00	916,021.24	2,134,218.37	43%
403 Garbage	0.00	0.00	0.00	0.00	302.60	3,233.00	0.00	0.00	0.00	0.00	0.00	0.00	3,535.60	7,600.00	47%
406 Water Capital Improvement	24,290.70	55,307.71	111,927.00	23,499.21	42,633.58	12,499.99	0.00	0.00	0.00	0.00	0.00	0.00	270,158.19	3,034,471.10	9%
408 Sewer Cumulative Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	309,250.00	0%
409 Storm	51,388.69	41,711.05	60,722.47	34,722.25	59,771.13	52,217.69	0.00	0.00	0.00	0.00	0.00	0.00	300,533.28	1,433,513.04	21%
410 Stormwater Facility Fund	0.00	30.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.20	56,500.00	0%
411 Pierce County Water Area	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.66	0.00	0.00	0.00	0.00	0.00	0.00	10,000.01	20,000.00	50%
499 Utilities Equipment Reserve	0.00	0.00	0.00	875.32	0.00	6,296.25	0.00	0.00	0.00	0.00	0.00	0.00	7,171.57	125,000.00	6%
630 Developer/Senior/Youth/Hydrant E	6,000.00	2,475.00	0.00	1,400.00	250.00	1,150.00	0.00	0.00	0.00	0.00	0.00	0.00	11,275.00	3,565.00	316%

Second Quarter Cash Flow Report-2015-City Of Pacif

City Of Pacific
MCAG #: 0423

Time: 14:56:35 Date: 08/05/2015

January To June

Page: 2

EXPENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
640 Algona Court	18,100.47	16,389.99	18,420.22	11,762.89	17,567.75	15,124.46	0.00	0.00	0.00	0.00	0.00	0.00	97,365.78	187,000.00	52%
800 Payroll EE Benefit Clearing	573.78	-662.14	1,130.29	1,388.04	-558.56	-845.93	0.00	0.00	0.00	0.00	0.00	0.00	1,025.48	0.00	0%
	<u>761,554.19</u>	<u>831,514.02</u>	<u>933,589.38</u>	<u>977,424.76</u>	<u>794,349.39</u>	<u>826,149.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,124,581.49</u>	<u>21,852,244.68</u>	<u>23%</u>
FUND GAIN/LOSS:	-50,278.89	15,439.98	10,206.53	-8,983.23	354,019.56	162,539.84	0.00	0.00	0.00	0.00	0.00	0.00	482,943.79		
FUND NET POSITION:	-50,278.89	-34,838.91	-24,632.38	-33,615.61	320,403.95	482,943.79	482,943.79	482,943.79	482,943.79	482,943.79	482,943.79	482,943.79			



Agenda Bill No. 15-118

TO: Mayor Guier and City Council Members
FROM: Richard Gould, City Administrator
MEETING DATE: August 24, 2015
SUBJECT: Waste Management Contract Extension

ATTACHMENTS: **Franchise Agreement Extension Ordinance No. 2015-1904**
Waste Management Letter Contract Extension

Previous Council Review Date:

Summary: The current agreement with Waste Management expires on August 31, 2015. The city has negotiated a new franchise agreement with Waste Management that will start on October 5, 2015. In order to allow time for Waste Management to implement an extension to the franchise agreement for solid waste collection in the King County portion of the city is suggested for September 1, 2015 through October 4, 2015.

Recommendation/Action: Enter into the amendment to the franchise agreement with Waste Management to ensure uninterrupted service.

Motion for Consideration: "I move to adopt Ordinance 2015-1904 authorizing the mayor to enter into an amendment of the franchise agreement with Waste Management for solid waste collection services through October 4, 2015 ."

Budget Impact:

Alternatives:

**CITY OF PACIFIC
WASHINGTON**

ORDINANCE NO. 2015-1904

**AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON,
AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDMENT OF
THE FRANCHISE AGREEMENT WITH WASTE MANAGEMENT OF
WASHINGTON, INC. FOR SOLID WASTE COLLECTION SERVICES.**

WHEREAS, the current agreement with Waste Management for collection and disposal of solid wastes, collected within the King County portion of the City of Pacific, as extended, expires on August 31, 2015; and

WHEREAS, the City has negotiated a new Franchise Agreement with Waste Management of Washington, Inc. to commence on October 5, 2015; and

WHEREAS, to allow sufficient time for Waste Management to prepare for implementation of the new Franchise Agreement, it is in the best interests of the citizens of Pacific to amend and extend the current Franchise Agreement to ensure uninterrupted solid waste collection services for the period from September 1, 2015 through October 4, 2015;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. The Pacific City Council hereby authorizes the Mayor to enter into the Contract Extension with Waste Management of Washington, Inc. (attached as Exhibit A) for collection and disposal services of solid wastes for the King County portion of the City of Pacific.

