

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
July 22, 2013**

**City Hall ~ Council Chambers
City Hall, 6:30 p.m.**

1. CALL TO ORDER:

Mayor Leanne Guier called the meeting of the Pacific City Council to order at 6:31 p.m. and led the **PLEDGE OF ALLEGIANCE.**

2. ROLL CALL:

Council members present: Gary Hulse, John Jones, Josh Putnam and Clint Steiger.

Council member absent: James McMahan and Tren Walker.

Staff Present: City Attorney Ken Luce; Public Safety Director John Calkins, Associate Planner Paula Wiech and Finance Director Betty Garrison.

Council member Hulse moved to excuse Council members McMahan and Walker. Council member Putnam seconded the motion which passed with a unanimous vote.

3. APPROVAL OF AGENDA:

Council member Hulse moved to accept the Agenda as amended moving items 8 a through 8 e to just below Item 3 and adding item 8 f to discuss Emergency Management Plan and 8 g for the Election of a Council President. Clint Steiger seconded the motion which passed with a unanimous vote.

8. NEW BUSINESS:

a. Establish Public Hearing date for Resolution 2013-055 – Extending Medical Marijuana Moratorium. Associate Planner Wiech presented the Staff Report.

Council member Hulse moved to adopt Resolution No. 2013-055 – Setting a Public Hearing for the purposes of taking Public Testimony prior to considering a proposed Ordinance that would extend a moratorium on medical marijuana collective gardens and the producing, processing, and retailing of marijuana in the City of Pacific. Council member Putnam seconded the motion. Council discussed.

Roll call vote -

Council member Hulse -	Aye
Council member Jones -	Aye
Council member Steiger -	Aye
Council member McMahan -	Absent
Council member Putnam -	Aye
Council member Walker -	Absent

b. Establish Public Hearing date for ROW Condemnation. Associate Planner Paula Wiech presented the Staff Report. This is in connection with the Valentine Avenue Road Project.

Council member Hulseley moved to adopt Resolution No. 13-056 – Regarding right-of-way condemnation for the Valentine Avenue Road Project. Council member Jones seconded the motion. Council discussed the need for setting this public hearing so that the project can move forward. Mr. Dave Stookey asked if the project included underground power and utilities.

Roll call vote –

Council member Hulseley -	Aye
Council member Jones -	Aye
Council member Steiger -	Aye
Council member McMahan -	Absent
Council member Putnam -	Aye
Council member Walker -	Absent

c. Approve hiring a part-time Engineer - .5 FTE. Mayor Guier presented this proposal for Council consideration outlining a need for technical assistance in the Public Works Department.

Council member Hulseley moved to authorize hiring a part-time Engineer for 20 hours per week @ \$50 per hour. Council member Putnam seconded the motion. Council discussed the need to keep projects moving forward and the need to amend staffing levels and the 2013 Budget for this new position. Ms. Jeanne Fancher questioned the legality of hiring without advertising the position. Mayor Guier advised that this is an interim position. City Attorney Luce suggested entering into a service contract rather than hiring an individual. **Council member Hulseley moved to amend the motion to authorize entering into a Service Contract with a part-time Engineer @ \$50 per hour. Council member Jones seconded the motion which passed with a unanimous vote.**

Roll call vote on the motion as amended –

Council member Hulseley -	Aye
Council member Jones -	Aye
Council member Steiger -	Aye
Council member McMahan -	Absent
Council member Putnam -	Aye
Council member Walker -	Absent

d. Approve Activities Coordinator/Bus Driver Job Description. Mayor Guier presented this Job Description for consideration outlining the need for assistance in the Senior Community Services Department. This would be a part-time represented position as .5 FTE.

Council member Hulseley moved to approve the Job Description for the Activities Coordinator/Bus Driver position. Council member Putnam seconded the motion. Council member Jones asked regarding the need for Drug Testing if the employee is to be

transporting passengers. Mayor Guier advised that Drug Testing is not included in the Union contract.

Roll call vote –

Council member Hulsey -	Aye
Council member Jones -	Aye
Council member Steiger -	Aye
Council member McMahan -	Absent
Council member Putnam -	Aye
Council member Walker -	Absent

e. Approve hiring of Activities Coordinator/Bus Driver - .5 FTE. Mayor Guier presented this for Council consideration identifying it as Step I Range A in the Union salary matrix.

Council member Putnam moved to authorize the Mayor to post and hire for the position of Activities Coordinator/Bus Driver. Council member Hulsey seconded the motion. Council member Hulsey moved to amend the motion to include authorizing the Budget and Staffing Levels to be adjusted for the new position. Council member Putnam seconded the motion which passed with a unanimous vote.

