



PACIFIC CITY COUNCIL MEETING AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

May 9, 2016
Monday

Regular Meeting
6:30 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COUNCIL MEMBERS

3. ADDITIONS TO/APPROVAL OF AGENDA

4. AUDIENCE COMMENT

(Please limit your comments to 3 minutes for items not on the agenda. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

5. REPORTS

A. Mayor

B. City Administrator

(3) C. Community Services

(5) D. Court

E. Public Works Department

F. Community Development Department

(7) G. Public Safety Department

H. City Council Members

I. Boards and Committees

i. Finance Committee

ii. Governance Committee

iii. Human Services Committee

iv. Public Safety Committee

v. Public Works Committee

vi. Technology Committee

vii. Lodging Tax Advisory Committee

viii. Park Board

ix. Planning Commission

x. Pierce County Regional Council (PCRC)

xi. Sound Cities Association (SCA)

xii. South County Area Transportation Board (SCATBd)

xiii. Valley Regional Fire Association (VRFA)

6. OLD BUSINESS

7. NEW BUSINESS

8. CONSENT AGENDA

(8)

A. Payroll and Voucher Approval

(14)

B. Approval of the minutes from the workshop on April 18, 2016, and the meetings on April 11 and April 25, 2016.

9. ADJOURN

MEETING CALENDAR

Finance Committee Katie Garberding, Newlun, Oliveira Meets: 2 nd Wednesday	May 11, 2016 6:30 p.m.	City Hall
Governance Committee Kerry Garberding, Kave, Storaasli Meets 1 st Tuesday	DATE CHANGE May 11, 2016 6:30 p.m.	City Hall
Human Services Committee Katie Garberding, Oliveira, Newlun Meets 4 th Tuesday	May 24, 2016 6:30 p.m.	City Hall
Park Board Meets 3 rd Tuesday	May 17, 2016 6:30 p.m.	City Hall
Planning Commission Meets 4 th Tuesday	May 24, 2016 6:00 p.m.	City Hall
Public Safety Committee Katie Garberding, Kave, Steiger Meets 3 rd Wednesday	May 18, 2016 6:30 p.m.	City Hall
Public Works Committee Kerry Garberding, Kave, Steiger Meets 1 st Wednesday	June 1, 2016 6:30 p.m.	City Hall
Technology Committee Kerry Garberding, Newlun, Oliveira Meets: 3 rd Thursday	May 19, 2016 5:00 p.m.	City Hall

Council may add other items not listed on this agenda unless specific notification period is required.

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

Meeting materials are available on the City's website at: www.pacificwa.org or by contacting the City Clerk's office at (253) 929-1105.



For ADA accommodations, please contact City Hall at (253) 929-1105 prior to the meeting.

MONTHLY TOTALS

Date: December 2014 2015

Participation Counts Senior Center

Demographics

Pacific:	425	546
Algona:	104	132
Auburn:	92	145
Other:	102	73
Total Demographics	723	896

Activity

Stone Soup:	109	105
Senior Nutrition Lunch:	249	413
Trips: afternoon	112	132
Transportation: for lunch	102	205
Drop-Ins:	93	92
Bread/Pantry:	135	155
Touch of Home/Crafts:	45	56
Cards/Puzzles/Games:	150	325
Volunteer:	120	141
Music/Jam Session:	186	128
Health Care: Hair Cuts, Foot Care:	8	7
S.H.I.B.A.:	0	4
Bus Passes:	32	5
Meals on Wheels	0	9
Movies and Bingo	10	10
Party: Parties, Tea, etc.	103	70

Total Activities 1454 1857

Unduplicated: 9 8

Volunteer Hours 463.5

Donations

- Stone Soup: \$33.00
- Gas for Trips: \$18.30
- Crafts: 10.00
- Coffee: 7.38
- General Money Donations: \$.00

Touch of Home

2 baby blankets and 1 lap robe for a Vet.

CITY COUNCIL

May 9, 2016

Community Services Report

Mayor Guier and City Council

The next Human Services Committee Meeting is Tuesday May 24, 6:30 in City Hall.

Please join us for Free Family Community Bingo the 3rd Tuesday of the month. The snack bar is open 5:30 to 7:30 and Bingo 6:00 to 8:00 in the Pacific Gymnasium. This month menu item is spaghetti, salad, and garlic bread. Come join the fun with your family.

Free Stone Soup Lunch Mondays at the Senior Center 11:00AM to 1:00PM. This lunch is free to all ages in our community.

Our talented seniors with Touch of Home are busy making items. There is always room for more people to join us each Tuesday at 10:00 AM.

We will be holding the Senior Center Yearly Volunteer Appreciation Tea on Wednesday May 25 at 2:00PM. We have over twenty people that we would like to recognize for all their hard work.

Gosh, what a wonderful day for a walk at our local parks! On Thursday our senior bus is now going to our local parks for the walking event. Just call the senior center to get your name on the list. The bus leaves at 1:30.

Our senior bus goes to many places: we have shopping trips, lunch, snack outings, and seasonal trips. In May the seniors will be going to lunch at Wok & Teriyaki, or an afternoon snack at Dairy Queen or Starbucks. For our Thursday afternoon walks, we go to the Auburn Environmental Park or the Federal Way West Hylebos Wetlands.

Youth Gym is now offering Kung Fu Classes, Saturdays 11:00 AM – 1:30PM. For more information please contact 253-244-1677 Hiddenlakekungfu.com

In the Youth Gym on Friday May 13, 10:00AM to 10:45AM is Story Time with Debbie. This event is sponsored by King County Library System and hosted by the City of Pacific.

The Youth Gym has a computer lab that is open for use.

Ziggles Riding Toy's Session is Friday mornings 9:30AM to 12:00PM noon. The Tiny Tot Program really loves this activity. It is so nice to see them ride around the gym with these riding toys.

Cities of Pacific & Algona; Municipal Court
100 3rd AVE SE; Pacific WA 98047
(253) 929-1140; (253) 929-1195 fax

Thursday, May 05, 2016

City of Algona
Attention: Julie
402 Warde St
Algona WA 98001

Dear Julie,

Please submit for compensation to Pacific Municipal Court \$3927.92 for April 2016 filings and interpreter or detention billing reimbursement, as noted below.

Interpreter billing for this period is \$787.92.
Detention billing for this period is \$0.
(Copies attached)

FILINGS:

80 Infractions @ 25.00	\$2000.00
19 Criminal Citations @ 60.00	\$1140.00
Total Due	\$3140.00

Monthly Revenues collected \$14,960.73.

COSTS RETAINED BY PACIFIC MUNICIPAL COURT FROM MONTHLY REVENUES:

Split of warrant fees	\$123.48
Monitoring / Record check fees	\$3159.60
Mandatory insurance costs	\$219.57
Credit card convenience fee	\$30.93
NSF fees	\$
Copy/CD fees	\$
Total	\$3533.58

Remittance check due Algona:
\$5280.95

Remittance check to King County paid:
\$85.05

Remittance check to State paid:
\$6061.15

Please contact us if you have any questions. Thank you.
Sincerely,

Kelly Rydberg
Court Administrator

CC: Algona Police Chief; month end file

PACIFIC MUNICIPAL COURT
Memorandum

TO: Judge Rochon

CC: Mayor Guier, Pacific Council Members, Managers

From: Kelly Rydberg

Date: 5/2/16

Re: April 2016

The court:

- Held 450 hearings - 342 for Pacific and 108 for Algona.
- Collected Pacific monthly revenues of **\$40,861.44**; of which **\$29,964.74** is the local portion, \$176.90 is the County portion and **\$10,719.80** is the State portion. Year to date revenues for the City of Pacific are **\$124,672.86**.
- Collected Algona monthly revenues of **\$14,960.73**; of which \$5280.95 is the local portion, \$3533.58 is the Pacific split for costs, \$85.05 is the County portion and \$6061.15 is the State portion. Year to date revenues for the City of Algona are **\$21,902.21**.

