



City Council Minutes

Regular Meeting
May 23, 2016
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Katie Garberding, Kerry Garberding, Newlun, Oliveira, Storaasli, Mayor Pro Tem Steiger, Council President Kave, and Mayor Guier

Absent: None

STAFF PRESENT

Community Development Manager Jack Dodge, Public Works Manager Jim Morgan, City Administrator Richard Gould, Lt. Edwin Massey, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

The agenda was approved unanimously by Council.

AUDIENCE COMMENT

Speaking before Council:

NONE

EXECUTIVE SESSION

At 6:32 p.m., Mayor Guier announced an executive session on three matters for potential litigation per RCW 42.30.110 (1)(i) for 30 minutes.

At 7:02, Mayor Guier extended the executive session for 15 minutes.

At 7:17, Mayor Guier extended the executive session for 15 minutes.

Mayor Guier reconvened the meeting at 7:32 pm.

REPORTS

A. Mayor

Mayor Guier reported:

- Council retreat was held on May 14;
- Fifth Monday will be held on the Fifth Tuesday for May for Ask the Mayor, in the chambers at 6:30.

B. Finance/City Administrator

City Administrator Gould reported:

- Staff will be preparing agendas as well as notes for committee meetings
- Use of Surface Tablets

C. City Attorney

City Attorney Carol Morris discussed the following:

- Low income discount for utility rates
A discount can be provided for low income residents but they need to be put into an ordinance and adopted.

The issue will be sent to the Governance Committee to be researched on the committee level.

D. Community Services

The report was provided in the packet.

E. Public Works Department

Acting Public Works Manager Jim Morgan reported:

- The conference room was painted during the weekend of May 21 and 22. Thank you to Valley Bible Church for their painting work.
- Received two proposals for the master plan/feasibility study. The committee will review the proposals and interview on June 6.
- Public Works Lead Bill Brookhart is out for the week for CDL training.
- The City of Pacific didn't receive grant funding for Stewart Road on the county level and it's looking like not for the West Valley Highway right-of-way funds.

F. Community Development Department

Community Development Manager Jack Dodge reported:

- Getting environmental analysis for the Morgan and Tacoma Blvd properties.

G. Public Safety Department

Lt. Massey reported:

- Bike Rodeo will be on June 18. Volunteers are welcome and need to be on site at 9:30 a.m.

H. City Council Members

No reports

I. Boards and Committees

i. Finance Committee

Council Member Justin Newlun reported the meeting was held May 11, 2016.

- City Hall needs and assessment RFP vendor proposal and interview committee member – The Committee discussed and decided that Committee Chair Justin Newlun would serve on the City Hall Needs and Assessment RFP Vendor choice and interview committee.
- Waive Utility Fees for Terry Harvey \$3,013.70, under the poor and infirm rule – discussion about waiving the allowable charges and fees for Mr. Harvey due to personal hardships. The Committee agreed to this. Staff is working with Mr. Harvey on paying the remainder \$650 plus due on his account.
- Net Operating Revenue (NOR) as of April 30th – Discussion with the committee about the status of the City Fund Budget and Cash Flow as of April 30th. The General Fund is up and the Utility Funds are all down. Staff also discussed the term Net Operating Revenue (NOR). This is the net of current revenues less current expenditures without beginning balances. This is the key indicator of Fund balancing.

The next Finance Committee Meeting is scheduled for Wednesday June 8th at 6:30pm.

ii. Governance Committee

Council Member Storaasli reported the next meeting will be held on June 7, 2016, at 6:30 p.m.

iii. Human Services Committee

Council Member Oliveira stated they met on April 26 to discuss the following:

- Discussed Family Bingo Night, over 60 people attended and had dinner;
- Discussed pancake breakfast during Pacific Days, July 10. Taking donations for pancake mix or sausage.
- Discussed activities for seniors at the center, including exercise programs and painting classes.

The next committee meeting will be held on May 24, 2016, at 6:30 p.m. in the Mayor's office.

iv. Public Safety Committee

Council Member Kave stated the meeting on May 18 was canceled. The next meeting will be held on

v. Public Works Committee

Council Member Steiger reported the next meeting will be held on June 1.

vi. Technology Committee

Council Member Kerry Garberding reported the meeting was held on May 19, 2016. Items discussed included:

- AV system build by Jaymarc AV Additions Update – Discussion about additional cost of setting up picture in a picture and how AV Capture (streaming) might make this unnecessary. Jack Calderon will attend a June council meeting to discuss why the system is working as advertised and necessary (re the microphones and other sound questions).
- Live Streaming – Presentation by AV Capture Rep Price Harmon on the services they provide on streaming and the benefits (saving staff time, linking agenda items to the video/sound to name a couple). The Committee asked staff to do some research into other Cities that use AV Capture, which will be completed this week. The Committee also requested that staff do some research into how this would impact PortaCourt.
- Website Build and Services proposals – The Committee directed staff to bring Civic Live as the vendor of choice to the City Council once a professional services agreement has been completed between the Vendor and the City Attorney. Targeted meeting on June 20th (workshop).
- Resolution to add an additional IP address for PortaCourt – Discussion about the additional cost for the necessary increase in IP addresses to enable PortaCourt to work. This was discovered to be \$64 per month.
- Other – The Committee directed staff to move forward with setting up a wireless network for the Youth Center. Approximate cost of \$500 - \$1,000.

