

**CITY OF PACIFIC ~ REGULAR COUNCIL MEETING
AGENDA FOR APRIL 8, 2013 ~6:30 P.M.
100 3RD AVE SE, PACIFIC ~ CITY HALL ~ COUNCIL CHAMBERS**

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. APPROVAL OF AGENDA

4. AUDIENCE COMMENT

(Please limit your comments to 3 minutes for items not up for Public Hearing. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

5. REPORTS

- a. Mayor
- b. Finance
- c. Court
- d. Public Safety Department
- e. Public Works/Community Development
- f. Community/Senior/Youth Services
- g. City Council
- h. Personnel
- i. Committee Boards
 - i. Park Board
 - ii. Public Works
 - iii. Civil Service
 - iv. Planning Commission
 - v. South King County Transportation Board (SKTBD)
 - vi. Pierce County Regional Council (PCRC)
 - vii. SCA
 - viii. VRFA

6. PUBLIC HEARING

7. OLD BUSINESS

8. NEW BUSINESS

- a. Waiver of Penalty Fees for Lloyd Enterprises – Ken Barnett, Acting Public Works Director
- b. King County Solid Waste ILA – Ken Barnett, Acting Public Works Director
- c. Licensing Ordinance for Religious, Charitable or Benevolent Societies or Organizations – Council member Gary Hulsey
- d. Confirmation of Appointment of Full-Time City Clerk – Mayor Cy Sun

9. CONSENT AGENDA *(The Mayor shall place matters on the consent agenda, which are routine in nature and passage is likely)*

- a. Approval of Payroll and Claim Vouchers
- b. Approval of Minutes for March 25, 2013 Regular Meeting

10. EXECUTIVE SESSION

11. ADJOURN

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.
The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required.
Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.

**CITY OF PACIFIC ~ REGULAR COUNCIL MEETING
AGENDA FOR APRIL 8, 2013 ~6:30 P.M.
100 3RD AVE SE, PACIFIC ~ CITY HALL ~ COUNCIL CHAMBERS**

12. COMMITTEE MEETINGS

| | | |
|---|-----------------------------|-----------|
| Finance Committee | April 9, 2013 6:30 p.m. | City Hall |
| Change to Council/Manager Form of Government Committee | TBD 4:00 p.m. | City Hall |
| Park Board | April 16, 2013 6:00 p.m. | City Hall |
| Public Works Committee | May 1, 2013 7:00 p.m. | City Hall |
| Planning Commission | April 23, 2013 6:00 p.m. | City Hall |
| Technology Committee | TBD 6:30 p.m. | City Hall |

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required.

Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.

PACIFIC MUNICIPAL COURT
Memorandum

TO: Judge Rochon

CC: Mayor Sun, Pacific Council Members, Managers

From: Kelly Rydberg

Date: 3/29/13

Re: March 2013

The court:

- Held 342 hearings - 201 for Pacific and 141 for Algona.
- Collected Pacific monthly revenues of **\$34034.26**; of which **\$20900.68** is the local portion, \$225.02 is the County portion and **\$12908.56** is the State portion. Year to date revenues for the City of Pacific are **\$67173.27**.
- Collected Algona monthly revenues of **\$21084.48**; of which \$8342.16 is the local portion, \$3765.00 is the Pacific split for costs, \$132.60 is the County portion and \$8844.72 is the State portion. Year to date revenues for the City of Algona are **\$19373.73**.

Pacific monthly filings:

| | |
|-------------------------------|----------------------|
| Traffic infractions filed: 78 | violations filed: 96 |
| Criminal citations filed: 21 | violations filed: 23 |

Algona monthly filings:

| | |
|-------------------------------|-----------------------|
| Traffic infractions filed: 75 | violations filed: 108 |
| Criminal citations filed: 15 | violations filed: 17 |

GENERAL FUND/RECOUPMENT COLLECTED

| | PACIFIC MONTH | PACIFIC YTD | ALGONA MONTH | ALGONA YTD |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|
| Warrant fees | 1276.72 | 4589.76 | 147.38 | 485.43 |
| Record Check Fees | 4723.79 | 14007.48 | pacific | keeps |
| Jail Recoupment | 1678.04 | 8468.89 | 336.43 | 1539.27 |
| Insurance Fees | 174.30 | 349.48 | pacific | keeps |
| Parking Fees | 140.00 | 450.00 | 0 | 105.00 |
| PD Recoupment | 1361.53 | 4643.66 | 763.65 | 1166.91 |
| Interpreter Recoupment | 101.96 | 2344.59 | 66.81 | 446.53 |
| Credit Card Convenience Fee | 99.69 | 309.38 | Pacific Keeps | |
| Interest/Bank Charges | 1713.84 | 3832.36 | 797.88 | 1180.98 |
| Misc court fines and costs | 9630.81 | 21538.95 | 6230.01 | 14449.61 |
| Algona court costs ** | received 4/1/13 | 6610.00 | 3765.00 | 11413.87 |
| TOTAL | \$20900.68 | \$67173.27 | \$12107.16 | \$30787.60 |

** The total in the Pacific column is for February services; the total in the Algona column is costs split that Pacific keeps for March.

CITY OF PACIFIC

Agenda Staff Report Sheet

| | | | |
|-------------|--|---------------|--|
| Agenda Item | <u>8.a</u> | Meeting Date: | <u>April 8, 2013</u> |
| Subject | <u>Waiver of penalties fees for Lloyd Ent.</u> | Prepared by: | <u>Ken Barnett, Acting Public Works Director</u> |

Summary: the City did a storm audit in 8/2010 where it was discovered that Lloyd Enterprises, INC. property is commercial and should be charged for 36.5 units and was only being charged for 1. The 36.5 If the property had an approved retention pond the charge should have been **\$208.42**. Without an approved pond the charges should be **\$390.92** per billing period The City was charging only **\$10.71** as a 1 unit commercial rate. The current bill as of 3/13/13 is \$24,835.17 after corrections & waiving penalties and adjusting for an approved storm water pond the balance due is \$8,282.52

Recommendation: Staff recommends Council approval of Resolution No. 13-031

Motion for consideration: Move to approve Resolution No. 13-031, a RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON AUTHORIZING THE CORRECTION OF UTILITY BILLING AND WAIVER OF UTILITY BILL PENALTIES FOR PROPERTY OWNED BY LLOYD ENTERPRISES, INC.

Budget Impact: The City would not receive penalties but payment of the adjusted balance in full is expected.

Alternatives: None recommended.