Pacific monthly filings:

Traffic infractions filed:	203	violations filed:	234
Criminal citations filed:	25	violations filed:	34

Algona monthly filings:

Traffic infractions filed:	80	violations filed:	96
Criminal citations filed:	19	violations filed:	23

GENERAL FUND/RECOUPMENT COLLECTED

	PACIFIC MONTH	PACIFIC YTD	ALGONA MONTH	ALGONA YTD
Warrant fees	1112.67	7833.14	123.48	353.03
Record Check Fees	8080.91	41,513.74	PACIFIC KEEPS	
Jail Recoupment	2788.26	9446.22	781.37	1724.95
Insurance Fees	418.02	1376.79	PACIFIC KEEPS	
Parking Fees	1093.00	2293.00	0	70.00
PD Recoupment	837.08	4656.40	72.56	870.79
Interpreter Recoupment	974.75	3498.67	279.11	1225.55
Credit Card Convenience Fee	328.11	1311.48	PACIFIC KEEPS	
Interest/Bank Charges	1082.68	4645.14	119.12	1104.80
Misc court fines and costs	5906.26	24,140.14	3905.31	16,553.09
Algona court costs **	3015.00	7795.00	3533.58	17,679.78
Traffic school fee	4328.00	15,944.00	N/A	N/A
TOTAL	\$29,964.74	\$124,672.86	\$8814.53	\$39,581.99

** The total in the Pacific column is for March services; the total in the Algona column is costs split that Pacific keeps for April.

PACIFIC POLICE DEPARTMENT

APRIL 2016 MONTHLY REPORT

ACTIVITY

Dispatch calls	408
Self-initiated contacts	279
Agency assists	94

ARRESTS

Non Traffic	20
Felony	4
Traffic	17

SUPERIOR COURT FILINGS

Adult	3
Juvenile	1

TRAFFIC ENFORCEMENT

	<u>This month</u>	<u>Last month</u>
Criminal Traffic	17	19
Infractions	212	228
Verbal Warnings	103	101

OFFENSES/CRIMES

APS/CPS investigation	4	Order service	3
Assault	0	Poss stolen prop	0
Assault-DV	4	Reckless burning/arson	0
Burglaries-Commercial	1	Recovered property	2
Burglaries-Residential	1	Robbery	0
Death investigation-DOA	2	Runaway/missing	1
Disputes-DV	1	Sex offense	1
DUI	1	Suicidal subject	0
Drug/liquor violation	2	Suspicious circ	0
Found property	2	Thefts	4
Fraud	1	Threats/harassment	2
Hit and run	1	Trespass	1
Homicide	0	Vehicle collision	3
ID Theft	0	Vehicle impound	7
Malicious mischief	4	Vehicle prowl	3
Malicious mischief-DV	0	Violation of orders	1
Mental health referral	4	Warrant arrests	20
Motor vehicle recovery	2	Weapons violation	0
Motor vehicle theft	1		

March cases: 99

2016 cases: 404

Disputes- Non DV	1
Obstructing	1
Resisting arrest	1
Welfare check	1

73,665.4260
CITY OF PACIFIC

AGENDA BILLS

AGENDA ITEM NO. Consent Agenda 10A MEETING DATE: May 9, 2016
SUBJECT: Claim Voucher & Payroll Approval PREPARED BY: Richard Gould, Finance Director

SUMMARY:

Approval of Payroll for the period of April 16, 2016 through April 30, 2016; Claims Voucher for April 26, 2016 through May 9, 2016.

PAYROLL AUTO DEPOSIT		\$ 69,283.26
PAYROLL CHECKS:	4953-4957	\$ 2,146.26
EFT'S		\$ 84,841.73
CLAIMS CHECKS:	46708 - 46778	\$ 127,830.64
CLAIMS CHECKS VOIDED:		

TOTAL EXPENDITURES: \$ 284,101.89

RECOMMENDATION: Approval of payment for Payroll and Claims

MOTION: Move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

ATTACHMENTS: Check Registers and Payroll Expense itemization

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/26/2016 To: 05/09/2016

Time: 09:34:37 Date: 05/06/2016
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3029	05/05/2016	Payroll	1	EFT		147.70	04/16/16 - 04/30/16 Payroll
3030	05/05/2016	Payroll	1	EFT		2,429.14	04/16/16 - 04/30/16 Payroll
3032	05/05/2016	Payroll	1	EFT		2,143.98	04/16/16 - 04/30/16 Payroll
3033	05/05/2016	Payroll	1	EFT		4,053.10	04/16/16 - 04/30/16 Payroll
3034	05/05/2016	Payroll	1	EFT		2,227.82	04/16/16 - 04/30/16 Payroll
3035	05/05/2016	Payroll	1	EFT		2,311.88	04/16/16 - 04/30/16 Payroll
3036	05/05/2016	Payroll	1	EFT		187.16	04/16/16 - 04/30/16 Payroll
3038	05/05/2016	Payroll	1	EFT		1,232.99	04/16/16 - 04/30/16 Payroll
3039	05/05/2016	Payroll	1	EFT		1,345.46	04/16/16 - 04/30/16 Payroll
3040	05/05/2016	Payroll	1	EFT		2,115.03	04/16/16 - 04/30/16 Payroll
3041	05/05/2016	Payroll	1	EFT		92.05	04/16/16 - 04/30/16 Payroll
3043	05/05/2016	Payroll	1	EFT		3,343.36	04/16/16 - 04/30/16 Payroll
3044	05/05/2016	Payroll	1	EFT		317.91	04/16/16 - 04/30/16 Payroll
3045	05/05/2016	Payroll	1	EFT		786.93	04/16/16 - 04/30/16 Payroll
3046	05/05/2016	Payroll	1	EFT		2,611.97	04/16/16 - 04/30/16 Payroll
3047	05/05/2016	Payroll	1	EFT		92.05	04/16/16 - 04/30/16 Payroll
3048	05/05/2016	Payroll	1	EFT		4,261.37	04/16/16 - 04/30/16 Payroll
3049	05/05/2016	Payroll	1	EFT		114.08	04/16/16 - 04/30/16 Payroll
3050	05/05/2016	Payroll	1	EFT		1,276.02	04/16/16 - 04/30/16 Payroll
3051	05/05/2016	Payroll	1	EFT		1,348.67	04/16/16 - 04/30/16 Payroll
3052	05/05/2016	Payroll	1	EFT		2,791.34	04/16/16 - 04/30/16 Payroll
3053	05/05/2016	Payroll	1	EFT		1,774.23	04/16/16 - 04/30/16 Payroll
3054	05/05/2016	Payroll	1	EFT		2,370.90	04/16/16 - 04/30/16 Payroll
3055	05/05/2016	Payroll	1	EFT		91.45	04/16/16 - 04/30/16 Payroll
3056	05/05/2016	Payroll	1	EFT		2,284.49	04/16/16 - 04/30/16 Payroll
3057	05/05/2016	Payroll	1	EFT		82.05	04/16/16 - 04/30/16 Payroll
3058	05/05/2016	Payroll	1	EFT		1,526.16	04/16/16 - 04/30/16 Payroll
3059	05/05/2016	Payroll	1	EFT		2,111.36	04/16/16 - 04/30/16 Payroll
3060	05/05/2016	Payroll	1	EFT		1,804.74	04/16/16 - 04/30/16 Payroll
3061	05/05/2016	Payroll	1	EFT		1,690.75	04/16/16 - 04/30/16 Payroll
3062	05/05/2016	Payroll	1	EFT		2,096.11	04/16/16 - 04/30/16 Payroll
3063	05/05/2016	Payroll	1	EFT		1,082.79	04/16/16 - 04/30/16 Payroll
3064	05/05/2016	Payroll	1	EFT		2,102.87	04/16/16 - 04/30/16 Payroll
3065	05/05/2016	Payroll	1	EFT		1,688.86	04/16/16 - 04/30/16 Payroll
3067	05/05/2016	Payroll	1	EFT		2,297.19	04/16/16 - 04/30/16 Payroll
3068	05/05/2016	Payroll	1	EFT		1,607.67	04/16/16 - 04/30/16 Payroll
3070	05/05/2016	Payroll	1	EFT		1,236.47	04/16/16 - 04/30/16 Payroll
3071	05/05/2016	Payroll	1	EFT		1,749.43	04/16/16 - 04/30/16 Payroll
3072	05/05/2016	Payroll	1	EFT		2,201.72	04/16/16 - 04/30/16 Payroll
3073	05/05/2016	Payroll	1	EFT		1,388.79	04/16/16 - 04/30/16 Payroll
3074	05/05/2016	Payroll	1	EFT		1,461.69	04/16/16 - 04/30/16 Payroll
3075	05/05/2016	Payroll	1	EFT		1,403.53	04/16/16 - 04/30/16 Payroll
3078	05/05/2016	Payroll	1	EFT	INTERNAL REVENUE SERVICE	27,912.36	941 Deposit For 05/05/2016 - 05/05/2016
3079	05/05/2016	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	625.00	05/05/2016 To 05/05/2016 - DCP - DRS
3083	05/05/2016	Payroll	1	EFT	ASSOC OF WASHINGTON CITIES	8,542.63	04/20/2016 To 05/05/2016 - Medical - Directors; 04/20/2016 To 05/05/2016 - LTD
3084	05/05/2016	Payroll	1	EFT	AFLAC	998.56	04/20/2016 To 05/05/2016 - AFLAC ACC Pre; 04/20/2016 To 05/05/2016 - AFLAC CAN Pre; 04/20/2016 To 05/05/2016 - AFLAC STD Post; 04/20/2016 To 05/05/2016 - AFLAC PSI Pre; 04/20/2016 To 05/05/2016 - AFL

