

**CITY OF PACIFIC  
CITY COUNCIL**

**SPECIAL MEETING  
July 02, 2012**

**Council Chambers  
City Hall, 6:30PM**

**MEETING MINUTES**

**1. CALL TO ORDER**

Leanne Guier called the meeting to order at 8:40 p.m. and led the Pledge of Allegiance.

**2. AGENDA ITEMS**

A. Pacific Municipal Code Chapter 3.80, Payment Of Claims Or Obligations –  
The City officers authorized to sign checks shall be the Mayor, Mayor Pro Tempore, City Clerk and Finance Director. Councilmember Jones has communicated with the City Attorney, Ken Luce, who recommended a modification to include the Treasurer. Even though there has only been one signature used in the past, he believes there should have been two. Councilmember Jones thought Ken Luce would be present tonight and he was waiting for the modified Pacific Municipal Code and Ordinance. Councilmember Guier states that the urgency is to get it handled so the City can pay bills and continue payroll. Councilmember McMahan states that the Mayor and Councilmember Jones are available now to sign. Councilmember Putnam motioned whereas the City of Pacific does not have currently have staff in all the positions authorized to sign the City checks and whereas the City Treasurer is serving in place of a Finance Director now therefore the City Council does hereby amend the Pacific Municipal Code 3.80.010 as follows: we are striking an and before Finance Director and after Finance Director adding and Treasurer; the City officers authorized to sign checks shall be the Mayor, Mayor Pro Tempore, City Clerk, Finance Director and Treasurer to take effect immediately upon passage with signatures thereon; Councilmember Putnam moved to suspend the rules since the City Council is not authorized to approve an Ordinance until it has been reviewed by the City Attorney that the Council has permitted this item to be added to the agenda; Councilmember Guier second; all Ayes. Councilmember Jones states that all the signatories need to be on at the same time. The bank will hold them open so all four don't have to be there at the same time of the day. Betty Garrison states she will go to the bank and that there will need to be a new signature card to include the Mayor as well. It takes a current signatory to change the signature card.

Public Comment: Carol Aguilar – Carol asked that since the City is going through an audit process, is the City in danger since only one person has been signing the checks. Councilmember McMahan believes the State Auditor might have a concern.

|                       | Aye | Nay |
|-----------------------|-----|-----|
| Councilmember Walker  | X   |     |
| Councilmember Guier   | X   |     |
| Councilmember McMahan | X   |     |
| Councilmember Putnam  | X   |     |
| Councilmember Jones   | X   |     |
| Councilmember Hulsey  | X   |     |
| Councilmember Steiger | X   |     |

**THE MOTION CARRIED 7 TO 0.**

3. **ADJOURN** - The meeting was adjourned at 8:51 p.m.

  
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Angelica Solvang for  
Jane Montgomery, City Clerk