



PACIFIC CITY COUNCIL MEETING AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

June 27, 2016
Monday

Regular Meeting
6:30 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. PROMOTION OF POLICE OFFICER JOSHUA HONG**
- 5. PUBLIC HEARING TO HEAR FROM THE PUBLIC ON THE DEVELOPMENT OF THE CITY'S 2017 – 2022 SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN**
- 6. AUDIENCE COMMENT**
(Please limit your comments to 3 minutes for items not on the agenda. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)
- 7. REPORTS**
 - A.** Mayor
 - B.** City Administrator
 - C.** Public Works Department
 - D.** Community Development Department
 - E.** Public Safety Department
 - F.** City Council Members
 - G.** Boards and Committees
 - i. Finance Committee
 - ii. Governance Committee
 - iii. Human Services Committee
 - iv. Public Safety Committee
 - v. Public Works Committee
 - vi. Technology Committee
 - vii. Lodging Tax Advisory Committee
 - viii. Park Board
 - ix. Planning Commission
 - x. Pierce County Regional Council (PCRC)
 - xi. Sound Cities Association (SCA)
 - xii. South County Area Transportation Board (SCATBd)
 - xiii. Valley Regional Fire Association (VRFA)

8. OLD BUSINESS

- (04) **A. Resolution No. 2016-350:** Authorizing the execution of an agreement with Merchant Card Services for upgraded equipment to meet current standards.
- (09) **B. Resolution No. 2016-351:** Adopting the City of Pacific's 2017-2022 Six-Year Transportation Improvement Plan.
- (21) **C. Resolution No. 2016-352:** Setting Monday, July 11, 2016, at approximately 6:30 p.m., as the time and place for a public hearing to receive public testimony regarding the establishment of a Transportation Benefit District in the City of Pacific.
- (70) **D. Ordinance No. 2016-1932:** Amending the 2016 Budget.

9. NEW BUSINESS

10. CONSENT AGENDA

- A. Payroll and Voucher Approval**

11. ADJOURN

MEETING CALENDAR

Finance Committee Katie Garberding, Newlun, Oliveira Meets: 2 nd Wednesday	July 13, 2016 6:30 p.m.	City Hall
Governance Committee Kerry Garberding, Kave, Storaasli Meets 1st Tuesday	CANCELLED	City Hall
Human Services Committee Katie Garberding, Oliveira, Newlun Meets 4 th Tuesday	June 28, 2016 6:30 p.m.	City Hall
Park Board Meets 3 rd Tuesday	July 19, 2016 6:30 p.m.	City Hall
Planning Commission Meets 4th Tuesday	June 28, 2016 6:00 p.m.	City Hall
Public Safety Committee Katie Garberding, Kave, Steiger Meets 3 rd Wednesday	July 20, 2016 6:30 p.m.	City Hall
Public Works Committee Kerry Garberding, Kave, Steiger Meets 1 st Wednesday	July 6, 2016 6:30 p.m.	City Hall
Technology Committee Kerry Garberding, Newlun, Oliveira Meets: 3 rd Thursday	July 21, 2016 5:00 p.m.	City Hall

Council may add other items not listed on this agenda unless specific notification period is required.

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

Meeting materials are available on the City's website at: www.pacificwa.org or by contacting the City Clerk's office at (253) 929-1105.



For ADA accommodations, please contact City Hall at (253) 929-1105 prior to the meeting.

CITY COUNCIL June 27, 2016

Community Services Report

Mayor Guier and City Council

The next Human Services Committee Meeting is Tuesday June 28, 6:30 in City Hall.

Please join us for Free Family Community Bingo on July 19. The snack bar is open 5:30 to 7:30 and Bingo 6:00 to 8:00 in the Pacific Gymnasium.

Pacific Days Pancake Breakfast Saturday July 9, 2016, from 8:00AM to 10:30AM in the Senior Center. Join us for breakfast before the Pacific Days parade. Adult \$5.00 children 12 and under are \$3.00. Come support our senior and youth programs.

Free Stone Soup Lunch Mondays at the Senior Center 11:00AM to 1:00PM. This lunch is free to all ages in our community, and after lunch, stay for our Free Bingo from 3:00 to 4:00.

Free Diabetes Blood Testing at the Senior Center on Wednesday June 29, from 9:30 to 11:30AM. No need to sign up in advance; it only takes a few minutes of your time.

On Thursday our senior bus is now going to our local parks for the walking event. Just call the senior center to get your name on the list, the bus leaves at 1:30. Some of the parks we walk at are Auburn Environmental Park, the Federal Way West Hylebos Wetlands, Game Farm Park and Roegner Park.

Our Senior Bus will be going to downtown Auburn Sound Bites, the summer outdoor lunch concert on Thursdays July 14, 21 and the 28th the bus leaves at 11:30AM. This event is very popular; just call the Senior Center for more details and to sign up for our trip.

JAM Session is held every Wednesday in the East Room 5:00PM to 8:00PM. Come and enjoy the music with your friends.

Summer Lunch Program begins July 5, 2016. The Gym will have free lunch for children 1 to 18 years old.

Youth Gym is now offering Kung Fu Classes, Saturdays 11:00 AM – 1:30PM. For more information please contact 253-244-1677 Hiddenlakekungfu.com



Agenda Bill No. 16-060

TO: Mayor Guier and City Council Members
FROM: Kelly Rydberg, Court Administrator
MEETING DATE: June 27, 2016
SUBJECT: Merchant Card Services supplemental agreement

ATTACHMENTS:

- **Draft Resolution No. 2016-350**
- **Exhibit A – Merchant Card Services supplemental agreement**
- **Letter dated March 2016 from Merchant Card Services**

Previous Council Review Date:

Summary: We have been advised by Columbia Bank – Merchant Card Services – that our equipment does not meet current standards and may have incompatible equipment applications that may begin to fail at the end of July 2016, when certificates are replaced. We would like to change out the current PIN pad on the public side of the office to one that is compatible with Chip PIN Debit Cards.

Recommendation/Action: Approve the signing of the supplemental agreement to upgrade our equipment.

Motion for Consideration: I move to approve Resolution No. 2016 – 350, approving the signing of the Supplemental Agreement from Merchant Card Services for upgraded equipment.

Budget Impact: The billing for the upgraded equipment will add \$18.00 + tax per month to the current bill.

Alternatives: We can discontinue accepting credit card payments which may hinder some people from paying fines / costs as regularly. As of May 25, 2016, credit card payments make up 21% of the total paid this year.

CITY OF PACIFIC, WASHINGTON

RESOLUTION NO. 2016-350

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AND MERCHANT CARD SERVICES THROUGH COLUMBIA BANK TO UPGRADE POINT OF SALE EQUIPMENT TO NEW STANDARDS.

WHEREAS, technology and security features are constantly changing; and

WHEREAS, the current card reader does not allow customers to swipe their own cards or have a Chip reader on the public side of the machine; and

WHEREAS, old equipment and software may begin to fail; and

WHEREAS, Merchant Card Services has an upgrade available to the City,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:

Section 1. The current contract with Merchant Card Services is amended to include upgraded equipment and a cost increase for the lease of the machine, attached as Exhibit A.

Section 2. This Resolution shall take effect and be in force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING
THEREOF ON THE _____ DAY OF _____ 2016.**

CITY OF PACIFIC

Leanne Guier, Mayor

ATTEST:

Amy Stevenson-Ness, City Clerk

Approved as to Form:

Carol Morris, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO. 2016- xxx

MERCHANT CARD SERVICES

POINT OF SALE / ELECTRONIC DRAFT CAPTURE

Supplemental Agreement

MERCHANT CARD SERVICES

MS 6925 P.O. BOX 2036 TACOMA, WA 98401-2036

This Point of Sale Electronic Draft Capture Supplemental Agreement supplements that certain Merchant Agreement ("Merchant Agreement") between Merchant Card Services ("Service") a division of Columbia State Bank ("CSB") its qualified sponsored agent ("Merchant") as and the undersigned merchant ("Merchant"), in the event of any conflicts between this Agreement and the Merchant Agreement, this Agreement shall control. All capitalized terms used herein, unless otherwise defined, shall have the meaning given in the Merchant Agreement. Merchant and Service desire that Merchant supply Service with the data contained on VISA/MasterCard/Discover Network/American Express sales and credit drafts. This Agreement sets out the manner in which Merchant will supply Service with sales and credit draft data ("Data").

A. METHOD OF FURNISHING DATA

1. Merchant agrees to furnish Service Data by Service's designated manner of electronic transmission.
2. Merchant agrees to resupply Service with Data within 24 hours of request by Service in the event the original Data cannot be processed by Service.
3. Merchant agrees that sales received later than two days after the authorization date, not except for an electronic read, charged to a foreign card, transacted on a corporate Card, or with different "card types" or transaction requirements, may be assessed at a different rate.
4. Merchant agrees to review its outgoing Data to ensure that Data is not submitted to Service twice. In the event Merchant inadvertently supplies the same Data (deposit) twice, Merchant will notify Service immediately upon discovery and will assist Service in identifying double postings. Merchant agrees to hold Service harmless and reimburse Service for any and all losses, claims and causes of action (including reasonable attorney fees), resulting from Merchant's failure to properly review outgoing Data.
5. Merchant understands daily reconciliation of Data transmitted to Service is the responsibility of the Merchant and its representatives. Merchant agrees to close batches daily.
6. Credit to Merchant's account will ordinarily be made on the 3rd business day of Service following the day the Data is received. In unusual circumstances, the credit may be received by Merchant on the 3rd business day. If credit is rendered to a non-CSB account, credit will be in 3 business days in ordinary circumstances and 4 business days in unusual circumstances.
7. Merchant agrees to record on all original sales and credit drafts (slips) the reference number and the authorization number supplied through the System on each transaction or produced by automated printer.
8. Data Capture Merchants using an Electronic Printer should be aware of the following three circumstances that require manual imprint of a Card:
 1. The Merchant receives a voice or automated response authorization.
 2. The magnetic strip cannot be read.
 3. The Cardholder's account number is manually key entered into the terminal.

VISA/MasterCard/Discover Network/American Express® regulations require proof that the Card was physically present at the time of the sale. In these described circumstances Merchant shall obtain a manual imprint of the Card, have Cardholder sign the draft, staple the draft to the printer receipt, and retain the draft, which will provide further protection against chargebacks.

9. If an account number is displayed on the terminal window, Merchant must confirm that the account number embossed on the Card and the Card number displayed on the terminal are identical. If Merchant is using a printer, the account number on the printer receipt must match the number on the Card. If not call voice authorization or automated response unit for verification.

B. DRAFT RETRIEVAL AND RETENTION

1. Merchant agrees to retain original Card sales and credit drafts for 18 months. Cardholder data, which includes account numbers, expiration date and amount of sale, must be stored in an area with restricted access and rendered unreadable prior to discarding.
2. Merchant agrees to provide original or legible copies of Card sales and credit drafts to Service within two business days of a request by Service. If the draft is not provided to Service and Service has already given credit to Merchant, Merchant's account will be charged accordingly.

C. RESPONSIBILITY FOR LOSSES ARISING FROM FAILURE TO COMPLY WITH THIS AGREEMENT

1. Merchant agrees to hold Service harmless from any and all losses, claims and causes of action (including reasonable attorney fees), resulting from Merchant's failure to comply with this Agreement.
2. Service will have the right at any time to charge Merchant's account without prior notice or to bill the Merchant for any loss Service may sustain, as a result of double postings, arithmetic errors in Merchant's favor or failure to provide draft copies. Service will advise Merchant in writing of such charges.

D. DOWNTIME PROCEDURES

1. In the case of POS failure, Merchant will obtain voice or automated response authorizations for all sales. Merchant agrees to submit these sales to Service by manually entering them within 24 hours upon receipt of replacement equipment.
2. Service supports the draft capture service to enable down time to a minimum and is not responsible for additional down time charges due to equipment or system failures. Merchant must immediately notify Service of equipment failures.

E. POS SERVICES

1. Merchant understands it must notify Service of any desired changes in the programming of the terminal or software. Any other unauthorized changes resulting in a service call by Service may be assessed a fee.
2. Merchant must notify Service if Merchant elects to employ other POS terminal or software services and enable Service to review any claims related to the transmission of Cardholder Data from any other third party terminal or software services provider.
3. Merchant acknowledges that the third party terminal or software provider is Merchant's agent for the delivery of VISA/MasterCard/Discover Network/American Express transactions. Service, Merchant and agent shall be jointly and severally responsible and liable for any failure or malfunction of software services agent to comply with the VISA/MasterCard/Discover Network/American Express Operating Regulations, including any violation that results in a chargeback to Service or Association later and penalties.
4. PCI DSS - Payment Card Industry Data Security Standard. Merchant agrees to comply with the PCI DSS. Merchant customers found in violation are subject to liability as it relates to the Card Associations compliance fines and penalties.
 - Requirements 1 and 2: Build and Maintain a Secure Network.
 - Requirements 3 and 4: Protect Cardholder Data.
 - Requirements 5 and 6: Maintain a Vulnerability Management Program.
 - Requirements 7, 8 and 9: Implement Strong Access Control Measures.
 - Requirements 10 and 11: Regularly Monitor and Test Networks.
 - Requirement 12: Maintain an Information Security Program.

Security Requirements: Merchants and its processing agents are prohibited from storing or retaining the full contents of any track on the magnetic stripe, card verification value (CVV) data, card verification code (CVC) data, or card identification data (CID) after a request for an authorization request has been received. The merchant is prohibited from Card Association equipment and is subject to penalties and fines.

F. MISCELLANEOUS

1. In the event Service uses an attorney to construe, interpret or enforce any provisions in the Merchant Agreement or this Agreement, or take any action in any bankruptcy, insolvency or similar proceeding affecting creditor's rights, generally (including without limitation, prosecution of a motion for relief from stay, proposal of a Chapter 11 plan, objection to proposed use, sales or lease of property), Service shall be entitled to recover from Merchant its reasonable attorney fees and other costs incurred irrespective of whether any legal proceedings are commenced. If any legal action, arbitration or other proceedings are instituted in connection with any controversy arising out of this Agreement, Service shall be entitled to recover, in addition to its cost, such sum as the court may adjudge reasonable as attorney's fees or costs that are allowable costs.
2. This Agreement may be terminated by either party as provided in the Merchant Agreement. Upon the effective date of such termination, Merchant agrees to cease utilization of Equipment and Electronic Draft Capture. All bank owned and rented equipment must be returned to Service. All applicable fees must be paid upon termination.
3. Except as supplemented or superseded by this Agreement, all terms and conditions of the Merchant Agreement shall remain in full force and effect.
4. This Agreement is subject to acceptance and execution by Service.
5. Waiver by either party of strict performance of any provisions of this Agreement shall not be a waiver or a prejudice of the party's right to require strict performance of the same provision in the future or of any other provision.