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/26/2016 To: 05/09/2016

Time: 09:34:37 Date: 05/06/2016
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3085	05/05/2016	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	20,680.68	04/20/2016 To 05/05/2016 - PERS 2; 04/20/2016 To 05/05/2016 - PERS 3
3086	05/05/2016	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	10,170.38	04/20/2016 To 05/05/2016 - LEOFF 2
3223	05/09/2016	Claims	1	EFT	PUGET SOUND ENERGY	15,912.12	ACCT #: 300000003594
3031	05/05/2016	Payroll	1	4953		665.26	04/16/16 - 04/30/16 Payroll
3037	05/05/2016	Payroll	1	4954		1,214.85	04/16/16 - 04/30/16 Payroll
3042	05/05/2016	Payroll	1	4955		87.05	04/16/16 - 04/30/16 Payroll
3066	05/05/2016	Payroll	1	4956		92.05	04/16/16 - 04/30/16 Payroll
3069	05/05/2016	Payroll	1	4957		87.05	04/16/16 - 04/30/16 Payroll
3080	05/05/2016	Payroll	1	46708	AMERICAN LEGAL SERVICES	57.92	04/20/2016 To 05/05/2016 - Legal Fee
3081	05/05/2016	Payroll	1	46709	D.R.I.V.E.	12.00	04/20/2016 To 05/05/2016 - DRIVE
3082	05/05/2016	Payroll	1	46710	TEAMSTERS LOCAL 117	2,036.68	04/20/2016 To 05/05/2016 - Union Dues; 04/20/2016 To 05/05/2016 - Initiation Fees
3087	05/05/2016	Payroll	1	46711	WESTERN CONFERENCE OF TEAMSTERS PENSION	5,008.19	04/20/2016 To 05/05/2016 - Union Pension
3137	05/05/2016	Payroll	1	46712	NW ADMIN TRANSFER ACCOUNT	44,334.20	04/20/2016 To 05/05/2016 - Medical - Police; 04/20/2016 To 05/05/2016 - Medical- Clerical Union
3149	05/09/2016	Claims	1	46713	AHBL INC	10,295.43	PW: PROJECT #2140392.10 WEST VALLEY HWY - PIERCE CO. SECTION (02/26/16 - 03/25/16) **GRANT**; PW: PROJECT #2130176.10 WEST VALLEY HWY. - KING CO. **GRANT**; PROJECT #2140281.15 PACIFIC - VALLE
3150	05/09/2016	Claims	1	46714	CUSTOM SECURITY ALARM CENTER	149.85	POLICE: MONITORING FEES (05/01/16-07/31/16)
3151	05/09/2016	Claims	1	46715	AUBURN ELECTRICAL SERVICE	756.08	ADMIN: CITY HALL COURT ROOM MONITOR OUTLET
3152	05/09/2016	Claims	1	46716	AUS WEST LOCKBOX	81.34	CITY HALL: DOOR MATS; POLICE: DOOR MATS
3153	05/09/2016	Claims	1	46717	GAIL BENNETT	300.00	APRIL 2016 CIVIL SERVICE COMM. SEC.
3154	05/09/2016	Claims	1	46718	DAWN BETTINGER	450.00	COURT: CONFLICT PUBLIC DEFENSE
3155	05/09/2016	Claims	1	46719	BLUMENTHAL UNIFORMS	221.97	POLICE: M. KIM UNIFORM; POLICE: M. KIM UNIFORM
3156	05/09/2016	Claims	1	46720	CENTURYLINK	1,206.93	ACCT. #206Z220482
3157	05/09/2016	Claims	1	46721	CENTURYLINK	45.40	ACCT: 79489727 253-929-1105
3158	05/09/2016	Claims	1	46722	CITY OF ENUMCLAW	1,860.00	POLICE: MARCH 2016 JAIL SERVICES
3159	05/09/2016	Claims	1	46723	COPIERS NORTHWEST INC	1,543.44	SENIOR: OVERAGES (03/20/16-04/19/16); COPY MACHINE LEASES & USAGE
3160	05/09/2016	Claims	1	46724	DE ARIAS, INC.	100.00	COURT: INTERPRETER SERVICES
3161	05/09/2016	Claims	1	46725	FERGUSON ENTERPRISES, INC.	1,435.82	PW: SEWER SUPPLIES; PW: SEWER SUPPLIES; PW: WATER SUPPLIES 10

