

**CITY OF PACIFIC  
CITY COUNCIL MEETING  
Date: November 13, 2012  
Council Chambers  
City Hall, 6:30PM**

**1. CALL TO ORDER AND FLAG SALUTE**

Mayor Pro Tem John Jones called the City Council Meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**2. ROLL CALL OF COUNCIL MEMBERS**

Tren Walker  
John Jones  
James McMahan, excused  
Josh Putnam  
Leanne Guier  
Gary Hulseley  
Clint Steiger

**Councilmember Hulseley moved and Councilmember Walker seconded the motion to excuse Councilmember McMahan. Motion passed by unanimous voice vote.**

Staff present: City Clerk Patti Kirkpatrick, Finance Director Betty Garrison, Community Services Director Sheryl Finwall, City Attorney Ken Luce, and Public Safety Officer John Calkins.

**3. APPROVAL OF AGENDA**

Councilmember Guier asked that a Public Hearing be added for the Preliminary 2013 Budget.

**Councilmember Hulseley moved and Councilmember Putnam seconded the motion to approve the agenda as amended to add a Public Hearing Item for the Preliminary 2013 Budget. Motion passed by unanimous voice vote.**

**4. AUDIENCE COMMENT**

In response to citizen Duane Gratz, Mayor Pro Tem Jones advised the Mayor was out of town and unable to attend the meeting.

**5. REPORTS OF MAYOR, STAFF, COMMITTEES AND COUNCILMEMBERS**

Community Services Director Finwall reported on the successful bazaar held Saturday, November 17, 2012, noting \$306 was raised for youth programs. She advised a new activity coordinator and van driver have been hired, with the driver starting on November 26th.

Public Safety Officer Calkins reported on the joint efforts of the City of Pacific, King County, and the Army Corps of Engineers for their event to help residents along the

White River Drive area to stop by on November 17th to fill up sandbags for the coming winter. It was a good community turnout and he and Councilmember Guier recognized Chandler Hanson for his assistance during the event by presenting him with a certificate of appreciation and a Police Department coin.

Councilmember Putnam reported that he had heard back from other carriers regarding insurance for the City and has been turned down by each of the ones contacted. He is hopeful the City will secure insurance before December 31st.

**6. OLD BUSINESS – NONE**

**7. PUBLIC HEARING**

A. Ordinance No. 12-1835, Authorizing an Increase in the Property Taxes to be Levied and Fixing the Amount of Taxes to be Levied for the City of Pacific for the Year 2013; Providing for Severability; and Establishing an Effective Date

Finance Director Garrison explained every year the City must adopt an ordinance identifying the tax levy for the new year, noting that in 2012, the Council did not take an increase in the tax levy. The estimated valuation for the City of Pacific is 519,164.026, including new construction. The statutory limit for the City of Pacific is \$2.10 per \$1,000/value. The rate for 2011 was \$1.61123/1,000, which calculated out to a tax levy of \$851,440. The proposed rate for 2012 is \$1.68495/1,000 which calculates out to a tax levy of \$874,764, which is an increase of \$13,365, not including new construction; including new construction would increase the amount to \$23,325.

Mayor Pro Tem Jones opened the public hearing at 6:47 p.m.

Jean Fancher inquired if the levy rate was for 2012 or 2013. Finance Director Garrison explained that the tax levy is for 2013, but shows up as an expense in 2012. The preliminary 2013 budget will reflect the increase of \$23,325, which includes new construction.

Duane Gratz voiced concern with the costs being paid for attorney fees and inquired if they are part of the additional expense that citizens pay property taxes for. Finance Director Garrison explained these are budget questions that do not pertain to the levy tax rate increase.

There being no further discussion, Mayor Pro Tem Jones closed the public hearing at 6:51 p.m.

B. Preliminary 2013 Budget

Finance Director Garrison provided a preliminary budget to the Council on behalf of the Mayor and proceeded to answer questions from the Councilmembers. Ms. Garrison explained that there were some changes in the salary schedule, changes based on new BARS reporting requirements, which has resulted in an overhaul of all coding; and some adjustments based on past histories. She requested the Council email her their proposed changes and she would incorporate into the preliminary budget for further discussion at the November 19th Workshop.

Councilmembers discussed the proposed changes and asked the Finance Director to provide the 2012 budget and the 2013 preliminary budget in electronic form for comparison.

Mayor Pro Tem Jones opened the public hearing at 7:12 p.m.

Jean Fancher shared that the Parks Board met and were concerned that maintenance was not kept up last year and wanted to see better maintenance and improvements at the parks in 2013.

