

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR COUNCIL MEETING
March 11, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Sun called the City Council Meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, present

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger, excused

Council Member Hulsey moved and Council Member Jones seconded the Motion to excuse Council Member Steiger. Upon voice vote, the Motion carried unanimously.

3. APPROVAL OF AGENDA

A. Council President Guier Moved to strike Agenda Item 5.g.i. and Item 5.g.ii. from the record. Upon voice vote, the Motion carried unanimously.

4. AUDIENCE COMMENT

Patricia Lawson, agent for the property owner at 1481 Thornton Ave., requested a water fee reduction. Ms. Lawson was referred to the Finance Committee. Mayor Sun asked Ms. Lawson to meet with him and he will report to the Finance Committee

Kathleen Mullholland, Construction Manager at the Yates plat, talked about water already at the house and therefore she feels there should be no water connection fee. She spoke about getting a reduction/deletion of penalties and interest totaling \$200.00. She was referred to the Finance Committee. Penalty and interest was waived, but pay water bill. Mayor Sun says he will work the problem out.

Don Thomson said in 2011 he ran Mayor Sun off his property saying there was no corruption in town and asked Mayor Sun to fire the most corrupt person in town.

Audrey Cruikshank asked if there was going to be a spring clean-up this year.

Duane Grotz spoke about a yellow VW with Oregon plates and thinks it should be

licensed in WA

5. REPORTS

Mayor - VRFA requests for services. Post copy of court and police reports on the board.

Finance - Meeting scheduled for March 12, 2013 @ 6:30 pm.

Court Statistics were included in the packet.

Public Safety Department were included in the packet.

Public Works/Community Development - Meeting at King County for grants and park extensions on grants. Letter from the City of Sumner regarding the Valentine/Stewart intersection.

Community/Senior/Youth Services - Sheryl is out sick.

City Council – Asked for Mayor's response regarding Police Officers that are posted on reader board. Mayor wanted to look at all candidates. If two candidates can be found, finances will be considered.

Personnel – No report.

COMMITTEE BOARDS

Park Board - Cherry Caison spoke about the meeting to be held on March 12, 2013, at 7:00 pm in the conference room regarding Earth Day. No resolution on whether it can be held without insurance. Mayor Sun asked her to meet with him. It's a partnership between Park Board and Pacific Partnerships, with waived fees and Park Board co-sponsoring, it is a covered event. Jeanne Fancher spoke about past Earth Days. With increasing volunteerism, a lunch was provided. Event has grown each year as a community event. Pacific Partnerships is the fiduciary and are responsible for lunch. Lunch was provided for 111 volunteers last year. Seven participated the first year. No power tools are used. People bring their own hand tools from home.

Council President Guier moved and Council Member Jones seconded the motion to make Earth Day a city-sponsored event.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	No
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion passed with a 5 – 1 vote.

Civil Service – No Report

Planning Commission - No Report

South King County Transportation Board (SKTBD) - No Report.

Pierce County Regional Council (PCRC) - No Report

Suburban Cities Association (SCA) - Short report from Council President Guier.

Valley Regional Fire Authority (VRFA) – No Report.

6. PUBLIC HEARING

A. Amending Butte Properties Comprehensive Plan Map (Acting Public Works/Community Development Director)

Ken spoke providing background and history on the issue of this change in the Comprehensive Plan. This is the Corliss Properties. There was no public comment at the Planning Commission Public Hearing.

Mayor Sun opened the Public Hearing at 7:22 pm.

There was no comment from the public.

The Mayor asked for Council comment. There was no comment from the Council.

Mayor Sun closed the public hearing at 7:23 pm.

The Staff was directed to amend the Butte Properties Comprehensive Plan Map and submit to council for a vote. Howard Gustafson spoke in favor of this comprehensive plan change which has been on the books for many years. There have been many public hearings on this one.

Council Member Hulsey moved and Council Putnam seconded the Motion to Direct the Staff to Amend Butte Properties Comprehensive Plan Map (Acting Public Works/Community Development Director).

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carried by unanimous vote.

7. OLD BUSINESS

None

8. NEW BUSINESS

A. Employee Dishonesty-Crime Insurance Policy

Move to authorize the purchase of Crime/Employee Dishonesty Insurance Coverage from National Union Fire Insurance Company of Pittsburgh, PA.

Council Member Jones moved and Council Member Walker seconded the Motion to authorize the purchase of Crime/Employee Dishonesty Insurance Coverage from National Union Fire Insurance Company of Pittsburgh, PA.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Recused
Council Member Walker -	Aye

Council Member Putnam recused himself as he is a stockholder in one of the parent holding companies of the competing companies.

The motion carried with a 5 – 0 vote with Council Member Putnam recusing himself.

B. Resolution Amending City Policy Regarding Maximum Accrual of Vacation Time.

Council Member Putnam moved and Council Member Jones seconded the motion to adopt Resolution 13-030 Amending City Policy Regarding Maximum Accrual of Vacation Time.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

C. Move to accept the first reading of Ordinance No. 2013-1844 Amending Pacific Municipal Code Chapter 3.02 - for Business and Occupation Tax and Chapter 3.03 - Administrative Provisions for Business and Occupation Tax.

This is a first reading. It addresses fees and taxation. The model rules were changed to bring it in line with RCW. The last change was in 2007.

Council Member Putnam moved and Council Member Jones seconded the Motion to accept the first reading of Ordinance No. 2013-1844 Amending Pacific Municipal Code Chapter 3.02 - Business and Occupation Tax and Chapter 3.03 - Administrative Provisions for Business and Occupation Tax.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

D. Adoption of Resolution No. 2013-029, A Resolution of the City of Pacific, Washington, Authorizing an Agreement with AHBL LAG

Sean Comfort with AHBL presented a report to further inform council and audience.

Council Member Jones moved and Council Member Putnam seconded the Motion to Adopt Resolution No. 2013-029, A Resolution of the City of Pacific, Washington, Authorizing an Agreement with AHBL LAG.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye

Council Member Walker - Aye

The Motion carried with a unanimous vote.

9. CONSENT AGENDA

A. Approval of Payroll and Claim Vouchers

B. Approval of the October 29 & 30, 2012, February 25, 2013, and March 4, 2013 Council Meeting Minutes.

Council Member Jones moved and Council President Guier seconded the Motion to approve the Consent Agenda as presented with the exclusion of the October 30, 2012, Special Meeting Minutes which will be reviewed and presented at the next meeting.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carries with a unanimous voice vote.

10. EXECUTIVE SESSION

Recess to Executive Session per Title 42.30.110(f) RCW, for 10 minutes for Personnel Issue

8:00 pm – Council recessed for an Executive Session for Personnel Issues.

8:38 pm - Council returned from Executive Session

Council Member Hulseley moved to direct the City Attorney to contact an investigator to cease action until a contract has been reviewed and approved by council. Council President Guier Seconded the Motion.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

Council Member Putnam moved and Council Member Walker seconded to have a Special Meeting after the Council Workshop next Monday, March 18, 2013, to consider approval of the contract for an investigator to investigate the Whistleblower Complaints.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carries with a unanimous vote.

11. ADJOURN

Mayor Sun adjourned the meeting at 8:48 pm.

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
March 25, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Sun called the meeting of the Pacific City Council to order at 6:30 p.m. and led the pledge.

Mayor: Cy Sun, present

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger, absent

STAFF PRESENT - City Attorney Ken Luce; Community Services Director Sheryl Finwall; Sgt. Michel Bos; and, Finance Director/ Acting City Clerk Betty Garrison.

Council Member Hulsey moved to excuse Council Member Steiger. Council Member Jones seconded the motion which passed with a unanimous vote.

3. APPROVAL OF AGENDA

A. Council requested the following changes to the Agenda:

Delete item 8.b at the request of Acting Public Works Director Barnett.

Add an Executive Session prior to 8.c to review qualifications of an applicant for 10 minutes.

Council Member Putnam moved to accept the Agenda as amended. Council Member Jones seconded the motion.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye

Council Member Putnam -
Council Member Walker -

Aye
Aye

The Motion carried with a unanimous vote.

4. AUDIENCE COMMENT

Audrey Cruickshank addressed Council speaking against the Mayor firing staff and putting them out of work.

Stacy Knudtson questioned putting two top police officers out on administrative leave. She played a recording of the 911 call of Mayor requesting law enforcement assistance for him to deliver termination papers to the police.

DuWayne Gratz addressed Council regarding the yellow Volkswagen with Oregon plates and tabs and asking about investigations and claims.

Mayor Sun responded to the question about the Oregon license plates stating that the car in question is owned by his wife who is an Oregon resident. The blue car is his car and it is licensed in Washington.

Bill White addressed Council regarding the City being in the news and questioning why we are in the news. He suggested taking out the trash and asked the Mayor to resign and stated it is on Council, also. He stated the city doesn't "need turmoil and controversy".

Tom Youngs addressed Council regarding squatters having more rights than landlords. For the first time he had a wonderful experience with a Police Department. His tenant failed to keep water on. Director Barnett posted the property as uninhabitable. The Police Department cited the tenant with trespassing and had the guy move immediately. He expressed his thanks to the Police Department for their help. He expressed that he was very angry about the Mayor putting the Police Department management out.

Stacy Jackson addressed Council to discuss that he heard about the firing of the Chief of Police and Lt. and now the City has citizens arguing against each other. He questioned why the Mayor used Director Barnett to help with phone call. There is a need for change. The citizens deserve more.

5. REPORTS

Mayor – no report.

Finance – no report.

Court Statistics – no report.

Public Safety Department – no report

Public Works/Community Development – no report.

Community/Senior/Youth Services - Community Services Director Sheryl Finwall reported on the planning for events at the Senior and Youth Centers. She reported on

progress with getting the computer lab up and running and work on grants.

City Council – Council Member Jones questioned the validity of the Mayor's statement about his wife's residency in Oregon. City Attorney Luce read an email he received from Mayor Sun identifying the need to keep the confidentiality intact with regard to the administrative leave and investigation and advising Council to not discuss the matter at this meeting. He requested that the Mayor forward to him the basis for the administrative leave. The City Attorney accused the Mayor of not following Civil Service Rules 17 and 18 and argued with the Mayor when told that the rules were followed. The City Attorney was questioned about the status of the whistle-blower complaint received in August, for which Council had urged the Mayor to investigate promptly.

Council Member Putnam reported that he did preliminary research into upgrades for the sound equipment and found inductive loop technology system could be installed for \$300.00 and for \$100.00 microphones could be added to the current system to provide one for each council member, the podium and staff table. Mayor Sun reported that he has been working with the University of Washington on his hearing issues and he would like to wait for the results and recommendations from them prior to spending City funds on changes. Council Member Hulseley asked Council Member Putnam if this is loop induction coil design. Council Member Putnam replied it was and would cover 400 square foot area, enough to serve all of Council and possibly the front of the audience.

Council Member Hulseley asked if the Mayor discussed with the Police the reasons they were put on "suspension".

City Council – no report

Personnel – no report

COMMITTEE BOARDS

Park Board - no report

Civil Service – no report

Planning Commission - no report

South King County Transportation Board (SKTBD) - no report

Pierce County Regional Council (PCRC) - no report

Suburban Cities Association (SCA) - Council President Guier reported attending the Sound Cities networking dinner. She expressed appreciation for the opportunity to attend. The next SCA meeting will be April 13, 2013.

Valley Regional Fire Authority (VRFA) – Mayor Sun read the call report. Council Member Walker reported that they received an Assistance to Firefighters Grant for nearly \$300,000.00.

6. PUBLIC HEARING

None.

7. OLD BUSINESS

- A. Accept this as the second reading and Adoption of Ordinance No. 2013-1844 Amending Pacific Municipal Code Chapter 3.02 – Business and Occupation Tax and Chapter 3.03 – Administrative Provisions for Business and Occupation Tax**

Council Member Putnam moved to accept this as the second reading and adopt Ordinance No. 2013-1844 - Amending Pacific Municipal Code Chapter 3.02 – Business and Occupation Tax and Chapter 3.03 – Administrative Provisions for Business and Occupation Tax. Council Member Putnam explained the reason for the amendment. Council Member Hulsey seconded the motion.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

8. NEW BUSINESS

- A. Motion to adopt Resolution No 2013-030 Authorizing the Waiver of Utility Bill Penalties for the Property Located at 429 Milwaukee Blvd. S.**

Yates Property Utility Bill – Mayor Sun presented this Resolution for consideration.

Council discussed and acknowledged the City’s contribution to the issue in not filing the lien in a timelier manner.

Council Member Putnam moved to adopt Resolution No. 2013-030 Authorizing the Waiver of Utility Bill Penalties for the Property Located at 429 Milwaukee Blvd. S. for the property owned by C & H RE Investors, service address 429 Milwaukee Blvd. S. Council Member Jones seconded the motion.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

B. Waiver of Penalty Fees for Lloyd Enterprises – REMOVED FROM AGENDA

C. Confirmation of appointment of Interim City Clerk.

Mayor Sun presented his choice for an Interim City Clerk. Ms. Paul addressed Council identifying her qualifications. Council questioned her on her experience.

EXECUTIVE SESSION

Recess to Executive Session per Title 42.30.110(f) RCW, for 10 minutes for Personnel Issue

8:03 p.m. Council recessed to Executive Session for approximately 10 minutes to discuss qualifications of the applicant for temporary appointment as Interim City Clerk/Personnel Manager.

8:13 p.m. Council requested 5 more minutes.

8:19 p.m. Council requested 5 more minutes.

8:26 p.m. Council reconvened. Mayor Sun stated that he could not chair the meeting. Mayor Pro-Tem McMahan assumed the chair per the Rules of Procedure during the absence or disability of the Mayor.