Attachments: Resolution No. 13-031

**CITY OF PACIFIC
WASHINGTON
RESOLUTION NO. 13-031**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, AUTHORIZING THE CORRECTION OF UTILITY
BILLING AND WAIVER OF UTILITY BILL PENALTIES FOR
PROPERTY OWNED BY LLOYD ENTERPRISES, INC.**

WHEREAS, the City did a storm audit and found the Lloyd Enterprises Inc. property was not being billed the correct amount; and

WHEREAS, Lloyd Enterprises Inc. has requested a waiver of penalties; and

WHEREAS, Staff has reviewed the bill and site and recommends the City Council waive the penalties and interest; and

WHEREAS, Lloyd Enterprises has agreed to pay the correct outstanding utility charges;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PACIFIC, WASHINGTON:**

Section 1. The Pacific City Council hereby authorizes the Finance Director to make the proper adjustments to the Lloyd Enterprises Inc. property utility bill, and to process a waiver of penalties, provided the bill is paid within 30 days. If the bill is not paid in full within 30 days it becomes due and payable immediately including all penalties.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING
THEREOF ON THE 8TH DAY OF April 2013.**

CITY OF PACIFIC

Cy Sun, Mayor

ATTEST:

City Clerk

Approved as to Form

City Attorney

CITY OF PACIFIC

Agenda Staff Report Sheet

Agenda Item No. 8.b Meeting Date: April 8, 2013
Subject King County Solid Waste ILA Prepared by: Ken Barnett, Acting
Public Works Director

Summary: The City is already has an Inter local agreement (ILA) with King County Solid Waste this is an amendment of the original ILA to allow the County to revise the current ILA. Staff and the Council have been given the revised ILA to review.

Recommendation: Staff recommends Council Authorize signing of the statement of intent to sign the ILA.

Motion for consideration: Move to approve signing of the statement of intent ILA, Authorizing Signing of the statement of intent to sign the ILA with King County Solid Waste.

Budget Impact: None

Alternatives: None recommended.

Attachments: Statement of intent



King County

Department of Natural Resources and Parks
Solid Waste Division

December 28, 2012

TO: The Honorable Cy Sun, Mayor
City of Pacific

RE: Request for Non-Binding Statement of Interest in signing an Amended and Restated Solid Waste Interlocal Agreement by January 31, 2013

We are requesting a non-binding statement from each City as to whether you are interested in signing the *Amended and Restated Solid Waste Interlocal Agreement*. To accomplish this, we are asking that a representative of the City complete the form below, indicating which option best reflects the City's position at this time, and email it to me by close of business January 31, 2013. Again, this is non-binding, but will assist the County in planning.

Please respond by completing the information below:

City of Pacific Non-Binding Statement of Interest with Respect to Entering into the Amended and Restated Solid Waste Interlocal Agreement.

- It is **likely** that my City will sign the Amended and Restated Solid Waste Interlocal Agreement.
- It is **not likely** that my City will sign the Amended and Restated Solid Waste Interlocal Agreement.

My Name/Title: _____ **Date:** _____

If you have any questions about the attached materials, please call or email me at 206-296-4385 or pat.mclaughlin@kingcounty.gov.

cc: Deanna Dawson, Executive Director, Suburban Cities Association
Diane Carlson, Director of Regional Initiatives, King County Executive Office
Christie True, Director, Department of Natural Resources & Parks (DNRP)
Kevin Kiernan, Assistant Division Director, Solid Waste Division (SWD), DNRP
Diane Yates, Intergovernmental Liaison, SWD, DNRP

CITY OF PACIFIC

Agenda Staff Report

| | | | |
|-----------------|--|---------------|---|
| Agenda Item No. | 8.c | Meeting Date: | April 8, 2013 |
| <u>Subject:</u> | Licensing Ordinance for Religious, Charitable or Benevolent Societies or Organizations | Prepared by: | Betty J. Garrison, CPFA, Finance Director for Council member Gary Hulsey |

Summary: This amends Pacific Municipal Code to require Licensing of Religious, Charitable or Benevolent Societies or Organizations.

Pacific Municipal Code 5.02.045 **Exemptions.**

States –

The license requirements of this chapter shall not apply to religious, charitable or benevolent societies or organizations.

The Finance Committee discussed making a change at the Finance Committee Meeting on March 26, 2013. The attached Draft Ordinance is a result of that discussion.

Recommendation:

Motion for consideration: move to accept this as the first reading of Ordinance No. 2013-1845 – Amending Pacific Municipal Code to delete PMC 5.023.045 Exemptions and add PMC 5.02.040 C; requiring the licensing of all religious, charitable or benevolent societies or organizations.

Budget:

Attachments:

DRAFT Ordinance 2013 - 1845

CITY OF PACIFIC, WASHINGTON
ORDINANCE NO. 2013-1845

**AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON,
AMENDING PACIFIC MUNICIPAL CODE TO DELETE
PMC 5.023.045 EXEMPTIONS AND ADD PMC 5.02.040 C.**

WHEREAS, the City Council of the City of Pacific has decided that it is in the best interest of the City for all entities within the City to register with the City; and

WHEREAS, the best conduit for that registration is the Business Licensing regulations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Pacific Municipal Code **5.02.045 Exemptions** is hereby deleted.

Section 2. Pacific Municipal Code **5.02.040 Requirement generally** is amended to add section C. The license requirements of this chapter shall apply to all religious, charitable or benevolent societies or organizations.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This ordinance shall be in full force and take effect five (5) days after its publication according to law.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
___ DAY OF *****, 2013.

CITY OF PACIFIC

Cy Sun, Mayor

ATTEST/AUTHENTICATED:

Sandy Paul, MMC, City Clerk

Approved as to form:

Kenyon Luce, City Attorney

First Reading: April 8, 2013

Second Reading: April 22, 2013

DRAFT

Filed with the City Clerk:
Passed by the City Council:
Published:
Effective:
Ordinance No. 13-18**

CITY OF PACIFIC

Agenda Staff Report

Agenda Item No. 8.d

Meeting Date: April 8, 2013

Subject: Confirmation of appointment of
City Clerk

Prepared by: Cy Sun, Mayor

Summary:

Recommendation: Confirm appointment of qualified Full-time City Clerk.

Motion for consideration: Move to confirm the appointment of Sandy Paul as City Clerk.

Budget:

Attachments:



CITY OF PACIFIC

100 - 3RD AVENUE SOUTHEAST
PACIFIC, WASHINGTON 98047
CITY HALL (253) 929-1100
FAX (253) 939-6026

To: The Council

cc: City Clerk

Subject: Confirmation

I'm requesting the Council to confirm Sandy Paul for the position of City Clerk based on the following reasons:

Sandy Paul is certified, has had years of City Clerk experiences, including the City of Pacific. She is highly qualified.

The three other applicants are as follows:

Angela Keinbeck is not certified, has no technical city clerk experiences. Her background are in Accounting and Banking. She is not qualify for the position of City Clerk.

Harry A. Staven is not certified, has no technical city clerk experiences. His background are in Accounting and Business Administration. He is not qualified for the position of City Clerk.

Melanie Meagher is not certified, has no technical city clerk experiences. Her background are in Bookkeeping and Office clerk. She is not qualified for the position of City Clerk.

Copies of the applicants will be available at the council's request.

