

AMENDED

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. AUDIENCE COMMENT

(Please limit your comments to 3 minutes for items not up for Public Hearing. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

5. PUBLIC HEARING - None

6. REPORTS

- A. Mayor
- B. Finance
- C. Court Statistics (attached)
- D. Public Safety Department
- E. Public Works/Community Development
- F. Community/Senior/Youth Services
- G. City Council
- H. Personnel
- I. Committee Boards
 - i. Park Board
 - ii. Public Works
 - iii. Civil Service
 - iv. Planning Commission
 - v. South King County Transportation Board (SKTBD)
 - vi. Pierce County Regional Council (PCRC)
 - vii. SCA
 - viii. VRFA

7. PUBLIC HEARING

- A. Ordinance No. 12-1837, Adopting the Final Budget for the Year 2013, and Setting Forth the Estimated Revenues and Appropriations – Continued from the November 26, 2012 Meeting (Finance Director)

8. OLD BUSINESS

- A. Second Reading and Adoption of Ordinance No. 12-1837, Adopting the Budget for the Year 2013 and Setting Forth the Estimated Revenues and Appropriations (Finance Director)

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required. Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.

**City of Pacific Regular Council Meeting Agenda for December 10, 2012
6:30 p.m., at 100 3rd Ave SE, City Hall - Gym**

- B. Adoption of Resolution No. 12-1217, Consenting to the Annexation of the Territory of the City of Pacific, Washington into the City of Auburn, Washington Simultaneous with the De-Annexation of the City of Pacific Pursuant to RCW 35.10.217(2) (City Clerk)

9. NEW BUSINESS

- A. Adoption of Resolution No. 12-1218, Calling for an Election on February 12, 2013, for the Question of Disincorporation of the City of Pacific (City Clerk)
- B. Adoption of Resolution No. 12-1219, Authorizing the Mayor to Execute Supplemental Agreement No. 10, with Skillings Connolly for Time Extension to December 31, 2013 (City Clerk)
- C. Adoption of Resolution No. 12-1220, Authorizing the Mayor to Execute Interlocal Agreement Reassignment of the Job Development Grant No. J2011-011, for the 136th/Valentine Corridor Improvements to the City of Sumner (City Clerk)
- D. Adoption of Resolution No. 12-1221, Authorizing for Mayor Pro Tem to Execute Interlocal Agreement with the City of Sumner Who Shall Assume All Responsibility for the Administration of LID No. 6 (City Clerk)
- E. Adoption of Resolution No. 12-1222, Authorizing the Mayor Pro Tem to Execute Interlocal Agreement to Transfer the Sanitary Sewer Utility Funds, the Storm Utility Funds, and the Public Works Trust Fund Loan to the City of Sumner for the 136th/Valentine Corridor Project (City Clerk)

10. CONSENT AGENDA *(The Mayor shall place matters on the consent agenda, which are routine in nature that passage is likely)*

- A. approval of Payroll for period of November 1, 2012, through November 15, 2012, and Claim Vouchers for November 14, 2012 through November 26, 2012
- B. Approval of the November 26, 2012, Council Meeting Minutes

11. EXECUTIVE SESSION *Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.*

12. ADJOURN

COMMITTEE MEETINGS

Finance Committee	December 11, 2012 6:30 p.m.	City Hall
Parks Board	January 8, 2013 6:00 p.m.	City Hall
Public Works Committee	January 2, 2013 6:00 p.m.	City Hall
Planning Commission	December 20, 2012 6:00 p.m.	City Hall

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required. Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.

REPORTS

Court Statistics

Cities of Pacific & Algona; Municipal Court
100 3rd AVE SE; Pacific WA 98047
(253) 929-1140; (253) 929-1195 fax

Monday, December 10, 2012

City of Algona
Attention: Iris
402 Warde St
Algona WA 98001

Dear Iris,

Please submit for compensation to Pacific Municipal Court \$2385.00 for November 2012 court services and bill reimbursement.

Interpreter billing for this period is \$. Jail billing for this period is \$. (copies attached)

Revenues collected this month were \$10,670.98.

Please contact us if you have any questions. Thank you.

FILINGS:

57 Infractions @ 25.00	\$1425.00
16 Criminal Citations @ 60.00	\$960.00
Total Due	\$2385.00

COSTS RETAINED BY PACIFIC MUNICIPAL COURT:

Split of warrant fees	\$254.42
Record check fees	\$2493.12
Mandatory insurance costs	\$41.83
Credit card convenience fee	\$28.00
NSF fees	\$
Copy/CD fees	\$1.49
Total	\$2818.86

Remittance check due Algona: \$3978.44

Remittance check to state paid: \$3873.68

Sincerely,

Kelly Rydberg
Court Administrator

CC: Buster; month end file

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CITY OF PACIFIC

Agenda Item Cover Sheet

Agenda Item No.	<u>Public Hearing 7A</u>	Meeting Date:	<u>December 10, 2012</u>
Subject:	<u>Ordinance No 12-1837 Adopting the 2013 Budget</u>	Prepared by:	<u>Betty J. Garrison, CPFA Finance Director</u>

Summary: The Mayor was presented with the Proposed Preliminary Budget on October 1, 2012 and he provided Council with full copies including the requests from the Departments. On November 2, 2012 the Mayor provided Council with his Preliminary Budget and Budget Message. A Public Hearing was held on November 13th to provide the opportunity for testimony from the Citizens on the Revenue Sources including the proposed tax levy increase and the Preliminary Budget. On November 19th the Preliminary Budget as revised was available to the Public and the Council held a workshop providing the opportunity for Staff to present requests for changes in the allocations for their Departments and Council the opportunity to ask staff questions and provide direction. A Public Hearing was held November 26, 2012 during the regular Council meeting providing the opportunity for further discussion from the Public on the 2013 Budget. That Public Hearing was continued to the meeting December 10th.

The Finance Committee met and discussed the 2013 Budget on November 27, 2012; they proposed three staffing options for the Police Department for the Council discussion and consideration on December 3, at the Work Shop. The Finance Committee met again on December 4th and this Final Budget Proposal is the result of all previous discussions. This incorporates the staffing level proposed in Option No. 2. This provides for Police Department Staffing consisting of: 1-Public Safety Director, 1-Lieutenant, 1-Sergeant, 1-Detective, 6 Officers, 1-Evidence Technician, 1- Police Office Specialist, 1-Part-time Corrections Sergeant, and .8 Full Time Equivalent Part-time Corrections Officers. This does not provide for the following requested positions: Assistant for the Mayor, Assistant for the City Clerk or the Driver for the Senior Center.

Recommendation: This Public Hearing is a Continuation from the November 10th meeting. Need to ask for additional Audience Comment and when there are no more, Close the Public Hearing.

Attachments: Budget Document

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CITY OF PACIFIC

Agenda Item Cover Sheet

Agenda Item No.	<u>Old Business 8A</u>	Meeting Date:	<u>December 10, 2012</u>
Subject:	<u>Adoption of Ordinance No. 12-1837, Adopting the 2013 Budget</u>	Prepared by:	<u>Betty J. Garrison, CPFA Finance Director</u>

Summary: This Ordinance has been adjusted to reflect the changes made and the dollars listed match the recommendations of the Finance Committee.

The legal requirements for public hearings and publication have been met.

Recommendation: Accept this as the second reading and adopt Ordinance No. 12-1837 adopting the Budget for the year 2013 and setting forth the estimated revenues and appropriations. This Ordinance also sets staffing levels.

Motion for Consideration: I move to adopt Ordinance No. 12-1837, adopting the Budget for the Year 2013 and setting forth the estimated revenues and appropriations.

Attachments: Ordinance No. 12-1837 (Budget Documents were provided under Public Hearing)

**CITY OF PACIFIC
WASHINGTON
ORDINANCE NO. 12-1837**

**AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON,
ADOPTING THE BUDGET FOR THE YEAR 2013 AND SETTING
FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS**

WHEREAS, after notice as prescribed by law, the City Council held public hearings on the 2013 Proposed Budget on November 13, 2012 and on November 26, 2012, at which time comments for or against any part of the budget were heard; and

WHEREAS, the 2013 proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Pacific for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of Pacific for 2013 and being sufficient to meet the various needs of Pacific during 2013;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. The budget for the City of Pacific, Washington, for the year 2013 is hereby adopted at the fund level in its final form and content.

Section 2. Estimated resources, including beginning fund balances, for each separate fund of the City of Pacific, and aggregate total for all funds combined, for the year 2013 are set forth in summary form, and are hereby appropriated for expenditure during the year 2013 as set forth below:

FUND	Fund Name	Estimated Resources	Appropriations
001	General Fund	4,053,524	4,053,524
003	Community Services	161,250	161,250
004	Youth Services	152,000	152,000
005	Parks Fund	247,750	247,750
006	Neighborhood Parks	5,010	5,010
021	Public Safety Forfeiture Fund	1,505	1,505
022	Criminal Justice	2,280,336	2,280,336
098	General Fund Equip Reserve	30,450	30,450
099	General Fund Cumulative Res	134,675	134,675
101	Street Fund	356,294	356,294
107	Tourism	74,100	74,100
206	LID 3 Redemption	38,350	38,350
207	LID 3 Reserve	579,800	579,800
208	2000 Fire GO Bond	126,050	126,050
	Municipal Capital		
300	Improvement	220,200	220,200
301	Street Improvement	914,000	914,000
308	Valentine Road	3,825,200	3,825,200
310	Stewart/Thornton Rd Project	1,145,100	1,145,100
333	Fire Impact Fees	56,050	56,050
401	Water Operations	1,274,800	1,274,800
402	Sewer	1,659,450	1,659,450
403	Garbage	255,400	255,400
406	Water Capital Improvement	802,100	802,100

408	Sewer Cumulative Fund	1,051,200	1,051,200
409	Storm	650,400	650,400
410	Storm water Facilities	80,050	80,050
411	Pierce County Surcharge Fund	167,200	167,200
499	Equipment Reserve	143,650	143,650
601	Customer Deposits	75,000	75,000
630	Developer Deposits	18,000	18,000
640	Algona Court	130,000	130,000
TOTAL All Funds		20,708,894	20,708,894

Section 3. Attachment "A" is adopted as the 2013 Salary schedule and the 2013 Maximum Position Authorization showing the authorized, budgeted staffing level.

Section 4. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Office of the State Auditor and the Association of Washington Cities.

Section 5. Effective Date. This Ordinance shall take effect and be in full force five (5) days from and after its passage, approval and publication as required by law.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 10TH DAY OF DECEMBER, 2012.