Council Member Walker moved to confirm the Mayors' appointment of Sandy Paul to the position of Interim City Clerk for a period not to exceed three (3) months. Council Member Putnam seconded the motion.

Council Member Walker stated he supports the appointment since he has worked with her in the past. Council Member Putnam stated he also had worked with her in the past and, while he is aware of other Council members' concerns, he believes she is qualified.

Council Member Jones moved to modify the contractual language to allow for thirty day window rather than 3 months. Council Member Hulsey seconded the motion.

Council Member Jones wanted proof that the hiring process was followed.

Public Comment: Don Thompson wanted to see a restriction on time that she is in office.

A voice vote was taken on the motion to amend to a 30 day limit for the appointment. The motion carried unanimously.

Council Member Hulsey requested confirmation that if confirmed for temporary hire it would still require Council confirmation prior to appointment to the permanent position.

ROLL CALL VOTE on the Motion to confirm the Mayor's appointment of Sandy Paul as temporary City Clerk for a period not to exceed 30 days:

Council MemberHulsey -	Aye
Council MemberJones -	No

Council Member Steiger -	Absent
Council President Guier -	No
Council Member McMahan -	No
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion fails by a 3 – 3 vote.

The Mayor stated that he would be able to vote to break a tie. The Mayor Pro Tem as chair of the meeting ruled that the motion failed for lack of a majority.

C. Authorization of Contract with Intravaia Investigations LLC for investigative Services for Whistleblower complaint from August.

Mayor Sun presented information. Council Member Walker asked to postpone action.

Council Member Walker moved to authorize the contract with Intravaia Investigations LLC for investigation of the Whistleblower Complaint. Council Member Putnam seconded the motion. Council Member Walker moved to postpone consideration to a Special meeting after the Workshop on Monday, April 1, 2013. Council Member Putnam seconded the motion.

Council Member McMahan asked regarding the process and how long the company has been in business.

Council Member Putnam asked if there is an indemnification clause shielding of the City from actions of Private Investigator. He requested an Indemnification clause and an Agreement to confidentiality clause.

Council Member Hulse stated that RCW requires investigations of the Police Department must be provided by Law Enforcement. He expressed concern regarding the person being investigated is hiring the investigator.

Don Thompson asked how many times taxpayers' money has been wasted on investigations. He said they will not restrict their investigation to one item and suggested the City go with the law and have a government agency do investigation.

Council Member Putnam questioned the right of withdrawal clause not specifying who has the authority to act for the City. He questioned the terminology "Binding upon heirs, representatives".

Attorney Luce stated that he had not gone into evaluating the contract and that they should be directed to make the scope narrower. Council Member Jones reported that was done.

Council Member Walker asked if Council was directing the Attorney to review the contract and pointed out that it is potentially wasting time and money if King County was going to do the investigation.

Council Member Jones suggested that at the conclusion of his conversation with King County he can review this contract.

Council Member Hulsey suggested State Patrol, as a few years back they did one for all Law Enforcement.

The motion carried with a unanimous voice vote.

9. CONSENT AGENDA

A. Approval of Payroll and Claim Vouchers

Council Member Putnam moved to approve Item a. of the Consent Agenda consisting of Payroll and Claim Vouchers in the amount of \$173,755.27. Council Member Jones seconded the motion.

Council Member Walker asked for time breakdown for Ken Barnett as Building Official/Code Enforcement vs. Acting Public Works Director. He compared Police Overtime to Overtime for the other City employees.

Public Comment: DuWayne Gratz questioned Vouchers for State Auditor, City Attorney, and asked that the employee paid Administrative Leave be identified.

Attorney Luce asked that the name not be released. Mr. Gratz asked if Paula Wiech is on half time at only 86.67 hours paid. (Staff advised that is full time pay – semi-monthly pay.) He asked about Council placing a lien on the Mayor's pay.

Don Thompson found it interesting that four Police Officers on patrol worked 100 hours of overtime and all City Hall only had 64 hours. He questioned having four employees reading water meters and suggested that they be put on a bicycle to save the City money.

The motion carried with a unanimous voice vote.

B. Approval of Minutes for October 30, 2012 and March 18, 2013 Workshop and March 18, 2013 Special Meeting.

Council Member Putnam moved to approve Item b. of the Consent Agenda consisting of the minutes from the October 30, 2012 Special Meeting, and the March 18, 2013 Workshop and Special Meeting. Council Member Jones seconded the motion. The motion carried with a unanimous voice

10. ADJOURN

Mayor Sun adjourned the meeting at 9:01 p.m.

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
April 1, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

The meeting was called to order at 6:30 p.m. by Council President Leanne Guier.

Mayor: Cy Sun, Present

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger, absent

The record shows all City Council members present except Council Member Steiger. Council President Guier moved to excuse Council Member Steiger. There was no second, no vote.

3. CHANGES/ADDITIONS TO THE AGENDA

None

4. AGENDA ITEMS

A. Discussion: Request for Statement of Interest and Interlocal Agreement

Presented by Diane Yates and Kevin Kiernan, King County Solid Waste Division

Mr. Kiernan distributed a handout to Council members and Clerk regarding a renewed interlocal agreement between King County Solid Waste and the City of Pacific. Changes have taken place since the previous agreement was signed including liability, protection of city and county general funds, replacing the Algona transfer station designed in 1963, dispute resolution, governance, and addressing laws that have been changed or updated. A long term financing plan for all improvements will save money.

Direction: The City Council will vote on the Interlocal Agreement with King County Solid Waste at its next meeting on April 8, 2013.

B. Discussion: Finish Line Cleaning Price Increase

Finance Director Garrison will compare the new proposal with the existing contract and do a comparison study on Janitorial Contract Renewal vs. hiring a city employee for this work.

Direction: The Council will discuss the Finish Line cost increase and other options at its next workshop on April 15, 2013.

C. Discussion: Relief from Large Utility Bill

Les Seifert, 37410 51st Avenue South

Les Seifert is an Architect with Ronhovde Architects. During the economic recession he was working very little and allowed his utility bill to go unpaid. He is now on the road to recovery and is hoping to get back into the financial 'black' with his bill. Presently, he is doing a loan modification on his home for which he would like the lien on his property removed. In the interim he is offering design/plan services for the park next to City Hall. He distributed conceptual drawings. He is not asking for the bill to be excused, except for late fees and penalties.

Direction: The City Council will entertain a motion at its meeting on April 8, 2013 to stop the accrual of all fees and penalties on the debt. At that time, if necessary, they would offer a statement to Mr. Seifert's mortgage company that they are working with him to resolve his debt. The City Council further referred this matter to the Finance Committee at its next meeting.

D. Discussion: Request for Waiver of Penalties

Patrick Shriver is requesting a waiver of penalties for a bill he inherited through escrow and the purchase of his house. The escrow company said they inquired about unpaid utility bills; the city has no record of the request. Mr. Shriver was informed there was no response to the escrow inquiry.

Directon: The question of Waiver of Penalties was referred to the Finance Committee at its next meeting.

E. Discussion: Revised Fee Schedule

Finance Director Betty Garrison advised that at its last meeting, the Finance Committee discussed a revised fee schedule to reflect changes to PMC and to add a registration fee for non-profits. The fee schedule would need an ordinance to change it. The Council recommended that since the change would be made, all departments should weigh in with any other updates that may be needed.

Direction This topic was moved forward to a meeting in May following the requisite two readings for a vote.

F. Discussion: Licensing Ordinance for Registration Fee for Religious, Charitable or Benevolent Societies or Organizations

Direction: This change, recommended by the Finance Committee, was a \$10 fee supported by the City Council and would be presented for a vote on the agenda of the City Council meeting on April 8, 2013.

5. ADJOURN

There being no further business to come before the City Council the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Sandy Paul MMC, Interim City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
April 8, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro-tem McMahan called the meeting of the Pacific City Council to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker, excused
Clint Steiger, excused

Staff Present: City Attorney Ken Luce; Acting Public Works Director Ken Barnett; Lt. Massey; Sgt. Michel Bos; Detective Newton; Public Works Maintenance Worker Bill Brookhart; and Finance Director/Acting City Clerk. Betty Garrison.

Council Member Hulsey moved and Council Member Jones seconded to excuse Council members Steiger and Walker. The Motion passed with a unanimous voice vote.

3. APPROVAL OF AGENDA

A. Council requested the following changes to the Agenda:

Additions:

Item 8.e Hiring Practices
Item 8.f Investigator Contracts
Item 8.g Media Releases
Item 10.a Update on Union Negotiations for PW Clerical Contract
– Council President Guier
Item 10.b Collective Gardens – Pending litigation
– Council Member Hulsey

Deletions:

Item 8.d Confirmation of Appointment of Full-Time City Clerk – as they were not

properly added to the Agenda per the Rules of Procedure.

Item 9.b Approval of Minutes for March 25, 2013 Regular Meeting

Council Member Putnam moved and Council Member Jones seconded to accept the Agenda as amended. Motion carried with a unanimous voice vote.

4. AUDIENCE COMMENT

Duwayne Gratz addressed Council expressing the opinion that Item 8.d was not properly before Council since it wasn't put on the Agenda by the Council. He submitted his letter for the Mayor to sign for his resignation. Mr. Gratz stated it was good to see Lt. Massey and expressed relief that with the Mayor being absent, he would not have to listen to the Mayor report for the Court and VRFA.

5. REPORTS

Mayor – No Report

Finance – Finance Committee will be meeting tomorrow at 6:30 pm

Court Statistics – Report distributed.

Public Safety Department – Lt. Massey wanted his comments included in the record. He is 2nd in command and was put on administrative leave without cause. He received an order from the Civil Service Commission that he was reinstated to active duty immediately. On two occasions Lt. Massey has attempted to retrieve his commission card, badge, keys, and computer access with which to do his job. Both times the Acting City Clerk, Betty Garrison, refused to return these items. Without access to his computer, he is limited in performing his duties as of last Friday. She told Lt. Massey that she has been ordered by Mayor Sun to refuse him access to these items and the computer. James McMahan, asks the City Attorney, Mr. Ken Luce about the situation. Mr. Luce responded that at this time he could not make a statement. MRSC has stated the Mayor has no jurisdiction to ignore the Civil Service Commission's decision.

Council Member Hulsey moved and Council President Guier seconded that the Officers be encouraged to document and report any suspected or apparent violation of the applicable statutes and report it to the King County Prosecutors Office. Motion carried with a unanimous voice vote.

Council President Guier requested that a meeting be scheduled to review a letter sent by a citizen regarding the conditions of the City's sidewalks.

James McMahan, acting as Mayor Pro-Tem, directed that Chief Calkins and Lt. Massey be returned all items need to perform their duties, their commission cards, their badges, their keys to their office, and access to their computers, immediately. Further, he instructed all city employees or officers to take such responsible actions as necessary to fulfill that tonight. Mayor Pro-Tem McMahan asked Lt. Massey if it could be done that evening, and he said that he didn't know the location of the items, but that the Acting City Clerk, Betty Garrison might have access to these things. Mayor Pro-Tem McMahan called for a recess after the reports have concluded in order to sort this out,

because it's important.

Public Works/Community Development – Received an opinion letter from the Landards's attorney on the right-of-way issues for Stewart Road. Can't go into particulars in public, but wanted to let the Council know that the letter was received and in the City's favor. Also, addressed article in the Auburn Reporter regarding needing two employees to go out and read the meters. This is done strictly for safety issues, and happens to be the most efficient way.

Community/Senior/Youth Services - No Report

City Council – Council President Guier attended the King County Flood District meeting last month at the Algona/Pacific Library. They discussed their future plans, and possible 2014 – 2016.

Personnel – No Report

Committee Boards

Park Board - No Report

Civil Service – No Report

Planning Commission - No Report

South King County Transportation Board (SKTBD) - No Report

Pierce County Regional Council (PCRC) - No Report

Suburban Cities Association (SCA) – Meet next week

Valley Regional Fire Authority (VRFA) – No Report

Council President Guier moved and Council Member Putnam seconded that the Council call a 10 minute recess so that Mayor Pro-Tem McMahan and City Attorney Luce could try and get access to Chief Calkins and Lt. Massey's items they need to carry out their normal job functions. Motion carried by unanimous voice vote.

The meeting was recessed at 7:14 p.m. and Mayor Pro Tem McMahan called the meeting back to order at 7:26 p.m.

6. PUBLIC HEARING

None

7. OLD BUSINESS

None

8. NEW BUSINESS

- A. Adoption of Resolution No. 13-031, a Resolution of the City of Pacific, Washington Authorizing the Correction of Utility Billing and Waiver of Utility Bill Penalties for Property Owned by Lloyd Enterprises, Inc.**

Public Works Director Barnett presented this Resolution for consideration. Council members discussed.

Council Member Putnam moved and Council Member Jones seconded the Adoption of Resolution No. 2013-031 - Authorizing the correction of Utility Billing and Waiver of Utility Bill Penalties for the Property Owned by Lloyd Enterprises.

Council Member Hulseley recused himself from the vote. The Lloyd family was a past customer, and that might construed as a conflict of interest.

ROLL CALL VOTE:

Council Member Hulseley -	Recused
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Mayor Pro Tem McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carried by unanimous vote.

- B. Approval of Signing of the Statement of Intent to Sign the ILA with King County Solid Waste.**

Director Barnett presented this Resolution for consideration. Council members discussed.

Council Member Hulseley moved and Council Member Jones seconded the Motion to Approve Signing of the Statement of Intent to Sign the ILA with King County Solid Waste. Motion carried with a unanimous voice vote.

