



PACIFIC CITY COUNCIL MEETING AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

October 13, 2015
Tuesday

Regular Meeting
6:30 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. AUDIENCE COMMENT**

(Please limit your comments to 3 minutes for items not on the agenda. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

5. REPORTS

- A. Mayor**
- B. City Administrator**
- (4) C. Court**
- (6) D. Community/Senior/Youth Services**
- E. Public Works Department**
- F. Community Development Department**
- (7) G. Public Safety Department**
- H. City Council Members**
- I. Boards and Committees**
 - i. Finance Committee**
 - ii. Governance Committee**
 - iii. Human Services Committee**
 - iv. Public Safety Committee**
 - v. Public Works Committee**
 - vi. Technology Committee**
 - vii. Hotel/Motel Tax Advisory**
 - viii. Park Board**
 - ix. Planning Commission**
 - x. Pierce County Regional Council (PCRC)**
 - xi. Sound Cities Association (SCA)**
 - xii. South County Area Transportation Board (SCATBd)**
 - xiii. Valley Regional Fire Association (VRFA)**

6. OLD BUSINESS

- (8) **A. AB 15-133: Planning Commission Appointment:** Appointment of Wynette McCracken to the Planning Commission to fill an unexpired term through December 31, 2017.
- (10) **B. Resolution No. 2015-291:** Amending the Master Fee Schedule to include the fee for Traffic Safety School per RCW 46.83.080 and adopting the fee by reference.
- (19) **C. Resolution No. 2015-289:** Authorizing Change Order No. 9 to the Stewart Road/Thornton Avenue Improvement Project, increasing the contract amount by \$223,761.53.
- (25) **D. Resolution No. 2015-290:** Setting a public hearing for Monday, October 26, 2015, at approximately 6:30 p.m. to receive public testimony on rate increases for the water, stormwater, and sewer utilities.
- (28) **E. Ordinance No. 2015-292:** Amending Pacific Municipal Code Title 19.08.046 regarding alterations to approved preliminary plats, subject to specific criteria, and expiration of approved preliminary plats.
- (36) **F. Resolution No. 2015-292:** Setting a public hearing on October 26, 2015, at approximately 6:30 p.m. to receive public testimony regarding 2016 revenue sources and proposed Ad Valorem tax levies.
- (38) **G. Resolution No. 2015-293:** Setting two public hearings on October 26, 2015 at approximately 6:30 p.m. and November 9, 2015, at approximately 6:30 p.m., to receive public testimony regarding the City of Pacific's final budget for 2016.

7. NEW BUSINESS

8. CONSENT AGENDA

- (40) **A.** Payroll and Voucher Approval
- (47) **B.** Minutes of the workshop of September 21, 2015.

9. EXECUTIVE SESSION: For Collective Bargaining per RCW 42.30.140 (4)(a) for 20 minutes (Public Works/Clerical Union)

10. ADJOURN

Council may add other items not listed on this agenda unless specific notification period is required.

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.



For ADA accommodations, please contact City Hall at (253) 929-1105 prior to the meeting.

Finance Committee Garberding, Kave, Walker Meets: 3 rd Tuesdays	CANCELLED TBD 6:30 p.m.	City Hall
Governance Committee Kave, Oliveira, Putnam Meets 1 st Tuesday	November 3, 2015 6:30 p.m.	City Hall
Human Services Committee Garberding, Oliveira, Steiger Meets 4 th Tuesday	October 27, 2015 6:30 p.m.	Senior Center
Park Board Meets 3 rd Tuesday	October 20, 2015 6:30 p.m.	City Hall
Planning Commission Meets 4 th Tuesday	October 27, 2015 6:00 p.m.	City Hall
Public Safety Committee Garberding, Kave, Steiger Meets 2 nd Wednesday	MEETING CANCELED TBD 6:30 p.m.	City Hall
Public Works Committee Jones, Putnam, Steiger Meets 1 st Wednesday	November 4, 2015 7:00 p.m.	City Hall
Technology Committee Jones, Oliveira, Walker Meets: 3 rd Thursday	October 15, 2015 5:00 p.m.	City Hall

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PACIFIC MUNICIPAL COURT
Memorandum

TO: Judge Rochon

CC: Mayor Guier, Pacific Council Members, Managers

From: Kelly Rydberg

Date: October 2, 2015

Re: September 2015

The court:

- Held 334 hearings - 249 for Pacific and 85 for Algona.
- Collected Pacific monthly revenues of **\$40,360.82**; of which **\$31,356.80** is the local portion, \$152.84 is the County portion and **\$8851.18** is the State portion. Year to date revenues for the City of Pacific are **\$220,760.20**.
- Collected Algona monthly revenues of **\$13,002.43**; of which \$4052.83 is the local portion, \$3922.34 is the Pacific split for costs, \$67.57 is the County portion and \$4959.69 is the State portion. Year to date revenues for the City of Algona are **\$46,844.36**.

Pacific monthly filings:

Traffic infractions filed:	143	violations filed:	172
Criminal citations filed:	20	violations filed:	24

Algona monthly filings:

Traffic infractions filed:	70	violations filed:	97
Criminal citations filed:	25	violations filed:	29

GENERAL FUND/RECOUPMENT COLLECTED

	PACIFIC MONTH	PACIFIC YTD	ALGONA MONTH	ALGONA YTD
Warrant fees	1344.15	13,482.22	147.38	1264.20
Record Check Fees	13,474.82	77,735.11	PACIFIC KEEPS	
Jail Recoupment	2441.65	19,337.74	398.73	4004.55
Insurance Fees	227.23	1503.64	PACIFIC KEEPS	
Parking Fees	150.00	1625.00	0	110.00
PD Recoupment	1346.83	12,235.02	170.56	2195.01
Interpreter Recoupment	623.91	6344.30	82.57	2183.35
Credit Card Convenience Fee	257.87	2005.97	PACIFIC KEEPS	
Interest/Bank Charges	1658.34	11,813.02	173.00	2331.89
Misc court fines and costs	4717.00	45,913.18	3080.59	34,755.36
Algona court costs **	2015.00	21,945.00	3922.34	42,258.28
Traffic school fee	3100.00	6820.00	N/A	N/A
TOTAL	\$40,360.82	\$220,760.20	\$7975.17	\$89,102.64

** The total in the Pacific column is for AUGUST services; the total in the Algona column is costs split that Pacific keeps for SEPTEMBER.

Cities of Pacific & Algona; Municipal Court
100 3rd AVE SE; Pacific WA 98047
(253) 929-1140; (253) 929-1195 fax

Thursday, October 08, 2015

City of Algona
Attention: Julie
402 Warde St
Algona WA 98001

Dear Julie,

Please submit for compensation to Pacific Municipal Court \$3549.00 for September 2015 filings and interpreter or detention billing reimbursement, as noted below.

Interpreter billing for this period is \$133.00.
Detention billing for this period is \$166.00.
(Copies attached)

FILINGS:

70 Infractions @ 25.00	\$1750.00
25 Criminal Citations @ 60.00	\$1500.00
Total Due	\$3250.00

Monthly Revenues collected \$13,002.43.

COSTS RETAINED BY PACIFIC MUNICIPAL COURT FROM MONTHLY REVENUES:

Split of warrant fees	\$147.37
Monitoring / Record check fees	\$3646.03
Mandatory insurance costs	\$66.59
Credit card convenience fee	\$61.85
NSF fees	\$0
Copy/CD fees	\$0.50
Total	\$3922.34

Remittance check due Algona:
\$4052.83

Remittance check to King County paid:
\$67.57

Remittance check to State paid:
\$4959.69

Please contact us if you have any questions. Thank you.
Sincerely,

Kelly Rydberg
Court Administrator

CC: Algona Police Chief; month end file

TUESDAY CITY COUNCIL 10-13-15

Community Services Report

Mayor Guier and City Council,

Last week, 19 of our veterans participated in our informational event (PEARLS). Aging and Disability Services in King County was at the Senior Center, Monday October 5th, noon to 1:00pm. For (PEARLS) which is the Program to Encourage Active, Rewarding Lives for Veterans. The PEARLS program, a community-integrated, home-based treatment for depression, significantly reduced depressive symptoms and improved health status in chronically medically ill older adults with minor depression and dysthymia. Spouses, widows, and domestic partners of veterans are also eligible for depression counseling services.

Also last week, Fraud Watch, sponsored by King County Library System and hosted by the City of Pacific, was on Wednesday, October 7 at 2pm, at the Senior Center. We had 9 people attend this informative event. Information was exchanged on charge card and bank account fraud just to name a couple of topics.

This month for Meals on Wheel, we now have 14 seniors in the City of Pacific. Thank you, to our volunteers who sort and deliver all these meals to our seniors.

The Senior Center is hosting our monthly Tea Social on Wednesday the 28th at 2:00pm. Come enjoy a relaxing couple of hours with your neighbors.

Taco Tuesday is every Tuesday in the East Room 11:30 AM to 1:00 PM. Come enjoy a tasty taco and support our Youth Programs.

Both sides of the house will be having our Halloween parties on Friday October 30th. We have planned morning parties and afternoon movies. It will be a fun day for all ages.

Thank you,
Respectfully submitted

Darcie Thach
JoAnne Futch

PACIFIC POLICE DEPARTMENT

SEPTEMBER 2015 MONTHLY REPORT

ACTIVITY

Dispatch calls	406
Self-initiated contacts	259
Agency assists	76

TRAFFIC ENFORCEMENT

		<u>LAST MONTH</u>
Verbal Warnings	95	76
Infractions	173	179
Criminal Traffic	12	12

SUPERIOR COURT FILINGS

Adult	2
Juvenile	0

ARRESTS

Traffic	12
Non Traffic	4
Felony	4

OFFENSES/CRIMES

Burglaries-Residential	3	Assault-DV	2
Burglaries-Commercial	3		
Thefts	10	Malicious mischief-DV	1
Robbery	0	Disputes-DV	0
Motor vehicle theft	1	Violation of orders	1
Motor vehicle recovery	4	Order Service	2
Recovered property	0	Mental health referral	2
Poss stolen property	2	Threats/harassment	2
Vehicle prowl	1	Suicidal subject	0
Weapons violation	0	Death investigation-DOA	1
Reckless burning/arson	0	Homicide	0
DUI	3	Runaway/missing	0
Drug/liquor violation	0	Warrant arrests	26
Vehicle impound	3	CPS/APS investigation	3
Vehicle collision	4	Criminal trespass	2
Assault	1	Hit and run	0
Malicious mischief	2	Suspicious Circ	0
ID Theft	1	Fraud	1

Total Cases:	92	Year to Date:	828
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TRAFFIC INCIDENTS- 13
CHILD ABUSE- 1
FOUND PROPERTY- 2



TO: City Council Members
FROM: Mayor Guier
MEETING DATE: October 13, 2015
SUBJECT: Planning Commission Appointment

ATTACHMENTS:

- Application of Wynette McCracken, Planning Commission
-

Previous Council Review Date: N/A

Summary: Mayor Guier is recommending the appointment of Wynette McCracken to the Planning Commission for an unexpired term expiring December 31, 2017.

Recommendation: Mayor Guier recommends Ms. McCracken's appointment.

Motion for Consideration: I move to confirm the appointment of Ms. Wynette McCracken to the Planning Commission for an unexpired term ending December 31, 2017.

