



**PACIFIC CITY COUNCIL MEETING AGENDA**  
**Council Chambers - City Hall. 100 3<sup>rd</sup> St. SE**

**November 25, 2013**  
**Monday**

**Regular Meeting**  
**6:30 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. AUDIENCE COMMENT**  
(Please limit your comments to 3 minutes for items not up for public hearing. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)
- 5. REPORTS**
  - A. Mayor**
  - B. Finance**
  - C. Court**
  - D. Public Safety Department**
  - E. Public Works/Community Development Departments**
  - F. Community/Senior/Youth/Services**
  - G. City Council Members**
  - H. Boards and Committees**
    - i. Park Board
    - ii. Public Works
    - iii. Civil Service
    - iv. Planning Commission
    - v. South County Area Transportation Board (SCATBd)
    - vi. Pierce County Regional Council (PCRC)
    - vii. SCA
    - viii. VRFA
- 6. PUBLIC HEARING**
  - A. Second 2014 Proposed Preliminary Budget Hearing**
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
  - A. Ordinance No. 2013-1850:** First reading of Ordinance No. 2013-1850, adopting the budget for the year 2014 and setting the estimated revenues and appropriations.
  - B. Ordinance No. 2013-1849:** Second reading of Ordinance No. 2013-1849, fixing the amount of taxes to be levied for the City of Pacific for the Year 2014 with no

additional rate increases other than those due to increased assessed valuation and new construction; providing for severability; and establishing an effective date.

- C. Appointment:** Confirming the reappointment of Monkia Newbold to the Civil Service Commission for a six-year term ending December 31, 2019.
- D. Resolution No. 2013-081:** Authorizing the Court Administrator to execute an interagency agreement with Washington State Administrative Office of the Courts for Interpreter Expense Reimbursement.
- E. Resolution No. 2013-082:** Authorizing the execution of Supplement No. 12 to a contract with Skillings Connolly for additional time for engineering design services associated with additional work for the final phase of the Stewart Road Improvement Projects.
- F. Resolution No. 2013-083:** Authorizing expenditure in the amount of \$1,849 with Parametrix to provide surveying services in White River Estates for the completion of flood certificates.
- G. Resolution No. 2013-084:** Authorizing the execution of the Department of Ecology FY 2013-2015 Stormwater Capacity Grants Agreement No. G1400291.
- H. Resolution No. 2013-085:** Authorizing the purchase of a 2014 Chevrolet Tahoe in the amount of \$36,207.63.

**9. CONSENT AGENDA**

*(The Mayor shall place matters on the Consent Calendar which are so routine or technical in nature that passage is likely.)*

- A. Claim Voucher & Payroll Approval**
- B. Approval of the minutes from the November 4, 2013, workshop and November 12, 2013, regular meeting**

**10. EXECUTIVE SESSION PER RCW 42.30.140(4)(a) COLLECTIVE BARGAINING**

**11. ADJOURN**

**12. COMMITTEE MEETINGS**

Finance Committee	November 26, 2013 6:30 p.m.	City Hall
Park Board	December 3, 2013 6:00 p.m.	City Hall
Public Works Committee	December 4, 2014 6:00 p.m.	City Hall
Planning Commission	November 26, 2013 6:00 p.m.	City Hall
Technology Committee	TBD 6:30 p.m.	City Hall
Human Services Committee	December 3, 2013 6:00 p.m.	Senior Center
Public Safety Committee	TBD 6:00 p.m.	City Hall

***Council may add and take action on other items not listed on this agenda unless specific notification period is required.***

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

Meeting materials are available on the City's website at: [www.cityofpacific.com](http://www.cityofpacific.com) or by contacting the City Clerk's office at (253) 929-1105.



**Agenda Staff Report**

**TO:** Mayor Guier and City Council Members  
**FROM:** Richard A. Gould, Finance Director  
**MEETING DATE:** November 25, 2013  
**SUBJECT:** Adopting the 2014 Budget – First reading

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**ATTACHMENTS:** Ordinance 2013-1850  
Budget Document

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**Previous Council Review Date:** November 4 & 18, 2013 (Budget Workshops)

**Summary:** The Mayor was presented with the Proposed Preliminary Budget on October 1, 2013, and she provided Council with full copies including the requests from the Departments.

On November 1, 2013, the Mayor provided Council with his Preliminary Budget and Budget Message.

A Public Hearing was held on October 28<sup>th</sup> to provide the opportunity for testimony from the Citizens on the Revenue Sources including the proposed tax levy increase and the Preliminary Budget.

On November 19<sup>th</sup> the Preliminary Budget as revised was available to the Public and the Council held a workshop (on the 18<sup>th</sup>) providing the opportunity for Staff to present requests for changes in the allocations for their Departments and Council the opportunity to ask staff questions and provide direction.

A Public Hearing was held November 25, 2013, during the regular Council meeting providing the opportunity for further discussion from the Public on the 2014 Budget.

**Recommendation/Action:** Accept this as the first reading of Ordinance No. 2013-1850 Adopting the Annual Budget by Fund for the year 2014.

**Motion for Consideration:** move to accept this as the first reading of Ordinance No. 2013-1850 Adopting the Annual Budget by Fund for the year 2014.

**Budget Impact:**

**Alternatives:**



**CITY OF PACIFIC  
WASHINGTON  
ORDINANCE NO. 13-1850**

**AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON,  
ADOPTING THE BUDGET FOR THE YEAR 2014 AND SETTING  
FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS.**

**WHEREAS**, after notice as prescribed by law, the City Council held public hearings on the 2014 Proposed Budget on November 12, 2013 and on November 25, 2013, at which time comments for or against any part of the budget were heard; and

**WHEREAS**, the 2014 proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Pacific for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of Pacific for 2014 and being sufficient to meet the various needs of Pacific during 2014;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** The budget for the City of Pacific, Washington, for the year 2014 is hereby adopted at the fund level in its final form and content.

**Section 2.** Estimated resources, including beginning fund balances, for each separate fund of the City of Pacific, and aggregate total for all funds combined, for the year 2014 are set forth in summary form, and are hereby appropriated for expenditure during the year 2014 as set forth below:

<b>FUND</b>	<b>Fund Name</b>	<b>Estimated Resources</b>	<b>Appropriations</b>
001	General Fund	4,350,505	4,350,505
003	Community Services	159,897	159,897
004	Youth Services	105,620	105,620
005	Parks Fund	198,032	198,032
006	Neighborhood Parks	6,778	6,778
021	Public Safety Forfeiture Fund	4,824	4,824
022	Criminal Justice	569,882	569,882
098	General Fund Equip Reserve	137,516	137,516
099	General Fund Cumulative Res	134,675	134,675
101	Street Fund	656,611	656,611
007	Tourism	91,562	91,562
206	LID 3 Redemption	700,911	700,911
207	LID 3 Reserve	961	961
208	2000 Fire GO Bond	126,139	126,139
	Municipal Capital		
300	Improvement	529,281	529,281
301	Street Improvement	255,382	255,382
308	Valentine Road	8,638,877	8,638,877
310	Stewart/Thornton Rd Project	5,342,733	5,342,733
333	Fire Impact Fees	61,506	61,506
401	Water Operations	1,569,571	1,569,571
402	Sewer	1,941,041	1,941,041
403	Garbage	290,170	290,170
406	Water Capital Improvement	944,770	944,770
408	Sewer Cumulative Fund	621,289	621,289



*City of Pacific**2014 SALARY and Authorized FTE SCHEDULE*

Position	Full Time Equivalents Number Authorized and Budgeted	Monthly Salary Range	
		Minimum	Maximum
Elected Mayor	1.0	750.00	750.00
Elected Council Member	7.0	200.00	200.00
<i>Total Elected Officials</i>	<i>8.0</i>		
Public Safety Director	1.0	8,333.33	9,023.66
Public Worker & Community Development Director	1.0	5,441.00	6,307.00
City Engineer	1.0	5,945.43	6,892.42
Police Lieutenant	1.0	7,612.73	8,696.79
Finance Director	1.0	6,934.00	8,320.00
Public Works Lead	1.0	4,490.63	5,205.89
Police Sergeant	1.0	6,591.51	7,280.08
Building Inspector	1.0	4,359.83	5,054.25
Water/Stormwater Manager	1.0	4,359.83	5,054.25
Community Services Director	0.0	4,047.62	4,692.95
Police Detective	1.0	4,562.43	6,121.32
City Clerk	1.0	4,693.00	5,441.00
Court Administrator	1.0	4,293.28	5,271.00
Police Officer	6.0	4,411.78	5,919.08
Associate Planner	1.0	4,232.84	4,907.03
Utility Worker	5.0	3,651.31	4,232.84
Permit Technician	1.0	3,651.31	4,232.84
Lead Finance Technician	1.0	3,651.31	4,232.84
Finance Technician II	1.0	3,544.94	4,109.58
Evidence Technician	1.0	3,544.94	4,109.58
Police Services Specialist II	1.0	3,544.94	4,109.58
Assistant Utility Billing Clerk	1.0	2,716.92	3,149.63
Court Clerk	1.0	3,341.45	3,873.64
Community Services Assistant	1.0	2,716.92	3,149.63
Bus Driver/Activities Coordinator	0.75	2,716.92	3,149.63
Youth Services Coordinator	1.0	2,716.92	3,149.63
		<b>Hourly Rates</b>	
Correction Sergeant (1)		21.09	21.09
Correction Officer (3)		20.56	20.56
Youth Services Assistant (seasonal)		9.50	11.83
<i>Total Authorized and Budgeted Staff</i>	<i>33.75</i>		





### Agenda Staff Report

**TO:** Mayor Guier and City Council Members  
**FROM:** Richard A. Gould, Finance Director  
**MEETING DATE:** November 25, 2013  
**SUBJECT:** Ordinance Tax Levy

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**ATTACHMENTS:** Preliminary King/Pierce Counties Levy Limit Worksheet –  
2014 Tax Roll

Ordinance No. 13-1849

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**Previous Council Review Date:** October 28, 2013 Meeting, November 4, 2013 Workshop  
First reading on November 12, 2013

**Summary:** Every year the City must adopt an Ordinance identifying the Tax Levy for the New Year. Public Hearings must be held providing an opportunity for the public to comment on the Budget and on revenue sources including the potential for a Tax Levy increase. Last year the City did not take an increase in their tax levy.

The estimated valuation for the City of Pacific is 542,906,759 including new construction. The statutory limit for the City of Pacific is \$2.10 per \$1,000/value. The limit on increasing without a vote of the public is 101%.

The rate for 2012 was \$1.64224/1,000, which calculated out to a Tax Levy of \$861,852.

Proposed for 2013 is \$1.64379/1,000, which calculates as \$892,424 an increase of \$20,119 other than new construction and \$30,572 including the new construction.

In order to levy at the statutory limit the City would have been required to put a lid lift to a vote of the public. \$2.10/1,000 would be \$1,140,104.

**Recommendation/Action:** Move to adopt Ordinance No. 13-1849 adopting the tax levy for the year 2014 with no additional rate increases other than those due to increased assessed valuation and new construction.

**Motion for Consideration:** I move to adopt Ordinance No. 13-1849 adopting the tax levy for the year 2014 with no additional rate increases other than those due to increased assessed valuation and new construction.