Section 2. This Ordinance shall be published and shall take effect five days after the date of its publication.

PASSED BY THE CITY COUNCIL AT A REGULARLY SCHEDULED MEETING THEREOF ON
THE 24th DAY OF AUGUST, 2015.

CITY OF PACIFIC

By: _____

Name: Leanne Guier, Mayor

ATTEST/AUTHENTICATED:

Amy Stevenson-Ness, City Clerk

Approved as to form:

Carol Morris, City Attorney



WASTE MANAGEMENT

720 4th Ave, Ste 400
Kirkland WA 98033

August 4, 2015

Mayor Leanne Guier
City of Pacific
100 3rd Avenue SE
Pacific, WA 98047

Re: Contract Extension 3

Dear Mayor Guier,

The purpose of this Letter of Understanding (“LOU”) is to extend the term of the Franchise Agreement (“Agreement”) between the City of Pacific and Waste Management of Washington, Inc. The Parties agree to further extend the Agreement through October 4, 2015.

By signing below, each of the City and Waste Management acknowledges its approval and acceptance of the terms of this LOU and acknowledges that this LOU: (a) creates a legally binding obligation upon the parties, (b) shall be governed and constructed in accordance with the laws of the State of Washington regardless of any conflict of law provisions, (c) sets forth the entire agreement between the City and WM with respect to the subject matter hereof and supersedes all prior negotiations, representations, understandings and agreements with respect to the subject matter hereof, and (d) may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Sincerely,

A handwritten signature in blue ink that reads 'M. Rostami'.

Mindy Rostami
Senior Manager, Contract Compliance
Waste Management of Washington, Inc.

[signatures on following page]

Acknowledged and agreed upon by:

CITY OF PACIFIC

WASTE MANAGEMENT OF
WASHINGTON, INC.

By: _____

By: _____

Its: _____

Its: _____



Agenda Bill No. 15-119

TO: Mayor Guier and City Council Members

FROM: Richard Gould, City Administrator

MEETING DATE: August 24, 2015

SUBJECT: Murrey’s Disposal Contract Extension

ATTACHMENTS:

- Franchise Agreement Extension Ordinance No. 2015-1905
- Fourth Amendment to Franchise Agreement

Previous Council Review Date:

Summary: The current agreement with Murrey’s Disposal expires on August 31, 2015. The city has negotiated a new franchise agreement with Waste Management that will start on October 5, 2015. In order to allow time for Waste Management to complete the implementation process, an extension to the franchise agreement for solid waste collection in the Pierce County portion of the city is suggested for September 1, 2015 through October 4, 2015.

Recommendation/Action: Enter into the amendment to the franchise agreement with Murrey’s Disposal to ensure uninterrupted service.

Motion for Consideration: “I move to adopt Ordinance 2015-1905 authorizing the mayor to enter into an amendment of the franchise agreement with Murrey’s Disposal for solid waste collection services.”

Budget Impact: N/A

Alternatives: N/A

**CITY OF PACIFIC
WASHINGTON**

ORDINANCE NO. 2015-1905

AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT NO. 4 TO THE FRANCHISE AGREEMENT DATED NOVEMBER 6, 2007 WITH MURREY'S DISPOSAL COMPANY, INC. FOR SOLID WASTE AND RECYCLABLES COLLECTION SERVICES, EXTENDING THE FRANCHISE UNTIL OCTOBER 4, 2015.

WHEREAS, the franchise agreement with Murrey's Disposal Company, Inc. ("Murrey's Disposal") for collection and disposal of solid wastes collected within the Pierce County portion of the City of Pacific (the "City"), dated November 6, 2007, (the "Franchise Agreement") as extended by that certain Amendment No. 1 to Franchise Agreement for Collection of Solid Waste and Recyclables Within Annexed Areas in the City of Pacific dated May 22, 2012 (the "Franchise Amendment No. 1"), expires August 28, 2014; and

WHEREAS, on August 25, 2014, *Amendment No. 2 to Franchise Agreement for Collection of Solid Waste and recyclables Within Annexed Areas in the City of Pacific*, dated August 25, 2014, Franchisor requested and Franchisee agreed to, an extension of the Franchise for the period of August 28, 2014 through June 30, 2015; and

