



City Council Minutes

Regular Meeting
Monday, October 28, 2013
6:30 p.m.

Regular Meeting
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Hulse, Jones, Mayor Pro Tem McMahan, Putnam, Steiger, and Council President Walker

STAFF PRESENT

City Attorney Kenyon Luce;, Senior Services Assistant Darcie Thach, Contract Interim Finance Director Richard Gould, Contract City Engineer James Morgan, Court Administrator Kelly Rydberg, City Clerk Amy Stevenson-Ness, Public Safety Director John Calkins

ADDITIONS TO/APPROVAL OF AGENDA

Council Member Hulse requested a discussion regarding notice of City office closure. It was added as Item G.

Mayor Guier added an executive session for possible litigation and discussion of the appointment of the finance director.

Voice vote was taken and carried 7-0.

AUDIENCE COMMENT

Jeanne Fancher provided information regarding several topics, including:

- Announced that Make a Difference Day was a great success and thanked the many people who were involved in making that happen;

- She just enrolled in the affordable care insurance and reminded people they will be at the Algona Pacific food bank from 11-3 on 10/29/13.
- Witnessed a City police car run through 2 stop signs.

REPORTS

MAYOR

Mayor Guier stated Make a Difference Day was a huge success. Kudos to Jean Fancher and Kate Hull for their organization. City Employees and volunteers Paula Wiech, Don Blackwell, Duane Grotz and Kerry Garberding, the city attorney and his wife, Council Member Katie Garberding, Council Candidate Stacey Knudtsen, Arlene Hatten, Shirley Thompson. Eight to ten different Lions Clubs were represented as well as 36 volunteers. The boggy garden at Terry Home was done in 2 hours.

King County is currently working at the park and installing Hescos in White River Estates and building up the elevation. A media event will be held on October 29, 2013, at 1:00 in City Park to emphasize mitigation efforts

A public meeting regarding winter storm and flood preparations will be held at 6:30 p.m. in the gymnasium on October 30, 2013, and representatives from Pierce County, Army Corps of Engineers and King County will be in attendance.

Everyone is invited to attend the flag pole dedication on Veterans' Day, 11/11/13 at 11:00 a.m. Thanks to Boy Scout Troop 540 and Council Member Garberding for putting the event together.

FINANCE

Contract Interim Finance Director Richard Gould reported

The next iteration of the budget is due Friday, November 1, 2013. The annual report should be done by the end of the following week. An assistant utility clerk has been hired and Finance will be fully staffed.

PUBLIC SAFETY

Chief Calkins provided an update to Council regarding the policy manual updates required for accreditation. Progress is being made.

PUBLIC WORKS

Jim Morgan talked about plans proposed to protect the city during the season. They have already raised and adjusted the Hescos in White River Estates. They will be raising the Hesco barrier at the park. Pierce County will be in to expand their barrier.

COMMUNITY/SENIOR/YOUTH SERVICES

Senior Center Assistant Director Darcie Thach reported they are still doing Stone Soup on Mondays. She thanked the Police Department for their donation to the Senior Center Stone Soup.

There will be a Halloween party for kids and seniors in the gym and at the senior center.

A van driver/activities coordinator has been hired and seems to be working out well.

Invited everyone to attend the flag pole dedication on Veterans' Day. The senior center will be open to sell baked goods.

The 24th annual bazaar will be held on November 9, 2013. There will be a soup and salad lunch available for purchase.

The tree lighting will be on November 29. The senior center will be open to sell baked goods and hot cocoa. Everyone is welcome to help bake on November 24th.

COUNCIL NONE

Boards/Committees

Jeanne Fancher provided the Park Board report regarding Make a Difference Day which is held annually on the fourth Saturday in October. The plan for Make a Difference Day in Pacific was initiated by the Pacific Park Board and she put out a call for Zone 3 Lions Clubs to assist.

Ms. Fancher outlined the activities of the day and thanked everyone for their help. The most important aspect of the day is to teach our children and fellow citizens about the value of helping out in your community.

PUBLIC HEARING

A. 2014 Revenue Sources and ad valorem tax levies

Mayor Guier opened the public hearing at 6:56 p.m.

