



**PACIFIC CITY COUNCIL MEETING AGENDA**  
Council Chambers - City Hall, 100 3<sup>rd</sup> Ave. SE

**June 23, 2014**  
**Monday**

**Regular Meeting**  
**6:30 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. AUDIENCE COMMENT**

(Please limit your comments to 3 minutes for items not up for public hearing. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

**5. REPORTS**

- A. Mayor**
- B. Finance**
- C. Court**
- D. Public Safety Department**
- E. Public Works/Community Development Department**
- F. Community/Senior/Youth/Services – Report included**
- G. City Council Members**
- H. Boards and Committees**
  - i. Finance Committee
  - ii. Governance Committee
  - iii. Human Services Committee
  - iv. Public Safety Committee
  - v. Public Works Committee
  - vi. Technology Committee
  - vii. Civil Service Commission
  - viii. Park Board
  - ix. Planning Commission
  - x. Pierce County Regional Council (PCRC)
  - xi. Sound Cities Association (SCA)
  - xii. South County Area Transportation Board (SCATBd)
  - xiii. Valley Regional Fire Association (VRFA)

**6. OLD BUSINESS**

- A. AB 14-120: Approving the permit for an outdoor musical entertainment event for Northwest Brewing Company.**

- ( 11) B. **Resolution No. 2014-184:** Authorizing the investment of governmental entity monies in the Local Government Investment Pool (LGIP.)
- ( 13) C. **Ordinance No. 2014-1865:** Accepting a donation from Metals Express in the amount of \$1,500 to the Police Department for community events.
- ( 19) D. **Resolution No. 2014-186:** Approving the waiver of park usage fees for the Terry Home Car Show to be held on August 8, 2014, at City Park.
- ( 25) E. **Resolution No. 2014-187:** Setting a date for a public hearing regarding marijuana businesses in the City of Pacific.
- ( 29) F. **AB 14-126:** Appointing Richard Gould as City Administrator for the City of Pacific.

7. **NEW BUSINESS**

8. **CONSENT AGENDA**

- ( 33) A. Payroll and Voucher Approval
- ( 41) B. Approval of the minutes from the special meeting of May 19, 2014, the workshop of May 19, 2014, and the meetings of May 27, 2014 and June 2, 2014.

9. **ADJOURN**

Finance Committee Garberding, Jones, Kave Meets: 2 <sup>nd</sup> Tuesdays	July 8, 2014 6:30 p.m.	City Hall
Governance Committee Kave, Knudtson, Putnam	TBD 5:30 p.m.	City Hall
Human Services Committee Jones, Knudtson, Walker Meets 1 <sup>st</sup> Tuesday	July 2, 2014 5:30 p.m.	Senior Center
Park Board Meets 1 <sup>st</sup> Tuesday	July 2, 2014 6:30 p.m.	City Hall
Planning Commission Meets 4 <sup>th</sup> Tuesday	June 24, 2014 6:00 p.m.	City Hall
Public Safety Committee Garberding, Kave, Steiger (alt: Knudtson)	TBD TIME	City Hall
Public Works Committee Garberding, Putnam, Steiger Meets 1 <sup>st</sup> Wednesday	July 9, 2014 7:00 p.m.	City Hall
Technology Committee Jones, Knudtson, Walker Meets 3 <sup>rd</sup> Thursday	June 26, 2014 5:00 p.m.	City Hall

## MONTHLY TOTALS

Date: April	2013	2014
Participation Counts		
Demographics		
Pacific:	478	561
Algona:	112	127
Auburn:	109	111
Other:	167	147
Total Demographics	866	946
Activity		
Stone Soup:	147	134
Senior Nutrition Lunch:	350	303
Trips:	0	128
Transportation:	151	50
Drop-Ins:	190	154
Bread/Pantry:	122	127
Touch of Home/Crafts:	32	73
Cards/Puzzles/Games:	20	233
Volunteer:	159	187
Music/Jam Session:	222	209
Health Care: Hair Cuts, Foot, Exercise:	6	9
Meetings:	0	11
S.H.I.B.A.:	0	0
Bus Passes:	42	112
Information	2	14
Meals on Wheels	5	3
Total Activities	1375	1775
Volunteer Hours		627.75
Unduplicated:	0	16
Donations 2014		
Stone Soup: \$44.34		
Gas for Trip: \$42.45		
Craft: \$11.00		
Coffee: \$10.86		
General Money Donation: \$24.00		
Fund Raiser: 0		

