



## City Council Minutes

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**Workshop**  
**Monday, October 7, 2013**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Jones, Putnam, Steiger, Council President Walker, Mayor Pro Tem McMahan and Mayor Guier

Absent: Council Member Garberding and Council Member Hulsey

### **STAFF PRESENT**

Interim Public Works Director Ken Barnett, Court Administrator Kelly Rydberg, Contract Interim Finance Director Richard Gould, and City Clerk Amy Stevenson-Ness

### **ADDITIONS TO/APPROVAL OF AGENDA**

Council Member Steiger requested a discussion regarding copy savings. Council President Walker added the discussion as item H on the agenda.

Amended Agenda approved by unanimous consent of the Council.

### **AGENDA ITEMS**

#### **A. IT Issues Discussion**

Interim Finance Director Richard Gould introduced Ron Tiedeman, City of Auburn Innovation and Technology.

Mr. Tiedeman discussed several topics that need to be completed including:

- Website update and domain name renewal and hosting.  
According to specifications provided by previous administration, work on a new website is 100 percent complete and can go live. The domain name and website host must be renewed by November 4, 2013.
- Council Chamber Updates  
Adding additional microphones; Assistive Listening for ADA compliance; Audio/Visual broadcast ability; iPad devices for Council; and wireless technology.
- City Hall network and cabling
- Standardized Office application of Microsoft Office 2013 and asset tracking
- Surveillance equipment around the building and DVMS recording server.

Mr. Tiedeman stated he would forward a list of technology priorities and recommendations with estimated costs for 2014 to the City Clerk.

Direction by consensus of Council: Move the domain name and hosting forward to the Council meeting October 15, 2013

**B. Stadel Utility Bill Request**

Finance Director Gould advised Council that no action is required. Ordinance 1767 does not allow this type of billing

Direction by consensus of Council: A letter and copy of the ordinance will be sent to Mrs. Stadel.

**C. Discussion: Resolution No. 2013-0XX regarding Laptop Computer Purchase and reimbursement for Municipal Court**

Court Administrator Rydberg outlined the reimbursement program for Municipal Court computers and the process for ordering a new laptop for the judge.

Direction by consensus of Council: Move forward to the Council meeting of October 15, 2013.

**D. Discussion: Adoption of Resolution No. 2013-0xx and execution of an Interlocal Agreement with Association of Washington Cities regarding the transition to self-insurance by the Employee Benefit Trust**

Amy Stevenson-Ness, City Clerk, advised council of the change to self-insurance by the AWC EBT and the requirement of an interlocal agreement to continue participation in the EBT.

Direction by consensus of Council: Move forward to the Council meeting on October 15, 2013.

**E. Discussion: Resolution No. 2013-0xx Skillings Connolly Proposed Contract Amendment No 11 for Steward Road Design Services**

Direction by consensus of Council: As Director Barnett was unable to attend the meeting, the item has been postponed to the Council meeting on October 15, 2013.

**F. Discussion: Resolution No 2013-0xx Acceptance of the Department of Ecology Coordinated Prevention Grant (CPG)**

Direction by consensus of Council: As Director Barnett was unable to attend the meeting, the item has been postponed to the Council meeting on October 15, 2013.

**G. Discussion: Minutes for meetings:** March 11, 2013; March 25, 2013; April 1, 2013; April 8, 2013; April 15, 2013; April 22, 2013; May 13, 2013; May 20, 2013; May 20, 2013 Special Meeting, May 28, 2013; June 3, 2013.

City Clerk Stevenson-Ness advised council that the amended minutes for the meetings in 2013 have been presented for review and approval at the meeting on October 15, 2013, and asked that any corrections be forwarded to her by October 10.

Direction by consensus of Council: Move forward to the Council meeting on October 15, 2013.

**H. Copy Savings for agenda**

Council Member Steiger expressed his concern about the amount of paper being used for council agendas. He suggested that Council use their notebooks and have the appropriate Council items moved from week to week to save resources.

Council Member McMahan requested that the electronic version of the agenda be a full version.

**Executive Session:** Contract Negotiations per RCW 42.30.140(4)(a)  
Council President Walker announced that the Council would convene to an executive session for contract negotiations at 7:10 p.m. for 15 minutes and recessed the meeting.

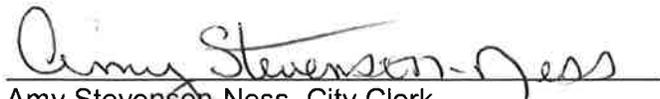
At 7:37, Council President Walker announced that the executive session would take another 15 minutes.

At 7:52, Council President Walker announced that the executive session would take another 30 minutes.

Council President Walker reconvened the workshop at 8:21.

**ADJOURN**

Council President Walker adjourned the workshop at 8:22 p.m.

  
Amy Stevenson-Ness, City Clerk