The Technology Committee will next meet on Thursday, June 16th at 5:00pm in Mayor Guier's office at City Hall.

vii. Lodging Tax Advisory Committee

No meeting scheduled at this time.

viii. Park Board

Mr. Dodge reported the Park Board met the previous week to discuss the following:

- Update on Morgan and Tacoma Blvd properties
- Naming of the creek
- Trying to get more historical information

ix. Planning Commission

Mr. Dodge stated the next meeting will be on May 24, at 6:30 p.m. to discuss zoning code changes.

x. Pierce County Regional Council (PCRC)
Council Member Storaasli stated there was no meeting

xi. Sound Cities Association (SAC)
Mayor Guier reported:
Ann McFarlane provided training;
Discussed the Sound Transit III ballot measure and about policy and the opportunity to weigh in on the ballot measure.

SCA Networking Dinner with Congressman Dave Reichert will be on June 1, 2016, at the Renton Pavilion Event Center from 5:30 – 8:00 p.m. Tickets are \$45.

Mayor Guier stated the next meeting will be held on June 8, 2016.

xii. South County Area Transportation Board (SCATBd)
Mr. Morgan reported the meeting was held on May 17.

xiii. Valley Regional Fire Authority (VRFA)
Mayor Guier reported the meeting was held on May 10. The next meeting will be held on June 14.

OLD BUSINESS

A. Resolution No. 2016-345: Agreeing to the conditional certification of the City of Pacific Comprehensive Plan and work plan addressing the conditions identified in the certification report.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2016-345 agreeing to the conditional certification of the City of Pacific Comprehensive Plan and work plan addressing the conditions identified in the certification report. Seconded by Council Member Katie Garberding.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

B. Resolution No. 2016-336: Authorizing the Mayor to sign a Release of Easement granted to the city, located at 405/411 W. Valley Hwy.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2016-336 authorizing the Mayor to sign a Release of Easement granted to the city, located at 405/411 W. Valley Hwy.. Seconded by Council Member Oliveira.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

C. Resolution No. 2016-337: Authorizing the mayor to accept a street frontage easement for public and private utilities and appurtenances granted to the city from Jerald Eck, 405/411 W. Valley Hwy.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2016-337 authorizing the mayor to accept a street frontage easement for public and private utilities and appurtenances granted to the city from Jerald Eck, 405/411 W. Valley Hwy. Seconded by Council Member Oliveira.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

D. Resolution No. 2016-338: Authorizing the mayor to accept two utilities easements for public utilities and appurtenances granted to the city from Jerald Eck, 405/411 West Valley Highway.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2016-338 authorizing the mayor to accept two utilities easements for public utilities and appurtenances granted to the city from Jerald Eck, 405/411 West Valley Highway. Seconded by Council Member Kerry Garberding.

Roll call vote was taken resulting as follows:

Ayes: Katie Garberding, Kerry Garberding, Kave, Newlun, Oliveira, Steiger, Storaasli

Nays: None

The motion carried 7-0.

NEW BUSINESS

A. Discussion of a budget amendment to staff the FTE for Police that was approved but not funded in the budget.

Council Member Kave stated a budget amendment should be brought forward to add an additional police staff as the city is working on hiring for positions in the Police Department.

Mr. Gould advised that a budget amendment is not necessary immediately and can be done at a later date.

CONSENT AGENDA

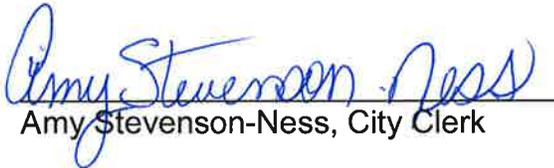
- A. Payroll and Voucher Approval
- B. Approval of the minutes of the workshops of May 2 and May 16, 2016, and meeting of May 9, 2016.

COUNCIL MEMBER KATIE GARBERDING MOVED to approve the Consent Agenda. Seconded by Council Member Kerry Garberding.

Voice vote was taken and carried 7-0.

ADJOURN

Being no further business, Mayor Guier adjourned the meeting at 8:30 p.m.


Amy Stevenson-Ness, City Clerk