(Reverse side must be completed)

POINT OF SALE EQUIPMENT - Conditions:

G. POS EQUIPMENT - This portion of the Agreement covers all Point of Sale Equipment used to access the "System".

1. Merchant employees or agents of Merchant shall install, operate the Terminal in accordance with the provisions of the "Merchant Information Guide" and Merchant Agreement as amended from time to time. Merchant agrees to assume all responsibility for the validity of customer's Card number and the expiration date and to follow the specified procedures set forth in the "Merchant Information Guide," or be subject to chargebacks. Merchant agrees to verify each transaction regardless of dollar amount through the Terminal. The electronic authorization code received will be entered, by Merchant, in the appropriate place on the sales draft and/or produced by automated printer.
2. Merchant will obtain the signatures of the Cardholder in the appropriate place on the sales draft and not in that signature where there is reason to believe that the signature on the Card, in the event the signatures are different, Merchant must obtain a valid or appropriate response authorization in accordance with the "Merchant Information Guide," prior to completion of the transaction.
3. Merchant agrees not to remove any equipment from its original place of installation without prior consent of Service. Merchant will not make or permit its employees to make any alterations, attachments, and repairs or modifications to the equipment without prior consent.

1. Payment of Equipment Fees

IF RENTED:

1. Merchant agrees to pay Service a monthly fee for each Terminal in accordance with the Service's fee schedule. This monthly fee shall be payable on the Merchant's 15th day of each month.

IF MERCHANT OWNED, BANK OWNED OR PURCHASED:

1. A payment fee may be assessed for each terminal added to the Service's contracted network, if noted.
2. Price Changes: The card may revise the Fee Schedule provided Service gives Merchant advance written notice of each change in accordance with the Merchant Agreement.
3. Merchant shall request information only in an election with Merit and use of the services, which means submit for the purpose of determining whether Merit will accept Cards on certain transactions and not for credit inquiry purposes of any other purpose.
4. Merchant shall be solely liable for damage or loss of Terminals/Printers, Pin Pads/ Card Readers provided by Service.
5. Service is authorized to make repairs/ inquiries if repairs necessary and appropriate for purposes of enabling Merchant's request to use the "System". Merchant agrees that information given to Service by Merchant is true, correct and complete.

FEE SCHEDULE (Per Month)

POS Devices: 1 @ \$ 25 = \$ 25
 Purchase one time

Pin Pad: 1 @ \$ 25 = \$ 25
 Purchase one time

Card Reader: _____ @ \$ _____ = \$ _____
 Purchase one time

Subtotal: \$ 50

State & Local Taxes: @ 9.5 % = \$ 4.75

Location Code: 1723 Total \$ 54.75

MICS Network #: 1 @ \$ 11 = \$ 11

Telecom/Network #: _____ @ \$ _____ = \$ _____

FEE SCHEDULE

PCI DSS Compliance Fee: \$ 35

Debit Transaction Per Item Fees Plus Interchange Network Fees: \$ 20

Breach Protection: \$ 0

Program / Deployment: \$ _____

Gateway Fee: \$ _____

Per Item Transaction Fee: \$ _____

ANS Per Item: \$ 05

\$ _____

\$ _____

SUBJECT TO ASSOCIATION PASS THROUGH FEES

SIG/MCC CODE: 9399

COMMENTS: Additional Header to read Municipal Court update is Vx570/100000

EQUIPMENT INFORMATION

Number of Devices: 1

Serial #: _____ Model: 101220

Serial #: _____ Model: _____

Card Readers: _____

Serial #: _____ Model: _____

Serial #: _____ Model: _____

Number of Pin Pads: 1

Serial #: _____ Model: 100220

Serial #: _____ Model: _____

Retail Restaurant (No Tips: _____) (Tips: _____)

Lodging

Manual Close Auto Close, Time: 11:45 AM PM

Other Card Types:

American Express: # 6310410889117

Discover: # 601121000073338

Gift Card: # _____

Other: # _____

Special Dialing Instructions: Access Code: _____

Ethernet: _____ Analog:

Inventory: Bank Owned Merchant Owned Purchasing

NOTE: After completing form, return ALL copies to:
 MERCHANT CARD SERVICES
 MS: 6925, P.O. BOX 2036, TACOMA, WA 98401-8036

FOR BANK USE:

v # _____

Terminal Application & Version: ILY000005



Date: 2/24/16

Merchant Name: City of Pacific

Merchant #: 930 211 776

Address: 100 3rd Ave SE
City Pacific State: WA Zip: 98517

Telephone: (253) 988-1140 contact Kelly

File: _____



March, 2016

**EQUIPMENT NOTIFICATION
VX570/VX510 TERMINAL**
(Application Retirement Date: March, 2016)

KELLY JO RYDBERG
CITY OF PACIFIC
100 3RD AVE SE
PACIFIC, WA, 98047-1349

MERCHANT NUMBER: 930211776000

“WARNING” – IF YOUR TERMINAL COMMUNICATES THROUGH AN ETHERNET CONNECTION: Point of Sale (POS) devices must be SHA-2 compatible by the SHA-1 certificate expiration date to prevent processing impacts. Attempts to process using incompatible equipment applications will fail beginning July 31, 2016, when certificates are replaced. – *(Terminals connected on an analog line are not affected)*

Thank you for allowing us to continue supporting your business through our Merchant Card Services program. We strive to provide the latest technology and the most cost-effective credit card processing service in the industry. EMV (Europay MasterCard/VISA) credit cards are now being distributed by many issuers. 2nd QTR 2016, the new Verifone Vx520 terminal will have a software application that will process the Chip PIN Debit Cards and provide a “Tip After Sale” option for adjusting tips at the end of day. The Ingenico iCT220/iCT250/iWL220 terminals will also have an updated application available for Chip Debit & “Tip After Sale” 3rd QTR 2016. If the Vx520 terminal is of interest, please contact our office to discuss equipment options and availability. American Express acceptance is being included in this upgrade, if not already accepting.

Contact our office at 1800-900-1946.

We appreciate your immediate attention to this matter.

Sincerely,

Laurie Granvold

Laurie Granvold
POS/CSR Manager
Merchant Card Services
(800) 900-1946





Agenda Bill No. 16-061

TO: Mayor Guier and City Council Members
FROM: Jim Morgan, Public Works Manager
MEETING DATE: June 27, 2016
SUBJECT: 6-Year Transportation Improvement Plan (STIP) 2017 - 2022

ATTACHMENTS: Resolution 2016-351
6-Year Transportation Improvement Plan (STIP) 2017 - 2022

Previous Council Review Date: N/A

Summary: Current state statutes require the City of Pacific to prepare a Six Year Transportation Improvement Plan (TIP) annually for submittal to Washington State Department of Transportation (WSDOT). Portions of the City's TIP which meet the criteria for regionally significant projects are then incorporated into the Statewide Transportation Improvement Program (STIP). The TIP is an important tool for local, state and federally funded projects, and is utilized by governmental and planning organizations at all levels. Projects must be identified on the TIP and/or the STIP to be eligible for funding from Federal and State sources.

Recommendation/Action: Staff recommends Council approve Resolution No. 2016-351.

Motion for Consideration: Move to approve Resolution No. 2016-351, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, ADOPTING THE 2017-2022 SIX YEAR TRANSPORTATION IMPROVEMENTS PROGRAM (TIP).

Budget Impact: There is no immediate budget impact associated with the passage of this measure.

Alternatives: Deny the measure and re-structure the TIP. This action would require a new public hearing to be held.

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2016 - 351

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, A
RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON,
ADOPTING THE 2017-2022 SIX YEAR TRANSPORTATION
IMPROVEMENTS PROGRAM (TIP)**

WHEREAS, RCW 35.77 requires that the legislative body of each city and town in the State of Washington prepare and adopt a Six Year Transportation Improvement Program (TIP) for the ensuing six years and that such program be updated annually thereafter; and

WHEREAS, a public hearing to consider the 2017-2022 Six Year Transportation Program for the City of Pacific was held before the City Council on June 27, 2016, pursuant to the public hearing notice; and

WHEREAS, the City Council has determined it is in the best interests of the City of Pacific to adopt the 2017-2022 Six Year Transportation Improvement Program, attached as Exhibit "A" to this resolution,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The City Council adopts the revised Six Year Transportation Improvement Program for 2017-2022, attached as Exhibit "A" and incorporated herein by reference.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

APPROVED:

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17		Frontage Road Rehabilitation 3rd Ave SW to 5th Ave NW Frontage Road rehabilitation including repair of pedestrian facilities.	WA-05651	06/27/16	06/27/16			04	CG O P S T W	0.750		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019	STP	150,000	TIB	23,000	27,000	200,000
P	RW	2019	STP	43,000		0	17,000	60,000
P	CN	2020	STP	765,000	TIB	400,000	135,000	1,300,000
Totals				958,000		423,000	179,000	1,560,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	100,000	100,000	0
RW	0	0	0	60,000	0
CN	0	0	0	650,000	650,000
Totals	0	0	100,000	810,000	650,000

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Interurban Trail Interurban Trail 3rd Ave SW to Stewart Road This project will extend the Interurban Trail from 3rd Ave SW to Roy Road. Project elements consist of 0.75 miles of multi-use trail utilizing pervious pavement. Trail may be extended further, as funding allows.	WA-06452	06/27/16	06/27/16			28	P	0.750	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2017		0	WSDOT	250,000	50,000	300,000
P	RW	2017		0	WSDOT	20,000	5,000	25,000
P	CN	2018		0	WSDOT	1,380,000	95,000	1,475,000
Totals				0		1,650,000	150,000	1,800,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	150,000	0	0	0	0
RW	25,000	0	0	0	0
CN	475,000	1,000,000	0	0	0
Totals	650,000	1,000,000	0	0	0

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17		/ 1017(008) Milwaukee Boulevard Minor Widening Milwaukee Boulevard Ellingson Rd to 5th Avenue SW The Milwaukee Boulevard corridor road surface is in disrepair and does not have contiguous sidewalks from Ellingson Road to 5th Avenue South. Phase I of the project will construct 1,200 feet of sidewalks between 3rd Avenue SW and 5th Avenue SW. Phase II project will: overlay 2,600 LF of existing pavement from Ellingson Road to 3rd Avenue SE; construct 325 LF of new sidewalk along a missing 'gap' on the east side of the Milwaukee Blvd from 3rd Avenue SE to 4th Avenue SE; reconstruct approximately 800 LF of failed segments of curb, gutter and sidewalk on Milwaukee Blvd from Ellingson Road to 3rd Avenue SE; replace or construct 15 access ramps to meet current requirements; and replace or reconstruct approximately 33 driveway approaches to meet current standards for accessibility.	PAC-6	06/27/16	06/27/16			28		0.250	DCE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2017		0		0	38,894	38,894
P	CN	2018	STP(U)	1,138,600		0	177,700	1,316,300
Totals				1,138,600		0	216,594	1,355,194

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	35,894	0	0	0	0
CN	0	1,316,300	0	0	0
Totals	35,894	1,316,300	0	0	0

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16		Pacific Avenue Rehabilitation Ellingson Road to 3rd Avenue SE This project will repair and overlay the existing road surface. Sidewalk completion and drainage improvements are also included.	WA-07768	06/27/16	06/27/16			06	CGOPS TW	0.500	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020	STP	100,000	TIB	73,000	27,000	200,000
P	RW	2020	STP	43,000		0	17,000	60,000
P	CN	2021	STP	465,000	TIB	400,000	135,000	1,000,000
Totals				608,000		473,000	179,000	1,260,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	100,000	100,000	0
RW	0	0	0	60,000	0
CN	0	0	0	0	1,000,000
Totals	0	0	100,000	160,000	1,000,000

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Road Repair and Preservation City Wide Various to Overlays, repairs, and channelization improvements throughout the city.	WA-05668	06/27/16	06/27/16			06			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2017		0	TIB	65,000	10,000	75,000
P	CN	2017		0	TIB	675,000	75,000	750,000
Totals				0		740,000	85,000	825,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	25,000	0	25,000	0
CN	0	250,000	0	250,000	0
Totals	0	275,000	0	275,000	0

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19		Sidewalk Improvements Various to Repair/replace sidewalks throughout the City of Pacific.	WA-05687	06/27/16	06/27/16			28	C G O P T W		CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2017		0	SRTS	27,000	3,000	30,000
P	RW	2017		0		0	30,000	30,000
P	CN	2018		0	SRTS	270,000	30,000	300,000
Totals				0		297,000	63,000	360,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	10,000	0	10,000	10,000
RW	0	10,000	0	10,000	10,000
CN	0	100,000	0	100,000	100,000
Totals	0	120,000	0	120,000	120,000

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19		South 51st Avenue Reconstruction South 374 Street to South 380th Street From South 374th Street to South 380th Street construct a 24-foot wide paved road over an existing ROW containing a gravel road. Work includes a stormwater conveyance and collection system.	WA-05663	06/22/15	07/13/15			04		0.500	EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2017		0	OTHER	45,000	5,000	50,000
P	RW	2017		0	OTHER	20,000	5,000	25,000
P	CN	2018		0	OTHER	450,000	50,000	500,000
Totals				0		515,000	60,000	575,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	20,000	20,000	10,000	0	0
RW	0	25,000	0	0	0
CN	0	0	500,000	0	0
Totals	20,000	45,000	510,000	0	0

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16		West Valley Highway Reconstruction West Valley Highway County Line Road to 1st Ave W (north city limit) The project consists of widening of this two lane facility to three lanes (two general purpose lanes and a two-way left turn lane), reconstructing roadway to sub-base, providing pedestrian facilities, and providing stormwater facilities.	PAC-7	06/27/16	06/27/16			04		0.510	EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	RW	2017	STP	730,000		0	115,000	845,000
P	CN	2020	STP	1,730,000		0	270,000	2,000,000
Totals				2,460,000		0	385,000	2,845,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	845,000	0	0	0	0
CN	0	1,000,000	1,000,000	0	0
Totals	845,000	1,000,000	1,000,000	0	0

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16		West Valley Highway Reconstruction (County Line Rd. to Jovita Blvd) West Valley Highway County Line Road to Jovita Blvd The project will widen an existing 2-lane undivided, narrow minor arterial road. The final roadway section will include a through lane in each direction, a two-way left turn lane, sidewalks or a shared use path, landscape areas, illumination and associated utility extensions.	PAC-7A	06/27/16	06/27/16			04		0.500	EA	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	RW	2018	STP	1,225,000		0	195,000	1,420,000
P	CN	2020	STP	2,573,400		0	401,600	2,975,000
Totals				3,798,400		0	596,600	4,395,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	0	1,420,000	0	0	0
CN	0	0	0	1,475,000	1,500,000
Totals	0	1,420,000	0	1,475,000	1,500,000

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Pacific

County: King

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	1	Stewart Road Improvements - Valentine to White River Bridge Stewart Road - 3290 Valentine Ave to Butte Ave The project proposes to widen Stewart Road (2 lanes to 5 lanes) and install sidewalks (south side of Stewart) and a pervious asphalt trail (north side of Stewart) from Valentine Ave SE to White River Bridge. Environmental documentation will be completed for future construction of the pervious asphalt trail from Valentine Avenue SE to Butte Ave SE. Installation of a new signal at Butte. Project activities to complete the work include clearing, grading, paving, striping, signage, illumination, utility relocation, stormwater upgrades, and installation of new water main.	PAC-2B	06/27/16	06/27/16			03	CGOPS TW	0.180	EA	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2017	STP	620,000		0	125,000	745,000
P	RW	2018	STP	500,000		0	125,000	625,000
P	CN	2020		0	TIB	3,000,000	334,000	3,334,000
Totals				1,120,000		3,000,000	584,000	4,704,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	250,000	0	0	0	0
RW	600,000	0	0	0	0
CN	0	1,500,000	1,834,000	0	0
Totals	850,000	1,500,000	1,834,000	0	0

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Pacific	10,083,000	7,098,000	2,498,194	19,679,194



Agenda Bill No. 16-062

TO: Mayor Guier and City Council Members

FROM: City Administrator

MEETING DATE: June 20, 2016

SUBJECT: Setting a Public Hearing regarding the formation of a Transportation Benefit District

ATTACHMENTS:

- Resolution 2016-352
- TBD Briefing Slideshow
- RCWs regarding the establishment of a Transportation Benefit District
- Jurisdictions in Washington State with Transportation Benefit Districts

Previous Council Review Date: January 11, 2016

Summary: The City has been trying to develop alternatives to fund the construction of needed transportation improvements and road maintenance throughout the City. The formation of Transportation Benefit District (TBD) provides for local revenue to fund local transportation needs. The formation of a TBD requires a Public Hearing.