## Youth & Family Services Council Report

	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>
	<u>April</u>	<u>Y-T-D</u>	<u>March</u>	<u>Y-T-D</u>	<u>FEB</u>
<b>Unduplicated Count</b>	16	215	27	199	73
<b><u>Education &amp; Learning</u></b>					
Tiny Tot Program	85	393	80	308	84
Computer Lab	14	68	4	54	16
Arts and Crafts	28	95	10	67	38
Board Games and Cards	38	79	6	41	14
Story Time	23	57	13	34	8
Parent Participation	61	120	59	0	
<b><u>Exercise</u></b>					
Bounce House & Exercise	55	209	43	154	52
Open Gym	151	684	133	533	179
Zumba	8	77	19	69	18
Mixed Fit Class	0	0	0	0	
<b><u>Social Events</u></b>					
Movies	0	0	0	24	24
Video games	0	0	0	22	0
<b><u>Nutrition</u></b>					
Nutrition Snack Program	135	362	123	227	104
Summer Lunch Program	0	0	0	0	0
Pop Corn Fridays	27	103	40	76	36
Taco Tuesdays	65	117	52	52	
<b><u>Special Events</u></b>					
Valentine Exchange	1	2	0	1	1
Easter Baskets	24	48			24
<b><u>Summer Activities</u></b>					
Friday Fun	0	0	0	0	0
<b><u>Rental Revenue</u></b>					
	1,390.00	4,385.00	565	2,995.00	1,090.00
<b><u>Donations</u></b>					
	0	2,950	0	2,950.00	1,000.00
<b><u>Fundraising</u></b>					
1st Annual Citizen Appreciation Dinner	0	1	1	1	
		381	381	381	0
<b><u>Volunteers</u></b>					

Volunteer Hours	0	0	0	0	0
Hrs @ Min. Wage are worth (\$8.67)					
<b>Activities Grand Total</b>					

<u>2014</u>	<u>2014</u>	<u>2014</u>
Y-T-D	Jan	Y-T-D
172	99	99

148	64	64
50	34	34
57	19	19
35	21	21
21	13	13
111	59	59
400	221	221
50	32	32
24	0	0
22	22	22
104	0	0
0	0	0
36	0	0
1	0	0
24	0	0
0	0	0
2,430.00	1,340.00	1,340.00
1,950.00	1,950.00	0.00
0	0	0



**Agenda Bill No. 14-120**

**TO:** Mayor Guier and City Council Members  
**FROM:** Amy Stevenson-Ness  
**MEETING DATE:** June 23, 2014  
**SUBJECT:** Northwest Brewing Company, LLC

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**ATTACHMENTS:** Event Information  
Letter provided to neighbors by Northwest Brewing

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**Previous Council Review Date:** June 16, 2014

**Summary:** Northwest Brewing Company is requesting a permit for an outdoor event for their second anniversary. This is the third event of this manner they have held. I have provided her with the regulations that she will need to meet and someone from Northwest Brewing Company will be at the meeting to answer questions.

The event will be held on June 28<sup>th</sup> from 12 p.m. -11 p.m. at Northwest Brewing Company. They have indicated they will have 4 security personnel and 4 parking attendants. Additionally, they have already reached out to the Pacific Police Department to notify them of the event.

After discussion at the workshop held on June 16, I advised Northwest Brewing Company of the need to notify residential neighbors of their upcoming event. Jessica Evanson, Office Manager, has provided a copy of the letter that was hand-delivered to each neighbor.

**Recommendation/Action:** Approve the Outdoor Musical Entertainment permit for Northwest Brewing Company's 2<sup>nd</sup> Anniversary event on June 28, 2014.

**Motion for Consideration:** "I move to approve an Outdoor Musical Entertainment permit for the Northwest Brewing Company for their anniversary event on June 28, 2014, from 12 p.m. to 11 p.m.