- C. First Reading of Ordinance No. 2013-1845- Amending Pacific Municipal Code to Delete PMC 5.023.045 Exemptions and Add PMC 5.02.040 C.; requiring the licensing of all religious, charitable or benevolent societies or organizations.**

Council Member Gary Hulseley presented this Ordinance for a first reading. Council members discussed.

Council Member Hulseley moved and Council Member Putnam seconded the Motion to Amend Section 4 to provide an effective date of July 1, 2013. The Motion carried by unanimous voice vote.

Council Member Putnam moved and Council Member Hulseley seconded the

Motion to postpone final Adoption of Ordinance No. 2013-1845 - Amending Pacific Municipal Code to Delete PMC 5.023.045 Exemptions and Add PMC 5.02.040 C, as amended, requiring the licensing of all religious, charitable or benevolent societies or organizations to the City Council's next Regular Business Meeting. Motion carried by unanimous voice vote.

D. Confirmation of Appointment of Full-Time City Clerk – Mayor Cy Sun – Removed from Agenda

E. Adoption of Resolution 2013-032, A Resolution of the City Council of the City of Pacific

Council Member Putnam presented this Resolution regarding hiring practices for the Council's consideration. Council discussed.

Council Member Putnam moved and Council Member Hulsey seconded to amend Resolution 2013-032 as follows: Paragraph Six "NOW THEREFORE", Item number 1. – Remove "all City Staff" and replace with "the Mayor". Paragraph Six "NOW THEREFORE", Item number 2. – Remove "all City Staff" and replace with "the Mayor". The Motion carried by unanimous voice vote.

Council Member Putnam moved and Council Member Hulsey seconded to adopt Resolution 2013-032, as amended.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Mayor Pro Tem McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried by unanimous vote.

F. Adoption of Resolution 2013-033, a Resolution of the City Council of the City of Pacific.

Council Member Putnam presented this Resolution regarding Investigator Contracts for the Council's consideration. Council discussed.

Council Member Putnam moved and Council Member Jones seconded to amend Resolution 2012-033 as follows: Paragraph 5, Item number 3. - strike the phrase "a personal" and replace with "an investigation". Motion carried with a unanimous voice vote.

Council Member Hulsey moved and Council Member Jones seconded to adopt Resolution 2013-033, as amended, A Resolution of the City Council of the City of Pacific.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Mayor Pro Tem McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carried with a unanimous vote.

G. Adoption of Resolution 2013-034, A Resolution of the City Council of the City of Pacific.

Council Member Putnam presented this Resolution regarding media releases for the Council's consideration. Council discussed.

Council Member Jones moved and Council Member Hulseley seconded the Motion to amend Resolution 2012-034 as follows: Paragraph 5 is stricken in its entirety. Motion carried with a unanimous voice vote.

Council Member Hulseley moved and Council Member Jones seconded the Motion to adopt Resolution 2013-034, as amended, A Resolution of the City Council of the City of Pacific.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council President Guier -	Aye
Mayor Pro Tem McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carried with a unanimous vote.

8. CONSENT AGENDA

A. Approval of Payroll and Claim Vouchers

B. Approval of Minutes for March 25, 2013 Regular Meeting – Removed from Agenda.

Council Member Putnam moved and Council Member Hulseley seconded the Motion to approve the Consent Agenda, as amended. The motion carried with a unanimous voice vote.

Council Member Hulseley moved and Council Member Jones seconded the Motion to suspend Council Rules in order to request the Acting Clerk to provide Council

with a copy of Mayor Sun's e-mail ordering her not to give computer access to the Lt. and Chief of Police. Motion carried with a unanimous voice vote.

Council Rules Suspended.

Council Member Hulsey moved and Council Member Jones seconded the Motion to request the Acting Clerk to forward to the Council members a copy of the e-mail ordering her not to give the Lt. and Chief of Police computer access, badges, etc. Motion carried by a unanimous voice vote.

Council proceeds under Roberts Rules of Order.

9. EXECUTIVE SESSION

Recess to Executive Session per Title 42.30.110(f) RCW, for 10 minutes for Personnel Issue

Council President Guier requested 10 minutes to update Council on contract negotiations with the Public Works Clerical Union. Information item. No action anticipated.

Council Member Hulsey requested 3 minutes to update Council on Collective Gardens – Litigation. No Action anticipated.

10. ADJOURN

Mayor Pro-tem McMahan adjourned the meeting at 8:52: p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
April 15, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

The meeting was called to order at 6:30 p.m. by Council President Leanne Guier.

Mayor: Cy Sun, absent

2. ROLL CALL OF COUNCIL MEMBER S

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger - absent

Council Member Putnam was asked to take notes of tonight's workshop in the absence of any acting City Clerk, or interim City Clerk provided by the Mayor, pursuant to RCW 35A.12.110, authorizing the Council to appoint someone to act in place of an absent City Clerk for the purposes of maintain a journal of the Council's activity.

3. CHANGES/ADDITIONS TO THE AGENDA

ADDITIONS

- D. HOA provisions of the PMC
Ken Barnett, Public Works
- E. Status of Stewart Road agreements and negotiations
Ken Barnett, Public Works
- F. No topic mentioned in notes.
- G. City Hall Hours
- H. No topic mentioned in notes, just postponed in the interest of time.
- I. Understaffing in Police Department

4. AGENDA ITEMS

Items A., B. and C. require City Finance Staff – no one from Finance Staff present

A. Discussion: Bank Reconciliation through March Year End report

Council President Leanne Guier stated Council expressed an interest in resolving the bookkeeping error as quickly as possible, to include, if necessary, a future resolution

requesting a special audit by the State auditor. Council also heard a report of the Finance Committee's meeting at which Gerina offered to take on additional A/R or A/P work to free up more time for the finance director to resolve the problem, given the understaffing in finance.

Staff Request: Several members of Council requested that council be provided with copies of all bank statements and check registers for 2012 and year-to-date 2013 to see if any Council Member could spot the error.

B. Discussion: Grant acceptance for bike helmets

Police Services Specialist Stephanie Shook provided information to Council regarding the grant.

Council is familiar with the helmet grant from past years.

Staff Request: Please bring forward a resolution to accept the grant.

C. Discussion: Civil Service Budget

Under Agenda Item C., Council President Guier advised that the Civil Service Hearing Examiner will soon be submitting a substantial bill for recent work. In addition, the City should be prepared for expenses estimate at \$20,000-\$25,000 if the Civil Service Commission must pursue a Writ of Mandate to bring the City in to compliance with Civil Service statutes. Several Council Member s inquired whether the City would have the ability to pursue recovery of these legal expenses from the Mayor personally for any legal actions driven by ultra vires acts.

D. Discussion: HOA provisions of the PMC

Director Barnett provided information to Council regarding the Pacific Meadows Home Owners Association.

Staff request: A letter will be sent to the original requestor stating the City has no authority to dissolve the requested HOA.

E. Discussion: Status of Stewart Road agreements and negotiations

Ken Barnett, Public Works

No action to move forward at this time.

F. Discussion: City Hall Hours

It was noted that the PMC mandates City Hall office hours of 8 AM – 5 PM. Any deviation from these hours must be approved by Council or approved by the Mayor in case of bona fide emergencies.

Staff Action and Requests: Council is looking for resolutions authorizing any shortening of window hours in Finance and Public Works, as neither situation is an

emergency. Council would prefer resolutions that address timelines for rectifying vacant budgeted positions that are creating overload for existing staff.

G. Discussion: Understaffing in Police Department

Council discussed alternatives for dealing with prolonged understaffing of the Police Department. Past exploration of reserve officers indicated an excessive demand on supervisory time given current understaffing, and suggested that reserve officers would be unable to replace full-time officers for many duties covered by collective bargaining.

Other alternatives discussed include Neighborhood Watch and police volunteers, including the possibility of partnering with the City of Auburn's existing volunteer program. Concerns were expressed that Pacific does not have the staff to support Neighborhood Watch or volunteer efforts. Council Member Hulseby will look into the possibilities of partnering with Auburn.

After all Agenda Items, Council discussed the status of the committee exploring a Council/Manager form of government. Several members spoke in favor of pursuing a City Manager position now, even with the Mayor form of government, since the City is clearly dysfunctional as-is. Other members noted the City's books are six months behind, and we had limited reserves at the beginning of the year. We are aware of executive over-spending in some areas, but have no bottom-line budget status at this time, and should not be considering any added staff. The committee will schedule a meeting soon.

5. ADJOURN

There being no further discussion, the Workshop adjourned at 7:40 PM.

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
April 22, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro Tem McMahan called the City Council Meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

Due to the Mayor and City Clerk's absence, Council Member Jones moved and Council Member Hulsey seconded a Motion to appoint Council Member Putnam as tonight's ad hoc Clerk. Motion carried unanimously with a voice vote.

2. ROLL CALL OF COUNCIL MEMBERS

Council Members did a self-proclaimed Roll Call

Gary Hulsey
John Jones
Leanne Guier, absent
James McMahan
Josh Putnam
Tren Walker
Clint Steiger, absent

Council Member Jones moved and Council Member Hulsey seconded a Motion to excuse Council Member Guier and Council Member Steiger. Motion carried with a unanimous voice vote.

3. APPROVAL OF AGENDA

OLD BUSINESS

- A.** Grant acceptance for bike helmets
- B.** City Hall Hours of Operation
- C.** Status of Bank Error
- D.** Confirmation of Appointment of Full-Time City Clerk

Council Member McMahan moved and Council Member Putnam seconded a Motion to Approve the Agenda as created. Motion carried by a unanimous voice vote.

4. AUDIENCE COMMENT

Duwayne Gratz, made a public records request for any complaints in the last 180 days, against Lt Massey or PSD Calkins. Police Department has no record, but do not know about city records, questioning if city will follow through. Mr. Barnett made claim he should hear from the city.

Don Thomson, questioned the timeline concerning the missing funds, approx \$50,000, and the Mayor's hiring of a personnel attorney. Don wants the city to look into this.

Stacy Knudson questioned about Director Garrison's pay being suspended for not attending Council Meetings.

5. REPORTS

Mayor - Absent

Finance - Finance Director Garrison has been directed to postpone the installation of computer software modules from the Mayor.

Court Statistics – No report

Public Safety Department – No report

Public Works/Community Development - Need to meet this week, Wednesday evening concerning Stewart Rd.

Community/Senior/Youth Services – Trying to schedule meeting for early next month. Date to be determined.

City Council – No report

Personnel – No report

COMMITTEE BOARDS

Park Board – Sherry Cason, Park Board Commissioner, updated the status of Saturday's Earth Day project 9 am, early setup around 7 am.

Civil Service – Mayor has been served to be directed to comply with their directive on May 3, 2013 at 10:30 am Kent Regional Justice Center.

Planning Commission – No report

South King County Transportation Board (SKTBD) – No report

Pierce County Regional Council (PCRC) – No report

Suburban Cities Association (SCA) – No report

Valley Regional Fire Authority (VRFA) – No

6. PUBLIC HEARING

None

7. OLD BUSINESS

A. Grant acceptance for bike helmets

Council Member Putnam moved, and Council Member Jones seconded a Motion to Accept the Grant for Bike Helmets as presented to Council last week.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Absent
Council Member Guier -	Absent
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carried by unanimous vote.

B. City Hall Hours of Operation

Public Works decided not to adjust. Finance is not present to discuss why they are in violation of City Rules. To be brought up in Finance Committee Meeting being held tomorrow. Council expects status report.

C. Status of Bank Error

Finance not present. Per Council's request, inquired of MSRC's attorneys about having a State Auditor attempt to resolve. MSRC concerned about Council going over City Staff's head and asking directly from the bank for bank records. Mayor Pro-Tem McMahan, being a signatory, could request checking statements for the last several months (from October). Council Member McMahan concerned about cost. Council Member McMahan will report back. No need for Motion.

8. NEW BUSINESS

None

9. CONSENT AGENDA

A. Approval of Payroll and Claim Vouchers

Clarification of some payables to Civil Services Commission attorney, Sosa Law Firm and translator.

Council Member Putnam moved and Council Member Walker seconded the

Motion to Approve the Consent Agenda. Motion carried with a unanimous voice vote.

A point of order was raised from the audience regarding the absence of the Agenda. Last week at the Workshop Meeting they discussed a Committee to Explore a Change of Government and a meeting was to be scheduled. Was this on the Agenda, and if it was, has a meeting been scheduled?

Council was not provided an Agenda. Council Member McMahan used last week's as reference for the order in which the items would be listed. A tentative meeting was scheduled for Tuesday, August 30, 2013, at 6:00 pm in the Council Chambers.

10. EXECUTIVE SESSION

None

11. ADJOURN

Mayor Pro-tem McMahan adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
May 6, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

The meeting was called to order at 6:30 p.m. by Council President Leanne Guier.

Mayor: Cy Sun, present

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

Council President Guier announced that the Special Meeting scheduled to take place after this Workshop Meeting was cancelled due to improper notification of meeting.

3. CHANGES/ADDITIONS TO THE AGENDA

Agenda Items Added:

3.L. Discussion: Adding Public Hearing to the Agenda for the May 13, 2013 Council Meeting regarding Licensing Fees for Non-Profits

4. EXECUTIVE SESSION – NONE

5. AGENDA ITEMS

A. Discussion - City Clerk Confirmation – Mayor Sun

Mayor Sun discussed Sandy Paul's confirmation for City Clerk. He read a letter he wrote to Council about justification of Ms. Paul's employment, and read from applications of two other candidates stating their lack of qualifications. He requested the Council consider moving forward.

Direction: The Council declined to move this matter forward.