WHEREAS, on July 6, 2015, *Amendment No. 3 to Franchise Agreement for Collection of Solid Waste and recyclables Within Annexed Areas in the City of Pacific*, dated July 6, 2015, Franchisor requested and Franchisee agreed to, an extension of the Franchise for the period of July 1, 2015 through August 31, 2015; and

WHEREAS, the Parties wish to further extend the Franchise through October 4, 2015, when Waste Management will begin implementation of the new solid waste agreement and begin service to the Pierce County portion of Pacific on October 5, 2015.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The Pacific City Council hereby authorized the Mayor to enter into Amendment No. 4 to the Franchise Agreement with Murrey's Disposal (which is attached as Exhibit A) for collection and disposal services of solid wastes and recyclables for the Pierce County portion of the City of Pacific, to extend the Franchise Agreement until October 4, 2015.

Section 2. This Ordinance shall be published in the official newspaper of the City of Pacific and shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 24TH DAY OF AUGUST, 2015.

CITY OF PACIFIC

By: _____
Leanne Guier, Mayor

ATTEST/AUTHENTICATED:

Amy Stevenson-Ness, City Clerk

Approved as to form:

Carol Morris, City Attorney

AMENDMENT NO. 4
TO
FRANCHISE AGREEMENT FOR COLLECTION OF SOLID WASTE AND
RECYCLABLES WITHIN ANNEXED AREAS IN THE CITY OF PACIFIC

This AMENDMENT TO FRANCHISE AGREEMENT (“Amendment”) is made and entered into by and between the City of Pacific, a Washington municipal corporation (“Franchisor”) and Murrey’s Disposal Company, Inc., a Washington corporation (“Franchisee”). Franchisor and Franchisee may be collectively referred to herein as the “Parties” and individually as a “Party”, unless specifically identified otherwise. This Amendment shall be effective upon the Effective Date as defined below.

RECITALS

WHEREAS, on November 6, 2007, the Parties entered into the *Franchise Agreement for Collection of Solid Waste and Recyclables Within Annexed Areas in the City of Pacific* (the “Franchise”) for the collection, transportation, and disposal of Solid Waste and Recyclables within the portions of the City of Pacific located in Pierce County, Washington; and

WHEREAS, by that certain *Amendment No. 1 to Franchise Agreement for Collection of Solid Waste and Recyclables Within Annexed Areas in the City of Pacific*, dated May 22, 2012, Franchisor requested, and Franchisee agreed to, a two year extension of the Franchise for the period of August 28, 2012 through August 28, 2014; and

WHEREAS, on August 25, 2014, *Amendment No. 2 to Franchise Agreement for Collection of Solid Waste and recyclables Within Annexed Areas in the City of Pacific*, dated August 25, 2014 (“Amendment No. 2”), Franchisor requested and Franchisee agreed to, an extension of the Franchise for the period of August 28, 2014 through June 30, 2015; and

WHEREAS, on July 1, 2015, *Amendment No. 3 to Franchise Agreement for Collection of Solid Waste and recyclables Within Annexed Areas in the City of Pacific*, dated July 1, 2015, Franchisor requested and Franchisee agreed to, and extension of the Franchise for the period of July 1, 2015 through August 31, 2015; and

WHEREAS, the Parties wish to further extend the Franchise through October 4, 2015.

WHEREAS, Franchisor and Franchisee agree that this Amendment is not the new franchise agreement contemplated by Amendment No. 2.

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties mutually agree, represent and warrant as follows:

1. **Extension of Franchise.** Section 3 of the Franchise is revised in its entirety to read as follows:

3. Term of Agreement. *The term of this Agreement shall commence on the Effective Date and, unless sooner terminated in accordance with the provisions of this Agreement, and shall expire on October 4, 2015, unless the Parties mutually agree in writing to extend the term of the Agreement.*

2. **Other Terms Unaffected.** Except as expressly provided herein, all other terms and conditions of the Franchise shall remain in full force and effect.

3. **Effective Date.** The Effective Date of this Amendment shall be September 1, 2015.

* * *

IN WITNESS WHEREOF, the Parties enter into this Amendment. Each person signing this Agreement represents and warrants that he or she has been duly authorized to enter into this Amendment by the Party on whose behalf it is indicated that the person is signing.

CITY OF PACIFIC

By: _____

Name: Leanne Guier, Mayor

Date: _____

ATTEST/AUTHENTICATED:

Amy Stevenson-Ness, City Clerk

Approved as to form:

Carol Morris, City Attorney

MURREY'S DISPOSAL COMPANY, INC.