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/26/2016 To: 05/09/2016

Time: 09:34:37 Date: 05/06/2016
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3162	05/09/2016	Claims	1	46726	GARY HULSEY	209.00	POLICE: MUZZLE LOADER BUILD KIT (AWARD FOR PD TOP SHOOTER)
3163	05/09/2016	Claims	1	46727	JOAGUIN'S TREE EXPERT CO.	1,971.00	PW: TREE REMOVAL
3164	05/09/2016	Claims	1	46728	KC DOT ROAD SRVC DIV	3,062.89	PW: **GRANT** AWARD #113860-RSD PACIFIC BSC TRAFFIC; PW: **GRANT** AWARD #113860-RSD PACIFIC BSC TRAFFIC
3165	05/09/2016	Claims	1	46729	KIMBALL MIDWEST	100.38	PW: VEHICLE REPAIRS/MAINT.
3166	05/09/2016	Claims	1	46730	KING COUNTY DIRECTORS' ASSOC	112.72	PW: SUPPLIES; PW: SUPPLIES
3167	05/09/2016	Claims	1	46731	LAW OFFICE THOMAS R HARGAN	210.00	COURT: CONFLICT PROSECUTION SERVICES (03/16/16 - 04/20/16)
3168	05/09/2016	Claims	1	46732	MAIL FINANCE	180.52	ADMIN: POSTAGE MACHINE LEASE
3169	05/09/2016	Claims	1	46733	MCLENDON HARDWARE	68.48	PW: SHOP SUPPLIES
3170	05/09/2016	Claims	1	46734	JAMES J MORGAN	125.79	PW: REIMB. FOR SCAT BOARD TREAT, LIEN RELEASES & PARKING
3171	05/09/2016	Claims	1	46735	MORRIS LAW P.C.	8,179.99	ADMIN: CITY ATTORNEY SERVICES (APRIL 2016)
3172	05/09/2016	Claims	1	46736	LINDA NOBLE	147.80	COURT: INTERPRETER SERVICES
3173	05/09/2016	Claims	1	46737	NORTHWEST EMBROIDERY	265.84	PW: UNIFORMS
3174	05/09/2016	Claims	1	46738	OWEN EQUIPMENT	617.52	PW: SUPPLIES
3175	05/09/2016	Claims	1	46739	PACIFIC OFFICE AUTOMATION	162.26	POLICE: COPY MACHINE USAGE
3176	05/09/2016	Claims	1	46740	PETROCARD SYSTEMS INC	1,924.86	ACCT #00-0077308 INV. #C057072
3177	05/09/2016	Claims	1	46741	PIERCE COUNTY BUDGET & FINANCE	176.91	ADMIN: 2016 PC REGIONAL COUNCIL MEMBERSHIP
3178	05/09/2016	Claims	1	46742	POLLARD WATER	211.62	PW: WATER SUPPLIES
3179	05/09/2016	Claims	1	46743	PUBLIC SAFETY TESTING	125.00	POLICE: 2016 Q1 SUBSCRIPTION FEES
3180	05/09/2016	Claims	1	46744	PUGET SOUND ENERGY	59.85	ACCT. #220008362075 (174 STEWART RD. SW SIGNAL)
3181	05/09/2016	Claims	1	46745	REPTILE MAN	250.00	POLICE: REPTILE SHOW 08/12/16
3182	05/09/2016	Claims	1	46746	RH2 ENGINEERING, INC.	14,704.79	ADMIN: PROJECT 116055 CITY HALL CAMPUS STANDBY GENERATOR PROJECT
3183	05/09/2016	Claims	1	46747	L STEPHEN ROCHON	3,360.00	COURT: JUDGE SERVICES (APRIL 2016)
3184	05/09/2016	Claims	1	46748	SAM'S CLUB	232.52	SENIOR & YOUTH: SUPPLIES
3185	05/09/2016	Claims	1	46749	SCORE	107.96	POLICE: FEB. 2016 OUTSIDE HEALTH SERVICES
3186	05/09/2016	Claims	1	46750	SOUND PUBLISHING INC	397.55	CD: LEGAL AFFADAVIT
3187	05/09/2016	Claims	1	46751	STAPLES BUSINESS ADVANTAGE	340.32	FINANCE: SUPPLIES; SENIOR: SUPPLIES
3188	05/09/2016	Claims	1	46752	SUMMIT LAW GROUP	2,251.50	ADMIN: PERSONNEL LEGAL SERVICES
3189	05/09/2016	Claims	1	46753	CITY OF SUMNER	1,881.00	MAY 2016 METRO ANIMAL SERVICES
3190	05/09/2016	Claims	1	46754	THE RENTON PRINTERY, INC.	2,125.40	ADMIN: SPRING 2016 NEWSLETTER

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/26/2016 To: 05/09/2016

Time: 09:34:37 Date: 05/06/2016
Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3191	05/09/2016	Claims	1	46755	UNITED LABORATORIES	315.67	PW: SHOP SUPPLIES
3192	05/09/2016	Claims	1	46756	VALLEY COMMUNICATIONS	824.35	POLICE: APRIL 2016 800 MHz
3193	05/09/2016	Claims	1	46757	WELLS FARGO FINANCIAL LEASING	218.94	PW: PLOTTER LEASE
3194	05/09/2016	Claims	1	46758	RICHARD BRADLEY	37.97	Refund inactive customer credit balance
3195	05/09/2016	Claims	1	46759	NATIONSTAR MORTGAGE	38.50	Refund inactive customer credit balance
3196	05/09/2016	Claims	1	46760	LEO PASSINO	153.35	Refund inactive customer credit balance
3205	05/09/2016	Claims	1	46761	ALPINE PRODUCTS INC	123.35	PW: SUPPLIES
3206	05/09/2016	Claims	1	46762	COASTAL FARM & RANCH	437.95	PW: L. BRIGHT UNIFORM
3207	05/09/2016	Claims	1	46763	RUSSELL CROWN	250.00	YOUTH: RENTAL DEPOSIT REFUND
3208	05/09/2016	Claims	1	46764	ENVIRO-CLEAN EQUIPMENT, INC.	2,443.35	PW: MACHINE REPAIRS & MAINTENANCE
3209	05/09/2016	Claims	1	46765	GRAINGER	500.17	PW: TRASH BAGS
3210	05/09/2016	Claims	1	46766	H D FOWLER CO INC	434.11	PW: SUPPLIES; PW: SUPPLIES; PW: SUPPLIES
3211	05/09/2016	Claims	1	46767	HONEY BUCKET	603.34	PW: HONEY BUCKET RENTALS
3212	05/09/2016	Claims	1	46768	KIMBALL MIDWEST	430.07	PW: SHOP SUPPLIES; PW: SHOP SUPPLIES; PW: SHOP SUPPLIES
3213	05/09/2016	Claims	1	46769	KING COUNTY DIRECTORS' ASSOC	179.42	PW: SUPPLIES; PW: PARK SUPPLIES
3214	05/09/2016	Claims	1	46770	LOWE'S COMPANIES, INC	119.25	PW: PARK REPAIRS
3215	05/09/2016	Claims	1	46771	MCLENDON HARDWARE	784.15	PW: SUPPLIES
3216	05/09/2016	Claims	1	46772	O'REILLY AUTOMOTIVE, INC.	14.09	PW: SUPPLIES
3217	05/09/2016	Claims	1	46773	OWEN EQUIPMENT	479.89	PW: SWEEPER PARTS
3218	05/09/2016	Claims	1	46774	PRODUCTIVITY PLUS ACCOUNT	3,732.33	PW: MACHINE REPAIR/MAINTENANCE (ACCT #5043935515701154)
3219	05/09/2016	Claims	1	46775	PUGET SOUND ENERGY	82.69	ACCT #: 220003203878
3220	05/09/2016	Claims	1	46776	SMITH & LOVELESS INC	1,664.88	PW: SEWER SUPPLIES
3221	05/09/2016	Claims	1	46777	SOUND SAFETY PRODUCTS INC	442.27	PW: L. BRIGHT UNIFORM
3222	05/09/2016	Claims	1	46778	WASHINGTON TRACTOR	61.83	PW: MOWER PARTS; PW: SUPPLIES
						000	25.04
						001 General Fund	174,637.89
						101 Street	20,410.52
						301 Roads Capital Improvements	1,823.13
						309 West Valley	9,034.18
						401 Water	28,376.28
						402 Sewer	19,964.91
						409 Storm	17,361.77
						630 Developer Deposit	250.00
						800 Payroll EE Benefit Clearing	12,218.17
						<hr/>	
						Claims:	92,293.77
						Payroll:	191,808.12
						<hr/>	
						* Transaction Has Mixed Revenue And Expense Accounts	284,101.89

CHECK REGISTER

City Of Pacific
MCAG #: 0423

04/26/2016 To: 05/09/2016

Time: 09:34:37 Date: 05/06/2016
Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
-------	------	------	--------	-------	----------	--------	------

Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: _____.

Council Member: _____

Council Member: _____

Council Member: _____

Reviewed for Accuracy

Finance Director: _____



City Council Minutes

Regular Meeting
April 11, 2016
6:30 p.m.