Cy Sun
Mayor

PROFESSIONAL RESUME

Sandra L. Paul

- CLERK OF THE COUNCIL** Prepared and distributed agendas, meeting packets, public notices; set up meeting room for regular and special council meetings, staff meetings, public hearings, Hearing Examiner and recorded the proceedings; served as parliamentary advisor; prepared meeting summaries; attested to and posted adopted ordinances and resolutions; indexed Council actions; coordinated citizen advisory committee/commission interviews, appointments, and oaths of office; prepared and maintained proclamations and certificates; monitored, maintained and distributed Council correspondence; maintained and updated, as necessary, council profiles, positions, and operating rules; coordinated training packets for new council members; conducted general and municipal elections in accordance with City Charter and State Elections Code and provided information guides on the election process; responsible official for Business Licenses and Business and Occupation tax
- BUDGET:** Work on a team of Department Directors to prepare and closely monitor budget and expenditures
- BUSINESS LICENSING** Served as Licensing Officer for Business Licenses; applied municipal code in cases of dispute (including code compliance related to issuance of business licenses)
- RECORDS MANAGEMENT:** Coordinated training of coworkers about file archiving procedures and practices according to the Washington Secretary of State; assigned retention schedules for all retained files and records; educated and assisted in the retention of records for City Clerk's Office, Finance Department, Community Development and Public Works Departments, Court Clerk and Public Safety Departments; stored records on-site; assigned destruction dates. Experience includes electronic imaging, website storage and posting of electronic documents for staff and public use.
- PUBLIC RECORDS REQUESTS** Administered Public Disclosure Act, as amended by the Washington State legislature, and policies related to disclosure of public documents and information
- PERSONNEL MANAGEMENT** Recruited, interviewed, assisted in selection of employees to fill vacancies; worked with Public Safety Department to perform background checks; provided orientation to all new hires, including new hire and insurance information; maintained insurance records, pension plan information and personnel records and files; conducted exit interviews when employee leaves City employment; made recommendations about possible changes to prevent employee turnover; represented City at personnel-related hearings; planned and directed implementation and administration of benefit programs, including shared leave; maintained the "pulse" of new benefits programs in the industry; analyzed wage and salary reports for competitive wage comparisons; coordinated activities related to union negotiations; established an employee evaluation system; developed personnel policies and procedures and provided related training for harassment, chemical abuse, defensive driving, diversity; assisted department heads with performance and grievance issues
- RISK MANAGEMENT** Maintained records relating to insurance claims or litigation; processed and tracked claims; informed Council of claims received; evaluated insurance coverage and maintained insurance records and City inventory; worked closely with Cities Insurance Company of Washington and Canfield and Associates to follow all applicable laws to protect the City;
- MS OFFICE:** Proficient in Microsoft Word, Excel, Access Publisher and Power Point, Dreamweaver and Outlook software; Various Accounting software; Tax Tools Business License software; post public documents on the website for public access
- WELLNESS PROGRAM** Conducted City Wellness Program including organized walks, health training through books, brochures and brown-bag lunch presentations; arranged for chair massage therapy at employee functions; inspired awareness of the importance of health and self-care
- OTHER** Consistently communicated effectively with elected officials, staff, external consultants and legal counsel; professionally represented the City at various meetings, and conferences such as the annual AWC Conference, AWC Legislative Committee and related meetings, Labor Relations Seminar, Washington Municipal Clerks Conference; organized travel for City personnel attending conferences and seminars; provided Notary Public Services; provided administrative support to the Mayor and Council; processed passport applications (including photos); monitored the research, purchase and installation of a new server and telephone systems; trained in Parliamentary Procedure
- PROFESSIONAL REFERENCES:** Provided Upon Request

EMPLOYMENT HISTORY

Sandy Paul-Lyle

| | |
|---|--|
| Employer: Des Moines Pool Metropolitan Park District | Position: District Clerk |
| Address: PO Box 98711 | |
| City/State/Zip: Des Moines WA 98198 | Salary: \$50 per hour |
| Phone: 253.927.4256 | Number of Employees Supervised: 0 |
| Reason for Leaving: currently serving | Name of Supervisor: Nancy Kuehnoel, Clerk of the Board |

Job Duties: Organize/Manage Records; Archive Records in compliance with the Washington State Retention Schedule; Work closely with elected District Commissioners; Work closely with elected Commission President and Director; Work closely with Commissioners; Prepare Minutes; Prepare Agendas ; Prepare Agenda Packets; Post all documents to website; Receive all claims and summons served by a legal process server or courier; Attend Board meetings, recording minutes in compliance with state regulations; Attest to published and/or posted Resolutions; and Contracts, when necessary; Communicate effectively with elected officials, staff, citizens, consultants and legal staff; Respond to Public Records Requests in compliance with State law

| | |
|--|---|
| Employer: City of Des Moines | Position: City Clerk/Public Records Officer |
| Address: 21630 11 th Avenue South | |
| City/State/Zip: Des Moines WA 98198 | Salary: \$50.00 per hour/40+ hours per week |
| Phone: 206.870.6519 | Number of Employees Supervised: -0- |
| Reason for Leaving: Retirement | Name of Supervisor: Lorri Ericson, Assistant City Manager |

Job Duties: The Office of the City Clerk is to preserve the City's official records and to maintain and provide accurate and timely information through various media formats to meet the needs of City officials, the community, and City departments. Every City in Washington State has a City Clerk's office. These offices work under specific authorities imposed by the laws of the State of Washington and ordinances of a specific city government. The City Clerk is a full-time, non-civil service position in charge of the Office of the City Clerk.

The responsibilities of the Office of the City Clerk include:

- Maximizing access to City government.
- Attending all meetings of the City Council and keeping a complete record of the proceedings thereof; supporting Council in its legislative and policy-making functions.
- Maintaining custody of: the City's seal; the original roll of ordinances; the original contracts, deeds and certificates relative to the title of any property of the City; providing public access to records.
- Citywide records management.
- Attesting to all public instruments and official acts of the Mayor and providing certified copies of original records as may be required.
- Publishing legal notices, processing petitions, managing departmental budget, and serving on the Firemen's Pension Board.

The City Clerk's role, and that of all staff of the Office of the City Clerk, requires neutrality and independence as key qualities in conducting its business. The office is a non-political and objective component of government service; all City departments contribute to the City Clerk's delivery of services to the community.

| | |
|--|---|
| Employer: City of Pacific | Position: City Clerk/Personnel Manager |
| Address: 100 3 rd Avenue SE | (Risk Manager, IT Manager, Purchasing Manager, Business License Official, Office Manager, Executive Assistant to the Mayor) |
| City/State/Zip: Pacific WA 98047 | Salary: \$48,000/year |
| Phone: 253.929.1100 | Number of Employees Supervised: None |
| Reason for Leaving: N/A | Name of Supervisor: Richard G. Hildreth, Mayor |