Budget Impact:

Alternatives:



CITY OF PACIFIC
100 3RD AVE SE
PACIFIC, WA 98047

RECEIVED
SEP 02 2015
City of Pacific
FINANCE DEPARTMENT

APPLICATION FOR CITY COUNCIL VACANCY/BOARD/COMMISSION/COMMITTEE POSITION

PLEASE PRINT

I WOULD LIKE TO APPLY FOR:

City Council Planning Commission Park Board Lodging Tax Committee
Civil Service Commission

NAME: Wynette McCracken

DATE: 8-31-15

ADDRESS: [REDACTED]
PACIFIC, WA 98047

HOME PHONE: [REDACTED]
WORK PHONE: [REDACTED]

CITY RESIDENT? YES NO HOW LONG? 30 YRS REGISTERED VOTER? YES NO
(YOU ARE A RESIDENT IF YOU RESIDE WITHIN THE PACIFIC CITY LIMITS)

NAME AND ADDRESS OF EMPLOYER (& type of business):

Boeing Aerospace, Kent, WA

EDUCATIONAL BACKGROUND (include year of graduation and any degrees obtained):

Thomas Jefferson HS
GRCC / UCLA - variety classes - no degree

PROFESSIONAL EXPERIENCE:

36 yrs @ Boeing Aerospace
Currently in Finance Estimating, supporting International Programs

ORGANIZATION AFFILIATIONS:

No active orgn support.. Very active in PTA while children were growing up. Various appts - Pres, VP, Treasurer, etc

NOTE A RESUME MAY BE ATTACHED IF DESIRED - Please contact Diane Collier for references.

WHY ARE YOU SEEKING APPOINTMENT?

To get more involved with the community again.

GENERAL REMARKS:

I appreciate your consideration of my application. I am passionate about our little town, and hope to consistently increase my time + support in the upcoming years.

PLEASE RETURN COMPLETED APPLICATION TO:

CITY OF PACIFIC CITY CLERK
100 3RD AVE SE
PACIFIC, WA 98047

Wynette McCracken
SIGNATURE



Agenda Bill No. 15-139

TO: Mayor Guier and City Council Members
FROM: Richard Gould, City Administrator
MEETING DATE: October 13, 2015
SUBJECT: Traffic Safety School Fee Schedule Amendment

ATTACHMENTS:

- Resolution No. 2015-291
- Amended Master Fee Schedule

Previous Council Review Date: N/A

Summary: Ordinance 12-1820 was passed by the City Council on 2/2/12 and provides that a fee for Traffic Safety School shall be established by the City Council.

RCW 46.83.080 provides that the fees, including all assessment and other costs, for attending a traffic school established by a city shall not exceed the penalty for an unscheduled traffic infraction in Section 6.2 of the Infraction Rules for Courts of Limited Jurisdiction (IRLJ), established by the supreme court pursuant to Section 46.63.110 RCW. That amount in the IRLJ is \$48.

The Master Fee Schedule needs to be amended to include a Traffic Safety School fee. The fee schedule will list RCW 43.83.080 and Section 6.2 of the IRLJ (Infraction Rules for Courts of Limited Jurisdiction) rather than a specific dollar amount in order to avoid having to amend the fee schedule each time the IRLJ amount changes.

Recommended Action: Approve Resolution 2015-291 amending the Master Fee Schedule.

Motion for Consideration: "I move to approve Resolution No. 2015-291 amending the Master Fee Schedule to include the fee for Traffic Safety School as established by Section 6.2 of the Infraction Rules for Courts of Limited Jurisdiction per RCW 43.83.080".

Budget Impact:

Alternatives:

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2015 - 291

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING THE MASTER FEE SCHEDULE TO INCLUDE A TRAFFIC SAFETY SCHOOL FEE.

WHEREAS, Section 3 of Ordinance 12-1820 passed by the City Council on February 2, 2012, provides that a fee for Traffic Safety School shall be established by the City Council; and

WHEREAS, Section 46.83.080 of the Revised Code of Washington (RCW) provides that the fees, including all assessment and other costs, for attending a traffic school established by a city shall not exceed the penalty for an unscheduled traffic infraction in Section 6.2 of the Infraction Rules for Courts of Limited Jurisdiction (IRLJ), established by the Supreme Court pursuant to Section 46.63.110 RCW; and

WHEREAS, Section 6.2 of the IRLJ currently establishes the penalty for an unscheduled traffic infraction as \$48;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Master Fee Schedule is hereby amended to include a Traffic Safety School fee as set by IRLJ 6.2 now and as amended, which is currently \$48.00, as described in Attachment A.

Section 2 This resolution shall take effect and be in full force upon passage and signature hereon.

PASSED BY THE CITY COUNCIL this 13th day of October, 2015.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY

**RESOLUTION NO. 2015-291
EXHIBIT A**

**CITY OF PACIFIC FEE SCHEDULE
October 13, 2015**

I. ADMINISTRATION

A. Copying Public Records (no charge to elected officials)		
1	Per Page Copy Charge	\$0.15
2	Color Copy Charge Per Page	\$0.25
3	Double Sided Copies Per Side	\$0.15
4	Certification of One page Document	\$5.00
	Each Additional Page	\$1.00
	Each Additional Seal	\$2.00
5	Per Tape / CD Copy of Meeting Minutes	\$11.50
6	Postage	actual rate
7	Mailing Container/Envelope	actual cost
8	Mileage	IRS rate
9	Scanned Documents for Public Records	\$0.15
	Requests to be emailed - per page	
10	Police Case Reports Requested by Victims	\$0.00
11	Case Reports Requested by Non-Victims	\$10.00
12	Fingerprinting Cards, Up to 2	\$20.00
	Each Additional Card	\$5.00
13	Collision Report	\$7.00
14	DVD Copy of In Car Police Services	\$11.50
15	Off Duty Rate for Police Services	\$62.00
16	Credit Card Convenience Fee - Pacific Court	\$3.50
17	CD of Court Proceeding	\$10.00
18	Court fees for copies	
	Copy without seal per page	\$0.50
	Copy without seal electronic per page	\$0.25
	Copy to cd	\$20.00
B. Miscellaneous Services		
1	Notary Services for non-City business	\$10.00
2	Faxing first page	\$3.00
	Each Additional Page	\$10.00
3	Lien Recording/Release Fee	\$173.00
C. Dishonored Checks		
		\$35.00
D. Civil Service Test		
		\$25.00
E. Emergency Medical Reports		
		\$0.00
		\$5.00
		\$15.00
F. Landlord/Tenant Duplicate Utility Account Mailings		
		\$3.00 a month
G. Maps and Official Documents		
1	Comprehensive Plan	\$35.00
2	Public Works Development Guidelines	\$35.00
3	Sanitary Sewer Comprehensive Plan	\$35.00
4	Water Comprehensive Plan	\$35.00
5	Stormwater Comprehensive Plan	\$35.00
6	Zoning Code (Title 20)	\$35.00
7	Maps (11" X 17" or smaller)	\$3.00
8	Blueprint/Plotter Copies or Prints	\$2.00 / sq ft
9	Compact Disc Documents	\$20.00
10	Other, Misc., copies per page	\$.15/.25
H. Business Licenses		
1	Businesses Located Inside City Limits	
	<u>Classification</u>	Annual Fee
	Home Occupation	\$50.00

Religious, Charitable or Benevolent Societies or Organizations	\$10.00
1 - 5 Employees	\$50.00
6 - 12 Employees	\$75.00
13-25 Employees	\$95.00
26-50 Employees	\$105.00
50+ Employees	\$150.00
2 Short Term Employment within City	\$75.00
3 Transient Merchants, Peddlers License	\$75.00
4 Amusement Devices	\$120.00
5 Games of Chance License	\$75.00
6 Outdoor Musical Entertainment	\$200.00
7 Businesses Located Outside City Limits	\$50.00

(Fees for New Business Licenses Issued During the Fourth Quarter will be 50% of Applicable Annual Fee)

I. Alarm Fees

1	Registration Fee (One Time Only)	\$25.00
2	Late Registration Fee	\$30.00
3	Appeal Hearing Fee	Actual cost plus 15% Administrative Fee
4	Late False Alarm Penalty	10% for every 30 days
5	Non-Registered Alarms	\$50.00
6	False Alarm Fees	
	a. First & Second Response	\$0.00
	b. Third & Fourth Response	\$100.00 each
	c. Fifth & Subsequent Responses	\$200.00 each

II. COMMUNITY CENTER, EASTROOM, GYM & PARK RENTAL

IN CITY
OUT OF CITY
Pacific/Algona

A.	Deposit (Damage & Key)	\$250.00	\$250.00	
B.	Community Center (2 hour minimum)			
	1 Residents (Algona/Pacific)	\$20.00	\$25.00	per hour
	2 Non-Profit (Designation Letter Required)	\$20.00	\$20.00	per hour
C.	Eastroom (2 hour minimum)			
	1 Residents	\$22.50	\$30.00	per hour
	2 Use of Kitchen	\$25.00	\$30.00	per hour
	3 Non-Profit (Designation Letter Required)	\$22.50	\$22.50	per hour
	No cooking allowed. Warming only. Microwave, oven, outlets for small appliances.			
D.	Gymnasium/Eastroom Combination (2 hour minimum)			
	1 Residents	\$45.00	\$50.00	per hour
	2 Use of Kitchen (Warming)	\$25.00	\$30.00	per hour
	3 Non-Profit (Designation Letter Required)	\$40.00	\$40.00	per hour
E.	Gymnasium (2 hour minimum)			
	1 Residents	\$25.00	\$30.00	per hour
	2 Non-Profit (Designation Letter Required)	\$25.00	\$25.00	per hour
	Reservations require full payment for all hours renters will occupy building in addition to Damage/Key Deposit			
F.	Computer Lab	\$20.00	\$30.00	per hour
G.	Commercial Kitchen (2 hour minimum)			
	1 Residents	\$40.00	\$60.00	per hour
	2 Non-Profit (Designation Letter Required)	\$25.00	\$25.00	per hour
H.	Rec Center Full Facility (4 hour minimum)	\$200.00	\$300.00	per hour
	Facility Monitor ****(if required)	\$12.00	\$12.00	per hour

I Park Rentals

1	City Park Full Day = 10 a.m. - 8:30 p.m.; 1/2 day = 10 a.m. - 3 p.m. or 3:30 p.m. - 8:30 p.m.		
	Fees (all Park fees are non-refundable)	In City Resident	Out of City Resident
	a. Stage per day	\$35.00	\$50.00
	b. Stage per 1/2 day	\$25.00	\$35.00
	c. Group Picnic Site per day	\$45.00	\$60.00

	d. Group Picnic Site per half day		\$30.00	\$35.00	
	e. Rescheduling Fee		\$15.00	\$20.00	
	f. Baseball field/hour		\$15.00	\$25.00	
	g. Cabana		\$60.00	\$80.00	
	h. Cabana per half day		\$35.00	\$45.00	
	i. Basketball Court/hour		\$15.00	\$25.00	
2	All Major Park Facilities*		\$350.00	\$500.00	Per day
3	Centennial Park				
	a. Baseball field/hour		\$15.00	\$25.00	
	b. All Park Facilities*	\$15.00	\$200.00	\$300.00	Per day
4	Rhubarb Park				
	a. Basketball Court/hour		\$15.00	\$25.00	
	b. All Park Facilities*	\$15.00	\$200.00	\$300.00	Per day

*Public access granted to restrooms and non-reserved areas.

* Deposit Against Clean-up/Damage Fees (if Required)

All clean-up fees will be billed at the rate of \$50 per hour.

\$250.00

III. VEHICLES AND TRAFFIC

A. Overload Permit

<u>Pounds above Legal</u>	<u>Per Day</u>	<u>30 Day</u>	<u>1-Year</u>
1 - 11,999	\$25.00	\$50.00	\$100
12,000 - 23,999	\$35.00	\$75.00	\$150
24,000 - 35,999	\$50.00	\$100.00	\$200
36,000 - 79,999	\$75.00	\$150.00	\$250
80,000 or more	\$100.00	\$200.00	\$400

B. Overload Permit Administration Fee \$50.00

C. Traffic Safety School Fee

Set by IRLJ* 6.2, Per RCW 46.83.080
(*Infraction Rules for Courts of Limited Jurisdiction)

IV. STREETS AND SIDEWALKS

A. Right-of-Way Use Permit

1	Application/Permit Fee	\$350.00
2	One Year Street Obstruction Bond	\$10,000.00
3	Residential	\$75.00

B. Street and Alley Vacations

1	Non - Refundable Administration and Application Fee	\$500.00
2	Deposit for Professional Services	\$1,500.00
3	Appraised Value of property immediately adjacent to vacated property at time of said vacation.	