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Garberding, Newlun, Oliveira, Storaasli, , Council President Kave, Mayor Pro Tem Steiger, and Mayor Guier

Absent: None

STAFF PRESENT

Community Development Manager Jack Dodge, Public Works Manager Jim Morgan, City Administrator Richard Gould, Lt. Edwin Massy, Finance Tech II Angelica Solvang, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

Council Member Oliveira corrected the date of Human Services committee meeting to 4/26/16.

Council Member Katie Garberding requested a discussion of the White River Levy project meeting as Item A in New Business.

The agenda was approved unanimously by Council.

RECOGNITION

Mayor Guier honored Pacific resident Austin Holdt who called 9-1-1 to save his grandma's life in December 2015.

Austin addressed the Council and said the situation was a very scary and not a very happy day. He doesn't like to think about that day because it gives him scary thoughts.

AUDIENCE COMMENT

Speaking before Council:

Jerry Eck, 411 West Valley Highway South	Is in opposition to taking of private property for WVH project; He doesn't have property to give. Doesn't want to wait until the last minute. Supports Mr. Morgan's confirmation as Public Works Manager
Gary Hulseley, 228 Pacific Ave S	Spoke regarding the letter he received regarding low income/senior/disable persons billing. He outlined RCW citations and PMC citations that appear to be in conflict regarding veterans' benefits and low income/senior/disable persons billing and submitting a qualifications form once a year. He would like to see the letter revised and made reasonable.

EXECUTIVE SESSION

At 6:47, Mayor Guier announced an executive session per RCW 42.30.110 (1)(g) to review qualifications of an applicant for public employment for 10 minutes.

At 6:57, Mayor Guier reconvened the meeting.

COUNCIL MEMBER OLIVEIRA MOVED to confirm the appointment of Mr. James Morgan as the Public Works Manager. Seconded by Council Member Katie Garberding.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

REPORTS

A. Mayor

Mayor Guier reported:

- Reminded everyone that Pick Up Pacific will be held on April 23, 2016, at 10:00 a.m. Garbage pick up bags have been prepared with the City of Pacific logo

thanks to Jim Morgan and Jim Schunke. She has been mapping out areas of town that need attention.

- She will be out of town Saturday, April 16 through Thursday, April 21 in Washington D.C.
- Thank you to Council for recognizing Austin Holdt for his bravery and poise.

B. Finance/City Administrator

City Administrator Gould reported:

- The A/V System is working well. We are slowly working out the bugs. A meeting with Jaymark was held to discuss various issues. They are working on a picture in picture fix. Livestreaming will hopefully begin in May;
- First Quarter Financial reports are done and being reviewed; January was a good month and February and March are typical.
- The Sitecrafting agenda item was pulled from the agenda as the city is waiting on a scope of work to finalize the contract.
- Auburn IT is working on live streaming and Porta Court. A representative from SCORE will be here on April 12 to talk about how to set up and what needs to be done.

C. Community Services

The reports were provided in the packet.

D. Court

The reports were provided in the packet.

E. Public Works Department

Acting Public Works Manager Jim Morgan reported:

- A vacancy has occurred in the Public Works Maintenance department and the city needs to fill the position quickly. He is reviewing former applicants and will be reaching out to a couple.
- He, Mr. Gould, Ms. Stevenson-Ness, and Bill Brookhart, Public Works Maintenance Lead will be attending Alcohol/Drug Supervisor Training through AWC on April 19 in Marysville.

F. Community Development Department

Community Development Manager Jack Dodge reported:

- Has reviewed the new sign code and sent changes to the attorney. They will be going to the Planning Commission this month
- The attorney will be filing criminal and civil violations against marijuana businesses that refuse to close.
- Park Board meeting is cancelled due to workload and lack of staff;
- The Planning Commission will be on April 26, to discuss accessory buildings

G. Public Safety Department

Lt. Edwin Massey reported:

- Two community activities are being worked on, the Bike Rodeo on June 18 10am to 1pm; and the Open House scheduled for Friday, August 12 – 4:00 to 8:00.

- Volunteers need to arrive for the Bike Rodeo by at least by 9:30

H. City Council Members

No reports.

I. Boards and Committees

i. Finance Committee

Council Member Justin Newlun reported the next meeting will be held April 13, 2016, at 6:30 p.m.

ii. Governance Committee

Council Member Storaasli reported the next meeting will be held on May 3, 2016, at 6:30 p.m.

iii. Human Services Committee

Council Member Oliveira stated the meeting will be held on April 26, 2016, at 6:30 p.m. in the Mayor's office. April 19 is Family Bingo Night from 6:00 p.m. to 8:00 p.m. with dinner served at 5:30 p.m

iv. Public Safety Committee

Council Member Kave stated they will be meeting on April 20 at 6:30 p.m.

v. Public Works Committee

Council Member Steiger reported

Met on April 6 at 6:30 to discuss the following:

- Bagiou property
- Video drain cleaning
- Valentine Road improvement
- Campus generator project is moving forward
- Utility rate study
- Meter replacement is on hold
- Campus master plan is coming in the near future
- Fire station striping on the road is waiting for better weather
- West Valley Highway wetland mitigation – the City of Pacific will mitigate some of our property at the well site
- Milwaukee Boulevard project
- Lighting and power for Pacific Days – leaning toward solar lighting and generator to pursue alternatives

vi. Technology Committee

Council Member Kerry Garberding reported the next meeting will be held on April 21, 2016 at 5:00.

vii. Lodging Tax Advisory Committee

No meeting scheduled at this time.

viii. Park Board

The next meeting has been cancelled. Next regularly scheduled meeting is in May.

ix. Planning Commission

Mr. Dodge stated the next meeting will be April 26.

x. Pierce County Regional Council (PCRC)
Council Member Storaasli stated the next meeting will be on April 21, 2016.

xi. Sound Cities Association (SAC)
Mayor Guier stated the next meeting will be held on April 13, 2016.

xii. South County Area Transportation Board (SCATBd)
Acting Public Works Manager Jim Morgan reported the next meeting will be on April 19, 2016, but he will not be in attendance.

xiii. Valley Regional Fire Authority (VRFA)
Mayor Guier reported they meet on April 12, 2016.

Council Member Oliveira reported on April 20, the City and Schools Forum will be held.
Dinner is \$15

OLD BUSINESS

A. Agenda Bill No. 16-040: Appointment of the Public Works Manager.

COUNCIL MEMBER OLIVEIRA MOVED to confirm the appointment of Mr. James Morgan as the Public Works Manager. Seconded by Council Member Katie.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

B. Resolution No. 2016-330: Setting the time and place for a public hearing on April 25, 2016, at approximately 6:30 p.m. to receive public input regarding revisions to sections 20.82.004(D) and 20.82.009(C) of the Pacific Municipal Code.

Mr. Dodge described the purpose of the proposed ordinance regarding revisions to sections 20.82.004(D) and 20.82.009(C) of the Pacific Municipal Code. A public hearing needs to be held regarding the code amendments.

COUNCIL MEMBER OLIVEIRA MOVED to approve Resolution No. 2016-330 Setting the time and place for a public hearing on April 25, 2016 at approximately 6:30 p.m. to receive public input regarding revisions to sections 20.82.004(D) and 20.82.009(C) of the Pacific Municipal Code. Seconded by Council Member Steiger.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

C. Resolution No. 2016-327: Authorizing the execution of an agreement with Universal Field Services, Inc., in the amount of \$32,944.18, for professional services associated with negotiation of right-of-way purchases for the Milwaukee Boulevard Street Improvement Project.

Public Works Manager Jim Morgan advised negotiation services are required to acquire right-of-way for the Milwaukee Boulevard project.