**CITY OF PACIFIC  
WASHINGTON  
ORDINANCE NO. 13-1849**

**AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON, FIXING THE AMOUNT OF  
TAXES TO BE LEVIED FOR THE CITY OF PACIFIC FOR THE YEAR 2014; PROVIDING  
FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

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**WHEREAS**, the City Council of the City of Pacific attest that the population of Pacific is less than ten thousand (10,000) and;

**WHEREAS**, the City Council of the City of Pacific has properly given notice of the public hearing held October 28, 2013, to consider the City's General Fund revenue sources, including consideration of possible increases in property tax revenues for the 2014 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the statutory limit that the City may levy to raise funds from property taxes is \$2.10 per \$1,000 of assessed value or 101% of the highest prior levy, not to exceed \$2.10 per \$1,000 of assessed value. The County Assessor has notified the City of Pacific that the preliminary assessed valuation of the property lying within the boundaries of the City of Pacific for the year 2014 is \$540,906,759 for the year 2014; and

**WHEREAS**, the City Council, after hearing, and duly considering all relevant evidence and testimony presented, determined that the City of Pacific requires a regular levy in the amount of \$861,852, which is a zero dollar/zero percent increase in property tax revenue from the previous year, in order to discharge the expected expenses and obligations of the City of Pacific and in its best interest; this does not include amounts resulting from new construction and improvements to property, any increase in the value of state-assessed property, amounts authorized by law as a result of any annexations that have occurred and refunds made

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Levy Increase Authorized.** No increase in the regular property tax levy is authorized for the 2014 levy.

**Section 2. Notification.** The Finance Director is directed to certify the dollar amount to be raised on real and personal property and to transmit the certification of same by certified mail to King County Council and to King Assessor.

**Section 3. Severability.** Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 4. Effective Date.** This ordinance shall be in full force and take effect five (5) days after its publication according to law.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25TH DAY OF NOVEMBER, 2012.**

CITY OF PACIFIC

\_\_\_\_\_  
Leanne Guier, Mayor

ATTEST:

\_\_\_\_\_  
Amy Stevenson-Ness, City Clerk

Approved as to form:

\_\_\_\_\_  
Ken Luce, City Attorney

**PRELIMINARY  
KING/PIERCE COUNTIES  
LEVY LIMIT WORKSHEET – 2014 Tax Roll**

**TAXING DISTRICT: City of Pacific**

*The following determination of your regular levy limit for 2014 property taxes is provided by the King County Assessor pursuant to RCW 84.55.100.*

Annexed to Fire District 61 Estimated Fire rate: 1.00000  
Annexed to Library District (Note 1) Estimated Library rate: 0.50000

Using Limit Factor For District	Calculation of Limit Factor Levy	Using Implicit Price Deflator
873,239	Levy basis for calculation: (2013 Limit Factor) (Note 2)	873,239
<b>1.0100</b>	x Limit Factor	<b>1.0314</b>
881,971	= Levy	900,659
5,858,137	Local new construction	5,858,137
0	+ Increase in utility value (Note 3)	0
5,858,137	= Total new construction	5,858,137
1.64056	x Last year's regular levy rate	1.64056
9,611	= New construction levy	9,611
<b>891,582</b>	Total Limit Factor Levy	<b>910,270</b>
<b>Annexation Levy</b>		
<b>0</b>	Omitted assessment levy (Note 4)	<b>0</b>
891,582	Total Limit Factor Levy + new lid lifts	910,270
542,906,759	÷ Regular levy assessed value less annexations	542,906,759
1.64224	= Annexation rate (cannot exceed statutory maximum rate)	1.67666
0	x Annexation assessed value	0
<b>0</b>	= <b>Annexation Levy</b>	<b>0</b>
<b>Lid lifts, Refunds and Total</b>		
0	+ First year lid lifts	0
891,582	+ Limit Factor Levy	910,270
<b>891,582</b>	= Total RCW 84.55 levy	<b>910,270</b>
842	+ Relevy for prior year refunds (Note 5)	842
892,424	= Total RCW 84.55 levy + refunds	911,112
	Levy Correction: Year of Error _____ (+or-)	
<b>892,424</b>	<b>ALLOWABLE LEVY (Note 6)</b>	<b>911,112</b>
<b>Increase Information (Note 7)</b>		
1.64379	Levy rate based on allowable levy	1.67821
861,852	Last year's ACTUAL regular levy	861,852
20,119	Dollar increase over last year other than N/C – Annex	38,807
2.33%	Percent increase over last year other than N/C – Annex	4.50%
<b>Calculation of statutory levy</b>		
	Regular levy assessed value (Note 8)	542,906,759
	x Maximum statutory rate	2.10000
	= <b>Maximum statutory levy</b>	<b>1,140,104</b>
	+Omitted assessments levy	<b>0</b>
	=Maximum statutory levy	<b>1,140,104</b>
	Limit factor needed for statutory levy	Not usable

Notes:

- 1) Rates for fire districts and the library district are estimated at the time this worksheet is produced. Fire district and library district rates affect the maximum allowable rate for cities annexed to them. These rates *will* change, mainly in response to the actual levy requests from the fire and library districts. Hence, affected cities may have a higher or lower allowable levy rate than is shown here when final levy rates are calculated.
- 2) This figure shows the maximum *allowable levy*, which may differ from any actual prior levy if a district has levied less than its maximum in prior years. The maximum allowable levy excludes any allowable refund levy if the maximum was based on a limit factor. The maximum allowable levy excludes omitted assessments if the maximum was determined by your district's statutory rate limit. If your district passed a limit factor ordinance in the year indicated, that limit factor would help determine the highest allowable levy. However, if the statutory rate limit was more restrictive than your stated limit factor, the statutory rate limit is controlling.
- 3) Any increase in value in state-assessed property is considered to be new construction value for purposes of calculating the respective limits. State-assessed property is property belonging to inter-county utility and transportation companies (telephone, railroad, airline companies and the like).
- 4) An omitted assessment is property value that should have been included on a prior year's roll but will be included on the tax roll for which this worksheet has been prepared. Omitted assessments are assessed and taxed at the rate in effect for the year omitted (RCW 84.40.080-085). Omitted assessments tax is deducted from the levy maximum before calculating the levy rate for current assessments and added back in as a current year's receivable.
- 5) Administrative refunds under RCW 84.69.020 were removed from the levy lid by the 1981 legislature.
- 6) A district is entitled to the lesser of the maximum levies determined by application of the limit under RCW 84.55 and the statutory rate limit. Levies may be subject to further proration if aggregate rate limits set in Article VII of the state constitution and in RCW 84.52.043 are exceeded.
- 7) This section is provided for your information, and to assist in preparing any Increase Ordinance that may be required by RCW 84.55.120. The increase information compares the allowable levy for the next tax year with your ACTUAL levy being collected this year. The actual levy excludes any refund levy and expired temporary lid lifts, if applicable. New construction, annexation and refund levies, as well as temporary lid lifts in their initial year, are subtracted from this year's *allowable* levy before the comparison is made.
- 8) ***Assessed valuations shown are subject to change from error corrections and appeal board decisions recorded between the date of this worksheet and final levy rate determination.***



**Agenda Staff Report**

**TO:** Mayor Guier and City Council Members  
**FROM:** Amy Stevenson-Ness, City Clerk  
**MEETING DATE:** November 25, 2013  
**SUBJECT:** Civil Service Commission Reappointment

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**ATTACHMENTS:**

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**Previous Council Review Date: November 18, 2013**

**Summary:** On December 31, 2013, Civil Service Commissioner Monika Newbold's term on the Commission expires. She is requesting reappointment to the Commission for a six year term ending December 31, 2019.

**Recommendation:** The mayor recommends the reappointment of Monika Newbold.

**Motion for Consideration:** I move to confirm the reappointment of Monkia Newbold to the Civil Service Commission for a six-year term ending December 31, 2019.

**Budget Impact:**

**Alternatives:**





**Agenda Staff Report**

**TO:** Mayor Guier and City Council Members  
**FROM:** Kelly Rydberg, Court Administrator  
**MEETING DATE:** November 25, 2013

**SUBJECT:** Adoption of Resolution No. 2013-081, authorizing the Court Administrator to Execute an Interagency Agreement with Administrative Office of the Courts for Interpreter reimbursement.

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**ATTACHMENTS:** Resolution 2013-081  
 Interagency Agreement with Administrative Office of the Courts

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**Previous Council Review Date:** November 18, 2013

**Summary:** Every year the State of Washington’s Administrative Office of the Courts (AOC) provides for recoupment of court interpreter expenses. The Pacific Municipal Court relies on these funds to help pay for interpreter services to assist non English speaking clientele. Municipal Court does charge defendants for interpreter service as allowed by RCW 2.43.040(3) and seeks reimbursement from the Administrative Office of the Courts (AOC) to assist in defraying these costs.

**Recommended Action:** Adopt the resolution authorizing the Court Administrator to enter into an Interagency Agreement with AOC for Interpreter Services.

**Motion for Consideration:** I move to adopt Resolution No. 2013-081, authorizing the Court Administrator to execute an Interagency Agreement with Washington State Administrative Office of the Courts for Interpreter Services, incorporated herein as Exhibit A.

**Budget Impact:**

**Alternatives:**



**CITY OF PACIFIC  
WASHINGTON**

**RESOLUTION NO. 13-081**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC,  
WASHINGTON AUTHORIZING THE COURT ADMINISTRATOR TO  
EXECUTE AN INTERAGENCY AGREEMENT WITH WASHINGTON  
STATE ADMINISTRATIVE OFFICE OF THE COURTS FOR  
INTERPRETER EXPENSE REIMBURSEMENT**

**WHEREAS**, the City of Pacific has received reimbursement for court interpreter expenses for the past four years; and

**WHEREAS**, the City of Pacific is required by Revised Code of Washington Chapter 2.43 to provide court interpreter services when needed to individuals appearing in its municipal Court;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Pacific, Washington as follows:

**Section 1.** The Court Administrator is authorized to execute an Interagency Agreement with the State of Washington Administrative Office of the Courts for Court Interpreter Expense reimbursement, incorporated herein as Exhibit xxx.

**PASSED B THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON  
THE 25<sup>TH</sup> DAY OF NOVEMBER 2013.**

CITY OF PACIFIC

\_\_\_\_\_  
Leanne Guier, Mayor

ATTEST:

\_\_\_\_\_  
Amy Stevenson-Ness, City Clerk

Approved as to Form

\_\_\_\_\_  
Ken Luce, City Attorney



**INTERAGENCY AGREEMENT IAA14210**  
**between**  
**STATE OF WASHINGTON**  
**ADMINISTRATIVE OFFICE OF THE COURTS**  
**and**  
**PACIFIC MUNICIPAL COURT**

THIS AGREEMENT is entered into by and between the Administrative Office of the Courts (“AOC”) and Pacific Municipal Court (“Court”), for the purpose of distributing funds for court interpreter expenses to the Pacific Municipal Court.

**1. DEFINITIONS**

For purposes of this contract, the following definitions shall apply:

- a. “Certified Interpreter” means an interpreter who is certified by the Administrative Office of the Courts, as defined in RCW 2.43.020 (4). The names and contact information of certified interpreters are found, and incorporated herein by reference, at [http://www.courts.wa.gov/programs\\_orgs/pos\\_interpret/](http://www.courts.wa.gov/programs_orgs/pos_interpret/)
- b. “Registered Interpreter” means an interpreter who is registered by the Administrative Office of the Courts, as defined in RCW 2.43.020 (6). The names and contact information of registered interpreters are found, and incorporated herein by reference, at [http://www.courts.wa.gov/programs\\_orgs/pos\\_interpret/](http://www.courts.wa.gov/programs_orgs/pos_interpret/)
- c. “Qualified Interpreter” means a spoken language interpreter as defined in RCW 2.43.020 (2), or sign language interpreter as defined in RCW 2.42.110 (2).
- d. “Qualifying event” means a court interpreted event meeting any of the following criteria and the Funding Conditions found, and incorporated herein by reference, at: <http://inside.courts.wa.gov/content/courtInterpreter/FUNDING%20CONDITIONS.pdf>
  - If the language interpreted is a language for which there are certified spoken language interpreters, the event was interpreted by a certified interpreter who was paid fifty dollars per hour.
  - If the language interpreted is a language for which there are registered spoken language interpreters, the event was interpreted by a registered interpreter who was paid fifty dollars per hour.
  - If the language interpreted is a language for which there are registered spoken language interpreters, and the court made diligent efforts to secure a registered interpreter yet none was reasonably available, and the event was interpreted by a qualified interpreter.
  - If the language interpreted is a language for which there are no certified or registered spoken language interpreters, the event was interpreted by a qualified interpreter.
  - If the event was interpreted by a qualified sign language interpreter.