**Budget Impact:** There is a \$200 permit fee for this event that has been paid.

**Alternatives:**

**AGENDA ITEM NO. 6A**

**2<sup>nd</sup> Anniversary Northwest Brewing Company, LLC**

**June 28<sup>th</sup>, 2014: 12pm-11pm**

**1091 Valentine Ave SE**

**Pacific, WA 98047**

**Greg Steed/CEO 206-387-6917**

**Dan Anthony/COO 206-354-1782**

**Music Outdoor 12-2, 3-6, 7-11**

**4 Security Personnel**

**4 Parking Attendants**

**Stephanie @ City of Pacific Police Department was notified and will let  
the Chief of Police know.**

**Beer Garden \$5.00 Admission**

**Hot Dog Bar \$2.00**

**Brawts \$3.00**



# Brewery Storage



AC Light

Valentine Ave. N.

Driveway

Semi-Truck & Trailer Parking

overflow parking

PARKING Handcp

BLDNG - 1

PARKG

PARKING Handcp

PARKING Handcp

BLDNG - 2

PARKG

PARKING Handcp

Fence GATE 1

ENTRY TO PARKING

PARKING Handcp

BLDNG - 3

PARKG

PARKING Handcp

PARKING Handcp

BLDNG - 4

Brewery

Top room

Bottom room

Top room

PARKG HANDCP

Brewery Storage

8th St. W.





# **NORTHWEST BREWING COMPANY**

**QUALITY HAND CRAFTED ALES**

Making Craft Beer Fun, Bold & Sexy

Northwest Brewing Company  
1091 Valentine Ave SE  
Pacific, WA 98047

June 18, 2014

To Whom It May Concern:

We just wanted to let you know as our neighbor that we will be holding our 2<sup>nd</sup> Anniversary Party on Saturday June 28<sup>th</sup>, 2014 from 12pm-11pm. We will be hosting 3 live bands and 3 food trucks during this time.

Sorry for any inconvenience the noise may cause and hopefully you will be able to join us.

Thank you,

Jessica Evanson  
Office Manager  
253-987-5680





**Agenda Bill No. 14-121**

**TO:** Mayor Guier and City Council Members

**FROM:** Richard A. Gould, Finance Director

**MEETING DATE:** June 23, 2014

**SUBJECT:** Resolution authorizing investment of governmental entity monies in the LGIP.

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**ATTACHMENTS:** Resolution No. 2014-184 will be provided at the meeting on June 23.

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**Previous Council Review Date:**

**Summary:** The State of Washington Local Government Investment Pool (LGIP) requires that members pass this resolution to stay a legal active member of the LGIP.

**Recommendation/Action:** Staff recommends approval of this item.

**Motion for Consideration:** I move to approve Resolution number 2014-184 authorizing investment of governmental entity monies in the LGIP in the manner prescribed by Law, Rule, and applicable policies and procedures for the LGIP.

**Budget Impact:** None

**Alternatives:**





**Agenda Bill No. 14-122**

**TO:** Mayor Guier and City Council Members  
**FROM:** John Calkins  
**MEETING DATE:** June 23, 2014  
**SUBJECT:** Citizen Donation

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**ATTACHMENTS:** **Donation Letter**  
**Ordinance No. 2014-1865**

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**Previous Council Review Date:** June 16, 2014

**Summary:** A citizen donated \$1500 for spending on community events such as the Bike Rodeo and Open House.

**Recommendation/Action:** Accept the donation.

**Motion for Consideration:** "I move to accept a donation in the amount of \$1,500 from Metals Express."

**Budget Impact:**

**Alternatives:**



**CITY OF PACIFIC  
WASHINGTON**

**ORDINANCE NO. 2014-1865**

**AN ORDINANCE OF THE CITY OF PACIFIC,  
WASHINGTON ACCEPTING A DONATION OF FUNDS  
FROM DON KUZMER, METALS EXPRESS, AND  
AUTHORIZING THE POLICE DEPARTMENT TO CARRY  
OUT THE TERMS OF SUCH DONATION.**

**WHEREAS**, Don Kuzmer, owner of Metals Express, has offered to donate \$1,500 for the purpose of supporting Police Department community events such as the Bike Rodeo and Open House; and

**WHEREAS**, RCW 35.21.100 authorizes the City Council to accept donations by ordinance and to execute any lawful terms or conditions associated therewith; and

**WHEREAS**, the events cost money that is sometimes not available, and

**WHEREAS**, the City Council desires to accept Mr. Kuzmer's donation;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC,  
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. Acceptance of Donation.** The City Council hereby accepts the donation from Mr. Don Kuzmer, Metals Express, in the amount of \$1,500.

