



## City Council Minutes

**Regular Meeting**  
**February 9, 2015**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Jones, Kave, Steiger, Mayor Pro Tem Putnam, and Mayor Guier

Absent: Council Members Garberding, Oliveira, Council President Walker

**COUNCIL MEMBER JONES MOVED** to excuse Council Members Garberding and Oliveira as well as Council President Walker. Seconded by Council Member Putnam.

Voice vote was taken and carried 4-0.

### **STAFF PRESENT**

Public Safety Director John Calkins, Community Services Assistant Director Darcie Thach, Community Development Manager Jack Dodge, Public Works Manager Lance Newkirk, City Administrator Richard Gould, and City Clerk Amy Stevenson-Ness

### **ADDITIONS TO/APPROVAL OF AGENDA**

Community Development Manager Jack Dodge removed item 6A and 6B from the agenda. The items will be brought back to council at the next regular meeting.

The amended agenda was approved unanimously by Council.

### **AUDIENCE COMMENT**

**NONE**

### **PRESENTATION**

Mayor Guier requested a suspension of the rules for a presentation from Representative Carol Gregory for approximately 5 minutes.

Council Member Putnam moved to suspend rules for a presentation from Representative Carol Gregory for approximately 5 minutes. Seconded by Council Member Kave. Voice vote was taken and carried 4-0.

Representative Gregory advised Council of things occurring in the legislature affecting Legislative District 30, including the McCleary Decision requiring the state to find billions of

dollars for schools and for the classroom-size reduction initiative, funding higher education as well as funding for new transportation. Representative Gregory said a lot of behind the scenes work happening to address these issues.

## **REPORTS**

### **A. Mayor**

Mayor Guier reported:

- Thanked everyone who attended the Seahawks rally, including VRFA, and Ladder 31 that took pictures for us.
- The City had a clean audit with no findings. Auditors commented on how professional our staff is.
- There will be an SCA pre-PIC meeting on February 11 featuring Ann McFarlane who will lead a session entitled Six Types of Obnoxious Remarks and How to Respond. All Council is invited to attend if interested.
- Have had several questions regarding the medical marijuana businesses and why they are still open. There is a process that needs to take place. Hope to have businesses closed in near future.
- She will not be at the Workshop on February 17 as she will be attending the AWC legislative conference.
- Received several emails regarding Council Rules of Procedure. It appears past practice in not falling in line with the rules. It is never her intent to ignore audience comments or to not respond to a committee referral. She always wants people to feel heard.

### **B. Finance/City Administrator**

City Administrator Gould reported:

- Uniformed negotiations will be held on February 12. There will be an executive session to discuss the negotiations.
- He is working on the year-end report to bring back for passage on February 24
- The audit exit conference was held on February 5. Mayor Guier was in attendance as well as the lead finance tech. He is pleased with how the city has established a relationship with the auditors. He gave credit to staff for their hard work; next audit will be in late October or early November.
- Currently working with Auburn IT staff for council chamber sound system as well as city social media and appropriate policies. Other bids are not necessary but will be getting two other bids.
- Due to challenge of reviewing accounts payable bills, he is making changes to review online. This will be discussed with the Finance committee.

### **C. Court**

No report.

### **D. Community/Senior/Youth/Services**

Community Services Assistant Director Darcie Thach reported:

- January numbers for Youth are in the packet
- Valentines party will be on Thursday, February 12
- Joanne will be attending the Soroptomist luncheon to receive a donation check from them
- Meals on wheels, only 2 people are receiving this service in Pacific
- Diabetes blood screening will be held on March 2, 2015, in the senior center
- Citizen appreciation dinner will be on March 28, 2015. More details are to come.
- She is accepting applications/nominations for Citizen of the Year.

- Contact Darcie or Joanne for pre-purchase of tickets

#### E. Public Works Department

Public Works Manager Lance Newkirk reported:

- Stewart Road Corridor – city engineers of Pacific and Sumner met with executive director of the Transportation Improvement Board, to make sure funding agency understands how the two cities are looking at next segment; Steve Gorchester said teaming on the job is the only way funding will be obtained.
- Interurban Trail – federal fund rules have changed, City funds were not reappropriated and extended; it appears we will not have to pay back funds because design work has not been completed.
- Attended a meeting regarding a FEMA project doing flood insurance mapping but FEMA and Pierce County will do an outreach. Will pass along dates when he receives them.

#### F. Community Development Department

Community Development Manager Jack Dodge reported:

- A revised scope of work for the Growth Management Act grant was sent for review. It looks positive that we'll be able to keep the grant money but means there will be a very active scope of work; will be busy on comp plan updates; transportation, wetlands mapping; looking at capital facilities element
- Morgan Property CFTE Grant – sent report to King county re: points of understanding; appear to be on same page as Mrs. Morgan
- The attorney drafted a letter of courtesy to inform property owners and business owners of passage of the medical and recreational marijuana ban ordinance. They will have a certain amount of days to cease and desist activity. The letter is not required but issuing as a courtesy. Inquired about how much time to give the businesses. General consensus of Council is that 30 days is reasonable.
- Planning Commission held a public hearing on legal non-conforming use regulations. Our attorney is looking at a draft ordinance now.