APPROVED

Cy Sun, Mayor

ATTEST:

Patricia J. Kirkpatrick, MMC, City Clerk

APPROVED AS TO FORM:

Kenyon Luce, City Attorney

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CITY OF PACIFIC

Agenda Item Cover Sheet

Agenda Item No. Old Business 8B Meeting Date: December 10, 2012
Adoption of Resolution No. 12-1217, Consenting to the Annexation of the Territory of the City of Pacific, Washington into the City of Auburn, Washington Simultaneous with the De-Annexation of the City of Pacific Pursuant to RCW 35.10.217(2)
Subject: 35.10.217(2) Prepared by: Patti Kirkpatrick, MMC
City Clerk

Summary: The City Council has been working towards viable solutions to ensure the City remains incorporated should the City be unable to secure sufficient insurance beginning January 1, 2013. One option available to the City was to look at annexation into a surrounding City, such as the City of Auburn. After consultations between City elected from the Cities of Auburn and Pacific, it was determined that it would be advantageous to both cities if Auburn were to annex all of the territory within the corporate limits of the City of Pacific.

The City of Auburn has expressed a desire that the City of Pacific remain its own City; however, they are committed to coordinate and cooperate with respect to any financial, planning, property ownership, transportation or development issues that would affect the cities and the annexation/de-annexation process.

On December 3, 2012, the Council held a Special Meeting for the sole purpose of discussing a Resolution calling for the annexation/de-annexation of the City of Pacific into the City of Auburn. Public testimony was held and the matter was continued to December 10, 2012 for continued discussion on costs to the citizens should Auburn annex the City of Pacific.

Recommendation: The Council can either adopt the resolution for annexation/de-annexation into the City of Auburn or vote it down.

Motion for Consideration: I move adopt Resolution No. 12-1217, Consenting to the Annexation of the Territory of the City of Pacific, Washington into the City of Auburn, Washington Simultaneous with the De-Annexation of the City of Pacific Pursuant to RCW 35.10.217(2).

Attachments: Resolution No. 12-1217

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 12-1217

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON CONSENTING TO THE ANNEXATION OF THE TERRITORY OF THE CITY OF PACIFIC, WASHINGTON INTO THE CITY OF AUBURN, WASHINGTON SIMULTANEOUS WITH THE DE-ANNEXATION OF THE CITY OF PACIFIC, PURSUANT TO RCW 35.10.217(2)

WHEREAS, RCW 35.10.217(2) authorizes the legislative body of a city or town on its own initiative by resolution to indicate its desire to annex property of another city or town in whole or in part, or to indicate its desire to be annexed to a city or town in whole or in part, which annexation shall become effective upon the adoption of a resolution by the other city or town concurring in the annexation; and

WHEREAS, after consultations between officials and representatives of the cities of Pacific and Auburn, it was determined that it would be advantageous to both cities for all of the territory within the corporate limits of the City of Pacific to be annexed to the City of Auburn, with the City of Pacific being de-annexed thereby; and

WHEREAS, in connection with such annexation/de-annexation, the cities of Auburn and Pacific have committed to coordinate and cooperate with respect to any financial, planning, property ownership, transportation or development issues that would affect the cities and the annexation/de-annexation; and

WHEREAS, contemporaneous with the consideration of this Resolution, the City of Pacific is considering this annexation/de-annexation action because of the issues facing its and mutual benefits to both cities and their citizens; and

WHEREAS, the annexation/de-annexation shall be effective following adoption of Resolutions by both cities of Auburn and Pacific in support of the annexation/de-annexation; and

WHEREAS, the requirements of the State Environmental Policy Act and applicable Environmental Procedures have been complied with; and

WHEREAS, this annexation/de-annexation is subject to review by the Washington State Boundary Review Boards for King County and Pierce County,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Pacific, Washington as follows:

Section 1. The City Council of the City of Pacific indicates, pursuant to the provisions of RCW 35.10.217(2), its desire to annex into the City of Auburn the territory of the City of Pacific, with said annexation to occur contemporaneous with the de-annexation of the City of Pacific, which territory is legally described as follows:

Territory of the City of Pacific – to be annexed to the City of Auburn:

{ The legal description of the city is as set out in the Petition to Incorporate dated 24 August 1909 and Ordinances, 212, 223,225,226,279,319,1055,1256,1321, of the City of Pacific.}

Section 2. The Mayor is directed to implement such administrative procedures as may be necessary to carry out the directives of this legislation, including the steps necessary to transfer assets, property, and financial materials to the City of Auburn in connection with the annexation/de-annexation.

Section 3. The Mayor is also directed to transmit copies of this Resolution to the City Clerk of Auburn, and to take steps to assure that notices of the public hearing at which a second resolution is adopted are mailed to the owners of the property within the area proposed to be annexed, in accordance with Chapter 35.43 RCW and Section 35.10.217(2) RCW.

Section 4. City Staff are hereby authorized and directed to file the appropriate Notice of Intent to Annex with the Washington State Boundary Review Boards for King County and Peirce County.

Section 5. This Resolution shall be in full force an effect upon passage and signatures hereon.

PASSED B THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 10TH DAY OF DECEMBER 2012.

CITY OF PACIFIC

By: _____

ATTEST:

Patricia J. Kirkpatrick, MMC, City Clerk

Approved as to Form

City Attorney

FILED WITH THE CITY CLERK: 12.10.12
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO. 12-1217

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CITY OF PACIFIC

Agenda Item Cover Sheet

Agenda Item No. New Business 9A Meeting Date: December 10, 2012
Adoption of Resolution No. 12-
1218, Calling for a Special
Election on February 12, 2013,
Concerning the Disincorporation
Subject: of the City of Pacific Prepared by: Patti Kirkpatrick, MMC
City Clerk

Summary: On July 2, 2012, the City's insurer, Cities Insurance Association of Washington (CIAW) issued a letter of cancellation effective December 31, 2012. Of primary concern to CIAW was several key City Staff positions were vacant, which have since led to several lawsuits being filed. CIAW noted that they would be willing to reconsider the cancellation, but the City needed to swiftly fill key Staff positions and show the City was taking steps to create a more stable and professional environment to the City.

At its October 29, 2012, meeting the Council confirmed the appointment of a City Clerk, Finance Director and Community Services Director. On December 3, 2012, the Mayor filled the Building Inspector/Code Enforcement Officer position. Unfortunately, CIAW did not deem this to be "swift" action and will be meeting on Monday, December 10, 2012, to determine whether or not to continue coverage to the City of Pacific.

The City is working to secure alternative liability coverage to replace its expiring policy, but have not been successful in that attempt. The City Council determined that the financial risks associated with the City's continued operation without liability insurance coverage for the City, its officers and employees are too great. RCW 35A.15.010 provides for the initiation of the disincorporation of a code city by the adoption of Resolution No. 12-1218, which seeks an election to disincorporate.

Recommendation: Adopt the resolution calling for a special election concerning the disincorporation of the City of Pacific.

Motion for Consideration: I move adopt Resolution No. 12-1218, Calling for a Special Election on February 12, 2013, Concerning the Disincorporation of the City of Pacific.

Budget: It is estimated the cost of the Special Election for both King and Pierce Counties to be \$7,500, which has been incorporated into the 2013 Budget.

Attachments: Resolution No. 12-1218

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 12-1218

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PACIFIC, WASHINGTON, CALLING FOR A SPECIAL ELECTION
ON FEBRUARY 12, 2013, CONCERNING THE
DISINCORPORATION OF THE CITY OF PACIFIC**

WHEREAS, the City of Pacific has been notified by its insurer that the City's liability insurance policy will be cancelled effective December 31, 2012, and

WHEREAS, attempts by the City to find alternative liability coverage to replace its expiring policy have not been successful; and

WHEREAS, after review, the City Council has determined that the financial risks associated with the City's continued operation without liability insurance coverage for the City, its officers and employees, are too great; and

WHEREAS, RCW 35A.15.010 provides for the initiation of the disincorporation of a code City by the City Council's adoption of a resolution seeking an election to disincorporate,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, HEREBY RESOLVES:

Section 1: Pursuant to Chapter 35A.15.010 RCW, the City Council hereby requests that the Pierce and King County Auditors call a special election on February 12, 2013, to consider the question whether the City of Pacific should disincorporate.

Section 2: The City Clerk is hereby authorized and directed to certify to the Pierce and King County Auditors, not less than 52 days prior to the February 12, 2013, Special Election a proposition to disincorporate the City of Pacific in substantially the following form:

PROPOSITION;

DISINCORPORATION OF THE CITY OF PACIFIC

Shall the City of Pacific be disincorporated?

Support the disincorporation of the City of Pacific _____

Oppose the disincorporation of the City of Pacific _____

Section 3: The City Clerk is hereby authorized and directed to transmit to the Pierce and King County Auditors, not less than 52 days prior to the February 12, 2013 special election, an explanatory statement in substantially the following form:

The City of Pacific is classified as a non-charter municipal code City, operated under Title 35A RCW. The City has been notified that its liability insurance policy will be cancelled effective December 31, 2012, and the City has been unable to obtain replacement insurance coverage. Without insurance coverage, the Pacific City Council has determined that the City can no longer conduct business or provide services to its residents.

Section 4: The City Council hereby requests that the Pierce and King County Auditors conduct an all Vote-by-Mail special election for the ballot Proposition calling for the disincorporation of the City of Pacific.

Section 5: The City Council hereby requests that the Pierce and King County Auditors issue a Voters' Pamphlet for the all Vote-by-Mail special election for the ballot Proposition calling for the disincorporation of the City of Pacific.

Section 6: This Resolution shall be in full force an effect upon passage and signatures hereon.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 10TH DAY OF DECEMBER 2012.

CITY OF PACIFIC

By: _____

ATTEST:

Patricia J. Kirkpatrick, MMC, City Clerk

Approved as to Form

City Attorney

FILED WITH THE CITY CLERK: 12.10.12
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO. 12-1218

CITY OF PACIFIC
Agenda Item Cover Sheet

Agenda Item No. New Business 9B Meeting Date: December 10, 2012
Adoption of Resolution No. 12-
1219, Authorizing the Mayor to
Execute Supplemental Agreement
No. 10, with Skillings Connolly for
Time Extension Prepared by: Patti Kirkpatrick, MMC
City Clerk

Summary: The agreement with Skillings Connolly, Inc for the Stewart Road/Thornton Avenue Intersection Improvement Project expires at the end of December 2012. Mr. Gary Richardson, Senior Project Manager has requested a time extension only in order to complete the project improvements.

