



## City Council Minutes

**Regular Meeting**  
**October 13, 2015**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the regularly-scheduled meeting to order at 6:36 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Garberding, Garberding, Kave, and Oliveira, and Mayor Guier

Absent: Mayor Pro Tem Putnam, Council Member Steiger (arrived at 6:37 p.m.) and Council President Walker

**COUNCIL MEMBER KAVE MOVED** to excuse Mayor Pro Tem Putnam.  
Seconded by Council Member Kerry Garberding.

Voice vote was taken and carried 6-0.

### **STAFF PRESENT**

City Administrator Richard Gould, Public Safety Director John Calkins, Public Works Manager Lance Newkirk, Community Development Manager Jack Dodge, Assistant City Attorney Jim Kelly, and City Clerk Amy Stevenson-Ness.

### **ADDITIONS TO/APPROVAL OF AGENDA**

The agenda was approved unanimously by Council.

### **AUDIENCE COMMENT**

None

### **REPORTS**

A. Mayor

Mayor Guier reported a recognition of the Police Department will be held on October 26 to honor those who worked to make the Open House a success.

- Press release from King County was sent out regarding the park closing that will begin October 14.

- Make a Difference Day, hosted by the Park Board, will be held on October 24.

**B. Finance/City Administrator**

City Administrator Gould reported:

- Executive Session will be held regarding the Public Works/Clerical Collective Bargaining Agreement. The next negotiations will be held on October 26.
- Staff is working hard on the preliminary budget that is due on November 2.
- Auditors have completed the onsite work for the 2014 audit. They hope to be done by the end of the month.
- One RFP for audio/visual system and five for the website update were received. The representative from Jaymark will be at Technology Committee to discuss the audio/visual proposal.
- Third quarter financials look good. The only thing down is cash in the project funds. The General Fund looks good. The plan is to review it with the Finance Committee in November and then bring it to council for approval.

**C. Court**

September report provided in packet

**D. Community/Senior/Youth/Services**

The weekly report is provided with the packet.

**E. Public Works Department**

Public Works Manager Lance Newkirk reported:

- Seasonal maintenance activities are beginning. The street sweeper is more active to clean up leaves.
- Regarding the County Line Rd turn-around complaint from a citizen, a cable was installed and promptly cut off. Will get a hardened steel lock. There has been a spate of illegal dumping. After cleaning up the area, 2 full pickup loads had been dumped.
- The advertisement for the Maintenance 1 position has been placed. The position will close on October 30.
- There will be a special meeting on October 19 for the Stewart Road trail agreement.

**F. Community Development Department**

Community Development Manager Jack Dodge reported:

- Regarding the marijuana notice of violations, he is working with our attorney and the Hearing Examiner to get a judgment to close down the businesses. A pre-conference will be held later this month
- The Planning Commission had a meeting on landscape code provisions
- He is working with the attorney's office regarding development review procedures
- Park Board Update: On Make a Difference Day they will provide refreshments, and are asking for food and food cards for homeless/needy. The new pickleball court will be on display.

**G. Public Safety Department**

Public Safety Director Calkins reported:

- The monthly report is in the packet.

- Traffic enforcement program is successful. Complaints are addressed almost immediately. If you hear of areas of concern, let Mayor Guier and Mr. Calkins know.

#### H. City Council Members

None

#### I. Boards and Committees

##### i. Finance Committee

Council Member Kave reported the meeting scheduled for October 14 was cancelled.

##### ii. Governance Committee

Council Member Oliveira reported they met on October 6 to discuss the shared leave policy. Questions were sent back to the attorney. They also reviewed landscaping code.

##### iii. Human Services Committee

Council Member Oliveira reported the meeting will be on October 27.

##### iv. Public Safety Committee

Council Member Katie Garberding reported the meeting for October 14 has been cancelled and no date has been set.

##### v. Public Works Committee

Council Member Steiger reported the meeting was held on October 7, 2015.

Council Member Steiger is the chair. Mr. Newkirk discussed the Stewart Road issue. The dead fall on West Valley is taken down and he is working with the property owner. Pavement condition ratings are done but there are no results yet. There was also discussion regarding a street vacation for BNSF.

##### vi. Technology Committee

Council Member Walker reported they are meeting on October 15.

##### vii. Tourism Committee

Council Member Oliveira reported they will meet on October 14 at 6:00 p.m.

##### viii. Park Board

No report

##### ix. Planning Commission

The next meeting will be on October 27 to continue discussions on landscape code revisions.

#### X. Pierce County Regional Council (PCRC)

Mr. Newkirk stated meeting will be held on October 14 where grant rules for 2016 awards are reviewed.

##### xi. Sound Cities Association (SCA)

Mayor Guier reported meeting will be on October 14.

xii. South County Area Transportation Board (SCATBd)  
Mr. Newkirk stated the meeting will be held on October 21.

xiii. Valley Regional Fire Association (VRFA)  
7:03 Council Member Walker reported the meeting was held on October 13. Finance Committee reviewed the revised budget. The Board will review the budget on October 27. An ordinance was passed regarding surplus items.

## **OLD BUSINESS**

**A. AB 15-133: Planning Commission Appointment:** Appointment of Wynette McCracken to the Planning Commission to fill an unexpired term through December 31, 2017.

Mayor Guier stated she recommended the appointment of Ms. McCracken.

**COUNCIL MEMBER WALKER MOVED** to confirm the appointment of Ms. Wynette McCracken to the Planning Commission for an unexpired term ending December 31, 2017. Seconded by Council Member Oliveira .

