



City Council Minutes

Regular Meeting
September 14, 2015
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Oliveira, Steiger, Council President Walker, Mayor Pro Tem Putnam, and Mayor Guier

Absent: Council Member Kave

STAFF PRESENT

Public Safety Director John Calkins, Public Works Manager Lance Newkirk, Community Development Manager Jack Dodge, Assistant City Attorney Jim Kelly, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

Council Member Walker requested to have the reports at the end of the agenda and move the business items in front of item 9 as he needed to leave and wanted to make sure there was a quorum for the votes on items.

The amended agenda was approved unanimously by Council.

PROCLAMATION FOR PROSTATE CANCER AWARENESS MONTH

Mayor Guier proclaimed September 2015 as Prostate Cancer Awareness Month in the City of Pacific and presented the proclamation to Mr. Jack Hudspeth, Tacoma Prostate Cancer Support Group.

Mr. Hudspeth thanked Mayor Guier and Council for the proclamation. He stated he is an 18-year survivor of prostate cancer and that men need to take charge of their health. Proclamation will be on display at the fair this week.

Mayor Guier asked Amy Stevenson-Ness to provide information to Council regarding possible

EXECUTIVE SESSION

At 6:40 p.m., Mayor Guier announced an executive session per RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office for 10 minutes.

At 6:51, Mayor Guier extended the executive session for 5 minutes.

At 6:56, Mayor Guier extended the executive session for 5 minutes.

Mayor Guier reconvened the meeting at 7:01 p.m.

APPOINTMENT OF NEW CITY COUNCIL MEMBER

COUNCIL MEMBER WALKER MOVED to appoint Mr. Eddie Aubrey to fill the vacancy of Council Position #2 for the remainder of the unexpired term. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Putnam, Walker

Absent: Oliveira, Steiger

Recused: Garberding

The motion failed 2-2.

COUNCIL MEMBER OLIVEIRA MOVED to appoint Mr. Kerry Garberding to fill the vacancy of Council Position #2 for the remainder of the unexpired term. Seconded by Council Member Steiger

Roll Call vote was taken resulting as follows:

Ayes: Oliveira, Putnam, Steiger, Walker

Absent: Kave

Recused: Garberding

The motion carried 4-0.

OATH OF OFFICE

Municipal Court Judge L. Stephen Rochon administered the oath of office to Mr. Kerry Garberding.

Mr. Garberding took his oath of office and took his place at the dais.

AUDIENCE COMMENT

Speaking before Council:

Rob Desario, 267 6 th Ave SW	Revival Tent in Pacific is too loud. He inquired why council signed off on the Revival. County Line Road and 6 th Ave, vagrants are doing drugs and trespassing. Mayor
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	Guier referred the item to the Public Works committee
Jeanne Fancher, 37248 55 th Avenue S	Spoke regarding gift of public funds re: helping people out. Mayor Guier referred the item to the Human Services Committee
Don Thomson, 416 2 nd Ave SE	Adamantly opposed to the policy for manning the police department.
Pastor Mark Gause, 603 3 rd Ave SE	Apology for buttonholing Mayor Guier at a previous meeting. He was glad to see the Loitering proposal was removed and the aggressive begging item pulled. What are dimensions of situation? Many concerns are already addressed in the code. Remedy proposed is odd. If you have no money to eat, how do you propose to pay the fine? The measure of any society is how it treats the least of its members.

REPORTS

Reports were moved to and heard at the end of the agenda.

OLD BUSINESS

A. Ordinance No. 2015-1906: Repealing Chapter 8.04 of the Pacific Municipal Code and creating Chapter 14.02 relating to solid waste practices.

City Attorney Jim Kelly briefly reviewed the reason for the change in the municipal code related to solid waste practices. 8.04 needs updating. 14.02 has been drafted to replace the outdated chapter.

COUNCIL MEMBER STEIGER MOVED to approve Ordinance No. 2015-1906 amending the Pacific Municipal Code, repealing Chapter 8.04 and adopting Chapter 14.02 regarding solid waste practices. Seconded by Council Member Katie Garberding.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Garberding, Oliveira, Putnam, Steiger, Walker

Nays: None

Absent: Kave

The motion carried 6-0.