B. Discussion - Whistle Blower Investigation Contract – Mayor Sun

Finance Director Betty Garrison discussed whistleblower complaints. She received two separate complaints. One at the end of March and one the first of April 2013, at which time she was Acting City Clerk, and was responsible for processing them.. She contacted the State Auditor for direction and was notified that they only handle whistleblower complaints from state employees and the City should follow its policy on performing investigations. She contacted the King County Prosecutor's Office who provided a list of investigators that they use to the City Attorney last year. They offered to review our policy and provide direction. She sent policies. Betty recommends Ogden Murphy Wallace, LLP. She chose them because other cities use them; Mayor Sun stepped in about the cost at \$250 an hour for Ogden, stating he received a last minute proposal.

James McMahan stated to Finance Director Garrison that the business indemnity portion of the contract is lacking, and requested input from Mr. Luce. Ms. Garrison read section but it seemed that the copied package was lacking the "back pages".

Direction: Item moved forward.

C. Discussion - Internal Investigator Contract – Bridges – Mayor Sun

Community Services Director Finwall discussed internal investigation involving four employees in three departments. Amy Stephson and Benny Bridges were presented for consideration. The Mayor is considering Bridges over Stephson.

Council Member McMahan still concerned about overlap. Ms. Finwall confirmed that there is no overlap.

Council Member Putnam is concerned that the letter from Amy Stephson lists the three employees under consideration for the investigation and wanted to make sure that the information was removed from the public copy since it has become public record.

Council Member Walker discussed the possibility of having Ms. Stephson perform all investigations verses splitting up into two different investigators. Stephson (attorney) versus Bridges (private investigator). There is concern around not understanding what we are hiring an investigator for. Insurance that provides for the cost to defend claims ended last year. Council Member Putnam said that we are not able to use the city insurance.

It was suggested by Council Member Jones that the Staff submit a complete package for Ogden and Stephson, respectively, to be considered at the next Council Meeting.

Direction: Move forward to Monday's Council Meeting.

D. Discussion - King County Library Partnership Agreement – Sheryl Finwall

Direction: King County Library Partnership Agreement moved forward.

E. Discussion - Community Services Intern – Sheryl Finwall

Sheryl Finwall presented a request from Crystal D., who is asking to intern with the City's Community Services Department. There is no cost to the City. Council Member McMahan is concerned about bringing on a student intern when the City is dealing with complaints of harassment and intimidation, and while the City is in turmoil. Mayor Sun went on about the investigation and not bringing on employees/interns until the investigation is completed. Council Member Putnam, Council Member Steiger and Council Member Jones, feel it would be safe enough for the intern..

Direction: Item moved forward

F. Discussion - Marijuana Ordinance – Kent Barnett

Director Barnett discussed the Marijuana Ordinance. We need to consider all aspects of the legality of the Ordinance. Council Member McMahan concerned about the State Board consideration about licensing in the city.

Direction: Move forward to the next Workshop Study Session on May 20, 2013.

G. Discussion - Finance Window Hours – Betty Garrison

Finance Director Betty Garrison brought forward a request for a resolution outlining the hours the finance window is currently open. There is no current resolution.

Council President Guier stated that she came into City Hall today at 4:45 p.m., and there was no one present, no windows were open and was wondering why when it is posted that City Hall hours are 8 am - 5 p.m. Council President Guier also wants to verify that the resolution is for the finance window only.

Council Member Walker concerned about the impact to citizens if the windows are closed as early as 4:30 p.m.

Direction: Move forward to the next Workshop Study Session.

H. Discussion - Media Contact – Press Release Policy – John Putnam

Council Member Putnam wanted to remind Staff that they comply with Resolution 2013-034 adopted on April 8, 2013, and Policy 200-009 requiring Staff to provide all types of media releases or notifications to the City Council and to post all press releases in a public area of City Hall. Mayor Sun stated he's guilty, that he was unaware that there was a policy.

I. Discussion - If Recall Happens Committee – Leanne Guier

Council President Guier wants to reenact the Committee, and the members who served on that Committee last time, that looks at the possible impact of what, who and how needs to happen, regarding the outcome of the recall election in order to prepare for the possibility.

Direction: A meeting is scheduled for tomorrow night May 07, 2013 at 6:30 pm to discuss further.

J. Discussion - Change of Form of Government Committee – John Jones

Council Member Jones informed Council of the next meeting on Wednesday, May 15, 2013 6:30 pm

Direction: Even though it is not a requirement, he will post notice of the meeting.

K. Discussion - Third Party Administrator – Sheryl Finwall and Josh Putnam

Sheryl Finwall claims a Third Party Administrator is needed by the City of Pacific claims management was part of our package with CIAW that was non-renewed last year, and is not included in our current insurance. Using Crawford and Company is suggested until the City can get back into a claims pool. It was suggested by Council President Guier that a Committee be established before review and recommendation to the full Council. Council Member Putnam discussed concerns about having a professional service.

Direction: Council Member Putnam, Council President Guier, Sheryl Finwall, and Betty Garrison, will have a discussion about making it part of the Finance Committee Meeting scheduled for next Tuesday, May 14, 2013.

L. Discussion: Adding Public Hearing to the Agenda for the May 13, 2013 Council Meeting regarding Licensing Fees for Non-Profits

Council Member Hulsey discussed licensing fees for non profits. We need two readings. The first reading was postponed per the Finance Director Betty Garrison, so we need to have the first reading of Ordinance No. 2013-1845- Amending Pacific Municipal Code to Delete PMC 5.023.045 Exemptions and Add PMC 5.02.040 C.; requiring the licensing of all religious, charitable or benevolent societies or organizations.

Direction: Move item forward to next Council meeting on Monday May 13, 2013 at 6:30 pm.

6. ADJOURN:

There being no further business, the Workshop adjourned at 8:12 pm.

Betty Garrison, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
May 6, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

The meeting was called to order at 6:30 p.m. by Council President Leanne Guier.

Mayor: Cy Sun, present

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

Council President Guier announced that the Special Meeting scheduled to take place after this Workshop Meeting was cancelled due to improper notification of meeting.

3. CHANGES/ADDITIONS TO THE AGENDA

Agenda Items Added:

3.L. Discussion: Adding Public Hearing to the Agenda for the May 13, 2013 Council Meeting regarding Licensing Fees for Non-Profits

4. EXECUTIVE SESSION – NONE

5. AGENDA ITEMS

A. Discussion - City Clerk Confirmation – Mayor Sun

Mayor Sun discussed Sandy Paul's confirmation for City Clerk. He read a letter he wrote to Council about justification of Ms. Paul's employment, and read from applications of two other candidates stating their lack of qualifications. He requested the Council consider moving forward.

Direction: The Council declined to move this matter forward.

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James McMahan stated to Finance Director Garrison that the business indemnity portion of the contract is lacking, and requested input from Mr. Luce. Ms. Garrison read section but it seemed that the copied package was lacking the "back pages".

Direction: Item moved forward.

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Direction: Move forward to Monday's Council Meeting.

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Direction: King County Library Partnership Agreement moved forward.

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Direction: A meeting is scheduled for tomorrow night May 07, 2013 at 6:30 pm to discuss further.

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Direction: Move item forward to next Council meeting on Monday May 13, 2013 at 6:30 pm.

6. ADJOURN:

There being no further business, the Workshop adjourned at 8:12 pm.

Betty Garrison, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
May 13, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro-Tem McMahan called the meeting of the Pacific City Council to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

Staff Present: S. Finwall, Lt. Massey, PSD Calkins

Council President Guier moved and Council Member Walker seconded the Motion to appoint Council Member Jones as the scribe for tonight's meeting. Motion passed unanimously by voice vote.

3. APPROVAL OF AGENDA

A. Council requested the following changes/additions to the Agenda

CHANGE:

7.A. and 7.B. to 7.B. and 7.C., respectively

ADD:

7.A. Valentine Road Project – Ted Hill, Project Manager
8.D. Appoint Intern to Community Services
8.e. Executive Session – Investigation of Employees, 5 minutes

Council Member Jones moved and Council Member Putnam seconded the Motion to Approve the Agenda. Motion carries by unanimous voice vote.

4. AUDIENCE COMMENT

NONE

5. REPORTS

Mayor – No Report

Finance – No Report

Court Statistics – Stats in Packets

Public Safety Department – PSD Calkins – Evidence/Inventory audit was performed around April 14, 2013. The 35-page draft report is being reviewed and it will be presented to the Council as soon as the final report is received. Current vacancies: three total; one out on leave and two patrol officers. Civil Service Commission has a list of possible candidates to fill vacancies.

Public Works/Community Development – No Report

Community/Senior/Youth Services – Sheryl Finwall, Kids meal program getting ready.

City Council – No Report. Council Member Steiger thanked everyone for helping his wife during his illness and hospital stay; with a special thank you to Council President Guier. Council President Guier wanted to thank Lowes for their support by sending 10 volunteers out to help clean up the Boggy Garden at Terry Home.

Personnel – No Report

COMMITTEE BOARDS

Park Board - Park Board Commissioner reported on the Earth Day event. A copy was presented and available. Additional information was given verbally. She felt that it was a success. Pacific Days is to be a City-supported event so the event can be an umbrella under the city insurance. Event will be held on July 12-14, 2013. Park Board is taking the lead on Pacific Days.

Sheryl Finwall is working with contacts about insurance. Hotel/motel tax may be used for events. Park Board will co-sponsor with City of Pacific. Council Member Putnam brought up concern about our present coverage and suit impact.

Council President Guier moved and Council Member Hulseby seconded a motion to have Pacific Days as a City-sponsored event through the Park Board. Motion carries with a 6 – 1 voice vote. Council Member McMahan voted Ney.

Civil Service – No Report

Planning Commission – No Report

South King County Transportation Board (SKTBD) – No Report

Pierce County Regional Council (PCRC) – No Report

Suburban Cities Association (SCA) – Council President Guier – Council President Guier attended the last meeting and gave a brief report. Also, attended the Jurassic Parliament event on conflict resolution.

Valley Regional Fire Authority (VRFA) – No Report

6. PUBLIC HEARING

NONE

7. OLD BUSINESS

A. Valentine Road Project – Ted Hill, Project Manager

Ted Hill, Project Manager of the Valentine Rd. project gave an update; 50% east side, west side has been discussing improvement of water treatment with water treatment "in a box". Original minimum requirements were being exceeded in original design. Options were swale reduction on the west side and possible removal from both sides vs. a swale reduction on the east side and none on the west side. Impervious road surface on trail, and ecology grant. We will still be treating minimum amount required by ecology option concerns. Is the Council okay with less than top-tier water treatment by removing bio-swale from both sides, and go to water treatment "in a box" on the west side.

Jeanne Fancher brought up Port of Tacoma. There is concern about putting it on "down-stream" side of road as water moves toward river. Paula W., City of Pacific Planner concerned about access to property.

Council Member Hulsey moved, and Council Member Jones seconded the Motion to go with option one; elimination of Bio-Swales from both sides of the road. Motion carries with unanimous voice vote.

Citizen concern was being put off by Mayor Pro-Tem McMahan, so Council Member Jones stated he would meet with Pro-Tem McMahan and Ted Hill to discuss his concern.

B. Non-Profit Licensing Fee Ordinance 2013-1845

Sheryl Finwall read municipal code change for charitable or benevolent type organizations, (will need to get information from proposed ordinance change) 2013-045 for first full reading. Council Member Hulsey made note that on fee schedule would be changed to include nominal fee of \$10.00. Council Member McMahan concerned about requiring two readings before voting on the change. Council Member Putnam read from MRSC.

Council Member Walker moved, and Council Member Hulsey seconded the Motion to accept this as the First Reading of Ordinance No. 2013-1845- Amending Pacific Municipal Code to Delete PMC 5.023.045 Exemptions and Add PMC 5.02.040 C.; requiring the licensing of all religious, charitable or benevolent

societies or organizations. Motion carries with a unanimous voice vote.

C. Finance Window Hours Resolution 2013-040

Council President Guier stated that according to the Minutes, this was supposed to go to the next Workshop Meeting.

8. NEW BUSINESS

A. King County Library Partnership, Resolution 2013-041

Council Member Hulsey moved and Council Member Jones seconded the Motion to approve Resolution 2013-041, A Resolution of the City council of the City of Pacific, Washington, Authorizing the Mayor To Enter Into Partnership Agreement With King County Library System (KCLS). Motion carries with a unanimous voice vote.

B. Contract for Whistle Blower Complaints, Resolution 2013-042

Council Member Hulsey moved and Council Member Putnam seconded the Motion to suspend the rules to discuss Item B. and C. on the Agenda at the same time. Motion carries with a unanimous voice vote.

City Attorney Luce brought up issue, and concern about reduction of cost and the investigator he recommended that has not been considered. SD Calkins and Lt. Massey concerned about a police officer to be investigated by an attorney, but he feels that it should be a police investigation if not internal then contact an outside police agency.

Council Member Hulsey moved and Council Member Steiger seconded the Motion to postpone Resolution 2013-042 and Resolution 2013-043 and schedule a Special Meeting following next week's Workshop Meeting.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council President Guier -	Nay
Council Member McMahan -	Nay
Council Member Putnam -	Aye
Council Member Walker -	Nay

Motion carries with a 4 –3 roll call vote.

C. Contract for Internal Investigation, Resolution 2013-043 – See Above.

D. Appointment Intern to Community Services, Resolution 2013-044

Chrystal D. has requested to assist the Community Services Board with summer activities for her Internship through Phoenix University. Though the situation of the City

of Pacific is not good, it would provide real world experience. The audience showed its support of the program. Sheryl Finwall stated she would not be unsupervised and would be subjected to any issues.

Council Member Putnam moved, and Council President Guier seconded the Motion to Approve Resolution 2013-044, Appointment of Intern to Community Services.