V. WATER AND SEWER CONNECTION FEES

A. Sewer Facility Charge

<u>User Category</u>	<u>New Connection Charge</u>
1 In City Limits	\$2,000.00
2 Outside City Limits	\$3,000.00

The number of ERUs for purposes of calculating a new connection charge for non residential accounts pursuant to this section shall be based on the King County Non-Residential Sewer Use Certification worksheet, as it currently exists or as amended in the future.

B. Sewer Installation Inspection \$150.00

C. Design, Installation and Repair of Disposal Systems

1	Permits	
	a. Single-Family Residence	\$50.00
	b. For Each Permit	\$50.00

D. Water Meter Installation (with Transmitter)

1	Installation (meter drop only)	
	Meter Size	
	5/8" to 3/4"	\$400.00
	1"	\$450.00
	1 1/2 "	\$650.00
	2"	\$850.00
	full meter installation (tap, setter, meter)	Time and Materials

2	Capital Improvement Charge*		
	a. In City Limits	\$5,000.00	
	b. Outside City Limits	\$6,000.00	
	*see PMC Ordinance 1523 for commercial equivalents		
E.	Unauthorized Connections		
	1 Unauthorized Meter Turn-on	\$100.00	
	2 Unauthorized Meter Tampering	\$100.00	
F.	Delinquent Premises		
	1 Shutoff Service Order (for Meter turn off)	\$20.00	During Regular Business Hours
		\$100.00	After Regular Business Hours
	2 Re-instatement Service Order (for Meter turn on)	\$20.00	During Regular Business Hours
		\$100.00	After Regular Business Hours
	3 Customer Requested Shutoff/Turn-on (Repairs)	No Charge	During Regular Business Hours
	These charges are due when service order issued to Public Works Crew.		
G.	Account setup fee	\$10.00	
H.	Fire Hydrant Use Permit		
	1 Meter deposit (refundable)	\$900.00	
	2 Rental charge	\$25.00	per week (min. 2 week rental)
	3 Consumption charge		Commercial water rates (\$5 minimum usage charge)
VI.	BUILDING, GRADE AND FILL, SIGN, AND RELATED PERMITS		
A.	Building Permit Fee		
	1 Plan Review	65% of permit fee*	
	*As established in the most current City adopted version of the International Building Code (IBC)		
	2 Building Permit	Fees as set by IBC	
	As established in the most current City adopted version of the International Building Code IBC		
	3 Fees for Working without Permit	Double permit fee	\$100 Minimum
	4 Consultant Review/Deposit		\$75.00 per hour
B.	Demolition /Relocation		
	1 Relocation on same property		\$200.00 plus 15% admin fee
	2 Relocation to another property		\$500.00 plus 15% admin fee
	3 Demolition Permit		\$150.00 plus 15% admin fee
C.	Fill and Grade Permit	Fees as set by IBC PLUS Time & Administration charges identified in Section VIII (A and B)	
	As established in the most current City adopted version of the International Building Code		
D.	Plumbing Permit	Per UPC	
	As established in the most current City adopted version of the Uniform Plumbing Code		
E.	Mechanical Permit	Per IMC	
	As established in the most current City adopted version of the International Mechanical Code(IMC)		
F.	Other Inspections		
	1 Outside of normal business hours	\$250.00 **	
	2 Re-inspection	\$100.00	
	3 Inspections for which no fee is specifically indicated	\$75.00	
	**Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include: supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.		
G.	Sign Application Fee	\$125.00 Plus 15% Administrative Fee	
H.	V.R.F.A. Review/Inspection Fees	As adopted by VRFA Board	
I.	Bldg. Permit Fee - Fire Sprinkler System	\$150.00 Plus 15% Administrative Fee	
J.	Bldg. Permit Fee - Exhaust Hoods	\$50.00 Plus 15% Administrative Fee	
VII	MANUFACTURED HOMES		
A.	Permits		

1	Application to place home on property	Fee based upon the value of structure per schedule established by IBC) PLUS 15% Administrative Fee
2	Staff site review	\$60.00
B.	Temporary Office Trailer Permit Fee (New/Renewal)	\$ 200.00 Plus 15% Administrative Fee

VIII. PLANNING AND ENGINEERING FEES

A.	Hourly Planning fee	
	City staff	\$60.00 Plus 15% administration fee
	Consultant	Actual cost plus 15% administration fee
B.	Hourly Engineering / Inspection Fee	
	City staff	\$60.00 Plus 15% administration fee
	Consultant	Actual cost plus 15% administration fee
C.	Site Posting - Proposed Land Action	\$150.00 Per posting (1st Sign) \$50.00 Per additional sign
D.	Site Posting - Wetland Buffer Boundary Sign	\$15.00
E.	Publication	Actual cost plus 15% administration fee
	minimum \$100	
F.	Hearing Examiner	Actual cost plus 15% administration fee
G.	Legal Cost	Actual cost plus 15% administration fee
H.	Pre-application Meeting	\$ 500.00
I.	Boundary Line Adjustment	\$ 750.00 Plus Time and Materials
J.	Preliminary Short Plat	\$ 750.00 Plus Time and Materials
K.	Final Short Plat	\$ 500.00 Plus Time and Materials
L.	Preliminary Plat	\$ 1,000.00 Plus Time and Materials
M.	Preliminary Plat (Revision)	\$ 500.00 Plus Time and Materials
N.	Final Plat	\$ 500.00 Plus Time and Materials
O.	Site Development Permit (SEPA Related)	\$ 1,000.00 Plus Time and Materials
P.	Site Development Permit (Non-SEPA)	\$ 500.00 Plus Time and Materials
Q.	Variance (all except individual single-family residence)	\$ 1,000.00 Plus Time and Materials
R.	Variance (individual single-family residence only)	\$ 350.00 Plus Time and Materials
S.	Conditional Use Permit	\$ 750.00 Plus Time and Materials
T.	Conditional Use Permit Modification	\$ 300.00 Plus Time and Materials
U.	Rezone	\$ 600.00 Plus Time and Materials
V.	Planned Unit Development or Revision	\$ 1,000.00 Plus Time and Materials
W.	SEPA Fees (Threshold Determination; DNS MDNS, DS)	\$ 400.00 Plus Time and Materials
X.	Environmental Impact Statement (EIS)	\$ 500.00 Plus Time and Materials
	plus Actual Cost of Consultant Prep. plus 15% admin charge	
Y.	Shoreline Substantial Development/ Exemption	\$ 300.00 Plus Time and Materials
Z.	Appeal of Decision (Director and/or Building Official)	\$ 1,000.00 Plus Time and Materials
AA.	Comprehensive Plan Amendment	\$ 1,000.00 Plus Time and Materials
BB.	Professional Services Refundable Deposit	\$ 2,000.00
CC.	ADU Fee	Same as Site Development Permit Fee

IX FIRE DEPARTMENT PERMIT AND FEES
THESE SERVICES ARE PROVIDED BY THE VALLEY REGIONAL FIRE AUTHORITY WHICH SERVES THE CITY OF PACIFIC.

X ANIMAL LICENSING & CONTROL FEES

A.	Juvenile dogs – eight weeks through six months	No Fee
B.	Adult dogs – seven months or older:	
	Altered	\$30.00
	Unaltered	\$90.00
C.	Juvenile cats – eight weeks through six months	No Fee
D.	Adult cats – seven months or older:	
	Altered	\$30.00
	Unaltered	\$90.00
E.	Life Time Pet License for Altered Pets of Seniors 65+ . One time fee, if previously paid to King County, no charge	
(a)	Dogs:	

	Altered		\$20.00
(b)	Cats:		
	Altered		\$15.00
	In order to receive the fee advantage for altered dogs and cats, an individual must provide either proof of alteration from a licensed veterinarian or a written statement from a licensed veterinarian that the spay/ neuter procedure would be harmful to the animal.		
F	Exotic animal – Owner's license		\$100.00
G	Impound fees:		
	Livestock		\$100.00
H	Re-inspection Fee		\$75.00
I	Replacement tag fee		\$5.00
J	Permit for potentially dangerous dog		\$250.00
K	Annual renewal of permit for potentially dangerous dog		\$75.00
L	Permit for dangerous dog		\$500.00
M	Annual renewal of permit for dangerous dog		\$100.00
N	Animal Shelter Fees.	These fees shall be set annually by the animal control operations board and shall be based on comparables as well as actual costs associated with professional services. The animal control operations board shall provide each participating city with a copy of these fees. The "animal control operations board" means the operations board of the governing entity of the animal control authority, as established by the interlocal agreement.	
	A. Adoption Fees. Adoption fee shall include an animal license, spaying/neutering of the animal and a microchip		
	B. Spay/Neuter Deposit. Fee charged to a new owner if the animal is too young to be altered. The deposit is refunded upon providing proof of alteration within 120 days of adoption.		
			\$50.00
	C. Owner Drop Off Fee. Fee charged to an owner who surrenders their animal to animal control for adoption.		
			\$35.00
	D. Owner Euthanasia Fee. Fee charged to an owner who surrenders their animal to animal control for euthanization.		
			\$35.00
	E. Boarding Fee: Fee charged to an owner per day for costs associated with boarding an animal that has been impounded or taken into protective custody.		
			\$10.00
	F. Impound Fees		
	Dogs/cats/small animals		\$35.00
	Second impound within any 12-month period		\$75.00
	Third or more impound within any 12-month period		\$100.00
O	Checks – Any person who issues a check for which funds are insufficient (NSF) will be assessed a fee of \$40.00. In addition, any license(s) or penalties paid with such checks will be invalid. Additional costs incurred by the city in collecting NSF checks shall be considered a cost of abatement and will be the personal obligation of the animal owner and will be subject to civil litigation.		
P.	License Late Fee	31-60 days	\$20.00
		61+ days	\$30.00
Q	Appeal Fee for Director's Appeal		\$25.00
R.	Appeal Fee for Hearing Examiner's Appeal		\$250.00
S.	Service Animals and Guide Dogs	No Fee	
T.	Kennel License Fee		\$75.00



Agenda Bill No. 15-137

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: October 13, 2015
SUBJECT: Stewart Road Change Order 9 – Stewart Road Utility Conflicts

ATTACHMENTS:

- Resolution 2015-289
- Change Order Proposal

Previous Council Review Date: N/A

Summary: The City of Pacific Council previously authorized expenditures in the amount of \$2,941,126.61 with ICON Materials for Stewart Road / Thornton Avenue Improvements Project, Bid No. TR0903 for roadway reconstruction per plans and specifications developed by Skillings Connolly. The City of Pacific has authorized Change Order No. 1 – 8 in the amount of \$183,068.56 increasing the contract to \$3,124,195.17.

The construction of numerous components of the project were impeded by the franchise utilities in the corridor requiring the contractor to revise the schedule on multiple occasion and perform construction out of sequence reducing efficiencies.

The required contractor change will increase the cost of construction by approximately \$223,761.53, increasing the contract amount to \$3,347,956.70.

Recommended Action: Staff recommends Council approve Resolution No. 2015-289.

Motion for Consideration: “I move to approve Resolution No. 2015-289, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING CHANGE ORDER NO. 9 TO THE STEWART ROAD / THORNTON AVENUE IMPROVEMENT PROJECT, INCREASING THE CONTRACT AMOUNT BY \$223,761.53.”

Budget Impact: \$223,761.53. A portion of these costs will be paid from the TIB Grant

Alternatives: None.

**CITY OF PACIFIC
WASHINGTON
RESOLUTION NO. 2015 - 289**

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING CHANGE ORDER NO. 9 TO THE STEWART ROAD / THORNTON AVENUE IMPROVEMENT PROJECT, INCREASING THE CONTRACT AMOUNT BY \$223,761.53.