Recommendation/Action: Move forward to the meeting on June 27, 2016. Staff recommends Council approve Resolution No. 2016-352.

Motion for Consideration: Move to approve Resolution No. 2016-352, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, SETTING THE TIME AND PLACE FOR A PUBLIC HEARING ON JULY 11, 2016 AT 6:30 PM IN THE CITY OF PACIFIC COUNCIL CHAMBERS TO HEAR FROM THE PUBLIC ON THE CREATION OF A TRANSPORTATION BENEFIT DISTRICT, COMPRISING THE CORPORATE LIMITS OF THE CITY, TO FUND AND COMPLETE PROJECTS LISTED IN THE CITY'S SIX YEAR TRANSPORTATION IMPROVEMENT PLAN.

Budget Impact: The cost to have the public hearing is the cost of public notification, approximately \$350.

Alternatives: The Public Hearing is required to form a Transportation Benefit District. Until a Hearing is held, a TBD cannot be formed.

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2016 - 352

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, setting the time and place for a public hearing on July 11, 2016, at approximately 6:30 PM in the City of Pacific Council Chambers to hear from the public on the creation of a Transportation Benefit District, comprising the corporate limits of the City, to fund and complete projects listed in the City's Six Year Transportation Improvement Plan.

WHEREAS, the City of Pacific proposes creating a Transportation Benefit District as authorized by RCW 35.21.225 and governed by the provisions of Chapter 36.73 RCW; and

WHEREAS, the City of Pacific has been trying to develop alternatives to fund the construction of needed transportation improvements and road maintenance throughout the City as identified in the Transportation Improvement Plan (TIP); and

WHEREAS, a public hearing must be held prior to the creation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. That said Transportation Benefit District shall be presented for hearing and determination on Monday, July 11, 2016, at approximately 6:30 p.m. in the Council Chambers of the City of Pacific, at Pacific City Hall, Pacific, Washington, or as soon thereafter as the same may be heard, and that

Section 2. Notice of such hearing be given as approved by law.

ADOPTED BY THE CITY COUNCIL this 27th day of June, 2016.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY

Background

- 1987 - the Legislature created TBDs.
- 2005 - the Legislature amended the TBD statute to expand its uses and revenue authority.
- 2007 - the Legislature amended the TBD statute to authorize the imposition of vehicle fees and transportation impact fees without a public vote.
- 2010 - the Legislature amended the TBD statute again to clarify project eligibility, the use of impact fees, and sales tax expenditures, and make TBD governance more flexible.

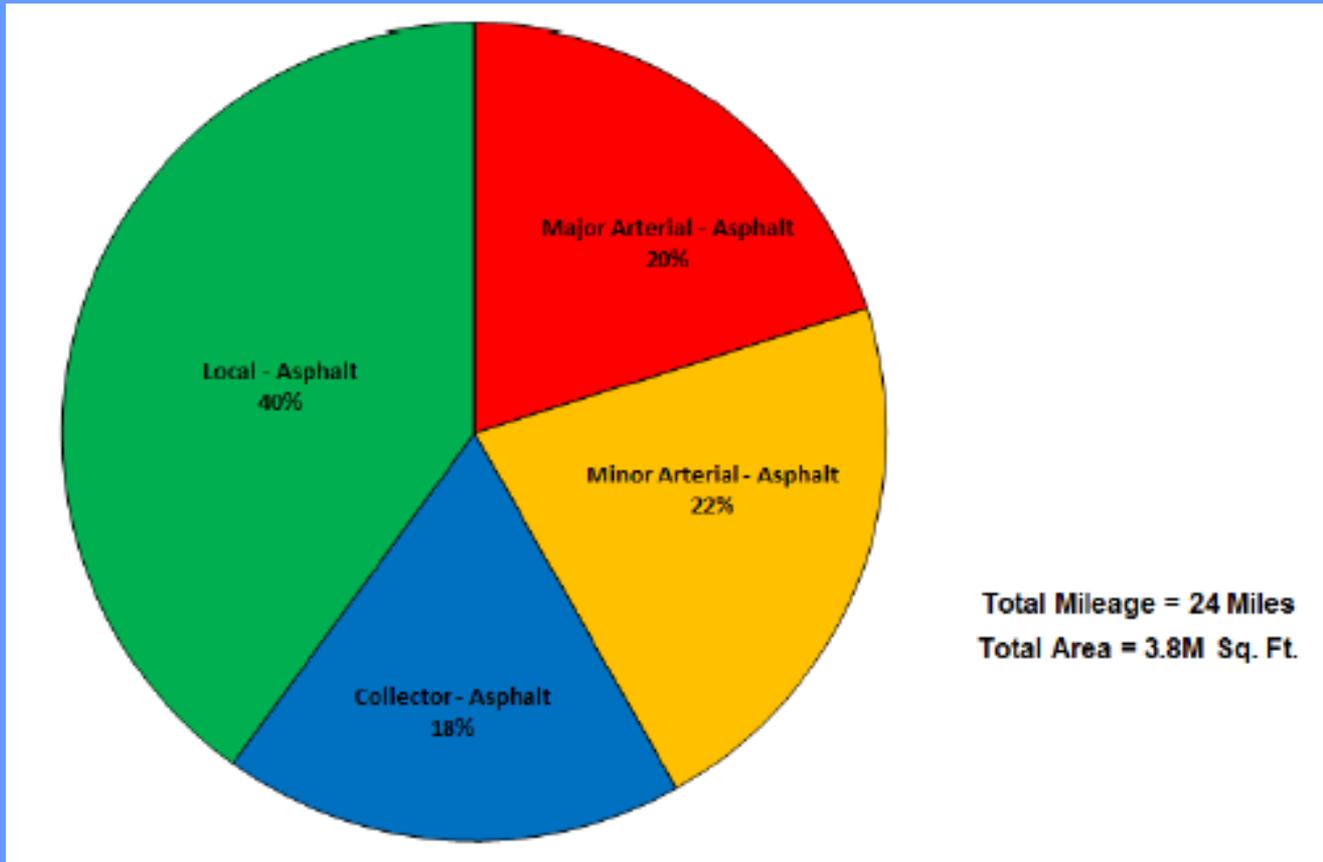


What is a Transportation Benefit District (TBD)?

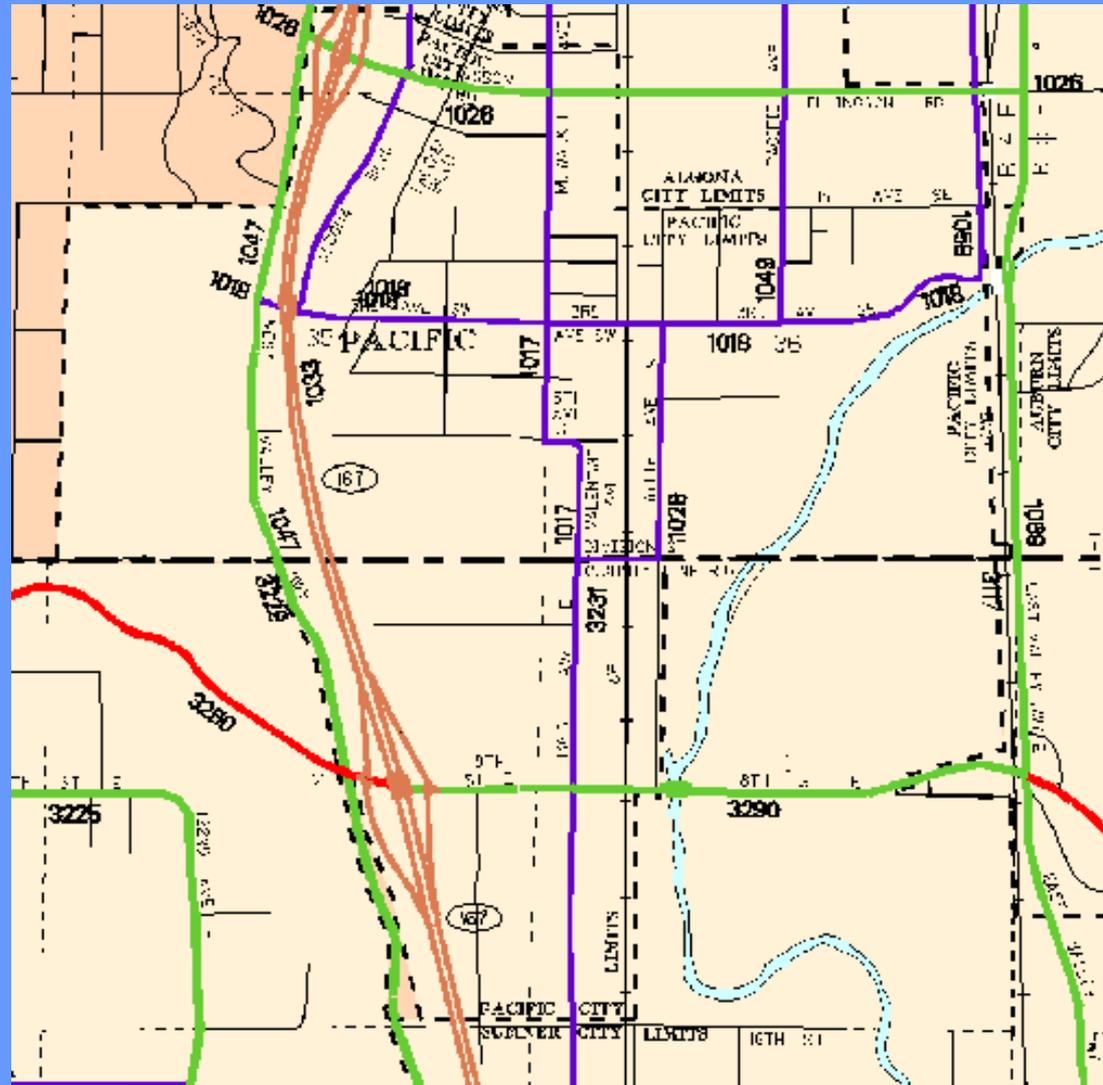
- A TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district.



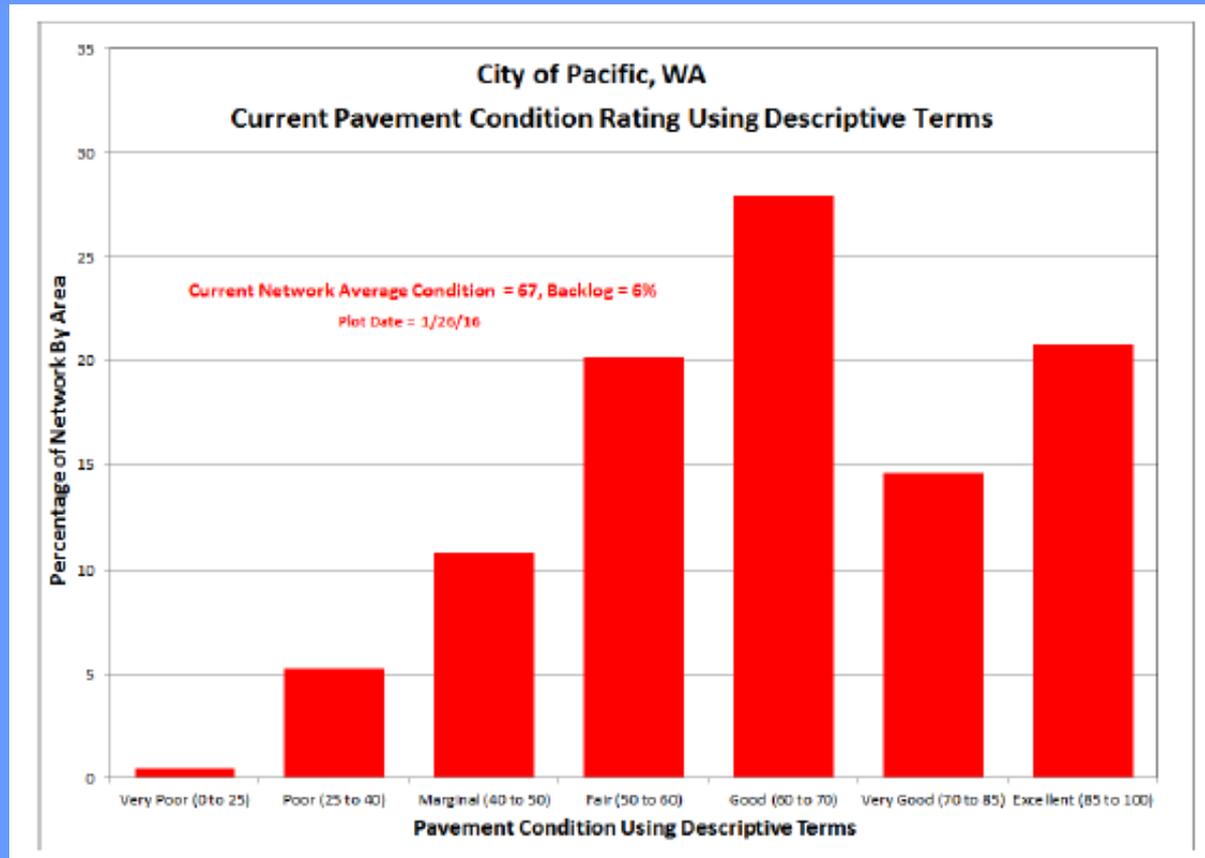
Street Classifications



Pacific Classified Routes



Current Pavement Conditions



Cost of street maintenance to stay where we are

City of Pacific, WA Equity Removal Summary

Starting PCI:	67				
Fix All PCI:	89				5 year post rehab PCI from Fix All budget
PCI Increase:	22				Fix All PCI less starting PCI
Fix All Cost (\$):	4,422,000				5 year fix all cost from Fix All budget
Cost Per Point Increase (\$/pt)	200,000				Fix all cost / PCI Increase
Equity Removal Based On PCI Restoration			For PCI Controlled Agencies		
Model:	Do Nothing	\$150K Annual	\$200K Annual	\$250K Annual	Steady State
Annual Budget (\$k/Year):	0	100	200	250	275
Starting PCI	67	67	67	67	67
Final PCI	57	60	64	66	67
PCI Drop:	10	7	3	1	0
Cost to Replace Equity (\$):	2,072,000	1,317,000	543,000	142,000	0
5 Year Budget Expenditure (\$):	0	500,000	1,000,000	1,250,000	1,375,000
Total 5 Year Cost (\$):	2,072,000	1,817,000	1,543,000	1,392,000	1,375,000
Cost Over Steady State Budget (\$):	697,000	442,000	168,000	17,000	0
Additional Annual Cost Over Steady State (\$/year):	139,400	88,400	33,600	3,400	0



 KeyCite Yellow Flag - Negative Treatment
Proposed Legislation

[West's Revised Code of Washington Annotated](#)

[Title 36. Counties \(Refs & Annos\)](#)

[Chapter 36.73. Transportation Benefit Districts \(Refs & Annos\)](#)

West's RCWA 36.73.015

36.73.015. Definitions

Effective: July 15, 2015

[Currentness](#)

The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

- (1) "City" means a city or town.

