



City Council Minutes

Workshop
Tuesday, September 3, 2013
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Walker called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Hulsey, Jones, Putnam, Steiger, Walker, Mayor Guier

Absent: Council Member McMahan (arrived at 6:32 p.m.)

STAFF PRESENT

Acting Public Works Director Ken Barnett; Police Lt. Edwin Massey; Interim Finance Director Richard Gould; and City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

Council President Walker added Item G, Resolution No. 2013-068 authorizing an agreement with BFH Consulting for professional services for assistance with updating the department policy manual, to the agenda and swapped items A and E.

AGENDA ITEMS

A. Discussion: Financial Software Purchase – Interim Finance Director Richard Gould presented a request to purchase new financial software due to ongoing problems with the City's current financial software.

(Councilmember McMahan arrived here at 6:32 p.m.)

Direction by consensus of Council: Move forward to the Council meeting September 16, 2013.

B. Discussion: Job Description – Finance Director – Interim Finance Director Richard Gould presented two job descriptions for discussion to decide which of the job descriptions best fits the position.

Direction by consensus of Council: Referred to Finance Committee for recommendation to Council for the Council meeting September 16, 2013.

C. Discussion: PSRC Dues – Acting Public Works Director Ken Barnett presented the request for continued membership and payment of dues for Puget Sound Regional Council (PSRC) at a cost of \$1,950.00.

Direction by consensus of Council: Move forward to the Council meeting September 9, 2013.

D. Discussion: WA State: \$18,000 Growth Management Update Grant Application - Acting Public Works Director Ken Barnett presented the council with information regarding the submission of an application for the Growth Management Update Grant, in the amount of \$18,000, and requested approval of submission of the grant application.

Direction by consensus of Council: Approving for the Mayor to write a letter of support.

E. Discussion: Resolution No. 2013-067 – Authorizing the surplus of vehicles and equipment. Acting Public Works Director Ken Barnett presented an inventory of vehicles and broken equipment to Council with a recommendation that the resolution be adopted allowing the City to surplus vehicles and broken equipment.

Direction by consensus of Council: Move forward to the Council meeting September 9, 2013.

F. Discussion: Minutes for meetings: March 11, 2013; March 25, 2013; April 1, 2013; April 8, 2013; April 15, 2013; April 22, 2013; May 13, 2013; May 20, 2013; May 28, 2013; June 3, 2013. –

Direction by consensus of Council: Send corrections for minutes to the City Clerk by September 7, 2013, to correct errors found in the minutes and bring back to Council for review after corrected.

G. Discussion: Contract with BFH Consulting – Lt. Edwin Massey presented an agreement with BFH Consulting for assistance with updating the department Manual with Lexipol, LLC.

Direction by consensus of Council: Move forward to the Council meeting September 9, 2013.

ADJOURN

Council President Walker adjourned the meeting at 7:27 p.m.

Amy Stevenson-Ness, City Clerk