WHEREAS, the City of Pacific Council previously authorized expenditures in the amount of \$2,941,126.61 with ICON Materials for Stewart Road / Thornton Avenue Improvements Project, Bid No. TR0903 for roadway reconstruction per plans and specifications developed by Skillings Connolly; and

WHEREAS, the City of Pacific authorized Change Order No. 1 for Stormwater Pond Fencing Modifications in the amount of \$8,335.96 increasing the contract to \$2,949,462.57;

WHEREAS, the City of Pacific authorized Change Order No. 2 for Utility Conflict Resolutions in the estimated amount of \$ 49,500.00 increasing the contract to \$2,998,962.57;

WHEREAS, the City of Pacific authorized Change Order No. 3 for Water Line Modifications in the amount of \$16,543.40 increasing the contract to \$3,015,505.97;

WHEREAS, the City of Pacific authorized Change Order No. 4 for Traffic Signal Modifications in the amount of \$78,805.19 increasing the contract to \$3,094,311.16;

WHEREAS, the City of Pacific authorized Change Order No. 5 for Street Light Modifications in the amount of \$5,051.08 increasing the contract to \$3,099,362.24;

WHEREAS, the City of Pacific authorized Change Order No. 6 for Roadway Structural Embankment in the amount of \$27,658.75 decreasing the contract to \$3,071,703.49;

WHEREAS, the City of Pacific authorized Change Order No. 7 for Bollard Changes in the amount of \$515.22 increasing the contract to \$3,072,218.71;

WHEREAS, the City of Pacific authorized Change Order No. 8 for Stormwater Outfall and Power Line Crossing Changes in the amount of \$51,976.59 increasing the contract to \$3,124,195.30;

WHEREAS, the construction of numerous components of the project were impeded by the franchise utilities in the corridor requiring the contractor to revise the schedule on multiple occasion and perform construction out of sequence reducing efficiencies. The proposed contractor change will increase the cost of construction by approximately \$223,761.53;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Pacific City Council hereby authorizes Change Order No. 9 to the Stewart Road/Thornton Avenue Improvement Project, which will increase expenditures with ICON Materials for the added work required to facilitate the construction and relocation of franchise utilities during the construction of the road improvement project, resulting in in cost increase of approximately \$223,761.53, increasing the contract amount to \$3,347,956.70.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 13th DAY OF OCTOBER, 2015.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, City Clerk

Approved as to form:

Carol Morris, City Attorney

Change Order 9

Project Number:	TA0903	KPG Project Number:	14057
Project Name:	Stewart Rd. SE & Thornton Ave SW Improvements		
Change Order Number:	009 – Utility Relocation Costs		
Prime Contractor:	Icon Materials		

- Ordered by the Engineer under the terms of Section 1-04.4 of the Standard Specification
 Change proposed by Contractor

Endorsed by	Surety Consent (if required)
_____ Contractor	_____ Attorney on Fact
_____ Date	_____ Date

Original Contract Amount \$2,941,126.61
Current Contract Amount \$3,123,912.42
Estimated Net Change This Order \$223,761.53
Estimated Contract Total After Change \$3,347,673.95

Original Contract Duration 225 working days
Current Contract Duration 241 working days
Additional Contract Days This Order +57 working days
Proposed Contract Duration 298 working days

<input checked="" type="checkbox"/> Approval Recommended <input type="checkbox"/> Approved  Resident Engineer – Daniel Clark 9.23.15 Date	<input type="checkbox"/> Approval Recommended <input type="checkbox"/> Approved  Contractor – Icon Materials 9/23/15 Date
<input checked="" type="checkbox"/> Approval Recommended <input type="checkbox"/> Approved  Project Owner – City of Pacific 9/23/15 Date	<input checked="" type="checkbox"/> Approval Recommended <input type="checkbox"/> Approved  Project Owner – City of Pacific 9/23/15 Date

Background:

Per Special Provisions 1-07.17 states the following utilities will be relocated, replaced or constructed prior to contract execution, PSE Gas, PSE Power and Century Link. The named utilities did not have the utility relocation completed prior to contract execution therefore utility coordination took place during the life of the project. However, there were impacts to ICON's schedule and loss production rate that occurred.

Description of Change:

This change order compensates ICON for the impacts to coordinate the above utilities and delay issues that occurred as a result. This change encompasses ICON's extended overhead for the added days to the contract, utility coordination, mobilization and remobilization for equipment, watermain production loss attributed to performing work out of sequence and additional dewatering and support as a result of these impacts. ICON's original request for compensation was \$324,078.56. Through negotiations with the City of Pacific and ICON, both parties agreed to the amount of \$223,761.53. A detailed schedule analysis was performed for the delay impacts as well as an extensive analysis of ICON's loss production rate. Per WSDOT specification 1-04.4: When an item of Work, as defined elsewhere in the Contract, is increased in excess of 125 percent or decreased below 75 percent of the original Contract quantity. For the purpose of the Section, an item of Work will be defined as any item that qualifies for adjustment under the provisions of Section 1.04.6. This change order compensates ICON for all over/underruns in the Contract of this qualifying adjustment stated above.

Working Days:

This will add 57 additional days to the contract.

JK comment - Add the following to the above: An oral change order and extension of time was provided on [DATE]. ICON minimized interference and delay as directed.

Measurement and Payment

SUMMARY OF QUANTITIES

Item no.	BI Description		Unit	QTY	Total Cost
CO-009.1	Lump Sum amount for Utility Relocation		LS	1.00	\$223,761.53
Subtotal					\$205,819.29
Tax @ 9.4%					\$16,919.62
Total					\$223,761.53

Stewart Road / Thornton Ave Improvements Project
Cost Analysis Utility Relocation Delay

	Quantity		UM	Unit Direct Cost		Total Direct Cost		Unit Price Markup %		Total Price		Delta	Markup %		Comments		
	ICON	Pacific		ICON	Pacific	ICON	Pacific	ICON	Pacific	ICON	Pacific		ICON	Pacific			
Extended Overhead	1	1	LS			\$ 115,137.85	\$ 108,384.04			\$ 30,039.47	\$ 16,257.61	\$ 145,177.32	\$ 124,641.65	\$ 20,535.67	26.09%	15%	ICON percent markup on requests shows 26.09% but in fact percent is 26.642% which adds approximately \$600
Project Staff	57	57	day	\$ 1,597.39	\$ 1,617.61	\$ 91,051.23	\$ 92,203.91										
Project Staff	57	57	days	\$ 1,597.39	\$ 1,617.61	\$ 91,051.23	\$ 92,203.91										
Project Manager	513	484.5	hours	\$ 54.83	\$ 54.83	\$ 28,127.79	\$ 26,565.14							\$ (1,152.68)			Where does 9 hour a day come from? = \$57.00 a day. KPG = 8 hours a day
Project Engineer (.5)	513	484.5	hours	\$ 40.47	\$ 40.47	\$ 10,980.56	\$ 9,803.86										408 hours divided by .5 as in ICON's original submittal Where does 456 hours come from- is it 8 hours a day or 9 hours a day?; 51 days x 8 hours a day = 408 hours; Pay 2.1 for pickup as union operator foreman Operator is union Operator is union
Pickup Bare Rate (3.1)	456	484.5	hours	\$ 11.00	\$ 11.00	\$ 15,549.60	\$ 11,191.95										
Operator General Foreman (.1)	513	484.5	hours	\$ 69.99	\$ 66.40	\$ 3,590.49	\$ 3,217.08										
Operator Foreman	513	484.5	hours	\$ 67.61	\$ 65.47	\$ 34,683.93	\$ 31,720.22										
Yard Rental	1	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00										
Yard Rental	3	3	Mo/day	\$ 2,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00										
ICON Home Office Overhead	1	0	LS	\$ 7,906.49		\$ 7,906.49								\$ 7,906.49			Eichley Formula Calculation: City will need detailed backup information for Total Company Revenue, Total Home Office Overhead, and Allocable Overhead
Transportation Systems	1	1	LS	\$ 8,680.13	\$ 8,680.13	\$ 8,680.13	\$ 8,680.13										
Mob/Remob	1	0	LS			\$ 4,306.08	\$ 4,306.08	\$ 1,043.36	\$ 645.91	\$ 5,348.44	\$ 4,951.99	\$ 397.45	24.23%	15%			
Mobilization - Lowboy 3 ea/dy, 4dy	12	0	ea	\$ 358.84		\$ 4,306.08	\$ -										
Lowboy	32	0	Hr	\$ 80.00		\$ 2,560.00	\$ -										
Lowboy Driver	32	0	Hr	\$ 54.57		\$ 1,746.24	\$ -										
Utility Coordination	1		LS			\$ 24,615.47	\$ 13,176.15	\$ 6,848.10	\$ 1,976.42	\$ 31,458.57	\$ 15,152.57	\$ 16,306.00	27.80%	15%			
Project Staff	109	0	Day	\$ 225.83		\$ 24,615.47	\$ -										
Project Staff (2.00 PH/DY, 27.25 DY)	109	0	Day	\$ 225.83		\$ 24,615.47	\$ -										
Pickup - Bare Rate (1.5)	218	0	hours	\$ 11.00		\$ 3,597.00	\$ -										
Project Engineer (.5)	245.25	0	hours	\$ 40.47		\$ 4,962.63	\$ -										
Operator Foreman	245.25	0	hours	\$ 65.47		\$ 16,056.52	\$ -										
Equipment Standby	1	0	LS			\$ 11,404.55	\$ 11,404.55	\$ 2,394.96	\$ 1,710.68	\$ 13,799.51	\$ 13,115.23	\$ 684.27	21.00%	15%			
Equipment Standby	1	1	LS	\$ 11,404.55	\$ 11,404.55	\$ 11,404.55	\$ 11,404.55										
Other Impact	1		LS			\$ 80,183.71	\$ 41,702.47	\$ 19,155.89	\$ 6,255.37	\$ 99,339.59	\$ 47,957.84	\$ 51,381.75	23.89%	15%			
Watermain Loss Attributed to Performing work out of sequence	0.35	0	LS	\$ 76,491.79		\$ 26,772.13	\$ 31,642.00	\$ 6,395.86	\$ 4,746.30	\$ 33,167.99	\$ 36,388.30	\$ (3,220.31)	23.89%	15%			
Pipe Productivity Impacts Due to Schedule Pushing	1	0	LS			\$ 33,288.50	\$ -	\$ 7,952.62		\$ 41,241.12	\$ -	\$ 41,241.12	23.89%	15%			
Pipe Productivity Reduction (1.25 DY/DY, 8.00 DY)	10	0	Day	\$ 3,328.85		\$ 33,288.50	\$ -										
JD 330LC Excavator (35Mton)	64	0	hours	\$ 120.00		\$ 7,680.00	\$ -										
CAT 320CL (21M ton)	64	0	Hours	\$ 90.00		\$ 5,760.00	\$ -										
Hoepak for JD 120	0.36	0	MO	\$ 1,600.00		\$ 576.00	\$ -										
CAT 966D/F & JD 744 Loader (5.5 CY)	64	0	hours	\$ 52.50		\$ 3,360.00	\$ -										
Excavator (L) 75-120K	64	0	Hours	\$ 61.65		\$ 3,945.60	\$ -										
Excavator (M) 50-75K	64	0	hours	\$ 61.65		\$ 3,945.60	\$ -										
Loader (M) 6-8 CY	64	0	hours	\$ 62.22		\$ 3,982.08	\$ -										
Operator Foreman	64	0	hours	\$ 63.02		\$ 4,033.28	\$ -										
Additional Dewatering and Support	1	0	LS	\$ 20,123.08	\$ 10,060.47	\$ 20,123.08	\$ 10,060.47	\$ 4,807.40	\$ 1,509.07	\$ 24,930.48	\$ 11,569.54	\$ 13,360.94	23.89%	15%			
Additional Dewatering and Support (0.17 LS/DY, 6.00 DY)	1	0.5	LS	\$ 20,123.08		\$ 20,123.08	\$ 10,060.47										
CAT 320CL Excavator (21M Ton)	60	30	HR	\$ 90.00	\$ 90.00	\$ 5,400.00	\$ 2,700.00										
Generator 25KW	60	30	HR	\$ 15.00	\$ 15.00	\$ 900.00	\$ 450.00										
3" Submersible Pump	0.27	0.135	Mo	\$ 702.00	\$ 702.00	\$ 189.54	\$ 94.77										
3" Trash Pump with Hoses	6	3	Day	\$ 70.00	\$ 70.00	\$ 420.00	\$ 210.00										
Excavator (M) 50-75K	60	30	hours	\$ 65.93	\$ 65.93	\$ 3,955.80	\$ 1,977.90										
Labor General (3)	60	30	hours	\$ 51.42	\$ 51.42	\$ 9,255.60	\$ 4,627.80										