Job Duties: Prepare Council agendas, packets and other appropriate materials for City Council meetings; attend four monthly Council meetings, recording and preparing minutes in compliance with state regulations; Maintain City's public records including certification, indexing, filing and destruction; attest to and publish ordinances and resolutions; properly store records and files in compliance with state regulations; respond to Public Records Requests within five days of request; administer state campaign financing and disclosure laws; prepare and reconcile budgets for the City Clerk, City Council and Mayor; provide administrative support to the Mayor and City Council; administer procedure for City Council recruitment of boards, commissions, and committees; arrange and conduct special events for City Council; Perform special assignments as directed by City Council and Mayor; administer the City's records management plan; write grants to fund special projects; consult legal counsel to ensure that policies complied with Federal and State Law; studied legislation, arbitration decisions, and collective bargaining contracts to assess industry trends; recruited, interviewed, and assisted in the selection of employees to fill vacancies including working with the Public Safety Department to perform background and reference checks; oriented new hires in a timely manner with new hire and insurance information; maintained insurance records, pension plans information and all personnel records and files; conducts exit interviews; prepare reports/recommend changes to reduce employee turnover; represent City at personnel-related hearings and investigations; plan and direct implementation and administration of benefit programs designed to insure employees against loss of income due to

illness, layoff, retirement; maintain documentation/distribution of information to inform employees of various new benefits programs; stay abreast of prevailing practices in other cities; keep employees informed of benefits changes; analyze wage/salary data to determine competitive compensation program; consult legal counsel about policies; provide professional advice to City officials, Council, Boards, Commissions; communicate policies and procedures to staff and public; develop personnel policies and procedures and arrange training related to harassment, evaluations, grievances, discipline, chemical abuse, defensive driving; work with Safety Committee; evaluate services that best serve the City's needs; organize travel arrangements and implement travel policy as needed for staff and Council; provide Notary Public services; other projects as they occur

| | |
|---|--|
| Employer: City of Federal Way | Position: Various Administrative Positions of ever increasing responsibility |
| Address: PO Box 9718 | |
| City/State/Zip: Federal Way WA 98063 | Salary: \$38,000 per year/40 hours per week + morning and night meetings |
| Phone: 253.661.4116 | Number of Employees Supervised: 3+ |
| Reason for Leaving: accepted a new position | Name of Supervisor: Kathy McClung |
| Job Duties: Support department director; staff support to Council Committee (Land Use/Transportation Committee)purchasing, purchase orders; supervise staff of 3 regular employees and additional volunteers/individuals on special assignment; coordinate administrative activities of a busy and fast-paced office; act as Deputy City Clerk by attending City Council meetings, take minutes/prepare summaries; weekly calendar; scan/store documents into permanent archives; Liquor Licensing; Passports, Public Records Requests. Previous job duties include: Human Services Division Administrative Support; CDBG and administration of Housing Rehabilitation Program; Parks and Recreation Department Quarterly Brochure. | |

Sandy Paul
4717 39th Street NE, Tacoma WA 98422
(253) 927-4256 (home)
email: wan8tve@comcast.net

COMMUNITY AND PROFESSIONAL INVOLVEMENT EXPERIENCE HIGHLIGHTS

I wondered why somebody didn't do something; I realized that I was somebody.

City of Federal Way City Center Access Study Stakeholder's Team, 2004-2005, 2007-2009

King County Transit Advisory Committee 2003-2007; Chair 2004-2005

Federal Way/NE Tacoma Transit Sounding Board November 2002-February 2003; volunteered to be on the writing committee to prepare final recommendations to King County Metro; South King County Transit Sounding Board (Kent) October 2005-March 2006

Rain Gauge Monitor, City of Federal Way Water Quality Monitoring Program, 1996 to 2006

President, Board of Directors, Homeowner's Association at the Village @ 330th Condominiums (vice-president 1997-2005)

Member, International Association of Administrative Professionals (IAAP)
Seattle Chapter Vice-President 2000-2001, Program Chair, Employment Chair; Chapter President, 2001-2002; WA-AK Division Secretary 2002-2004, WA-AK Division President Elect 2004-2005, WA-AK Division President 2005-2006; WA-AK Annual Division Meeting Chair 2006-2008

American Records Management Association (ARMA) Puget Sound Chapter, secretary 2004-2005, 2005-2006; Program Director, 2007-2008; Board Director 2009-2011

Washington Municipal Clerks Association (WMCA) member since 2002; 2005-2006 Membership, Legislative, Program, Audit, and Scholarship Committees; 2006-2011 Legislative, Membership, Newsletter, Education, and Audit Committees; 2008-2010 WMCA Board Director; WMCA Vice President, 2010-2011

Chair, King County Municipal Clerks Association (KCMCA) 2005-2006; Treasurer, 2008-2010; Vice President Pierce County Clerks and Finance Officers Association (PCCFOA) 2005-2006; President, PCCFOA 2006-2008

International Institute of Municipal Clerks (IIMC), member since 2003; Boardmember, 2007-2012; President 2012-2013

Graduate, 1998-99 Class of Advancing Leadership Federal Way; Mentor, Advancing Leadership/Federal Way, class of 2000; Alumni Committee Chair, 2001-2002; Federal Way Chamber/Advancing Leadership Steering Committee member 2001-2002; Day Chair (and architect) of Quality of Life Day for 2001 Advancing Leadership Class; Chair, Advancing Leadership Alumni Committee 2001-2002

Member, Junior League of Tacoma, Second Closet volunteer; Community Outreach Committee volunteer; Program Development Committee, 1999-2000; Chair, developed *Plant a Seed....Read* Committee, served as Chair, 2000-2001, Northwest Exchange 2000 Leadership Training, Membership Director 2001-2002; Events Committee, 2002-2003; Events Committee Chair 2003-2004; Literacy Conference, Read to Succeed, October 2004; Junior League of Tacoma Sustainer, 2005-2013.

Participant, Reebok/Subaru Triathlon, September 2007

Regular Blood/Pheresis Donor (24 gallons to date)

Participant, Avon 3-Day (included fundraising \$3000), a 60-mile walk from Enumclaw to Seattle to benefit breast cancer research and examinations for women who cannot afford them, August 2002

Volunteer : Seattle Marathon, St. Joseph Heart Run, Juvenile Diabetes Walk, Cancer Relay and other run/walk events to benefit local charities

Volunteer, Werlin Program (a student mentoring/tutoring program) - Tacoma Public Schools

Volunteer, Point Defiance Zoo "Zoobilee" Gala Fundraiser 1999, 2000

Volunteer Parent in the Classroom - Peninsula School District

Professional; flexible with a variety of social backgrounds, experiences, and cultures ;excellent customer service skills; independent self-starter; hardworking, ambitious, energetic; detail oriented; superior interpersonal skills; analytical and objective

**CITY OF PACIFIC
CITY COUNCIL**

**REGULAR MEETING
March 25, 2013**

**City Hall ~ Council Chambers
City Hall, 6:30 p.m.**

1. CALL TO ORDER:

Mayor Sun called the meeting of the Pacific City Council to order at 6:30 p.m. and led the **PLEDGE OF ALLEGIANCE**.

2. ROLL CALL:

Council members present: Gary Hulse; John Jones; Leanne Guier, President; James McMahan, Mayor Pro Tem; Josh Putnam; and Tren Walker. **Council member absent:** Clint Steiger.

Mayor Cy Sun present.

Staff Present: City Attorney Ken Luce; Community Services Director Sheryl Finwall; Sgt. Michel Bos and Finance Director Betty Garrison Acting City Clerk.

Council member Hulse moved to excuse Council member Steiger. Council member Jones seconded the motion which passed with a unanimous vote.

3. APPROVAL OF AGENDA:

Council requested the following changes to the Agenda:

Delete item 8.b at the request of Acting Public Works Director Ken Barnett.

Add an Executive Session prior to 8.c to review qualifications of an applicant for 10 minutes.

Council member Putnam moved to accept the Agenda as amended. Council member Jones seconded the motion.

