



Workshop
Monday, December 2, 2013
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

OATH OF OFFICE

James "Vic" Kave was sworn into office by Municipal Court Judge L. Stephen Rochon.

ROLL CALL

Present: Council Members Jones, Kave, Putnam, Steiger, Council President Walker, and Mayor Guier

Absent: Council Member Hulsey and Mayor Pro Tem McMahan

STAFF PRESENT

Acting Public Works Director Ken Barnett, Court Administrator Kelly Rydberg, Lt. Ed Massey; Finance Director Richard Gould, and City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

Council Member Jones requested a discussion of the replacement of the city attorney. It was added as Agenda Item P.

The amended agenda was approved unanimously by Council.

AGENDA ITEMS

A. Discussion: Budget Workshop

Finance Director Richard Gould provided a copy of the summary fund report to Council and discussed the most recent changes to the preliminary budget.

After discussion, Council added the following suggestions:

Council President Walker suggested \$55,000 for Council Chamber improvements.

Council Member Jones requested an increase to the Parks budget. After Council discussion, it was agreed to add \$5,000 to the budget.

B. Discussion: Ordinance No. 2013-0XX: Amending the 2013 Budget

Finance Director Gould discussed the budget amendment. He outlined a change in the salary and benefits section.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

C. Discussion: Computer Purchases: Computer upgrades for the City Clerk, Court Administrator and Clerk, Stormwater Manager, and new Public Works/Community Development Director.

Finance Director Gould informed council of the upgrades to the computers for various staff.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

D. Discussion: Reappointments to Park Board and Planning Commission.

Mayor Guier advised Council that Wayne Strong, Planning Commission and DuWayne Gratz and Kerry Garberding, Park Board have expressed interest in being reappointed to their respective advisory boards. Mayor Guier supports these reappointments.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

E. Discussion: Ordinance No. 2013-0xx: Replaces the resolution adopting the comprehensive plan amendment and amends the Pacific Comprehensive Plan Map as illustrated.

City Planner Paula Wiech advised that this is associated with the Butte properties rezone. This is a technicality. Code requires ordinance to adopt amendment. She stated the rezone is contingent on performance measures.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

F. Discussion: Ordinance No. 2013-0XX: rezoning a portion of the property located at 768 and 832 Butte Avenue SE (from OP to LI); RE-12-001.

City Planner Paula Wiech advised that based on further developments with the proponent, the applicant has met the requirements for the rezone to move forward.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

G. Discussion: Resolution No. 2013-0xx: Authorizing the Mayor to enter into a memorandum of understanding with Amerigas regarding permitting, location, of the modular office on 931 West Valley Highway S., and relocation of the office from 931 to 879 West Valley Highway S.

City Planner Wiech advised that Amerigas has purchased a building that needs to be moved from the manufacturer to the site. The site is undergoing a conditional use permit review and the building cannot be placed. Amerigas has contracted with their neighbor to place the building on their property for a maximum of six months and will provide financial surety that will guarantee completion of the project.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

H. Discussion: Resolution No. 2013-0xx: Adopting the Six-Year Transportation Improvement Plan

Acting Public Works Director Ken Barnett advised that the TIP had been approved by planning commission and had gone to the Public Works committee.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

I. Discussion: Resolution No. 2013-0xx: Authorizing the Mayor to execute a 2014 Seattle/King County Public Health Local Hazardous Waste Management Program Grant Agreement

Acting Public Works Director Barnett advised that the City has applied for and received grants to host 2014/2015 Recycling Collection Events. Seattle / King County Public Health Local Hazardous Waste Management Program has provided a grant to assist with the costs of the program. The proposed resolution would accept the funding for these events

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

J. Discussion: Resolution No. 2013-0XX: Authorizing an agreement with Olympic Environmental Resources to act as the City's contractual agent for the 2014/2015 Recycling Collection.

Acting Public Works Director Barnett advised that the previously mentioned grant is to host recycling collection events. Olympic Environmental Resources has been the contractor previously. The resolution would hire OER to continue acting as the City's agent for these events.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

K. Discussion: Resolution No. 2013-0xx: Authorizing expenditures with Parametrix for a traffic impact analysis for the Stewart/Thornton intersection.

Acting Public Works Director Barnett advised that a traffic impact analysis is needed due to a latecomer agreement to properly allocate the costs to the benefited parcels.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

L. Discussion: Resolution No. 2013-0xx: Authorizing the expenditure of funds with AHBL, Inc. for engineering design services for City Hall Parking Lot Stormwater Retrofit and Low Impact Development Project.

Acting Public Works Director Barnett advised that as part of the FY 2013 – 2015 Ecology Stormwater Grant, \$120,000 was provided to design stormwater retrofit and low impact development projects for competition in the September / October 2014 call for projects. City staff, in discussions with the public works committee, has selected the parking lot retrofit project as one of two projects to use the provided design funds. The project can serve as a demonstration project for the new LID requirements beginning in 2016.

Sean Comfort, AHBL, explained the grant is used for making sure projects are shovel-ready

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

M. Discussion: Resolution No. 2013-0xx: Authorizing the expenditure of funds with AHBL, Inc. for engineering design services for the Stormwater Treatment Outfall Retrofit Project.

Acting Public Works Director Barnett advised as part of the FY 2013 – 2015 Ecology Stormwater Grant, \$120,000 was provided to design stormwater retrofit and low impact development projects for competition in the September / October 2014 call for projects. City staff, in discussions with the public works committee, has selected the stormwater outfall treatment retrofit as one of two projects to use the provided design funds. The project can provide the City guidance in determining the best treatment for the stormwater outfalls located throughout the City.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

N. Discussion: Puget Sound Energy Agreement

Acting Public Works Director Barnett advised that they hope to have the agreement in hand before the next Council meeting. The agreement is for moving of poles for the Stewart Road project.

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

O. Discussion: Gordon Development Plan

Acting Public Works Director Barnett advised that Public Works is waiting for the final plan. We are supposed to have the plan on December 3, 2013, and is just one part of 6 points to be completed for release

Direction by consensus of Council: Move forward to the meeting on December 9, 2013.

P. Discussion: Replacement of City Attorney

Ord 12-1826

Council Member Jones expressed concern about moving forward with the RFP for replacement of the City Attorney without approval of the Council. He inquired if the replacement is something the city wants to look at.

The rules for hiring a City Attorney were changed with Ordinance 12-1826 requiring Council approval of the process. He stated he doesn't believe a transition plan was covered and that a committee of Council members and mayor need to discuss the proposals and how to go about transitioning.

Mayor Guier inquired if Council wanted to cancel the meeting on December 23. Concern was expressed about paying the bills. A brief meeting will be held on December 23, 2013, at 5:00 p.m. The Clerk will make sure a notice is published and will email a reminder to Council about the time change.

ADJOURN

Council President Walker adjourned the workshop at 7:54 p.m.

Amy Stevenson-Ness, City Clerk