ROLL CALL VOTE:

Council Member Hulseley -	Nay
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council President Guier -	Aye
Council Member McMahan -	Nay
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carries with a 5 – 2 roll call vote.

9. CONSENT AGENDA

A. Approval of Payroll and Claim Vouchers

Council Member Putnam moved, and Council Member Hulseley seconded the Motion to approve the Consent Agenda. Motion carries with a unanimous voice vote.

10. EXECUTIVE SESSION

(Recess to Executive Session per Title 42.30.110(f) RCW, for 10 minutes for Personnel Issue)

8:05 p.m. Council recessed for 5 minutes to discuss a personnel issue. No action to follow.

8:06 p.m. Council extends Executive Session for 5 minutes.

8:11 p.m. Council extends Executive Session for 5 minutes.

8:16 p.m. Council extends Executive Session for 5 minutes.

11. ADJOURN

There being no further business, the meeting was adjourned at 8:22 p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
May 20, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Council President Guier called the meeting to order at 6:30 p.m.

2. ROLL CALL OF COUNCIL MEMBERS

Leanne Guier
Gary Hulsey
John Jones
James McMahan – arrived at 6:39 p.m.
Josh Putnam
Tren Walker
Clint Steiger

3. CHANGES/ADDITIONS TO THE AGENDA

Items Added to Agenda:

- 5.F. Discussion: Sewer Issues, Chris Mott, 2nd Ave – Council member Hulsey
- 5.G. Discussion: Lt. Massey Overtime Pay – Council member Steiger
- 5.H. Discussion: Skills and Connelly Supplemental Agreement - Presented by Gary Richardson

4. EXECUTIVE SESSION

5. AGENDA ITEMS

A. Discussion: Whistleblower Investigations

Sheryl Finwall updated the Council on the Whistleblower Investigations. The Mayor has chosen Bridges Private Investigator to cover the HR investigations. There was some discussion around having a single source perform the investigations. The costs that were presented were \$170-\$250 per hour. Council member Hulsey is inclined to support contracting with Trident. Council member Walker likes Ogden. He likes that we follow procedure and to follow the recommendation from the administration presented to us. In this case, that's Ogden. Council member McMahan concerned that this is all that is known, and there is no other known pending. The City Attorney stated that he requested the Mayor provide information, but the Mayor refused. Council member Putnam made the point that we should use a reputable firm recommended by the King County Prosecutor.

B. Discussion: Finance Department Window Hours

There was some discussion surrounding paying overtime for "cash counting". Council President Guier discussed staggered start times instead of closing the window early. Council member Walker suggested that the time be modified, but have some days open. Council member Steiger doesn't like changing with a resolution, but the Council is required to agree to the change per Council member Putnam. Council President Guier and Council member McMahan would like to see a time limited agreement. Council member Hulsey would like it out to September 1, 2013 or when the vacant position is filled.

Direction: Moved forward with that adjustment.

C. Discussion: Public Works Seasonal Workers

Seasonal employees budget consideration to be from June 24, 2013 - September 14, 2013, to be paid at Level 1, without benefits. Cost would be 16k plus need finance input as to where the money is going to come from, per Ken B. It will come from Park Maintenance. This is a question as to how much has been spent so far this year from this budget.

Direction: Moved forward, but need some answers at Monday's Meeting.

D. Discussion: Third-Party Claims Administrator

Finance is leaning to Washington/Oregon. Council member Putnam has reviewed both. Crawford is at a higher status and cost, but feels W/A is just fine for our short-term needs.

E. Discussion: Requests for Waiver of Late Fees and Penalties

Tom Barber has requested a waiver of late fees and penalties for the property he purchased. He has made attempts to bring it current. There have been communications concerning disconnect or whatever? Council member Steiger says he has had legal battles, but don't understand where it's at. City Attorney Luce believes we have no grounds to grant this request, but move it forward to vote anyway.

Mr. Santos property, Council member Hulsey stated he felt he should be able to cover cost. Council member Walker asked attorney his opinion. He felt that since the City had no interaction, that we don't consider waiving the penalties. He moved to vote.

Mr. Schriburn, with Waste Management rescinded and paid him back to November, but the City is being asked to waive penalties. Issue surrounds the fact that this one might have had title insurance

Direction: Move forward to vote.

F. Discussion: Sewer Issues, Chris Mott, 2nd Ave

Chris Mott presented his sewer issues he's having on his property. Ken B. discussed a call about sewer backup. Video camera confirms cracks. The City did a video, but didn't see cracks. However, it did find solid full of water and did have a couple of dips.

All issues that were found are not in city lines, but are on private lines/property. Chris Mott, 118 2nd PL SW, concerned that the four houses feed lines that go to a single line that taps into the main line. Ken said after review, there are no "cracks", but the issues he believes, are on private lines. Mr. Mott has stated again that all four houses are clogged, not just his.

Direction: Ken said he would arrange to meet with all four home owners

G. Discussion: Lt. Massey Overtime Pay – Agreement - #11 K.B.

Council member Steiger began the discussion about the fact that Lt. Massey was not paid overtime for work he performed, because he was on administrative leave. But, Council member Steiger feels he should have been paid. Sheryl. Finwall stated that she is the one who sent it to the Mayor to be addressed, but she feels Betty Garrison needs to be present to assist in addressing this issue. She also stated that the Mayor has placed her in that position. Council member Putnam through MRSC, stated that it is required that he be paid for actual hours worked. Council member Walker feels that this is an administrative, not Council issue, but Council member Steiger feels strongly about this issue.

Direction: This should also include John Calkins.

H. Discussion – Skills and Connelly Supplemental Agreement - Council member Steiger

The 6th point surrounds agreement with Gordon Trucking right of way property acquisition. Once that is done, the City project can move forward to TIB for release money. There are several listed "final" projects to complete out on this next phase. \$123,500 of the \$185,000 (60k difference) and 39k trail money is in the city. Some will be covered by TIB. Pierce County and the City of Sumner are taking the intersection if the Valentine Rd. goes before Stewart; otherwise, the money will come from the Valentine Rd. project to the Stewart Rd. Figures will be provided by Gary and/or Ken to the Council. The Mayor questioned about load-on compression next to existing road, and moving power poles; yes 250k cost to PSE. Storm water pond design needs adjustments. Required City costs, prospected difference of cost vs. coverage about 400k, but it's felt that once Gordon Trucking commits we will go to TIB to adjust the difference. The Mayor's position is that the City is not in the position to cover the difference. Inchpin is City agreement with Gordon Trucking.

6. ADJOURN

8:34 p.m. – Adjourned for 5 minutes.

8:39 p.m. – Special Meeting on record called by Mayor Pro-Tem McMahan.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**SPECIAL MEETING
May 20, 2013**

**City Hall - Council Chambers
City Hall, 8:40 PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro-Tem McMahan called the meeting of the Pacific City Council to order at 8:40 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, went home ill.

2. ROLL CALL OF COUNCIL MEMBER S

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

Council Member Walker moved and Council Member Hulsey seconded the Motion to appoint Council Member Jones as the scribe for tonight's meeting. Motion passed unanimously by voice vote.

3. BUSINESS

A. Approval of Resolution 2013-042 - Contracts for Services for Whistleblower Reports and/or Human Resource Related Complaints.

Council Member Hulsey moved and Council Member Walker seconded the Motion to Approved Resolution 2013-042 – With Wallace Murphy, LLC to Conduct Investigations for Three Whistleblower Complaints and Two Human Resource Related Complaints at a Rate Not to Exceed \$200.00 per hour.

Council Member Putnam moved and Council Member Hulsey seconded the Motion to Amend Section 1. of Resolution 2013-042 to change the word "March" to read "August 2012", and after "May 20, 2013." replace "." with a "," and add "unresolved Human Resource Complaints referred to as HR1 and HR2 and this list incorporated by reference." Council Member Putnam moved and Council Member Hulsey seconded the Motion to Amend Council Member Putnam's Motion, as amended. Motion carries with a unanimous voice vote.

Council Member Hulsey moved and Council Member Putnam seconded a Motion to Amend the Amendment of Resolution 2013-042 so that Section 1. reads "the Mayor Pro-Tem or the Council President is authorized to enter into and Sign the Contract. Motion carries with a voice vote of 6 - 1.

Council Member Hulsey moved and Council Member Walker seconded the Motion to Adopt Resolution 2013-042, as amended.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carries with a unanimous vote

4. ADJOURN

There being no further business, Mayor Pro-Tem McMahan adjourned the meeting at 8:56 p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
May 28, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

The Mayor Pro-Tem McMahan called the meeting of the Pacific City Council to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

Council President Guier moved and Council Member Putnam seconded the Motion to appoint Council Member Jones as the scribe for tonight's meeting. Motion passed unanimously by voice vote.

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

3. APPROVAL OF AGENDA

Changes/Additions

OLD BUSINESS

Change the order of items B. Amend Fee Schedule Resolution 2013-045 and C. Licensing Fee Ordinance for Non Profits Resolution 2013-1845 to B. Licensing Fee Ordinance for Non Profits Resolution 2013-1845 and C. Amend Fee Schedule Resolution 2013-045

Council member Hulsey moved and Council member Putnam seconded the Motion to Approve the Agenda, as Amended. Motion carries by unanimous voice vote.

4. AUDIENCE COMMENT

NONE.

5. REPORTS

Mayor – No Report

Finance – No Report. Council President Guier asked when they can anticipate bank reconciliations and an updated budget from Director Garrison. Ms. Garrison stated that she was currently manually re-doing the financial reports for 2012. The software the city has is an accrual based system and the city is a cash basis entity. She stated there are challenges reconciling the two. She stated that she had been out for the last two weeks and is behind schedule, but is working on it. Council member McMahan asked about the email from the Department of Licensing that was received.. Ms. Garrison stated she hadn't had the opportunity to research this specific question. There was a complaint over the process that the City has in place regarding the city going to the state for business licensing. It has been discussed and is being researched as a possibility. The change is not imminent and she agreed to report back to Council Member McMahan and the finance committee when the research was done.

Court Statistics – No Report

Public Safety Department – Director Calkins presented a document about Property & Evidence Assessment of the Pacific Police Dept. prepared by Steven Perry on May 21, 2013. There are 57 recommendations. Council Member Putnam asked if the Department. has evaluated them for impact and cost to implement.

Director Calkins discussed a presentation about Grays Harbor incident. Auburn Commander will present on May 29, 2103, about lessons learned from an incident in Auburn when a transient fired on officers in two different events. Council member inquired into vacancy status. Two candidates are under consideration.

Public Works/Community Development - Public Works Director Barnett presented that there are 51 permits year to date with five still working Gordon Trucking. Discussion about a Medical Marijuana site and the possibility of second one. He was not aware of the second one. There is a litigation issue on the first site. Concern about the permits being so low and its financial impact. Council member Putnam questioned the buildable properties. Council member McMahan asked about the sewer issue and what has been done. Barnett discussed having AHBL get involved.

Community/Senior/Youth Services – No Report

City Council – Council member Steiger asked Betty Garrison for an update about Lt. Massey Missed pay. She plans to get with the Mayor when he returns on Thursday.

Personnel – Committee member Putnam met with the Committee looking into contingencies regarding the pending recall election, and discussed that it's illegal for any City employee, Council member or administrator to use public resources or public office to campaign for or against the recall issue. Council member Guier mentioned that there will be a Memorial/Celebration of Walter's life; he was killed defending his Sister. The Memorial/Celebration will be held at City Park at 1:00 p.m. on Saturday.

COMMITTEE BOARDS

Park Board – No Report

Civil Service – No Report

Planning Commission – No Report

South King County Transportation Board (SKTBD) – No Report

Pierce County Regional Council (PCRC) – No Report

Suburban Cities Association (SCA) – No Report

Valley Regional Fire Authority (VRFA) – Council member Steiger stated Linda Osborne's, a Board member from Algona, husband expired last week.

6. PUBLIC HEARING

NONE

7. OLD BUSINESS

A. Adoption of Resolution No. 2013-044, A Resolution of the City Council of the City of Pacific, Washington, setting the Hours the Finance Department will Regularly be Open to the Public

Statements to support were given. Hours will be 9:00 a.m. to 4:30 p.m. until vacant positions are filled, or September 1, 2013. 6/1 Walker no

Council member Putnam moved and Council member Hulsey seconded the Motion to Adopt Resolution No. 2013-044, A Resolution of the City Council of the City of Pacific, Washington, setting the Hours the Finance Department will Regularly be Open to the Public.

ROLL CALL VOTE:

Council member Hulsey -	Aye
Council member Jones -	Aye
Council member Steiger -	Aye
Council member Guier -	Aye
Council member McMahan -	Aye
Council member Putnam -	Aye
Council member Walker -	Ney

Motion carries by a 6 – 1 vote.

B. Adoption of Resolution No. 2013-045, A Resolution of the City Council of the City of Pacific, Washington, Amending the Master Fee Schedule

Council member Walker discussed that the state doesn't license to medical marijuana entities. Is the City putting itself in trouble? Our City Code requires an entity to be legal at the state and federal levels. This will require all businesses running within our borders to be registered. Council member Walker is concerned about how to find out who's doing business within our borders. The state should know who they have listed within City. Council member Putnam was concerned that services that help would be impacted. Council member thought everyone. Kathy G. asked about contacting the City of Fife as to how they do it and its impact. Jeanne F. questions about what presence does it require; city address, doing any business, just coming in to do business, or providing assistance, what city support or impact, what about religious

groups and legality. Asked to postpone until some additional questions could be answered. Council member Putnam concerned about disaster support organization. Attorney put the matter over for two weeks until the attorney could talk with his contact in Fife about how their dealing with this issue.

