

**CITY OF PACIFIC
WASHINGTON
ORDINANCE NO. 1814**

**AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON,
ADOPTING THE BUDGET FOR THE YEAR 2012 AND SETTING FORTH
THE ESTIMATED REVENUES AND APPROPRIATIONS.**

WHEREAS, after notice as prescribed by law, the City Council held public hearings on the 2012 Proposed Budget on December 5, 2011 and December 19, 2011, at which time comments for or against any part of the budget were heard; and

WHEREAS, the 2012 proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Pacific for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of Pacific for 2012 and being sufficient to meet the various needs of Pacific during 2012;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The budget for the City of Pacific, Washington, for the year 2012 is hereby adopted at the fund level in its final form and content.

Section 2. Estimated resources, including beginning fund balances, for each separate fund of the City of Pacific, and aggregate total for all funds combined, for the year 2012 are set forth in summary form, and are hereby appropriated for expenditure during the year 2012 as set forth below:

FUND	Dept	Fund /Department Name	Estimated Resources	Appropriations
		General Fund Equipment		
98		Reserve	27,442	27,442
		General Fund Cumulative		
99		Reserve	134,561	134,561
001		General Fund	3,761,095	
	11	Council		42,500
	12	Court		244,725
	13	Civil Service		2,600
	14	Administration		199,279
	15	Attorneys for Court		91,000
	17	Community Development		230,054
	18	Emergency Preparedness		8,600
	21	Police		1,812,779
	23	Contracted Services		25,000
	76	Parks Maintenance		38,825
	96	Inter fund Transfers		307,000
	19	Facilities and Central Services		184,008
	100	Reserve for Future Use		296,404
		Unrestricted Fund Balance		278,321
		Total General Fund	3,761,095	3,761,095

FUND	Dept	Fund /Department Name	Estimated Resources	Appropriations
101		Street	362,778	362,778
103		Community Services Senior	160,709	160,709
104		Youth Services	79,702	79,702
105		Park Improvement	160,067	160,067
106		Park Developer Contribution	25,023	25,023
107		Tourism	72,820	72,820
121		Public Safety Forfeiture	1,800	1,800
122		Criminal Justice	232,502	232,502
206		LID 3 Redemption	395,805	395,805
207		LID 3 Reserve	579,787	579,787
208		2000 Fire GO Bond	126,034	126,034
300		Municipal Capital Improvement	86,955	86,955
301		Street Improvement	770,438	770,438
310		Stewart/Thornton Rd Project	2,167,950	2,167,950
333		Fire Impact Fees	26,628	26,628
308		Valentine Road	3,489,435	3,489,435
401		Water Operations	1,223,517	1,223,517
402		Sewer	1,590,799	1,590,799
403		Garbage	1,063,965	1,063,965
406		Water Capital Improvement	1,111,400	1,111,400
408		Sewer Cumulative Fund	593,409	593,409
409		Storm	608,254	608,254
410		Storm water Facilities	179,428	179,428
411		Pierce County Surcharge Fund	354,289	354,289
499		Equipment Reserve	143,679	143,679
		TOTAL All Funds	19,530,271	19,530,271

Section 3. Attachment "A" is adopted as the 2012 Salary schedule and the 2012 Maximum Position Authorization showing the authorized, budgeted staffing level.

Section 4. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Office of the State Auditor and the Association of Washington Cities.

Section 5. Effective Date. This Ordinance shall take effect and be in full force five (5) days from and after its passage, approval and publication as required by law.

City of Pacific

2012 PROPOSED SALARY and Authorized FTE SCHEDULE

Position	Full Time Equivalents** Number Authorized and Budgeted	Monthly Salary Range	
		Minimum	Maximum
Elected Mayor	1.0	750.00	750.00
Elected Council Member	7.0	200.00	200.00
Total Elected Officials	8.0		
Public Safety Director	1.0	9,023.66	9,023.66
Public Worker & Community Development Director	1.0	6,306.91	7,311.18
City Engineer	1.0	5,945.43	6,892.42
Police Lieutenant	1.0	7,085.60	8,094.59
Finance Director	1.0	6,934.00	8,320.00
Public Works Lead	1.0	4,273.52	4,954.20
Police Sergeant	2.0	6,135.08	6,775.98
Building Inspector*	1.0	4,149.04	4,809.89
Water/Stormwater Manager	1.0	4,149.04	4,809.89
Community Services Director	1.0	4,047.62	4,692.95
Police Detective	1.0	5,735.61	5,735.61
City Clerk	1.0	4,168.55	4,832.96
Court Administrator	1.0	4,047.62	4,692.95
Police Officer	4.0	4,106.29	5,509.34
Associate Planner	1.0	3,686.36	4,273.52
Utility Worker	5.0	3,474.77	4,028.19
Permit Technician*	1.0	3,275.30	3,796.96
Finance Assistant	1.0	3,373.55	3,910.89
Accounts Payable/Payroll Technician	1.0	3,373.55	3,910.89
Evidence Technician	1.0	3,373.55	3,910.89
Police Clerk*	1.0	3,087.27	3,579.00
Utility Billing Clerk	1.0	3,087.27	3,579.00
Court Clerk	1.0	2,910.05	3,373.55
		Hourly Rates	
Correction Sergeant (1)		21.09	21.09
Correction Officer (3)		20.56	20.56
Community Services Assistant	1.0	11.83	11.83
Youth Services Coordinator	0.8	13.34	13.34
Total Authorized and Budgeted Staff	48.8		