By: _____

Name: _____

Title: _____

Date: _____

Agenda Bills

Agenda Item No.	<u>Consent Agenda 10A</u>	Meeting Date:	<u>August 24, 2015</u>
Subject:	<u>Claim Voucher & Payroll Approval</u>	Prepared by:	<u>Richard Gould Finance Director</u>

Summary:

Approval of Payroll for the period of August 1, 2015 through August 15, 2015; Claims Vouchers for August 11, 2015 through August 24, 2015.

Payroll Auto Deposit	\$	67,813.47
Payroll Checks #4898 – 4899 (Payroll Ch# 4895 replaced lost Ch# 4892)		1,288.60
EFT'S		\$37,745.75
<hr/>		
Claim Checks 45505 – 45572		\$300,064.83
<hr/>		
Total Expenditures	\$	<u>\$406,912.65</u>

Recommendation: Approval of payment for Payroll and Claims

Motion: move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

Attachments:

Check Registers and Payroll Expense itemization.

CHECK REGISTER

City Of Pacific
MCAG #: 0423

08/11/2015 To: 08/24/2015

Time: 09:36:56 Date: 08/20/2015
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4953	08/20/2015	Payroll	1	EFT		356.45	August 1-15 Payroll
4954	08/20/2015	Payroll	1	EFT		2,799.57	August 1-15 Payroll
4955	08/20/2015	Payroll	1	EFT		1,928.72	August 1-15 Payroll
4956	08/20/2015	Payroll	1	EFT		4,051.72	August 1-15 Payroll
4957	08/20/2015	Payroll	1	EFT		2,193.01	August 1-15 Payroll
4958	08/20/2015	Payroll	1	EFT		2,149.20	August 1-15 Payroll
4960	08/20/2015	Payroll	1	EFT		1,231.43	August 1-15 Payroll
4961	08/20/2015	Payroll	1	EFT		2,112.78	August 1-15 Payroll
4962	08/20/2015	Payroll	1	EFT		46.04	August 1-15 Payroll
4963	08/20/2015	Payroll	1	EFT		3,192.58	August 1-15 Payroll
4964	08/20/2015	Payroll	1	EFT		318.14	August 1-15 Payroll
4965	08/20/2015	Payroll	1	EFT		794.19	August 1-15 Payroll
4966	08/20/2015	Payroll	1	EFT		912.16	August 1-15 Payroll
4967	08/20/2015	Payroll	1	EFT		2,396.37	August 1-15 Payroll
4968	08/20/2015	Payroll	1	EFT		46.04	August 1-15 Payroll
4969	08/20/2015	Payroll	1	EFT		46.04	August 1-15 Payroll
4970	08/20/2015	Payroll	1	EFT		2,225.31	August 1-15 Payroll
4971	08/20/2015	Payroll	1	EFT		81.68	August 1-15 Payroll
4972	08/20/2015	Payroll	1	EFT		500.65	August 1-15 Payroll
4973	08/20/2015	Payroll	1	EFT		1,581.21	August 1-15 Payroll
4974	08/20/2015	Payroll	1	EFT		1,240.84	August 1-15 Payroll
4975	08/20/2015	Payroll	1	EFT		1,330.50	August 1-15 Payroll
4976	08/20/2015	Payroll	1	EFT		2,826.10	August 1-15 Payroll
4977	08/20/2015	Payroll	1	EFT		1,777.76	August 1-15 Payroll
4978	08/20/2015	Payroll	1	EFT		757.28	August 1-15 Payroll
4979	08/20/2015	Payroll	1	EFT		2,401.58	August 1-15 Payroll
4980	08/20/2015	Payroll	1	EFT		2,287.88	August 1-15 Payroll
4981	08/20/2015	Payroll	1	EFT		1,372.82	August 1-15 Payroll
4982	08/20/2015	Payroll	1	EFT		92.08	August 1-15 Payroll
4983	08/20/2015	Payroll	1	EFT		418.89	August 1-15 Payroll
4984	08/20/2015	Payroll	1	EFT		1,605.27	August 1-15 Payroll
4985	08/20/2015	Payroll	1	EFT		1,716.14	August 1-15 Payroll
4986	08/20/2015	Payroll	1	EFT		1,592.75	August 1-15 Payroll
4987	08/20/2015	Payroll	1	EFT		1,932.80	August 1-15 Payroll
4988	08/20/2015	Payroll	1	EFT		1,025.63	August 1-15 Payroll
4989	08/20/2015	Payroll	1	EFT		2,107.17	August 1-15 Payroll
4990	08/20/2015	Payroll	1	EFT		1,570.26	August 1-15 Payroll
4992	08/20/2015	Payroll	1	EFT		2,117.12	August 1-15 Payroll
4993	08/20/2015	Payroll	1	EFT		1,688.02	August 1-15 Payroll
4994	08/20/2015	Payroll	1	EFT		1,115.71	August 1-15 Payroll
4995	08/20/2015	Payroll	1	EFT		1,527.60	August 1-15 Payroll
4996	08/20/2015	Payroll	1	EFT		92.08	August 1-15 Payroll
4997	08/20/2015	Payroll	1	EFT		2,207.62	August 1-15 Payroll
4998	08/20/2015	Payroll	1	EFT		1,305.10	August 1-15 Payroll
4999	08/20/2015	Payroll	1	EFT		1,400.14	August 1-15 Payroll
5000	08/20/2015	Payroll	1	EFT		1,341.04	August 1-15 Payroll
5084	08/24/2015	Payroll	1	EFT	INTERNAL REVENUE SERVICE	25,902.73	941 Deposit For 08/20/2015 - 08/20/2015
5085	08/24/2015	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	625.00	08/20/2015 To 08/20/2015 - DCP - DRS
5086	08/24/2015	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	229.00	08/20/2015 To 08/20/2015 - Child Support
5090	08/24/2015	Claims	1	EFT	WA ST DEPARTMENT OF REVENUE	10,989.02	Excise Tax July 2015
4959	08/20/2015	Payroll	1	4898		1,196.52	August 1-15 Payroll