Paula Weich noted the Parks Board will hold another meeting before December 1st to set priorities for the 2013 budget.

Derek Place questioned the cost of youth programs. Community Services Director Finwall explained that the budget supports multiple programs out of the gym, provides salary to one full-time employee, and supports the facility. Mr. Gratz then questioned how many officers were on staff in the City. Public Safety Director Calkins noted there were four police officers on the street patrolling 24/7 and one sergeant. The 2012 Budget allocated for six police officers, one sergeant, one lieutenant, one detective, and one director.

There being no further discussion, Mayor Pro Tem Jones closed the public hearing at 7:17 p.m.

## **8. NEW BUSINESS**

- A. First Reading of Ordinance No. 12-1835, Authorizing an Increase in the Property Taxes to be Levied and Fixing the Amount of Taxes to be Levied for the City of Pacific for the Year 2013; Providing for Severability; and Establishing an Effective Date

**Councilmember Putnam moved and Councilmember Walker seconded the motion to move Ordinance No. 12-1285, Authorizing an Increase in the Property Taxes to be Levied and Fixing the Amount of Taxes to be Levied for the City of Pacific for the Year 2012; Providing for Severability; and Establishing an Effective Date forward for Second Reading and Adoption at the November 26, 2012, Council meeting.**

Finance Director Garrison noted the levy rates increased 1.57%, that the rate is \$1.68 per \$1,000; and the amount collected would be \$13,365, excluding new construction.

Councilmember Hulsey voiced his opposition to raising taxes at this time and would vote no on the matter.

**Councilmembers Walker, Putnam, Jones, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

- B. Adoption of Resolution No. 12-1209, Authorizing the Mayor to Execute an Amendment to the SCORE Jail Contract to allow for Reserved Bed Space

Public Safety Officer Calkins read the resolution into the record and noted the Police Department is in need of jail space and this contract amendment would be a cost savings venture; and clarified that the City will be responsible at the end of the year for two (2) beds, whether or not they are used continually.

**Councilmember Walker moved and Councilmember Hulsey seconded the motion to adopt Resolution No. 12-1209, authorizing the Mayor to execute an amendment to the SCORE Jail Contract for reserved bed space. Councilmembers Walker, Jones, Putnam, McMahan, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

- C. Adoption of Resolution No. 12-1210, Authorizing the Mayor to Execute Renewal Agreement with Valley Communications for Services for 2013

Public Safety Officer Calkins read the staff report, noting the Police Department utilizes Valley Communications for 9-11 dispatch and support services.

**Councilmember Walker moved and Councilmember Putnam seconded the motion to adopt Resolution No. 12-1210, authorizing the Mayor to execute renewal agreement with Valley Communications for Services for 2013. Councilmembers Walker, Jones, Putnam, McMahan, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

- D. Adoption of Resolution No. 12-1211, Authorizing the Mayor to Execute an Emergency Management Preparedness Grant 2011-2012

Public Safety Officer Calkins read the staff report, noting the Police Department is responsible for the emergency operations center for the City and ensuring the facility has the necessary equipment. The grant funds would be used to purchase ham radios and a reader board that would be wired into the existing generator.

**Councilmember Hulsey moved and Councilmember Walker seconded the motion to adopt Resolution No. 12-1211, authorizing the Mayor to execute an emergency preparedness grant 2011-2012. Councilmembers Walker, Jones, Putnam, McMahan, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

- E. Adoption of Resolution No. 12-1212, Authorizing the Surplus of Old Computers and Computer Accessories Previously Used by the Finance Department

Finance Director Garrison read the staff report, noting an inventory of broken computer equipment was taken and this resolution will allow the Finance Department to remove old equipment that is no longer useful.

**Councilmember Hulsey moved and Councilmember Putnam seconded the motion to adopt Resolution No. 12-1212, authorizing the surplus of old computers and computer accessories previously used by the Finance Department. Councilmembers Walker, Jones, Putnam, McMahan, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

F. Adoption of Resolution No. 12-1213, to File for an Election on Disincorporation of the City of Pacific

City Attorney Luce read the staff report, noting the City of Pacific had received notice of cancellation of its general liability insurance policy effective December 31, 2012. To date the City has been unable to secure replacement coverage and is concerned bankruptcy would be more complicated than disincorporation. At its November 5, 2012, Workshop, the Council directed the City Attorney to prepare a resolution to file for an election calling for disincorporation in accordance with RCW 35A.15.010.