Recommendation: Adopt the resolution as there are no additional costs associated with the time extension.

Motion for Consideration: I move adopt Resolution No. 12-1219, Authorizing the Mayor to execute Supplemental Agreement No. 10, with Skillings Connolly for Stewart Road/Thornton Avenue Improvements Project to December 31, 2013.

Budget: Time extension only, no additional costs to the city in this request for this project.

Attachments: Resolution No. 12-1219
Supplemental No. 10, Time Extension Only

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 12-1219

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE
SUPPLEMENTAL AGREEMENT NO. 10 WITH SKILLINGS
CONNOLLY FOR TIME EXTENSION**

WHEREAS, the City of Pacific entered into an agreement with Skillings Connolly, Inc. on February 14, 2011; and

WHEREAS, the City of Pacific and Skillings Connolly desire to extend the contract to December 31, 2013 to allow for the completion of the Stewart Road/Thornton Avenue Improvements project,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON:

Section 1. That the Mayor Pro Tem is authorized to execute Supplemental Agreement No. 10, with Skillings Connolly for Stewart Road/Thornton Avenue Improvements Project for time extension to December 31, 2013.

Section 2. This Resolution shall take effect and be in force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 10TH DAY OF DECEMBER 2012.

CITY OF PACIFIC

Cy Sun, Mayor

ATTEST:

Patricia J. Kirkpatrick, MMC, City Clerk

Approved as to Form

City Attorney

FILED WITH THE CITY CLERK: 12.10.12
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO. 12-1219

SUPPLEMENTAL AGREEMENT NO. 10		ORGANIZATION AND ADDRESS Skillings Connolly, Inc. PO Box 5080 Lacey, WA 98509-5080
AGREEMENT NUMBER 10398		
PROJECT NUMBER		PHONE (360) 491-3399
PROJECT TITLE Stewart Road / Thornton Avenue Intersection Improvements		NEW MAXIMUM AMOUNT PAYABLE \$904,366.00
DESCRIPTION OF WORK Time Extension Only		

The Local Agency of **City of Pacific** desires to supplement the agreement entered into with **Skillings Connolly, Inc.** executed on **February 14, 2011** and identified as Agreement No. **10398**. All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

SECTION 1, SCOPE OF WORK, see Exhibit A, Scope of Work remains unchanged.

SECTION IV, TIME FOR BEGINNING AND COMPLETION, is extended from December 31, 2012 to December 31, 2013.

SECTION V, PAYMENT, remains unchanged:

Original Agreement	\$ 199,110.00
Supplement No. 1 – Time Extension	--
Supplement No. 2 – Staging Plan	45,354.00
Supplement No. 3 – Construction Management	51,755.88
Supplement No. 4 – Preload Phase II Thornton Ave/Valentine Ave	80,466.00
Supplement No. 5 – Additional Work Items	25,200.00
Supplement No. 6 – Phase II Roadway Design	336,650.00
Supplement No. 7 – Preload Settlement Monitoring / Additional Stormwater Pond Analysis	40,584.32
Supplement No. 8 – Additional Project Management Services & MOU	125,245.80
Supplement No. 9 – Time Extension	--
Supplement No. 10 – Time Extension	--
New Maximum Amount Payable	\$ <u>904,366.00</u>

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate space below and return to this office for final action.

Signed this _____ day of _____, 2012.

By: **Skillings Connolly, Inc**


Principal

By: **City of Pacific**

Signing Authority



December 3, 2012
10398

Mayor Cy Sun
City of Pacific
100 3rd Avenue SE
Pacific, WA 98047

Re: Stewart / Thornton Avenue Intersection Improvements

Dear Mayor Sun:

It has been brought to my attention that our contract for engineering services for the above referenced project with the City is due to expire on December 31, 2012. I have taken the liberty of preparing a supplement to extend the contract time and have enclosed it for your use. The December 31, 2013 expiration date should give us plenty of time to complete the project.

Thank you for your consideration of this Supplemental Agreement.

Sincerely,

Skillings Connolly, Inc.

A handwritten signature in blue ink, appearing to read 'Gary C. Richardson', with a long horizontal flourish extending to the right.

Gary C. Richardson, PE SE
Senior Project Manager

GCR:gbw [http://skillings/projects/2010/10398/project files/contract neg/supplement no. 10 - time extension/10398 - transmit supp 10 - time extension.docx](http://skillings/projects/2010/10398/project%20files/contract%20neg/supplement%20no.%2010%20-%20time%20extension/10398%20-%20transmit%20supp%2010%20-%20time%20extension.docx)

Enclosure

CITY OF PACIFIC

Agenda Item Cover Sheet

Agenda Item No. New Business 9C
Adoption of Resolution No. 12-
1220, Authorizing the Mayor Pro
Tem to Execute Interlocal
Agreement Reassignment of the
Job Development Grant No. J2011-
011 for the 136th/Valentine
Corridor Improvements to the City
of Sumner

Meeting Date: December 10, 2012

Subject: _____

Prepared by: Patti Kirkpatrick, MMC
City Clerk

Summary: The City of Sumner and the City of Pacific entered into an Interlocal Agreement on April 24, 2012 to have Sumner provide a lead entity role to see the project through right-of-way acquisition, final design and construction administration for the reconstruction of 136th/Valentine Avenue from 24th Street in Sumner to County Line Road in Pacific. Pacific obtained a Job Development Fund grant from the Washington State Community Economic Revitalization Board and subsequently entered into Job Development Fund Contract Number J2011-011 in the amount of \$4,946,000.

Reassigning this contract to the City of Sumner would result in more efficient project management and the ability to meet the project milestones and deadlines associated with the contract.

Recommendation: Authorize the Mayor Pro Tem to execute an interlocal agreement with the City of Sumner to petition the Community Development Revitalization Board to assign the Job Development Fund Contract to the City of Sumner.

Motion for Consideration: I move to adopt Resolution No. 12-1220, authorizing the Mayor Pro Tem to Execute an Interlocal agreement reassigning the administration of the Job Development Grant from the Washington State Community Economic Revitalization Board, Contract No. J2011-011, for the 136th/Valentine Corridor Improvements in the amount of \$4,946,000 to the City of Sumner.

Attachments: Resolution No. 12-1220
ILA

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 12-1220

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, AUTHORIZING THE MAYOR PRO TEM TO
EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF
SUMNER TO PETITION THE COMMUNITY DEVELOPMENT
REVITALIZATION BOARD TO ASSIGN THE JOB DEVELOPMENT
CONTRACT TO THE CITY OF SUMNER**

WHEREAS, the Cities of Sumner and Pacific entered into an interlocal agreement on March 20, 2006 to facilitate the improvements of the 136th/Valentine corridor from 24th Street East to the County Line (Project); and

WHEREAS, the City of Pacific and the City of Sumner entered into an Interlocal Agreement on April 24, 2012 to have Sumner to provide a lead entity role to see the project through right-of-way (ROW) acquisition, final design and construction administration of the construction contract for the Project in an effort to follow the Federal process and use the CA (Certified Acceptance) status that Sumner currently maintains with the Washington State Department of Transportation (WSDOT), and

WHEREAS, as part of the funding for the project, the City of Pacific obtained a Job Development Fund grant from the Washington State Community Economic Revitalization Board (CERB) in the amount of \$4,946,000 and subsequently entered into Job Development Fund Contract Number J2011-011 with CERB, and

WHEREAS, re-assigning this contract to the City of Sumner would result in more efficient project management and the ability to meet the project milestones and deadlines associated with the contract, and

WHEREAS, the Parties recognize the need to improve 136th Avenue East (Valentine Road) and re-assigning the contract would be more efficient and reduce the cost of proceeding separately.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PACIFIC, WASHINGTON:**

Section 1. Authorization. That the Mayor Pro Tem is authorized to execute an Interlocal Agreement with the City of Sumner to petition the Community Development Revitalization Board to assign the Job Development Fund Contract to the City of Sumner.

Section 2. Effective Date. This Resolution shall take effect and be in force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 10TH DAY OF DECEMBER 2012.

CITY OF PACIFIC

John Jones, Mayor Pro Tem

ATTEST:

Patricia J. Kirkpatrick, MMC, City Clerk

Approved as to Form

City Attorney

FILED WITH THE CITY CLERK: 12.10.12
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO. 12-1220

**INTERLOCAL AGREEMENT BETWEEN THE
CITY OF SUMNER AND THE CITY OF PACIFIC FOR
REASSIGNMENT OF THE JOB DEVELOPMENT FUND CONTRACT
FOR THE 136TH/VALENTINE CORRIDOR IMPROVEMENTS**

THIS AGREEMENT is entered into pursuant to RCW 39.34, the Interlocal Cooperation Act, between the **CITY OF SUMNER**, a Washington municipal corporation, located and doing business at 1104 Maple Street, Sumner, Washington 98390 (“Sumner”), and the **CITY OF PACIFIC**, a Washington municipal corporation, located and doing business at 100 3rd Avenue S.E., Pacific, Washington 98047 (“Pacific”), together referred to as the “Parties”, for the purpose of reconstructing 136th/Valentine Avenue from 24th Street in Sumner to County Line Rd in Pacific.

WHEREAS, the Parties are planning a project to improve the 136th/Valentine Avenue Corridor Improvement project located within, and to service both jurisdictions, hereafter the “Project,” and

WHEREAS, the Parties entered into an Interlocal Agreement on April 24, 2012 to have Sumner to provide a lead entity role to see the project through right-of-way (ROW) acquisition, final design and construction administration of the construction contract for the Project in an effort to follow the Federal process and use the CA (Certified Acceptance) status that Sumner currently maintains with the Washington State Department of Transportation (WSDOT), and

WHEREAS, as part of the funding for the project, the City of Pacific obtained a Job Development Fund grant from the Washington State Community Economic Revitalization Board (CERB) in the amount of \$4,946,000 and subsequently entered into Job Development Fund Contract Number J2011-011 with CERB, and

WHEREAS, re-assigning this contract to the City of Sumner would result in more efficient project management and the ability to meet the project milestones and deadlines associated with the contract, and

WHEREAS, the Parties recognize the need to improve 136th Avenue East (Valentine Road) and re-assigning the contract would be more efficient and reduce the cost of proceeding separately; and

WHEREAS, now therefore, the Parties agree as follows:

AGREEMENT

**THE CITY OF PACIFIC WILL UNDERTAKE THE STEPS NECESSARY TO
TRANSFER THE JOB DEVELOPMENT FUND CONTRACT J2011-011 TO THE CITY
OF SUMNER**

1. The City of Pacific will petition the Community Development Revitalization Board (Board) to assign their Job Development Fund Contract Number J2011-011 to the City of Sumner.
2. The current grant amount is \$1,010,000. With the re-assignment of the contract to the City of Sumner, both the City of Pacific and the City of Sumner will ask the Board to consider adjusting the remaining scope of work to include the construction grant funding of \$3,936,000 for total funding of \$4,946,000.