## 2. PURPOSE

The purpose of this Agreement is to engage the services of the Court to improve the quality and availability of court interpreter services for Limited English Proficient (“LEP”), deaf, and hard of hearing persons in accordance with chapters 2.42 and 2.43 RCW.

- a. These funds are intended to address the Court’s following needs:
  - Financial need – i.e., the gap between the Court’s available financial resources and the costs to meet its need for certified, registered and qualified interpreters; and
  - Interpreter need – i.e., the gap between the level of the LEP, deaf, and hard of hearing public’s need for language access to the Court’s court(s) (i.e., the level of interpreter need) and the available interpreter pool (in particular, certified, registered and qualified interpreters in the applicant’s most frequently needed languages).

## 3. DESCRIPTION OF SERVICES TO BE PROVIDED

- a. The Court agrees to actively participate in the vision and structure for state funding of interpreter services, and to track and provide interpreter cost and usage data needed to demonstrate the impact of the funding. In particular, the Court agrees to submit electronically with each request for reimbursement, completed Interpreter Services Funding Data (“ISF Data”) reflecting interpreter services and costs. The Court will submit ISF Data representing both qualifying and non-qualifying events.
- b. Electronic data shall be submitted using the online application and instructions found, and incorporated herein by reference, at:  
<http://inside.courts.wa.gov/index.cfm?fa=controller.showPage&folder=courtInterpreter&file=interpreterStateFunding>
- c. The Contractor will ensure that the interpreter funding is used for reimbursement of costs paid to certified, registered and qualified interpreters for qualifying events, and pursuant to the Funding Conditions set forth, and incorporated herein by reference, at:  
<http://inside.courts.wa.gov/index.cfm?fa=controller.showPage&folder=courtInterpreter&file=interpreterStateFunding>
- d. The Court agrees to partner closely with the AOC Interpreter Program, the Interpreter Commission, and neighboring courts to identify and implement innovations and best practices for providing interpreter services (e.g., innovations in scheduling of interpreters, sharing of translated resources, training of staff and judges), with a view to improving interpreter services and the service infrastructure statewide.

#### 4. PERIOD OF PERFORMANCE

The execution of this Agreement shall constitute a ratification of an earlier verbal agreement between the parties that is now set forth in writing. Accordingly, the beginning date of performance under this Agreement is July 1, 2013 regardless of the date of execution. And it shall end on August 31, 2014.

#### 5. COMPENSATION

- a. The Court shall be reimbursed a maximum of \$2,863 for costs incurred during the period of July 1, 2013– June 30, 2014. No reimbursement shall be made under this Agreement for interpreting occurring subsequent to June 30, 2014.
- b. The Court shall receive payment for its costs for interpreter services as set forth in Section 3c.
- c. The Court shall not be reimbursed until properly-completed paper A-19 invoices and corresponding electronic ISF Data are received and approved by AOC, pursuant to the following schedule:
  - 1) Paper A-19 invoices and ISF Data reflecting interpreted assignments occurring between July 1, 2013 and September 30, 2013, must be received by the AOC no later than December 31, 2013.
  - 2) Paper A-19 invoices and ISF Data reflecting interpreted assignments occurring between October 1, 2013 and December 31, 2013, must be received by the AOC no later than January 31, 2014.
  - 3) Paper A-19 invoices and ISF Data reflecting interpreted assignments occurring between January 1, 2014 and March 30, 2014, must be received by the AOC no later than April 30, 2014.
  - 4) Paper A-19 invoices and ISF Data reflecting interpreted assignments occurring between April 1, 2014 and June 30, 2014, must be received by the AOC no later than July 31, 2014.
- d. If this agreement is terminated, the Court shall only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.
- e. The Court shall, no more frequently than monthly, submit its paper A-19 invoices to:

AOC Financial Services  
PO Box 41170  
Olympia, Washington 98504-1170

The ISF Data shall be submitted electronically to AOC as described in paragraph 3b.

- f. Payment to the Court for approved and completed work will be made by warrant or account transfer by AOC within 30 days of receipt of a properly-completed paper invoice and the completed ISF Data.

- g. The Court shall maintain sufficient backup documentation of expenses under this agreement.
- h. AOC, in its sole discretion and upon notice, may initiate revenue sharing and reallocate funding among courts. If it appears the Court may not expend the maximum Agreement amount, AOC may reduce the maximum Agreement amount. AOC may increase the maximum Agreement amount if additional funds become available through these revenue sharing provisions.

**6. LANGUAGE ASSISTANCE PLAN(S)**

As a condition of receiving funding under this Agreement, the Court agrees to implement and maintain an AOC-approved Language Assistance Plan.

**7. TREATMENT OF ASSETS AND PROPERTY**

The AOC shall be the owner of any and all fixed assets or personal property jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

**8. RIGHTS IN DATA**

Unless otherwise provided, data which originates from this Agreement shall be “works for hire” as defined by the U.S. Copyright Act of 1976 and shall be owned by the AOC. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and video and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights. In the event that any of the deliverables under this Agreement include material not included within the definition of “works for hire,” the Court hereby assigns such rights to the AOC as consideration for this Agreement.

Data which is delivered under this Agreement, but which does not originate therefrom, shall be transferred to the AOC with a nonexclusive, royalty-free, irrevocable license to publish, translate, reproduce, deliver, perform, dispose of, and to authorize others to do so; Provided, that such license shall be limited to the extent which the Court has a right to grant such a license. The Court shall advise the AOC, at the time of delivery of data furnished under this Agreement, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Agreement. The AOC shall receive prompt written notice of each notice or claim of copyright infringement received by the Court with respect to any data delivered under this Agreement. The AOC shall have the right to modify or remove any restrictive markings placed upon the data by the Court.

**9. INDEPENDENT CAPACITY**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

**10. AGREEMENT ALTERATIONS AND AMENDMENTS**

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

**11. RECORDS, DOCUMENTS, AND REPORTS**

The Court shall maintain books, records, documents and other evidence of accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the AOC, the Office of the State Auditor, and federal officials so authorized by law, rule, regulation, or Agreement. The Court will retain all books, records, documents, and other material relevant to this Agreement for six years after settlement, and make them available for inspection by persons authorized under this provision.

**12. RIGHT OF INSPECTION**

The Court shall provide right of access to its facilities to the AOC, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement.

**13. DISPUTES**

Disputes arising under this Agreement shall be resolved by a panel consisting of one representative from the AOC, one representative from the Court, and a mutually agreed upon third party. The dispute panel shall thereafter decide the dispute with the majority prevailing. Neither party shall have recourse to the courts unless there is a showing of noncompliance or waiver of this section.

**14. TERMINATION**

Either party may terminate this Agreement upon thirty (30) days written notice to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

**15. GOVERNANCE**

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

1. Applicable state and federal statutes and rules;
2. This Agreement; and
3. Any other provisions of the agreement, including materials incorporated by reference.

**16. ASSIGNMENT**

The work to be provided under this Agreement, and any claim arising hereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

**17. WAIVER**

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

**18. SEVERABILITY**

If any provision of this Agreement, or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision and to this end the provisions of this Agreement are declared to be severable.

**19. ENTIRE AGREEMENT**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be considered to exist or to bind any of the parties to this agreement unless otherwise stated in this Agreement.

**AGREEMENT MANAGEMENT**

The program managers noted below shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement:

<b>AOC Program Manager:</b> Tina Williamson PO Box 41170 Olympia, WA 98504-1170  (360) 705-5279 tina.williamson@courts.wa.gov	<b>Court Program Manager:</b> Kelly Rydberg, Administrator 100 3rd Avenue SE Pacific, WA 98047  253-929-1141 krydberg@ci.pacific.wa.us
---	--

**AGREED:**

THE ADMINISTRATIVE OFFICE  
OF THE COURTS

PACIFIC MUNICIPAL COURT

\_\_\_\_\_  
Callie Dietz, Administrator                      Date

\_\_\_\_\_  
Date





**Agenda Staff Report**

**TO:** Mayor Guier and City Council Members  
**FROM:** Jim Morgan  
**MEETING DATE:** November 25, 2013  
**SUBJECT:** Stewart Road Contract Amendment

---

**ATTACHMENTS:** Resolution 2013-082  
 Skillings Connolly Proposed Contract Amendment No. 12 for Stewart Road Design Services – Time Extension

---

**Previous Council Review Date:** November 18, 2013

**Summary:** The attached Resolution provides approval of time extension with Skillings Connolly, Inc. for additional time related to the design engineering and construction services of the Stewart Road Improvement projects. The Pacific City Council previously authorized by Resolutions a professional services agreement between the City of Pacific and Skillings Connolly for design engineering services of the Stewart Road/Thornton Avenue Widening Project. The design is anticipated to be complete by the end of 2013. However, there may be questions during the bidding process.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2013-082.

**Motion for Consideration:** Move to approve Resolution No. 2013-082, authorizing the execution of Supplement No. 12 to a contract with Skillings Connolly for additional time for engineering design services associated with additional work for the final phase of the Stewart Road Improvement Projects.

**Budget Impact:** If accepted by City Council, the costs of the services is \$0 and the contract will be extended until June 30, 2014.

**Alternatives:** None recommended.



CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2013 - 082

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING  
EXECUTION OF SUPPLEMENT NO 12 TO A CONTRACT WITH SKILLINGS CONNOLLY  
FOR ADDITIONAL TIME ASSOCIATED WITH THE STEWART ROAD / THORTON AVENUE  
IMPROVEMENT PROJECT**

---

**WHEREAS** the City Council, by Resolution No 1042 approved a contract with Skillings Connolly for completion of design engineering services for the Stewart Road/Thornton Avenue Widening Project; and

**WHEREAS**, the time for completion needs to be extended through June 30, 2014; and

**WHEREAS**, the this Supplemental Agreement No. 12 does not change the maximum amount payable;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE  
AS FOLLOWS:**

**Section 1**, The Pacific City Council hereby authorizes the execution of Supplement No.12 to the contract authorized by Resolution No 1042 between the City of Pacific and Skillings Connolly for a time extension to the design engineering services of the Stewart Road/Thornton Avenue Widening Project.

**Section 2**. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

---

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

---

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

---

KEN LUCE, CITY ATTORNEY



<b>SUPPLEMENTAL AGREEMENT NO. 12</b>	ORGANIZATION AND ADDRESS <b>Skillings Connolly, Inc.</b> <b>PO Box 5080</b> <b>Lacey, WA 98509-5080</b>
AGREEMENT NUMBER <b>10398</b>	
PROJECT NUMBER	PHONE <b>(360) 491-3399</b>
PROJECT TITLE <b>Stewart Road / Thornton Avenue Intersection Improvements</b>	NEW MAXIMUM AMOUNT PAYABLE  <b>\$997,762.00</b>
DESCRIPTION OF WORK <b>Time Extension Only</b>	

The Local Agency of **City of Pacific** desires to supplement the agreement entered into with **Skillings Connolly, Inc.** executed on **February 14, 2011** and identified as Agreement No. **10398**. All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

SECTION 1, SCOPE OF WORK, see Exhibit A, Scope of Work remains unchanged.