- (2) "District" means a transportation benefit district created under this chapter.

- (3) "Low-income" means household income set by the district creating the rebate program that is at or below seventy-five percent of the median household income, adjusted for household size, for the district in which the fees, taxes, or tolls were imposed.

- (4) "Rebate program" means an optional program established by a transportation benefit district that includes a city with a population of five hundred thousand persons or more for the purpose of providing rebates to low-income individuals for fees, taxes, and/or tolls imposed by such transportation benefit district for: (a) Vehicle fees imposed under [RCW 36.73.040\(3\)\(b\)](#); (b) sales and use taxes imposed under [RCW 36.73.040\(3\)\(a\)](#); and/or (c) tolls imposed under [RCW 36.73.040\(3\)\(d\)](#).

(5) “Supplemental transportation improvement” or “supplemental improvement” means any project, work, or undertaking to provide public transportation service, in addition to a district’s existing or planned voter-approved transportation improvements, proposed by a participating city member of the district under [RCW 36.73.180](#).

(6) “Transportation improvement” means a project contained in the transportation plan of the state, a regional transportation planning organization, city, county, or eligible jurisdiction as identified in [RCW 36.73.020\(2\)](#). A project may include investment in new or existing highways of statewide significance, principal arterials of regional significance, high capacity transportation, public transportation, and other transportation projects and programs of regional or statewide significance including transportation demand management. Projects may also include the operation, preservation, and maintenance of these facilities or programs.

Credits

[[2015 3rd sp.s. c 44 § 311](#), eff. July 15, 2015; [2012 c 152 § 1](#), eff. June 7, 2012. Prior: [2010 c 251 § 2](#), eff. June 10, 2010; [2010 c 105 § 1](#), eff. June 10, 2010; [2006 c 311 § 24](#), eff. June 7, 2006; [2005 c 336 § 1](#), eff. August 1, 2005.]

West’s RCWA 36.73.015, WA ST 36.73.015

Current with all laws from the 2016 Regular and First Special Sessions of the Washington legislature that take effect on or before July 1, 2016

 KeyCite Yellow Flag - Negative Treatment
Proposed Legislation

[West's Revised Code of Washington Annotated](#)

[Title 36. Counties \(Refs & Annos\)](#)

[Chapter 36.73. Transportation Benefit Districts \(Refs & Annos\)](#)

West's RCWA 36.73.065

36.73.065. Taxes, fees, charges, tolls, rebate program

Effective: July 15, 2015

[Currentness](#)

(1) Except as provided in subsection (4) of this section, taxes, fees, charges, and tolls may not be imposed by a district without approval of a majority of the voters in the district voting on a proposition at a general or special election. The proposition must include a specific description of: (a) The transportation improvement or improvements proposed by the district; (b) any rebate program proposed to be established under [RCW 36.73.067](#); and (c) the proposed taxes, fees, charges, and the range of tolls imposed by the district to raise revenue to fund the improvement or improvements or rebate program, as applicable.

(2) Voter approval under this section must be accorded substantial weight regarding the validity of a transportation improvement as defined in [RCW 36.73.015](#).

(3) A district may not increase any taxes, fees, charges, or range of tolls imposed or change a rebate program under this chapter once the taxes, fees, charges, tolls, or rebate program takes effect, except:

(a) If authorized by the district voters pursuant to [RCW 36.73.160](#);

(b) With respect to a change in a rebate program, a material change policy adopted pursuant to [RCW 36.73.160](#) is followed and the change does not reduce the percentage level or rebate amount;

(c) For up to forty dollars of the vehicle fee authorized in [RCW 82.80.140](#) by the governing board of the district if a vehicle fee of twenty dollars has been imposed for at least twenty-four months; or

(d) For up to fifty dollars of the vehicle fee authorized in [RCW 82.80.140](#) by the governing board of the district if a vehicle fee of forty dollars has been imposed for at least twenty-four months and a district has met the requirements of subsection (6) of this section.

(4)(a) A district that includes all the territory within the boundaries of the jurisdiction, or jurisdictions, establishing the district may impose by a majority vote of the governing board of the district the following fees and charges:

(i) Up to twenty dollars of the vehicle fee authorized in [RCW 82.80.140](#);

(ii) Up to forty dollars of the vehicle fee authorized in [RCW 82.80.140](#) if a vehicle fee of twenty dollars has been imposed for at least twenty-four months;

(iii) Up to fifty dollars of the vehicle fee authorized in [RCW 82.80.140](#) if a vehicle fee of forty dollars has been imposed for at least twenty-four months and a district has met the requirements of subsection (6) of this section; or

(iv) A fee or charge in accordance with [RCW 36.73.120](#).

(b) The vehicle fee authorized in (a) of this subsection may only be imposed for a passenger-only ferry transportation improvement if the vehicle fee is first approved by a majority of the voters within the jurisdiction of the district.

(c)(i) A district solely comprised of a city or cities may not impose the fees or charges identified in (a) of this subsection within one hundred eighty days after July 22, 2007, unless the county in which the city or cities reside, by resolution, declares that it will not impose the fees or charges identified in (a) of this subsection within the one hundred eighty-day period; or

(ii) A district solely comprised of a city or cities identified in [RCW 36.73.020\(6\)\(b\)](#) may not impose the fees or charges until after May 22, 2008, unless the county in which the city or cities reside, by resolution, declares that it will not impose the fees or charges identified in (a) of this subsection through May 22, 2008.

(5) If the interlocal agreement in [RCW 82.80.140\(2\)\(a\)](#) cannot be reached, a district that includes only the unincorporated territory of a county may impose by a majority vote of the governing body of the district up to: (a) Twenty dollars of the vehicle fee authorized in [RCW 82.80.140](#), (b) forty dollars of the vehicle fee authorized in [RCW 82.80.140](#) if a fee of twenty dollars has been imposed for at least twenty-four months, or (c) fifty dollars of the vehicle fee authorized in [RCW 82.80.140](#) if a vehicle fee of forty dollars has been imposed for at least twenty-four months and a district has met the requirements of subsection (6) of this section.

(6) If a district intends to impose a vehicle fee of more than forty dollars by a majority vote of the governing body of the district, the governing body must publish notice of this intention, in one or more newspapers of general circulation within the district, by April 1st of the year in which the vehicle fee is to be imposed. If within ninety days of the date of publication a petition is filed with the county auditor containing the signatures of eight percent of the number of voters registered and voting in the district for the office of the governor at the last preceding gubernatorial election, the county auditor must canvass the signatures in the same manner as prescribed in [RCW 29A.72.230](#) and certify their sufficiency to the governing body within two weeks. The proposition to impose the vehicle fee must then be submitted to the voters of the district at a special election, called for this purpose, no later than the date on which a primary election would be held under [RCW 29A.04.311](#). The vehicle fee may then be imposed only if

approved by a majority of the voters of the district voting on the proposition.

Credits

[[2015 3rd sp.s. c 44 § 309](#), eff. July 15, 2015; [2012 c 152 § 3](#), eff. June 7, 2012; [2007 c 329 § 1](#), eff. July 22, 2007; [2005 c 336 § 17](#), eff. August 1, 2005.]

West's RCWA 36.73.065, WA ST 36.73.065

Current with all laws from the 2016 Regular and First Special Sessions of the Washington legislature that take effect on or before July 1, 2016

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[West's Revised Code of Washington Annotated](#)

[Title 36. Counties \(Refs & Annos\)](#)

[Chapter 36.74. Transportation Benefit Districts--Assumption by Cities and Counties](#)

West's RCWA 36.74.010

36.74.010. Assumption of rights, powers, functions, and obligations authorized

Effective: July 15, 2015

[Currentness](#)

Any city or county in which a transportation benefit district has been established pursuant to chapter 36.73 RCW with boundaries coterminous with the boundaries of the city or county may by ordinance or resolution of the city or county legislative authority assume the rights, powers, functions, and obligations of the transportation benefit district in accordance with this chapter.

Credits

[[2015 3rd sp.s. c 44 § 301](#), eff. July 15, 2015.]

West's RCWA 36.74.010, WA ST 36.74.010

Current with all laws from the 2016 Regular and First Special Sessions of the Washington legislature that take effect on or before July 1, 2016

[West's Revised Code of Washington Annotated](#)

[Title 36. Counties \(Refs & Annos\)](#)

[Chapter 36.74. Transportation Benefit Districts--Assumption by Cities and Counties](#)

West's RCWA 36.74.020

36.74.020. Ordinance or resolution of intention to assume rights, powers, functions, and obligations--Adoption--Publication--Hearing

Effective: July 15, 2015

[Currentness](#)

(1) The assumption of the rights, powers, functions, and obligations of a transportation benefit district may be initiated by the adoption of an ordinance or a resolution by the city or county legislative authority indicating its intention to conduct a hearing concerning the assumption of such rights, powers, functions, and obligations. If the city or county legislative authority adopts such an ordinance or a resolution of intention, the ordinance or resolution must set a time and place at which the city or county legislative authority will consider the proposed assumption of the rights, powers, functions, and obligations of the transportation benefit district, and must state that all persons interested may appear and be heard. The ordinance or resolution of intention must be published at least two times during the two weeks preceding the scheduled hearing in newspapers of daily general circulation printed or published in the city or county in which the transportation benefit district is to be located.

(2) At the time scheduled for the hearing in the ordinance or resolution of intention, the city or county legislative authority must consider the assumption of the rights, powers, functions, and obligations of the transportation benefit district and hear those appearing and all protests and objections to it. The city or county legislative authority may continue the hearing from time to time, not exceeding sixty days in all.

Credits

[2015 3rd sp.s. c 44 § 302, eff. July 15, 2015.]

West's RCWA 36.74.020, WA ST 36.74.020

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[Title 36. Counties \(Refs & Annos\)](#)

[Chapter 36.74. Transportation Benefit Districts--Assumption by Cities and Counties](#)

West's RCWA 36.74.030

36.74.030. Declaration of intention to assume--Abolition of city or county governing body--Transfer of rights, powers, immunities, functions, and obligations to city or county

Effective: July 15, 2015

[Currentness](#)

(1) If, after receiving testimony, the city or county legislative authority determines that the public interest or welfare would be satisfied by the city or county assuming the rights, powers, immunities, functions, and obligations of the transportation benefit district, the city or county legislative authority may declare that to be its intent and assume such rights, powers, immunities, functions, and obligations by ordinance or resolution, providing that the city or county is vested with every right, power, immunity, function, and obligation currently granted to or possessed by the transportation benefit district.

(2) Upon assumption of the rights, powers, immunities, functions, and obligations of the transportation benefit district by the city or county, the governing body established pursuant to [RCW 36.73.020](#) must be abolished and the city or county legislative authority is vested with all rights, powers, immunities, functions, and obligations otherwise vested by law in the governing board of the transportation benefit district.

Credits

[[2015 3rd sp.s. c 44 § 303](#), eff. July 15, 2015.]

West's RCWA 36.74.030, WA ST 36.74.030

Current with all laws from the 2016 Regular and First Special Sessions of the Washington legislature that take effect on or before July 1, 2016

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West's Revised Code of Washington Annotated

Title 36. Counties (Refs & Annos)

Chapter 36.74. Transportation Benefit Districts--Assumption by Cities and Counties

West's RCWA 36.74.040

36.74.040. Existing rights, actions, proceedings, etc., not impaired or altered

Effective: July 15, 2015

[Currentness](#)

No transfer of any function made pursuant to this chapter may be construed to impair or alter any existing rights acquired under chapter 36.73 RCW or any other provision of law relating to transportation benefit districts, nor as impairing or altering any actions, activities, or proceedings validated thereunder, nor as impairing or altering any civil or criminal proceedings instituted thereunder, nor any rule, regulation, or order promulgated thereunder, nor any administrative action taken thereunder; and neither the assumption of control of any transportation benefit district function by a city or county, nor any transfer of rights, powers, functions, and obligations as provided in this chapter, may impair or alter the validity of any act performed by such transportation benefit district or division thereof or any officer thereof prior to the assumption of such rights, powers, functions, and obligations by any city or county as authorized under this chapter.

Credits

[[2015 3rd sp.s. c 44 § 304](#), eff. July 15, 2015.]

West's RCWA 36.74.040, WA ST 36.74.040

Current with all laws from the 2016 Regular and First Special Sessions of the Washington legislature that take effect on or before July 1, 2016

[West's Revised Code of Washington Annotated](#)

[Title 36. Counties \(Refs & Annos\)](#)

[Chapter 36.74. Transportation Benefit Districts--Assumption by Cities and Counties](#)

West's RCWA 36.74.050

36.74.050. Rules and regulations, pending business, contracts, obligations, validity of official acts

Effective: July 15, 2015

[Currentness](#)

(1) All rules and regulations and all pending business before the board of any transportation benefit district transferred pursuant to this chapter must be continued and acted upon by the city or county.

(2) All existing contracts and obligations of the transferred transportation benefit district remain in full force and effect and must be performed by the city or county. A transfer authorized in this chapter does not affect the validity of any official act performed by any official or employee prior to the transfer authorized pursuant to this chapter.

Credits

[[2015 3rd sp.s. c 44 § 305](#), eff. July 15, 2015.]

West's RCWA 36.74.050, WA ST 36.74.050

Current with all laws from the 2016 Regular and First Special Sessions of the Washington legislature that take effect on or before July 1, 2016

[West's Revised Code of Washington Annotated](#)

[Title 36. Counties \(Refs & Annos\)](#)

[Chapter 36.74. Transportation Benefit Districts--Assumption by Cities and Counties](#)

West's RCWA 36.74.060

36.74.060. Reports, books, records, etc.--Funds, credits, assets--Appropriations or federal grants

Effective: July 15, 2015

[Currentness](#)

(1) All reports, documents, surveys, books, records, files, papers, or other writings relating to the administration of the powers, duties, and functions transferred pursuant to this chapter and available to the transportation benefit district must be made available to the city or county.

(2) All funds, credits, or other assets held in connection with powers, duties, and functions transferred under this chapter must be assigned to the city or county.

(3) Any appropriations or federal grant made to the transportation benefit district for the purpose of carrying out the rights, powers, functions, and obligations authorized to be assumed by a city or county pursuant to this chapter, on the effective date of such transfer, must be credited to the city or county for the purpose of carrying out such transferred rights, powers, functions, and obligations.

Credits

[[2015 3rd sp.s. c 44 § 306](#), eff. July 15, 2015.]