AGREED TO ON THIS _____ DAY OF DECEMBER 2012.

THE CITY OF SUMNER:

THE CITY OF PACIFIC:

David L. Enslow, Mayor

John Jones, Mayor Pro Tem

ATTEST:

ATTEST:

Terri Berry, City Clerk

Patricia J. Kirkpatrick, MMC, City Clerk

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CITY OF PACIFIC

Agenda Item Cover Sheet

Agenda Item No. New Business 9D Meeting Date: December 10, 2012
Adoption of Resolution No. 12-
1221, Authorizing the Mayor Pro
Tem to Execute an Interlocal
Agreement with the City of
Sumner Who Shall Assume All
Responsibility for the
Subject: Administration of LID No. 6 Prepared by: Patti Kirkpatrick, MMC
City Clerk

Summary: The City of Sumner and the City of Pacific entered into an Interlocal Agreement on April 24, 2012, to have Sumner provide a lead entity role to see the project through right-of-way acquisition, final design and construction administration for the reconstruction of 136th/Valentine Avenue from 24th Street in Sumner to County Line Road in Pacific.

Sumner and Pacific have obtained a Job Development Fund grant in the amount of \$4,946,000; Pacific has been awarded a Stormwater Treatment Grant in the amount of \$687,077; and Sumner has been awarded a Surface Transportation Program grant in the amount of \$4,090,938.

On August 22, 2011, the City of Pacific formed Local Improvement District No. 6 and on August 15, 2011, the City of Sumner formed Local Improvement District No. 2367. Both Sumner and Pacific believe that it is in their best interests to complete the project by providing for the orderly undertaking and administration of funding for the project including the administration of LID No. 6. Both Sumner and Pacific agree that Sumner shall assume all responsibility for the administration of LID No. 6.

Recommendation: adopt the resolution authorizing the City of Sumner to assume all responsibility for LID No. 6.

Motion for Consideration: I move to adopt Resolution No. 12-1221, Authorizing the Mayor Pro Tem to execute an interlocal agreement with the City of Sumner who shall assume all responsibility for the administration of LID No. 6.

Attachments: Resolution No. 12-1220
ILA

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 12-1221

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE MAYOR PRO TEM TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF SUMNER TO IN WHICH THE CITY OF SUMNER SHALL ASSUME ALL RESPONSIBILITY FOR THE ADMINISTRATION OF LID NO. 6

WHEREAS, the Cities of Sumner and Pacific entered into an interlocal agreement on March 20, 2006 to facilitate the improvements of the 136th/Valentine corridor from 24th Street East to the County Line (Project), and

WHEREAS, the City of Pacific and the City of Sumner entered into an Interlocal Agreement on April 24, 2012 to have Sumner to provide a lead entity role to see the project through right-of-way (ROW) acquisition, final design and construction administration of the construction contract for the Project in an effort to follow the Federal process and use the CA (Certified Acceptance) status that Sumner currently maintains with the Washington State Department of Transportation (WSDOT), and

WHEREAS, as part of the funding for the project, the City of Pacific obtained a Job Development Fund grant from the Washington State Community Economic Revitalization Board (CERB) in the amount of \$4,946,000 and subsequently entered into Job Development Fund Contract Number J2011-011 with CERB, and

WHEREAS, the City of Sumner and the City of Pacific have obtained a Job Development Fund grant in the amount of 44,946,000, the City of Pacific has been awarded a Stormwater Treatment Grant in the amount of \$687,077, and the City of Sumner has been awarded a Surface Transportation Program grant in the amount of \$4,090,938, and

WHEREAS, on August 22, 2011, the City of Pacific formed Local Improvement District No. 6 and on August 15, 2011, the City of Sumner formed Local Improvement District No. 2367, and

WHEREAS, both the City of Sumner and the City of Pacific believe that it is on their best interests to complete the project by providing for the orderly undertaking and administration of funding for the project, including the administration of LID No. 6, and

WHEREAS, both the City of Sumner and the City of Pacific agree that the City of Sumner shall assume all responsibility for the administration of LID No. 6.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON:

Section 1. Authorization. That the Mayor Pro Tem is authorized to execute an Interlocal Agreement with the City of Sumner in which the City of Sumner shall assume all responsibility for the administration of LID No. 6.

Section 2. Effective Date. This Resolution shall take effect and be in force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF
ON THE 10TH DAY OF DECEMBER 2012.**

CITY OF PACIFIC

John Jones, Mayor Pro Tem

ATTEST:

Patricia J. Kirkpatrick, MMC, City Clerk

Approved as to Form

City Attorney

FILED WITH THE CITY CLERK: 12.10.12
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO. 12-1221

**INTERLOCAL AGREEMENT BETWEEN THE
CITY OF SUMNER AND THE CITY OF PACIFIC FOR
THE ADMINISTRATION OF LID NO. 6 FOR THE
136TH/VALENTINE CORRIDOR IMPROVEMENTS**

THIS AGREEMENT is entered into pursuant to RCW 39.34, the Interlocal Cooperation Act, between the **CITY OF SUMNER**, a Washington municipal corporation, located and doing business at 1104 Maple Street, Sumner, Washington 98390 (“Sumner”), and the **CITY OF PACIFIC**, a Washington municipal corporation, located and doing business at 100 3rd Avenue S.E., Pacific, Washington 98047 (“Pacific”), together referred to as the “Parties”, for the purpose of reconstructing 136th/Valentine Avenue from 24th Street in Sumner to County Line Rd in Pacific.

WHEREAS, the Parties are planning a project to improve the 136th/Valentine Avenue Corridor Improvement Project located within, and to service both jurisdictions, hereafter the “Project,” and

WHEREAS, the Project is being undertaken in part in Sumner (the “Sumner Portion”) and in part in Pacific (the “Pacific Portion”). The Sumner Portion includes the widening and reconstruction of Valentine (136th) Avenue, from 16th Avenue East to 24th Street, to include a center two-way left turn lane and will include pedestrian and bicycle facilities, roadway illumination and new signals at the intersection of 136th Avenue and 24th Street and stormwater conveyance facilities and a regional storm facility. The Pacific Portion adds an additional lane on Valentine Avenue SE from County Line Road to 16th Avenue East and related utility and streetscape improvements, a multi-use pedestrian trail, street lights, and stormwater treatment and conveyance facilities.

WHEREAS, the Parties entered into an Interlocal Agreement on April 24, 2012 to have Sumner to provide a lead entity role to see the project through right-of-way (ROW) acquisition, final design and construction administration of the construction contract for the Project in an effort to follow the Federal process and use the CA (Certified Acceptance) status that Sumner currently maintains with the Washington State Department of Transportation (WSDOT), and

WHEREAS, the current total estimated cost of the Project is \$17,659,384. The current total estimated cost of the Pacific Portion is \$11,556,781 and the current total estimated cost of the Sumner Portion is \$6,102,603, and

WHEREAS, in 2007, Sumner and Pacific were awarded a Job Development Fund (“JDF”) Grant #J2011-011 (“JDF Grant”) in the amount of \$4,946,000 from the Washington State Department of Commerce (“DOC”). From the JDF Grant, \$1,648,667 will be used for the Sumner Portion, and \$3,297,333 will be allocated to the Pacific Portion, and

WHEREAS, in 2011, Pacific was awarded a Stormwater Treatment Grant (“ST Grant”) in the amount of \$687,077 from the Washington State Department of Ecology (“DOE”), which

required a 25% match. The 25% match is expected to be satisfied by \$125,423 of Pacific Storm Utility funds and \$46,346 of the JDF Grant, and

WHEREAS, in October, 2012, Sumner was awarded a Surface Transportation Program grant (the "STP Grant") in the amount of \$4,090,938 under the Federal Surface Transportation Program, administered by the Washington State Department of Transportation ("WSDOT"). The STP Grant requires a 13.5% match, of which \$243,002 was anticipated to be paid by Pacific, and

WHEREAS, on August 22, 2011, Pacific formed Local Improvement District No. 6, and

WHEREAS, Sumner expects to fund the cost of the Sumner Portion from:

- a. \$1,648,667 (27% of the total) from the JDF Grant;
- b. \$688,926 (11% of the total) from City (Sumner) funds;
- c. \$2,265,010 (37% of the total) from the STP Grant; and
- d. \$1,500,000 (25% of the total) from assessments levied within Local Improvement District 78, established by Sumner by Ordinance No. 2367 of the Sumner City Council on August 15, 2011 (LID 78), and

WHEREAS, Pacific expects to fund the cost of the Pacific Portion from:

- a. \$3,297,333 (28% of the total) from the JDF Grant;
- b. \$460,000 (4% of the total) from Pacific's Sewer Utility ("Pacific Sewer Contribution");
- c. \$125,423 (1% of the total) from Pacific's Storm Utility ("Pacific Storm Contribution");
- d. \$1,500,000 (13% of the total) from a loan to Pacific from the State of Washington Public Works Trust Fund ("Pacific PWTF Loan");
- e. \$3,661,020 (32% of the total) from assessments levied within Local Improvement District No. 6, established by Pacific by Ordinance No. 1806 of the Pacific City Council on August 22, 2011 ("LID No. 6");
- f. \$687,077 (6% of the total) from a Stormwater Treatment Grant from the Washington State Department of Ecology;
- g. \$1,825,928 (16% of the total) from the STP Grant; and

WHEREAS, both Sumner and Pacific believe that it is their best interests to complete the Project, to maintain the JDF Grant, the STP Grant, the ST Grant and the Pacific PWTF Loan and are entering into this Agreement in order to provide for the orderly undertaking and administration of funding for the Project including the administration of LID No. 6.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

A. PROJECT ADMINISTRATION.

1. Sumner and Pacific agree that Sumner shall have responsibility for the undertaking of the Project. This will include planning, engineering and construction. All existing plans, specifications, renderings and contracts relating to the Project, if not already identifying Sumner as the contracting party, shall be delivered and assigned to Sumner.
2. Sumner shall be authorized to negotiate for the terms of all easements and property that may be required to be obtained in connection with the Pacific Portion. Sumner may exercise eminent domain, if determined necessary by Sumner, to acquire such easements and property.