ICON's Total Direct Cost	\$ 235,647.66	Pacific Total Direct Cost	\$ 178,973.29
ICON's Unit Price Markup %	\$ 59,476.77	Pacific Unit Price Markup	\$ 26,845.99
ICON's Total Price	\$ 295,124.43	Pacific Total Price	\$ 205,819.29
ICON Total Direct Cost	\$ 235,647.66	Pacific Total Direct Cost	\$ 178,973.29
ICON Total Bond	\$ 1,022.63 32%	Pacific Total Bond	\$ 1,022.63
ICON Total Overall Cost	\$ 236,670.29	Pacific Total Overall Cost	\$ 179,995.92
ICON Total Overhead	\$ -	Pacific Total Overhead	\$ -
ICON Total Profit	\$ 59,742.96 25.24%	Pacific Total Profit	\$ 26,845.99 Already Captured in Markup %
Total Bid - Level Tax:	\$ 27,862.89 9.40%	Total Bid Level Tax	\$ 16,919.62 9.40%
ICON Total Cost	\$ 324,276.14	Pacific Total Cost	\$ 223,761.53

Confusion is in markup total markup is \$59,476.77 based on markup percent. Than a different markup of 25.24% at \$59,742.96. Where is the extra \$266.19 coming from?

City of Pacific adding 51 days to contract duration time for a substantial completion date of September 7, 2015



Agenda Bill No. 15-138

TO: Mayor Guier and City Council Members

FROM: Public Works

MEETING DATE: October 13, 2015

SUBJECT: Public Hearing for revisions to the City of Pacific Water, Sewer and Stormwater Billing Code

ATTACHMENTS: Resolution 2015 – 290

Previous Council Review Date: N/A

Summary: Rate increases are needed to support the operations, maintenance and capital construction programs required by both State law and City established financial goals and objectives. If approved, the recommended rate increases would take effect on January 1, 2016. Staff will provide a summary presentation on the changes and basis for the recommended increases at the October 19, 2015 council meeting

Recommended Action: Staff recommends Council approve Resolution No. 2015-290.

Motion for Consideration: I move to approve Resolution No. 2015 – 290, a resolution of the City of Pacific, Washington setting the time and place for a public hearing on October 26, 2015 at 6:30 pm in the city of pacific council chambers to receive public testimony on rate increases for the water, stormwater and sewer utilities.

Budget Impact: The recommended utility rate increases proposed for 2016 provide a leveling effect to reduce future utility rate increase percentages.

Alternatives:

1. Amend the resolution to increase the water, sewer and stormwater utility rates by an alternate amount.
2. Do not increase the utility rates.

**CITY OF PACIFIC
WASHINGTON
RESOLUTION. 2015-290**

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON
SETTING THE TIME AND PLACE FOR A PUBLIC HEARING ON OCTOBER
26, 2015 AT 6:30 pm IN THE CITY OF PACIFIC COUNCIL CHAMBERS TO
RECEIVE PUBLIC TESTIMONY ON RATE INCREASES FOR THE WATER,
STORMWATER AND SEWER UTILITIES.**

WHEREAS, the City of Pacific Municipal Code Chapter 14.88 designates Water Billing Rates, Chapter 14.48 designates Sewer Billings rates, and Chapter 24.16 designates Stormwater Utility Rates and Charges, and;

WHEREAS, rate adjustments are periodically necessary to keep up with inflation, ensure full recovery of operating costs, fund capital improvements, preserve regulatory compliance and maintain reserve balances within the water, sewer and stormwater utility systems, and;

WHEREAS, a comprehensive water, sewer and stormwater rate and cost of service study is a proposed 2016 work activity; and

WHEREAS, the results of the water, sewer and stormwater rate and cost of service study will forecast rates of these utilities over a five-year time horizon (2017-2021); and

WHEREAS, a 2% across the board water, stormwater and sewer rate increase is proposed for adoption beginning January 1, 2016 as a means to reduce anticipated future water, sewer and stormwater rate increases over the five-year period (2017-2021); and

WHEREAS, a public hearing must be held prior to revision of the Pacific Municipal Code, and;

**NOW, THEREFORE, THE CITY COUNCIL OF PACIFIC,
WASHINGTON, DOES RESOLVE AS FOLLOWS**

Section 1. That said revisions to the Pacific Municipal Code shall be presented for hearing and determination on Monday, October 26, 2015, at the hour of 6:30 p.m. in the Council Chambers of the City of Pacific, at Pacific City Hall, Pacific, Washington, or as soon thereafter as the same may be heard, and:

Section 2. Notice of such hearing be given as approved by law.

ADOPTED BY THE CITY COUNCIL THIS 13TH DAY OF OCTOBER, 2015.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY



Agenda Bill No. 15-130

TO: Mayor Guier and City Council Members
FROM: Jack Dodge, Community Development Manager
MEETING DATE: October 13, 2015
SUBJECT: Revisions to Title 10 Subdivision Code

ATTACHMENTS: 1. **Ordinance 2015-1911**
 2. **Anthem Heights – Proposed Alteration**

Previous Council Review Date: 9/21/15
Governance Committee: 9/1/15
City Council: 9/21/15

Summary:

Background

Revisions to an Approved Preliminary Plat

A developer recently submitted an application to record a final plat. The preliminary plat was approved by the City Council in 2007. The final plat that was initially submitted contained a lot configuration that was different than the lot configuration recommended by the Hearing Examiner and approved by the City Council. No new lots were created, however; the new lot configuration was a minor alteration to the approved preliminary plat (See Attachment 2).

The current subdivision code *does not include any provisions* to allow major or minor alterations to **approved preliminary plats**. The current code provisions/criteria cited under existing PMC Section 19.08.047 “**Alteration of Subdivision**” are for alterations for **recorded final plats**. Under the Revised Code of Washington (RCW) 58.15.215, these criteria would only apply to recorded final plats.

The proposed new code provisions under new Section 19.08.046 would provide the following:

- Outline a process that would allow **administrative** minor alterations to approved preliminary plats subject to specific criteria. A new public hearing before the “Hearing Examiner” would not be necessary (unless appealed).
- Proposed preliminary plat alterations that do not fall under the criteria of 19.46.046 (A)(1) would be major alterations to the preliminary plat. Major preliminary plat

alterations would be process as a new preliminary plat application which requires a public hearing before the Hearing Examiner (See proposed PMC 19.08.046 (B)) with a recommendation to the City Council.

It would be a laborious process to require that all alterations be processed as a new preliminary plat. Proposed new section 19.08.046 will provide a stream-lined process to administratively review minor alterations to approved preliminary subdivisions (See Attachment 1).

Expiration of Approved Preliminary Plats

This section clarifies in the Subdivision Code the expiration dates for approved preliminary plats as provided in the Revised Code of Washington (RCW) 58.17.140 (See Attachment 1).

Recommended Action:

Adopt the proposed revisions to Title 19 Subdivision Code.

Motion for Consideration:

I move to adopt Ordinance 2015-1911 amending Pacific Municipal Code Title 19.08.046 regarding alterations to approved preliminary plats, subject to specific criteria, and expiration of approved preliminary plats.

Budget Impact: None

Alternatives: Do not adopt the proposed revisions to Title 19.

CITY OF PACIFIC, WASHINGTON
ORDINANCE NO. 2015-1911

AN ORDINANCE OF PACIFIC, WASHINGTON, RELATING TO SUBDIVIDING LAND, ADDING A NEW SECTION 19.08.046 TO ALLOW MINOR ALTERATIONS TO PRELIMINARY SUBDIVISIONS AND ADDING A NEW SECTION 19.08.048 REGARDING THE EXPIRATION OF PRELIMINARY PLATS TO THE PACIFIC MUNICIPAL CODE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's wishes to provide a process to allow minor alterations to approved preliminary plats administratively; and

WHEREAS, the date preliminary plats expire is clarified to conform with the Revised Code of Washington (RCW) 58.17.140; and

WHEREAS, the City SEPA Responsible Official issued a SEPA threshold determination of nonsignificance on this Ordinance, which was not appealed; and

WHEREAS, the City sent a copy of the revisions to Title 19 Subdivisions to the Washington Department of Commerce on July 29, 2015; and

WHEREAS, the City Planning Commission held a public hearing on this Ordinance on August 25, 2015, and provided a recommendation to the City Council; and

WHEREAS, the City Council considered this Ordinance during a regular City Council meeting on October 12, 2015; Now, Therefore,

IT IS HEREBY ORDAINED BY THE PACIFIC CITY COUNCIL AS FOLLOWS:

Section 1. A new Section 19.08.046 is hereby added to the Pacific Municipal Code, which shall read as follows:

19.08.046 Revisions to an Approved Preliminary Plat. An application for a revision to an approved preliminary plat may be submitted before a final plat application is submitted, as follows:

- A. Minor Revisions to an Approved Preliminary Plat. The Director is authorized to make the determination on a minor revision to an approved preliminary plat without a public hearing.

1. *Defined.* Minor revisions to an approved preliminary plat are those which do not change: (a) the plat boundaries; (b) the conditions of preliminary plat approval; (c) road alignments or connections and/or do not increase the number of lots by more than five percent or five (5) lots, whichever is less; (d) a SEPA EIS is not required.

2. *Application.* A complete application for a preliminary plat revision shall consist of the following:
 - a. application form and filing fee;
 - b. site plan showing the proposed modification, using the same plan format as in the original approval;
 - c. explanation in narrative form of the requested modification;

3. *Processing.* The following steps shall be followed in the processing of an application for a minor revision:
 - a. 16.28.030 Determination of Complete Application;
 - b. 16.28.040(D) Notice of Application;
 - c. 16.16.040 SEPA (unless exempt under WAC 197-11-800); and
 - d. 19.08.045 Determination of Consistency;
 - e. 16.28.090 Notice of Decision; and
 - f. 16.20.050 Administrative Appeal (if any).

4. *Criteria for approval.* The Director shall approve, approve with conditions or deny a proposed minor preliminary subdivision revision application, as long as the applicant demonstrates that all of the following criteria are satisfied:
 - a. The proposed revision meets the criteria in Section 19.08.045;
 - b. The revision will not be inconsistent with, or cause the subdivision to be inconsistent with the findings, conclusions or decision made by the City in its approval of the preliminary plat;

5. *Time Limitation for Final Decision.* The minor revision to a preliminary plat application shall be approved, approved with conditions or denied within ninety days (90) after a complete application is submitted, unless the applicant consents to an extension in writing of such time period.

6. *Deadline for Submission of Final Plat Not Extended.* Approval of a minor preliminary subdivision revision shall not extend the deadline set forth in Section 19.08.048 for submission of a final plat application to the City.

B. Major preliminary plat revisions.

1. *Defined.* A major preliminary plat revision is any application for a revision of a preliminary plat that does not meet the definition of a minor preliminary plat revision in subsection A above in this Section.
2. *Application.* An application for a major preliminary plat revision shall include all of the elements of a complete preliminary plat application.