**Section 2.** This ordinance shall take effect five (5) days after publication of a summary consisting of the title.

**ADOPTED BY THE CITY COUNCIL AT A REGULARLY SCHEDULED MEETING  
THEREOF THE 23<sup>RD</sup> DAY OF JUNE, 2014**

CITY OF PACIFIC

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Leanne Guier, Mayor

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Amy Stevenson-Ness, City Clerk

Approved to as form:

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Carol Morris, City Attorney



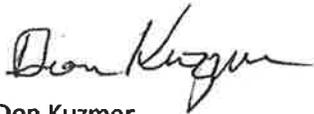
May 23, 2014

Pacific Police Department  
133 3<sup>rd</sup> Ave SE  
Pacific, WA 98047

Chief Calkins,

The Police Department has been active in community events and I would like to make a donation to your organization so that you could have the financial support to continue what you are doing. This donation of \$1500.00 is to be used exclusively to support such community events like the Bike Rodeo and Open House.

Sincerely,



Don Kuzmer  
Metals Express

51167

**METALS EXPRESS, INC.**

1374 THORNTON AVENUE SW  
PACIFIC, WA 98047  
(425) 271-5414



Member FDIC  
34-827-1251

DATE 5-23-2014

\$ 1500 <sup>00</sup>/<sub>100</sub>

DOLLARS

PAY TO THE ORDER OF Pacific Police Department  
One Thousand Five Hundred Dollars \$ 1500.00



**Columbia State Bank**  
1250 Meridian E.  
Millport, WA 98554

*Donald Kuzman*

FOR 1105116711 11251082721700014052011



**Agenda Bill No. 14-123**

**TO:** City Council Members  
**FROM:** Mayor Guier  
**MEETING DATE:** June 23, 2014  
**SUBJECT:** Waiver of fees for use of City Park by Terry Home for Terry Home Car Show

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**ATTACHMENTS:** **Resolution No. 2014-186**  
**Application for use of City Park**

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**Previous Council Review Date:**

**Summary:** Terry Home is requesting the City of Pacific waive the park usage fees related to their use of City Park for the Terry Home Car Show on August 16, 2014. There will be food trucks in attendance and a PA system will be utilized.

As discussed at the workshop on June 16, the resolution has been changed to reflect Council-recommended changes.

**Recommendation/Action:** Approve the waiver of fees for the use of City Park.

**Motion for Consideration:** "I move to approve Resolution No. 2014-186 waiving the fees for the use of City Park by Terry Home for the Terry Home Car Show on August 16, 2014."

**Budget Impact:**

**Alternatives:**

**AGENDA ITEM NO. 6D**

**CITY OF PACIFIC  
WASHINGTON**

**RESOLUTION NO. 2014-186**

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON WAIVING THE  
PARK USAGE FEES FOR THE TERRY HOME CAR SHOW.**

**WHEREAS**, Terry Home holds an annual car show in City Park in the City of Pacific, and

**WHEREAS**, the events draws a large crowd, is free to the general public, and is a benefit to the tourism in the City of Pacific,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF PACIFIC, WASHINGTON**

**Section 1.** Waives the fees for the use of City Park for the Terry Home Car Show to be held on August 16, 2014.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures heron.

**PASSED BY THE CITY COUNCIL AT A REGULAR SCHEDULED MEETING  
THEREOF THE 23<sup>RD</sup> DAY OF JUNE, 2014**

CITY OF PACIFIC

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Leanne Guier, Mayor

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Amy Stevenson-Ness, City Clerk

Approved to as form:

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Carol Morris, City Attorney



# Park Site Reservation



Contact: MYLA MONTGOMERY  
 Organization: TERRY HOME Day Phone: 253.815.8633  
 Address: 138 3RD AVE SW city: PACIFIC State WA zip: 98047  
 Start Time: 6:30 AM End Time: 4:30 PM

Facilities can be reserved all day 10:00am to 8:00pm or half days 10:00am to 3:00pm or 3:30pm to 8:00pm

Choose you top five preferences for your picnic date and location. You can choose one location on five different dates, the same date in five different locations, or any combination thereof. Tables seat an average eight persons each.