B. PACIFIC AND SUMNER AGREE THAT SUMNER SHALL ASSUME ALL RESPONSIBILITY FOR THE ADMINISTRATION OF LID NO. 6

1. Pacific shall provide certified copies of all proceedings relating to the formation of LID No. 6 to Sumner.
2. Pacific shall cooperate with Sumner in providing notice to property owners within LID No. 6 of this Agreement and Sumner's administration of the LID.
3. Pacific agrees that to the extent that the costs of the Pacific Portion are greater or less than the available amounts from the Sewer Utility, the Storm Utility, the ST Grant, the STP Grant, the JDF Grant and the PWTF Loan, such greater or lesser costs shall be applied to increase or decrease the Pacific Portion costs to be assessed within LID No. 6.
4. Sumner shall:
 - (a) arrange for interim financing of the Pacific Portion (which may be in the form of an interfund loan or outside financing, the costs of which shall be included in the final assessment roll);
 - (b) assemble all costs of the Pacific Portion to be assessed within LID No. 6;
 - (c) set the date, time and place of the public hearing on the final assessment roll
 - (d) cause notices of the public hearing to be published and mailed as required by law;
 - (e) approve (through action of the Sumner City Council) the final assessment roll;
 - (f) respond to and administer any protests filed to the final assessment roll;
 - (g) provide for the issuance of bonds payable from assessments with LID No. 6 (or in the alternative, may issue Sumner bonds payable from assessments within LID No. 6 and assessments within the Sumner LID);
 - (h) provide for the collection of assessments within LID No. 6 and the foreclosure of delinquent assessments, if any.
5. Pacific shall transfer the sum of \$579,000 from its guaranty fund to Sumner to be held as a part of the Guaranty Fund of Sumner. This is a permanent transfer and is not intended to be returned to Pacific following the repayment of bonds issued for LID No. 6.

AGREED TO ON THIS _____ DAY OF DECEMBER 2012.

THE CITY OF SUMNER:

THE CITY OF PACIFIC:

David L. Enslow, Mayor

John Jones, Mayor Pro Tem

ATTEST:

ATTEST:

Terri Berry, City Clerk

Patricia J. Kirkpatrick, City Clerk

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CITY OF PACIFIC

Agenda Item Cover Sheet

Agenda Item No. New Business 9E Meeting Date: December 10, 2012
Adoption of Resolution No. 12-1222, Authorizing the Mayor Pro Tem to Execute Interlocal Agreement to Transfer the Sanitary Sewer Utility Funds, the Storm Utility Funds, and the Public Works Trust Fund Loan to the City of Sumner for the 136th/Valentine Corridor Project
Subject: Project Prepared by: Patti Kirkpatrick, MMC City Clerk

Summary: The City of Sumner and the City of Pacific entered into an Interlocal Agreement on April 24, 2012 to have Sumner provide a lead entity role to see the project through right-of-way acquisition, final design and construction administration for the reconstruction of 136th/Valentine Avenue from 24th Street in Sumner to County Line Road in Pacific.

As part of the funding for the project, the City of Pacific is contributing Sanitary Sewer Utility funds in the amount of \$460,000, Storm Utility funds in the amount of \$125,423 and a Public Works Trust Fund loan in the amount of \$1,500,000. Transferring these funds to the City of Sumner as well as having the City of Sumner administer the Public Works Trust Fund loan would result in more efficient project management and the ability to meet project milestones and deadlines associated with the contract.

Recommendation: Authorize the Mayor Pro Tem to execute an interlocal agreement with the City of Sumner in which the City of Pacific will undertake the steps necessary to transfer the Sanitary Sewer Utility funds, the Storm Utility funds and the Public Works Trust Fund loan to the City of Sumner for the 136th/Valentine project.

Motion for Consideration: I move to adopt Resolution No. 12-1222, authorizing the Mayor Pro Tem to execute an interlocal agreement with the City of Sumner in which the City of Pacific will undertake the steps necessary to transfer the Sanitary Sewer Utility funds, the Storm Utility funds and the Public Works Trust Fund loan to the City of Sumner for the 136th/Valentine project

Attachments: Resolution No. 12-1222
ILA

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 12-1222

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE MAYOR PRO TEM TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF SUMNER TO TRANSFER THE SANITARY SEWER UTILITY FUNDS, THE STORM UTILITY FUNDS AND THE PUBLIC WORKS TRUST FUND LOAN TO THE CITY OF SUMNER FOR THE 136TH/VALENTINE AVENUE PROJECT

WHEREAS, the Cities of Sumner and Pacific entered into an interlocal agreement on March 20, 2006 to facilitate the improvements of the 136th/Valentine corridor from 24th Street East to the County Line (Project); and

WHEREAS, the City of Pacific and the City of Sumner entered into an Interlocal Agreement on April 24, 2012 to have Sumner to provide a lead entity role to see the project through right-of-way (ROW) acquisition, final design and construction administration of the construction contract for the Project in an effort to follow the Federal process and use the CA (Certified Acceptance) status that the City of Sumner currently maintains with the Washington State Department of Transportation (WSDOT), and

WHEREAS, the City of Pacific entered into a Public Works Trust Fund Construction Loan Agreement #PC13-961-053 (PWTF) with the Washington State Public Works Board on October 8, 2012 for the Stewart Road & Valentine Avenue Water Main Replacement in the amount of \$2,814,000, and

WHEREAS, as part of the funding for the project, the City of Pacific is contributing Sanitary Sewer Utility funds in the amount of \$460,000, Storm Utility funds in the amount of \$125,423, and a Public Works Trust Fund (PWTF) loan for the Water Utility in the amount of \$1,500,000, and

WHEREAS, transferring these funds to the City of Sumner would result in more efficient project management and the ability to meet the project milestones and deadlines associated with the contract, and

WHEREAS, administering the PWTF loan through the City of Sumner would result in more efficient project management and the ability to meet the project milestones and deadlines associated with the contract, and

WHEREAS, the Parties recognize the need to improve 136th Avenue East (Valentine Road) and re-assigning the funds would be more efficient and reduce the cost of proceeding separately.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON:

Section 1. Authorization. That the Mayor Pro Tem is authorized to execute an Interlocal Agreement with the City of Sumner in which the City of Pacific will undertake the steps necessary to transfer the Sanitary Sewer Utility funds, the Storm Utility funds and the Public Works Trust Fund loan to the City of Sumner for the 136th/Valentine Avenue project.

Section 2. Effective Date. This Resolution shall take effect and be in force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 10TH DAY OF DECEMBER 2012.

CITY OF PACIFIC

John Jones, Mayor Pro Tem

ATTEST:

Patricia J. Kirkpatrick, MMC, City Clerk

Approved as to Form

City Attorney

**INTERLOCAL AGREEMENT BETWEEN THE
CITY OF SUMNER AND THE CITY OF PACIFIC FOR
TRANSFER OF UTILITY FUNDS FOR THE
136TH/VALENTINE CORRIDOR IMPROVEMENTS**

THIS AGREEMENT is entered into pursuant to RCW 39.34, the Interlocal Cooperation Act, between the **CITY OF SUMNER**, a Washington municipal corporation, located and doing business at 1104 Maple Street, Sumner, Washington 98390 (“Sumner”), and the **CITY OF PACIFIC**, a Washington municipal corporation, located and doing business at 100 3rd Avenue S.E., Pacific, Washington 98047 (“Pacific”), together referred to as the “Parties”, for the purpose of reconstructing 136th/Valentine Avenue from 24th Street in Sumner to County Line Rd in Pacific.

WHEREAS, the Parties are planning a project to improve the 136th/Valentine Avenue Corridor Improvement project located within, and to service both jurisdictions, hereafter the “Project,” and

WHEREAS, the Parties entered into an Interlocal Agreement on April 24, 2012 to have Sumner to provide a lead entity role to see the project through right-of-way (ROW) acquisition, final design and construction administration of the construction contract for the Project in an effort to follow the Federal process and use the CA (Certified Acceptance) status that Sumner currently maintains with the Washington State Department of Transportation (WSDOT), and

WHEREAS, the City of Pacific entered into a Public Works Trust Fund Construction Loan Agreement #PC13-961-053 (PWTF) with the Washington State Public Works Board on October 8, 2012 for the Stewart Road & Valentine Avenue Water Main Replacement in the amount of \$2,814,000, and

WHEREAS, as part of the funding for the project, the City of Pacific is contributing Sanitary Sewer Utility funds in the amount of \$460,000, Storm Utility funds in the amount of \$125,423, and a Public Works Trust Fund (PWTF) loan for the Water Utility in the amount of \$1,500,000, and

WHEREAS, transferring these funds to the City of Sumner would result in more efficient project management and the ability to meet the project milestones and deadlines associated with the contract, and

WHEREAS, administering the PWTF loan through the City of Sumner would result in more efficient project management and the ability to meet the project milestones and deadlines associated with the contract, and

WHEREAS, the Parties recognize the need to improve 136th Avenue East (Valentine Road) and re-assigning the funds would be more efficient and reduce the cost of proceeding separately; and

WHEREAS, now therefore, the Parties agree as follows:

A. THE CITY OF PACIFIC WILL UNDERTAKE THE STEPS NECESSARY TO TRANSFER THE SANITARY SEWER UTILITY FUNDS, THE STORM UTILITY FUNDS AND THE PWTF LOAN TO THE CITY OF SUMNER FOR THE 136TH/VALENTINE PROJECT

1. The City of Pacific will transfer \$460,000 in Sanitary Sewer Utility funds to the City of Sumner prior to December 31, 2012.
2. The City of Pacific will transfer \$125,423 in Storm Utility funds to the City of Sumner prior to December 31, 2012.
3. The City of Pacific will petition the Public Works Board to have the City of Sumner administer the PWTF loan.
4. The City of Pacific shall be responsible for the engineering and construction of the Stewart Road water main replacement.
5. The City of Sumner agrees that it will remit the portion of the PWTF loan allocable to the Stewart Road water main replacement to the City of Pacific to pay the Stewart Road water main replacement project costs.

AGREED TO ON THIS _____ DAY OF DECEMBER 2012.