SECTION IV, TIME FOR BEGINNING AND COMPLETION, is extended from December 31, 2013 to June 30, 2014.

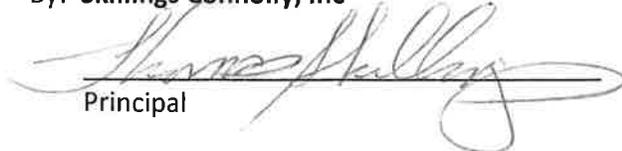
SECTION V, PAYMENT, remains unchanged:

<b>Original Agreement</b>	<b>\$ 199,110.00</b>
Supplement No. 1 – Time Extension	--
Supplement No. 2 – Staging Plan	45,354.00
Supplement No. 3 – Construction Management	51,755.88
Supplement No. 4 – Preload Phase II Thornton Ave/Valentine Ave	80,466.00
Supplement No. 5 – Additional Work Items	25,200.00
Supplement No. 6 – Phase II Roadway Design	336,650.00
Supplement No. 7 – Preload Settlement Monitoring / Additional Stormwater Pond Analysis	40,584.32
Supplement No. 8 – Additional Project Management Services & MOU	125,245.80
Supplement No. 9 – Time Extension	--
Supplement No. 10 – Time Extension	--
Supplement No. 11 – Phase II Roadway Design	93,396.00
Supplement No. 12 – Time Extension	--
<b>New Maximum Amount Payable</b>	<b><u>\$ 997,762.00</u></b>

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate space below and return to this office for final action.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

By: **Skillings Connolly, Inc**

  
Principal

By: **City of Pacific**

\_\_\_\_\_  
Signing Authority





**Agenda Staff Report**

**TO:** Mayor Guier and City Council Members  
**FROM:** Jim Morgan  
**MEETING DATE:** November 25, 2013  
**SUBJECT:** Parametrix Surveying Services

---

**ATTACHMENTS:** Resolution 2013-083  
Letters sent to homeowners

---

**Previous Council Review Date:** November 18, 2013

**Summary:** The attached Resolution provides approval to retain Parametrix to perform surveying services in White River Estates for the completion of a Flood Certificate.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2013-083

**Motion for Consideration:** I move to approve Resolution No. 2013-083, authorizing an expenditure in the amount of \$1,849 with Parametrix to provide surveying services in White River Estates for the completion of a flood certificate.

**Budget Impact:** If accepted by City Council, the cost of the service is \$1,849 to be paid from the stormwater budget.

**Alternatives:** None recommended.



CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2013 - 083

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING  
PARAMETRIX TO PROVIDE SURVEYING SERVICES IN WHITE RIVER ESTATES.**

**WHEREAS**, there are homes located in the White River sub-division that were constructed and received a Certificate of Occupancy Certificates without having Elevation Certificates that had been certified by a registered surveyor; and

**WHEREAS**, in the late 1990's Ecology performed an audit and cited the City for not assuring compliance with the law as Floodplain Administrator; and

**WHEREAS**, the City staff notified property owners in 1999 and again in 2008 that they were eligible for surveying and made the contract engineer available, regrettably there were only a few homes that received a certified Elevation Certificate; and

**WHEREAS**, the City has now received notice from one additional homeowner that are being charged the highest rate from their mortgage companies due to the lack of a signed Elevation Certificates and they feel the City must take action to produce the Certificates; and

**WHEREAS**, while the law does not require the City (as Floodplain Administrator) to provide the resources for production of Elevation Certificates, City Council desires to resolve the outstanding issues between the property owners and the City by authorizing the resources to have certified final Elevation Certificates for the remaining properties in the White River Sub-division; and

**WHEREAS**, Parametrix has submitted a survey project cost to be \$1,849.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Pacific City Council hereby authorizes the expenditure funds in the amount of \$1,849 from Fund # 410-799-594-38-63-0 with Parametrix, Inc. for surveying of White River Estates properties.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

\_\_\_\_\_  
LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
KEN LUCE, CITY ATTORNEY





**CITY OF PACIFIC**  
100 3RD AVENUE SOUTHEAST  
PACIFIC, WASHINGTON 98047  
CITY HALL (253) 929-1100  
FAX (253) 939-6026

November 19, 2013

Kurtis Mitchell  
[REDACTED]

Re: Flood Plain Certificate

Dear Mr. Mitchell:

In 2008, the City of Pacific made arrangements to complete flood elevation certificates for some of the properties in White River Estates. At the time, most property owners participated in the project and the documents were completed. Recently, one of your neighbors has requested the City to complete a flood certificate for their property. We have retained the services of a surveyor to perform the work.

If you would like to allow entry to your property to perform the above stated work, please sign and date the attached form, and return to the City of Pacific in the enclosed self addressed envelope. A separate copy of this letter has been included for you to keep with your files.

If you have any questions or concerns, please feel free to call Ken Barnett or me at (253)929-1110.

Respectfully,

CITY OF PACIFIC

  
James J. Morgan

Enclosures: Duplicate letter and form



**CITY OF PACIFIC**  
100 3RD AVENUE SOUTHEAST  
PACIFIC, WASHINGTON 98047  
CITY HALL (253) 929-1100  
FAX (253) 939-6026

November 19, 2013

Mr. David and Ms. Jessica Storaasli

[REDACTED]  
Re: Flood Plain Certificate

Dear Mr. and Ms. Storaasli:

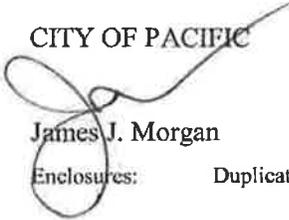
In 2008, the City of Pacific made arrangements to complete flood elevation certificates for some of the properties in White River Estates. At the time, most property owners participated in the project and the documents were completed. Recently, one of your neighbors has requested the City to complete a flood certificate for their property. We have retained the services of a surveyor to perform the work.

If you would like to allow entry to your property to perform the above stated work, please sign and date the attached form, and return to the City of Pacific in the enclosed self addressed envelope. A separate copy of this letter has been included for you to keep with your files.

If you have any questions or concerns, please feel free to call Ken Barnett or me at (253)929-1110.

Respectfully,

CITY OF PACIFIC

  
James J. Morgan

Enclosures: Duplicate letter and form, map indicating Area of Potential Effects (APE)

**RIGHT OF ENTRY FORM**

I, the undersigned, am / are the owner(s) of (address \_\_\_\_\_)  
with frontage on White River Drive. I hereby grant to the City of Pacific right of entry to my  
property which permits the City and its contractor to enter my property for the purpose of  
performing survey mapping tasks in conjunction with completing Floodplain Elevation  
Certificates, of which I will receive a certified copy of the same.

**Please Check One**

The surveyors may access my property during normal working hours without special  
arrangements being needed.

I will need to schedule access for the surveyors. Please telephone me at (\_\_\_\_) \_\_\_\_\_  
during the hours of \_\_\_\_\_ to schedule.

NAME(S) (PRINTED): \_\_\_\_\_

NAME(S) (SIGNED) \_\_\_\_\_

NAME(S) (PRINTED): \_\_\_\_\_

NAME(S) (SIGNED) \_\_\_\_\_

DATE: \_\_\_\_\_

PRIMARY CONTACT NUMBER: \_\_\_\_\_

SECONDARY CONTACT NUMBER: \_\_\_\_\_





**Agenda Staff Report**

**TO:** Mayor Guier and City Council Members  
**FROM:** Jim Morgan  
**MEETING DATE:** November 25, 2013  
**SUBJECT:** FY 2013-2015 Stormwater Capacity Grants Agreement

---

**ATTACHMENTS:** Resolution 2013-084

---

**Previous Council Review Date:** November 18, 2013

**Summary:** The Council approved an Agreement between the Washington State Department of Ecology and the City of Pacific and a resolution is required for that approval

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2013-084.

**Motion for Consideration:** Move to approve Resolution No. 2013-084, authorizing the execution of the Department of Ecology FY 2013-2015 Stormwater Capacity Grants Agreement No. G1400291.

**Budget Impact:** If accepted by City Council, the cost of the services is completely funded by this grant.

**Alternatives:** None recommended.



CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2013 - 084

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, ACCEPTING A DEPARTMENT OF  
ECOLOGY STORM WATER GRANT

---

**WHEREAS** the WA State Legislature made monies available to the Department of Ecology in order to provide grants to local jurisdictions for assistance of implementing local Stormwater Programs; and

**WHEREAS** Ecology is offering the City of Pacific \$170,000 for this purpose; and

**WHEREAS** the City will use this grant money to purchase equipment/software for stormwater system mapping (required by Permit); perform Public Education activities (required by Permit); training staff on Illicit Discharge Detection & Elimination (required by Permit), reimburse the City for salaries and benefits for administration activities, and design two stormwater retro-fit and / or low impact development projects,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Pacific City Council hereby authorizes the Mayor to execute a Department of Ecology Stormwater Grant in the amount of \$170,000.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

---

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

---

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

---

KEN LUCE, CITY ATTORNEY





**Agenda Staff Report**

**TO:** Mayor Guier and City Council Members

**FROM:** John Calkins

**MEETING DATE:** November 25, 2013

**SUBJECT:** Purchase of a 2014 Chevrolet Tahoe

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**ATTACHMENTS:** Resolution 2013-085  
Vehicle Description

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**Previous Council Review Date:** 11/18/13

**Summary:** The Police Department will purchase a 2014 Chevrolet Tahoe to replace a 2000 Chevrolet pickup with 147,000 miles.

Mayor Guier is not recommending the passage of this agenda item.

**Recommendation/Action:** Replace the 2000 pickup with a 2014 Tahoe.

**Motion for Consideration:** Make a motion to allow the purchase of the vehicle out of 2013 Criminal Justice Funds.

**Budget Impact:** Purchase will not affect the General Fund.  
Source of Funding: Criminal Justice Fund

**Alternatives:** Continue to drive an unsafe vehicle and maintain a vehicle that should have been replaced years ago. Lt. Massey uses the vehicle daily for routine patrol and administrative duties.



City of Pacific  
Washington

RESOLUTION NO. 2013-085

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON  
AUTHORIZING THE PURCHASE OF A 2014 CHEVROLET TAHOE.

---

**WHEREAS**, the Pacific Police Department does have a Vehicle Replacement Plan that was implemented in 2004, and

**WHEREAS**, the cost to maintain the Vehicle Replacement Plan is funded through the Criminal Justice Fund and not the General Fund, and

**WHEREAS**, the vehicle to be replaced with the Tahoe is a 2000 Chevrolet PU in poor condition with 147,000 miles, and

**WHEREAS**, the vendor, Auburn Chevrolet can sell government vehicles at the State Bid price, and

**WHEREAS**, the GSA State Bid does not currently offer a contract for 2014 vehicles and there are no 2013 vehicles available through the State Bid, and

**WHEREAS**, funds are available in the 2013 budget in the Criminal Justice Fund to purchase the vehicle, and

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON**

**Section 1.** The Pacific City Council hereby authorizes the purchase of the 2014 Chevrolet Tahoe for \$36,207.63, including tax, from Auburn Chevrolet as described in Exhibit A to this Resolution.