CHECK REGISTER

City Of Pacific
MCAG #: 0423

08/11/2015 To: 08/24/2015

Time: 09:36:56 Date: 08/20/2015

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4991	08/20/2015	Payroll	1	4899		92.08	August 1-15 Payroll
4926	08/17/2015	Claims	1	45505	CITY OF ALGONA	4,750.06	Algona Courts July 2015 Replacement Check
5010	08/24/2015	Claims	1	45506	ACCO ENGINEERED SYSTEMS	312.08	POLICE: HVAC MAINTENANCE
5011	08/24/2015	Claims	1	45507	ALPINE PRODUCTS INC	41.50	PW: UNIFORM & CLOTHING
5012	08/24/2015	Claims	1	45508	ARTHUR J. GALLAGHER RISK MGMT SVCS INC	225.00	AMY STEVENSON-NESS PUBLIC OFFICIAL BOND; POLICE: S. ZINSLI WA NOTARY BOND
5013	08/24/2015	Claims	1	45509	AUBURN CHEVROLET INC	43.75	POLICE: VEHICLE MAINTENANCE
5014	08/24/2015	Claims	1	45510	CITY OF AUBURN	6,802.88	JULY 2015 IT SERVICES
5015	08/24/2015	Claims	1	45511	AUS WEST LOCKBOX	40.67	POLICE & CITY HALL: DOOR MATS
5016	08/24/2015	Claims	1	45512	MICHEL LEONARDIS BOS	218.69	POLICE: REIMB. FOR PRACTICE AMMO
5017	08/24/2015	Claims	1	45513	CASCADE COLUMBIA DISTRIBUTION	1,341.38	PW: CHLORINE
5018	08/24/2015	Claims	1	45514	CASH & CARRY	252.45	YOUTH: SUPPLIES/CONSUMABLES
5019	08/24/2015	Claims	1	45515	CENTURYLINK	95.87	POLICE: LOBBY PHONE
5020	08/24/2015	Claims	1	45516	CITY OF AUBURN	141.72	
5021	08/24/2015	Claims	1	45517	CLEARNET	291.22	CITY HALL: INSTALL 2 NEW CAT 5E CABLES
5022	08/24/2015	Claims	1	45518	GREG & IRMA COUSINEAU	200.68	Refund inactive customer credit balance
5023	08/24/2015	Claims	1	45519	DATABAR INCORPORATED	1,658.84	JULY 2015 UTILITY BILLING
5024	08/24/2015	Claims	1	45520	JULIA DAVIDOV	135.96	COURT: INTERPRETER SERVICES
5025	08/24/2015	Claims	1	45521	BRIAN & NICOLE FAHSHOLTZ	20.31	Refund inactive customer credit balance
5026	08/24/2015	Claims	1	45522	FCI CONSULTANTS INTERNATIONAL, INC.	8,319.96	POLICE: NEW VEHICLE SET-UP
5027	08/24/2015	Claims	1	45523	FINISH LINE CLEANING	3,020.00	CITY HALL, REC CENTER, SR. CENTER & PD: JANITORIAL SERVICES
5028	08/24/2015	Claims	1	45524	FIRESTONE COMPLETE AUTO CARE AUBURN	594.24	POLICE: TIRES FOR POLICE VEHICLE
5029	08/24/2015	Claims	1	45525	FLOHAWKS PLUMBING & SEPTIC	875.20	PW: BY-PASS PUMPING
5030	08/24/2015	Claims	1	45526	HONEY BUCKET	405.00	PW: HONEY BUCKET RENTAL
5031	08/24/2015	Claims	1	45527	ICON MATERIALS	116,954.95	STEWART RD/THORNTON AVE IMPROVEMENTS - MONTHLY PROGRESS ESTIMATE #12 (05/21/15 - 06/20/15)
5032	08/24/2015	Claims	1	45528	JEFF CLARKE	250.00	YOUTH: RENTAL DEPOSIT REFUND
5033	08/24/2015	Claims	1	45529	LAW, LYMAN, DANIEL, KAMERRER & BOGDANOVICH, P.S.	365.50	WEST VS. CITY OF PACIFIC
5034	08/24/2015	Claims	1	45530	KC DOT ROAD SRVC DIV	884.82	
5035	08/24/2015	Claims	1	45531	KC FINANCE I-NET	375.00	JULY 2015 INET SERVICES