B. Motion: Adopting Solid Waste Contract Findings of Fact

Mr. Kelly stated the findings need to be adopted after the solid waste contract public hearings.

COUNCIL MEMBER STEIGER MOVED to approve the solid waste contract findings of fact. Seconded by Council Member Oliveira.

Voice vote was taken and the motion carried 6-0.

C. Ordinance No. 2015-1907: Updating the Pacific Municipal Code Chapter 13.16-Street and Alley Vacations

Mr. Newkirk stated the change is needed to bring our code into compliance with state statute.

COUNCIL MEMBER OLIVEIRA MOVED to approve Ordinance No. 2015-1907 updating the Pacific Municipal Code Chapter 13.16 – Street and Alley Vacations. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Garberding, Oliveira, Putnam, Steiger, Walker

Nays: None

Absent: Kave

The motion carried 6-0.

D. Resolution No. 2015-283: Repealing Resolution No. 2015-279 and amending the estimated costs of the Milwaukee Boulevard Improvement Project.

Mr. Newkirk stated this corrects the previous dollar amounts in the resolution.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2015-283 repealing Resolution 2015-279 and amending the estimated costs of the Milwaukee Boulevard Improvement Project. Seconded by Council Member Walker.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Garberding, Oliveira, Putnam, Steiger, Walker

Nays: None

Absent: Kave

The motion carried 6-0.

E. Resolution No. 2015-284: Authorizing Change Order No. 8 to the Stewart Road Contract with Icon Materials for Outfall Conflict Resolution.

Mr. Newkirk advised an error was found on the resolution being repealed and the dollar figures are incorrect. The new Resolution corrects the numerical estimate.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2015-284 authorizing Change Order No. 8 to the Stewart Road Contract with Icon Materials for Outfall Conflict Resolution. Seconded by Council Member Oliveira.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Garberding, Oliveira, Putnam, Steiger, Walker

Nays: None

Absent: Kave

The motion carried 6-0.

F. Resolution No. 2015-285: Authorizing the execution of a collective Bargaining Agreement between the City and teamsters Local 117, Uniformed Employees, effective July 1, 2014 through June 30, 2017.

Ms. Stevenson-Ness stated that there have been negotiations and mediation. The agreement needs to be approved by Council before it can be ratified by the membership.

Ayes: Katie Garberding, Oliveira, Putnam, Steiger, Walker

Nays: None

Absent: Kave

Recused: Kerry Garberding

The motion carried 5-0.

NEW BUSINESS

NONE

CONSENT AGENDA

A. Payroll and Voucher Approval

B. Minutes of the workshop and special meeting of July 20, 2015.

COUNCIL MEMBER PUTNAM MOVED to approve the Consent Agenda.
Seconded by Council Member Walker.

Voice vote was taken and carried 6-0.

REPORTS

D. Mayor

Mayor Guier reported:

- The city newsletter should be hitting mailboxes shortly. The goal was to get it out before the Police Open House on the 18th. She appreciated all the public input. Staff did a good job with their information.

B. Finance/City Administrator

City Administrator Gould's report was included in the Council packet and was read aloud by the City Clerk.

- The next executive session for CBA related items will be Monday September 21st. Council will be presented with the most recent and updated proposal from the Public Works/Clerical Union. Lance and I will also have recommendations to help Council in preparing the City's counterproposal.
- The next negotiations meeting with the Public Works/Clerical Union is scheduled for September 24th at 9am in City Hall. The last negotiation meeting was held on August 20th and went quite well. Good progress was made and both sides seem

pleased with the negotiations to this point. We are hopeful that an agreement may be reached by November.