#### G. Public Safety Department

Public Safety Director John Calkins reported

- On February 10, 2015, the police department will be concluding annual firearms qualifications.
- Director Calkins is in the process of completing perform evaluations.
- Currently he is working on rewriting the emergency management plan. Hope to complete by June.

#### H. City Council Members

Council Member Steiger, mentioned a former volunteer firefighter, Richard Bradley, who passed away. He felt the City needed to provide recognition of him. Jim Jaques was chief and volunteer with him and may be able to provide information on how long he was a volunteer. Council Member Steiger said he will work with the mayor to get taken care of.

#### I. Boards and Committees

##### i. Finance Committee

Council Member Kave said the committee will meet on February 19, 2015.

##### ii. Governance Committee

Council Member Kave stated a meeting has not been held but planning one is underway. They need to have a first meeting then set a regular day and time.

iii. Human Services Committee

Council Member Steiger said the last meeting was held in January.

iv. Public Safety Committee

Council Member Steiger reported that Council Member Garberding asked to reschedule the meeting to ensure Mayor Guier and the City Administrator could attend. They would like to schedule for the following week.

v. Public Works Committee

Council Member Jones reported a meeting was held on February 4, 2015. Discussed was the appointment of Council Member Jones as the chair of the committee. Also discussed was the possibility of a pedestrian rail road crossing on Skinner Road, an interlocal agreement with Sumner for further work on Stewart Road; a change order for Stewart Road, a change order for Valentine; Issues regarding fire station safety/road Markup/ and lighted signs especially on the east side at the tracks. Additionally, the striping on 1<sup>st</sup> Avenue E is still crooked and hasn't been fixed.

vi. Technology Committee

Mr. Gould said they are meeting on February 19, 2015.

vii. Park Board

Commissioner Kerry Garberding said they will be meeting on February 18, 2015.

viii. Planning Commission

No Report

ix. Pierce County Regional Council (PCRC)

Mr. Newkirk reported they met on February 4, 2015, as part of the Transportation Coordinating Committee. It was a presentation by the Puget Sound Regional Council and WSDOT staff keeping technicians apprised of how to proceed with this year's round of grant funded applications as well as the paperwork required on existing award money. There was also a debriefing on the application process in 2014 and how to do a better job with the completion of the paperwork.

x. Sound Cities Association (SCA)

Mayor Guier said meeting will be held on February 11, 2015.

xi. South County Area Transportation Board (SCATBd)

A meeting will be held on February 17, 2015.

xii. Valley Regional Fire Association (VRFA)

They will meet on February 10, 2015

## **OLD BUSINESS**

**A. Resolution No. 2015-230:** Change Order No. 6 for Stewart Road Project for a savings of \$27,658.75.

Mr. Newkirk asked that Council consider approving the change order which proposes a new method of work to reduce the overall cost of the contractor's bid and are able to pass along savings. This does not change the integrity of the project.

**COUNCIL MEMBER JONES MOVED** to adopt Resolution No. 2015-230 approving Change Order No. 6 for the Stewart Road Project for a savings of \$27,658.78. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Jones, Kave, Putnam, Steiger

Nays: None

Absent: Garberding, Oliveira, and Walker

The motion carried 4-0.

**B. Resolution No. 2015-231:** Approval to purchase three 2015 patrol vehicles for the Police Department, in the amount of \$161,915.59.

Public Safety Director Calkins stated two 2009 patrol vehicles need to be replaced due to repair costs and age. One has been taken out of service. The third vehicle will be purchased at a later date.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2015-231 to purchase three 2015 patrol vehicles for the Police Department, in the amount of \$161,915.59. Seconded by Council Member Kave.

Speaking before Council:

Don Thomson, 406 2 <sup>nd</sup> Ave SE	Feels it is important to purchase all three vehicles at one time
Jeanne Fancher, 37248 55 <sup>th</sup> Ave S, West Hill	Inquired if there is a locking safe for firearms. Inquired if the City has considered transferring old equipment to new vehicles. Inquired if the lights, cameras, and other add-ons are put out to bid.

Roll Call vote was taken resulting as follows:

Ayes: Jones, Kave, Putnam, Steiger

Nays: None

Absent: Garberding, Oliveira, and Walker

The motion carried 4-0.

### **NEW ITEMS**

NONE

### **CONSENT AGENDA**

**A.** Payroll and Voucher Approval

**B.** Approval of the minutes from meeting of January 12, 2015.

**C.** Approval of AWC membership dues for 2015 in the amount of \$4,265.

**D.** Approval of SCA membership dues for 2015 in the amount of \$4042.58.

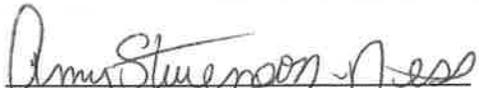
**COUNCIL MEMBER JONES MOVED** to approve the Consent Agenda. Seconded by Council Member Putnam. Voice vote was taken and carried 4-0.

**9. EXECUTIVE SESSION**

Mayor Guier convened to executive session at 7:25 p.m. for 20 minutes for collective bargaining per RCW 42.30.140(4)(a). The meeting was called back to order at 7:46 p.m.

**ADJOURN**

Being no further business, Mayor Guier adjourned the meeting at 7:46 p.m.

  
Amy Stevenson-Ness, City Clerk