Council member Hulsey moved and Council member Putnam seconded the Motion to Postpone Adoption of Resolution No. 2013-045, A Resolution of the City Council of the City of Pacific, Washington, Amending the Master Fee Schedule to June 10, 2013, as it is Related to Resolution No. 2013-1845. Motion carries with a unanimous voice vote.

C. Adoption of Resolution no. 2013-1845, An Ordinance of the City of Pacific, Washington, amending Pacific Municipal Code to Delete PMC 5.023.045 Exemptions and Add PMC 5.02.040 C

Council member Hulsey moved and Council member Putnam seconded the Motion to Postpone Adoption of Resolution no. 2013-1845, An Ordinance of the City of Pacific, Washington, amending Pacific Municipal Code to Delete PMC 5.023.045 Exemptions and Add PMC 5.02.040 C to June 10, 2013, as it is Related to Resolution No. 2013-045. Motion carries with a unanimous voice vote.

8. NEW BUSINESS

A. Adoption of Resolution No. 2013-046, A Resolution of the City Council of the City of Pacific, Washington, Authorizing the Mayor to Enter into and sign a Contract with Washington-Oregon Claim Service.

Council member Putnam presented his support. An attorney has reviewed it and is satisfied with the document. Kathy G. questioned what we are paying and how much support we are getting presently vs. what we are getting. Can the City find another service? We can, but we pay for the year of service in advance.

Council member Putnam moved, and Council member Jones seconded the Motion to Adopt Resolution No. 2013-046, A Resolution of the City Council of the City of Pacific, Washington, Authorizing the Mayor to Enter into and sign a Contract with Washington-Oregon Claim Service.

ROLL CALL VOTE:

Council member Hulsey -	Aye
Council member Jones -	Aye
Council member Steiger -	Aye
Council member Guier -	Aye
Council member McMahan -	Aye
Council member Putnam -	Aye
Council member Walker -	Aye

Motion carries by unanimous vote.

B. Motion to Approve Hiring of Two Seasonal Maintenance Workers for Public Works, Not to Exceed 480 Hours and 12 Weeks, at Pay Range One (1) Step One (1)

The money is coming from the Park Maintenance budget. Approximately 16K for two employees. They are required to pay a reduced cost membership to the Union. Concern was raised about the letter of agreement with the Union. The Union is aware that even though the Mayor has signed the letter, the Council needs to approve it.

Council member Putnam moved and Council member Guier seconded the Motion to Approve Hiring of Two Seasonal Maintenance Workers for Public Works, Not to Exceed 480 Hours and 12 Weeks, at Pay Range One (1) Step One (1) and LOA. Motion carries with a unanimous voice vote.

C. Utility Penalty Waiver Request – Tom Barber

Council member Putnam stated that in 2009 the account was made current. Mr. Barber, other than a statement about legal battles, has made no other attempts to pay anything.

The Motion is made for the purpose of a vote.

Council member Hulseley moved and council member Putnam seconded the Motion to Approve the Waiver of Utility Penalty – Barber. Motion fails by voice vote.

D. Utility Penalty Waiver Request – Patrick Shriver

Concern about that he contacted his title company about this.

Council member Hulseley moved and Council member Putnam seconded the Motion to Approve the Waiver of Utility Penalty – Shriver. Motion fails by voice vote.

E. Utility Penalty Waiver Request – Benjamin Santos

Mr. Santos was out of country. When he got back in April 2013, previous owner had passed away last October and he wanted to have all fees waived, not just penalties. Council member Hulseley is willing to consider waiving fees since he was out of country when previous owner passed away. Attorney recommends Council waive Penalties

Council member Hulseley moved and Council member Putnam seconded the Motion to Approve Utility Penalty Waiver Request – Santos.

ROLL CALL VOTE:

Council member Hulseley -	Aye
Council member Jones -	Aye
Council member Steiger -	Aye
Council member Guier -	Aye
Council member McMahan -	Ney

Council member Putnam -
Council member Walker -

Aye
Aye

Motion carries by a 6 – 1 vote.

9. CONSENT AGENDA

A. Approval of Payroll and Claim Vouchers

Council member Putnam moved and Council member Hulseby seconded the Motion to approve the Consent Agenda. Motion carries with a unanimous voice vote.

10. EXECUTIVE SESSION

NONE

11. ADJOURN

Mayor Pro-Tem McMahan adjourned the meeting at 8:03 p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
June 3, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Council President Guier called the meeting to order and led Pledge of Allegiance at 6:30 p.m.

Mayor: Cy Sun, present

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
James McMahan - absent
Josh Putnam
Tren Walker - absent
Clint Steiger

3. CHANGES/ADDITIONS TO THE AGENDA

NONE.

4. EXECUTIVE SESSION

NONE

5. AGENDA ITEMS

A. Discussion: Ordinance 1845 – Non Profit License Fee –

Finance Director Betty Garrison presented what the attorney sent to her regarding the non-profit license fees. Council member Hulsey requested an adjustment be made to reflect such items as disaster relief organization operating during an emergency within the city limits. Discussion was around how it should read and for how long. Reference it as a declared state of emergency.

Direction: Suggested changes to the attorney and move forward for next Monday.

B. Discussion: Waive Fee for Terry Home Car Show August 17th at City Park –

Council President Guier stated Terry Home is non-profit housing for young adults with traumatic brain injuries and has requested that the City waive the fee of \$350 for their Car Show, August 17th at City Park. No charge for attending. Fee for cars presented. Funds used for basic funds for repairs, outings etc. Branks BBQ will be providing food.

Council President Guier recused herself from the vote because she is on the Board.

Direction: Move forward to the meeting on Monday, June 10, 2013

6. ADJOURN

At 6:41 p.m. Council President Guier adjourned the meeting.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
June 10, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Sun called the meeting of the Pacific City Council to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, present

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan - absent
Josh Putnam
Tren Walker - absent
Clint Steiger

Council Member Jones moved and Council Member Hulsey seconded the Motion to excuse Mayor Pro Tem McMahan and Council Member Walker. The Motion carried with a unanimous voice vote.

Staff Present: Public Safety Director Calkins, Finance Director Garrison

3. APPROVAL OF AGENDA

Council Member Hulsey requests the addition of an Executive Session on possible litigation for 15 minutes, action possible.

A. Non-Profit Licensing Fee Ordinance 2013-1845

B. Amended Fee Schedule Resolution 2013-045

Agenda approved by a unanimous voice vote.

4. AUDIENCE COMMENT

Shirley Thompson, showed photograph of Pacific seniors at the veteran's service fair and made over 100 items such as blankets, pillows etc. They also made 100 purple hats.

Nicole is concerned about board and committee fees. Council Members not attending and the costs associated with membership to these committees and what we are getting

with these memberships.

Katie Hull and Jeanne Fancher talked about community meeting with candidates; one in July for the primary and one in October for the general. Please attend

5. REPORTS

Mayor – Read from the VRFA report that a Pacific aide call was reported of an unconscious man on June 1st.

Finance – Committee Meeting on Tuesday, June 11, 2013.

Court Statistics – No Report

Public Safety Department – May 2013 report on ADP Adult Daily Population and CAD Computer Aided Dispatch.

Public Works/Community Development – No Report

Community/Senior/Youth Services – No Report

City Council – No Report

Personnel – No Report

Committee Boards

Park Board – Pacific Days moving forward.

Civil Service – No Report

Planning Commission – No Report

South King County Transportation Board (SKTBD) – No Report

Pierce County Regional Council (PCRC) – No Report

Suburban Cities Association (SCA) – No Report

Valley Regional Fire Authority (VRFA) – No Report

6. PUBLIC HEARING

NONE

7. OLD BUSINESS

A. Second Reading and Adoption of Ordinance No. 2013-1845- An Ordinance of the City of Pacific, Washington, Amending Pacific Municipal Code to Delete PMC 5.023.045 Exemptions and Add PMC 5.02.040 C.

Council Member Hulseley read Ordinance 2013-045.

Comment from citizen Mark H. Church leader. He questions how and why the City is doing this. He has concern of church exclusion based upon first amendment. Has concern on the cost and impact to the City to actively support the ordinance.

Council Member Hulsey moved and Council Member Jones seconded to Approve the Second Reading of Ordinance 2013-1845, An Ordinance of the City of Pacific, Washington, Amending Pacific Municipal Code to Delete PMC 5.023.045 Exemptions and Add PMC 5.02.040 C.

Audience Comment:

Citizen, Katie G. concerned about the \$10 fee and the impact to the religious constitutional.

Citizen Kate Hull concerned about why we are doing this, and are there issues.

Citizen Carol from Algona Pacific Library concerned about registering and paying a fee.

Council President Leanne Guier concerned about the impact to these organizations. Most of the impact is the fee. We need to foster community.

Council Member Hulsey said the \$10 fee came up because that is what the other cities are charging.

Council Member Hulsey moved and Council Member Putnam seconded the Motion to postpone the Second Reading and Approval of Ordinance 2013-045, and bring it to the next workshop. Motion carried by unanimous voice vote.

There were additional conversations about the reasons for this and its context. The Mayor states that the City has been in existence for almost 100 years and we are here to serve not police the people.

B. Adoption of Resolution No. 2013-045, A Resolution of the City Council of the City of Pacific, Washington, Amending the Master Fee Schedule

Change in the fee schedule was dependant on passage of Ordinance 2013-1845. As the Ordinance was postponed, Council did not act on Resolution 2013-045.

8. NEW BUSINESS

A. Waive Fee for City Park – Terry Home Car Show

Council Member Putnam had a question about this being a gift of funds. The Attorney stated that it would not. He also questioned the ability to get 500-1000 cars in the City Park. The Mayor stated if they have they will squeeze them in and have Fire and Police present.

Council Member Hulsey moved and Council Member Jones seconded the Motion to Waive the City Park Fees for the Terry Home Car Show. Council President Guier re-cused herself from the vote as she is on the Board. Motion carried with a unanimous voice vote.

9. CONSENT AGENDA

A. Approval of Payroll and Claim Vouchers

Concern was raised because there were items that citizens were concerned about. Stacy Knudtson noted Check 41914, Skillings & Connelly fees; the cost could be reduced.

City Engineer costs are approximately \$90k, vs. contract engineer firm AHBL at approx 15K. Mayor states he is not going to pay Skillings & Connelly any more fees and has taken away the MOU with Skillings & Connelly to work this project. Statements made by the Mayor are making the City liable.

Council Member concerned about the fees, as they are design-related fees and are not related to what a City Engineer would do.

Council Member Steiger asks the Mayor if Ken and the Mayor have signed this bill. It has been signed by both.

Council Member Hulsey moved and Council Member Putnam seconded the Motion to Approve the Consent Agenda. Motion carried with a unanimous voice vote.

10. EXECUTIVE SESSION

7:30 p.m. Council will recess for an Executive Session on possible litigation for 15 minutes with action possible.

Council returned from the Executive Session early, but cannot resume the Council meeting until 7:45 p.m.

After the Executive Session, the Mayor attempted to close the meeting without discussing the reason for the executive session. A citizen has sent a letter stating that the (4) homes that share the sewer line a causing a back up. The City determined that it was on the City property portion of the line. Council Member Steiger states that there are procedures. Council President Guier suggests that Ken and the Mayor be prepared to discuss this issue at our next council workshop meeting.

11. ADJOURN

The Mayor adjourned the meeting at 7:45 p.m.

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
June 17, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Council President Guier called the meeting to order and led the Pledge of Allegiance at 6:30 p.m.

Mayor: Cy Sun, absent

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan - absent
Josh Putnam
Tren Walker
Clint Steiger

Staff Present: Acting Public Works Director Barnett, Finance Director Garrison and Community Services Director Finwall

3. CHANGES/ADDITIONS TO THE AGENDA

NONE

4. EXECUTIVE SESSION

NONE

5. AGENDA ITEMS

A. Discussion: Letter regarding 114 Aspen Lane South

Council President Guier and Director Barnett discussed with Council Members Hulsey and Putnam, part of the Public Works Committee, and City Attorney Luce that it would be a gift of funds. Several council members brought several concerns about what, if any, options that we could provide assistance to them. An estimate of \$1.2 million would be required bring it up to the level to turn the road over to the City.

Direction: Director Barnett will meet with road residents on Wednesday June 19, 2013.

B. Discussion: Algona Court Interlocal Agreement

Court Administrator Rydberg presented an updated Interlocal agreement for consideration.

Direction: Review the addendum as it has the changes.

C. Discussion: Foreclosure of Valentine property

Valentine property is in arrears on LID fees.

Direction: City Attorney's office recommends foreclosure, moved forward.

D. Discussion: Solid Waste Interlocal Agreement

Director Barnett explained that it is an extension of the current agreement.

E. Discussion: Northwest Brewing Request

Finance Director Garrison advised that Northwest Brewing Co. would like an outdoor event at the brewery property. There is a fee for outdoor public events. Council Member Walker brought up the issue about fees for individual "pieces" such as, raffles, music, etc.

F. Discussion: Resolution 2013-* Master Contract Usage Agreement**

Finance Director Garrison advised Council regarding a Purchasing Agreement with the State for using their purchasing contract program.

G. Discussion: Ordinance 1845 Licensing for Non-Profit

Direction: Council Member Hulsey suggested not moving forward with the ordinance changes he was suggesting.

H. Resolution 2013-045 Fee Schedule Amendment

Finance Director Garrison advised there are several changes other than the ordinance Council Member Hulsey was recommending.

I. Discussion: Resolution 2013-* Accepting Soroptomists donation**

Acceptance of a \$500 donation from the Soroptomists.

J. Discussion: Beer Garden Request

VRFA Fire Officers' Union wants to have their annual BBQ at the city park with a beer garden. They will have all the required permits, etc.