- It has been brought to my attention that certain Councilmembers have had connection problems with their Microsoft Surface Tablets. I have brought this to Auburn IT staff's attention and they are working on defining what could be causing this. Please let me know if you are having any problems logging on or for any other reason.
- Budget preparation continues now as staff is busy working on completing the Proposed Preliminary Budget for 2016 which is due to the Council by October 5th. Staff is also working on completing answers to the Council's questions from the Budget Workshop on August 31st.
- Auburn IT has finally received the new switch and will be installing it sometime in the next two weeks. In addition they also discovered another problem that is related to the City's connection with King County's I-Net (provides internet access). The City's border router is at the end of its life and will need to be upgraded (\$1,009). Once this is completed and the switch is setup all of the City Center Campus buildings will function properly regarding internet connectivity.
- The State Audit for 2014 will begin on either Tuesday or Wednesday of this week.
- Staff has posted the two RFPs approved by Council for a new AV System and Website redevelopment services. The closing dates for vendors to make a submittal for these two RFPs is September 25th at the close of business. We are working with some potential Vendors to measure their level of interest in working with the City.
- Staff is working with a company named Granicus regarding their platform for Council/Court recording system as well as use with the City's new website in 2016. Their reps are working on a presentation for the City Clerk and Court Administrator.
- The Finance Staff will be out of the office most of Tuesday through Thursday next week, attending the Washington's Finance Officers Association 2015 Conference in Tacoma, for training. The Office window will be covered by the Office Assistant in addition to staff when they are not at training during the week.

C. Court

The report was provided in the packet.

D. Community/Senior/Youth/Services

The weekly report is provided with the packet.

E. Public Works Department

Public Works Manager Lance Newkirk reported:

- On Saturday, 9/19 the annual recycling event will be held at Alpac from 9-3.
- Public Works trucks have fully arrived and are in service.
- Pierce County was out to do pavement striping last week.
- King County Flood control district will be working from 3-4 days to do test borings to inform the flood control district of the next phase of the flood control project.
- Looks like City Park will be closing mid-late October.
- Pursuing to the Stewart/InterUrban Trail segment with the change order process with contractor; after further investigation, a change order is not a recommend course of action with a potential audit finding. He will continue to look for additional sources of funding.

F. Community Development Department

Community Development Manager Jack Dodge reported:

- Lane Morgan property owner has filed for a Boundary line adjustment with King County. Once that is finalized the appraisal can continue then the city can look at purchasing the property.
- Notice of violations re: Marijuana businesses – looking at a couple of different options for enforcement.
- Development review procedures will be coming forward. It will involve a new code section as well as for the subdivision code
- Planning Commission meeting is next week with the agenda to be determined.

G. Public Safety Department

Public Safety Director Calkins reported:

- Annual open house on 9/18 at 4-8 pm. He invited elected officials and citizens.
- Police Department is participating with coalition and today is the first day of mandatory diversity training for all employees.

H. City Council Members

- No reports

I. Boards and Committees

- i. Finance Committee

Ms. Stevenson-Ness read the report into the record.

Items discussed at the committee meeting on August 26th:

- **Little Angel Childcare Conditional Use Permit and Building Permit – Jack Dodge is following up with the Angel Daycare** due to the permit cost owed due to prior owners not properly applying for them. They owe approximately \$12,000 and the committee asked that I set up a payment plan that goes no longer than 18 months, with interest. Still waiting on Jack to set up the follow up meeting.
- **Keeping a full time engineer and rehiring the Maintenance Worker I in 2016** – The Committee discussed the economy and its potential impact on hiring a Maintenance Worker I or II with the City Engineer working full time. Lance attended the meeting and answered the Committee's questions in that the 2016 Budget will allow for the rehire of the Maintenance Worker I and that he will

looking into how hiring a MWII would impact the budget and help the department/City.

- **Water Revenue Bond Issue (for the Water Meter Replacement Project) –** Lance gave the committee an update on where this project is and I discussed the potential annual cost. This project is moving forward and will be in the 2016 budget though it may not start until later in 2016.
- **Transportation Benefits District –**Lance discussed the importance of the funds that would be generated by incorporating a TBD in Pacific and the impact on catching up on Street maintenance and repairs. I discussed the rule changes relevant to this (not a separate entity).
- **Creating Consortium style services –** The committee tasked staff with doing some background research on this possibility and the relevant cities involved to come back later this year.
- **Unfunded Mandate compliance –**Discussion about a list of these mandates and then the committee directed staff to look into City badges for the Councilmembers and to date them (annually) for all City staff.
- **Water Hydrant replacement project funding –** The committee talked with staff about the scope of this project and where proposed funding would come from (Fund 333). Research to be performed by staff and brought back to the Public Works Committee with Council approval later this year.