**Councilmember Putnam moved and Councilmember Guier seconded the motion to adopt Resolution No. 12-1213, to file an Election of Disincorporation of the City of Pacific.**

Councilmember discussion ensued on:

- Council continued to seek insurance coverage, as it would not be practical to operate the City without insurance.
- Disincorporation will protect City services by working with other governmental entities to take over services such as police, water, and sewer.
- Current insurer will meet on December 10, 2012, to discuss extending coverage, but City does not feel it can wait that long.
- Deadline to request special election is December 28th.
- Possibility that a special meeting will be called on December 17th for Councilmembers to resign if no insurance coverage is likely.

Jean Fancher inquired why the Council did not look into changing its form of government from Mayor/Council to Manager/Council and add that to the February ballot. Discussion ensued, with many on the Council concerned that there was not sufficient time to meet the County's election deadlines on this particular issue.

Ron Thompson spoke of the recall petition that is moving forward and they are waiting on an accelerated decision from the appeal, which he should have by mid-December.

William Brewerson inquired why the Council did not move forward with mediation. Councilmember Guier explained that a training session would be held on Saturday, November 17, 2012, to try to address some of the issues without having to incur the cost of mediation.

Wayne Gratz favored the Council looking into a Manager form of government to help the City get some traction with the insurance company.

**Councilmembers Walker, Jones, Putnam, McMahan, Guier, and Steiger voted in favor. Councilmember Hulsey opposed. Motion Passed.**

G. Adoption of Resolution No. 12-1214, Authorizing the Commitment of \$43,000 from Fund 300 for the West Valley Highway Project

Finance Director Garrison read the staff report, noting the City of Pacific had applied for additional Surface Transportation Program (STP) & Congestion Mitigation Air Quality (CMAQ) Funding in May 2012. The City's West Valley Highway Project was placed on the King Countywide Contingency list and has been notified that there is a potential for

funding to be available for the design phase of this project. The City needs to commit \$43,000 as matching funds, which are available in the Municipal Capital Improvement Fund.

**Councilmember Hulsey moved and Councilmember Putnam seconded the motion to adopt Resolution No. 12-1214, Authorizing the Commitment of \$43,000 from Fund 300 for the West Valley Highway Project. Councilmembers Walker, Jones, Putnam, McMahan, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

H. Adoption of Resolution No. 12-1215, Sewer Rate Increase

Finance Director Garrison read the staff report, noting King County is increasing its sewer rates effective January 1, 2012, and the City's Finance Committee recommended to pass on King County's sewer rate increase to the citizens. The rate increase would be effective January 1, 2013.

Councilmember s discussed the need to get the design phase done and to continue looking for additional funding.

**Councilmember Putnam moved and Councilmember Hulsey seconded the motion to adopt Resolution No. 12-1215, authorizing that the rate from King County be passed onto the citizens and businesses in the City of Pacific. Councilmembers Walker, Jones, Putnam, McMahan, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

I. Approval of Claim Check No. 4567

Finance Director Garrison read the staff report, noting at the Council meeting on September 24, 2012, the Council removed Check No. 4567 in the amount of \$2,011.76 from the Consent Agenda. The subsequent motion to approve the check failed. This check has already been processed through the City's payroll, which is then brought to the Council for approval, after the fact at the next regular meeting. This item was brought to the State Auditor for direction, and the Auditor has advised that since it is payroll and subsequent checks have been approved, it should be re-presented to Council for approval.

**Councilmember Putnam moved and Councilmember Walker seconded the motion to approve payment of Claim Check No. 4567. Councilmembers Walker, Jones, Putnam, McMahan, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

9. **CONSENT AGENDA**

- A. Approval of Payroll and Claim Vouchers
- B. City Council Special Meeting Minutes of November 1, 2012
- C. City Council Special Meeting Minutes of November 5, 2012
- D. City Council Workshop Meeting Minutes of November 5, 2012

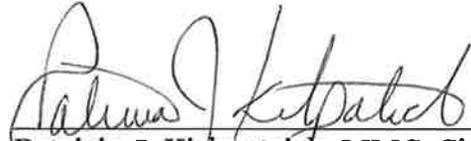
**Councilmember Hulsey moved and Councilmember Putnam seconded the motion to approve the consent agenda. Councilmembers Walker, Jones,**

**Putnam, McMahan, Guier, Hulsey, and Steiger voted in favor. Motion Passed.**

**10. EXECUTIVE SESSION – NONE**

**11. ADJOURN**

There being no further business, Mayor Sun adjourned the Special City Council Meeting at 8:26 p.m.



Patricia J. Kirkpatrick, MMC, City Clerk