**Section 3.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE XX<sup>th</sup> DAY OF NOVEMBER, 2013.**

CITY OF PACIFIC

---

Leanne Guier, Mayor

Attest:

---

Amy Stevenson-Ness, City Clerk

Approved as to form:

---

Kenyon Luce, City Attorney



**Prepared By:**  
administrator  
Auburn Chevrolet Fleet  
1600 Auburn Way No.  
Auburn, WA 98002  
Phone: (206) 304-0440  
Fax: (253) 833-7204  
Email: jamieb@auburnchev.com

## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **STANDARD EQUIPMENT**

---

#### STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial

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##### *ENTERTAINMENT*

- Audio system, AM/FM stereo with MP3 compatible CD player seek-and-scan, digital clock, auto-tone control, Radio Data System (RDS), speed-compensated volume, TheftLock and auxiliary audio input jack
- Audio system feature, 6-speaker system (With (5W4) Identifier for Special Service vehicle, includes 8-speaker system)
- SiriusXM Satellite Radio, delete

##### *EXTERIOR*

- Wheels, 4 - 17" x 7" (43.2 cm x 17.8 cm) steel
- Tires, P265/70R17 all-season, blackwall
- Wheel, 17" (43.2 cm) full-size, steel spare
- Tire carrier, lockable outside spare winch-type mounted under frame at rear
- Tire, spare P265/70R17 all-season blackwall
- Luggage rack side rails, roof-mounted, Black
- Fascia, front color-keyed
- Fascia, rear color-keyed
- Assist steps, Black
- Headlamps, dual halogen composite with automatic exterior lamp control and flash-to-pass feature
- Mirrors, outside heated power-adjustable, manual-folding (Mirror caps are Black.)
- Glass, Solar-Ray deep-tinted (all windows except light-tinted glass on windshield and driver- and front passenger-side glass)
- Wiper, rear intermittent with washer
- Door handles, Black
- Liftgate with liftglass rear door system with rear-window wiper/washer

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 301.0, Data updated 10/22/2013  
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Customer File:

October 29, 2013 1:25:42 PM

Page 1

**Prepared By:**  
administrator  
Auburn Chevrolet Fleet  
1600 Auburn Way No.  
Auburn, WA 98002  
Phone: (206) 304-0440  
Fax: (253) 833-7204  
Email: jamieb@auburnchev.com

## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### ***STANDARD EQUIPMENT***

---

#### **STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

---

##### *INTERIOR*

- Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual reclining, center fold-down armrest with storage, lockable storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl seats also includes driver manual lumbar control. With vinyl seats requires (19V) Ebony vinyl and (BG9) Black rubberized-vinyl floor covering)
- Seats, second row 60/40 split-folding bench, 3-passenger with center armrest with 2 cup holders (Vinyl seats included and only available with (AZ3) front 40/20/40 vinyl split-bench seats, SEO (5T5) second and third row vinyl with front cloth seats or (9S1) seats, driver and passenger front, individual seats in vinyl trim.)
- Seat adjuster, driver 6-way power
- Seats, third row 50/50 split-bench, 3-passenger removable, all-belts-to-seat
- Headliner, cloth
- Floor covering, Black rubberized-vinyl
- Steering column, Tilt-Wheel, adjustable with brake/transmission shift interlock
- Steering wheel, vinyl
- Steering wheel controls, mounted cruise controls
- Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature, oil pressure and tachometer (With (5W4) Identifier for Special Service vehicles, includes 120 mph speedometer and engine hour meter.)
- Warning tones headlamp on, key-in-ignition, driver and right-front passenger safety belt unfasten and turn signal on
- Windows, power with driver Express-Down and lockout features
- Door locks, power programmable with lockout protection (With (5W4) Identifier for Special Service vehicle, Auto Lockout is disabled on Driver door.)
- Remote vehicle starter prep package includes Remote Keyless Entry (Remote vehicle starter fob available as a Chevy Accessory.)
- Cruise control, electronic with set and resume speed
- Theft-deterrent system, vehicle, PASS-Key III
- Heater, rear auxiliary with rear passenger heating ducts

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 301.0, Data updated 10/22/2013  
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Customer File:

October 29, 2013 1:25:42 PM

Page 2

**Prepared By:**  
administrator  
Auburn Chevrolet Fleet  
1600 Auburn Way No.  
Auburn, WA 98002  
Phone: (206) 304-0440  
Fax: (253) 833-7204  
Email: jamieb@auburnchev.com

## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **STANDARD EQUIPMENT**

---

#### **STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

---

- Air conditioning, tri-zone manual HVAC controls with individual climate settings for driver, right-front passenger and rear seat with rear controls located in floor console with front bucket seats and in the roof console with front bench seat (With 5W4, rear controls located in roof console)
- Air conditioning, rear auxiliary
- Defogger, rear-window electric
- Power outlets, 3 auxiliary, 12-volt includes 2 on the instrument panel and 1 in the cargo area
- Mirror, inside rearview manual day/night
- Visors, driver and front passenger illuminated vanity mirrors, padded with cloth trim, extends on rod
- Assist handles, front passenger and second row outboard
- Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions (With (5W4) Identifier for Special Service vehicle, does not include driver- and passenger-side door switch with delayed entry feature.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Page 3

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **STANDARD EQUIPMENT**

---

#### **STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

---

##### *MECHANICAL*

- Engine, Vortec 5.3L V8 SFI FlexFuel with Active Fuel Management, capable of running on unleaded or up to 85% ethanol (with gas - 320 hp [238.6 kW] @ 5400 rpm, 335 lb-ft of torque [452.2 N-m] @ 4000 rpm, with E85 ethanol - 326 hp [243.1 kW] @ 5300 rpm, 348 lb-ft of torque [469.8 N-m] @ 4400 rpm), iron block
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode
- Rear axle, 3.08 ratio (Not available with (K5L) Heavy-Duty Trailering Package.)
- Suspension Package, Premium Smooth Ride
- GVWR, 7300 lbs. (3311 kg) (Standard on 4WD models.)
- 4-wheel drive
- Transfer case, active, single-speed, electronic Autotrac with rotary controls, does not include neutral. Cannot be dinghy towed. (Requires (GU4) 3.08 rear axle ratio. Not available on 2WD models or with (K5L) heavy-duty trailering package.)
- Battery, 660 cold cranking amps with 80 amp hour rating
- Alternator, 160 amps
- Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector and 2" trailering receiver
- Recovery hooks, front, frame-mounted (Standard on 4WD models. Available on 2WD models.)
- Suspension, front coil-over-shock with stabilizer bar
- Suspension, rear multi-link with coil springs
- Steering, power
- Brakes, 4-wheel antilock, 4-wheel disc, VAC power
- Powertrain grade braking

##### *PACKAGE*

- Fleet Package

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **STANDARD EQUIPMENT**

---

#### **STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

---

##### *SAFETY*

- StabiliTrak, stability control system with traction control includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags, dual-stage frontal, driver and right-front passenger with Passenger Sensing System (right-front passenger air bag status on overhead console) (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bags, head curtain side-impact, first and second row outboard seating positions with rollover sensor, includes third row seating positions with (AS3) passenger third row bench seat (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bags, seat-mounted side-impact, driver and right-front passenger for thorax and pelvic protection (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- OnStar, 6 months of Directions and Connections plan includes Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance and Turn-by-Turn Navigation". Also, updated footnote 1 to now read "Visit [onstar.com](http://onstar.com) for coverage map, details and system limitations. Services vary by model and conditions. (Visit [onstar.com](http://onstar.com) for details and system limitations.)
- Safety belts, 3-point, driver and right-front passenger
- LATCH system (Lower Anchors and Top tethers for CHildren) for child safety seats
- Tire Pressure Monitoring System air pressure sensors in each tire with pressure display in Driver Information Center (does not apply to spare tire)

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2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

**PRICING SUMMARY**

**PRICING SUMMARY - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

	<u><i>Dir Net Inv</i></u>	<u><i>MSRP</i></u>
Base Price	\$41,940.00	\$46,600.00
Total Options:	-\$10,446.35	-\$5,231.00
Vehicle Subtotal	\$31,493.65	\$41,369.00
Advert/Adjustments	\$0.00	\$0.00
Destination Charge	\$995.00	\$995.00
<b>GRAND TOTAL</b>	<b>\$32,488.65</b>	<b>\$42,364.00</b>

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2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

**SELECTED MODEL & OPTIONS**

**SELECTED MODEL - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

<u>Code</u>	<u>Description</u>	<u>Dir Net Inv</u>	<u>MSRP</u>
CK10706	2014 Chevrolet Tahoe 4WD 4dr Commercial	\$41,940.00	\$46,600.00

**SELECTED VEHICLE COLORS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

<u>Code</u>	<u>Description</u>
-	Interior: Ebony
-	Exterior 1: Silver Ice Metallic
-	Exterior 2: No color has been selected.

**SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

**CATEGORY**

<u>Code</u>	<u>Description</u>	<u>Dir Net Inv</u>	<u>MSRP</u>
SUSPENSION PKG			
ZW7	SUSPENSION PACKAGE, PREMIUM SMOOTH RIDE (STD)	\$0.00	\$0.00
EMISSIONS			
NE1	EMISSIONS, CONNECTICUT, DELAWARE, MAINE, MARYLAND, MASSACHUSETTS, NEW JERSEY, NEW YORK, OREGON, PENNSYLVANIA, RHODE ISLAND, VERMONT AND WASHINGTON STATE REQUIREMENTS	\$0.00	\$0.00
ENGINE			
LMG	ENGINE, VORTEC 5.3L V8 SFI FLEXFUEL with Active Fuel Management, capable of running on unleaded or up to 85% ethanol (with gas - 320 hp [238.6 kW] @ 5400 rpm, 335 lb-ft of torque [452.2 N-m] @ 4000 rpm, with E85 ethanol - 326 hp [243.1 kW] @ 5300 rpm, 348 lb-ft of torque [469.8 N-m] @ 4400 rpm), iron block (STD)	\$0.00	\$0.00
TRANSMISSION			
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode (STD)	\$0.00	\$0.00

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### ***SELECTED MODEL & OPTIONS***

#### **SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

#### **CATEGORY**

<b><u>Code</u></b>	<b><u>Description</u></b>	<b><u>Dir Net Inv</u></b>	<b><u>MSRP</u></b>
<b>AXLE</b>			
GU6	REAR AXLE, 3.42 RATIO (Included and only available with (K5L) Heavy-Duty Trailering Package.)	INC	INC
<b>PREFERRED EQUIPMENT GROUP</b>			
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP Includes Standard Equipment	\$0.00	\$0.00
<b>WHEEL TYPE</b>			
NX7	WHEELS, 4 - 17" X 7" (43.2 CM X 17.8 CM) STEEL	\$0.00	\$0.00
<b>TIRES</b>			
QGI	TIRES, P265/70R17 ALL-SEASON, BLACKWALL (STD)	\$0.00	\$0.00
<b>PAINT SCHEME</b>			
ZY1	SOLID PAINT	\$0.00	\$0.00
<b>PAINT</b>			
GAN	SILVER ICE METALLIC	\$0.00	\$0.00
<b>SEAT TYPE</b>			
A95	SEATS, FRONT BUCKET WITH PREMIUM CLOTH (AG1) 6-way power driver and (AG2) front passenger seat adjusters, adjustable head restraints, driver manual lumbar control, floor console and rear storage pockets	\$794.75	\$935.00
<b>SEAT TRIM</b>			
19C	EBONY, PREMIUM CLOTH SEAT TRIM	\$0.00	\$0.00
<b>RADIO</b>			
US8	AUDIO SYSTEM, AM/FM STEREO WITH MP3 COMPATIBLE CD PLAYER seek-and-scan, digital clock, auto-tone control, Radio Data System (RDS), speed-compensated volume, TheftLock and auxiliary audio input jack (STD)	\$0.00	\$0.00
<b>ADDITIONAL EQUIPMENT</b>			
5W4	IDENTIFIER FOR SPECIAL SERVICE VEHICLE. Utilized to identify a vehicle as a police/fire special service vehicle for marketing, order-build process and emission certification purposes (Must be specified.) *CREDIT*	-\$5,754.50	-\$6,770.00