Roll call vote -

| | |
|---------------------------------|---------------|
| Council member Hulse - | Aye |
| Council member Jones - | Aye |
| Council member Steiger - | Absent |
| Council member Guier - | Aye |
| Council member McMahan - | Aye |
| Council member Putnam - | Aye |
| Council member Walker - | Aye |

4. AUDIENCE COMMENT:

Audrey Cruickshank addressed Council speaking against the Mayor firing staff and putting them out of work.

Stacy Knudtson questioned putting two top Police out on administrative leave. She played a recording of the 911 call of Mayor requesting Law Enforcement assistance for him to deliver papers to the Police.

DuWayne Gratz addressed Council asking the Mayor regarding the yellow Volkswagen with Oregon Plates and tabs and asking about investigations and claims.

Mayor Sun responded to the question about the Oregon License Plates stating that the car in question is owned by his wife who is an Oregon resident. The blue car is his car and it is licensed in Washington.

Bill White addressed Council regarding the City being in the News and questioning why we are in the news. He suggested taking out the trash, asked the Mayor to resign and stated it is on Council, also. He said, "we don't need turmoil and controversy".

Tom Youngs addressed Council regarding squatters having more rights than landlords. For the first time, he had a wonderful experience with a Police Department. His tenant failed to keep water on. Ken Barnett posted the property as un-inhabitable. The Police Department cited the tenant with trespassing and had the guy move immediately. He expressed his thanks to the Police Department for their help. He expressed that he was very angry about the Mayor putting the Police Department Management out.

Stacy Jackson addressed Council to discuss that he heard about the firing of the Chief of Police and Lt. and now the City has citizens arguing against each other. He questioned why the Mayor used Ken Barnett to help with phone call. There is a need for change. The Citizens deserve more.

5. REPORTS:

- a. Mayor – no report.
- b. Finance – no report.
- c. Court - no report.
- d. Public Safety Department – no report.
- e. Public Works/Community Development – no report.
- f. Community/Senior/Youth Services – Community Services Director Sheryl Finwall reported on the planning for events at the Senior and Youth Centers. She reported on progress with getting the computer lab up and running and work on grants.
- g. City Council – Council member Jones questioned the validity of the Mayor's statement about his wife's residency in Oregon. City Attorney read an email he received from Mayor Sun identifying the need to keep the confidentiality intact with regard to the Administrative Leave and investigation and advising Council to not discuss the matter at this meeting. He requested that the Mayor forward to him the basis for the Administrative Leave. The City Attorney accused the Mayor of not following Civil Service Rules 17 and 18 and argued with the Mayor when told that the rules were followed. The City Attorney was questioned about the status of the whistleblower complaint. He advised Council that once he was made aware that was responsible for the investigation of the claim he contacted King County and they will report to him tomorrow if they have the resources available to assist with the Investigation or not. Council member Putnam reported that he did preliminary research into upgrades for the sound equipment and found inductive loop technology system could be installed for \$300.00 and for \$100.00 microphones could be added to the current system to provide one for each council member, the podium and staff table. Mayor Sun reported that he has been working with the University of Washington on his hearing issues and he would like to wait for the results and recommendations from them prior to spending City funds on changes. Council member Hulsey asked Council member Putnam if this is loop induction coil design. Council member Putnam replied it was and would cover 400 square foot area. Council member Hulsey asked if the Mayor discussed with the Police the reasons they were put on "suspension".
- h. Personnel – No report.

- i. Committee Boards
- i. Park Board – No report.
- ii. Public Works – No report.
- iii. Civil Service – No report.
- iv. Planning Commission – No report.
- v. South King County Transportation Board (SKTBD) – No report.
- vi. Pierce County Regional Council (PCRC) – No report.
- vii. SCA – Council member Guier reported attending the Sound Cities net-working dinner, she expressed appreciation for the opportunity to attend. The next SCA meeting will be April 13, 2013.
- viii. VRFA – Mayor Sun read the call report. Council member Walker reported that they received a Assistance to Firefighters Grant for nearly \$300,000.00.

6. **PUBLIC HEARING:** None.

7. **OLD BUSINESS:**

- a. Amending PMC re: Business & Occupational Tax and Administrative Provisions – **Council member Putnam moved to accept this as the second reading and adopt Ordinance No. 2013-1844 - amending Pacific Municipal Code Chapter 3.02 – Business and Occupation Tax and Chapter 3.03 – Administrative Provisions for Business and Occupation Tax. Council member Hulseley seconded the motion.** Council member Putnam explained the reason for the amendment.

Roll call vote -

- Council member Hulseley - Aye**
- Council member Jones - Aye**
- Council member Steiger - Absent**
- Council member Guier - Aye**
- Council member McMahan - Aye**
- Council member Putnam - Aye**
- Council member Walker - Aye**

8. **NEW BUSINESS:**

- a. Yates Property Utility Bill – Mayor Sun presented this Resolution for consideration. **Council member Putnam moved to adopt Resolution No. 2013-030 - Authorizing a waiver of utility bill penalties for the property owned by C & H RE Investors, service address 429 Milwaukee Blvd. S. Council member Jones seconded the motion.** Council discussed and acknowledged the City’s contribution to the issue in not filing the lien in a more timely manner.

Roll call vote -

- Council member Hulseley - Aye**
- Council member Jones - Aye**
- Council member Steiger - Absent**
- Council member Guier - Aye**
- Council member McMahan - Aye**
- Council member Putnam - Aye**
- Council member Walker - Aye**

b. Waiver of Penalty Fees for Lloyd Enterprises – **REMOVED FROM AGENDA**

c. Confirmation of appointment of Interim City Clerk – Mayor Sun presented his choice for an Interim City Clerk. Ms. Paul addressed Council identifying her qualifications. Council questioned her on her experience.

Council recessed to Executive Session for approximately 10 minutes to discuss qualifications of the applicant for temporary appointment as Interim City Clerk/Personnel Manager at 8:03 p.m.

8:13 p.m. Council requested 5 more minutes.

8:19 p.m. Council requested 5 more minutes.

Council reconvened at 8:26 p.m.

Mayor Sun asked Mayor Pro-tem McMahan to act as chair. Council member McMahan agreed to assist.

Council member Walker moved to confirm the Mayor's appointment of Sandy Paul to the position of Interim City Clerk for a period not to exceed three (3) months. Council member Putnam seconded the motion. Council member Walker stated he supports the appointment since he has worked with her in the past. Council member Putnam stated he also had worked with her in the past and he believes she is qualified. **Council member Jones moved to modify the contractual language to allow for thirty day window rather than 3 months. Council member Hulsey seconded the motion.** Council member Jones wants proof that the hiring process is followed. Don Thompson wants to see a restriction on time that she is in office. **A voice vote was taken on the motion to amend to a 30 day limit for the appointment. The motion carried unanimously.** Council member Hulsey requested confirmation that if confirmed for temporary hire it would still require Council confirmation prior to appointment to the permanent position.