West's RCWA 36.74.060, WA ST 36.74.060

Current with all laws from the 2016 Regular and First Special Sessions of the Washington legislature that take effect on or before July 1, 2016

End of Document

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West's Revised Code of Washington Annotated

Title 36. Counties (Refs & Annos)

Chapter 36.74. Transportation Benefit Districts--Assumption by Cities and Counties

West's RCWA 36.74.070

36.74.070. Debts and obligations

Effective: July 15, 2015

[Currentness](#)

The city or county must assume and agree to provide for the payment of all of the indebtedness of the transportation benefit district, including the payment and retirement of outstanding general obligation and revenue bonds issued by the transportation benefit district.

Credits

[[2015 3rd sp.s. c 44 § 307](#), eff. July 15, 2015.]

West's RCWA 36.74.070, WA ST 36.74.070

Current with all laws from the 2016 Regular and First Special Sessions of the Washington legislature that take effect on or before July 1, 2016

End of Document

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MRSC List of City/Town TBDs

As of April 2016, MRSC is aware of about 90 cities and towns that have formed TBDs, of which over 30 have assumed the TBD's rights, powers, functions, and obligations under [chapter 36.74 RCW](#). The funding source indicates existing or approved revenue streams.

Jurisdiction	TBD Established	Funding Source	Powers Assumed?
Aberdeen	2012	0.13% sales tax	No
Airway Heights	2013	0.20% sales tax	No
Anacortes	2014	\$20 vehicle license fee	Yes
Arlington	2013	0.20% sales tax	No
Auburn	2011	Unfunded/No information - \$59 million bond measure failed in 2012	No
Bainbridge Island	2012	\$20 vehicle license fee	Yes
Battle Ground	2014	\$20 vehicle license fee	No
Bellingham	2010	0.20% sales tax	Yes
Black Diamond	2015	\$20 vehicle license fee	Yes
Bothell	2015	Unfunded/No information	No
Bremerton	2009	\$20 vehicle license fee - voted \$30 fee failed in 2009	Yes
Buckley	2012	\$20 vehicle license fee	Yes
Burien	2009	\$10 vehicle license fee - voted \$30 fee failed in 2009	No
Carbonado	2012	\$20 vehicle license fee	No
Castle Rock	2012	0.20% sales tax	No
Centralia	2014	0.20% sales tax	Yes
Clarkston	2014	0.20% sales tax - replaced a \$20 vehicle license fee	Yes
Covington	2013	\$20 vehicle license fee - 0.2% sales tax failed in 2013 and 2015	Yes

MRSC List of City/Town TBDs

As of April 2016, MRSC is aware of about 90 cities and towns that have formed TBDs, of which over 30 have assumed the TBD's rights, powers, functions, and obligations under [chapter 36.74 RCW](#). The funding source indicates existing or approved revenue streams.

Jurisdiction	TBD Established	Funding Source	Powers Assumed?
Dayton	2014	0.20% sales tax	No
Des Moines	2008	\$40 vehicle license fee (nonvoted)	Yes
DuPont	2013	\$20 vehicle license fee	No
East Wenatchee	2012	\$20 vehicle license fee	No
Eatonville	2012	\$20 vehicle license fee	No
Edgewood	2013	\$20 vehicle license fee	No
Edmonds	2008	\$20 vehicle license fee - voted \$40 fee increase failed in 2010	No
Electric City	2012	\$20 vehicle license fee	Yes
Ellensburg	2015	0.20% sales tax	No
Elmer City	2015	0.20% sales tax	No
Enumclaw	2013	\$20 vehicle license fee, 0.10% sales tax	No
Everett	2014	\$20 vehicle license fee	No
Ferndale	2011	0.20% sales tax	No
Fife	2015	Unfunded/No information	No
Friday Harbor	2014	0.20% sales tax	Yes
Grandview	2011	\$20 vehicle license fee	Yes
Granite Falls	2015	\$20 vehicle license fee	No
Kalama	2012	\$20 vehicle license fee	No
Kelso	2012	\$20 vehicle license fee	Yes
Kenmore	2012	\$20 vehicle license fee	No

MRSC List of City/Town TBDs

As of April 2016, MRSC is aware of about 90 cities and towns that have formed TBDs, of which over 30 have assumed the TBD's rights, powers, functions, and obligations under [chapter 36.74 RCW](#). The funding source indicates existing or approved revenue streams.

Jurisdiction	TBD Established	Funding Source	Powers Assumed?
Kirkland	2014	Unfunded/No information	No
Kittitas	2012	\$20 vehicle license fee	No
Lacey	2016	Unfunded/No information	No
Lake Forest Park	2008	\$40 vehicle license fee	Yes
Lakewood	2012	\$20 vehicle license fee	No
Leavenworth	2010	0.20% sales tax	No
Liberty Lake	2002	Unfunded/No information	No
Lynden	2012	0.20% sales tax	No
Lynnwood	2010	\$20 vehicle license fee - 0.2% sales tax failed in 2014	No
Mabton	2011	\$20 vehicle license fee	No
Maple Valley	2012	\$20 vehicle license fee	Yes
Marysville	2013	0.20% sales tax	Yes
Mattawa	2015	0.20% sales tax	Yes
Mercer Island	2014	\$20 vehicle license fee	Yes
Monroe	2012	0.20% sales tax	No
Mountlake Terrace	2011	\$20 vehicle license fee	No
Normandy Park	2013	\$20 vehicle license fee	Yes
North Bend	2011	0.20% sales tax	No
Olympia	2008	\$20 vehicle license fee (\$40 fee takes effect in Jan. 2017)	No
Orting	2011	\$20 vehicle license fee	Yes

MRSC List of City/Town TBDs

As of April 2016, MRSC is aware of about 90 cities and towns that have formed TBDs, of which over 30 have assumed the TBD's rights, powers, functions, and obligations under [chapter 36.74 RCW](#). The funding source indicates existing or approved revenue streams.

Jurisdiction	TBD Established	Funding Source	Powers Assumed?
Othello	2012	0.20% sales tax (passed in April 2016 after failing in Nov. 2013)	No
Port Orchard	2015	Unfunded/No information	No
Prosser	2009	\$20 vehicle license fee	No
Ridgefield	2008	Unfunded - 0.2% sales tax repealed in 2012	No
Roy	2014	\$20 vehicle license fee	Yes
Royal City	2012	\$20 vehicle license fee	Yes
Seattle	2010	\$80 vehicle license fee, 0.10% sales tax	No
Sedro-Woolley	2014	\$20 vehicle license fee	Yes
Sequim	2008	0.20% sales tax	No
Shelton	2015	0.20% sales tax	Yes
Shoreline	2009	\$20 vehicle license fee	Yes
Snohomish	2010	0.20% sales tax	No
Snoqualmie	2010	\$20 vehicle license fee	Yes
Soap Lake	2013	\$20 vehicle license fee	Yes
Spokane	2011	\$20 vehicle license fee	No
Stanwood	2012	0.20% sales tax	Yes
Steilacoom	2015	Unfunded/No information	No
Tacoma	2012	\$20 vehicle license fee, 0.10% sales tax	No
Toppenish	2012	\$20 vehicle license fee	No
Tumwater	2014	0.20% sales tax	Yes

MRSC List of City/Town TBDs

As of April 2016, MRSC is aware of about 90 cities and towns that have formed TBDs, of which over 30 have assumed the TBD's rights, powers, functions, and obligations under [chapter 36.74 RCW](#). The funding source indicates existing or approved revenue streams.

Jurisdiction	TBD Established	Funding Source	Powers Assumed?
University Place	2009	\$20 vehicle license fee	Yes
Vancouver	2015	\$20 vehicle license fee	No
Waitsburg	2012	0.10% sales tax	No
Walla Walla	2011	0.20% sales tax	No
Wapato	2012	\$20 vehicle license fee	Yes
Washougal	2015	Unfunded/No information	No
Wenatchee	2011	\$20 vehicle license fee	No
Wilkeson	2014	\$20 vehicle license fee	No
Zillah	2011	\$20 vehicle license fee	Yes

CITY OF PACIFIC, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE OF PACIFIC, WASHINGTON, RELATING TO THE ESTABLISHMENT OF THE PACIFIC TRANSPORTATION BENEFIT DISTRICT, IDENTIFYING THE GOVERNING BOARD, DESCRIBING THE FUNCTIONS OF THE DISTRICT, DESCRIBING THE MANNER IN WHICH TRANSPORTATION IMPROVEMENTS SHALL BE FUNDED AND DISSOLUTION OF THE DISTRICT, ALL AS ALLOWED BY CHAPTER 36.73 RCW, ADDING A NEW CHAPTER 3.44 TO THE PACIFIC MUNICIPAL CODE.

WHEREAS, the City Council desires to respond to the need for transportation improvements on city streets by establishing a transportation benefit district, as authorized by chapter 36.73 RCW; and

WHEREAS, the SEPA Responsible Official has determined that this Ordinance is categorically exempt under SEPA, WAC 197-11-800(19) as a program relating solely to governmental procedures and containing no substantive standards respecting use or modification of the environment; and

WHEREAS, notice of a public hearing on this Ordinance establishing a transportation benefit district was provided according to RCW 36.73.050(1), including, but not limited to, publication of such notice in a newspaper in general circulation in the City, not less than ten days before the hearing; and

WHEREAS, the public hearing was held on the establishment of a transportation benefit district by the Pacific City Council on July 11, 2016; and

WHEREAS, the City Council considered the adoption of this ordinance during its regular meeting of July 18, 2016, and determined that the establishment of a transportation benefit district is in the public interest; Now, Therefore,

IT IS HEREBY ORDAINED BY THE PACIFIC CITY COUNCIL AS FOLLOWS:

Section 1. A new chapter 3.44 shall be added to the Pacific Municipal Code, which shall read as follows:

CHAPTER 3.44
TRANSPORTATION BENEFIT DISTRICT

Sections:

- 3.44.010 Purpose.**
 - 3.44.020 Establishing the Transportation Benefit District**
 - 3.44.030 Governing Board**
 - 3.44.040 Functions of the District**
 - 3.44.050 Transportation Improvements Funded**
 - 3.44.060 Dissolution of District**
 - 3.44.060 Liberal Construction.**
-

3.44.010 Purpose. The purpose of this chapter is to establish a transportation benefit district (TBD) pursuant to RCW 35.21.225 and chapter 36.73 RCW, consistent with the public interest, to provide adequate levels of funding for transportation improvements that preserve, maintain and, as appropriate, construct or reconstruct the transportation infrastructure of the City of Pacific.

3.44.020 Establishing the Transportation Benefit District. There is created a transportation benefit district to be known as the Pacific Transportation Benefit District or “District” with geographical boundaries comprised of the corporate limits of the City as they currently exist or as they may exist following future annexations.

3.44.030 Governing Board.

A. The governing board of the Pacific Transportation Benefit District shall be the Pacific City Council, acting in an ex officio and independent capacity, which shall have the authority to exercise the statutory powers set forth in chapter 36.73 RCW.

B. The treasurer of the Transportation Benefit District shall be the City Treasurer.

C. The Board shall develop a material change policy to address major plan changes that affect project delivery or the ability to finance the plan, pursuant to the requirements set forth in RCW 36.73.160(1). The policy must at least address material changes to cost, scope and schedule, the level of change that will require governing body involvement and how the governing body will address those changes. At a minimum, if the District funding participation in a transportation improvement exceeds its original cost by more than twenty percent (20%) as identified in the District’s original plan, a public hearing shall be held to solicit public comment regarding how the cost change should be resolved.

D. The Board shall issue an annual report, pursuant to the requirements of RCW 36.73.160(2).

3.44.040 Functions of the District.

A. The District, by a majority vote of its governing board, may authorize a motor vehicle license fee of up to twenty dollars as provided in RCW 82.80.140 for the purposes set forth in this chapter and as may be subsequently authorized according to law.

B. The District may impose additional taxes, fees or charges authorized by RCW 36.73.040 or ad valorem property taxes authorized by RCW 36.73.060, only if approved by District voters pursuant to RCW 36.73.065.

C. The District shall have all powers and functions provided by chapter 36.73 RCW to fulfill the functions of the District, including the power to issue general obligation bonds and revenue bonds as provided in RCW 36.73.070, or form a local improvement district as provided in RCW 36.73.080.

3.44.050 Transportation improvements funded. The funds generated by the Transportation Benefit District may be used for transportation improvements that preserve, maintain, operate, construct and reconstruct the existing transportation infrastructure of the City, consistent with chapter 36.73 RCW, as it now exists or is hereafter amended. In addition to the foregoing, the funds generated may be used for any purpose allowed by law, including to operate the District and to make transportation improvements that are consistent with state, regional and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels, pursuant to chapter 36.73 RCW. The District shall select to the extent practicable projects for funding that reduce the risk of transportation facility failure and improve safety, decrease travel time, increase daily and peak period trip capacity, improve modal connectivity, provide for economic development, improve accessibility for persons with special transportation needs, and preserve and maintain optimal performance of the infrastructure over time to avoid expensive infrastructure construction and replacement in the future.

All funds raised through the District shall be expended only for such construction, reconstruction, preservation, maintenance and operation in accordance with the provisions of chapter 36.73 RCW as it now exists or is hereafter amended. The funds expended by the District shall preserve, maintain, operate and improve the City's investments in the transportation infrastructure, reduce the risk of transportation facility failure, improve safety, continue the cost effectiveness of the City's infrastructure investments, provide for economic development and continue the optimal performance of the transportation system.

Additional transportation improvement projects may be funded only after compliance with the provisions of RCW 36.73.050(2) (b) following notice, public hearing and enactment of an authorizing ordinance.

3.44.060 Dissolution of District. The District shall be automatically dissolved when all indebtedness of the District has been retired and when all of the District's anticipated responsibilities have been satisfied.

3.44.070 Liberal Construction. This chapter is to be liberally construed to accomplish the purpose of establishing a transportation benefit district with the broadest possible authority under chapter 36.73 RCW, as it now exists or is hereafter amended.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 5. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 6. Effective Date. This Ordinance shall take effect and be in full force and effect five days after publication, as provided by law.

PASSED by the City Council of Pacific Transportation District this 18th day of January, 2016.

Leanne Guier, Mayor

AUTHENTICATED:

Amy Stevenson-Ness, City Clerk.

APPROVED AS TO FORM:

Carol A. Morris, City Attorney

PUBLISHED:
EFFECTIVE DATE:

PACIFIC, WASHINGTON
TRANSPORTATION BENEFIT DISTRICT
RESOLUTION NO. _____

A RESOLUTION OF THE PACIFIC, WASHINGTON, TRANSPORTATION BENEFIT DISTRICT, AUTHORIZING A TWENTY DOLLAR (\$20.00) VEHICLE LICENSE FEE PURSUANT TO RCW 36.73.065 and RCW 82.80.140.