Voice vote was taken and motion carried 6-0.

**B. Resolution No. 2015-291:** Amending the Master Fee Schedule to include the fee for Traffic Safety School per RCW 46.83.080 and Section 6.2 of the Infraction Rules for Courts of Limited Jurisdiction.

Attorney Jim Kelly stated the resolution was amended to include the request to remove the dollar amount regarding the Traffic Safety School and only reference the RCW and Infraction Rules for Courts of Limited Jurisdiction.

**COUNCIL MEMBER KAVE MOVED** to approve Resolution No. 2015-291 amending the Master Fee Schedule to include the fee for Traffic Safety School as established by Section 6.2 of the Infraction Rules for Courts of Limited Jurisdiction. Seconded by Council Member Walker.

Roll Call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Oliveira, Steiger, Walker

Nays:

Absent: Putnam

**C. Resolution No. 2015-289:** Authorizing Change Order No. 9 to the Stewart Road/Thornton Avenue Improvement Project, increasing the contract amount by \$223,761.53.

7:10 Mr. Newkirk stated the amount is what has been negotiated with the contractor. The requested amount was reduced over \$100,000 to the requested amount.

**COUNCIL MEMBER STEIGER MOVED** to approve Resolution No. 2015-289, a resolution of the City of Pacific, Washington, authorizing Change Order No. 9 to the Stewart road / Thornton avenue improvement project, increasing the contract amount by \$223,761.53. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Oliveira, Steiger, Walker

Nays:

Absent: Putnam

**D. Resolution No. 2015-290:** Setting a public hearing for Monday, October 26, 2015, at approximately 6:30 p.m. to receive public testimony on rate increases for the water, stormwater, and sewer utilities.

Mr. Newkirk stated public hearings are required when increasing rates to give the public opportunity to provide comment on the subject.

**COUNCIL MEMBER STEIGER MOVED** to approve Resolution No. 2015-290, a resolution of the city of Pacific, Washington, a resolution of the City of Pacific, Washington setting the time and place for a public hearing on October 26, 2015 at 6:30 pm in the City of Pacific council chambers to receive public testimony on rate increases for the water, stormwater and sewer utilities.. Seconded by Council Member Walker.

Roll Call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Oliveira, Steiger, Walker

Nays:

Absent: Putnam

**COUNCIL MEMBER WALKER MOVED** to suspend the rules to vote by voice vote for the remainder of the agenda items. Seconded by Council Member Oliveira. Voice vote was taken and carried 6-0.

**E. Ordinance No. 2015-1911:** Amending Pacific Municipal Code Title 19.08.046 regarding alterations to approved preliminary plats, subject to specific criteria, and expiration of approved preliminary plats.

Mr. Dodge stated this is a housekeeping items as discussed previously. The code must be amended to bring it current to state statute.

**COUNCIL MEMBER KAVE MOVED** to approve Ordinance No. 2015-1911, amending the Pacific Municipal Code, adding a new sub-section 19.08.046 regarding alterations to approved preliminary plats and adding a new sub-section 19.08.048 regarding the expiration of approved preliminary plats. Seconded by Council Member Oliveira.

Voice vote was taken and carried 6-0.

**F. Resolution No. 2015-292:** Setting a public hearing on October 26, 2015, at approximately 6:30 p.m. to receive public testimony regarding 2016 revenue sources and proposed Ad Valorem tax levies.

Mr. Gould stated the hearing is to receive public input regarding the proposed 2016 revenues and ad valorem tax levies.

**COUNCIL MEMBER KAVE MOVED** to adopt Resolution No. 2015-292 setting a public hearing on October 26, 2015, at approximately 6:30 p.m. to receive public testimony regarding 2016 revenue sources and proposed Ad Valorem tax levies. Seconded by Council Member Oliveira.

Voice vote was taken and carried 6-0.

**G. Resolution No. 2015-293:** Setting two public hearings on October 26, 2015 at approximately 6:30 p.m. and November 9, 2015, at approximately 6:30 p.m., to receive public testimony regarding the City of Pacific's final budget for 2016.

Mr. Gould stated two public hearings are required to receive public input regarding the 2016 Budget.

**COUNCIL MEMBER KAVE MOVED** to adopt Resolution No. 2015-293, setting two public hearings on October 26, 2015 at approximately 6:30 p.m. and November 9, 2015, at approximately 6:30 p.m., to receive public testimony regarding the City of Pacific's final budget for 2016. Seconded by Council Member Kerry Garberding.

Voice vote was taken and carried 6-0.

## **NEW BUSINESS**

NONE

## **CONSENT AGENDA**

**A.** Payroll and Voucher Approval

**B.** Minutes of the workshop of September 21, 2015.

**COUNCIL MEMBER KAVE MOVED** to approve the Consent Agenda. Seconded by Council Member Katie Garberding.

Voice vote was taken and carried 6-0.

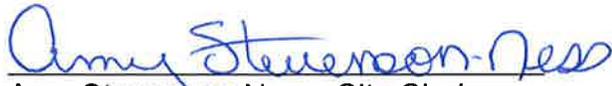
**EXECUTIVE SESSION**

At 7:27 p.m., Mayor Guier announced an executive session per RCW 42.30.140 (4)(a) Collective Bargaining for 20 minutes (Public Works/Clerical Union).

At 7:47, Mayor Guier extended the executive session for 10 minutes.  
Mayor Guier reconvened the meeting at 7:57 p.m.

**ADJOURN**

Being no further business, Mayor Guier adjourned the meeting at 7:57 p.m.

  
Amy Stevenson-Ness, City Clerk