Roll call vote – on the motion to confirm the Mayor's appointment of Sandy Paul as temporary City Clerk for a period not to exceed 30 days.

| | |
|---------------------------------|---------------|
| Council member Hulsey - | Aye |
| Council member Jones - | No |
| Council member Steiger - | Absent |
| Council member Guier - | No |
| Council member McMahan - | No |
| Council member Putnam - | Aye |
| Council member Walker - | Aye |

Mayor Sun stated he voted Aye to break the tie. Council member Hulsey stated the Mayor could not vote due to the fiscal note attached to the motion. **Council members Guier and McMahan stated the Mayor was not entitled to break the tie and the motion failed.**

d. Investigative Services for Whistleblower Complaint from August – Mayor Sun presented the Staff Report. Council member Walker asked regarding to postpone action.

Council member Walker moved to authorize the contract with Intravaia Investigations LLC for investigation of the Whistleblower Complaint. Council member Putnam seconded the motion. Council member Walker moved to postpone consideration to a Special meeting after the Workshop on Monday, April 1, 2013. Council member Putnam seconded the motion. Council member McMahan asked regarding the process and how long the company has been in business. Council member Putnam asked if there is a shielding of the City from actions of Private Investigator. He requested an Indemnification clause and an Agreement to confidentiality clause. Council member Hulseley stated that RCW requires investigations of the Police Department must be provided by Law Enforcement. He expressed concern regarding the person being investigated hiring investigator. Don Thompson asked how many times taxpayers' money has been wasted on investigations. He said they will not restrict their investigation to one item and suggested the City go with the law and have a government agency do investigation. Council member Putnam questioned the right of withdrawal clause not specifying who has the authority to act for the City. He questioned the terminology "Binding upon heirs, representatives". Attorney Luce stated that he had not gone into evaluating the contract and that they should be directed to make the scope more narrower. Council member Jones reported that was done. Council member Walker asked if Council was directing the Attorney to review the contract and pointed out that it is potentially wasting time and money if King County was going to do the investigation. Council member Jones suggested that at the conclusion of his conversation with King County he can review this contract. Council member Hulseley suggested State Patrol, as a few years back they did one for all Law Enforcement. **The motion carried with a unanimous voice vote.**

9. CONSENT AGENDA:

a. Approval of Payroll and Claim Vouchers

b. Approval of Minutes for October 30, 2012 and March 18, 2013 Workshop and March 18, 2013 Special Meeting Council member Putnam moved to approve Item b of the Consent Agenda consisting of the minutes from the October 30, 2012 Special Meeting, and the March 18, 2013 Workshop and Special Meeting. Council member Jones seconded the motion. The motion carried with a unanimous voice vote. Council member Putnam moved to approve Item a of the Consent Agenda consisting of Payroll and Claim Vouchers in the amount of \$173,755.27. Council member Jones seconded the motion. Council member Walker asked for time breakdown for Ken Barnett as Building Official/Code Enforcement vs. Acting Public Works Director. He compared Police Overtime to Overtime for the other City employees. Under Public Comment: DuWayne Gratz questioned Vouchers for State Auditor, City Attorney, and asked that the employee paid Administrative Leave be identified. Attorney Luce asked that the name not be released. Mr. Gratz asked if Paula is on half time at only 86.67 hours paid? (Staff advised that is full time pay – semi-monthly pay.) He asked about Council placing a lien on the Mayor's pay. Don Thompson found it interesting that four Police Officers on patrol worked 100 hours of overtime and all City Hall only had 64 hours. He questioned having four employees reading water meters and suggested that they be put on a bicycle to save the City money. The motion carried with a unanimous voice vote.

10. ADJOURN

Mayor Sun adjourned the meeting at 9:01 p.m.

Betty Garrison, MMC, CPFA, Acting City Clerk

DRAFT

CITY OF PACIFIC

Agenda Staff Report

| | | | |
|-----------------|------------------------------------|---------------|-------------------------------|
| Agenda Item No. | <u>Consent Agenda 9A</u> | Meeting Date: | <u>April 8, 2013</u> |
| | <u>Claim Voucher & Payroll</u> | | <u>Betty J Garrison, CPFA</u> |
| Subject: | <u>Approval</u> | Prepared by: | <u>Finance Director</u> |

Summary:

Approval of Payroll for the period of March 16, 2013 through March 31, 2013; Claims Vouchers for March 26, 2013 through April 8, 2013.

| | | |
|--------------------------------|----|------------|
| Payroll Auto Deposit | \$ | 55,132.55 |
| Payroll Checks # 4656 - 4657 | | 1,622.95 |
| Payroll Ch# 4655 void misprint | | |
| Electronic Claims # 443 – 445 | | 24,306.05 |
| Claim Checks #41608 – 41616 | | 58,974.50 |
| Claim Checks #41617 – 41674 | | 222,169.07 |
| | | <hr/> |
| Total Expenditures | \$ | 362,205.12 |

Recommendation: Approval of payment for Payroll and Claims

Motion: move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

Attachments:

Check Registers and Payroll Expense itemization.

Payroll

Computer Check Register

User: padams

Printed: 04/02/2013 - 4:23PM

Batch: 00501-04-2013 Computer



| Check No | Check Date | Employee Information | Amount |
|------------------------------|------------|------------------------------|----------|
| 4656 | 04/05/2013 | HULSG Gary Hulsey | 92.08 |
| 4657 | 04/05/2013 | FLARW Wanda Flarity | 1,530.87 |
| Total Number of Employees: 2 | | Total for Payroll Check Run: | 1,622.95 |

Auto Deposit Payroll in the Amount of:

\$ 55132.55

Total Expenditures:

\$ 56755.50

Payroll

ACH Check Register

User: 'padams'
Printed: 04/02/2013 - 4:29PM
Batch: 501-4-2013
Include Partial: FALSE