Interim Finance Director Richard Gould provided background information about the ad valorem. Every year the City must adopt an ordinance identifying the tax levy for the new year. At the Council Budget Retreat on October 9th the City Staff presented the Council optional revenue sources such as property tax levy increase, local transportation benefit district fees and additional investment interest instruments.

Mr. Gould also described his methodology used to prepare the preliminary budget revenue amounts for 2014. His method of estimating future revenues as projecting conservatively, observing prior year trends and economic indicators.

Testifying before Council:

Jeanne Fancher– Inquired if the city is proposing a raise in taxes and verified the amount of the tax at \$1.64/per \$1000 in assessed valuation.

Gary Anderson – Owns a 50x120 ft metal building in Pacific and proposed revenue source from the sales of marijuana. He estimated \$1M in revenue from one year from the sale where the City could collect B&O taxes and utilities.

Mayor Guier closed the public hearing at 7:10 p.m.

OLD BUSINESS

NONE

NEW BUSINESS

A. Resolution 2013-074: Authorizing the reappointment of Municipal Court Judge L. Stephen Rochon for a four-year term from January 1, 2014 to December 31, 2017, and authorizing the execution of a contract of reappointment.

Court Administrator Kelly Rydberg stated the judges term expires at the end of the year and a new appointment must be made before December 1, 2013.

COUNCIL MEMBER STEIGER MOVED to approve Resolution 2013-074 authorizing the reappointment of Municipal Court Judge L. Stephen Rochon for a four-year term from January 1, 2014 to December 31, 2017, and authorizing the execution of a contract of reappointment. Seconded by Council Member Hulsey.

Roll Call vote was taken on the motion resulting as follows:

Ayes: Garberding, Hulsey, Jones, McMahan, Putnam, Steiger, and Walker

The motion carried 7-0.

B. Resolution 2013-075: Authorizing the execution of Skillings Connolly Contract Amendment No. 11 for Stewart Road Design Services in the amount of \$93,200.

Jim Morgan, contract City Engineer, provided background information on the Stewart Road Improvement Project. The Resolution provides approval of expenditures with Skillings Connolly, Inc. for additional design engineering and construction services of the Stewart Road Improvement projects.

Mr. Morgan then advised Mayor and Council that PSRC has pulled grant money from the City for non-action regarding the trail. He stated should be additional funds available for PSE corridor but will need to check on that information.

There was discussion regarding how the funds can be obtained, reapplying for those funds and alternate funding options.

COUNCIL MEMBER PUTNAM MOVED to approve Resolution 2013-075 authorizing the execution of Supplement No. 11 to a contract with Skillings Connolly for additional engineering design services associated with additional work for the final phase of the Stewart Road Improvement Projects. Seconded by Council Member Hulsey.

Roll Call vote was taken on the motion resulting as follows:

Ayes: Garberding, Hulsey, Jones, McMahan, Putnam, Steiger, and Walker

The motion carried 7-0.

C. **Resolution No. 2013-076:** Accepting the two-year Department of Ecology Coordinated Prevention Grant (CPG) in the amount of \$19,102, for waste reduction and recycling of hard-to-recycle items.

Mr. Morgan provided background information on the Hazardous Waste collection grant. The agreement is a bi-annual agreement between the Washington State Department of Ecology and the City of Pacific for waste reduction and recycling of hard-to-recycle items.

COUNCIL MEMBER PUTNAM MOVED to approve Resolution 2013-076 Accepting the two-year Department of Ecology Coordinated Prevention Grant (CPG) in the amount of \$19,102, for waste reduction and recycling of hard-to-recycle items. Seconded by Council Member Hulsey.

Roll Call vote was taken on the motion resulting as follows:

Ayes: Garberding, Hulsey, Jones, McMahan, Putnam, Steiger, and Walker

The motion carried 7-0.

COUNCIL PRESIDENT WALKER MOVED to suspend the rules to discuss property acquisition on Valentine. Seconded by Council Member Hulsey.

Voice vote was taken and carried 7-0.