COUNCIL MEMBER OLIVEIRA MOVED to approve Resolution No. 2016-327 authorizing the execution of an agreement with Universal Field Services, Inc., in the amount of \$32,944.18, for professional services associated with negotiation of right-of-way purchases for the Milwaukee Boulevard Street Improvement Project. Seconded by Council Member Kerry Garberding.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

D. Resolution No. 2016-328: Authorizing the execution of an agreement with Katy Isaksen & Associates for professional services associated with the performance of a utility rate study for water, sewer, and storm water in order to recommend rates and changes for water, sewer, and storm water utilities for council consideration and adoption.

Mr. Morgan advised this is for a utility rate study to ensure the City of Pacific is charging appropriately for the utility services provided.

COUNCIL MEMBER KAVE MOVED to approve Resolution No. 2016-328 authorizing the execution of a professional services agreement with Katy Isaksen & Associates for professional services associated with the performance of a utility rate study for water, sewer, and storm water in order to recommend rates and changes for water, sewer, and storm water utilities for council consideration and adoption
Seconded by Council Member Oliveira.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

E. Resolution No. 2016-329: Authorizing the execution of an agreement with Bates Roofing, LLC, in the amount of \$86,782.04, for construction of new roofing systems for the Senior Center, Community Center, and connecting breezeway.

Mr. Morgan advised this project will be covered by the CDBG grant awarded to the city in 2015.

COUNCIL MEMBER KAVE MOVED to approve Resolution No. 2016-329 authorizing the execution of an agreement with Bates Roofing, LLC, in the amount of \$86,782.04, for construction of new roofing systems for the Senior Center, Community Center, and connecting breezeway. Seconded by Council Member Newlun.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

NEW BUSINESS

A. Levy Project

Council Member Katie Garberding stated she is disappointed that council received information about the open house with King County on May 3 was provided by PCS editor, rather than from City Hall.

She inquired if this information could be included in the City's newsletter.

CONSENT AGENDA

A. Payroll and Voucher Approval

B. Approval of the minutes of the workshops of March 21 and April 4, 2016, and meeting of March 28, 2016.

COUNCIL MEMBER KAVE MOVED to approve the Consent Agenda. Seconded by Council Member Oliveira.

Voice vote was taken and carried 7-0.

ADJOURN

Being no further business, Mayor Guier adjourned the meeting at 7:49 p.m.

Amy Stevenson-Ness, City Clerk



City Council Minutes

Workshop
April 18, 2016
Monday
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Kave called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Katie Garberding, Kerry Garberding, Newlun, Oliveira, Storaasli, Steiger, and Kave

Absent Mayor Guier

STAFF PRESENT

Public Works Manager Jim Morgan, City Administrator Richard Gould, and Finance Tech II Angelica Solvang

ADDITIONS TO/APPROVAL OF AGENDA

The agenda was approved unanimously by Council. City Administrator Richard Gould announced Public Safety Director John Calkins will not be present tonight.

AGENDA ITEMS

A. AB 16-040: Resolution No. 2016-332: Authorizing the execution of an Interlocal Agreement with the City of Algona for the South Valley Police Explorer Post.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

B. AB 16-041: Resolution No. 2016-333: Authorizing the execution of an agreement with Aerotech Environmental Consulting, in the amount of \$5,250, to conduct the Level I Environmental Assessment of the Morgan and Tacoma Blvd properties.

Mr. Morgan advised when purchasing properties it is best to have an environmental assessment completed to find out if there are any historic issues that may have put contamination on the property. A Phase One environmental assessment on each property will be conducted on each property the City proposes to purchase. The Conservation Futures Trust grants are for 50% of the appraised value of the properties.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

C. AB 16-042: Resolution No. 2016-334: Authorizing the execution of an agreement with CIC Valuation Group, Inc., in the amount of \$13,000, to conduct appraisals for the Morgan and Tacoma Blvd. properties.

Mr. Morgan states these are appraisals for all three properties.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

D. AB 16-043: Resolution No. 2016-335: Authorizing the execution of an agreement with AHBL, in the amount of \$2,950 for additional engineering design and land surveying services for preparing right of way acquisition plans for the Milwaukee Boulevard Improvement Project.

Mr. Morgan states Council approved the contract with Universal Field Services for the appraisals of the right of way takes on Milwaukee Boulevard. There are legal descriptions for six of the properties however two more formal property descriptions need to be included in the City's purchase negotiations.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

E. AB 16-044: Resolution No. 2016-336: Authorizing the Mayor to sign a Release of Easement granted to the city, located at 405/411 W. Valley Hwy.

Mr. Morgan provided sketches for Council to review the easements. Mr. Eck is proposing we vacate the easement over 4th Avenue that the City is not using and have a legal easement for the two pipelines that exist across his property.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

F. AB 16-045: Resolution No. 2016-337: Authorizing the mayor to accept a street frontage easement for public and private utilities and appurtenances granted to the city from Jerald Eck, 405/411 W. Valley Hwy.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

G. AB 16-046: Resolution No. 2016-338: Authorizing the mayor to accept two utilities easements for public utilities and appurtenances granted to the city from Jerald Eck, 405/411 West Valley Highway.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

H. AB 16-047: Resolution No. 2016-339: Authorizing the submittal of the King County Regional Council Grant Application for construction funds to improve Milwaukee Boulevard from Ellingson Road to 5th Avenue South.

Mr. Morgan stated this grant request is for construction funds. The project is a pavement overlay with sidewalk repairs and drainage improvements.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

I. AB 16-048: Resolution No. 2016-340: Authorizing the submittal of the Pierce County Regional Council Grant Application for construction funds to improve Stewart Road between Valentine Avenue and the White River Bridge.

Mr. Morgan stated this grant request is for design and right of way acquisition funds for the Stewart Road corridor.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

J. AB 16-049: Resolution No. 2016-341: Authorizing the submittal of the Puget Sound Regional Council Grant Application for construction funds to improve West Valley Highway – Pierce County.

Mr. Morgan advised the resolution is asking for funding to start acquiring the right of ways. The city will submit environmental documentation for the project at the end of the year.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

K. AB 16-050: Resolution No. 2016-342: Authorizing the submittal of the King County Regional Council Grant Application for construction funds for improvements to West Valley Highway between the county line and 1st Avenue West.

Mr. Morgan stated this is the King County section of the trail. This grant request is for right of way acquisition funds.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

L. AB 16-051: First Quarter 2016 Financial Reports

Mr. Gould stated staff is currently reviewing the reports. The amount the city is down in cash flow is \$82,000 while last year it was \$22,000. This amount varies year to year dependent on projects. In the first quarter there were bills for renting the pumps. The general fund is normal and the sales tax revenue is good as well.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

M. AB 16-052: Zoo and Trek Authority Board Ballot

Mr. Gould asked council to review each candidate's biographies.

On Council consensus the item was moved forward to the meeting on April 25, 2016.

Council Member Katie Garberding inquires the damage amount assessed for the park vandalism. Mr. Gould stated the insurance company is currently reviewing the damage.

Council Member Olivera stated tomorrow evening is family bingo night at the gym.

ADJOURN

Council President Kave adjourned the workshop at 7:36 p.m.

Amy Stevenson-Ness, City Clerk



City Council Minutes

Regular Meeting
April 25, 2016
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Garberding, Newlun, Oliveira, Storaasli, Council President Kave, Mayor Pro Tem Steiger, and Mayor Guier

Absent: None

STAFF PRESENT

Community Development Manager Jack Dodge, Public Works Manager Jim Morgan, City Administrator Richard Gould, Public Safety Director John Calkins, City Attorney Carol Morris, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

Council Member Kave added a discussion on the use of city attorneys, under new business as Item A.

Mayor Guier added an executive session for purchase of real estate after audience comment.

Mayor Guier moved Item B to after the executive session and before Reports.