| Check Date | Check Number | Employee No | Employee Name | Amount |
|------------|--------------|-------------|--------------------|----------|
| 04/05/2013 | 0 | ADAMP | Pamela Walasek | 1,438.69 |
| 04/05/2013 | 0 | BARNC | Charles Barnes | 37.59 |
| 04/05/2013 | 0 | BARNK | Kenneth Barnett | 1,696.12 |
| 04/05/2013 | 0 | BOS M | Michel Bos | 3,382.85 |
| 04/05/2013 | 0 | BROOB | Bill Brookhart | 1,673.75 |
| 04/05/2013 | 0 | CALKJ | John Calkins | 4,038.28 |
| 04/05/2013 | 0 | FINWS | Sheryl Finwall | 1,543.64 |
| 04/05/2013 | 0 | FUTJA | Jack Futch | 1,542.69 |
| 04/05/2013 | 0 | FUTJO | Joanne Futch | 1,121.37 |
| 04/05/2013 | 0 | GALER | Roger Gale | 2,369.97 |
| 04/05/2013 | 0 | GARRB | Betty Garrison | 2,487.30 |
| 04/05/2013 | 0 | GNEHM | Travis Gnehm | 1,296.10 |
| 04/05/2013 | 0 | GUIERL | Leanne Guier | 91.25 |
| 04/05/2013 | 0 | Hong | Joshua Hong | 3,855.82 |
| 04/05/2013 | 0 | JONEJ | John Jones | 91.25 |
| 04/05/2013 | 0 | KIM | Michael Kim | 1,780.78 |
| 04/05/2013 | 0 | KORAS | Steven Koransky | 150.37 |
| 04/05/2013 | 0 | LARSG | Gary Larson | 1,694.72 |
| 04/05/2013 | 0 | MASSE | Edwin Massey Jr | 2,740.62 |
| 04/05/2013 | 0 | MCCUT | Thomas McCulley Jr | 1,921.63 |
| 04/05/2013 | 0 | MCMAJ | James McMahan | 92.08 |
| 04/05/2013 | 0 | NEWTD | David Newton | 3,073.50 |
| 04/05/2013 | 0 | PAULS | Sandra Paul-Lyle | 2,740.69 |
| 04/05/2013 | 0 | PUTNJ | Joshua Putnam | 92.08 |
| 04/05/2013 | 0 | QUACJ | Jon Quackenbush | 130.37 |
| 04/05/2013 | 0 | RODRM | Michael Rodriguez | 1,603.84 |
| 04/05/2013 | 0 | RYDBK | Kelly Rydberg | 1,559.17 |
| 04/05/2013 | 0 | SCHUJ | James Schunke | 1,895.30 |
| 04/05/2013 | 0 | SHERR | Raymond Sherman | 139.10 |
| 04/05/2013 | 0 | SHOOS | Stephanie Shook | 1,342.27 |
| 04/05/2013 | 0 | SOLVA | Angelica Solvang | 1,409.67 |
| 04/05/2013 | 0 | THACD | Darcie Thach | 1,125.79 |
| 04/05/2013 | 0 | WALKT | Trenity Walker | 92.08 |
| 04/05/2013 | 0 | WESJS | Joe West | 2,776.00 |
| 04/05/2013 | 0 | WIECP | Paula Wiech | 889.54 |
| 04/05/2013 | 0 | WILDC | Corrine Wildoner | 1,216.28 |

Total Employees:

36

Total:

55,132.55

Handwritten signatures and initials, including 'S. P. P.' and 'S. P. P.' written vertically.

Payroll

Pay Type Register



User: padams
Printed: 04/04/2013 - 11:43AM
Check Date Range: 04/05/2013 to 04/05/2013
Period Date Range: All
Batch Info: All
Pay Types: AD, B, C, CA, CD, CO, CP, DS, E2, E4, EO, ET, F, FH, FL, FT, H, HO, HP, L, MP, OC, OD, OO, OT, P, PC, PO, R, RF, RM, RP, S, SB, SP, TC, U, V, VP, ZA, ZB, ZC, ZD, ZM, ZP, ZS

| Pay Type | Description | Hours | Amount |
|---------------------|------------------------------|-----------------|------------------|
| AD | Admin Leave | 117.34 | 5,266.45 |
| C | Comp time taken | 20.13 | 580.54 |
| CA | Cleaning allowance | 0.00 | 210.00 |
| E2 | Education Premium 2% | 0.00 | 57.03 |
| E4 | Education Premium 4% | 0.00 | 368.44 |
| L | Longevity | 0.00 | 1,417.50 |
| OC | Work Out of Class | 0.00 | 339.13 |
| OO | Out of Class OT | 0.00 | 196.90 |
| OT | Overtime | 32.50 | 1,138.60 |
| PO | Police Overtime | 117.00 | 6,302.00 |
| R | Regular | 2,135.83 | 59,896.37 |
| RM | Reimbursement | 0.00 | -16.76 |
| S | Sick leave | 132.98 | 3,321.27 |
| V | Vacation | 85.56 | 2,093.56 |
| ZC | Contract Benefits-Retirement | 0.00 | 236.42 |
| ZM | Contract Benefits-Medical | 0.00 | 559.35 |
| Report Total | | 2,641.34 | 81,966.80 |

Payroll

Deduction Register - Totals Only



User: padams
Printed: 4/4/2013 - 11:44 AM
Check Date Range: 04/05/2013 to 04/05/2013
Period End Range: All
Batch Info: All
Deductions: Den-R, FICAR, FICARR, H UnR, Hlth-R, L&I-R, LOEFFR, LTD-R, MEDIR, PERS1R, PERS3R, PERSR, PERSXR, SUI, VisionTotals Only

| | Amount |
|--|---------------|
| Den-R: Dental Ins-Employer | 133.41 |
| FICAR: FICA Employer Portion | 5,081.96 |
| H UnR: Health Ins-Union Employer | 14,247.40 |
| Hlth-R: Health Ins-Employer Non-Union | 1,300.14 |
| L&I-R: Workers Comp-Employer | 1,034.22 |
| LOEFFR: LOEFF-Employer | 1,555.33 |
| LTD-R: LTD-employer | 259.85 |
| MEDIR: Medicare Employer Portion | 1,188.51 |
| PERS1R: Pers 1-Employer | 240.76 |
| PERSR: PERS 2 Employer | 2,800.85 |
| SUI: State Unemployment Tax | 150.90 |
| Vision: Vision Ins-Non-Union | 25.23 |
| | <hr/> <hr/> |
| Report Total: | 28,018.56 |
| | <hr/> <hr/> |

Accounts Payable

Checks by Date - Summary By Check Date

User: padams
Printed: 4/5/2013 - 8:37 AM



| | | | Check Amount |
|-----------|----------|---------------------------------------|-------------------------|
| Check No: | 443 | Check Date: 03/27/2013 | |
| Vendor: | WA Lice2 | Vendor Name: Wa St Dept of Licensing | 18.00 |
| | | | Date Total: 18.00 |
| Check No: | 444 | Check Date: 04/05/2013 | |
| Vendor: | FED TX | Vendor Name: Internal Revenue Service | 22,288.05 |
| | | | Date Total: 22,288.05 |
| Check No: | 445 | Check Date: 04/08/2013 | |
| Vendor: | Noep | Vendor Name: Neopost Inc | 2,000.00 |
| | | | Date Total: 2,000.00 |
| | | | Report Total: 24,306.05 |

Accounts Payable

Checks by Date - Summary By Check Date

User: padams
Printed: 4/5/2013 - 8:37 AM



| | | | Check Amount |
|---------------|----------|--|--------------|
| Check No: | 41608 | Check Date: 04/04/2013 | |
| Vendor: | WA Retir | Vendor Name: WA St Dept Retirement System | 19,705.31 |
| | | | <hr/> |
| Date Total: | | | 19,705.31 |
| Check No: | 41609 | Check Date: 04/05/2013 | |
| Vendor: | AFLAC | Vendor Name: AFLAC | 641.72 |
| Check No: | 41610 | Check Date: 04/05/2013 | |
| Vendor: | Amer Leg | Vendor Name: American Legal Services | 43.44 |
| Check No: | 41611 | Check Date: 04/05/2013 | |
| Vendor: | AWC | Vendor Name: Assoc Of Washington Cities | 4,215.47 |
| Check No: | 41612 | Check Date: 04/05/2013 | |
| Vendor: | ICMA | Vendor Name: Icma Retirement Trust 457 | 50.00 |
| Check No: | 41613 | Check Date: 04/05/2013 | |
| Vendor: | NW Admin | Vendor Name: Nw Admin Transfer Account | 30,798.00 |
| Check No: | 41614 | Check Date: 04/05/2013 | |
| Vendor: | Tea 117 | Vendor Name: Teamsters Local 117 | 1,434.32 |
| Check No: | 41615 | Check Date: 04/05/2013 | |
| Vendor: | WA ST SU | Vendor Name: Washington St Support Registry | 477.36 |
| Check No: | 41616 | Check Date: 04/05/2013 | |
| Vendor: | WCTPT | Vendor Name: Western Conference of Teamsters | 1,608.88 |
| | | | <hr/> |
| Date Total: | | | 39,269.19 |
| | | | <hr/> <hr/> |
| Report Total: | | | 58,974.50 |
| | | | <hr/> <hr/> |

