

**CITY OF PACIFIC
CITY COUNCIL**

**WORKSHOP MEETING
December 3, 2012**

**City Hall ~ Gym
City Hall, 6:30PM**

MEETING MINUTES

Roll Call

Mayor Cy Sun
Leanne Guier, Council President
John Jones, Mayor Pro Tem
Tren Walker, absent
James McMahan
Josh Putnam
Gary Hulse, absent
Clint Steiger

Staff Present: City Clerk Patti Kirkpatrick, Finance Director Betty Garrison, and Public Safety Director John Calkins.

Council President Guier called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Changes/Additions

Councilmembers added:

Discussion: City of Sumner Resolution No. 1368 Resolving to Annex Certain Property to the City of Sumner from the City of Pacific, Pursuant to RCW 35.10.217(2)

Discussion: Interlocal Agreements and Letter regarding the Valentine Road Project

Agenda Items

1. Discussion: Proposed 2013 Budget

Finance Director Garrison provided an update on the 2013 budget, presenting the three options as requested by the Finance Committee, noting the three options do not include funding for a assistant City Administrator, an Office Clerk to the City Clerk, or a part time van driver for Community Services. All three presented options contain more police officers in 2013.

Councilmember discussion ensued on the following areas:

- Public Safety is the primary concern.
 - Restore to same level of staffing as approved for 2012.
- Budget is tight and decision of Finance Committee was to increase public safety and not hire any new staff.
- Proposed Option 2 was the most acceptable option to the Council.

- Each proposed Option is a balanced budget and Staff needed direction on which was the Council's preferred option.

Mayor Sun asked the Council to reconsider their position and fund an assistant administrator, a part-time office clerk for the City Clerk, and a part-time van driver for Community Services, noting:

- A part-time administrator would be able to bring their knowledge of the financial audit, code, administrative policies, and state statutes, all of which are very complex issues and the administrator would be able to help the city move forward. This person would be paid a minimal salary and would incur no additional health and benefit costs to the City.
- A part-time office clerk is needed in the City Clerk's office to bring the filing system up to date.
- A part-time van driver is needed at the Senior Center.

Mayor Sun further explained that his organizational chart shows the City can operate effectively with minimal staff and voiced his objections to additional police officers.

Councilmember discussion ensued as follows:

- The City Clerk can look at hiring on contract short term someone to assist in bringing the filing up to date.
- There is a need for a driver at the Senior Center, but the Finance Committee felt it was more appropriate to hold funding to the second quarter to ensure adequate funding is received as projected.
- Finance Committee was more concerned with having enough officers on duty and to balance the budget.

Councilmember Guier announced the Finance Committee would meet on Tuesday, December 4, 2012, to further discuss the three options and the additional request from the Mayor.

In response to Councilmember Guier, Mayor Sun indicated he would discuss police department costs at a future date.

Councilmember Putnam noted the Finance Committee had a brief discussion on red light cameras, which have the potential to increase revenues and there may be future discussion on this issue.

2. Discussion: Interlocal Agreements and Letter regarding the Valentine Road Project

Councilmember Jones explained that the City of Sumner was willing to take over administration of the 136th/Valentine Corridor Project, which would include reassignment of the job grown fund with CERB; administration of LID No. 6; and transfer of utility funds already set aside for this project.

Council discussion ensued with the request to bring forward documentation to assist in the transfer of administration of the 136th/Valentine Corridor Project to the next meeting.

3. Discussion: Resolution for the Annexation of the City of Pacific to Auburn

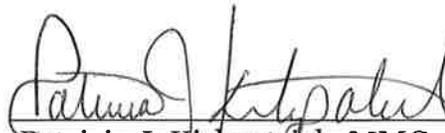
Councilmember Guier explained that the City's current insurance policy would be cancelled as of December 31, 2012; she was on the committee to research options should there be no

insurance; and one of many options being considered was the annexation/de-annexation into the City of Auburn. She stated that Auburn City Mayor was not in favor of annexing the City of Pacific and it would be their preference the City remain a City; and should the City of Pacific be annexed into Auburn, it would be the entire City. The City of Sumner adopted a Resolution on this date seeking to annex just that portion which lies within Pierce County's boundaries. She indicated that the Cities Insurance Association of Washington (CIAW) would be holding a Board meeting to decide on whether or not to extend the City's insurance coverage on Monday, December 10, 2012. She favored tabling this item to December 10, 2012 in order to allow staff to continue seeking insurance coverage through CIAW or other carriers. Absent insurance coverage, the next best option is to either annex into the City of Auburn or move forward with disincorporation.

Councilmembers thanked the committee for their hard work on these issues and their discussion included the following:

- Annexation is not the first choice, but better than being without insurance.
- Even if the Council adopted the annexation resolution, the City can still walk away should insurance coverage be found.
- Insurance coverage is very important as Cities cannot operate without appropriate coverages due to the various infrastructures such as water, streets, etc.
- Support to move this item to the next meeting for further discussion and opportunity for the Community to weigh-in.
- Not just about liability coverage, but also promises with contractors to cover various insurance and failure to do so puts the city at risk of breach of contract.
- King County is looking to pass a resolution to provide limited services for Pacific residents in the event there is no insurance as of January 1, 2013.
- Staff and Council will continue to pursue all options.

At 7:28 p.m. Council President Guier adjourned the meeting.



Patricia J. Kirkpatrick, MMC, City Clerk