She also added Resolution No. 16-343 declaring May 2016 as Bicycle Month.

Public Works Manager Jim Morgan pulled Items F, G, H as the easements are not ready.

The amended agenda was approved unanimously by council.

PUBLIC HEARING

To review the proposed amendments to Sections 20.82.004(D) and 20.82.009(C) of the Pacific Municipal Code

Community Development Manager Jack Dodge outlined the reasons for amending the zoning code penalty provisions. He stated the change to the City’s Zoning Code enforcement chapter (Section 20.82.004(D)) clarifies that the City need not issue any additional notices of violation after the initial notice of violation is sent out, unless the City is citing the property owner for different code violations. In addition, Section 20.82.009(C) is clarified to state that if the Hearing Examiner finds that a violation has occurred, penalties for continuing violations that were not identified in the appealed notices of violation may only be imposed if a new notice of violation issues.

Mayor Guier opened the public hearing at 6:38 p.m.

CM Kave stated he would like a protection clause in the Municipal Code that prevents a trespasser from recouping attorney’s fees from a landowner during a civil procedure.

Ms. Morris said that the city cannot adopt an ordinance with that provision and that is only possible on the state level.

Speaking before Council
None

Mayor Guier closed the public hearing at 6:45 p.m.

AUDIENCE COMMENT

Speaking before Council

Don Thomson, 416 2 nd Ave SE	Thanked the Mayor and Council for contributing money to help Pacific Days. Partnerships has ideas and avenues to pursue to make Pacific Days for everyone.
---	--

EXECUTIVE SESSION

At 6:47, Mayor Guier announced an executive session per RCW 42.30.110 (1)(b) to review discuss lease or purchase of real estate if disclosure would increase price for 15 minutes.

At 7:02, Mayor Guier extended the executive session for five minutes.

At 7:07, Mayor Guier reconvened the meeting.

B. Ordinance No. 2016-1928: Adopting Ordinance No. 2016-1928 Clarifying the provisions relating to the imposition of penalties for zoning code violations, amending Pacific Municipal Code sections 20.82.004(D) and 20.82.009(C).

COUNCIL MEMBER OLIVEIRA MOVED to adopt Ordinance No. 2016-1928 Clarifying the provisions relating to the imposition of penalties for zoning code violations, amending Pacific Municipal Code sections 20.82.004(D) and 20.82.009(C). Seconded by Council Member Newlun.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

REPORTS

A. Mayor

Mayor Guier reported:

- Pick Up Pacific was held on April 23, 2016. There was a good turnout. Hot dog/chili were provided for lunch. She said there should be discussion about city-wide clean-up for next year's event.

- Thanked to Jim Schunke and Nicole Schunke for manning the stormwater booth that day.

B. Finance/City Administrator

City Administrator Gould reported:

- A/V System update – The city is working with Jaymark to resolve some issues.
- Livestreaming – He has found more information since Technology Committee discussion about livestreaming. Auburn IT provided new vendor list and contact will be made with possible vendors.
 - The quarterly report is on the agenda for approval.
 - Website rebuild – The Technology Committee will be discussing two alternate vendors.
 - Port a court – Working with S.C.O.R.E. and Jaymark to get final numbers in; Should have information in early May
 - Governance Committee discussed the shared leave policy. The mayor and union have changes and will be brought back to committee.

C. Community Services

The reports were provided in the packet.

D. Public Works Department

Public Works Manager Jim Morgan reported:

- Attended Drug and Alcohol Class on April 19 with Mr. Gould, Ms. Stevenson-Ness, and Mr. Brookhart. The class is part of the city's compliance with the AWC Drug and Alcohol Consortium who performs our CDL drug/alcohol testing.
- Algona was doing hazardous waste collection at Alpac on April 23 at the same time as Pick-Up Pacific.
- Announced the new public works employee, Lucas Bright.

E. Community Development Department

Community Development Manager Jack Dodge reported:

- He will be attending the Puget Sound Regional Council meeting on April 28, 2016, for conditional certification of the Manufacturing Industrial Center and conditional cert of comp plan
- Planning Commission will be on April 26, 2016. He will present three 3 code amendments on the docket with a first look at the new sign code.

F. Public Safety Department

Director Calkins reported:

- Started EVOC training. The spring training is the slow speed vehicle course because a lot of collisions are at slow speed. Fall is high speed pursuit course. All officers attend this. There is no cost as it's done in conjunction with the coalition. There's no overtime involved.
- Participating with Washington State Traffic Commission emphasis for impaired driving.

G. City Council Members

None

H. Boards and Committees

i. Finance Committee

Council Member Newlun reported the meeting was held April 13, 2016.

- Reviewed 1st quarter reports
- Unfunded mandates
- Utility rate study and the cost

The next meeting will be on May 11, 2016.

ii. Governance Committee

Council Member Storaasli reported the next meeting will be held on May 3, 2016, at 6:30 p.m. The meeting will need to be reschedule due to King County Flood District meeting being held that day.

iii. Human Services Committee

Council Member Oliveira stated the meeting will be held on April 26, 2016, at 6:30 p.m. in the Mayor's office.

iv. Public Safety Committee

Council Member Kave stated they met April 20, 2016.

- A request was received from Council Member Storaasli to look at call volumes for total calls for service documented through ValleyCom. There is a 1,500 call per year increase.
- The Memorandum of Understanding was discussed and the committee does not want to cut the lieutenant position. The item will be discussed at the council retreat on May 14.
- Status of new police cars: they are being built currently and should be in service the third or fourth week of June.

v. Public Works Committee

Council Member Steiger reported the next meeting is May 4, 2016, at 6:30 p.m.

vi. Technology Committee

Council Member Kerry Garberding reported the meeting was held on April 21, 2016 at 5:00.

Discussed:

- **AV system build by Jaymarc AV Additions Update** – Discussion on the additions to the system enabling Picture-in-a-Picture. Jaymarc will provide two options to enable the camera to always be on while the City Clerk can choose presentations or the current agenda to be on screen at the same time (estimated cost of \$2,200.)
- **Live Streaming** – Discussion on the cost and benefits of live streaming. Auburn IT is providing vendors who offer this subscription. The annual costs are between \$2,400 and \$7,800. The benefits of live streaming is transparency and availability to the Public and savings on staff time (over 50 hours a year on downloading the digital backup to YouTube along with the cost of backup space on the server which could be over \$2,000 as a fixed cost)*.
- **Website Build and Services proposals** – discussion about the breakdown of communications with Sitecrafting led the Technology Committee to ask me to invite representatives of both CivicLive and CivicPlus to the Council Meeting on May 2nd. There they will present to the Council their proposal for redesigning the City's website. I spoke with representatives from both companies on Thursday and they are eager to work with us. They are both out of town and will skype in to give their presentations before the Council. Both of these vendors were competitive with SiteCrafting and scored with them.
- **Other** – Committee members are concerned with the difficulty of interacting on the surface tablets when presentations are made. They want this simplified. They also discussed setting up a wireless network/extender for the Youth Center.

The Technology Committee will next meet on Thursday, May the 19th at 5pm in Mayor Guier's office at City Hall.

vii. Lodging Tax Advisory Committee
Council Member Oliveira stated there is no meeting scheduled at this time but has contacted Mr. Gould regarding past years and money taken in. She inquired if with change in ownership there was a change in income.

viii. Park Board
Next regularly scheduled meeting is in May.

ix. Planning Commission

Mr. Dodge stated the next meeting will be April 26.

x. Pierce County Regional Council (PCRC)
Council Member Storaasli stated the meeting was cancelled.

xi. Sound Cities Association (SAC)
Mayor Guier stated there are a couple of items discussed that she will be bringing to the retreat in May.

xii. South County Area Transportation Board (SCATBd)
Public Works Manager Jim Morgan reported the meeting was held on April 19, 2016 but he was not in attendance.

xiii. Valley Regional Fire Authority (VRFA)
Council Member Steiger said it will be held on the second Tuesday of May.