Accounts Payable

Check Register Totals Only



User: asolvang
 Printed: 4/4/2013 - 4:25 PM

| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|-------|------------|-----------|---------------------------------------|------------|---------|
| 41617 | 04/08/2013 | AHBL | AHBL Inc | 2,820.79 | 0 |
| 41618 | 04/08/2013 | City Alg | City of Algona | 8,342.16 | 0 |
| 41619 | 04/08/2013 | Alpi Pro | Alpine Products Inc | 604.44 | 0 |
| 41620 | 04/08/2013 | Amer Hos | American Hose & Fittings Inc | 88.04 | 0 |
| 41621 | 04/08/2013 | APPL A L | Apply A Line Inc | 3,283.94 | 0 |
| 41622 | 04/08/2013 | Aub Elec | Auburn Electrical Service | 2,940.84 | 0 |
| 41623 | 04/08/2013 | Gai Ben | Gail Bennett | 540.00 | 0 |
| 41624 | 04/08/2013 | Bra Wea | Brat Wear | 447.45 | 0 |
| 41625 | 04/08/2013 | UB*00728 | Carol Calvert | 85.76 | 0 |
| 41626 | 04/08/2013 | Cash | Cash & Carry | 160.82 | 0 |
| 41627 | 04/08/2013 | Cen Lin | CenturyLink | 1,206.15 | 0 |
| 41628 | 04/08/2013 | Chu Off | Chuckals Office Products Inc | 32.48 | 0 |
| 41629 | 04/08/2013 | Cop NW | Copiers Northwest Inc | 1,526.47 | 0 |
| 41630 | 04/08/2013 | cordi | Cordi & Bejarano Inc | 2,442.25 | 0 |
| 41631 | 04/08/2013 | GER DAH | Gerina Dahl | 2,775.00 | 0 |
| 41632 | 04/08/2013 | Data Inc | Databar Incorporated | 40.00 | 0 |
| 41633 | 04/08/2013 | Datec | Datec Inc | 40.52 | 0 |
| 41634 | 04/08/2013 | FERGUS | Ferguson Enterprises, Inc. | 901.62 | 0 |
| 41635 | 04/08/2013 | Fin Lin | Finish Line Cleaning | 2,660.00 | 0 |
| 41636 | 04/08/2013 | UB*00724 | Jacqueline Fritz | 78.85 | 0 |
| 41637 | 04/08/2013 | Gos Mot | Gosney Motor Parts Inc | 42.67 | 0 |
| 41638 | 04/08/2013 | Gre Eff | Green Effects | 262.80 | 0 |
| 41639 | 04/08/2013 | HD Fow | H D Fowler Co Inc | 221.98 | 0 |
| 41640 | 04/08/2013 | ICON | ICON Materials | 555.81 | 0 |
| 41641 | 04/08/2013 | Ele Ker | Elena Kerrigan | 450.00 | 0 |
| 41642 | 04/08/2013 | KCDA | King County Directors' Assoc | 287.72 | 0 |
| 41643 | 04/08/2013 | KC DOT | King County Finance | 100,943.68 | 0 |
| 41644 | 04/08/2013 | KC LIEN | King County Finance | 360.00 | 0 |
| 41645 | 04/08/2013 | UB*00721 | Lennar Northwest | 56.29 | 0 |
| 41646 | 04/08/2013 | UB*00722 | Lennar Northwest | 46.21 | 0 |
| 41647 | 04/08/2013 | UB*00723 | Lennar Northwest | 18.46 | 0 |
| 41648 | 04/08/2013 | UB*00725 | Lennar Northwest | 86.92 | 0 |
| 41649 | 04/08/2013 | UB*00726 | Lennar Northwest | 213.48 | 0 |
| 41650 | 04/08/2013 | UB*00727 | Lennar Northwest | 16.90 | 0 |
| 41651 | 04/08/2013 | Tom McC | Thomas McCulley Jr | 85.00 | 0 |
| 41652 | 04/08/2013 | McL Har | McLendon Hardware | 126.62 | 0 |
| 41653 | 04/08/2013 | PARTNER | Partner Construction Products & Servi | 1,871.83 | 0 |
| 41654 | 04/08/2013 | PETER | Petersen Brothers, Inc. | 116.40 | 0 |
| 41655 | 04/08/2013 | Petro | Petrocard Systems Inc | 2,615.67 | 0 |
| 41656 | 04/08/2013 | PAO | Prosecuting Attorneys Office | 357.62 | 0 |
| 41657 | 04/08/2013 | Pub Fin | Public Finance Inc | 860.88 | 0 |
| 41658 | 04/08/2013 | PSE | Puget Sound Energy | 46,216.92 | 0 |
| 41659 | 04/08/2013 | UB*00729 | STEVEN REAGAN | 121.45 | 0 |
| 41660 | 04/08/2013 | Rochon | L. Stephen Rochon | 3,480.00 | 0 |
| 41661 | 04/08/2013 | City Sea | City of Seattle Police Department | 486.67 | 0 |
| 41662 | 04/08/2013 | Shope En | Shope Enterprises, Inc. | 289.88 | 0 |
| 41663 | 04/08/2013 | SignOn | SignOn Interpreting Services | 204.01 | 0 |
| 41664 | 04/08/2013 | Sprint | Sprint | 529.15 | 0 |
| 41665 | 04/08/2013 | WA Licen | State Treasurer | 21,784.78 | 0 |
| 41666 | 04/08/2013 | City Sum | City of Sumner | 1,682.58 | 0 |

| Check | Date | Vendor No | Vendor Name | Amount | Voucher |
|--------------|------------|-----------|---------------------------|------------|---------|
| 41667 | 04/08/2013 | Tac Scr | Tacona Screw Products Inc | 105.74 | 0 |
| 41668 | 04/08/2013 | Val Comm | Valley Communications | 735.10 | 0 |
| 41669 | 04/08/2013 | Waldock | Vickie Waldock | 250.00 | 0 |
| 41670 | 04/08/2013 | WA Pat 1 | Washington State Patrol | 534.00 | 0 |
| 41671 | 04/08/2013 | Was Tra | Washington Tractor | 117.67 | 0 |
| 41672 | 04/08/2013 | Wat Mana | Water Management Lab Inc | 1,439.00 | 0 |
| 41673 | 04/08/2013 | Whit Kni | White Knight Safe | 427.60 | 0 |
| 41674 | 04/08/2013 | White | Krista C White-Swain | 3,150.00 | 0 |
| Check Total: | | | | 222,169.07 | |