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **SELECTED MODEL & OPTIONS**

#### **SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

#### **CATEGORY**

<u>Code</u>	<u>Description</u>	<u>Dir Net Inv</u>	<u>MSRP</u>
ADDITIONAL EQUIPMENT			
K5L	TRAILERING PACKAGE, HEAVY-DUTY includes (KNP) auxiliary external transmission oil cooler and (KC4) engine oil cooler, provides increased trailering capabilities (Includes (GU6) 3.42 ratio rear axle. Required with (JL1) trailer brake controller.)	INC	INC
6J1	IGNITION 100-amp main power supply wiring at instrument panel and trunk cargo area. (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	\$250.75	\$295.00
KNP	COOLING, AUXILIARY TRANSMISSION OIL COOLER, HEAVY-DUTY AIR-TO-OIL (Included and only available with (K5L) Heavy-Duty Trailering Package.)	INC	INC
KC4	COOLING, EXTERNAL ENGINE OIL COOLER, HEAVY-DUTY AIR-TO-OIL, INTEGRAL TO DRIVER SIDE OF RADIATOR (Included and only available with (K5L) Heavy-Duty Trailering Package.)	INC	INC
K47	AIR CLEANER, HIGH-CAPACITY	INC	INC
NQH	TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC with rotary controls, includes neutral position for dinghy towing. (Requires 4WD models. Included with (K5L) Heavy-Duty Trailering Package.)	INC	INC
---	BATTERY, 660 COLD CRANKING AMPS with 80 amp hour rating (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
---	KEY, SINGLE, 2-SIDED (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
---	LUGGAGE RACK, DELETE (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
6J7	FLASHER SYSTEM, HEADLAMP AND TAILLAMP, DRL COMPATIBLE with control wire (Requires (5W4) Identifier for Special Service vehicle.)	\$408.00	\$480.00
---	WIPERS, FRONT INTERMITTENT WET-ARM with flat blade and pulse washers (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
UN9	RADIO SUPPRESSION, BRAIDED BRASS STRAPS attached to various body locations (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
VK3	LICENSE PLATE FRONT MOUNTING PACKAGE (Will be forced on orders with ship-to states that require a front license plate.)	\$0.00	\$0.00

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **SELECTED MODEL & OPTIONS**

#### **SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

#### **CATEGORY**

<b>Code</b>	<b>Description</b>	<b>Dlr Net Inv</b>	<b>MSRP</b>
<b>ADDITIONAL EQUIPMENT</b>			
AG2	SEAT ADJUSTER, FRONT PASSENGER 6-WAY POWER (With (5W4) Identifier for Special Service vehicle, included and only available with (A95) front bucket seat.)	INC	INC
ATD	SEAT DELETE, THIRD ROW PASSENGER (Requires a fleet or government order type.)	INC	INC
B30	FLOOR COVERING, COLOR-KEYED CARPETING (Includes (B58) color-keyed floor mats. Not available with (19V) Ebony vinyl trim.)	\$161.50	\$190.00
B58	FLOOR MATS, COLOR-KEYED CARPETED FIRST AND SECOND ROW, REMOVABLE (Included and only available with (B30) color-keyed carpeting.)	INC	INC
6N5	SWITCHES, REAR WINDOW INOPERATIVE (rear windows can only operate from driver's position) (Requires (5W4) Identifier for Special Service vehicle.)	\$47.60	\$56.00
6B2	DOOR HANDLES, INSIDE REAR DOORS INOPERATIVE (doors can only be opened from outside) (Requires (5W4) Identifier for Special Service vehicle.)	\$56.10	\$66.00
6N6	DOOR LOCKS, INSIDE REAR DOORS INOPERATIVE (Requires (5W4) Identifier for Special Service vehicle.)	\$56.10	\$66.00
AMF	REMOTE KEYLESS ENTRY FLEET PACKAGE, PROGRAMMABLE includes 6 additional remotes (Requires (5W4) Identifier for Special Service vehicle.)	\$63.75	\$75.00
UT7	GROUND STUDS, AUXILIARY 2 per vehicle in the rear compartment (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
9G8	HEADLAMPS, DAYTIME RUNNING LAMPS AND AUTOMATIC HEADLAMP CONTROL DELETE. Deletes the standard daytime running lamps and automatic headlamp control features from the vehicle for police stealth surveillance (Requires (5W4) Identifier for Special Service vehicle.)	\$0.85	\$1.00
UE0	ONSTAR, DELETE *CREDIT*	INC	INC

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **SELECTED MODEL & OPTIONS**

#### **SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

#### **CATEGORY**

<b>Code</b>	<b>Description</b>	<b>Dlr Net Inv</b>	<b>MSRP</b>
<b>ADDITIONAL EQUIPMENT</b>			
—	SAFETY BELTS, 3-POINT, DRIVER AND FRONT PASSENGER IN ALL SEATING POSITIONS (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
VQ3	FLEET PROCESSING OPTION	\$0.00	\$0.00
—	BID ASSISTANCE Authorization code: 940486	-\$6,000.00	\$0.00
<b>SHIP THRU CODES</b>			
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY AND SHIPPED TO KERR INDUSTRIES AND ONTO ARLINGTON ASSEMBLY	INC	INC
<b>SPECIAL EQUIPMENT OPTIONS</b>			
9N5	FLOOR CONSOLE DELETE Deletes the floor console and associated audio equipment that is included with premium cloth high back bucket seats. All exposed floor areas will remain untrimmed (Requires RPO (A95) front bucket seats with premium cloth.)	-\$531.25	-\$625.00
5T5	SEATS, REAR VINYL WITH FRONT CLOTH SEATS Provides vinyl rear seats and cloth front seats (Requires interior trim code (19C) Ebony and RPO (AZ3) front 40/20/40 split-bench with premium cloth seats or RPO (A95) front bucket with premium cloth seats.)	INC	INC
<b>OPTIONS TOTAL</b>		<b>-\$10,446.35</b>	<b>-\$5,231.00</b>

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2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

**QUOTE WORKSHEET**

**QUOTE WORKSHEET - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

Dir Net Inv	\$41,940.00
Destination Charge	\$995.00
Optional Equipment	(\$10,446.35)
Dealer Advertising	\$0.00
Profit 1.5%	\$487.33
Taxable Price	\$32,975.98
TAXES	
Sales Tax @ 9.8000%	\$3,231.65
Total Taxes	\$3,231.65
<b>TOTAL</b>	<b>\$36,207.63</b>

Customer Signature / Date

Dealer Signature / Date

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**CITY OF PACIFIC**

**Agenda Staff Report**

Agenda Item No.	<u>Consent Agenda 9A</u>	Meeting Date:	<u>November 25, 2013</u>
	<u>Claim Voucher &amp; Payroll</u>		<u>Richard Gould</u>
<u>Subject:</u>	<u>Approval</u>	Prepared by:	<u>Finance Director</u>

---

**Summary:**

Approval of Payroll for the period of November 1, 2013 through November 15, 2013; Claims Vouchers for November 13, 2013 through November 25, 2013.

Payroll Auto Deposit	\$	60,024.03
Payroll Checks # 4721 - 4724		1,539.34
Electronic Claims # 495 - 496		22,974.00
Electronic Claims # 498 - 499		398.00
Voided Claims (Ch#'s 497, 42447 .42517)		-129,559.38
Claim Checks: #42561 - 42629		247,541.46
Total Expenditures	\$	<u>202,917.45</u>

**Recommendation:** Approval of payment for Payroll and Claims

**Motion:** move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

**Attachments:**

Check Registers and Payroll Expense itemization.



# Payroll

## Computer Check Register

User: asolvang

Printed: 11/18/2013 - 2:49PM

Batch: 00502-11-2013 Computer



Check No	Check Date	Employee Information		Amount
4721	11/20/2013	GARBER	Katherine Garberding	92.35
4722	11/20/2013	HULSG	Gary Hulsey	92.08
4723	11/20/2013	STEIC	Clinton Steiger	92.08
4724	11/20/2013	FLARW	Wanda Flarity	1,262.83
Total Number of Employees: 4		Total for Payroll Check Run:		1,539.34

Auto Deposit Payroll in the Amount of:

\$ 6,0024.03

Total Expenditures:

\$ 6,1563.37

### Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting on: 11/25/13

Council member: \_\_\_\_\_

Council member: \_\_\_\_\_

Council member: \_\_\_\_\_

Reviewed for Accuracy

Finance Director: [Signature]

Date: 11-22-13

# Payroll

## ACH Check Register

User: 'asolvang'  
Printed: 11/18/2013 - 2:54PM  
Batch: 502-11-2013  
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
11/20/2013	0	ADAMP	Pamela Walasek	1,595.38
11/20/2013	0	BARNK	Kenneth Barnett	1,026.74
11/20/2013	0	BOS M	Michel Bos	2,873.57
11/20/2013	0	BROOB	Bill Brookhart	1,962.52
11/20/2013	0	CALKJ	John Calkins	4,225.80
11/20/2013	0	FUTJO	Joanne Futch	1,223.59
11/20/2013	0	GALER	Roger Gale	2,361.45
11/20/2013	0	GOULD	Richard Gould	2,760.04
11/20/2013	0	GUIERL	Leanne Guier	317.71
11/20/2013	0	Guse	Georgia Guse	700.41
11/20/2013	0	Hong	Joshua Hong	2,873.68
11/20/2013	0	JONEJ	John Jones	91.25
11/20/2013	0	KIM	Michael Kim	3,136.91
11/20/2013	0	KORAS	Steven Koransky	197.36
11/20/2013	0	LARSG	Gary Larson	1,596.81
11/20/2013	0	MASSE	Edwin Massey Jr	4,038.32
11/20/2013	0	MCCUT	Thomas McCulley Jr	1,842.93
11/20/2013	0	MCMAJ	James McMahan	46.03
11/20/2013	0	MORGJ	James Morgan	1,875.57
11/20/2013	0	NEWTD	David Newton	2,106.98
11/20/2013	0	POLLOCK	Heather Pollock	897.32
11/20/2013	0	PUTNJ	Joshua Putnam	46.03
11/20/2013	0	QUACJ	Jon Quackenbush	92.77
11/20/2013	0	RODRM	Michael Rodriguez	1,633.53
11/20/2013	0	RYDBK	Kelly Rydberg	1,538.20
11/20/2013	0	SCHUJ	James Schunke	1,891.34
11/20/2013	0	SHOOS	Stephanie Shook	1,393.85
11/20/2013	0	SLAGT	Jed Slagter	2,037.29
11/20/2013	0	SOLVA	Angelica Solvang	1,864.37
11/20/2013	0	STEPR	Robert Stephens	2,490.99
11/20/2013	0	STEVEN	Amy Stevenson-Ness	1,681.44
11/20/2013	0	THACD	Darcie Thach	1,539.81
11/20/2013	0	WALKT	Trenity Walker	92.08
11/20/2013	0	WESJS	Joe West	2,607.12
11/20/2013	0	WIECP	Paula Wiech	894.26
11/20/2013	0	WILDC	Corrine Wildoner	1,212.47
11/20/2013	0	Zinsli	Samantha Zinsli	1,258.16

Total Employees:

37

Total:

60,024.03

# Accounts Payable

## Checks by Date - Summary By Check Date



Prepared by: padams  
 Printed: 11/20/2013 - 4:35 PM

			Check Amount
Check No:	495	Check Date:	11/20/2013
Vendor:	FED TX	Vendor Name:	Internal Revenue Service
			22,349.00
Check No:	496	Check Date:	11/20/2013
Vendor:	WA Retir	Vendor Name:	WA St Dept Retirement System
			625.00
Check No:	498	Check Date:	11/20/2013
Vendor:	Noep	Vendor Name:	Neopost USA, Inc
			200.00
Check No:	499	Check Date:	11/20/2013
Vendor:	WA Lice2	Vendor Name:	Wa St Dept of Licensing
			198.00
			<hr/>
Date Total:			23,372.00
			<hr/> <hr/>
Report Total:			23,372.00
			<hr/> <hr/>

### Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting on: 11/20/13

Council member: \_\_\_\_\_  
 Council member: \_\_\_\_\_  
 Council member: \_\_\_\_\_

Reviewed for Accuracy:  
 Finance Director: [Signature] Date: 11-22-2013

# Payroll

## Pay Type Register



User: padams  
 Printed: 11/20/2013 - 3:22PM  
 Check Date Range: 11/20/2013 to 11/20/2013  
 Period Date Range: All  
 Batch Info: All  
 Pay Types: AD, B, C, CA, CD, CO, CP, DS, E2, E4, EO, ET, F, FH, FL, FT, H, HO, HP, L, MP, O, OC, OD, OO, OT, P, PC, PO, R, RDS, RF, RM, RP, S, SB, SP, TC, U, V, VP, ZA, ZB, ZC, ZD, ZM, ZP, ZS

Pay Type	Description	Hours	Amount
C	Comp time taken	26.00	762.24
CA	Cleaning allowance	0.00	240.00
DS	Donated Sick Leave	16.00	461.92
E2	Education Premium 2%	0.00	58.45
E4	Education Premium 4%	0.00	464.76
ET	Exchange Time	8.00	307.68
H	Holiday	198.80	5,319.58
HO	Holiday -- Off Day	56.00	2,124.22
L	Longevity	0.00	1,277.27
OC	Work Out of Class	0.00	538.67
OO	Out of Class OT	0.00	148.53
OT	Overtime	72.25	2,438.72
PO	Police Overtime	52.75	2,557.61
R	Regular	2,299.00	66,072
RP	Retro Pay	13.00	1,095.75
S	Sick leave	26.25	666.19
TC	Police Wages - Traffic Control	0.00	300.00
V	Vacation	25.50	834.13
ZC	Contract Benefits-Retirement	0.00	236.42
ZM	Contract Benefits-Medical	0.00	559.35
<b>Report Total</b>		<b>2,793.55</b>	<b>86,464.03</b>

# Payroll

## Deduction Register - Totals Only



er: padams  
Printed: 11/20/2013 - 3:24 PM  
Check Date Range: 11/20/2013 to 11/20/2013  
Period End Range: All  
Batch Info: All  
Deductions: Den-R, FICAR, FICARR, H UnR, Hlth-R, L&I-R, LOEFFR, LTD-R, MEDIR, MED-RA, PERS1R, PERS3R, PERSR, PERSXR, SUI, VisionTotals Only

	<b>Amount</b>
<b>Den-R:</b> Dental Ins-Employer	77.77
<b>FICAR:</b> FICA Employer Portion	4,900.01
<b>H UnR:</b> Health Ins-Union Employer	16,147.05
<b>Hlth-R:</b> Health Ins-Employer Non-Union	984.14
<b>L&amp;I-R:</b> Workers Comp-Employer	1,070.35
<b>LOEFFR:</b> LOEFF-Employer	1,718.50
<b>LTD-R:</b> LTD-employer	272.11
<b>MEDIR:</b> Medicare Employer Portion	1,222.93
<b>PERS3R:</b> Pers 3-Employer	216.11
<b>PERSR:</b> PERS 2 Employer	3,586.38
<b>I:</b> State Unemployment Tax	163.10
<b>Vision:</b> Vision Ins-Non-Union	25.23
	<hr/> <hr/>
Report Total:	30,383.68
	<hr/> <hr/>



Check	Date	Vendor No	Vendor Name	Amount	Voucher
42611	11/25/2013	Sou Pub	Sound Publishing Inc	365.65	0
42612	11/25/2013	AR-Bono	SP-13-001 Bono Short Plat	2,000.00	0
613	11/25/2013	Spe Ent	Spectrum Enterprises	100.00	0
42614	11/25/2013	Spri Sof	Springbrook Software, Inc.	869.00	0
42615	11/25/2013	SPRINT2	Sprint	1,421.43	0
42616	11/25/2013	Sta	Staples Business Advantage	224.46	0
42617	11/25/2013	DeptofEn	State Of WA Dept Of Enterprise	271.78	0
42618	11/25/2013	Sunbelt	Sunbelt Rentals, Inc.	704.92	0
42619	11/25/2013	ToTheEst	To The Estate of Helen Herrle	155.08	0
42620	11/25/2013	Per Exh	Total Auto Care	130.73	0
42621	11/25/2013	Uni USA	Univar USA Inc	8,215.13	0
42622	11/25/2013	Metrocal	USAMOBILITY	22.04	0
42623	11/25/2013	Uti Und	Utilities Underground Locate	38.70	0
42624	11/25/2013	Val Frei	Valley Freightliner, Inc.	2,260.47	0
42625	11/25/2013	WA DE HE	WA Dept of Health	42.00	0
42626	11/25/2013	WA Trea	Wa St Treasurer	14,635.67	0
42627	11/25/2013	WA ST SU	Washington St Support Registry	125.00	0
42628	11/25/2013	WA Pat 1	Washington State Patrol	115.50	0
42629	11/25/2013	Mic Zhe	Michael Zheleznyak	133.00	0

Check Total: 247,541.46

### Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting on: 11/25/13

Council member: \_\_\_\_\_  
 Council member: \_\_\_\_\_  
 Council member: \_\_\_\_\_

Reviewed for Accuracy  
 Finance Director: *[Signature]* Date: 11-22-2013

# Accounts Payable

## Check Register Totals Only

User: asolvang  
 Printed: 11/20/2013 - 4:38 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
42561	11/25/2013	AAA Fire	AAA Fire & Safety Inc	467.85	0
42562	11/25/2013	AHBL	AHBL Inc	12,757.70	0
42563	11/25/2013	City Alg	City of Algona	5,393.51	0
42564	11/25/2013	GALLAGH	Arthur J. Gallagher Risk Mgmt Svcs I	175.00	0
42565	11/25/2013	City Aub	City of Auburn	6,300.00	0
42566	11/25/2013	Aub Chev	Auburn Chevrolet Inc	1,765.46	0
42567	11/25/2013	Blu Uni	Blumenthal Uniforms	225.00	0
42568	11/25/2013	Mc Ca Ro	McCarthy Causseaux & Hurdelbrink I	379.00	0
42569	11/25/2013	CDW Gov	CDW Government Inc	3,240.19	0
42570	11/25/2013	Cen Lin	CenturyLink	151.18	0
42571	11/25/2013	TommyChe	Tommy Chen	5,256.00	0
42572	11/25/2013	Chu Off	Chuckals Office Products Inc	99.71	0
42573	11/25/2013	Aub Util	City of Auburn	124.04	0
42574	11/25/2013	Enum Cit	City of Enumclaw	120.00	0
42575	11/25/2013	Data Inc	Databar Incorporated	3,077.66	0
42576	11/25/2013	Del Mar	Dell Marketing LP	1,169.99	0
42577	11/25/2013	Don Sma	Don Small & Sons Oil Dist.Co	50.35	0
42578	11/25/2013	FCI	FCI Custom Police Vehicles	52.22	0
42579	11/25/2013	FERGUS	Ferguson Enterprises, Inc.	876.89	0
42580	11/25/2013	Fire	Firestone	1,132.68	0
42581	11/25/2013	GRAING	Grainger	506.53	0
42582	11/25/2013	HD Fow	H D Fowler Co Inc	108.03	0
42583	11/25/2013	Ran Hof	Hoffman Construction Inc	11,829.50	0
42584	11/25/2013	KC Fin	KC Finance	106,314.61	0
42585	11/25/2013	KC Fin	KC Finance	112.77	0
42586	11/25/2013	KC Fin	KC Finance	33.00	0
42587	11/25/2013	KC Fin	KC Finance	331.78	0
42588	11/25/2013	KCDA	King County Directors' Assoc	226.79	0
42589	11/25/2013	KC DOT	King County Finance	166.26	0
42590	11/25/2013	Hargan	Law Office Thomas R Hargan	60.00	0
42591	11/25/2013	LEG IMS	LEGENDid and IMS Alliance	16.43	0
42592	11/25/2013	McL Har	Mclendon Hardware	255.99	0
42593	11/25/2013	MRSC	MRSC Rosters	120.00	0
42594	11/25/2013	MuniTemp	MuniTemps	18,277.25	0
42595	11/25/2013	NeoNW	Neopost Northwest	157.32	0
42596	11/25/2013	Noep	Neopost USA, Inc	50.00	0
42597	11/25/2013	News Tri	The News Tribune	831.97	0
42598	11/25/2013	Noff Tow	Noffke's Towing	393.10	0
42599	11/25/2013	Ogden Mu	Ogden Murphy Wallace, PLLC	4,752.00	0
42600	11/25/2013	Oly Env	Olympic Environmental Resource	22,187.75	0
42601	11/25/2013	City Pac	City of Pacific	440.81	0
42602	11/25/2013	Petro	Petrocard Systems Inc	2,231.29	0
42603	11/25/2013	PCCTA	Pierce County Cities & Towns Associe	50.00	0
42604	11/25/2013	Prax Dis	Praxair Distribution Inc	90.27	0
42605	11/25/2013	PAO	Prosecuting Attorneys Office	251.71	0
42606	11/25/2013	PRO COM	Providence Community Corrections	26.00	0
42607	11/25/2013	PublicSa	Public Safety Testing	125.00	0
42608	11/25/2013	Fin Lin	Schakel & Capitani	2,660.00	0
42609	11/25/2013	Jam Schu	James Schunke	179.93	0
42610	11/25/2013	Shred	Shred-It USA Inc.	110.38	0



## City Council Minutes

**Workshop**  
**Monday, November 4, 2013**  
**6:30 p.m.**

### CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### ROLL CALL

Present: Council Members Garberding, Hulsey, Jones, Putnam, Steiger, Council President Walker, and Mayor Guier

Absent: Mayor Pro Tem McMahan (Mayor Pro Tem McMahan arrived at 6:36 p.m.)

### STAFF PRESENT

City Engineer Jim Morgan, Court Administrator Kelly Rydberg, Public Safety Director John Calkins, Senior Services Assistant Darcie Thach, Youth Services Assistant Joanne Futch, Finance Director Richard Gould, and City Clerk Amy Stevenson-Ness

### ADDITIONS TO/APPROVAL OF AGENDA

Council Member Steiger inquired about the status of the investigations. He was advised there are no results to date. The cost estimate for six investigations is approximately \$34,000.

Chief Calkins removed item C from the agenda.

The amended agenda was approved unanimously by Council.

### AGENDA ITEMS

**Discussion:** Amendment No. 8 with Parametrix to the Scope of Work for the 136<sup>th</sup> Avenue/Valentine Avenue Corridor improvements.

Engineer Jim Morgan explained the amendment covers the completion of the construction contract documents for the Valentine Avenue SE/136<sup>th</sup> Avenue Improvement project.

(Mayor Pro Tem McMahan arrived at 6:36 p.m.)

Direction by consensus of Council: Move forward to the meeting on November 12, 2013.

**B. Discussion: Resolution No. 2013-0xx:** Renewal of the agreement with Valley Communications for dispatch services for 2014.