K. Discussion: Lodging Tax/Tourism Committee Recommendations

Council President Guier is presenting the option to use tourism dollars for the Pacific

Days event. There are concerns that we keep within the "new" state laws effective July 13, 2013. Also the same issue will impact the Terry Home Shine and Show. Council Member Walker stated his concern about putting together a check list to make this issue easier.

Direction: Council Member Putnam will contact MRSC about what we should be aware of and how and where it can be used.

L. Discussion: 2nd Place Sewer Issue

Director Barnett said a sewer line was found to have a calcium build up and it was cleaned out. The flow is unrestricted now. Council Member Hulsey got an e-mail regarding some exposed "lines" and is concerned about it being a "trip hazard".

M. Discussion: Valentine ROW

Director Barnett addressed the Valentine Road right of way acquisition, for purchasing under \$25,000, but what about the availability of making a modification without having to bring it to the Council for consideration.

6. ADJOURN

At 7:27 p.m., Council President Guier adjourned the meeting.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**CONTINUED REGULAR MEETING
July 9, 2013**

**City Hall - Council Chambers
City Hall, 7:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro Tem McMahan called the meeting of the Pacific City Council back to order at 7:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

Staff Present: Ken Barnett, Betty Garrison and City Attorney Ken Luce

**THIS MEETING IS A CONTINUATION OF THE PREVIOUS MEETING HELD ON
JULY 8, 2013.**

3. NEW BUSINESS

Council Member Hulsey moved and Council Member Jones seconded the motion to suspend Council Rules. Motion carried with a unanimous voice vote.

Council Member Hulsey moved and Council Member Putnam seconded the motion to reconsider Adoption of Resolution 2013-053.

Council Member Hulsey expressed concerns about Resolution 2013-053 that, as written, gives the Mayor Pro Tem full authority as the Mayor, when according to the RCWs, the only authority over the Mayor is the Mayor. The Mayor Pro-Tem has full authority except for the authority to hire or fire or veto any city ordinances. The motion as written made Mayor Pro Tem McMahan the Mayor and as Mayor he cannot be a council member.

The City Attorney reviewed state RCWs as they relate to the Mayor Pro Tem, and recommends reconsideration of the resolution to keep Mayor Pro Tem McMahan as Mayor Pro Tem and as a council member.

Council Member Hulsey moved and Council Member Putnam seconded the motion to reconsider adoption of Resolution 2013-053. Motion carries with a unanimous voice vote.

A. Nominate Candidates for the Position of Mayor

Mayor Pro Tem McMahan moved to open nominations.

Council Member Hulsey nominated Council Member John Jones for the position of Mayor.

Council Member Putnam nominated Council Member Leanne Guier for the position of Mayor.

Council Member Walker moved and Council Member Putnam seconded the motion to close nominations. Motion carries with a unanimous voice vote.

B. Council Interviews of Candidates

Council Member Guier left the meeting so council members could proceed with the interview of Council Member Jones.

Council Member Jones left the meeting so council members could proceed with the interview of Council Member Guier.

Council Member Steiger notified Council Members that they got the VRFA Fire Truck and to meet up at 9:30 a.m. Saturday to ride in the Parade.

Mayor Pro Tem McMahan notified the Council that Mayor Sun provided he and Council Member Walker with the transition document. After review by attorneys, some information was redacted. Mayor Pro Tem McMahan will provide council members and Staff copies of the redacted version of the transition document.

Mayor Pro Tem McMahan recessed the meeting until Thursday, July 11, 2013 at 7:00 p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**SECOND CONTINUED REGULAR MEETING
July 11, 2013**

**City Hall - Council Chambers
City Hall, 7:00PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro Tem McMahan called the meeting of the Pacific City Council back to order at 7:00 p.m. and led the Pledge of Allegiance.

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

**THIS MEETING IS A SECOND CONTINUATION OF THE PREVIOUS MEETING
HELD ON JULY 8, 2013.**

3. NEW BUSINESS

A. Appointment of New Mayor

Council Member Hulsey moved and Council Member Putnam seconded the motion to move to Executive Session for 15 minutes to discuss Mayoral Candidates qualifications. Action is expected after the Executive Session. Motion carried with a unanimous voice vote.

Council Member Putnam brought up that MRSC has stated that it is not appropriate for either Council Member Guier or Council Member Jones to vote as it is for a position with a pay increase

7:19 p.m. Council Member McMahan called the meeting back to order from Executive Session.

Council Member Walker moved and Council Member Putnam seconded the motion to appoint Leanne Guier as Mayor of the City of Pacific.

Council members commented how both candidates were excellent candidates for the job, and discussed the pros and cons of each candidate. Council Member Putnam brought up a comment that was made that the vote by council members should be done as a "secret ballot" so that no member feels as though they were put on the spot. Council Member Putnam stated that the "secret ballot" is reserved for citizens. Council members are not allowed to conduct any business by "secret ballot" so the public can "see how we vote on every issue we vote on."

CITIZEN COMMENTS:

Shirley Thompson voiced some concerns about community healing.

Kochmier talked about supporting whomever is appointed.

Duwayne, offered himself for appointment as required.

We need to learn from mistakes that occurred and move forward with positive steps.

Council Member Putnam thanked the council members that stepped up to present themselves for the position of Mayor.

Mayor Pro Tem McMahan also thanked everyone.

Council Member Walker moved and Council Member Putnam seconded the motion to Appoint Leanne Guier as the Mayor of Pacific.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Steiger -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carries with a unanimous 5-0 vote.

Leanne Guier was then sworn in as the Mayor of Pacific.

Mayor Pro Tem McMahan adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
July 15, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro Tem McMahan called the meeting to order at 6:45p.m. and led the Pledge of Allegiance.

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones - absent
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger - absent

Staff Present: Acting Public Works Director Barnett, Finance Director Garrison

3. CHANGES/ADDITIONS TO THE AGENDA

NONE

4. AGENDA ITEMS

A. Discussion: City Council/Mayor Retreat

Mayor Guier discussed the benefits of a City Council/Mayor Retreat to be held over 3 days. Half of one day would be Staff, Council, and Mayor, and the other half would be an Executive Session.

There was a discussion about spending money without knowing where the City is financially. There is still no final finance report. It was advised that it would be better to start now, than to wait.

Direction: Move forward with options for dates in late August.

B. Discussion: Update from the Mayor

Two officers have been hired. Pacific Days was successful, with very positive feedback. US congressman showed up for Pacific Days. We are still looking into outside help with Interlocal Agreement, as well as outside contractors for Finance and Public Works. We are currently reviewing applications for the positions of City Clerk, Public Works and Finance Director. Still reviewing current claims against City, unfreezing Public Works

Director position and UW proposal regarding ADA. The Conference Room has been established and is open. Sheryl Finwall no longer works for the City.

5. ADJOURN

At 7:27 p.m., Council President Guier adjourned the meeting.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
June 24, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro-Tem McMahan called the meeting of the Pacific City Council to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

Staff Present: Finance Director Garrison, Acting Public Works Director Barnett, Public Safety Director Calkins

3. APPROVAL OF AGENDA

Additions to Agenda:

- I. Fireworks Ordinance
- J. City Hall Security
- K. Community Services Director

EXECUTIVE SESSION, 15 minutes, with action required.

Council Member Hulsey moved and Council Member Putnam seconded the Motion to approve the Agenda, as amended. Motion carried with a unanimous voice vote.

4. AUDIENCE COMMENT

Victoria Stowe discussed Aspen Lane South. She brought up concerns about misunderstandings around the road issues related to an e-mail she wrote to the City and the Council. This should go to the Public Works Committee for their evaluation and report out to the Council with their recommendations.

Mark Dawes wanted to thank Council Member Hulsey for his withdrawal of the

ordinance at the meeting the previous week.

5. REPORTS

Mayor – No Report

Finance – Finance Committee will meet June 25, 2013. Council Member Steiger asked about payments to the Mayor's attorney and was advised only one payment was made a couple months ago pursuant to the Court Order.

Court Statistics – No Report

Public Safety Department – Council Member Steiger raised concern about the Mayor's attack on the Police Department again.

Public Works/Community Development – Changing meeting to July 10, 2013, at 7:00 p.m.

Community/Senior/Youth Services - No Report - No meeting has been held in months.

City Council – Council President Guier scheduled a Special Meeting for Wednesday, June 26, 2013, at 6:30 p.m. to consider professional services. Council President Guier gave kudos to the Police Department for the 5th Annual Bicycle Rodeo and said it was very successful.

Personnel – No Report

Committee Boards

Park Board – No Report

Civil Service – No Report

Planning Commission – No Report

South King County Transportation Board (SKTBD) – No Report

Pierce County Regional Council (PCRC) – No Report

Suburban Cities Association (SCA) – Council President Guier attended last week's meeting. Brief discussion on state transportation package and the South King County Flood District. SCA networking dinner will be held on September 25, 2013. Ogden Murphy Wallace was at PIC meeting prior to discuss Open Information Act and its impact to the use of your personal e-mail and computer information can then be requested.

Valley Regional Fire Authority (VRFA) – No Report

6. PUBLIC HEARING

NONE

7. OLD BUSINESS

A. Adopt Resolution No. 2013-045, A Resolution of the city council of the City of Pacific, Washington, Amending the Master Fee Schedule

Council Member Hulseley moved and Council Member Putnam seconded the motion to Adopt Resolution No. 2013-045, A Resolution of the city council of the City of Pacific, Washington, Amending the Master Fee Schedule.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

B. Approve signing of the ILA, Authorizing Signing of the ILA with King County Solid Waste.

Council Member Hulseley moved and Council Member Putnam seconded the Motion to Approve Signing of the ILA, Authorizing Signing of the ILA with King County Solid Waste.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

8. NEW BUSINESS

A. Authorize the attorney to proceed with foreclosure on the property located at 1374 Valentine Ave SE; to include ordering a title report/litigation report for the property.

B. Council Member Hulseley moved, and Council Member Jones seconded the motion to authorize the attorney to proceed with foreclosure on the property

located at 1374 Valentine Ave SE; to include ordering a title report/litigation report for the property.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

C. Approve Addendum to the ILA Between the City of Algona and the City of Pacific for Municipal Court Services and Facilities

Council Member Walker stated it is odd that the interlocal agreement is signed by Police "chiefs" and not by City "management". Council Member Putnam reviewed it, and stated it's because there are specific items that the police have to acknowledge and agree to.

Council Member Walker moved and Council Member Putnam seconded the Motion to Approve Addendum to the ILA Between the City of Algona and the City of Pacific for Municipal Court Services and Facilities.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

D. Approve the Permit for an Outdoor Musical Entertainment for the Northwest Brewing Company

Council Member Hulsey was concerned about the noise level of the event. He was advised the event planner will communicate with nearby neighbors to hopefully quench any concerns. Planner Paula Wiech suggested the speakers could be directed away from neighbors.

Council Member Hulsey moved and Council Member Putnam seconded the Motion to Approve the Permit for an Outdoor Musical Entertainment for the Northwest Brewing Company

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion carried with a unanimous vote.

E. Approve the Permit for a Beer Garden in City Park for the Firefighters' Annual BBQ

Beer will only be served by those attending. Council Member Hulsey would like to make an amendment requiring them to provide proof of insurance prior to the granting of the permit.

Council President Guier moved, and Council Member Hulsey seconded the Motion to Amend the Approval of the Permit for a Beer Garden in City Park for the Firefighters' Annual BBQ Requiring the Proof of Insurance Prior to Issuing the Permit.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion to Amend carried with a unanimous vote.

F. Adopt Resolution No. 2013-028, A Resolution of the City Council of the City of Pacific, Washington, accepting the Funds from a Cash Donation from Soroptomists International of Auburn

It was noted that a thank you letter should be written.

Council Member Hulsey moved and Council Member Putnam seconded the Motion to Adopt Resolution No. 2013-028, A Resolution of the City Council of the City of Pacific, Washington, accepting the Funds from a Cash Donation from Soroptomists International of Auburn

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion to Amend carried with a unanimous vote.

G. Adopt Resolution No. 2013-049, A Resolution of the City Council of the City of Pacific, Washington, authorizing the Execution of an Agreement with Washington State Department of Enterprise Services for participation in the State Purchasing Cooperative

Council Member Hulsey moved and Council Member Putnam seconded the Motion to Adopt Resolution No. 2013-049, A Resolution of the City Council of the City of Pacific, Washington, authorizing the Execution of an Agreement with Washington State Department of Enterprise Services for participation in the State Purchasing Cooperative.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

The Motion to Amend carried with a unanimous vote.

H. Adopt Resolution No. 2013-050, A Resolution of the City Council of the City of Pacific, Washington, Authorizing Expenditures of Hotel Motel Taxes from the Tourism Fund

The usage of hotel/motel tax can be used to support Pacific Days up to \$4000.00. Council President Guier stated she is concerned and she has talked with two other cities for their input which conflicted with MRSC.

Council Member Hulsey moved and Council Member Putnam seconded the Motion to Adopt Resolution No. 2013-050, A Resolution of the City Council of the City of Pacific, Washington, Authorizing Expenditures of Hotel Motel Taxes from the Tourism Fund

Attorney Luce suggested modifying the Language.

Council Member Hulsey moved and Council President Guier seconded the Motion to Modify the Language in Resolution No. 2013-050, A Resolution of the City Council of the City of Pacific, Washington, Authorizing Expenditures of Hotel

Motel Taxes from the Tourism Fund. Motion carried with a unanimous voice vote.

Council President Guier moved and Council Member Putnam seconded the Motion to amend language related to change use to reimburse.

Jeanne Fancher discussed last year when Pacific Days asked to release funds for advertisement. She also suggested changing this to a budgeted event.