THE CITY OF SUMNER:

THE CITY OF PACIFIC:

David L. Enslow, Mayor

John Jones, Mayor Pro Tem

ATTEST:

ATTEST:

Terri Berry, City Clerk

Patricia J. Kirkpatrick, City Clerk

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**CITY OF PACIFIC
CITY COUNCIL MEETING
Date: November 26, 2012
Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Cy Sun called the City Council Meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. ROLL CALL OF COUNCIL MEMBERS

Tren Walker
John Jones
James McMahan
Josh Putnam
Leanne Guier
Gary Hulse
Clint Steiger

Staff present: City Clerk Patti Kirkpatrick, Finance Director Betty Garrison, City Attorney Ken Luce, and Public Safety Director John Calkins.

3. APPROVAL OF AGENDA

Councilmember Guier asked that a claims warrant be added to the Consent Agenda.

Councilmember Putnam moved and Councilmember seconded the motion to approve the agenda as amended to add a claims warrant to the Consent Agenda. Motion passed by unanimous voice vote.

4. AUDIENCE COMMENT

Mr. William Brodersen asked that the agendas be posted on City Hall doors for each meeting.

5. REPORTS

A. Farmers Insurance Presentation. Councilmember Guier introduced Mr. Brian Berend who offered his services in securing insurance for the City through a broker he has access to. The Council thanked him for his offer and asked that he work with the City Clerk.

B. Staff – None

C. Committees – None

D. Councilmembers

Councilmember Steiger reported on the Valentine Project noting the committee has met to work on the interlocal agreement between the Cities of Pacific and Sumner, with Sumner being the lead agency; met with Gordon Skillings of Skillings Connolly regarding the Stewart Road/Valentine Road intersection funding as it appears the work

will be done at Stewart Road first and it will require a transfer of funds between the two projects. On November 19th he attended a telephone conference with Skillings Connolly regarding land acquisitions issues, which appear to be resolved; and announced he would be resigning from the Human Services Committee.

E. Mayor – None

6. OLD BUSINESS

- A. Adoption of Ordinance No. 12-1835, Authorizing an Increase in the Property Taxes to be Levied and Fixing the Amount of Taxes to be Levied for the City of Pacific for the Year 2013; Providing for Severability; and Establishing an Effective Date

Finance Director Garrison provided a staff report, noting that each year the City must adopt an ordinance identifying the tax levy for the New Year, with hearings held to provide the public an opportunity to comment on the budget and revenue sources. In 2012, the City did not take an increase in their tax levy. The estimated valuation of the City is \$519,164,026, including new construction. The statutory limit for the City of Pacific is \$2.10 per \$1,000/value. The limit on increasing without a vote of the public is 101%. The proposed rate is \$1.68495/1,000, which calculates as \$874,765, which is an increase of \$13,365, other than new construction; and \$23,325 including new construction.

Council discussion ensued with regards to consideration of no increase and banking the capacity until a later date; opposition to raising taxes at all; and dedicating the funds to police.

Councilmember Putnam moved and Councilmember Jones seconded the motion to adopt Ordinance No. 12-1835, Authorizing an increase in the property taxes to be levied and fixing the amount of taxes to be levied for the City of Pacific for the Year 2013; providing for severability; and establishing an effective date. Councilmembers Putnam, Walker, and Guier voted in favor and Councilmembers Jones, McMahan, Steiger, and Hulsey opposed. Motion failed.

Councilmember Hulsey moved and Councilmember Putnam seconded the motion to suspend the rules. Motion passed by unanimous voice vote.

Councilmember Hulsey moved and Councilmember Steiger seconded the motion to adopt Ordinance No. 12-1838, Fixing the Amount of Taxes to be Levied for the City of Pacific for the Year 2013; Providing for Severability; and Establishing an Effective Date. Councilmembers Putnam, Steiger, Guier, Hulsey, Jones, and McMahan voted in favor and Councilmember Walker opposed. Motion passed.

7. PUBLIC HEARING

- A. Ordinance No. 12-1837, Adopting the Budget for the Year 2013, and Setting Forth the Estimated Revenues and Appropriations

Finance Director Garrison provided a staff report, noting that the Mayor presented his proposed preliminary budget on October 1, 2012, and a public hearing was held on

November 13, 2012, to provide the opportunity for testimony from the citizens on the revenue sources for the 2013 budget. On November 19th, the revised preliminary 2013 budget was available to the public and the Council held a workshop providing the opportunity for staff to present request for changes in the allocations for their departments and for the Council to ask questions of the staff and provide direction.

Mayor Sun opened the public hearing at 7:15 p.m.

Ms. Jean Fancher voiced her displeasure that there were no Directors to provide their reasoning for departmental needs and asked that the Directors begin providing reports on their departments at regular meetings. She favored more police and wanted the Mayor to provide direction on whether or not the City will meet deadlines on various public works grants and contracts.

Mayor Sun commented that he would be bringing forth a reorganization chart at a future date.

Mr. Howard Erickson voiced concern with the material being used to fix the streets, noting if the cracks aren't sealed you will end up with water in the cracks that could cause frost heaves during cold weather. He also asked that the City look into servicing the fire hydrants.

Mayor Sun appreciated Mr. Erickson's comments on the streets and fire hydrant, noting that he was working to reorganize the City so funds can go to the streets and infrastructure. He recognized that this hasn't been worked on for many years and that the work cannot be done overnight to get where the City needs to be.

Councilmember Hulsey moved and Councilmember Jones seconded the motion to continue the Public Hearing to the first business meeting in December. Motion passed by unanimous voice vote.

8. NEW BUSINESS

A. Adoption of Ordinance No. 12-1836, Authorizing the Mayor to Execute an Agreement with Carol Inch Regarding Relocation of a House and City Permit Issuance

Councilmember Putnam moved and Councilmember Walker seconded the motion adopting Ordinance No. 12-1836, authorizing the Mayor to execute an agreement with Carol Inch regarding relocation of a house and City permit issuance. Councilmembers Walker, Guier, Hulsey, Jones, McMahan, Putnam, and Steiger voted in favor. Motion passed.

B. First Reading of Ordinance No. 12-1837, Adopting the Budget for the Year 2013 and Setting Forth the Estimated Revenues and Appropriations

Finance Director Garrison provided a staff report, noting that a public hearing was held earlier in the meeting on the preliminary 2013 budget, which was subsequently left open for additional testimony at the December 10, 2012, regular meeting. Further, she met with the Mayor and the Public Safety Director regarding his departmental budget concerns, and would be meeting with the Finance Committee on Tuesday, November 27, 2012, at 6:30 p.m. at City Hall.

Councilmember Guier moved and Councilmember Walker seconded the motion to accept in first reading Ordinance No. 12-1837, adopting the budget for the year 203 and setting forth the estimated revenues and appropriations and to forward to second reading and adoption. Councilmembers Walker, Guier, Hulsey, Jones, McMahan, Putnam, and Steiger voted in favor. Motion passed.

C. Adoption of Resolution No. 12-1216, Authorizing the Mayor to Execute Interlocal Agreement with Administrative Office of the Courts for Interpreter Services

Councilmember Hulsey moved and Councilmember Putnam seconded the motion adopting Resolution No. 12-1216, authorizing the Mayor to execute an Interlocal Agreement with Washington State Administrative Office of the Courts for Interpreter Services, incorporated herein as Exhibit A. Councilmembers Walker, Guier, Hulsey, Jones, McMahan, Putnam, and Steiger voted in favor. Motion passed.

9. CONSENT AGENDA

Councilmember Putnam moved and Councilmember Walker seconded the motion to approve the consent agenda except for Check Nos. 40817 in the amount of \$280; 40823 in the amount of \$1,050; and 40855 in the amount of \$20,894.52. Councilmembers Walker, Guier, Hulsey, Jones, McMahan, Putnam, and Steiger voted in favor. Motion passed.

Councilmember Putnam moved and Councilmember Hulsey seconded the motion to recess the meeting for five minutes. Councilmembers Walker, Guier, Hulsey, Jones, McMahan, Putnam, and Steiger voted in favor. Motion passed.

Mayor Sun reconvened the meeting at 7:50 p.m.

A. Approval of Check No. 40817 in the amount of \$280

Council discussion ensued regarding the validity of Mr. Erickson's qualification as a licensed building inspector, and the legalities of verbally hiring Mr. Erickson to perform services for the City, and paying the invoice.

Councilmember Jones moved and Councilmember Guier seconded the motion to approve Check No. 40817 in the amount of \$280. Councilmembers Putnam and Steiger voted in favor; Councilmembers Walker, Guier, Hulsey, Jones, and McMahan opposed. Motion failed.

B. Approval of Check No. 40823 in the amount of \$1,050

In response to Councilmember Hulsey, City Attorney Luce advised this check was to pay for indigent services, which the City is obligated to provide.

Councilmember Hulsey moved and Councilmember Putnam seconded the motion to approve Check No. 40823 in the amount of \$1,050 for indigent

services. Councilmembers Walker, Guier, Hulsey, Jones, McMahan, Putnam, and Steiger voted in favor. Motion passed.

C. Approval of Check No. 40855 in the amount of \$20,894.52

Finance Director Garrison explained that the City had entered into a contract with Former Finance Director Pam Nelson at an hourly rate with no benefits, but later amended her contract to include medical benefits, but failed to add in retirement benefits. When Ms. Nelson changed employers and found out that the City should have been paying retirement benefits. Initially, Department of Retirement Systems (DRS) advised the City that it would only have to pay its proportionate share, but have since come back stating the City will need to pay Ms. Nelson's portion as well and the City can seek restitution from Ms. Nelson. The City's portion is \$20,894.52; and Ms. Nelson's portion is approximately and additional \$14,000, which will be paid at a later date.

Councilmember Putnam moved and Councilmember Guier seconded the motion to approve Check No. 40855 in the amount of \$20,894.52. Councilmembers Jones, Putnam, Walker, and Guier voted in favor; Councilmembers Hulsey, McMahan, and Steiger opposed. Motion passed.

10. **EXECUTIVE SESSION – NONE**

11. **ADJOURN**

There being no further business, Mayor Sun adjourned the City Council Meeting at 8:21 p.m.

Patricia J. Kirkpatrick, MMC, City Clerk

CITY OF PACIFIC

Agenda Item Cover Sheet

Agenda Item No. Consent Agenda 10B Meeting Date: December 10, 2012
Approval of Payroll and Claim
Subject: Vouchers Prepared by: Betty Garrison, CPFA
Finance Director

Summary: Below is a summary of Payroll for the period of November 16, 2012, through November 30, 2012, and Claim Vouchers for the period of November 26, 2012 through December 10, 2012.