WHEREAS, the City Council of the City of Pacific has the responsibility under the Constitution of the State of Washington for the improvement, maintenance and protection of public ways within the corporate limits of the City of Pacific, pursuant to RCW 35.23.440(33) and chapter 35.77 RCW; and

WHEREAS, chapter 36.73 RCW provides for the establishment of transportation benefit districts (TBD) by cities and counties and authorization to levy and impose various taxes and fees to generate revenue to support transportation improvements within the district that are consistent with state, regional or local transportation plans and necessitated by existing or reasonably foreseeable congestion levels; and

WHEREAS, the City’s Transportation Improvement Plan (TIP), the transportation element of the City’s Comprehensive Plan, and the [REDACTED], all outline the key strategies, objectives and investments for improving safety, mobility, modal connectivity and access through providing effective transportation choices; and

WHEREAS, the Pacific City Council created the Pacific Transportation Benefit District in Ordinance No. _____; and

WHEREAS, RCW 36.73.040(3) (b) authorizes a transportation benefit district to impose a vehicle fee in accordance with RCW 82.80.140; and

WHEREAS, RCW 36.73.065(4)(a)(i) allows a transportation district that includes all of the territory within the boundaries of the jurisdiction establishing the district to impose, by majority vote of the governing board of the district, a vehicle fee of up to \$20.00, as authorized in RCW 82.80.140; and

WHEREAS, since [REDACTED], the City of Pacific has been trying to develop alternatives to fund the construction of needed transportation improvements and road maintenance throughout the City. The formation of the Transportation Benefit District (TBD) provides for local revenue to fund local transportation needs; and

WHEREAS, the Governing Board of the Pacific Transportation Benefit District finds that it is appropriate to establish a twenty-dollar annual vehicle license fee that will generate an estimated \$100,000 annually and make investments to enhance pedestrian, bicycle and vehicle mobility within the District boundaries; and

WHEREAS, in accordance with RCW 82.80.140(4), the TBD may fix and impose an annual \$20.00 vehicle license fee, but no fee may be collected until six months after approval under RCW 36.73.065; and

WHEREAS, it is the expectation of the Pacific Transportation Benefit District to contract with the City of Pacific to utilize revenues for transportation purposes; and

WHEREAS, the Pacific Transportation Benefit District considered the adoption of this Resolution during its regular meeting of December 28, 2015; Now, Therefore,

IT IS HEREBY RESOLVED BY THE PACIFIC TRANSPORTATION BENEFIT DISTRICT AS FOLLOWS:

Section 1. Fee Imposed. An annual vehicle license fee in the amount of twenty dollars (\$20.00) is established consistent with RCW 36.73.065, to be collected by the Washington State Department of Licensing on qualifying vehicles, as set forth in RCW 82.80.140 and chapters 36.73 and 46.16 RCW.

Section 2. Use of Revenues. The revenues generated by the license fee shall be used in accordance with the purposes set forth in Pacific Municipal Code (PMC) . The District plans to contract with the City of Pacific to utilize the revenues generated from the annual vehicle license fee as follows, after accounting for costs associated with the collection and disbursement of revenues for and administering the Pacific Transportation Benefit District:

- A. Preservation and maintenance of the District's transportation infrastructure;
- B. Enhancing bicycle and pedestrian safety and mobility within the District; and
- C. Improving mobility and safety for people with disabilities.

Section 3. Implementation. The Pacific Transportation Benefit District requests that the City Clerk for the City of Pacific notify the Washington State Department of Licensing of the vehicle license fee established in Section 1 of this Resolution and to request that the Department of Licensing take all the steps necessary to implement collection of this fee no later than June, 30, 2016 in accordance with RCW 82.80.140.

PASSED by the Pacific Transportation Benefit District this 11th day of January, 2016.

Chairperson, Leanne Guier

AUTHENTICATED:

City Clerk

APPROVED AS TO FORM:

Carol A. Morris, City Attorney

PACIFIC, WASHINGTON
TRANSPORTATION BENEFIT DISTRICT
ORDINANCE NO. _____

AN ORDINANCE OF THE PACIFIC, WASHINGTON, TRANSPORTATION BENEFIT DISTRICT, ADOPTING THE ANNUAL BUDGET OF THE TRANSPORTATION BENEFIT DISTRICT FOR THE YEAR 2016 AND AUTHORIZING FUNDING FOR TRANSPORTATION IMPROVEMENTS.

WHEREAS, the Pacific City Council created the Pacific Transportation Benefit District in Ordinance No. _____; and

WHEREAS, chapter 36.73 RCW requires that the Transportation Benefit District adopt an annual budget; and

WHEREAS, the Pacific Transportation Benefit District deliberated on the proposed budget for the fiscal year 2015; and

WHEREAS, the SEPA Responsible Official has determined that this Ordinance is categorically exempt under SEPA, WAC 197-11-800(19) as an action relating solely to governmental procedures and containing no substantive standards respecting use or modification of the environment; and

WHEREAS, the Pacific Transportation Benefit District considered the adoption of this ordinance during its regular meeting of December 28, 2015; Now, Therefore,

IT IS HEREBY ORDAINED BY THE PACIFIC TRANSPORTATION BENEFIT DISTRICT AS FOLLOWS:

Section 1. Budget Adopted. The 2016 Budget for the Pacific Transportation Benefit District for the period January 1, 2016 through December 31, 2016, totaling \$50,000 is hereby adopted.

Section 2. Summary of Revenue and Expenditures. The budget sets forth totals of estimated revenues and estimated expenditures of the Transportation Benefit District, and the aggregate totals for the District’s general fund, as summarized below:

Estimated Revenues:		
Use of Fund Balance.	\$	0
TBD Vehicle Fees	\$	50,000
Investment Interest	\$	0

Total 2016 TBD Estimated Revenues: \$ 50,000

Estimated Expenditures (Appropriations):

Insurance (AWC RMSA) \$ 241,510
City of Pacific Annual Road
Maintenance Program,
2016-2016 Capital Improvement
Plan () \$ 0

Total 2016 TBD Appropriations,
General Fund Budget: \$ 0

Section 3. Expenditures Authorized. The Treasurer is authorized to reimburse the City of Pacific for payments made to contractors or for force account expenditures on the transportation improvements included in Section 2 from available revenues of the District, not to exceed the total District General Fund Budget.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 5. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 6. Effective Date. This Ordinance shall take effect and be in full force and effect five days after publication, as provided by law.

PASSED by the Pacific Transportation Benefit District this 28th day of December, 2015.

Chairperson, Leanne Guier

AUTHENTICATED:

City Clerk

APPROVED AS TO FORM:

Carol A. Morris, City Attorney

PUBLISHED:
EFFECTIVE DATE:

PACIFIC, WASHINGTON
TRANSPORTATION BENEFIT DISTRICT
RESOLUTION NO. _____

AN ORDINANCE OF THE PACIFIC, WASHINGTON,
TRANSPORTATION BENEFIT DISTRICT, ADOPTING THE
MATERIAL CHANGE POLICY AS REQUIRED BY RCW 36.73.160(1).

WHEREAS, the Pacific City Council created the Pacific Transportation Benefit District in Ordinance No. _____; and

WHEREAS, chapter 36.73 RCW requires that the Transportation Benefit District adopt a Material Change Policy; and

WHEREAS, the Pacific Transportation Benefit District considered the adoption of this Resolution during its regular meeting of December 28, 2015; Now, Therefore,

IT IS HEREBY RESOLVED BY THE PACIFIC TRANSPORTATION BENEFIT DISTRICT AS FOLLOWS:

Section 1. Material Change Policy.

A. *Material Change to Cost.* In the event an approved transportation improvement exceeds the adopted budget by more than twenty per cent (20%) as approved annually by the Governing Board, the Board shall hold a public hearing to solicit comments from the public regarding the manner in which the cost change should be resolved. TBD Staff shall consult with the Board Chair prior to setting the public hearing.

B. *Material Change Scope.* In the event that the scope of a transportation improvement materially changes from that originally anticipated at the time of the annually adopted budget by the TBD Board, the TBD Staff shall determine whether or not to convene a meeting of the Board for discussion.

C. *Material Change to Schedule.* In the event that the schedule of a transportation improvement materially changes in a way that significantly impacts other TBD budget levels or the schedule changes exceed ninety (90) days, the TBD staff shall consult with and review such changes with the Board Chair. The Board Chair shall determine whether or not to convene a meeting of the Board for discussion.

PASSED by the Pacific Transportation Benefit District this 11th day of January, 2016.

Chairperson, Leanne Guier

AUTHENTICATED:

City Clerk

APPROVED AS TO FORM:

Carol A. Morris, City Attorney

PUBLISHED:
EFFECTIVE DATE:

5 YEAR BUDGET COMPARISON

City Of Pacific
MCAG #: 0423

Time: 11:09:23 Date: 12/14/2015
Page: 1

101 Street

Account	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2014 Appropriated	2015 Appropriated	Comment
322 40 00 101 Street Opening Permits	0.00	3,150.00	0.00	0.00	0.00	0.00	
334 03 80 101 Butte Ave Overlay	0.00	95,332.29	0.00	0.00	0.00	0.00	
336 00 87 101 State Fuel Tax-City Streets	0.00	11,898.25	0.00	0.00	0.00	0.00	
000	0.00	110,380.54	0.00	0.00	0.00	0.00	
308 10 00 101 Reserved Beginning Cash Balance	0.00	0.00	36,610.86	32,753.87	0.00	0.00	
308 80 00 101 Beginning Fund Balance	0.00	0.00	109,832.56	98,375.72	134,920.00	81,660.00	
308 Beginning Balances	0.00	0.00	146,443.42	131,129.59	134,920.00	81,660.00	
318 34 00 101 Real Estate Excise Tx 1st .25%	0.00	0.00	0.00	0.00	0.00	35,000.00	
318 35 00 101 Real Estate Excise Tx 2nd .25%	0.00	0.00	0.00	0.00	0.00	35,000.00	
310 Taxes	0.00	0.00	0.00	0.00	0.00	70,000.00	
322 40 00 101 Street Opening Permits	0.00	0.00	15,775.00	16,665.00	16,750.00	20,000.00	
320 Licenses & Permits	0.00	0.00	15,775.00	16,665.00	16,750.00	20,000.00	
334 03 81 101 TIB Preservation-3rd Ave South	0.00	0.00	0.00	0.00	161,069.00	0.00	
336 00 87 101 State Fuel Tax-City Streets	0.00	0.00	136,854.30	139,439.83	142,000.00	120,000.00	
330 Intergovernmental Revenues	0.00	0.00	136,854.30	139,439.83	303,069.00	120,000.00	
345 89 00 101 Other Planning & Development	0.00	0.00	0.00	4,382.50	4,500.00	5,000.00	
340 Charges For Goods & Services	0.00	0.00	0.00	4,382.50	4,500.00	5,000.00	
361 11 00 101 Investment Interest	0.00	0.00	122.96	191.59	200.00	100.00	
369 10 00 101 Sale of Scrap and Junk	0.00	0.00	0.00	75.30	80.00	0.00	
360 Interest & Other Earnings	0.00	0.00	122.96	266.89	280.00	100.00	
397 00 00 101 Operating Trfr. From Fund #001	0.00	0.00	0.00	25,000.00	25,000.00	20,000.00	
397 00 10 101 Operating Trfr. from Fund #001	0.00	0.00	100,000.00	0.00	0.00	0.00	
397 04 01 101 Operating Trfr. From Fund #401	0.00	0.00	0.00	25,000.00	25,000.00	40,000.00	
397 04 02 101 Operating Trfr. From Fund #402	0.00	0.00	0.00	25,000.00	25,000.00	50,000.00	
397 04 09 101 Operating Trfr. From Fund #409	0.00	0.00	0.00	25,000.00	25,000.00	60,000.00	
397 Interfund Transfers	0.00	0.00	100,000.00	100,000.00	100,000.00	170,000.00	
TOTAL REVENUES:	0.00	110,380.54	399,195.68	391,883.81	559,519.00	466,760.00	
531 60 53 101 Nox Weed Real Estate Tax	38.45	160.01	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Pacific
MCAG #: 0423

Time: 11:09:23 Date: 12/14/2015
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101 Street

Account	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2014 Appropriated	2015 Appropriated	Comment
542 30 21 101 Benefits	0.00	-69.24	0.00	0.00	0.00	0.00	
542 30 31 101 Supplies - Field	8,942.75	5,033.51	0.00	0.00	0.00	0.00	
542 30 32 101 Fuel	6,612.95	5,276.12	0.00	0.00	0.00	0.00	
542 30 41 101 Professional Services	38,918.87	9,567.90	0.00	0.00	0.00	0.00	
542 30 45 101 Equipment Lease/Rent	4,195.91	0.00	0.00	0.00	0.00	0.00	
542 30 48 101 Repair & Maintenance	1,102.51	3,108.19	0.00	0.00	0.00	0.00	
542 30 49 101 Training/Dues/Settlements	11.50	11.75	0.00	0.00	0.00	0.00	
542 31 11 101 Salaries & Wages	0.00	-46.43	0.00	0.00	0.00	0.00	
542 31 35 101 Machinery & Equipment	0.00	435.30	0.00	0.00	0.00	0.00	
542 31 41 101 Street Striping	1,960.20	0.00	0.00	0.00	0.00	0.00	
542 31 48 101 Disposal for Vactor/Sweeper	2,688.21	848.63	0.00	0.00	0.00	0.00	
542 31 49 101 Settlements	500.00	0.00	0.00	0.00	0.00	0.00	
542 31 64 101 Machinery & Equipment	481.58	0.00	0.00	0.00	0.00	0.00	
542 33 41 101 Attorney Costs	503.75	0.00	0.00	0.00	0.00	0.00	
542 33 48 101 Butte Overlay Project	0.00	55,782.39	0.00	0.00	0.00	0.00	
542 63 47 101 Street Lights-Electricity	55,742.26	57,277.79	0.00	0.00	0.00	0.00	
542 64 31 101 Supplies: Traffic Control	6,553.01	4,828.37	0.00	0.00	0.00	0.00	
542 64 47 101 Signal Lights-Electric	3,360.19	3,140.24	0.00	0.00	0.00	0.00	
542 64 48 101 Signal Lights-Repair/Maint	4,250.78	58,302.08	0.00	0.00	0.00	0.00	
542 64 49 101 Training/Dues	0.00	56.45	0.00	0.00	0.00	0.00	
542 66 31 101 Supplies: Snow & Ice	449.92	760.33	0.00	0.00	0.00	0.00	
542 90 20 003 Uniform & Clothing	842.81	918.60	0.00	0.00	0.00	0.00	
542 90 20 101 Uniform & Clothing	0.00	60.46	0.00	0.00	0.00	0.00	
542 90 31 101 Vehicle/Equip Maint Supls	200.88	179.50	0.00	0.00	0.00	0.00	
542 90 35 101 Small Tools & Minor Equip	1,164.85	706.58	0.00	0.00	0.00	0.00	
542 90 41 101 Professional Services	270.00	292.02	0.00	0.00	0.00	0.00	
542 90 44 101 Taxes	163.05	0.00	0.00	0.00	0.00	0.00	
542 90 48 101 Vehicle Repairs	6,933.93	6,088.30	0.00	0.00	0.00	0.00	
542 90 49 101 Training/Dues/Misc	120.64	0.00	0.00	0.00	0.00	0.00	
542 91 31 101 Supplies-Admin	147.09	0.00	0.00	0.00	0.00	0.00	
542 91 35 101 Vehicle/Equip Maint Supls	1,382.81	2,151.52	0.00	0.00	0.00	0.00	
542 91 42 101 Communications/Phones	1,035.54	1,350.05	0.00	0.00	0.00	0.00	
542 91 46 101 Ins: General Liability	12,359.33	4,055.57	0.00	0.00	0.00	0.00	
542 92 42 101 Communications/Pagers	33.79	39.15	0.00	0.00	0.00	0.00	
542 94 42 101 Communications/Postage	42.47	0.00	0.00	0.00	0.00	0.00	
543 70 49 101 Misc/Assignment of Funds	2,710.00	0.00	0.00	0.00	0.00	0.00	
591 00 79 101 Street Sweeper Princ Key	12,928.37	12,928.37	0.00	0.00	0.00	0.00	
592 00 83 101 Brusher Inter PAC0423-0001	1,205.95	1,205.95	0.00	0.00	0.00	0.00	
594 42 64 101 Capital Equipment	4,051.50	0.00	0.00	0.00	0.00	0.00	
000	181,905.85	234,449.46	0.00	0.00	0.00	0.00	
542 30 10 101 Roads/Streets Ordinary Maintenance - Salaries & Wages	0.00	0.00	87,134.01	84,922.84	85,122.84	60,994.74	