Council President Guier moved and Council Member Putnam seconded the Motion to amend language related to change use to reimburse and making it a budgeted event Resolution No. 2013-050, A Resolution of the City Council of the City of Pacific, Washington, Authorizing Expenditures of Hotel Motel Taxes from the Tourism Fund, as amended. Motion carried with a 6 – 1 voice vote

I. Adopt Resolution No. 2013-050, A Resolution of the City Council of the City of Pacific, Washington, Authorizing Expenditures of Hotel Motel Taxes from the Tourism Fund

The usage of hotel,/motel tax can be used to support Terry Homes Show and Shine up to \$2500. All discussions were positive. Council President Guier recused herself from the vote because she sits on the Board.

Council Member Hulseby moved and Council Member Walker seconded the Motion to Adopt Resolution No. 2013-050, A Resolution of the City Council of the City of Pacific, Washington, Authorizing Expenditures of Hotel Motel Taxes from the Tourism Fund with the modifications made on the previous resolution. Motion passed with a unanimous voice vote with 1 recusal from Council President Guier.

I. Fireworks Ordinance

Council Member Steiger would like to include the night of the Recall Election.

J. City Hall Security

There are security concerns regarding the time between the recall ballot closing and the certification on July 9, 2013. Attorney Luce assumes that something can be done, but the City's hands are tied until the vote is certified.

K. Community Services Director

Council Member Steiger has issues about the Community Services Director, Sheryl Finwall not performing the job she was hired for. He feels that we should eliminate the position. Shirley Thomson questions the work that Ms. Finwall allegedly isn't performing. These issues are performance issues to be dealt with by management, not the Council. If the Council feels the recent activities suggest that the position is not supported, concerned that performance is a management issue and the budget is a Council issue.

**9. CONSENT AGENDA
Approval of Payroll and Claim Vouchers**

There is concern that the Council is approving expenses without knowing where they are with the budget.

Stacy Knudtsen asked if there are any engineering expenses at this time and was advised there are none.

Council Member Putnam moved and Council President Guier seconded the Motion to Approve the Consent Agenda.

10. EXECUTIVE SESSION

8:15 p.m. Council recessed for an Executive Session for 15 minutes regarding a right of way acquisition with action following.

Mayor Pro Tem McMahan called the meeting back to order at 8:25 p.m.

Council Member Hulseley moved, and Council Member Putnam seconded a Motion to Move Forward on deviated appraisals with Council Approval of the Project Manager. Make Offers as presented. Motion carried with a unanimous voice vote.

11. ADJOURN

Pro-Tem Mayor McMahan adjourned the meeting at 8:33 p.m.

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**SPECIAL MEETING
June 26, 2013**

**City Hall - Council Chambers
City Hall, 8:40 PM**

1. CALL TO ORDER AND FLAG SALUTE

Mayor Pro-Tem McMahan called the meeting of the Pacific City Council to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

Council Member Walker moved and Council Member Hulsey seconded the Motion to appoint Council Member Jones as the scribe for tonight's meeting. Motion passed unanimously by voice vote.

Staff Present: Acting Public Works Director Ken Barnett

3. BUSINESS

Special Services Agreement –

Council President Guier discussed the committee for the post recall vote. One item was to get an attorney representative for the City that is independent versus attempting to use our City attorney who is responsible for the City, Council and Mayor. This would have possibly caused a conflict of interest.

Deanna Gregory discussed what they can do to support the City. Their firm presently does municipal law. There is a question regarding using expert people while we are attempting to fill positions. There are some concerns about some legal and HR issues that might require the needs. There is some concern about how the contract language is written. Broadly sighting "City" will allow them to be directed by all within, not especially from council. We don't want anyone to go to them and direct their action thereby costing the City for legal work not specific to the transitional period.

Council Member Walker moved and Council President Guier seconded the motion to amend the Motion to Designate Mayor Pro-Tem McMahan as the Designated

Signer and Point of Contact for the Letter of Engagement. Motion carries with a unanimous voice vote.

Council Member Putnam moved and Council President Guier seconded the motion to Approve the Letter of Engagement as Amended with Council Member Walker's Amendment Designating Council Member McMahan as the Authorized Signer and Point of Contact.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carries with a unanimous vote

4. ADJOURN

There being no further business, Mayor Pro-Tem McMahan adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**Workshop Study Session
July 1, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Council President Guier called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones- absent
Leanne Guier
James McMahan
Josh Putnam
Tren Walker
Clint Steiger

Staff Present:

3. CHANGES/ADDITIONS TO THE AGENDA

NONE

4. EXECUTIVE SESSION

NONE

5. AGENDA ITEMS

A. Report from "What If Committee" regarding recall election

Council President Guier gave background information on the committee for the benefit of the audience. There were some questions as to what safeguards the Council could put in place to protect the City between June 26th and July 9th. There were some concerns about what could happen in this interim period. Council President Guier met with the Sound Cities Association Board Members to discuss some of their thoughts and ideas and things that they could suggest that Council could do to safeguard the City. One of the things that came out of the discussion was that Council could hire outside legal counsel that represented the Council only in Recall matters to avoid any conflict of interest. The complete report is incorporated by reference.

Council Member Hulsey requested an update on the locks being changed. Locks have

been changed on the Public Works fence due to recent theft. Public Works is getting bids on other locks. Council Member Hulsey wanted to also state that the finance reports need to be brought current.

Council Member Putnam stated that the finance reports need to be ones that are current and stable, ones that Council can trust for making plans, and should be the top priority.

Mayor Pro Tem McMahan wanted to make sure to communicate to the staff and department heads that the Mayor of their continuing obligation to the City during this period. He will be sending out communications regarding same tonight. Also, he explained how the transition would work. If the Mayor doesn't show up, the Mayor Pro-Tem has the authority and full capacity as Mayor. Mayor Pro-tem McMahan intends to focus on assessment, fact finding, and building ground works for the new Mayor. The Mayor is still the Mayor until he isn't Mayor. Council Member Hulsey responded that the Council has the authority to contract for professional services on an interim basis.

Extended discussion went on of how to provide adequate time to consider public applicants by Council for Mayor.

Direction: Continue Monday's meeting each night until process is complete - July 8, 9, 10, and 11th.

Discussion: How to proceed forward

Direction: Proposed Agenda items for Monday's meeting:

1. Inter-local Agreements
2. Backup Resolution – Mayor Pro Tem's Authority to Enter into Inter-local Agreement for a period of 30 days
3. Consider and Appoint Mayor
4. Consent Agenda

RECESS

TUESDAY

Resume Council Meeting:

1. Interview candidates for Mayor Appointment

WEDNESDAY

1. Potential Community Meeting to interact with candidates

THURSDAY

1. Council Act & Appoint Mayor

6. ADJOURN

At 8:10 p.m., Council President Guier adjourned the meeting.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
July 8, 2013**

**City Hall - Council Chambers
City Hall, 6:30PM**

1. CALL TO ORDER AND FLAG SALUTE

Council President Guier called the meeting of the Pacific City Council to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor: Cy Sun, absent

Council Member Guier moved and Council Member Putnam seconded the Motion to appoint Council Member Jones as the scribe for the meeting. Motion carried unanimously by voice vote.

2. ROLL CALL OF COUNCIL MEMBERS

Gary Hulsey
John Jones
Leanne Guier
James McMahan - absent
Josh Putnam
Tren Walker
Clint Steiger

Council Member Hulsey moved and Council Member Walker seconded the motion to Excuse Mayor Pro Tem McMahan. Motion carried with a unanimous voice vote.

Staff Present: LT Ed Massey, Acting Public Works Director Ken Barnett, Finance Director Betty Garrison

3. APPROVAL OF AGENDA

Changes/Additions

NEW BUSINESS

Move Item C. Resolution 2013-054 - Establish Process to Appoint Mayor to Item A.

Council Member Steiger would like to add Item F. Update on Status of Mayor Sun

(No one moved or seconded) the motion to Approve the Agenda, as amended. Motion carries by unanimous voice vote.

(No one moved or seconded) Council Member Jones offered to be scribe.

4. AUDIENCE COMMENT

Kate Hull let everyone know that the Candidates' Forum for the primary elections will be held on July 16, 2013, from 7:30 p.m. to 9:30 p.m. in the City gym.

Don Thomson apologized for the statement he made the previous week and made additional comments in support of the Council and feels they will confidently move forward with the City in its best interest.

5. REPORTS

Mayor – No Report

Finance – No Report.

Court Statistics – Report handed out.

Public Safety Department – Lt. Massey reported that they got through another year with the 4th of July fireworks. They had one police car on the day-shift, and were able to put five cars on the night-shift. On July 4th they had 12 calls, six of which were fireworks related. There were 19 “on-view” incidents reported and those were fireworks related. There was an additional “on-view” incident involving an individual who was stopped and was identified as having an outstanding felony warrant. During this stop drugs and a large sum of money were found in the vehicle, and subsequently the drugs, money and the vehicle were seized. The police department is under a hiring freeze and this has resulted in 1103 overtime hours. Lt. Massey asked the Council to consider these numbers and lift the hiring freeze.

Public Works/Community Development – Acting Public Works Director Barnett put out a request for proposals on resurfacing West Valley but has only received one application from ABHL. Skillings & Connelly just completed the storm water mapping. He also requested that the Public Works meeting be moved to the week of the 17th.

Community/Senior/Youth Services – No Report

City Council – Council Member Hulsey is donating a blanket chest he built to the Pacific Partnerships for the raffle at Pacific Days. Frank Hatten will have this and other larger items raffled through a silent auction.

Personnel – No Report

COMMITTEE BOARDS

Park Board – Sherry H. received a letter dated July 8, 2013, which made a statement that criticized the volunteers. She is concerned with unfilled positions that will be coming up and the issue of a volunteer shortage.

Civil Service – No Report

Planning Commission – No Report

South King County Transportation Board (SKTBD) – No Report

Pierce County Regional Council (PCRC) – No Report

Suburban Cities Association (SCA) – No Report

Valley Regional Fire Authority (VRFA) – Council Member Steiger requested the use of a fire truck for Saturday’s parade.

6. PUBLIC HEARING

NONE

7. OLD BUSINESS

NONE

8. NEW BUSINESS

A. Adoption of Resolution No. 2013-054, A Resolution of the City Council of the City of Pacific, Washington, to Establish the Process to Appoint New Mayor

Council President Guier discussed establishing a process for selecting a replacement Mayor.

Council Member Steiger moved and Council Member Putnam seconded a motion, to Adopt Resolution No. 2013-054, A Resolution of the City Council of the City of Pacific, Washington, to Establish the Process to Appoint New Mayor.

Council President Guier entertained an amendment to change verbiage to reflect that upon certification of November 2015 the newly elected Mayor would take office after being sworn in.

Council Member Steiger moved and Council Member Putnam seconded a Motion to Adopt Resolution No. 2013-054, A Resolution of the City Council of the City of Pacific, Washington, to Establish the Process to Appoint New Mayor, as amended.

ROLL CALL VOTE:

Council Member Hulseley -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carries by a 7-0 vote.

Council Member Steiger moved and Council Member Putnam seconded the motion to continue this meeting to July 9, 2013, Tuesday, at 7:15 p.m. Motion carries by a unanimous voice vote.

Council Member Walker moved and Council Member Putnam seconded a motion to rescind the motion to continue this meeting to July 9, 2103, Tuesday, at 7:15 p.m. Motion carries by a unanimous voice vote.

Voice unrecognizable moved and again voice unrecognizable seconded the motion to recess for 10 minutes to 7:25 p.m. to allow posting of our meeting continuation on Tuesday at 7:15 p.m. Motion carries with a unanimous voice vote.

Meeting called to order at 7:30 p.m.

Council Member Steiger and Council Member Walker know that the Mayor is out of town until possibly tonight. Council Member Steiger brought up some variables surrounding the Mayor and returning his keys, etc.

B. Adoption of Resolution No. 2013-052, A Resolution of the City Council of the City of Pacific, Washington, Authorizing the Execution and Delivery of Interlocal Agreements and service contracts with the City of Auburn and other jurisdictions

Council Member Steiger expressed concern about some of the language. This resolution is only to provide Mayor Pro Tem McMahan authorization to further negotiate the final terms of the agreement with Auburn.

Council Member Hulsey moved and Council Member Putnam seconded the motion to Adopt Resolution No. 2013-052, A Resolution of the City Council of the City of Pacific, Washington, Authorizing the Execution and Delivery of Inter local Agreements and service Contracts with the City of Auburn and other Jurisdictions. The motion carried with a unanimous voice vote.

C. Adoption of Resolution No. 2013-053, A Resolution of the City Council of the City of Pacific, Washington, Regarding the Authority of the Mayor Pro Tem

Council Member Walker is concerned about the Mayor Pro Tem "firing" anyone during the transition period.

Council Member Hulsey moved and Council Member Putnam seconded the motion to Adopt Resolution No. 2013-053, A Resolution of the City Council of the City of Pacific, Washington, Regarding the Authority of the Mayor Pro Tem.

ROLL CALL VOTE:

Council Member Hulsey -	Aye
Council Member Jones -	Aye
Council Member Steiger -	Aye
Council Member Guier -	Aye
Council Member McMahan -	Aye
Council Member Putnam -	Aye
Council Member Walker -	Aye

Motion carries by a 7-0 vote.

9. CONSENT AGENDA

A. Approval of Payroll and Claim Vouchers

Council Member Putnam moved and Council Member Hulseby seconded the Motion to approve the Consent Agenda. Motion carried with a unanimous voice vote.

10. EXECUTIVE SESSION-NONE

11. ADJOURN

Meeting continued to Tuesday at 7:30 p.m.

Respectfully submitted,

Betty Garrison, MMC, CPFA, Acting City Clerk