Section 2. A new Section 19.08.048 is hereby added to the Pacific Municipal Code, which shall read as follows:

19.08.048 Expiration of Preliminary Plat Approval

A. An approved preliminary plat shall expire if the final plat is not recorded as provided below:

1. The preliminary plat shall expire after five (5) years if the date the preliminary plat was approved was on or after January 1, 2015.
2. The preliminary plat shall expire after seven (7) years if the date the preliminary plat was approved is on or before December 31, 2014.
3. The preliminary plat shall expire after ten (10) years if the date the preliminary plat was approved is on or before December 31, 2007.

B. A complete "Final Plat" application as provided for under PMC 19.08.100 shall be submitted to the City prior to the expiration dates cited under 19.08.048 (A).

Section 3. Severability. If any section, sentence, clause or phrase of this

Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 5. Effective Date. This Ordinance shall take effect and be in full force and effect five days after publication, as provided by law.

PASSED by the City Council of Pacific this 13th day of October, 2015.

Leanne Guier, Mayor

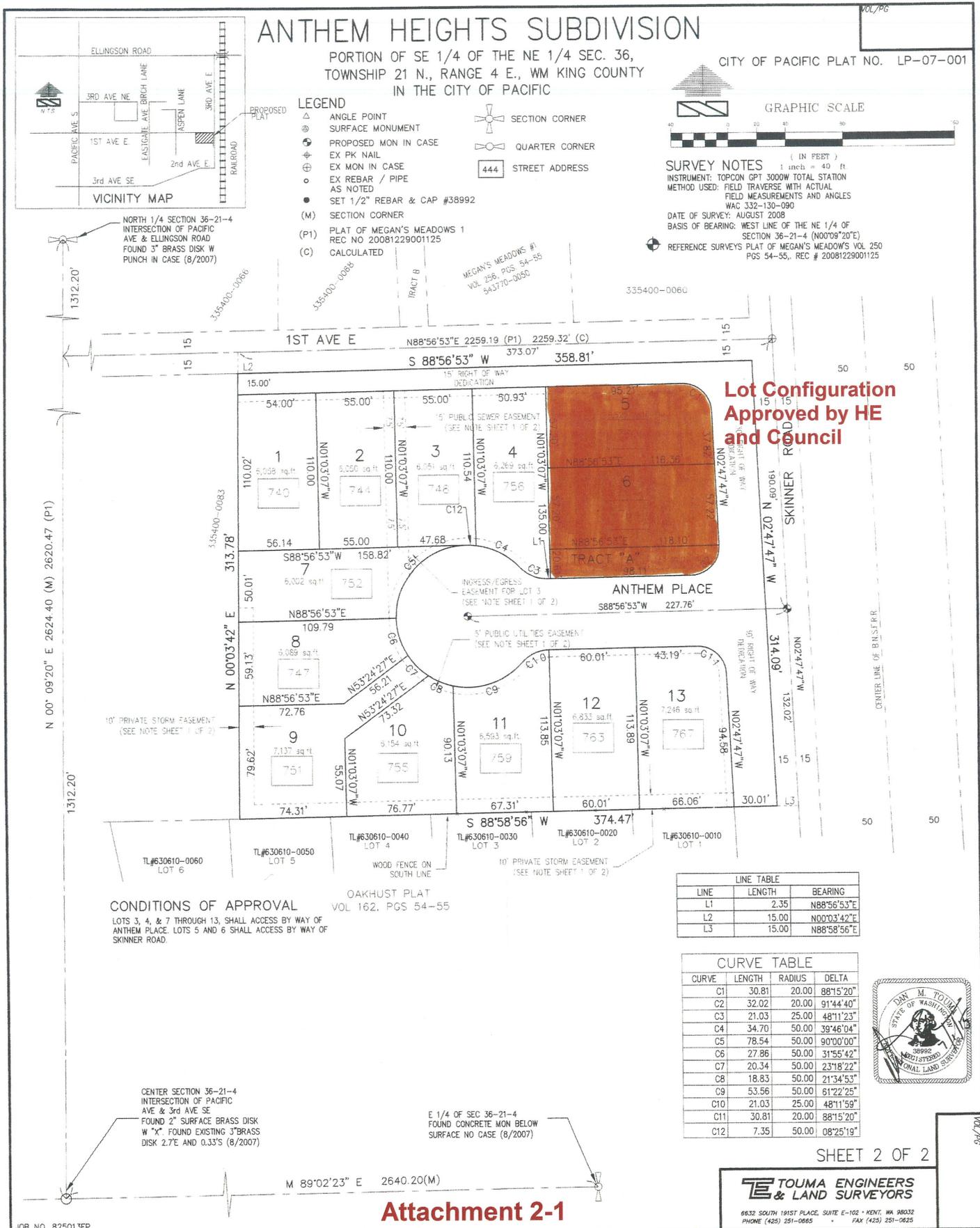
AUTHENTICATED:

Amy Stevenson-Ness, City Clerk.

APPROVED AS TO FORM:
Office of the City Attorney

Carol Morris, City Attorney

PUBLISHED:
EFFECTIVE DATE:

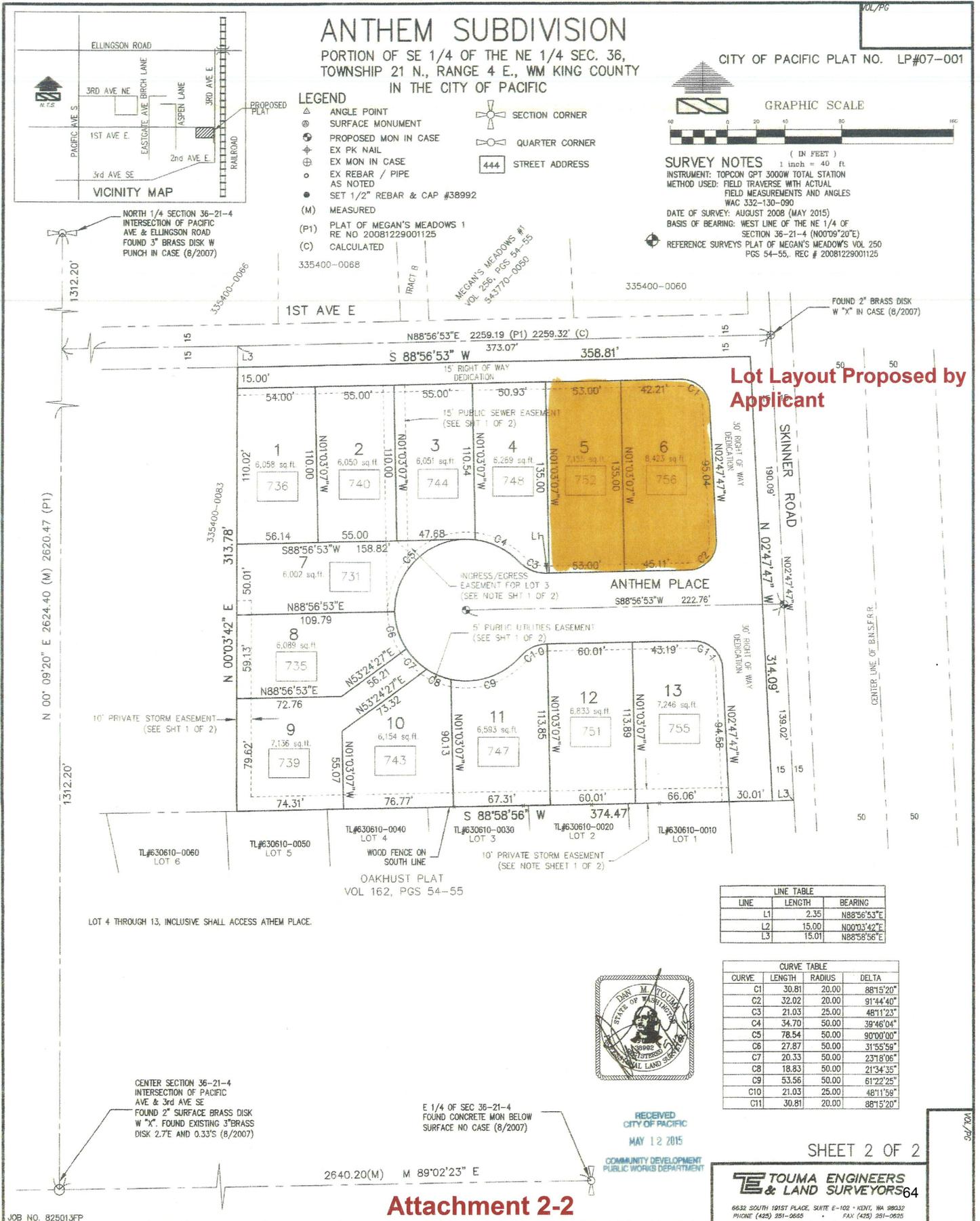


Lot Configuration Approved by HE and Council

Attachment 2-1

TOUMA ENGINEERS & LAND SURVEYORS
 6632 SOUTH 191ST PLACE, SUITE E-102, KENT, WA 98032
 PHONE (425) 251-0665 FAX (425) 251-0625







Agenda Bill No. 15-140

TO: Mayor Guier and City Council Members
FROM: Richard A. Gould, City Administrator
MEETING DATE: October 13, 2015
SUBJECT: A Resolution setting the Public Hearing for consideration of the 2016 revenue sources and to set the proposed Ad Valorem tax levies.

ATTACHMENTS:

- Resolution No. 2015-292

Previous Council Review Date: N/A

Summary: Every year the City must adopt an ordinance identifying the tax levy for the new year. At the Council Budget Retreat on October 19th the City Staff will discuss optional revenue sources such as a property tax levy increase, local transportation benefit district fees and/or additional investment interest instruments.

Staff will also describe the methodology used to prepare the preliminary budget revenue amounts for 2015. The keys to the estimating future revenues are: (1) conservatism, (2) prior year trends, (3) economic indicators, and (4) staff/intergovernmental source data.

Recommendation/Action: Set the public hearing to receive public testimony as required by RCW 84.55.120.

Motion for Consideration: I move to adopt Resolution No. 2015-292 setting a public hearing on October 26, 2015, at approximately 6:30 p.m. to receive public testimony regarding 2016 revenue sources and proposed Ad Valorem tax levies.

Budget Impact: N/A

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2015 -292

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, setting the time and place for a public hearing on October 26, 2015 at 6:30 PM in the City of Pacific Council Chambers to take public testimony regarding consideration of the 2016 revenue sources and proposed Ad Valorem tax levies.

WHEREAS, RCW 84.55.120 requires the legislative body of each city and town, must hold a public hearing on revenue sources for the coming year's budget, including consideration of possible increases in property tax revenues.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Setting Monday, October 26, 2015, at 6:30 p.m. as the date and time for the City Council of the City of Pacific to take public testimony for consideration of the 2016 revenue sources and proposed Ad Valorem tax levies.

Section 2. Notice of such hearing be given as approved by law.

ADOPTED BY THE CITY COUNCIL this 13th day of October, 2015.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY



Agenda Bill No. 15-141

TO: Mayor Guier and City Council Members
FROM: Richard A. Gould, City Administrator
MEETING DATE: October 13, 2015
SUBJECT: A Resolution setting the date for public hearings to receive public input on the City of Pacific's final budget for 2016.

ATTACHMENTS:

- Resolution No. 2015-293

Previous Council Review Date: N/A

Summary: By RCW 35.33.061 and RCW 35A.33.057, two budget hearings must be scheduled to receive public input on the final 2016 City of Pacific budget. The dates of the hearings are October 26 and November 9, 2015, at approximately 6:30 p.m.

Recommendation/Action: Set the public hearings to receive public testimony as required by RCW 35.33.061.

Motion for Consideration: I move to adopt Resolution No. 2015-293, setting two public hearings on October 26, 2015 at approximately 6:30 p.m. and November 9, 2015, at approximately 6:30 p.m., to receive public testimony regarding the City of Pacific's final budget for 2016.

Budget Impact: Cost of publication, approximately \$220.00

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2015 -293

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, relating to the City’s final budget for 2016, setting the time and place for public hearings and to take public testimony on the same for October 26, 2015 at 6:30 PM and November 9, 2015 at 6:30 PM in the City of Pacific Council Chambers.