Roll call vote on motion as amended –

Council member Hulsey -	Aye
Council member Jones -	Aye
Council member Steiger -	Aye
Council member McMahan -	Absent
Council member Putnam -	Aye
Council member Walker -	Absent

4. AUDIENCE COMMENT:

Katherine Hull and Jeanne Fancher addressed Council: 1) The Voters Forum for the General Election will be held on October 22, 2013 at 7:30 p.m. in the Gym. The Auburn Reporter is hosting and moderating the Forum. 2) Make a Difference Day is October 26, 2013. Terry Home has asked for assistance cleaning up their Boggy Garden. The search is on for other projects. This is an opportunity to help your community and neighbors.

Loren Williams welcomed the new Mayor and addressed Council with concerns regarding the speed limit on 3rd Avenue at Chicago. Big Trucks are traveling too fast over a raised manhole cover and it is cracking windows and making their roofs leak. The vibrations from the traffic not following the speed limit are making the houses fall apart.

Dave Stookey questioned Council on the mis-use of City funds. Identifying a situation in March where the City spent \$2500 on attorney fees to circumvent the law and not allow the Mayor to break a tie vote. He asked that they be more conscience of what is being spent and take a look at what is going on.

5. REPORTS:

a. Mayor – Mayor Guier reported:

1. Two new Police Officers were hired.
 2. Pacific Days was a success and she expressed appreciation to Pacific Partnerships, the Park Board and the Lions Club for all their hard work, also VRFA for hosting the Council on their Fire Truck in the parade.
 3. Tomorrow she will be interviewing for a temporary Finance Director to take care of the issues with the Budget. Auburn does not have the staffing available to assist and recommended using a Temp Agency.
 4. Will be re-posting the City Clerk position.
 5. The City has received 5 applications for the vacancy on City Council.
 6. Attended a Ribbon Cutting Ceremony for Quality Inn, previously King Oscars.
 7. The Conference Room is now open for use.
 8. Working with Auburn IT to get Channel 21 up and running again. Will need to upgrade equipment as the current software and equipment is outdated. May get new-used equipment.
 9. Researching/Working on ADA compliance for the Council Chambers
- b. Finance – Finance Committee will be meeting tomorrow at 6:30.
 - c. Court - No report.
 - d. Public Safety Department – Public Safety Director Calkins reported the two new hires, one has worked here previously and is back after working for Algona recently the other will be in a three month field training program. The Evidence Technician has resigned effective August 15th; the Civil Service Commission will be posting the position.
 - e. Public Works/Community Development – No report.
 - f. Community/Senior/Youth Services – No report.
 - g. City Council – No report.
 - h. Personnel – No report.
 - i. Committee Boards
 - i. Park Board – Sherry Cason reported Pacific Days co-sponsored by the Park Board was a success and the Raffle earned \$1,182. The Park Board currently has 2 vacancies for adult participation and the Jr. Park Board Advisor position will be open soon.
 - ii. Public Works – No report.
 - iii. Civil Service – No report.
 - iv. Planning Commission – No report.
 - v. South King County Transportation Board SSKTBD) – No report.
 - vi. Pierce County Regional Council (PCRC) – Council member Jones reported the meeting is the 3rd Thursday of the Month.
 - vii. Sound Cities Association (SCA) – No report.
 - viii. VRFA – No report.

6. **PUBLIC HEARING:** None.

7. **OLD BUSINESS:** None.

8. **NEW BUSINESS:**

f. Emergency Management. Council member Hulsey stated that a little over a year and a half ago the plan fell by the wayside. Public Safety Director Calkins has been tasked to work on

the Plan, it needs to move forward. Public Safety Director Calkins provided an update; he has been working on it for the past week. The Plan is sufficient; he made a couple changes and will be meeting with Auburn. He created a spreadsheet with the employees listed showing their NIMS compliance. The Organizational Plan only shows him and Jim Schunke on the list. The foundation is good; Mayor Hildreth did a good job. Two table top exercises are scheduled with Auburn in August and September. He will take part of the Pacific team. Council member Hulsey suggested that planning be done with Milton or other surrounding areas in case there is a need to evacuate the City.

g. Election of a New Council President.

Council member Jones moved to nominate Tren Walker. Council member Steiger stated that this is not an urgent need and suggested it would better serve the Council to postpone a decision until the full Council is present on August 12th.

Council member Hulsey moved to designate Council member Putnam to run the next workshop on August 5, 2013. Council member Jones seconded the motion which carried with a unanimous vote.

9. CONSENT AGENDA:

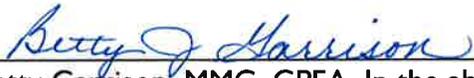
a. Approval of Payroll and Claim Vouchers

Council member Hulsey moved to approve the consent agenda. Council member Putnam seconded the motion. Council member Jones asked for clarifying information on some of the vouchers. **The motion carried with a unanimous vote.**

10. EXECUTIVE SESSION – None.

11. ADJOURN

Mayor Guier adjourned the meeting at 7:21p.m.


Betty Garrison, MMC, CPFA, In the absence of
a City Clerk