CHECK REGISTER

City Of Pacific
MCAG #: 0423

08/11/2015 To: 08/24/2015

Time: 09:36:56 Date: 08/20/2015
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5036	08/24/2015	Claims	1	45532	KING COUNTY DIRECTORS' ASSOC	234.29	POLICE: SUPPLIES; CITY HALL: JANITOR SUPPLIES
5037	08/24/2015	Claims	1	45533	KING COUNTY FINANCE	110,064.76	WASTEWATER TREATMENT
5038	08/24/2015	Claims	1	45534	KING COUNTY FINANCE	64.00	LIEN RELEASE (MIKE KNUTSON)
5039	08/24/2015	Claims	1	45535	LEGEND DATA SYSTEMS, INC.	60.32	PHOTO ID PRINTED CARDS
5040	08/24/2015	Claims	1	45536	LES SCHWAB TIRE CENTER	138.20	PW: TIRE REPLACEMENT (WHITE RANGER)
5041	08/24/2015	Claims	1	45537	LEXISNEXIS	96.82	POLICE: JULY 2015 CONTRACT FEE
5042	08/24/2015	Claims	1	45538	MAIL FINANCE	180.52	POSTAGE MACHINE LEASE (LEASE #,15051862)
5043	08/24/2015	Claims	1	45539	TARLOCHAN MANN	23.36	Refund inactive customer credit balance
5044	08/24/2015	Claims	1	45540	EDWIN MASSEY JR	48.15	POLICE: REIMB. FOR DRUG SCALE & COMPUTER BATTERY FOR TRAFFIC SCHOOL
5045	08/24/2015	Claims	1	45541	JEANETTE MCDONALD	85.60	Refund inactive customer credit balance
5046	08/24/2015	Claims	1	45542	MCLENDON HARDWARE	401.96	PW
5047	08/24/2015	Claims	1	45543	MODERN BUILDING SYSTEMS	1,127.39	Refund inactive customer credit balance
5048	08/24/2015	Claims	1	45544	MOUNTAIN MIST	153.55	BOTTLED WATER
5049	08/24/2015	Claims	1	45545	MOUNTAIN STATES NETWORKING	646.49	SWITCH & TRANSCEIVER FOR NETWORK
5050	08/24/2015	Claims	1	45546	NATIONAL SAFETY INC	52.02	PW: SHOP SUPPLIES
5051	08/24/2015	Claims	1	45547	THE NEWS TRIBUNE	20.02	
5052	08/24/2015	Claims	1	45548	PACIFIC OFFICE AUTOMATION	350.14	POLICE: COPY MACHINE; POLICE: COPY MACHINE USAGE
5053	08/24/2015	Claims	1	45549	CITY OF PACIFIC	669.31	
5054	08/24/2015	Claims	1	45550	ELIZABETH PERRIN	250.00	YOUTH: RENTAL DEPOSIT REFUND
5055	08/24/2015	Claims	1	45551	PETROCARD SYSTEMS INC	2,159.50	FUEL CHARGES: C966612, 08/15/15
5056	08/24/2015	Claims	1	45552	PREG O'DONNELL & GILLETT PLLC	87.50	LEGAL SERVICES: CITY OF PACIFIC VS. CY SUN, NORCORSS CLAIM #M03.006228 (FILE #10599-0002)
5057	08/24/2015	Claims	1	45553	PRINT NW	1,300.91	QUARTERLY NEWSLETTER
5058	08/24/2015	Claims	1	45554	GREG RUSSELL	138.75	Refund inactive customer credit balance
5059	08/24/2015	Claims	1	45555	JAMES SCHUNKE	61.72	PW: POSTAGE FOR MAILING WATER SAMPLES TO SEATTLE & METER FLOW TESTER TO CALIBRATED
5060	08/24/2015	Claims	1	45556	SCORE	8,342.00	POLICE: JULY 2015 INMATE HOUSING
5061	08/24/2015	Claims	1	45557	SHRED-IT USA INC.	119.60	SHREDDING SERVICES
5062	08/24/2015	Claims	1	45558	SOUND PUBLISHING INC	1,044.10	
5063	08/24/2015	Claims	1	45559	SPOK, INC.	25.18	PW:
5064	08/24/2015	Claims	1	45560	STAPLES BUSINESS ADVANTAGE	480.66	FINANCE: SUPPLIES