OLD BUSINESS

A. Resolution No. 2016-332: Authorizing the execution of an Interlocal Agreement with the City of Algona for the South Valley Police Explorer Post.

Mr. Calkins stated an interlocal agreement with Algona is needed to reestablish the explorer post. Created a fiduciary policy that both mayors are satisfied with.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2016-332 authorizing the execution of an Interlocal Agreement with the City of Algona for the South Valley Police Explorer Post. Seconded by Council Member Katie Garberding.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

B. Ordinance No. 2016-1928: Adopting Ordinance No. 2016-1928 Clarifying the provisions relating to the imposition of penalties for zoning code violations, amending Pacific Municipal Code sections 20.82.004(D) and 20.82.009(C).

This item was heard earlier in the meeting.

C. Resolution No. 2016-333: Authorizing the execution of an agreement with Aerotech Environmental Consulting, in the amount of \$5,250, to conduct the Level I Environmental Assessment of the Morgan and Tacoma Blvd properties.

Mr. Dodge provided a brief presentation regarding the environmental assessment of properties the City of Pacific is in the process of purchasing.

COUNCIL MEMBER KAVE MOVED to approve Resolution No. 2016-333 authorizing the execution of an agreement with Aerotech Environmental Consulting, in the amount of \$5,250, to conduct the Level I Environmental Assessment of the Morgan and Tacoma Blvd properties. Seconded by Council Member Storaasli.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

D. Resolution No. 2016-334: Authorizing the execution of an agreement with CIC Valuation Group, Inc., in the amount of \$13,000, to conduct appraisals for the Morgan and Tacoma Blvd. properties.

Mr. Dodge stated the next part of the purchase puzzle is to obtain an appraisal for the properties.

COUNCIL MEMBER KAVE MOVED to approve Resolution No. 2016-334 authorizing the execution of an agreement with CIC Valuation Group, Inc., in the amount of \$13,000, to conduct appraisals for the Morgan and Tacoma Blvd. properties. Seconded by Council Member Oliveira.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

D. Resolution No. 2016-335: Authorizing the execution of an agreement with AHBL, in the amount of \$2,950 for additional engineering design and land surveying services for preparing right of way acquisition plans for the Milwaukee Boulevard Improvement Project.

Mr. Morgan advised this agreement is to develop additional legal descriptions for right-of-way acquisition for the Milwaukee Boulevard Improvement Project.

COUNCIL MEMBER KAVE MOVED to approve Resolution No. 2016-335 authorizing the execution of an agreement with AHBL, in the amount of \$2,950 for additional engineering design and land surveying services for preparing right of way acquisition plans for the Milwaukee Boulevard Improvement Project. Seconded by Council Member Steiger.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

E. Resolution No. 2016-336: Authorizing the Mayor to sign a Release of Easement granted to the city, located at 405/411 W. Valley Hwy.

This item was removed from the agenda.

F. Resolution No. 2016-337: Authorizing the mayor to accept a street frontage easement for public and private utilities and appurtenances granted to the city from Jerald Eck, 405/411 W. Valley Hwy

This item was removed from the agenda.

G. Resolution No. 2016-338: Authorizing the mayor to accept two utilities easements for public utilities and appurtenances granted to the city from Jerald Eck, 405/411 West Valley Highway.

This item was removed from the agenda.

H. Resolution No. 2016-339: Authorizing the submittal of the King County Regional Council Grant Application for construction funds to improve Milwaukee Boulevard from Ellingson Road to 5th Avenue South.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2016-339 authorizing the submittal of the King County Regional Council Grant Application for construction funds to improve Milwaukee Boulevard from Ellingson Road to 5th Avenue South. Seconded by Council Member Kerry Garberding.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

I. Resolution No. 2016-340: Authorizing the submittal of the Pierce County Regional Council Grant Application for construction funds to improve Stewart Road between Valentine Avenue and the White River Bridge.

COUNCIL MEMBER KATIE GARBERDING MOVED to approve Resolution No. 2016-340 authorizing the submittal of the Pierce County Regional Council Grant Application for construction funds to improve Stewart Road between Valentine Avenue and the White River Bridge. Seconded by Council Member Storaasli.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

J. Resolution No. 2016-341: Authorizing the submittal of the Puget Sound Regional Council Grant Application for construction funds to improve West Valley Highway – Pierce County.

COUNCIL MEMBER OLIVEIRA MOVED to approve Resolution No. 2016-341 authorizing the submittal of the Puget Sound Regional Council Grant Application for construction funds to improve West Valley Highway – Pierce County. Seconded by Council Member Steiger.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

K. Resolution No. 2016-342: Authorizing the submittal of the King County Regional Council Grant Application for construction funds for improvements to West Valley Highway between the county line and 1st Avenue West.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2016-342 authorizing the submittal of the King County Regional Council Grant Application for construction funds for improvements to West Valley Highway between the county line and 1st Avenue West. Seconded by Council Member Katie Garberding.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

L. AB 16-051: First Quarter 2016 Financial Reports

Mr. Gould advised the city's financial position is solid and improved from first quarter last year.

COUNCIL MEMBER KAVE MOVED to approve the First Quarter 2016 Financial Reports Seconded by Council Member Katie Garberding.

Voice vote was taken and carried 7-0.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

M. AB 16-052: Zoo and Trek Authority Board Ballot

Ms. Stevenson-Ness advised that as part of Pierce County, the City of Pacific has a vote in the Zoo/Trek Authority Board elections.

COUNCIL MEMBER STORAASLI MOVED to nominate Denise McCluskey from the City of University Place. Seconded by Council Member Kave.

Voice vote was taken and carried 7-0.

NEW BUSINESS

A. Discussion regarding use of the City Attorneys

Council Member Kave stated in order to keep attorney costs down, if there are any issues that council feels needs to be brought before the attorney or questions to be answered at the committee level, his suggestion is to have the committee agree unanimously to go to the attorney then have the chair go to the council president. The Council president will look at the merits of the request and endorse it. He will pass the information on to the city clerk, city administrator, and mayor to send on to the attorney for answers.

Ms. Morris stated she is happy to work with council but needs to be sure council agrees; as long as majority agrees.

After further discussion, the process is as follows:

1. Chair of Committee sends questions or requests for information to the City Clerk.
2. The City Clerk sends the information/question to the city attorney, including all who are involved with a note not to reply to all to avoid an inadvertent meeting.

3. The city attorney will respond directly to all council members who are looking for an answer.

Council Member Kave stated there are to be no funds used on attorney fees for negotiation purposes regarding the elimination of the lieutenant position until after the item is discussed at the council retreat.

- B. Resolution No. 2016-343: Declaring May 2016 as Bicycle Month in the City of Pacific.

Mayor Guier stated former Council Member Josh Putnam usually brought this item forward and she is doing so at his request.

COUNCIL MEMBER KATIE GARBERDING MOVED to approve Resolution No. 2016-343 declaring May 2016 as Bicycle Month. Seconded by Council Member Kerry Garberding.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

CONSENT AGENDA

- A. Payroll and Voucher Approval

Council Member Katie Garberding stated she did not want to pay the A/V contractor until the bugs with the system have been worked out.

COUNCIL MEMBER STORAASLI MOVED to pull Check No. 46670 for Jaymark from the consent agenda. Seconded by Council Member Katie Garberding.

Voice vote was taken and carried 7-0.

COUNCIL MEMBER KATIE GARBERDING MOVED to approve the amended Consent Agenda. Seconded by Council Member Kave.

Voice vote was taken and carried 7-0.

ADJOURN

Being no further business, Mayor Guier adjourned the meeting at 8:38 p.m.

Amy Stevenson-Ness, City Clerk