



## City Council Minutes

**Workshop**  
**Monday, March 16, 2015**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Olivera, Putnam, Steiger, Walker, Kave, Garberding and Mayor Guier.

Absent: Council Member Jones informed City Administrator Richard Gould he would be absent from the meeting.

### **STAFF PRESENT**

Public Works Manager Lance Newkirk, Finance Tech I Angelica Solvang, City Administrator Richard Gould, Community Development Manager Jack Dodge and Public Safety Director John Calkins.

### **ADDITIONS TO/APPROVAL OF AGENDA**

Council Member Kave added Item M regarding: Committees forwarding items to the agenda.

Council Member Walker removed Item A.

The amended agenda was approved unanimously by Council.

### **EXECUTIVE SESSION**

At 6:33 p.m. Council President Walker adjourned to executive session for 20 minutes for the following items:

- Potential Litigation per RCW 42.30.110 (1)(I) for 10 minutes.
- Collective Bargaining per RCW 42.30.140 (4)(a) for 30 minutes.

At 6:53 p.m. Mayor Guier asked for 20 more minutes.

Council reconvened at 7:15 p.m.

**AGENDA ITEMS**

**A. AB-15-035: Resolution No. 2015-238:** Approving the RFP for solid waste service for the City of Pacific.

Item was removed from the agenda.

**B. AB 15-036: Resolution No. 2015-239:** AHBL Supplemental Agreement for the West Valley Project.

Public Works Manager Lance Newkirk states this resolution provides expenditure approval with AHBL to do additional engineering design services to determine if Jovita Creek culverts are fish passage barriers or not. If it is found that it is, AHBL would complete a design to mitigate the barrier itself. Sean Comfort of AHBL is here to address any questions from council.

Direction by consensus of Council: Move forward to the meeting on March 23, 2015.

**C. AB 15-037: Resolution No. 2015-240:** Purchase of a new truck for the Public Works Department.

Public Works Manager Lance Newkirk presented the resolution for purchase of two new trucks configured with a special utility service body. This item has been reviewed by the Public Works Committee who recommends the purchase. There are two Public Work trucks ready for surplus. Lance Newkirk outlined the costs for council. Council President Walker inquired whether there was money allocated in the budget for the purchase. Lance Newkirk confirmed there was.

Direction by consensus of Council: Move forward to the meeting on March 23, 2015.

**D. AB 15-038: Ordinance No. 2015-1895:** Amending Chapter 16.12 regarding legal non-conforming uses.

Community Development Manager Jack Dodge states there is a brand new chapter for legal nonconforming use provisions. Currently the definitions are not in the Pacific Municipal Code.

Direction by consensus of Council: Move forward to the meeting on March 23, 2015.

**E. AB-15-039: Resolution No. 2015-241:** Park Board support of Earth Day.

Community Development Manager Jack Dodge states this event will be held on April 25, 2015. The City of Pacific Park Board supports the event however they are not hosting it. A resolution is needed to support the event so city facilities may be used. Council Member Olivera commented that Pacific Partnerships will be participating as volunteers only. Gary Nishtke, temporary Chair of the Park Board, commented that the Park Board is not planning the event. Jeanne Fancher states that her organization, Friends of the Lower White River, will be hosting the event. Concerns were raised by council regarding insurance coverage and dumpsters provided by Waste Management for a non-City event. Council President Walker

states if the Park Board decides at the meeting tomorrow evening to host the event then the resolution will need to be changed before it is brought forward next week.

Direction by consensus of Council: Move forward to the workshop on March 23, 2015.

**F. AB 15-040: Resolution No. 2015-242:** Authorizing the amendment of the SCORE jail rates.

Public Safety Director John Calkins states the amendment is an 8 percent increase. This rate is still cheaper than other options.

Direction by consensus of Council: Move forward to the meeting on March 23, 2013.

**G. AB 15-041: Resolution No. 2015-243:** Authorizing the surplus of non-operational computer and miscellaneous equipment.

City Administrator Richard Gould stated he has reviewed the inventory and has found the equipment has no value. The 11 monitors may have trade in value.

Direction by consensus of Council: Move forward to the meeting on March 23, 2013.

**H. AB-15-042: Ordinance No. 2015-1896:** Amending Chapter 2.38.020 of the PMC relating to residency requirements for Park Board Commissioners.

Council Member Olivera stated the Governance Committee met and discussed the definition of residency. It was agreed upon at the Governance Committee meeting to change the Park Board code language to reflect that two commissioners may own residential property in the city and reside outside city limits and three must be residents of the City of Pacific and the youth member must be a resident. Mayor Guier was concerned with the terminology defining a citizen or resident. She would like to see different terminology such as "member of the community".

Direction by consensus of Council: Move forward to the meeting on March 23, 2015 with modifications recommended.

**I. AB-15-043: Ordinance No. 2015-1897:** Amending Chapter 2.36.030 of the PMC relating to residency requirements for Planning Commissioners.

Council Member Olivera states the requirements will state that the two commission members may be a principal in or be employed by a business operating in the city and three must be residents of the city and the youth member must be a resident. Council discussed resident definitions.

Direction by consensus of Council: Move forward to the meeting on March 23, 2015 with modifications recommended.

**J. AB-15-044:** Discussion regarding employee leave policies.

City Administrator Richard Gould states this item was brought forward at the Governance Committee meeting. The policy was discussed and the Pacific Municipal Code reviewed. They agreed the personnel manual should be changed and to delete item D from 2.68.130 and to add the language "unless specified in the collective bargaining agreement." Richard Gould has also reviewed the policies with staff and the City Clerk. There are still items

that concern Richard Gould and he would like to bring those concerns forward to the Finance Committee. Council provided their input on the policies.

Direction by consensus of Council: Forward to the Finance Committee, HR Attorney and then the Governance Committee.

**K. AB-15-045: Appointment to Civil Service Commission.**

Mayor Guier states Stacy Jackson is known among some of the council. Stacy Jackson has ran for council at one time and has expressed an interest of getting involved in the community. There is a vacancy on the Civil Service Commission. Mayor Guier recommends Stacy Jackson who has resided in the city for 8 years.

Direction by consensus of Council: Move forward to the meeting on March 23, 2015.

**L. AB-15-046: Approval of an expenditure for Council photos.**

Mayor Guier states that city hall has a large bulletin board in the hallway where she would like council member's names displayed under their photo along with a list of committees they serve to keep the community informed. The cost of the photo session would be \$300.00.

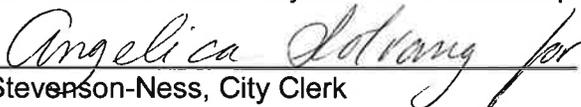
Direction by consensus of Council: Move forward to the meeting on March 23, 2015.

**M. Committee's forwarding items to the agenda:**

Council Member Kave expressed that there has been an issue where committees have submitted recommendations for council to the City Clerk and they have not been put on the agenda. Mayor Guier states she gave the City Clerk direction to change an item from Council Member Kave to a discussion item. Mayor Guier felt the item would entail more council discussion before staff put in the time writing the resolution. Council Member Kave would like the committee chairman contacted and the reasons why their item was changed. Council President Walker reported that the council rules state once an item is on the agenda, it can only be removed by council action at a meeting.

**ADJOURN**

Council President Walker adjourned the workshop at 8:31 p.m.

  
Amy Stevenson-Ness, City Clerk