	Pacific City Park	Date	# of People	Confirmed
1	PACIFIC CITY PARK (ALL)	8/16/14	1,000	
2				
3				
4				
5				

Please help us determine what you will need

Will you need Electricity  YES  NO  
 Will you have a caterer?  YES  NO. Name of caterer: SCHWAN'S BOY SCOUTS, MOBILE ESPRESSO + 2 OR 3 OTHER FOOD TRUCKS.

Any special equipment?  YES  NO. Type: PA SYSTEM Name of Company  
 providing equipment: GARY HARMON

\* User will be required to provide liability insurance naming the City of Pacific as additionally insured.

**Reminders:**

- Alcoholic beverages are not allowed in City parks
- Picnic fees are not refundable
- Fees are set by current adopted fee schedule.
- Payments must be made in person

Mail To:  
 City of Pacific  
 Community Development Department  
 100 3<sup>rd</sup> Ave SE  
 Pacific, WA 98047

Signature: Myla Montgomery

Issued By: \_\_\_\_\_ Date: \_\_\_\_\_





**Agenda Bill No. 14-125**

**TO:** Mayor Guier and City Council Members  
**FROM:** Ken Barnett, Public Works Director  
**MEETING DATE:** June 23, 2014  
**SUBJECT:** Medical, Production and Retail Marijuana Public Hearing

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**ATTACHMENTS:** Resolution No. 2014-186

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**Previous Council Review Date:**

**Summary:** Medical marijuana use has been legal in the State of Washington since 1998. Recreational marijuana use was approved by voters in November 2012. Cities and counties are charged with regulating the use of both in their jurisdictions. Direction from the state has been unclear, and there have been legal challenges to agencies that do not allow the processing, production and dispensing of marijuana. Since August 8, 2011, the City of Pacific has adopted four moratoriums relating to medical marijuana, and currently has an interim zoning ordinance banning all items related to marijuana. The Planning Commission will be reviewing three ordinances for recommendation to City Council. The current interim zoning ordinance expires August 3, 2014.

**Recommendation/Action:** Schedule a Public Hearing for July 16, 2014, to receive comments regarding the three proposed ordinances the medical marijuana moratorium, and initiating the same moratorium for recreational marijuana.

**Motion for Consideration:** I move to adopt Resolution No. 2014-186 scheduling a Public Hearing for July 16, 2014 to receive public comments regarding the three ordinances on retail, production and medical marijuana.

**Budget Impact:** Unknown

**Alternatives:** Take no action and let the current Interim zoning ordinance expire.



**CITY OF PACIFIC  
WASHINGTON**

**RESOLUTION NO. 2014-186**

**A RESOLUTION OF THE CITY COUNCIL SETTING A PUBLIC HEARING FOR THE PURPOSES OF TAKING PUBLIC TESTIMONY PRIOR TO CONSIDERING THE ORDINANCES RELATING TO MEDICAL, RETAIL AND PRODUCTION OF MARIJUANA IN THE CITY OF PACIFIC.**

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**WHEREAS**, the City is working to determine the appropriate zoning and land use on medical, retail and production of marijuana; and

**WHEREAS**, the City Council desires to hear public commit on these issues, and

**WHEREAS**, the City Council must hold a public hearing on the proposed ordinances;

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON**

**Section 1.** The Pacific City Council hereby establishes a public hearing prior to consideration of the ordinances related to medical, retail and production of marijuana, on July 16 2014, at 7:00 p.m., in the Pacific City Gym located at 100 3<sup>rd</sup> Avenue SE, Pacific, Washington 98047.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON JUNE 23, 2014.**

CITY OF PACIFIC

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Leanne Guier, Mayor

Attest:

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Amy Stevenson-Ness, City Clerk

Approved as to form:

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Carol Morris, City Attorney





**Agenda Bill No. 14-126**

**TO:** Mayor Guier and City Council Members

**FROM:** Amy Stevenson-Ness, City Clerk

**MEETING DATE:** June 23, 2014

**SUBJECT:** Appointment of City Administrator.

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**ATTACHMENTS:** Resume of Richard Gould

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**Previous Council Review Date:**

**Summary:** The City Council recently approved the job description for the City Administrator as well as the amended salary schedule reflecting the change to the salary schedule for the position.