5 YEAR BUDGET COMPARISON

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101 Street

Account	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2014 Appropriated	2015 Appropriated	Comment
542 30 12 101 Roads/Streets Ordinary Maintenance - Overtime	0.00	0.00	0.00	5,867.89	6,067.00	3,000.00	
542 30 20 101 Benefits	0.00	0.00	34,652.64	0.00	0.00	0.00	
542 30 21 101 Roads/Streets Ordinary Maintenance - Payroll Taxes	0.00	0.00	0.00	7,688.50	7,888.00	5,144.13	
542 30 22 101 Roads/Streets Ordinary Maintenance - Medical Benefits	0.00	0.00	0.00	21,479.29	23,479.00	16,391.35	
542 30 23 101 Roads/Streets Ordinary Maintenance - Retirement Benefits	0.00	0.00	0.00	8,239.24	8,439.00	6,193.13	
542 30 24 101 Roads/Streets Ordinary Maintenance - L&I Benefits	0.00	0.00	0.00	1,060.14	1,260.00	851.84	
542 30 31 101 Supplies - Field	0.00	0.00	6,851.15	3,145.38	3,345.00	4,000.00	
542 30 32 101 Fuel	0.00	0.00	4,918.99	5,437.62	5,637.00	5,000.00	
542 30 35 101 Machinery & Equipment	0.00	0.00	493.52	0.00	200.00	500.00	
542 30 41 101 Professional Services	0.00	0.00	16,731.43	7,540.61	7,740.00	8,000.00	
542 30 45 101 Equipment Lease/Rent	0.00	0.00	0.00	207.55	407.00	2,500.00	
542 30 48 101 Repair & Maintenance	0.00	0.00	7,240.61	7,918.45	8,118.00	9,000.00	
542 30 49 101 Training/Dues/Settlements	0.00	0.00	16.00	343.76	543.00	500.00	
542 31 35 101 Machinery & Equipment	0.00	0.00	0.00	1,652.63	1,852.00	1,000.00	
542 31 41 101 Street Striping	0.00	0.00	0.00	7,702.00	7,902.00	14,000.00	
542 31 48 101 Disposal for Vactor/Sweeper	0.00	0.00	0.00	3,721.87	3,921.00	5,000.00	
542 32 41 101 Chip Seal	0.00	0.00	0.00	0.00	500.00	100,000.00	
542 33 41 101 Attorney Costs	0.00	0.00	0.00	680.00	880.00	0.00	
542 63 47 101 Street Lights-Electricity	0.00	0.00	58,317.03	61,964.88	62,164.00	58,000.00	
542 64 31 101 Supplies: Traffic Control	0.00	0.00	1,871.80	5,762.32	5,962.00	6,500.00	
542 64 43 101 Travel	0.00	0.00	0.00	11.99	200.00	0.00	
542 64 47 101 Signal Lights-Electric	0.00	0.00	3,388.92	3,167.75	3,367.00	3,500.00	
542 64 48 101 Signal Lights-Repair/Maint	0.00	0.00	617.78	28,637.65	28,837.00	10,000.00	
542 66 31 101 Supplies: Snow & Ice	0.00	0.00	96.44	0.00	0.00	1,000.00	
542 90 20 101 Uniform & Clothing	0.00	0.00	744.43	1,797.68	1,997.00	1,725.00	
542 90 31 101 Vehicle/Equip Maint Supls	0.00	0.00	202.87	335.28	535.00	500.00	
542 90 35 101 Small Tools & Minor Equip	0.00	0.00	1,220.61	1,077.36	1,277.00	1,500.00	
542 90 41 101 Professional Services	0.00	0.00	3,193.43	0.00	500.00	500.00	
542 90 42 101 Communications	0.00	0.00	1,858.63	4,179.30	4,379.30	5,000.00	
542 90 46 101 Ins: General Liability	0.00	0.00	16,590.55	9,653.18	9,853.00	11,802.23	
542 90 48 101 Vehicle Repairs	0.00	0.00	7,846.42	11,209.32	11,400.00	8,000.00	
542 90 49 101 Training/Dues/Misc	0.00	0.00	625.69	354.50	554.00	750.00	
542 91 31 101 Supplies-Admin	0.00	0.00	0.00	195.06	398.00	1,100.00	
542 91 41 101 Roads/Streets Ordinary Maintenance - Professional Services	0.00	0.00	0.00	0.00	7,700.00	6,500.00	
542 Streets - Maintenance	0.00	0.00	254,612.95	295,954.04	312,424.14	358,452.42	
543 30 41 101 Lien & Filing Fees	0.00	0.00	216.00	0.00	500.00	300.00	

5 YEAR BUDGET COMPARISON

City Of Pacific
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101 Street

Account	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2014 Appropriated	2015 Appropriated	Comment
543 Streets Admin & Overhead	0.00	0.00	216.00	0.00	500.00	300.00	
591 95 75 101 Street Sweeper Principal	0.00	0.00	0.00	0.00	100.00	0.00	
592 42 83 101 Sweeper Interest Key Bank	0.00	0.00	0.00	0.00	100.00	0.00	
592 95 81 101 Sweeper Interest	0.00	0.00	0.00	0.00	100.00	0.00	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	300.00	0.00	
595 90 64 101 Capital Equipment	0.00	0.00	13,237.14	0.00	0.00	0.00	
594 Capital Expenditures	0.00	0.00	13,237.14	0.00	0.00	0.00	
597 00 98 101 Transfer to Equipment Reserve	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00	
597 Interfund Transfers	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00	
TOTAL EXPENDITURES:	181,905.85	234,449.46	268,066.09	310,954.04	328,224.14	373,752.42	
FUND GAIN/LOSS:	-181,905.85	-124,068.92	131,129.59	80,929.77	231,294.86	93,007.58	



Agenda Bill No. 16-063

TO: Mayor Guier and City Council Members
FROM: Richard A. Gould, City Administrator
MEETING DATE: June 20, 2016
SUBJECT: Ordinance No 2016-1932 Amending the 2016 FTE Schedule

ATTACHMENTS:

- Ordinance No. 2016-1932
- Amended Salary Schedule-2016
- Adopted Salary Schedule-2016

Previous Council Review Date: The Council reviewed the job description for the Stormwater Technician on June 6, 2016 and approved the addition of the SW Tech on June 13th.

Summary: This Ordinance is presented to amend the 2016 Budget for the Salary Schedule regarding the following items:

Addition to the Public Works Department with the Stormwater Technician position.
Minor range/staff changes/additions to reflect accurate staffing for 2016.

These additions and adjustments may increase the approved budget for 2016 depending on the timing of hire.

Recommendation/Action: Adopt Ordinance No. 2016-1932 adopting the Amended-Budget for the year 2016 and amending the Salary Schedule (staffing levels).

Motion for Consideration: I move to adopt Ordinance No. 2016-1932 amending the Budget for the year 2016 and setting forth the amended Salary Schedule.

Budget Impact: unknown at this time

Alternatives: N/A

**CITY OF PACIFIC
WASHINGTON
ORDINANCE NO. 2016-xxxx**

**AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON, AMENDING
THE 2016 SALARY SCHEDULE ATTACHED TO THE BUDGET ADOPTED
UNDER ORDINANCE 15-1920, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City Council adopted Ordinance 1920 on December 14, 2015, which adopted the City's 2106 budget; and

WHEREAS, pursuant to RCW 35A.33.120, the City Council may authorize the expenditure of funds in excess of estimated financing received during the current fiscal year by ordinance, amending the original budget; and

WHEREAS, the City Council desires to amend the 2016 Salary Schedule attached as Exhibit A to Ordinance No. 1920 due to the addition of a new Stormwater Technician position and to make minor range/staff changes/additions to reflect accurate staffing for 2016;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 3 of Ordinance 1920 is hereby amended to remove Exhibit A, and to replace it with Exhibit A to this Ordinance. Exhibit A to this Ordinance is adopted as the 2016 Salary Schedule and the 2016 Maximum Position Authorization, showing the authorized, budgeted staffing level.

Section 2. Notification. The City Clerk is directed to transmit a copy of this amendment to the budget to the Office of the State Auditor and the Association of Washington Cities.

Section 3. Effective Date. This ordinance shall be in full force and take effect five (5) days after its passage, approval and publication according to law.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 27th day of June, 2016.**

CITY OF PACIFIC

Mayor Leanne Guier

ATTEST:

Amy Stevenson-Ness, City Clerk

Approved as to form:

Carol Morris, City Attorney



2016 SALARY & AUTHORIZED FTE SCHEDULE

Revised 06/09/16

DEPARTMENT	POSITION	FULL TIME EQUIVALENTS NUMBER AUTHORIZED & BUDGETED	MONTHLY SALARY RANGE	
			Minimum	Maximum
Council	Elected Mayor	1	750.00	750.00
	Elected Council Member	7	200.00	200.00
	<i>Total Elected Officials</i>	8		
Admin.	City Administrator	1	7,500.00	9,500.00
	City Clerk	1	4,500.00	6,500.00
	Office Assistant	1	2,500.00	4,500.00
Comm. Dev.	Community Development Manager	1	6,500.00	8,500.00
	Building Inspector	1	4,000.00	6,000.00
	Associate Planner	1	4,500.00	6,500.00
	Permit Technician	0.75	3,000.00	5,000.00
	Youth Services Coordinator	1	2,750.00	4,750.00
	Community Services Assistant	1	2,750.00	4,750.00
	Bus Driver/Activities Coordinator	0.75	2,500.00	4,500.00
Court	Court Administrator	1	5,000.00	7,000.00
	Court Clerk	1	3,500.00	5,500.00
Finance	Lead Finance Technician	1	4,500.00	6,500.00
	Finance Technician II	2	3,500.00	5,500.00
Police	Public Safety Director	1	9,000.00	11,000.00
	Police Lieutenant	1	7,500.00	9,500.00
	Police Sergeant	<u>2</u>	6,000.00	8,000.00
	Police Detective	1	5,500.00	7,500.00
	Police Officer	7	5,500.00	7,500.00
	Evidence Technician	1	3,500.00	5,500.00
	Police Services Specialist II	1	3,500.00	5,500.00
Public Works	Public Works Manager	1	6,000.00	8,000.00
	City Engineer	1	6,000.00	8,000.00
	Water/Stormwater Manager	1	4,500.00	6,500.00
	Public Works Lead	1	4,000.00	6,000.00
	<u>Stormwater Technician</u>	<u>1</u>	<u>4,200.00</u>	<u>4,900.00</u>
	Maintenance Worker II	3	4,000.00	6,000.00
Maintenance Worker I	2	3,000.00	5,000.00	
			HOURLY RATES	
Police	Correction Sergeant (1)		25.00	
Police	Correction Officer (3)		17.00	22.00
Comm. Dev.	Youth Services Assistant (seasonal)		9.50	11.83
Public Works	Seasonal Public Works Crew (2)		15.67	
<i>Total Authorized & Budgeted Staff</i>		46.5		



2016 SALARY & AUTHORIZED FTE SCHEDULE

DEPARTMENT	POSITION	FULL TIME EQUIVALENTS NUMBER AUTHORIZED & BUDGETED	MONTHLY SALARY RANGE	
			Minimum	Maximum
Council	Elected Mayor	1	750.00	750.00
	Elected Council Member	7	200.00	200.00
	<i>Total Elected Officials</i>	<i>8</i>		
Admin.	City Administrator	1	7,500.00	9,500.00
	City Clerk	1	4,500.00	6,500.00
	Office Assistant	1	2,500.00	4,500.00
Comm. Dev.	Community Development Manager	1	6,500.00	8,500.00
	Building Inspector	1	4,000.00	6,000.00
	Associate Planner	1	4,500.00	6,500.00
	Permit Technician	0.75	3,000.00	5,000.00
	Youth Services Coordinator	1	2,750.00	4,750.00
	Community Services Assistant	1	2,750.00	4,750.00
	Bus Driver/Activities Coordinator	0.75	2,500.00	4,500.00
Court	Court Administrator	1	5,000.00	7,000.00
	Court Clerk	1	3,500.00	5,500.00
Finance	Lead Finance Technician	1	4,500.00	6,500.00
	Finance Technician II	2	3,500.00	5,500.00
	Finance Technician I	0	3,500.00	5,500.00
Police	Public Safety Director	1	9,000.00	11,000.00
	Police Lieutenant	1	7,500.00	9,500.00
	Police Sergeant	1	6,000.00	8,000.00
	Police Detective	1	5,500.00	7,500.00
	Police Officer	7	5,500.00	7,500.00
	Evidence Technician	1	3,500.00	5,500.00
	Police Services Specialist II	1	3,500.00	5,500.00
Public Works	Public Works Manager	1	6,000.00	8,000.00
	City Engineer	1	6,000.00	8,000.00
	Water/Stormwater Manager	1	4,500.00	6,500.00
	Public Works Lead	1	4,000.00	6,000.00
	Maintenance Worker III	0	4,000.00	6,000.00
	Maintenance Worker II	3	4,000.00	6,000.00
Maintenance Worker I	2	3,000.00	5,000.00	
			HOURLY RATES	
Police	Correction Sergeant (1)		25.00	
Police	Correction Officer (3)		17.00	22.00
Comm. Dev.	Youth Services Assistant (seasonal)		9.50	11.83
Public Works	Seasonal Public Works Crew (2)		15.67	
	<i>Total Authorized & Budgeted Staff</i>	<i>44.5</i>		

73,665.4260
CITY OF PACIFIC

AGENDA BILLS

AGENDA ITEM NO. Consent Agenda 10A MEETING DATE: June 27, 2016
SUBJECT: Claim Voucher & Payroll Approval PREPARED BY: Richard Gould, Finance Director

SUMMARY:

Approval of Payroll for the period of June 1, 2016 through June 15, 2016; Claims Voucher for June 14, 2016 through June 27, 2016.