WHEREAS, RCW 35A.33.057 requires the legislative body of each city and town to hold two public hearings on the final coming year’s budget;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The public hearings on the City’s final budget for 2016 are hereby set for Monday, October 26, 2015 at 6:30 PM and November 9, 2015 at 6:30 PM in the City of Pacific Council Chambers at the Pacific City Hall, to allow the City Council of the City of Pacific to take public testimony. Any taxpayer may appear at these hearings and be heard for or against any part of the budget.

Section 2. The preliminary budget for 2016 has been filed with the City Clerk, and a copy will be furnished to any taxpayer requesting the same.

Section 3. The Clerk of the City of Pacific shall publish a notice once each week for two consecutive weeks with this information in the official newspaper of the City.

ADOPTED BY THE CITY COUNCIL this 13th day of October, 2015.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY

Agenda Bills

Agenda Item No.	Consent Agenda 10A	Meeting Date:	October 13, 2015
<u>Subject:</u>	<u>Claim Voucher & Payroll</u> <u>Approval</u>	Prepared by:	Richard Gould Finance Director

Summary:

Approval of Payroll for the period of September 15, 2015 through September 30, 2015; Claims Vouchers for September 29, 2015 through October 13, 2015.

Payroll Auto Deposit	\$	69,836.59
Payroll Checks #4904 – 4906		544.82
		\$81,421.01
EFT'S		
Claim Checks 45712 – 45792	\$	<u>684,738.19</u>
Total Expenditures	\$	<u>\$ 836,540.61</u>

Recommendation: Approval of payment for Payroll and Claims

Motion: move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

Attachments:

Check Registers and Payroll Expense itemization.

CHECK REGISTER

City Of Pacific
MCAG #: 0423

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Time: 10:47:55 Date: 10/08/2015

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5781	10/05/2015	Payroll	1	EFT		180.37	September 16-30 Payroll
5782	10/05/2015	Payroll	1	EFT		2,719.38	September 16-30 Payroll
5783	10/05/2015	Payroll	1	EFT		2,691.85	September 16-30 Payroll
5784	10/05/2015	Payroll	1	EFT		4,050.92	September 16-30 Payroll
5785	10/05/2015	Payroll	1	EFT		2,273.82	September 16-30 Payroll
5786	10/05/2015	Payroll	1	EFT		2,149.73	September 16-30 Payroll
5788	10/05/2015	Payroll	1	EFT		1,232.47	September 16-30 Payroll
5789	10/05/2015	Payroll	1	EFT		2,867.47	September 16-30 Payroll
5790	10/05/2015	Payroll	1	EFT		92.08	September 16-30 Payroll
5792	10/05/2015	Payroll	1	EFT		3,192.58	September 16-30 Payroll
5793	10/05/2015	Payroll	1	EFT		318.14	September 16-30 Payroll
5794	10/05/2015	Payroll	1	EFT		823.02	September 16-30 Payroll
5795	10/05/2015	Payroll	1	EFT		2,554.13	September 16-30 Payroll
5796	10/05/2015	Payroll	1	EFT		92.08	September 16-30 Payroll
5797	10/05/2015	Payroll	1	EFT		2,220.14	September 16-30 Payroll
5798	10/05/2015	Payroll	1	EFT		81.68	September 16-30 Payroll
5799	10/05/2015	Payroll	1	EFT		211.57	September 16-30 Payroll
5800	10/05/2015	Payroll	1	EFT		1,590.50	September 16-30 Payroll
5801	10/05/2015	Payroll	1	EFT		1,427.29	September 16-30 Payroll
5802	10/05/2015	Payroll	1	EFT		1,295.34	September 16-30 Payroll
5803	10/05/2015	Payroll	1	EFT		2,853.09	September 16-30 Payroll
5804	10/05/2015	Payroll	1	EFT		1,604.70	September 16-30 Payroll
5805	10/05/2015	Payroll	1	EFT		2,134.30	September 16-30 Payroll
5806	10/05/2015	Payroll	1	EFT		2,401.25	September 16-30 Payroll
5807	10/05/2015	Payroll	1	EFT		2,505.08	September 16-30 Payroll
5808	10/05/2015	Payroll	1	EFT		1,275.74	September 16-30 Payroll
5809	10/05/2015	Payroll	1	EFT		92.08	September 16-30 Payroll
5810	10/05/2015	Payroll	1	EFT		148.96	September 16-30 Payroll
5811	10/05/2015	Payroll	1	EFT		1,595.32	September 16-30 Payroll
5812	10/05/2015	Payroll	1	EFT		1,715.93	September 16-30 Payroll
5813	10/05/2015	Payroll	1	EFT		1,642.07	September 16-30 Payroll
5814	10/05/2015	Payroll	1	EFT		2,029.53	September 16-30 Payroll
5815	10/05/2015	Payroll	1	EFT		1,028.15	September 16-30 Payroll
5816	10/05/2015	Payroll	1	EFT		2,106.31	September 16-30 Payroll
5817	10/05/2015	Payroll	1	EFT		1,575.15	September 16-30 Payroll
5819	10/05/2015	Payroll	1	EFT		2,418.68	September 16-30 Payroll
5820	10/05/2015	Payroll	1	EFT		1,689.51	September 16-30 Payroll
5821	10/05/2015	Payroll	1	EFT		1,111.05	September 16-30 Payroll
5822	10/05/2015	Payroll	1	EFT		1,528.98	September 16-30 Payroll
5823	10/05/2015	Payroll	1	EFT		46.04	September 16-30 Payroll
5824	10/05/2015	Payroll	1	EFT		2,219.26	September 16-30 Payroll
5825	10/05/2015	Payroll	1	EFT		1,309.18	September 16-30 Payroll
5826	10/05/2015	Payroll	1	EFT		1,400.63	September 16-30 Payroll
5827	10/05/2015	Payroll	1	EFT		1,341.04	September 16-30 Payroll
5849	10/06/2015	Payroll	1	EFT		966.20	K. Rydberg vacation cash-out
5851	10/05/2015	Payroll	1	EFT	AFLAC	719.30	09/18/2015 To 10/05/2015 - AFLAC ACC Pre; 09/18/2015 To 10/05/2015 - AFLAC CAN Pre; 09/18/2015 To 10/05/2015 - AFLAC STD Post; 09/18/2015 To 10/05/2015 - AFLAC PSI Pre; 09/18/2015 To 10/05/2015 - AFL
5852	10/05/2015	Payroll	1	EFT	INTERNAL REVENUE SERVICE	27,011.92	941 Deposit For 10/05/2015 - 10/06/2015

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5853	10/05/2015	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	9,934.96	09/18/2015 To 10/05/2015 - LEOFF 2
5854	10/05/2015	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	379.00	10/05/2015 To 10/05/2015 - Child Support
5855	10/05/2015	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	625.00	10/05/2015 To 10/05/2015 - DCP - DRS
5856	10/05/2015	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	19,685.13	09/18/2015 To 10/05/2015 - PERS 2; 09/18/2015 To 10/05/2015 - PERS 3
5863	10/05/2015	Payroll	1	EFT	ASSOC OF WASHINGTON CITIES	9,517.95	09/18/2015 To 10/05/2015 - Medical - Directors
5888	10/12/2015	Claims	1	EFT	WA ST DEPT OF REVENUE	12,429.46	Excise Tax For September 2015
5936	10/07/2015	Claims	1	EFT	WA ST DEPT OF LICENSING	165.00	CPL'S PF0000308-PF30000314, PF30000316-317
5939	10/05/2015	Claims	1	EFT	COLUMBIA BANK CARDMEMBER SERVICE	953.29	
5787	10/05/2015	Payroll	1	4904		365.66	September 16-30 Payroll
5791	10/05/2015	Payroll	1	4905		87.08	September 16-30 Payroll
5818	10/05/2015	Payroll	1	4906		92.08	September 16-30 Payroll
5857	10/05/2015	Payroll	1	45712	AMERICAN LEGAL SERVICES	65.16	09/18/2015 To 10/05/2015 - Legal Fee
5858	10/05/2015	Payroll	1	45713	ASSOC OF WASHINGTON CITIES		Void check #45713 - EFT payment
5859	10/05/2015	Payroll	1	45714	NW ADMIN TRANSFER ACCOUNT	40,728.70	09/18/2015 To 10/05/2015 - Medical - Police; 09/18/2015 To 10/05/2015 - Medical- Clerical Union
5860	10/05/2015	Payroll	1	45715	TEAMSTERS LOCAL 117	1,894.73	09/18/2015 To 10/05/2015 - Union Dues; 09/18/2015 To 10/05/2015 - Initiation Fees
5861	10/05/2015	Payroll	1	45716	WESTERN CONFERENCE OF TEAMSTERS PENSION	1,830.46	09/18/2015 To 10/05/2015 - Union Pension
5948	10/12/2015	Claims	1	45717	AG INVESTIGATIVE AGENCY	750.00	POLICE: H. MALOVOTTE BACKGROUND
5949	10/12/2015	Claims	1	45718	RANSOM ALEXANDER	98.43	Refund inactive customer credit balance
5950	10/12/2015	Claims	1	45719	ALGONA COURTS	4,052.83	Algona Court For September 2015
5951	10/12/2015	Claims	1	45720	ARCOM OIL	35.00	PW: USED OIL DISPOSAL
5952	10/12/2015	Claims	1	45721	AUS WEST LOCKBOX	40.67	CITY HALL & POLICE: DOOR MATS
5953	10/12/2015	Claims	1	45722	BATTERIES PLUS	41.42	PW: BATTERIES FOR METER READING WANDS
5954	10/12/2015	Claims	1	45723	GAIL BENNETT	300.00	SEPT. 2015 CIVIL SERVICE SECRETARY
5955	10/12/2015	Claims	1	45724	BLUMENTHAL UNIFORMS	103.45	POLICE: UNIFORMS (A. RANSON)
5956	10/12/2015	Claims	1	45725	MICHEL LEONARDIS BOS	380.00	POLICE: REIMB FOR BOOTS
5957	10/12/2015	Claims	1	45726	JIM CARTER	209.87	Refund inactive customer credit balance
5958	10/12/2015	Claims	1	45727	CENTURYLINK	1,204.51	
5959	10/12/2015	Claims	1	45728	CENTURYLINK	38.70	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5960	10/12/2015	Claims	1	45729	RITCHIE & ROBERTA CHRISTIAN	357.61	Refund inactive customer credit balance
5961	10/12/2015	Claims	1	45730	CJRS INVESTMENTS, INC.	31.85	Refund inactive customer credit balance
5962	10/12/2015	Claims	1	45731	CONFEDERATE TRIBES OF THE CHEHALIS RESER	1,370.00	POLICE: AUG. INMATE SERVICES
5963	10/12/2015	Claims	1	45732	CONSOLIDATED SUPPLY CO	796.75	PW: WATER SUPPLIES
5964	10/12/2015	Claims	1	45733	COPIERS NORTHWEST INC	1,537.18	COPY MACHINE LEASES & EXPENSES (INVOICE #1267828, 09/28/15)
5965	10/12/2015	Claims	1	45734	JULIA DAVIDOV	135.96	COURT: INTERPRETER SERVICES
5966	10/12/2015	Claims	1	45735	BYRON & JULIE DELESTREZ	141.30	Refund inactive customer credit balance
5967	10/12/2015	Claims	1	45736	ELECTROTECHNICS CORP.	228.60	PW: SOFTWARE FOR SCHOOL ZONE LIGHTS
5968	10/12/2015	Claims	1	45737	FERGUSON ENTERPRISES, INC.	9,617.03	PW: SUPPLIES; PW: SUPPLIES; PW: SUPPLIES
5969	10/12/2015	Claims	1	45738	GOODYEAR AUTO SERVICE	713.56	PW: SPARE TIRES FOR NEW TRUCKS
5970	10/12/2015	Claims	1	45739	H D FOWLER CO INC	1,765.34	PW: SUPPLIES; PW: SUPPLIES
5971	10/12/2015	Claims	1	45740	HONEY BUCKET	405.00	PW: HONEY BUCKET RENTAL
5972	10/12/2015	Claims	1	45741	ICON MATERIALS	384,971.86	STEWART RD/THORNTON AVE IMPROVEMENTS - MONTHLY PROGRESS ESTIMATE #14 (07/21/15 - 08/20/15) **GRANT**; PW: YARD STOCK
5973	10/12/2015	Claims	1	45742	CAROL INCH	94.22	Refund inactive customer credit balance
5974	10/12/2015	Claims	1	45743	CAROL E JOHNSON	22.06	Refund inactive customer credit balance
5975	10/12/2015	Claims	1	45744	KING COUNTY DIRECTORS' ASSOC	331.90	POLICE: SUPPLIES; PW: OFFICE SUPPLIES; CITY HALL: JANITORIAL SUPPLIES; FINANCE: OFFICE SUPPLIES; POLICE: OFFICE SUPPLIES
5976	10/12/2015	Claims	1	45745	KING COUNTY FINANCE	109,846.75	WASTEWATER TREATMENT
5977	10/12/2015	Claims	1	45746	KPG	48,157.82	PROJECT NO: KPG PN 14057 STEWART RD/THORNTON AVE IMPROVEMENT PROJECT ***GRANT***
5978	10/12/2015	Claims	1	45747	CAMERON KRIER	118.13	Refund inactive customer credit balance
5979	10/12/2015	Claims	1	45748	DONALD KUZMER	38.11	Refund inactive customer credit balance
5980	10/12/2015	Claims	1	45749	MATT LANIER	313.25	Refund inactive customer credit balance
5981	10/12/2015	Claims	1	45750	LEXISNEXIS	96.27	POLICE: AUG. 2015 CONTRACT
5982	10/12/2015	Claims	1	45751	LOWE'S COMPANIES, INC	1,180.55	PW: SUPPLIES
5983	10/12/2015	Claims	1	45752	EDWIN MASSEY JR	769.10	POLICE: REIMB. FOR OPEN HOUSE EXPENSES
5984	10/12/2015	Claims	1	45753	JEANETTE MCDONALD	111.03	Refund inactive customer credit balance