Payroll Expenses	11/20/12 – 11/23/12	Gross Amount: \$ 84,999.65
	11/20/12 – 11/23/12	Payroll Deductions: \$ 25,240.35
		Total Payroll: \$110,240.00

		Paid Expenditures:
Payroll Auto Deposit		\$ 53,633.71
Payroll Checks #4617-4622		\$ 7,164.56
Claim Checks: #40856-40920		\$305,947.24
Claim Checks: #410-415		\$ 32,320.48
Total Claims and Payroll:		\$399,065.99

Recommendation: Approve the Payroll and Claim Voucher lists through November 30, 2012.

Motion for Consideration: I move approve the Payroll for the period of November 16, 2012, through November 30, 2012, in the amount of \$60,798.27; and Claim Vouchers for the period of November 26, 2012 through December 10, 2012 in the amount of \$338,267.72.

Budget: Payroll and Claims for the above period total \$399,065.99.

Attachments: Payroll and Claim Voucher Lists

Payroll

Paytype Register

User: adams
 Printed: 12/07/2012- 1:12 PM
 Check Date: From 12/05/2012 To 12/05/2012
 Period End: None
 No Batch Filter
 Pay Types: All



Pay Type	Description	Hours	Amount
AD	Admin Leave	70.67	2,060.28
CA	Cleaning allowance	0.00	210.00
DS	Donated Sick Leave	70.67	1,675.18
E2	Education Premium 2%	0.00	57.03
E4	Education Premium 4%	0.00	368.44
ET	Exchange Time	6.75	193.91
H	Holiday	428.00	12,007.46
HP	Holiday Premium	77.50	6,084.20
L	Longevity	0.00	1,592.50
OC	Work Out of Class	0.00	170.67
OO	Out of Class OT	0.00	170.67
OT	Overtime	82.50	2,857.15
PO	Police Overtime	38.00	2,329.78
R	Regular	1,776.50	49,297.12
RM	Reimbursment	0.00	-25.55
S	Sick leave	91.75	2,645.57
TC	Police Wages - Traffic Contr	10.00	668.89
V	Vacation	71.25	1,840.58
ZC	Contract Benefits-Retirement	0.00	236.42
ZM	Contract Benefits-Medical	0.00	559.35
Report Total =		2,723.59	\$84,999.65

Payroll

Payroll Deduction Register - Totals



User: adams
 Printed: 12/07/2012 - 1:17 PM
 Check Date: From 12/05/2012 To 12/05/2012
 Period End: None
 Deductions: Den-R,FICAR,H UnR,Hlth-R,L&I
 No Batch Filter
 Check Type: All

		Amount
Den-R	Dental Ins-Employer	123.44
FICAR	FICA Employer Portion	4,561.12
H UnR	Health Ins-Union Employer	13,976.64
Hlth-R	Health Ins-Employer Non-U	1,149.28
L&I-R	Workers Comp-Employer	1,122.18
LTD-R	LTD-employer	289.56
MEDIR	Medicare Employer Portion	1,232.51
PERSR	PERS 2 Employer	2,616.06
SUI	State Unemployment Tax	152.74
Vision	Vision Ins-Non-Union	16.82
Report Total:		25,240.35

Payroll

ACH Check Register



User: adams
 Printed: 12/03/2012 - 4:09 PM
 Batch: 501-12-2012
 Include Partial: Yes

Check Date	Check Number	Partial ACH	Employee Name	Amount
12/05/2012	0	no	Pamela Walasek	1,454.57
12/05/2012	0	no	Charles Barnes	214.33
12/05/2012	0	no	Michel Bos	3,563.40
12/05/2012	0	no	Bill Brookhart	2,187.95
12/05/2012	0	no	John Calkins	4,364.79
12/05/2012	0	no	Becky Cromwell	1,711.77
12/05/2012	0	no	Sheryl Finwall	2,115.40
12/05/2012	0	no	Riley Flarity	445.34
12/05/2012	0	no	Roger Gale	2,816.58
12/05/2012	0	no	Betty Garrison	2,554.26
12/05/2012	0	no	Leanne Guier	93.01
12/05/2012	0	no	Joshua Hong	3,114.41
12/05/2012	0	no	John Jones	93.01
12/05/2012	0	no	Michael Kim	2,418.99
12/05/2012	0	no	Gary Larson	1,576.29
12/05/2012	0	no	Edwin Massey Jr	4,185.42
12/05/2012	0	no	Thomas McCulley Jr	1,541.72
12/05/2012	0	no	James McMahan	94.05
12/05/2012	0	no	David Newton	2,825.49
12/05/2012	0	no	Patricia Kirkpatrick	1,904.57
12/05/2012	0	no	Joshua Putnam	94.05
12/05/2012	0	no	Jon Quackenbush	142.95
12/05/2012	0	no	Michael Rodriguez	1,686.28
12/05/2012	0	no	Kelly Rydberg	1,475.19
12/05/2012	0	no	James Schunke	1,935.81
12/05/2012	0	no	Raymond Sherman	235.70
12/05/2012	0	no	Stephanie Shook	1,996.71
12/05/2012	0	no	Angelica Solvang	1,438.98
12/05/2012	0	no	Darcie Thach	1,060.53
12/05/2012	0	no	Trenity Walker	94.05
12/05/2012	0	no	Joe West	2,920.93
12/05/2012	0	no	Paula Wiech	69.27
12/05/2012	0	no	Corrine Wildoner	1,207.91

Total Employees: 33

Partial ACH: 0.00
 Regular ACH: 53,633.71
 Total: 53,633.71

City of Pacific
User: adams

Payroll
Computer Check Register

Printed: 12/03/12 16:04
Batch: 501-12-2012

<u>Check No</u>	<u>Check Date</u>	<u>Employee Information</u>		<u>Amount</u>
4617	12/05/2012	HULSG	Gary Hulsey	94.05
4618	12/05/2012	STEIC	Clinton Steiger	94.05
4619	12/05/2012	BOYDR	Robert Boyd	2,010.09
4620	12/05/2012	FLARW	Wanda Flarity	1,546.55
4621	12/05/2012	FUTJA	Jack Futch	2,329.03
4622	12/05/2012	FUTJO	Joanne Futch	1,090.79
Total Number of Employees: 6		Total for Payroll Check Run:		7,164.56

Line	Claimant	Voucher No.	Amount
19	D&L Supply & Manufacturing Inc	0040874	39.42
20	Dahl, Gerina	0040875	7,375.00
21	Finish Line Cleaning	0040876	2,660.00
22	Formsource Inc	0040877	646.61
23	H D Fowler Co Inc	0040878	386.44
24	Kaur, Dr Jasbir	0040879	300.00
25	KC Finance	0040880	90,713.17
26	KC Finance I-Net	0040881	439.00
27	King County Directors' Assoc	0040882	48.55
28	King County Finance	0040883	8,508.44
28	King County Finance	0040884	1,872.00
29	Krista White Swain, Attorney at Law	0040885	2,850.00
30	Lopez, Jose A.	0040886	250.00
31	Luce Lineberry & Kenney PS	0040887	27,922.38
32	McLean, Gary N.	0040888	11,131.07
33	Mclendon Hardware	0040889	15.19
34	Molnar, Jose Luis	0040890	117.00
35	Mountain Mist	0040891	88.93
36	Nw Admin Transfer Account	0040892	27,723.20
37	Pacific, City of	0040893	482.44
38	Performance Exhaust LLC	0040894	324.33
39	Petersen Brothers, Inc.	0040895	1,381.89
40	Petrocard Systems Inc	0040896	3,154.04
41	Pipline Video & Cleaning Norht Corp	0040897	8,079.22
42	Puget Sound Energy	0040898	13,853.08
43	Puyallup, City of	0040899	130.00
44	Quill Corporation	0040900	222.51
45	Reeder Deposit 2011, Deposit Account	0040901	2,000.00
46	Rochon, L Stephen	0040902	3,960.00
47	SAM'S CLUB	0040903	159.30
48	SAM'S CLUB/GEMB	0040904	34.97
49	SCHARAPOV, IOAN & VALENTINA	0040905	2.18
50	Schunke, James	0040906	76.60
51	SCORE	0040907	16,200.00
52	Sound Inspections, LLC.	0040908	5,123.10
53	Springbrook Software, Inc.	0040909	15,735.61
54	STEWART, TRACY	0040910	4.96
55	Teamsters Local 117	0040911	1,545.48
56	Terminix Processing Center	0040912	100.74
57	Thach, Darcie	0040913	143.20
58	Valley Communications	0040914	783.78
59	Ventilation Power Cleaning, In	0040915	1,635.16
60	Wa Association Of Building Off	0040916	95.00
61	WA St Dept Enterprise Services	0040917	100.00
62	WA St Dept Retirement System	0040918	27,763.29
63	Water Management Lab Inc	0040919	147.00
64	Western Conference of Teamsters Pension Trust	0040920	1,041.39

Page Total: \$287,365.67

Grand Total: \$305,947.24

Accounts Payable

Blanket Voucher Approval Document

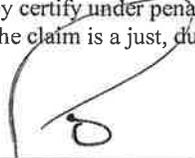


User: adams
 Printed: 11/28/12 3:12 PM
 Warrant Request Date: 11/19/2012
 DAC Fund:

City of Pacific
 100 3rd Ave. S.E.
 Pacific WA 98047
 Phone 253-929-1100
 Fax 253-939-6026

CLAIMS VOUCHER APPROVAL

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Pacific, and that I am authorized to authenticate and certify to said claim.

AUDITING OFFICER 

We, the undersigned councilpersons of the City of Pacific, County of King/Pierce, State of Washington, do hereby certify that the services herein above specified have been received and that

Voucher Number 410 through 410
 in the amount of \$ 50.00
 are approved for payment on _____

Councilperson _____
 Councilperson _____
 Councilperson _____
 Finance Director _____

Line	Claimant	Voucher No.	Amount
1	Icma Retirement Trust 457	0000410	50.00
Page Total:			\$50.00
Grand Total:			\$50.00

Accounts Payable

Blanket Voucher Approval Document



User: adams
 Printed: 11/29/12 11:26 AM
 Warrant Request Date: 11/29/2012
 DAC Fund:

City of Pacific
 100 3rd Ave. S.E.
 Pacific WA 98047
 Phone 253-929-1100
 Fax 253-939-6026

CLAIMS VOUCHER APPROVAL

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Pacific, and that I am authorized to authenticate and certify to said claim.