Chief Calkins provided information to Council regarding the Valley Communications Center supplemental agreement for dispatch services for 2014.

It was discussed that the dispatch costs for 2013 are well under budget for this year and should be more than covered in the 2014 budget.

Council Member Steiger inquired if there is a cost for non-emergency phone calls. Chief Calkins stated he expects it will be charged at half the cost.

Direction by consensus of Council: Move forward to the meeting on November 12, 2013.

**C. Discussion: Resolution No. 2013-0xx:** Authorizing the purchase of seven (7) W26P Tasers, in the amount of \$7,489.89

Chief Calkins advised Council that the Police Department is in need of replacement Tasers as three of the Tasers are inoperative. The department will be utilizing the trade-in credit.

There was discussion regarding the frequency of use of the Tasers and the possibility of not having one weapon for each officer. It was explained that utilizing a check-out system is not feasible

Direction by consensus of Council: Move forward to the meeting on November 12, 2013.

**D. Budget Workshop:** Review of the new preliminary budget for 2014

Director Gould reviewed the different funds and provided a brief overview of what is occurring in the different funds. He requested that Council send questions and direction to him before the upcoming meeting on November 18, 2013.

**E. Discussion: Ad Valorem Tax Levy**

Finance Director Richard Gould advised Council that each year the City must adopt an Ordinance identifying the tax levy for the new year. The proposed amount for 2013 is between \$30,00 and \$39,000.

He advised that the City Council need not raise the Ad Valorem Tax for 2014 due to the status in the general fund.

Direction by consensus of Council: Move forward to the meeting on November 12, 2013.

**EXECUTIVE SESSION:** Contract Negotiations per RCW 42.30.140(4)(a)

Council President Walker announced a 15 minute executive session.

At 8:06, Council President Walker announced an extension of 10 minutes.

At 8:16, Council President Walker announced an extension of 5 minutes.

Council President Walker reconvened the meeting at 8:22 p.m.

**ADJOURN**

Council President Walker adjourned the workshop at 8:22 p.m.

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Amy Stevenson-Ness, City Clerk

DRAFT





**Regular Meeting  
Tuesday, November 12, 2013  
6:30 p.m.**

**Regular Meeting  
6:30 p.m.**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Present: Council Members Garberding, Hulsey, Jones, Steiger, Walker.

Absent: Mayor Pro Tem McMahan and Council Member Putnam

**COUNCIL MEMBER HULSEY MOVED** to excuse Council Members Putnam and McMahan . Seconded by Council Member Walker The motion was voted on and carried 5-0.

**STAFF PRESENT**

City Attorney Ken Luce; Engineer Jim Morgan, Public Safety Director John Calkins, Senior Services Assistant Darcie Thach, Court Administrator Kelly Rydberg, Finance Director Richard Gould, City Clerk Amy Stevenson-Ness

**ADDITIONS TO/APPROVAL OF AGENDA**

Engineer Jim Morgan added a discussion and authorization for the mayor to accept grants from the Department of Ecology.

Amended agenda approved by unanimous consent of the Council.

**AUDIENCE COMMENT**

Mark Bounds – Request that the city take over maintenance of the road he lives on. Also inquired about how to handle a bill for \$715 for arrears of stormwater

The matter was referred to the Finance Committee.

Kate Hull – Personally thanked Council and Lions for assistance on Make A Difference Day

## **REPORTS**

### **MAYOR**

Mayor Guier reported:

- The Holiday Bazaar on November 9 was a success and had great turn out.
- Flag pole/Monument dedication on Veterans Day was well attended and thanked the community for attending. Thanks also to Boy Scout troop 540 and American Legion Post 78. Thanked Ken Luce for emceeding the ceremony. Thank you to Council Members Walker, Jones, and Hulseley for their participation and a special thanks to Council Member Garberding for organizing the event.
- The tree lighting will take place on November 29, 2013. The gathering will begin at 6:00 p.m. and the lighting will occur at 6:30. The extra lights will go on city hall, the post office, and police station. The senior center will be selling cookies and cocoa.
- There is an opening on the Civil Service Commission. Applications are available on the table in the hallway.
- She will be absent from next two council meetings for knee replacement; asked the finance director to keep mayor informed of things.

### **FINANCE**

Finance Director Richard Gould advised:

- Budget work continues and he is closing in on a final iteration of the budget.
- There will be another budget workshop on November 18.
- The readiness date for BIAS is not too far in the future. He should know more this week about when it will be available.
- The Assistant Utility Clerk is working out well and meshes well with the group.

### **COURT**

Stats were provided to Council in the agenda packet.

### **PUBLIC SAFETY**

Public Safety Director Calkins reported the department attended a training for the renewal of driving certifications. The training occurred at Seattle International Raceway Monday through Thursday to certify all officers in high speed pursuit, slow speed skills, and pit maneuver.

### **PUBLIC WORKS**

Engineer Jim Morgan reported:

- The Public Works Committee met and discussed the Milwaukee Boulevard updates. An open house is planned for next Wednesday, November 20 at 7:00 p.m.
- The West Valley Project open house is planned to be held

- Met with the TIB and discussed the trail issue and issues such as if the money is available, if Gordon trucking is on board, and how the city will finish pedestrian access as funding has gone away.
- The city has received \$300,000 from the Public Works Trust Fund. It is a five-year loan at 1% interest.

### **COMMUNITY/SENIOR/YOUTH SERVICES**

Senior Center Assistant Director Darcie Thach reported

- The bazaar was HUGE success and of the things available to sell, only cookies were left over.
- Monday's Stone Soup is veggie.
- They are selling coffee cups filled with candy and scarves
- They will be selling baked goods and hot cocoa at the tree lighting.
- Taco Tuesday prices have increased to \$1.50 to cover rising food costs.

### **COUNCIL –**

Council Member Jones inquired about how and to what extent the City will be able to secure and patrol the park as people are unable to see into the park. He expressed concern about liability and life threatening issues.

Council Member Garberding inquired if the city can relinquish our lease to eliminate liability.

City Attorney Luce stated if it is brought to the attention of King County, they should verbalize that the city is not liable for occurrences in the park.

### **BOARDS AND COMMITTEES**

**Park Board:** Kate Hull advised there is a special board meeting on Saturday, November 23, 2013, from 9:00-1:00 in the conference room to discuss funding and planning for 2014. She extended an invitation to three council members to attend the meeting.

**SKTBD:** There will be a meeting on November 19.

**VRFA:** There will be a meeting on Thursday, November 14, 2013.

### **PUBLIC HEARING**

Mayor Guier opened the public hearing at 6:58 p.m.

Finance Director Richard Gould presented a Power Point Presentation regarding the 2014 budget.

Speaking before Council:

Kate Hull – Parks rank #4 on what the city does. She would like to see the Parks section of the budget rewritten. She suggested allowing the park board to assist with what ideas and goals should be for 2014 and to provide input on the budget.

Stacey Knudtsen – Inquired where the public defender is budgeted and where the income is listed for pet licensing.

Jeanne Fancher – Strongly encouraged the city to have a strong emphasis on policy to reach out to seniors and youth who have challenges. She stated there needs to be some outreach. She inquired how city reaches out in times of emergency to the population and into community.

Mayor Guier closed the public hearing at 7:22 p.m.

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

**A. Ordinance No. 2013-1849:** First Reading of Ordinance No. 2013-1849, fixing the amount of taxes to be levied for the City of Pacific for the Year 2014 with no additional rate increases other than those due to increased assessed valuation and new construction; Providing for severability; and establishing an effective date.

Finance Director Gould outlined the basics of the ordinance. \$30K increase in 2014

**COUNCIL MEMBER HULSEY MOVED** to accept this as the first reading of Ordinance No. 13-1849 adopting the tax levy for the year 2014. Seconded by Council Member Jones.

Voice vote was taken and the motion carried 5-0.

**B. Resolution No. 2013-077:** Authorizing the execution of Amendment No. 8 with Parametrix, Inc. for engineering services for the Valentine Avenue SE/136<sup>th</sup> Avenue Improvement Project construction contract documents.

Engineer Jim Morgan advised council ready to go to construction in 2014; all signs point to

**COUNCIL MEMBER JONES MOVED** to adopt Resolution 2013-077 authorizing the execution of Amendment No. 8 with Parametrix, Inc. for engineering services for the Valentine Avenue SE/136<sup>th</sup> Avenue Improvement Project construction contract documents.. Seconded by Council Member Steiger.

Speaking before Council:

Vic Kave inquired if PSE can underground the power lines. He was advised that they could but the City is responsible for 60% of costs.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Hulsey, Jones, Steiger, Walker  
Excused: McMahan, Putnam

The motion carried 5-0.

**B1. Ecology Grant Acceptance**

Engineer Jim Morgan explained the use of the grant. He stated it is to develop low impact development ideas and to evaluate different drainage basin to decide which treatment method is best. There is no matching fund requirement.

**COUNCIL MEMBER JONES MOVED** to approve the acceptance of the ecology grant. Seconded by Council Member Garberding.

Roll call vote was taken resulting as follows:

Ayes: Garberding, Hulseley, Jones, Steiger, Walker  
Excused: McMahan, Putnam

The motion carried 5-0.

**C. Resolution No. 2013-078:** Authorizing the execution of the supplemental agreement with Valley Communications Center for dispatch services for 2014.

**COUNCIL MEMBER STEIGER MOVED** to adopt Resolution 2013-078 authorizing the execution of the supplemental agreement with Valley Communications Center for dispatch services for 2014. Seconded by Council Member Walker.

Roll call vote was taken resulting as follows:

Ayes: Garberding, Hulseley, Jones, Steiger, Walker  
Excused: McMahan, Putnam

The motion carried 5-0.

**D. Resolution No. 2013-079:** Authorizing the purchase of seven W26P Tasers, in the amount of \$7,489.89 from the Criminal Justice Fund.

**COUNCIL MEMBER WALKER MOVED** to adopt Resolution 2013-079 authorizing the purchase of seven W26P Tasers, in the amount of \$7,489.89 from the Criminal Justice Fund. Seconded by Council Member Garberding.

Roll call vote was taken resulting as follows:

Ayes: Garberding, Hulseley, Jones, Steiger, Walker  
Excused: McMahan, Putnam

The motion carried 5-0.

**E. Resolution No. 2013-080:** Creating the job descriptions for the Lead Finance Technician, Finance Technician II, Finance Technician I, and Assistant Utility Billing Clerk positions in the Municipal Code.

**COUNCIL MEMBER WALKER MOVED** to adopt Resolution 2013-080 creating the job descriptions for the Lead Finance Technician, Finance Technician II, Finance Technician I, and Assistant Utility Billing Clerk positions in the Municipal Code Seconded by Council Member Jones.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Hulsey, McMahan, Putnam, Steiger, Walker  
Excused: Jones

The motion carried 5-0.

### **CONSENT AGENDA**

- A. Claim Voucher & Payroll Approval
- B. Approval of the minutes of October 21, 2013, workshop and October 28, 2013, regular meeting

**COUNCIL MEMBER HULSEY MOVED** to approve the Consent Agenda. Seconded by Council Member Walker. Voice vote was taken and the motion carried 5-0.

**EXECUTIVE SESSION** for Contract Negotiations per RCW 42.30.140(4)(a). Mayor Guier announced a 10 minute executive session.

**COUNCILMEMBER STEIGER MOVED** to adjourn to executive session at 7:41 p.m. Seconded by Council Member Hulsey. Voice vote was taken and the motion carried 5-0.

Mayor Guier reconvened the meeting at 7:41 p.m.

### **ADJOURN**

Mayor Guier adjourned the meeting at 7:42 p.m.

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Amy Stevenson-Ness, City Clerk