*Current incumbent paid at higher range per LOA.

** Full-time equivalent is 2080 paid hours per year.

*** Public Works/Clerical Unit and Police Unit are currently under negotiations. After contracts are ratified, a budget amendment and salary schedule will need to be adopted.

however the cost per print should be less. Lt. Massey stated that they split the cost of buying out the contract. Councilmember Putnam stated the cost will be 50% lower for color per page.

Councilmember Jones made a motion to postpone and move discussion to the next Council workshop; Councilmember Walker second; all the votes were ayes.

8. ORDINANCES/RESOLUTIONS

A. Ordinance No. 1813 – An Ordinance Of The City Of Pacific, Washington, Amending Ordinance No. 1798 The City's 2011 Amended Adopted Budget Ordinance

Councilmember Putnam moved to approve Ordinance No. 1813; Councilmember Jones second;

Public Comment:

Kate Hull of Pacific was wondering about numbers for the Park Fund 105. \$149,000 was taken out. The Mayor stated that the project that was going to be done was not completed and it may have been a trail number, reducing revenue and expenditure for this year. Revenues will be moved to next year.

Jeanne Fancher asked how much time is spent discussing the salary of the Finance Director. She is curious about these two positions and how there is less discussion about it than about the copiers. She has not heard the Council discuss the sections of the budget. The justification from Council was on salary surveys.

The Mayor says that we are in line for AWC Salary surveys.

The votes were as follows: All the votes were ayes.

	Aye	Nay
Councilmember Walker	X	
Councilmember Guier	X	
Councilmember Putnam	X	
Councilmember Jones	X	
Councilmember Steiger	X	

THE MOTION CARRIED UNANIMOUSLY 5-0.

B. Ordinance No. 1814 – An Ordinance Of The City Of Pacific, Washington, Adopting The Budget For The Year 2012 And Setting Forth The Estimated Revenues And Appropriations

Councilmember Jones moved to approve Ordinance No. 1814; Councilmember Putnam second;

Public Comment:

Jeanne Fancher asked if there was any consideration in this budget for negotiations for having two employees such as a receptionist. People that are being paid a lot are answering the phones, etc. Is there something in the budget for that? The Mayor said there are no FTE increases. The revenue projections are conservative. We are over this year and we have to carry 1 million in reserves. When we absorbed no tax increases, we need to bump up the reserves.

Kate Hull asked Council to turn to page 46 of the budget. She pointed out that we are taking on two new parks this year for maintenance. Kate Hull stated the 106 fund was robbed. It was at 83,000 now it will be at \$25,000 in this budget. It is robbed to pay for expenses; we used it for park related expenses. In 2013 and 2014 we need to think about the cost of maintenance in the parks. Maintenance will become more expensive. She would like to add more to the budget in 2013.

The votes were as follows: All the votes were ayes.

	Aye	Nay
Councilmember Walker	X	
Councilmember Guier	X	
Councilmember Putnam	X	
Councilmember Jones	X	
Councilmember Steiger	X	

THE MOTION CARRIED UNANIMOUSLY 5-0.

C. Resolution No. 1139 - A Resolution Of The City Of Pacific, Washington, Deeming Accounts Receivables Outstanding From 2005 To Be Irrecoverable And Accordingly Allowing Such Debt To Be Removed From The City's Financial Records, And Deeming Closed Account Balances Less Than One Year Be Transferred To Current Owner

Councilmember Putnam moved to approve Resolution No. 1139; Councilmember Jones second;

The question was asked how an account would have balances that are less than a year old? If an outstanding bill isn't included in the closing it becomes a cost to the seller.

Councilmember Walker made a friendly amendment to strike the whereas in section number 2 and attachment B; All in favor of amended motion.

Attachment B will be brought back as a second Resolution.