AUDITING OFFICER _____

We, the undersigned councilpersons of the City of Pacific, County of King/Pierce, State of Washington, do hereby certify that the services herein above specified have been received and that

Voucher Number 411 through 411
 in the amount of \$ 11739.74

are approved for payment on _____

Councilperson _____

Councilperson _____

Councilperson _____

Finance Director _____

Line	Claimant	Voucher No.	Amount
1	WA St Dept of Revenue	0000411	11,739.74
Page Total:			\$11,739.74
Grand Total:			\$11,739.74

Accounts Payable

Blanket Voucher Approval Document



User: adams
 Printed: 12/04/12 1:53 PM
 Warrant Request Date: 12/10/2012
 DAC Fund:

City of Pacific
 100 3rd Ave. S.E.
 Pacific WA 98047
 Phone 253-929-1100
 Fax 253-939-6026

CLAIMS VOUCHER APPROVAL

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Pacific, and that I am authorized to authenticate and certify to said claim.

AUDITING OFFICER _____

We, the undersigned councilpersons of the City of Pacific, County of King/Pierce, State of Washington, do hereby certify that the services herein above specified have been received and that

Voucher Number 412 through 412
 in the amount of \$ 20,327.12

are approved for payment on _____

Councilperson _____
 Councilperson _____
 Councilperson _____
 Finance Director _____

Line	Claimant	Voucher No.	Amount
1	Internal Revenue Service	0000412	20,327.12
Page Total:			\$20,327.12
Grand Total:			\$20,327.12

Accounts Payable

Blanket Voucher Approval Document

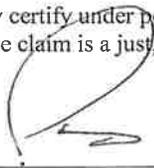


User: adams
 Printed: 12/04/12 2:47 PM
 Warrant Request Date: 12/10/2012
 DAC Fund:

City of Pacific
 100 3rd Ave. S.E.
 Pacific WA 98047
 Phone 253-929-1100
 Fax 253-939-6026

CLAIMS VOUCHER APPROVAL

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Pacific, and that I am authorized to authenticate and certify to said claim.

AUDITING OFFICER 

We, the undersigned councilpersons of the City of Pacific, County of King/Pierce, State of Washington, do hereby certify that the services herein above specified have been received and that

Voucher Number 413 through 413
 in the amount of \$ 50.00
 are approved for payment on _____

Councilperson _____
 Councilperson _____
 Councilperson _____
 Finance Director _____

Line	Claimant	Voucher No.	Amount
1	Icma Retirement Trust 457	0000413	50.00
Page Total:			\$50.00
Grand Total:			\$50.00

Accounts Payable

Blanket Voucher Approval Document



User: adams
 Printed: 12/04/12 4:08 PM
 Warrant Request Date: 12/04/2012
 DAC Fund:

City of Pacific
 100 3rd Ave. S.E.
 Pacific WA 98047
 Phone 253-929-1100
 Fax 253-939-6026

CLAIMS VOUCHER APPROVAL

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Pacific, and that I am authorized to authenticate and certify to said claim.

AUDITING OFFICER _____

We, the undersigned councilpersons of the City of Pacific, County of King/Pierce, State of Washington, do hereby certify that the services herein above specified have been received and that

Voucher Number 414 through 414
 in the amount of \$ 111.00

are approved for payment on _____

Councilperson _____

Councilperson _____

Councilperson _____

Finance Director _____

Line	Claimant	Voucher No.	Amount
1	Wa St Dept of Licensing	0000414	111.00
Page Total:			\$111.00
Grand Total:			\$111.00

Accounts Payable

Blanket Voucher Approval Document

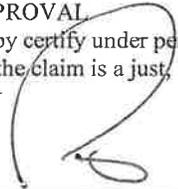


User: adams
 Printed: 12/07/12 11:59 AM
 Warrant Request Date: 12/10/2012
 DAC Fund:

City of Pacific
 100 3rd Ave. S.E.
 Pacific WA 98047
 Phone 253-929-1100
 Fax 253-939-6026

CLAIMS VOUCHER APPROVAL

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Pacific, and that I am authorized to authenticate and certify to said claim.

AUDITING OFFICER 

We, the undersigned councilpersons of the City of Pacific, County of King/Pierce, State of Washington, do hereby certify that the services herein above specified have been received and that

Voucher Number 415 through 415
 in the amount of \$ 42.62
 are approved for payment on _____

Councilperson _____
 Councilperson _____
 Councilperson _____
 Finance Director _____

Line	Claimant	Voucher No.	Amount
1	Internal Revenue Service	0000415	42.62
Page Total:			\$42.62
Grand Total:			\$42.62

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
410	ICMA	Icma Retirement Trust 457	11/29/2012	0.00	50.00
411	WA Rev	WA St Dept of Revenue	11/29/2012	0.00	11,739.74
412	FED TX	Internal Revenue Service	12/05/2012	0.00	20,327.12
413	ICMA	Icma Retirement Trust 457	12/05/2012	0.00	50.00
414	WA Lice2	Wa St Dept of Licensing	12/04/2012	0.00	111.00
415	FED TX	Internal Revenue Service	12/10/2012	0.00	42.62
40856	AAA Fire	AAA Fire & Safety Inc	12/10/2012	0.00	818.02
40857	ACN	ACN Custodial Services	12/10/2012	0.00	150.00
40858	AFLAC	AFLAC	12/10/2012	0.00	443.60
40859	AHBL	AHBL Inc	12/10/2012	0.00	6,350.64
40860	Allw Und	Allwest Underground Inc	12/10/2012	0.00	1,818.48
40861	Alpi Pro	Alpine Products Inc	12/10/2012	0.00	27.92
40862	Amer Leg	American Legal Services	12/10/2012	0.00	68.78
40863	AWC	Assoc Of Washington Cities	12/10/2012	0.00	2,861.17
40864	UB*00690	BIO RECYCLING CORP.	12/10/2012	0.00	51.67
40865	Fer Bir	Feresika Bird	12/10/2012	0.00	100.00
40866	Bra Wea	Brat Wear	12/10/2012	0.00	501.05
40867	Cal St	California State Disbursement	12/10/2012	0.00	352.36
40868	CARTER	Phyllis Carter	12/10/2012	0.00	250.00
40869	Cash	Cash & Carry	12/10/2012	0.00	43.98
40870	Cen Lin	CenturyLink	12/10/2012	0.00	1,218.96
40871	Chu Off	Chuckals Office Products Inc	12/10/2012	0.00	651.66
40872	Cop NW	Copiers Northwest Inc	12/10/2012	0.00	1,539.53
40873	Cor & Be	Cordi & Bejarano Inc	12/10/2012	0.00	1,333.75
40874	D&L Sup	D&L Supply & Manufacturing Inc	12/10/2012	0.00	39.42
40875	GER DAH	Gerina Dahl	12/10/2012	0.00	7,375.00
40876	Fin Lin	Finish Line Cleaning	12/10/2012	0.00	2,660.00
40877	Forms	Formsource Inc	12/10/2012	0.00	646.61
40878	HD Fow	H D Fowler Co Inc	12/10/2012	0.00	386.44
40879	KAUR2	Dr Jasbir Kaur	12/10/2012	0.00	300.00
40880	KC Fin	KC Finance	12/10/2012	0.00	90,713.17
40881	KC I-NET	KC Finance I-Net	12/10/2012	0.00	439.00
40882	KCDA	King County Directors' Assoc	12/10/2012	0.00	48.55
40883	KC DOT	King County Finance	12/10/2012	0.00	8,508.44
40884	KC LIEN	King County Finance	12/10/2012	0.00	1,872.00
40885	KRISWA	Krista White Swain, Attorney a	12/10/2012	0.00	2,850.00
40886	LOPEZ	Jose A. Lopez	12/10/2012	0.00	250.00
40887	LUCE	Luce Lineberry & Kenney PS	12/10/2012	0.00	27,922.38
40888	MCLEAN	Gary N. McLean	12/10/2012	0.00	11,131.07
40889	McL Har	Mclendon Hardware	12/10/2012	0.00	15.19
40890	BUSSLOG	Jose Luis Molnar	12/10/2012	0.00	117.00
40891	Mnt Mist	Mountain Mist	12/10/2012	0.00	88.93
40892	NW Admin	Nw Admin Transfer Account	12/10/2012	0.00	27,723.20
40893	City Pac	City of Pacific	12/10/2012	0.00	482.44
40894	Per Exh	Performance Exhaust LLC	12/10/2012	0.00	324.33
40895	PETER	Petersen Brothers, Inc.	12/10/2012	0.00	1,381.89
40896	Petro	Petrocard Systems Inc	12/10/2012	0.00	3,154.04
40897	Pip Vid	Pipline Video & Cleaning Norht	12/10/2012	0.00	8,079.22
40898	PSE	Puget Sound Energy	12/10/2012	0.00	13,853.08
40899	City Pu	City of Puyallup	12/10/2012	0.00	130.00
40900	Quil	Quill Corporation	12/10/2012	0.00	222.51
40901	AR-Reed	Deposit Account Reeder Deposit 2011	12/10/2012	0.00	2,000.00
40902	L Ste Ro	L Stephen Rochon	12/10/2012	0.00	3,960.00
40903	SAM'S Cl	SAM'S CLUB	12/10/2012	0.00	159.30
40904	SAMS CL2	SAM'S CLUB/GEMB	12/10/2012	0.00	34.97
40905	UB*00691	IOAN & VALENTINA SCHARAPOV	12/10/2012	0.00	2.18
40906	Jam Schu	James Schunke	12/10/2012	0.00	76.60
40907	SCORE	SCORE	12/10/2012	0.00	16,200.00
40908	SOU INS	Sound Inspections, LLC.	12/10/2012	0.00	5,123.10
40909	Spri Sof	Springbrook Software, Inc.	12/10/2012	0.00	15,735.61
40910	UB*00689	TRACY STEWART	12/10/2012	0.00	4.96
40911	Tea 117	Teamsters Local 117	12/10/2012	0.00	1,545.48

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
40912	Termin	Terminix Processing Center	12/10/2012	0.00	100.74
40913	THACH	Darcie Thach	12/10/2012	0.00	143.20
40914	Val Comm	Valley Communications	12/10/2012	0.00	783.78
40915	VPC	Ventilation Power Cleaning, In	12/10/2012	0.00	1,635.16
40916	WA Bui O	Wa Association Of Building Off	12/10/2012	0.00	95.00
40917	WA Ent	WA St Dept Enterprise Services	12/10/2012	0.00	100.00
40918	WA Retir	WA St Dept Retirement System	12/10/2012	0.00	27,763.29
40919	Wat Mana	Water Management Lab Inc	12/10/2012	0.00	147.00
40920	WCTPT	Western Conference of Teamster	12/10/2012	0.00	1,041.39
Report Total:				0.00	338,267.72