The next Finance Committee Meeting is scheduled for Tuesday September 29th at 6:30pm.

ii. Governance Committee

Council Member Oliveira stated the next meeting will be held on October 6, 2015, at 6:30 p.m.

Discussed the leave and shared leave policies. Breakdown of which employees have short and long Term disability. Looking at short term disability for those not covered as an option. Junk vehicle code; subdivision codes and alterations to the plat.

iii. Human Services Committee

Council Member Oliveira reported a meeting was not held. The next meeting will be held on September 22, 2015, at 6:30.

iv. Public Safety Committee

Council Member Garberding reported the meeting is tentatively scheduled for September 23.

v. Public Works Committee

Council Member Steiger reported the next meeting will be held on October 7, 2015.

vi. Technology Committee

Ms. Stevenson-Ness reported the committee met on August 27, 2015, at 5:00 p.m. Items discussed (at the meeting on August 27th):

- **Granicus Presentation** – Josh (rep from Granicus) gave a presentation on what their product can do for the City of Pacific (record meetings/Court and supplement record tracking on the website etc.). This lasted about 35 minutes and staff will follow up with Granicus on the cost and working with the City Clerk and Court Administrator.
- **Portable audiovisual sound system update** - Committee discussion on the Sound System RFP. Discussion about a possible vendor “JayMark” was also held. Staff will be meeting with them in the next two weeks to see if they are interested in responding to the RFP. This RFP closes on September 25th.
- **Website RFP follow up** – Committee discussion on possible vendors and closure of RFP also being the 25th of September.
- **IT Service provider search** – Ron Tiedemann from the City of Milton met with the Committee to discuss how he and staff at Milton could provide IT services for the City of Pacific. He went over a potential services contract and the model for services and how it was different from what the City currently receives (on-site service staff one day a week).
- **Other** – The committee also discussed modernization of the City’s technology infrastructure such as server and other network upgrades and City Hall electrical infrastructure upgrades. The Committee also asked about asset locations for vehicles, their locations and how they have been recorded. Staff is currently working on these and has targeted the City’s 2016 budget for inclusion.

The Technology Committee will next meet on Thursday, September the 17th at 5pm in Mayor Guier’s office at City Hall.

As there are openings on Technology Committee and Public Works Committee due to the resignation of Council Member Jones, there was discussion regarding filling the openings. Council Member Kerry Garberding stated he would fill the positions on the committees.

vii. Tourism Committee

Council Member Oliveira reported there was a meeting on August 27th at 6:00 p.m. Possible application formats for funding were reviewed and one was selected.

viii. Park Board
No report

ix. Planning Commission

X. Pierce County Regional Council (PCRC)
Mr. Newkirk stated there was nothing to report.

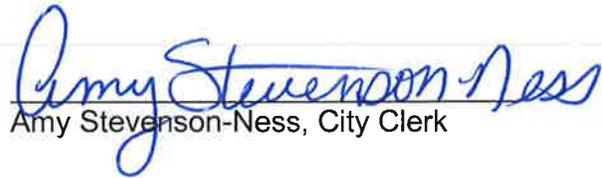
xi. Sound Cities Association (SCA)
Mayor Guier stated the meeting was held on September 9.
Items discussed included:
Homelessness on a regional level; nothing changed from draft presented to council.

vii. South County Area Transportation Board (SCATBd)
Mr. Newkirk stated there is meeting on September 21, 2015.

viii. Valley Regional Fire Association (VRFA)
Council Member Steiger reported the meeting was held on September 8, 2015.
Valley Regional Fire Authority Board honored Council Member John Jones.

ADJOURN

Being no further business, Mayor Guier adjourned the meeting at 8:10 p.m.


Amy Stevenson-Ness, City Clerk