

**CITY OF PACIFIC
CITY COUNCIL**

**WORKSHOP MEETING
August 19, 2013**

**City Hall ~ Council Chambers
City Hall, 6:30 pm**

1. **Call to Order:** Council President Walker called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Roll Call:

Council members present: Katherine Garberding, John Jones, Josh Putnam, James McMahan, Tren Walker, Gary Hulsey and Clint Steiger. **Mayor:** Leanne Guier **present.** **Staff Present:** City of Sumner Engineer Ted Hill, Public Safety Director John Calkins, Acting Public Works Director Ken Barnett, and Finance Director Betty Garrison as Interim Acting City Clerk.

2. **CHANGES/ADDITIONS TO THE AGENDA:**

Council agreed by consensus to add the following to the Agenda: Update on the Valentine Project as the first item for discussion and discussion of the Accounting Software.

3. **AGENDA ITEMS**

Discussion: Update on Valentine Project – Ted Hill, Engineer from City of Sumner was present to provide an explanation of the new drawings on the project that were distributed and answer questions from the Council. Right-of-Way issues are down to four (4) remaining properties.

- A. Discussion: Acceptance of Butte Property Comp Plan Amendment – Ken Barnett, Acting Public Works Director explained the process that has been completed with a Public Hearing that was held in March 2013 and the review by the State Agencies as required. The 60 day comment period has expired without comment. This is now ready for acceptance by Council. Resolution to adopt and a staff report will be provided for the next Council meeting. Council discussed.

Direction by consensus of Council: Move forward to the Council meeting on August 26, 2013 for acceptance of the Butte Property Comp Plan Amendment.

- B. Discussion: Resolution to surplus vehicles – Public Safety Director Calkins requested that the vehicles that were previously declared surplus to Administration be returned to the Police Department to be sold so that the proceeds will go into the Criminal Justice Fund. Council discussed. There is approx. \$4,000.00 remaining in an EMPG Grant that could be utilized along with the proceeds of the sale of surplus vehicles to purchase a radar trailer with the data package. The trailer with the data package would provide reports to the Police Department. There is a deadline to order the equipment by the end of the month or lose the grant funding. Mayor Guier stated that an additional Resolution will be required to surplus the vehicles from the Police Department (including the additional vehicle) after this Resolution is passed returning the equipment to the Police Department. The estimated cost of the radar trailer is between \$8,300 and \$10,500.

Direction by consensus of Council: Move forward to the Council meeting on August 26, 2013 for adoption of Resolutions to surplus vehicles so that they can be disposed of.

Discussion: Accounting Software – The Finance Committee brought before the Council that there are issues with the present Accounting Software and that there is research being done to investigate options for switching to a Cash Basis System that would better meet the needs of the City. This is preliminary information not being presented for action at this time. Council discussed. Mayor Guier advised that Richard Gould, the Contract Interim Finance Director is not ready to present this for action at this time.

Discussion: Council discussed the vacancies on Council committees. Council member Garberding offered to fill the vacancies on the Finance Committee and on the Human Services Committee. Mayor Guier will continue on other committees.

Discussion: The Tech Committee met with Auburn IT and is working on gathering information on options for the City Web Site, the Sound System, a System for Tracking City Assets, and providing Wi-Fi in the Building. Channel 21 will be up and running later this week.

4. ADJOURN

Council President Walker adjourned the meeting at 7:05 p.m.


Betty J. Garrison, CPFA, MMC, Finance Director /
Interim Acting City Clerk