



City Council Minutes

Workshop
June 20, 2016
Monday
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Kave called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Katie Garberding, Kerry Garberding, Newlun, Oliveira, Storaasli, Steiger, and Kave, Mayor Guier

STAFF PRESENT

Public Works Manager Jim Morgan, City Administrator Richard Gould, Court Administrator Kelly Rydberg and Finance Tech II Angelica Solvang

ADDITIONS TO/APPROVAL OF AGENDA

The agenda was approved unanimously by Council.

PRESENTATION FROM JACK CALDERON, JAYMARC A/V

Jack Calderon, President of Jaymarc A/V, was present to address questions from Council.

Mayor Guier states she would have liked to have the TV screen show the live streaming of the Council meeting along with the agenda on a split screen. Mr. Calderon states that the City does not have the piece of equipment to do the picture in picture option. The Port A Court is an input into the system that is separate from the picture in picture equipment. Tyson, the designer of the system, informed Council that the recording system is capable of picture in picture for recording however not for sending out in the stream. There are two different video streaming systems in the current piece of equipment the City has. One is A/V Capture All and the other is the FTR recording system which is on the computer. The A/V Capture All has a second input for a composite

video which is a low resolution video. Mr. Calderon informed Council if they would like a high definition picture in picture while streaming then the City would need to purchase a picture in picture processor which is around \$2,000.

City Administrator Richard Gould commented that staff is working with A/V Capture which would provide the streaming of both the Council meeting alongside the agenda.

Council Member Newlun asks if there is a refreshing system where it is going to automatically change on the screen when there is presentation. Mr. Calderon stated that the main intent for air media is to do a wireless presentation from a mobile device, computer or laptop to a presentation monitor. It does not send motion video to your laptop for viewing. If Council would like to view a presentation live, Council can login to the IP address and see the stream that is going to the FTR system on the web page.

AGENDA ITEMS

A. AB 16-059: Discussion regarding Senior/Disabled Utility Discounts.

City Administrator Richard Gould stated Angelica Solvang gathered the documents showing the history of the senior/disabled low income discount. In 2008 an ordinance was passed that put into the place the discount. There was very little paperwork that needed to be filled out. In 2013, Ordinance 1822 clearly stated more information was needed to verify the integrity of citizens applying for these discounts. Staff is following the Pacific Municipal Code the City established. Council may write into an ordinance how citizens may apply for the discount. The discount form is following the Department of Housing and Urban Development guidelines which contain specific criteria in order to qualify as low income.

The difference between veteran retirement benefits versus veteran disability benefits as income was discussed.

Moved to the Governance Committee.

B. AB 16-060: Resolution No. 2016-350: Authorizing the execution of an agreement with Merchant Card Services for upgraded equipment to meet current standards.

Court Administrator Kelly Rydberg informed Council that the credit card contract service agreement needs to be renewed. The court's pin pad for public use does not have the option for the chip card. New legislation requires the card holder to insert the card themselves. The increase is \$18.00 plus tax per month for the upgrade for the external pin pad.

On Council consensus the item was moved forward to the meeting on June 27, 2016.

C. AB 16-061: Resolution No. 2016-351: Adopting the City of Pacific's 2017-2022 Six-Year Transportation Improvement Plan.

Public Works Manager Jim Morgan states the City is requested to have the plan adopted and incorporated into the state's six year transportation plan by the end of the year. The state submits the plan to the federal government to determine how funds will be allocated for various federal transportation funding programs. Mr. Morgan briefly reviews the ten projects listed in the plan.

On Council consensus the item was moved forward to the meeting on June 27, 2016.

D. AB 16-062: Resolution No. 2016-352: Setting Monday, July 11, 2016, at approximately 6:30 p.m., as the time and place for a public for a public hearing to receive public testimony regarding the establishment of a Transportation Benefit District in the City of Pacific.

Public Works Manager Jim Morgan stated the formation of a Transportation Benefit District provides for local revenue to fund local transportation needs. The formation of a Transportation District requires a public hearing.

On Council consensus the item was moved forward to the meeting on June 27, 2016.

E. AB 16-063: Ordinance No. 2016-1932: Amending the 2016 Budget.

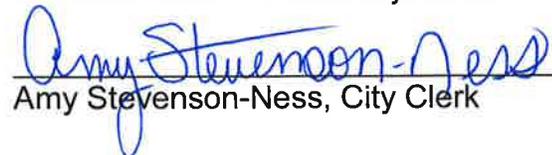
City Administrator Richard Gould stated this is relative to the new position the City is adding for the Stormwater Technician position. Before the City can hire for this position Council will need to approve the job description, have the union sign it and put it in the budget. There is no financial amendment; this is just an FTE schedule.

On Council consensus the item was moved forward to the meeting on June 27, 2016.

Council Member Kave announced he will be on vacation for the next two weeks and will return July 7, 2016.

ADJOURN

Council President Kave adjourned the workshop at 7:43 p.m.



Amy Stevenson-Ness, City Clerk