PAYROLL AUTO DEPOSIT		\$ 70,370.34
PAYROLL CHECKS:	4968 - 4970	\$ 1,425.12
EFT'S		\$ 55,974.18
CLAIMS CHECKS:	46922 - 46982	\$ 205,808.80
CLAIMS CHECKS VOIDED:	46923,46924,46925	

TOTAL EXPENDITURES: \$ 333,578.44

RECOMMENDATION: Approval of payment for Payroll and Claims

MOTION: Move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

ATTACHMENTS: Check Registers and Payroll Expense itemization

CHECK REGISTER

City Of Pacific
MCAG #: 0423

06/14/2016 To: 06/27/2016

Time: 10:04:48 Date: 06/23/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3919	06/25/2016	Claims	1	EFT	WA ST DEPARTMENT OF REVENUE	11,039.31	Excise Tax For May 2016
3979	06/20/2016	Payroll	1	EFT		241.38	06/01/16 - 06/15/16 Payroll
3980	06/20/2016	Payroll	1	EFT		2,422.05	06/01/16 - 06/15/16 Payroll
3981	06/20/2016	Payroll	1	EFT		1,196.35	06/01/16 - 06/15/16 Payroll
3982	06/20/2016	Payroll	1	EFT		1,948.90	06/01/16 - 06/15/16 Payroll
3983	06/20/2016	Payroll	1	EFT		4,052.50	06/01/16 - 06/15/16 Payroll
3984	06/20/2016	Payroll	1	EFT		2,234.76	06/01/16 - 06/15/16 Payroll
3985	06/20/2016	Payroll	1	EFT		2,308.91	06/01/16 - 06/15/16 Payroll
3986	06/20/2016	Payroll	1	EFT		672.08	06/01/16 - 06/15/16 Payroll
3988	06/20/2016	Payroll	1	EFT		1,248.58	06/01/16 - 06/15/16 Payroll
3989	06/20/2016	Payroll	1	EFT		1,351.29	06/01/16 - 06/15/16 Payroll
3990	06/20/2016	Payroll	1	EFT		2,516.76	06/01/16 - 06/15/16 Payroll
3991	06/20/2016	Payroll	1	EFT		92.05	06/01/16 - 06/15/16 Payroll
3993	06/20/2016	Payroll	1	EFT		3,343.36	06/01/16 - 06/15/16 Payroll
3994	06/20/2016	Payroll	1	EFT		317.91	06/01/16 - 06/15/16 Payroll
3995	06/20/2016	Payroll	1	EFT		855.56	06/01/16 - 06/15/16 Payroll
3996	06/20/2016	Payroll	1	EFT		1,008.77	06/01/16 - 06/15/16 Payroll
3997	06/20/2016	Payroll	1	EFT		2,506.62	06/01/16 - 06/15/16 Payroll
3998	06/20/2016	Payroll	1	EFT		92.05	06/01/16 - 06/15/16 Payroll
3999	06/20/2016	Payroll	1	EFT		2,424.05	06/01/16 - 06/15/16 Payroll
4000	06/20/2016	Payroll	1	EFT		1,278.19	06/01/16 - 06/15/16 Payroll
4001	06/20/2016	Payroll	1	EFT		1,346.49	06/01/16 - 06/15/16 Payroll
4002	06/20/2016	Payroll	1	EFT		2,966.23	06/01/16 - 06/15/16 Payroll
4003	06/20/2016	Payroll	1	EFT		1,724.88	06/01/16 - 06/15/16 Payroll
4004	06/20/2016	Payroll	1	EFT		2,371.20	06/01/16 - 06/15/16 Payroll
4005	06/20/2016	Payroll	1	EFT		91.45	06/01/16 - 06/15/16 Payroll
4006	06/20/2016	Payroll	1	EFT		2,386.74	06/01/16 - 06/15/16 Payroll
4007	06/20/2016	Payroll	1	EFT		82.05	06/01/16 - 06/15/16 Payroll
4008	06/20/2016	Payroll	1	EFT		1,519.97	06/01/16 - 06/15/16 Payroll
4009	06/20/2016	Payroll	1	EFT		200.45	06/01/16 - 06/15/16 Payroll
4010	06/20/2016	Payroll	1	EFT		1,964.25	06/01/16 - 06/15/16 Payroll
4011	06/20/2016	Payroll	1	EFT		1,802.14	06/01/16 - 06/15/16 Payroll
4012	06/20/2016	Payroll	1	EFT		1,690.75	06/01/16 - 06/15/16 Payroll
4013	06/20/2016	Payroll	1	EFT		1,963.62	06/01/16 - 06/15/16 Payroll
4014	06/20/2016	Payroll	1	EFT		1,170.61	06/01/16 - 06/15/16 Payroll
4015	06/20/2016	Payroll	1	EFT		2,102.87	06/01/16 - 06/15/16 Payroll
4016	06/20/2016	Payroll	1	EFT		1,701.55	06/01/16 - 06/15/16 Payroll
4017	06/20/2016	Payroll	1	EFT		2,114.27	06/01/16 - 06/15/16 Payroll
4018	06/20/2016	Payroll	1	EFT		1,609.46	06/01/16 - 06/15/16 Payroll
4020	06/20/2016	Payroll	1	EFT		1,184.94	06/01/16 - 06/15/16 Payroll
4021	06/20/2016	Payroll	1	EFT		1,806.56	06/01/16 - 06/15/16 Payroll
4022	06/20/2016	Payroll	1	EFT		2,207.06	06/01/16 - 06/15/16 Payroll
4023	06/20/2016	Payroll	1	EFT		1,387.24	06/01/16 - 06/15/16 Payroll
4024	06/20/2016	Payroll	1	EFT		1,459.91	06/01/16 - 06/15/16 Payroll
4025	06/20/2016	Payroll	1	EFT		1,403.53	06/01/16 - 06/15/16 Payroll
4028	06/20/2016	Payroll	1	EFT	INTERNAL REVENUE SERVICE	27,803.81	941 Deposit For 06/20/2016 - 06/20/2016
4029	06/20/2016	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	675.00	06/20/2016 To 06/20/2016 - DCP - DRS
4096	06/22/2016	Claims	1	EFT	COLUMBIA BANK CARDMEMBER SERVICE	2,262.07	ACCOUNT #: 4798510051132179
4161	06/15/2016	Claims	1	EFT	LOWE'S COMPANIES, INC	189.80	PW: SUPPLIES
4162	06/15/2016	Claims	1	EFT	PUGET SOUND ENERGY	13,920.85	
4163	06/15/2016	Claims	1	EFT	PUGET SOUND ENERGY	83.34	

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3987	06/20/2016	Payroll	1	4968		1,251.02	06/01/16 - 06/15/16 Payroll
3992	06/20/2016	Payroll	1	4969		87.05	06/01/16 - 06/15/16 Payroll
4019	06/20/2016	Payroll	1	4970		87.05	06/01/16 - 06/15/16 Payroll
3950	06/14/2016	Claims	1	46922	BILL BROOKHART	120.00	PW: REIMB. FOR CDL LICENSE FEES
4050	06/20/2016	Claims	1	46923	LUCAS T. BRIGHT		Wrong vendor name
4051	06/20/2016	Claims	1	46924	BILL BROOKHART		Wrong vendor name
4052	06/20/2016	Claims	1	46925	STEVEN R. FRATELLA		Wrong vendor name
4053	06/20/2016	Claims	1	46926	WA ST DEPT OF LICENSING	100.00	Steve Fratella CDL Application
4054	06/20/2016	Claims	1	46927	WA ST DEPT OF LICENSING	120.00	Lucas Bright CDL Application
4055	06/20/2016	Claims	1	46928	WA ST DEPT OF LICENSING	100.00	Bill Brookhart CDL Application
4107	06/27/2016	Claims	1	46929	AHBL INC	13,769.53	
4108	06/27/2016	Claims	1	46930	ALPINE PRODUCTS INC	116.07	PW: "NO PARKING LOADING ZONE" SIGNS
4109	06/27/2016	Claims	1	46931	AUBURN MECHANICAL	1,980.02	YOUTH: GAS LINE REPAIR ON ROOF (WILL BE DEDUCTED FROM ROOFING INVOICE - CONTRACTOR DROPPED SHINGLES ON GAS LINE)
4110	06/27/2016	Claims	1	46932	AUS WEST LOCKBOX	53.82	CITY HALL & POLICE: DOOR MATS
4111	06/27/2016	Claims	1	46933	BATES ROOFING, LLC	79,566.64	SENIOR/YOUTH: REROOFING PROJECT
4112	06/27/2016	Claims	1	46934	CENTURYLINK	102.99	POLICE: LOBBY PHONE
4113	06/27/2016	Claims	1	46935	CITY OF AUBURN (IT)	3,499.12	ADMIN: MAY 2016 IT SERVICES
4114	06/27/2016	Claims	1	46936	CITY OF PUYALLUP	455.00	POLICE: APRIL 2016 JAIL SERVICES
4115	06/27/2016	Claims	1	46937	CODE PUBLISHING COMPANY	2,259.42	ADMIN: PMC UPDATES
4116	06/27/2016	Claims	1	46938	CONSOLIDATED SUPPLY CO	3,462.05	PW: WATER SUPPLIES
4117	06/27/2016	Claims	1	46939	CORDI & BEJARANO INC	2,971.94	COURT: PROSECUTING ATTORNEY
4118	06/27/2016	Claims	1	46940	DATABAR INCORPORATED	1,625.48	FINANCE: MAY 2016 UTILITY BILLING
4119	06/27/2016	Claims	1	46941	DELL MARKETING LP	1,767.71	COMM DEV: COMPUTER & MONITORS
4120	06/27/2016	Claims	1	46942	EJ USA, INC.	2,603.11	PW: SEWER & STORM SUPPLIES
4121	06/27/2016	Claims	1	46943	FINISH LINE CLEANING	3,275.00	CITY HALL, REC & SR. CENTER, POLICE: JANITORIAL SERVICES
4122	06/27/2016	Claims	1	46944	FIRESTONE COMPLETE AUTO CARE AUBURN	43.79	POLICE: VEHICLE MAINTENANCE
4123	06/27/2016	Claims	1	46945	HONEY BUCKET	72.00	PW: HONEY BUCKET RENTAL
4124	06/27/2016	Claims	1	46946	IDEA COMPANY/MUGS & MORE	126.45	ADMIN: COP GLASSES
4125	06/27/2016	Claims	1	46947	INTERCOM LANGUAGE SERVICES	120.00	COURT: INTERPRETER SERVICES
4126	06/27/2016	Claims	1	46948	KC DOT ROAD SRVC DIV	681.88	PW: ACCT. #26
4127	06/27/2016	Claims	1	46949	ELENA KERRIGAN	475.00	COURT: INTERPRETER SERVICES
4128	06/27/2016	Claims	1	46950	KING COUNTY DIRECTORS' ASSOC	334.82	POLICE: OFFICE SUPPLIES; ADMIN: COPY PAPER

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4129	06/27/2016	Claims	1	46951	KING COUNTY FINANCE (SOLID WASTE DIV.)	63.40	PW: TRANSFER STATION (ACCT #196402)
4130	06/27/2016	Claims	1	46952	LEXISNEXIS	95.73	POLICE: MAY 2016 CONTRACT FEE
4131	06/27/2016	Claims	1	46953	MASTER AUTO GLASS	375.00	POLICE: BACK GLASS REPLACEMENT
4132	06/27/2016	Claims	1	46954	MCLENDON HARDWARE	252.33	PW: SUPPLIES
4133	06/27/2016	Claims	1	46955	LINDA NOBLE	147.80	COURT: INTERPRETER SERVICES
4134	06/27/2016	Claims	1	46956	NORTHWEST EMBROIDERY	381.80	PW: LUCAS BRIGHT UNIFORM
4135	06/27/2016	Claims	1	46957	OWEN EQUIPMENT	1,441.04	PW: SWEEPER HYDRAULIC REPAIRS
4136	06/27/2016	Claims	1	46958	PACIFIC DAIRY QUEEN	54.04	ADMIN: SOUND CITY ASSOC. MEETING
4137	06/27/2016	Claims	1	46959	PACIFIC OFFICE AUTOMATION	164.29	POLICE: COPY MACHINE LEASE
4138	06/27/2016	Claims	1	46960	CITY OF PACIFIC PETTY CASH	183.44	SENIOR: PETTY CASH (04/28/15 - 06/20/16)
4139	06/27/2016	Claims	1	46961	PRESIDIO	24.53	ADMIN: WIRELESS REPAIRS
4140	06/27/2016	Claims	1	46962	PUGET SOUND ENERGY	74.65	ACCT #: 220010215238 (736 1ST AVE. E - STREET LIGHTS)
4141	06/27/2016	Claims	1	46963	PUMPTECH INC	2,137.08	PW: SEWER REPAIRS; PW: SEWER REPAIRS
4142	06/27/2016	Claims	1	46964	QUILL CORPORATION	213.27	POLICE: SUPPLIES
4143	06/27/2016	Claims	1	46965	KELLY RYDBERG	54.63	COURT: REIMB. FOR CONFERENCE MEALS & MILEAGE
4144	06/27/2016	Claims	1	46966	S & S GUTTER, LLC	4,754.58	YOUTH: GUTTERS FOR NEW ROOF
4145	06/27/2016	Claims	1	46967	SCORE	13,811.83	POLICE: MAY 2016 INMATE LODGING; POLICE: APRIL 2016 OUTSIDE HEALTH SERVICES
4146	06/27/2016	Claims	1	46968	SHRED-IT USA INC.	126.76	FINANCE/COURT & POLICE: SHREDDING SERVICES
4147	06/27/2016	Claims	1	46969	SIX ROBBLEE'S, INC.	16.70	ADMIN: SUPPLIES
4148	06/27/2016	Claims	1	46970	SOFTWAREONE, INC.	1,557.69	ADMIN: ADOBE ACROBAT PROFESSIONAL LICENSES
4149	06/27/2016	Claims	1	46971	SOUND PUBLISHING INC	1,881.04	COMM DEV & ADMIN: LEGAL AFFIDAVITS
4150	06/27/2016	Claims	1	46972	SPOK, INC.	25.20	PW: PAGER SERVICE
4151	06/27/2016	Claims	1	46973	STAPLES BUSINESS ADVANTAGE	206.76	FINANCE & COURT: SUPPLIES; FINANCE: SUPPLIES
4152	06/27/2016	Claims	1	46974	ROBERT STEPHENS	143.25	POLICE: REIMB. FOR TITLE TRANSFER FEES FOR NEW VEHICLES
4153	06/27/2016	Claims	1	46975	SUMMIT LAW GROUP	1,054.50	ADMIN: PERSONNEL & TEAMSTERS LEGAL SERVICES
4154	06/27/2016	Claims	1	46976	THE LARSON AUTOMOTIVE GROUP	1,051.32	POLICE: VEHICLE REPAIRS/MAINTENANCE
4155	06/27/2016	Claims	1	46977	UNITED LABORATORIES	382.51	PW: SEWER TREATMENT
4156	06/27/2016	Claims	1	46978	UNITED PARCEL SERVICE	92.58	POLICE: SHIPPING

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4157	06/27/2016	Claims	1	46979	UNIVERSAL FIELD SERVICES, INC.	32,757.90	MILWAUKEE BLVD. ACQUISITION
4158	06/27/2016	Claims	1	46980	VALLEY COMMUNICATIONS	19,613.63	POLICE: MAY 2016 911 CALLS (482.5)
4159	06/27/2016	Claims	1	46981	VALLEY REGIONAL FIRE AUTHORITY	297.30	POLICE: FEB., MAR., & APR. LANDSCAPING COSTS
4160	06/27/2016	Claims	1	46982	VENTILATION POWER CLEANING, IN	2,570.38	PW: SEWER LINE REPAIRS/MAINTENANCE
						231,922.91	
						143.25	
						13,271.14	
						35,657.90	
						6,548.28	
						25,276.73	
						23,271.24	
						11,077.69	
						-13,590.70	
						333,578.44	
						Claims:	233,304.17
						Payroll:	100,274.27

Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: _____.

Council Member: _____

Council Member: _____

Council Member: _____

Reviewed for Accuracy

Finance Director: _____