Mr. Morgan stated in order to settle with a property owner on the Valentine project, he is requesting payment for trees belonging to the homeowner in the amount of \$43,847. The payout amount is more than 10 percent above the negotiated price based on an assessed value.

COUNCIL MEMBER HULSEY MOVED to allow city representative to settle with property owner in the amount of \$43,847 and sign the agreement with the property owner. Seconded by Council President Walker.

Roll Call vote was taken on the motion resulting as follows:

Ayes: Garberding, Hulsey, Jones, McMahan, Putnam, Steiger, and Walker

The motion carried 7-0.

D. Approval of the 2012 year-end financial report

Interim Finance Director Gould provided the council with information regarding the 2012 year-end financial report.

COUNCIL MEMBER PUTNAM MOVED to approve the 2012 Year End Financial Report. Seconded by Council Member Hulsey.

Voice vote was taken and carried 7-0.

E. Approval of the 2013 third quarter financial report

Interim Finance Director Gould provided the council with information regarding the 2013 third quarter financial report.

COUNCIL MEMBER HULSEY MOVED to approve the 2012 Year End Financial Report. Seconded by Council Member Putnam.

Voice vote was taken and carried 7-0.

F. Appointment of Finance Director

Mayor Guier explained that she brought Mr. Gould forward to be appointed based on his past experience and what he has done for Pacific in the three months he's worked with the city and to save the City approximately \$1,500 by hiring him directly rather than through the agency he has been working through.

Mr. Gould addressed Council outlining her experience and eagerness to join the team. Council member Jones asked regarding activities over the past year. Council member McMahan asked regarding Certifications and experience with Personnel management. Ms. Ness expressed a willingness to obtain certification, take training to learn personnel management and work with the City of Auburn.

Council President Walker asked about Mr. Gould's experience with unions and negotiations. Council Member McMahan inquired about Mr. Gould's ability to balance consulting and working for non-profits as well as Mr. Gould's approach in designing a Finance Department to best fit the City's needs.

Mr. Gould stated his past has prepared him for this sort of situation. His goal is to try to keep staff on an even keel while learning the position while keeping staff focused instead of changing things to allow staff to keep working.

G. Veterans' Day Closure Reminder

COUNCIL MEMBER HULSEY MOVED to post the closing of city hall on Veterans' Day, November 11, 2013. Seconded by Council Member Putnam.

COUNCIL MEMBER GARBERDING MOVED to amend the motion to include posting for all holidays. Seconded by Council Member Putnam.

Voice vote was taken on the amendment and carried 7-0.

Voice vote was taken on the amended original motion and carried 7-0.

CONSENT AGENDA

A. Claim Voucher & Payroll Approval

B. Approval of the minutes of October 7, 2013, workshop and October 15, 2013, regular meeting

COUNCIL MEMBER PUTNAM MOVED to approve the Consent Agenda. Seconded by Council Member Hulsey. The motion carried 7-0.

EXECUTIVE SESSION Per RCW 42.30.110(1)(g)

Mayor Guier announced an executive session to discuss the qualifications of the candidate for the Finance Director position. This recess is expected to last 15 minutes, after which Council will reconvene and expects to take action.

COUNCIL MEMBER STEIGER MOVED to recess to Executive Session. Council member Putnam seconded the motion, which passed with a unanimous vote. The meeting was recessed to an Executive Session at 7:48 p.m.

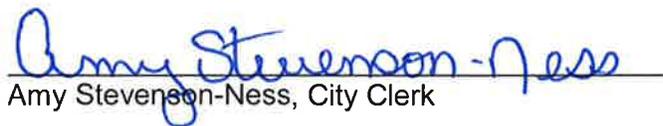
Mayor Guier reconvened the Council meeting at 8:13 p.m.

COUNCIL MEMBER PUTNAM MOVED to confirm the Mayor's appointment of Richard Gould as Finance Director. Seconded by Council Member Hulsey.

Mr. Gould was congratulated and welcomed.

ADJOURN

Mayor Guier adjourned the meeting at 8:14 p.m.


Amy Stevenson-Ness, City Clerk