CHECK REGISTER

City Of Pacific
MCAG #: 0423

08/11/2015 To: 08/24/2015

Time: 09:36:56 Date: 08/20/2015

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5065	08/24/2015	Claims	1	45561	ALYSSA LYNN STEVENS	90.12	Refund inactive customer credit balance
5066	08/24/2015	Claims	1	45562	KEN STUART	120.58	Refund inactive customer credit balance
5067	08/24/2015	Claims	1	45563	SUMMIT LAW GROUP	504.00	PERSONNEL LEGAL SERVICES
5068	08/24/2015	Claims	1	45564	DAVE THRASHER	56.96	Refund inactive customer credit balance
5069	08/24/2015	Claims	1	45565	TOTAL AUTO CARE	537.99	POLICE: VEHICLE MAINTENANCE/REPAIRS
5070	08/24/2015	Claims	1	45566	TRANSPO GROUP	160.00	PW: FRONTAGE ROAD SPEED STUDY
5071	08/24/2015	Claims	1	45567	US BANK N.A. - CUSTODY TREASURY DIV.	28.00	CUSTODY CHARGES: JULY 2015
5072	08/24/2015	Claims	1	45568	UTILITIES UNDERGROUND LOCATE	54.18	PW: JULY 2015 EXCAVATION NOTIFICATIONS (42)
5073	08/24/2015	Claims	1	45569	VALLEY COMMUNICATIONS	20,487.60	POLICE: JULY 2015 911 CALL (504)
5074	08/24/2015	Claims	1	45570	VALLEY REGIONAL FIRE AUTHORITY	370.11	POLICE: REIMB. FOR 50% 2015 Q2 LANDSCAPING COSTS
5075	08/24/2015	Claims	1	45571	WASHINGTON STATE PATROL	88.50	POLICE: BACKGROUND CHECKS
5076	08/24/2015	Claims	1	45572	XTREME GRAPHIX, INC.	522.24	POLICE: GRAPHICS FOR NEW POLICE VEHICLES
						123,813.42	
001 General Fund						123,813.42	
098 General Fund Equipment Reserve						8,842.20	
101 Street						5,133.33	
305 Parks Capital Improvement						346.69	
310 Stewart/Thornton Ave Rd Projec						116,954.95	
401 Water						19,018.46	
402 Sewer						127,638.94	
403 Garbage						185.35	
409 Storm						10,596.06	
630 Developer/Senior/Youth/Hydrant Deposit						500.00	
640 Algona Court						4,750.06	
800 Payroll EE Benefit Clearing						-10,866.81	
						406,912.65	
* Transaction Has Mixed Revenue And Expense Accounts						406,912.65	
						Claims:	311,053.85
						Payroll:	95,858.80

CHECK REGISTER

City Of Pacific
MCAG #: 0423

08/11/2015 To: 08/24/2015

Time: 09:36:56 Date: 08/20/2015
Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: _____.