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City Of Pacific
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5985	10/12/2015	Claims	1	45754	MCLENDON HARDWARE	289.98	PW: SUPPLIES; PW: SHOP SUPPLIES; PW: SUPPLIES
5986	10/12/2015	Claims	1	45755	MORRIS LAW P.C.	6,047.00	CITY ATTORNEY SERVICES: SEPT. 2015
5987	10/12/2015	Claims	1	45756	NEW ASIA ENTERPRISES, LLC	101.56	Refund inactive customer credit balance
5988	10/12/2015	Claims	1	45757	NOFFKE'S TOWING	264.37	POLICE: VEHICLE TOWED TO EVIDENCE
5989	10/12/2015	Claims	1	45758	O'REILLY AUTOMOTIVE, INC.	386.27	PW: SHOP TRUCK SUPPLIES; PW: VEHICLE MAINTENANCE; PW: SUPPLIES
5990	10/12/2015	Claims	1	45759	OLYMPIC ENVIRONMENTAL RESOURCE	16,019.16	2015 PACIFIC RECYCLING PROGRAM ***GRANTS***
5991	10/12/2015	Claims	1	45760	CITY OF PACIFIC	558.93	
5992	10/12/2015	Claims	1	45761	PETROCARD SYSTEMS INC	1,282.37	
5993	10/12/2015	Claims	1	45762	PROSECUTING ATTORNEYS OFFICE	220.41	Pacific Court September 2015; City Of Algona September 2015
5994	10/12/2015	Claims	1	45763	PROVIDENCE COMMUNITY CORRECTIONS	248.00	COURT: INDIGENT JAIL ALT. FEES (AUG. 2015)
5995	10/12/2015	Claims	1	45764	PUBLIC FINANCE INC	397.00	FINANCE: 2015 Q3 LID ADMINISTRATION SERVICES
5996	10/12/2015	Claims	1	45765	PUGET SOUND ENERGY	11,889.79	
5997	10/12/2015	Claims	1	45766	QUILL CORPORATION	129.95	POLICE: OFFICE SUPPLIES; POLICE: SUPPLIES
5998	10/12/2015	Claims	1	45767	L STEPHEN ROCHON	2,940.00	COURT: JUDGE SERVICES (SEPT. 2015)
5999	10/12/2015	Claims	1	45768	SAM'S CLUB/GEMB	525.19	POLICE:
6000	10/12/2015	Claims	1	45769	SAM'S CLUB	239.42	
6001	10/12/2015	Claims	1	45770	SCORE	10.00	POLICE: AUG. 2015 OUTSIDE HEALTH SERVICES
6002	10/12/2015	Claims	1	45771	JAMES W SMITH	302.52	Refund inactive customer credit balance
6003	10/12/2015	Claims	1	45772	JAMES SMITH	522.47	Refund inactive customer credit balance
6004	10/12/2015	Claims	1	45773	JAMES SMITH	259.37	Refund inactive customer credit balance
6005	10/12/2015	Claims	1	45774	SOUND PUBLISHING INC	1,796.54	
6006	10/12/2015	Claims	1	45775	STAPLES BUSINESS ADVANTAGE	140.89	FINANCE: SUPPLIES; COURT: SUPPLIES
6007	10/12/2015	Claims	1	45776	CITY OF SUMNER	1,849.79	OCT. 2015 METRO ANIMAL SERVICES
6008	10/12/2015	Claims	1	45777	TACOMA SCREW PRODUCTS INC	376.75	PW: SHOP SUPPLIES; PW: SUPPLIES
6009	10/12/2015	Claims	1	45778	THE LOCK SHOP	675.62	POLICE: DOOR REPAIR
6010	10/12/2015	Claims	1	45779	TORK LIFT CENTRAL INC	1,027.66	PW: VEHICLE SET UP
6011	10/12/2015	Claims	1	45780	TOTAL AUTO CARE	966.96	POLICE: VEHICLE MAINTENANCE; POLICE: VEHICLE MAINTENANCE/REPAIRS
6012	10/12/2015	Claims	1	45781	US BANK N.A. - CUSTODY TREASURY DIV.	30.00	FINANCE: SEPT. 2015 CUSTODY CHARGES

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6013	10/12/2015	Claims	1	45782	UTILITIES UNDERGROUND LOCATE	58.05	PW: EXCAVATION NOTIFICATIONS
6014	10/12/2015	Claims	1	45783	VALLEY COMMUNICATIONS	1,603.22	POLICE: 800 MHz SEPT. 2015; POLICE: 2015 Q3 WSP ACCESS BILLING
6015	10/12/2015	Claims	1	45784	CHERYL & THOMAS VETSCH	37.05	Refund inactive customer credit balance
6016	10/12/2015	Claims	1	45785	WA ST TREASURER	14,096.59	Unclaimed Restitution From Court; Algona Court For September 2015; Pacific Court September 2015
6017	10/12/2015	Claims	1	45786	WASHINGTON STATE PATROL	534.00	POLICE: ACCESS USER FEE
6018	10/12/2015	Claims	1	45787	WATER MANAGEMENT LAB INC	210.00	PW: COLIFORM; PW: COLIFORM
6019	10/12/2015	Claims	1	45788	WELLS FARGO FINANCIAL LEASING	463.13	PW: PLOTTER LEASE; SENIOR: COPY MACHINE LEASE
6020	10/12/2015	Claims	1	45789	WHITE KNIGHT SAFE	208.98	PW: PADLOCKS; PW: PADLOCKS
6021	10/12/2015	Claims	1	45790	KRISTA C WHITE-SWAIN	1,800.00	COURT: PUBLIC DEFENSE
6022	10/12/2015	Claims	1	45791	WORK 'N MORE	265.85	PW: RAIN GEAR; PW: RAIN GEAR
6023	10/12/2015	Claims	1	45792	SAMANTHA M. ZINSLI	71.99	POLICE: REIMB FOR SQUAD ROOM SHELVES
001 General Fund						159,711.75	
098 General Fund Equipment Reserve						279.28	
101 Street						13,114.03	
206 LID 3 Redemption						397.00	
310 Stewart/Thornton Ave Rd Projec						430,450.10	
401 Water						42,316.90	
402 Sewer						135,036.82	
403 Garbage						16,019.16	
406 Water Capital Improvement						2,441.70	
409 Storm						16,224.82	
499 Utilities Equipment Reserve						1,027.66	
640 Algona Court						9,080.09	
800 Payroll EE Benefit Clearing						10,441.30	
						836,540.61	Claims: 652,800.69 Payroll: 183,739.92
* Transaction Has Mixed Revenue And Expense Accounts							

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: _____.

Council Member: _____

Council Member: _____

Council Member: _____

Reviewed for Accuracy

Finance Director: _____



Workshop
Monday, September 21, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Kerry Garberding, Mayor Pro Tem Putnam, Olivera, Council President Walker, Katie Garberding, Steiger and Mayor Guier

Absent: Council Member Kave

STAFF PRESENT

Finance Tech I Angelica Solvang, City Administrator Richard Gould, Public Works Director Lance Newkirk and Community Development Manager Jack Dodge.

ADDITIONS TO/APPROVAL OF AGENDA

Council President Walker added an executive session for Potential Litigation per RCW 42.30.110 (1)(i)(iii) for 15 minutes with no action.

The amended agenda was approved unanimously by Council.

EXECUTIVE SESSION

At 6:31 p.m. Council President Walker recessed the Workshop to convene to executive session for potential litigation per RCW 42.30.110 (1)(i)(iii) for 15 minutes.

At 6:46 p.m., the executive session was extended for five minutes.

Council President Walker reconvened the meeting at 6:51 p.m.

AGENDA ITEMS

- A. **AB-15-129: Ordinance No. 2015-1910:** Amending the Nuisance Code and creating Pacific Municipal Code Chapter 8.08: Junk Vehicle Regulations.

Community Development Manager Jack Dodge states the current regulations are out of date. The ordinance will bring the Pacific Municipal Code chapter up to date and meet state law provisions.

Direction by consensus of Council: Move forward to the meeting on September 28, 2015.

B. AB 15-130: Ordinance No. 2015-1911: Amending the Pacific Municipal Code Chapter 19: Subdivision Code, and adding Section 19.08.046.

Community Development Manager Jack Dodge presented slides of plat configurations to the Council. The proposed subdivision code revisions were reviewed with Council.

Direction by consensus of Council: Move forward to the meeting on October 13, 2015.

C. AB 15-131: Discussion regarding cottage housing regulations.

Community Development Manager Jack Dodge presented a PowerPoint slide to Council to review cottage housing examples. The City currently does not have any regulations allowing cottage housing. Staff is seeking direction whether Council would like staff to put together draft regulations regarding cottage housing.

Direction by consensus of Council: Move forward to the meeting on September 28, 2015.

D. AB 15-027: Discussion of additional budget workshop.

City Administrator Richard Gould stated that on October 5, 2015 he will bring forth the proposed preliminary budget. Council discussed the need for a budget workshop and the possibility of scheduling it for October 19, 2015.

Direction by consensus of Council: Schedule budget workshop on October 19, 2015.

E. Executive Session: For Collective Bargaining per RCW 42.30.140 (4)(a) for 15 minutes. (Public Works/Clerical Employees)

At 7:46 p.m. Council President Walker recessed the Workshop to convene to executive session for 15 minutes.

At 8:01 p.m., the executive session was extended for 10 minutes.

At 8:11 p.m., the executive session was extended for 10 minutes.

At 8:21 p.m. the executive session was extended for 5 minutes.

Council President Walker reconvened the meeting at 8:28 p.m.

ADJOURN

Council President Walker adjourned the workshop at 8:28 p.m.

Amy Stevenson-Ness, City Clerk