Council Member: _____

Council Member: _____

Council Member: _____

Reviewed for Accuracy

Finance Director: _____



Workshop
Monday, July 20, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Jones, Olivera, Kave, Garberding, Putnam, Steiger, Walker, and Mayor Guier

STAFF PRESENT

Public Works Manager Lance Newkirk, Finance Tech I Angelica Solvang and City Administrator Richard Gould

ADDITIONS TO/APPROVAL OF AGENDA

City Administrator Richard Gould removed Item C from the agenda and moved the item to the next Council Workshop.

The amended agenda was approved unanimously by Council.

EXECUTIVE SESSION

For Collective Bargaining (Uniformed Union) per RCW 42.30.140 (4)(a) for 10 minutes.

Council President Walker moved to executive session for 10 minutes at 6:33 p.m.

Mayor Guier asked for 10 more minutes at 6:43 p.m.

Council President Walker asked for 5 more minutes at 6:53 p.m.

Council President Walker asked for 5 more minutes at 6:58 p.m.

Council reconvened at 7:05 p.m.

AGENDA ITEMS

- A. AB-15-105: Resolution No. 2015-276:** Authorizing the execution of an agreement with Infrastructure Management Services (IMS) for pavement management inspection, condition rating and reporting services.

Public Works Manager Lance Newkirk stated this is a professional services contract with Infrastructure Management Systems. This item was discussed at the Public Works Committee and brought to Council to discuss the scope of services. If hired, the work will be conducted in September with the final report available in November. The benefit of this study is to identify the dollar amount to bring the streets to a better condition. The team will collect data to conduct their analysis and do an objective evaluation. Public Works Manager Lance Newkirk would like Council to consider would like council to consider an inclusion to the contract of an optional service to include a sign and support database for \$8,900 which the city currently does not have.

Direction by consensus of Council: Move forward to the meeting on July 27, 2015.

- B. AB 15-106: Resolution No. 2015-277:** Authorizing the surplus of equipment that has been or is in need of being replaced.

City Administrator Richard Gould states the Police Department will surplus 7 desktops computers and 5 monitors with the hard drives being pulled and destroyed. More information will be available next week regarding the disposal of a seized stolen dump trailer and vehicles on the inventory list as the City Attorney would like to look at disposing the vehicles in a different way.

Direction by consensus of Council: Move forward to the meeting on July 27, 2015.

- C. AB 15-107: Resolution No. 2015-270:** Authorizing the execution of an agreement with Waste Management for solid waste services in the City of Pacific.

Item pulled from the agenda and moved to next Council Workshop.

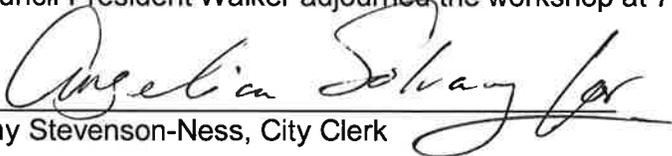
- D. AB 15-108: Discussion:** Setting the date for a City Council Budget Workshop on August 31, 2015 at 6:30 p.m.

Mayor Guier states it is scheduled on the 5th Monday of August.

Direction by consensus of Council: Set the meeting schedule for August 31, 2015 at 6:30 p.m.

ADJOURN

Council President Walker adjourned the workshop at 7:38 p.m.


Amy Stevenson-Ness, City Clerk



City Council Minutes

Special Meeting
Monday, July 20, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the special meeting to order at 7:30 p.m.

ROLL CALL

Present: Council Members Jones, Olivera, Putnam, Steiger, Walker, Garberding, Kave and Mayor Guier

STAFF PRESENT

Public Works Manager Lance Newkirk, Finance Tech I Angelica Solvang and City Administrator Richard Gould

EXECUTIVE SESSION

Potential Litigation per RCW 42.30.110 (1)(i) with possible action afterward. Council recessed to executive session at 7:40 p.m. for 15 minutes. Mayor Guier asked for 5 more minutes at 7:55 p.m.

The special meeting was called back to order at 8:00 p.m.

AGENDA ITEMS

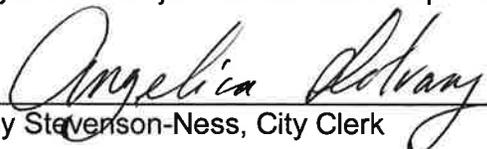
A. Possible Action: Settlement Agreement

Council Member Putnam Moved to authorize the Mayor to accept a settlement offer of \$10,000 on the Arthur West lawsuit regarding a public records request. Seconded by Council Member Walker.

Voice vote was taken and carried 7-0.

ADJOURN

Mayor Guier adjourned the workshop at 8:00 p.m.



Amy Stevenson-Ness, City Clerk