Mr. Gould is serving the city well since he was brought in July 23, 2013, initially in an interim position in the Finance Department, then appointed to Finance Director on October 28, 2013. He has demonstrated the skill, leadership, and knowledge required to perform the duties of the City Administrator as well as those of the Finance Director.

**Recommendation/Action:** Recommend the confirmation of the Mayor's appointment of Richard Gould as the City Administrator for the City of Pacific.

**Motion for Consideration:** I move to confirm Mayor Guier's appointment of Richard Gould as the City Administrator for the City of Pacific.

**Budget Impact:**

**Alternatives:**



# Richard A. Gould

## OBJECTIVE

A self-starter, who takes the initiative looking to apply my expertise in accounting procedures along with my team-building skills toward the service of the organization

## SUMMARY OF QUALIFICATIONS

Fund Accounting	BARS Codes	GASB 34/CAFR
General Ledger	Investment Portfolio Mgmt	Budgeting
Internal Controls	State Audit Preparation	Supervisory/Team Mgmt
Consulting/Analysis	Financial Statements	GAAP
Cash Mgmt/Reconciliations	Accounts Payable/Receivable	Fixed Assets

## PROFESSIONAL EXPERIENCE

**MuniTemps** Pacific, Washington July '13 – Current  
Interim-Finance Director: Identified and began correcting systemic problems with the City of Pacific's finance department. Prepared 2012 financial reports, reconciled cash, prepared financial reports for 2013 through third quarter. Initiated the transition from Springbrook to BIAS financial systems due to internal problems. Reestablished positive working relationships with the directors of the City's other departments such as police. Prepared preliminary budget for 2014 including a presentation at the Council Budget Retreat. Managed a staff of 2 while hiring to bring staff to full capacity. Worked with the Mayor to establish goals and objectives for the City of Pacific. Worked with the IT department (City of Auburn) to upgrade City technology (hardware and software) to increase efficiency of staff output. Worked with the Mayor and Council to negotiate with the Teamsters Union regarding staff's salary and benefits.

### **Financial Consulting – Municipalities, Small Businesses and Non profits**

**Accounting Consultant** Renton, Washington April '12 – Current  
Providing support services for small business entities. Currently providing data input for QuickBooks for financial reports, understanding data flows, and professional consulting as needed. Review 1099's and handling various tax filings.

**Acres of Diamonds** Duvall, Washington Nov '08 – April '12  
Financial Consultant: Preparation of month end close, reconciling as well as provided process improvements to accounts payable, Quarterly and Annual Financial Statements and related reports. Assist Board and sit on Finance Committee.

**City of Snohomish** Snohomish, Washington June '08 – Oct '08  
Accounting Supervisor: Responsible for the day-to-day operation of the City's financial accounting and reporting systems. Assisted with the 2007 Annual Report and the 2009 Budget. Developed reports for fixed asset inventory and cost analysis.

**Robert Half Associates** Various Assignments May '07 – March '08  
Consultant/Financial Specialist (SPS): Special projects for municipal entities (Marysville and Federal Way) including financial reporting, daily cash reconciliation & analysis and fixed asset maintenance.

**MuniFinancial** Bellevue, Washington May '06 – April '07  
Senior Analyst: Prepare reports for local governments such as cities, counties, and school districts related to utility rate studies, impact fee studies, urban growth management planning, administration of special taxes, assessments and standby charges, disclosure, financial studies to identify funding sources. Bond arbitrage reporting.

RECEIVED  
CITY OF PACIFIC

OCT 24 2013

CITY CLERK  
PERSONNEL MANAGER 31-

**City of Shoreline** Shoreline, Washington July '04 – Mar '06  
Staff Accountant: Responsible for Fixed Asset tracking, assistance in Investment Portfolio management, daily cash flow, general ledger reconciliation, as well as research and analysis. Projects consisted of CAFR (GASB34), Annual Report and State Audit preparation.

**Si View Metropolitan Parks District** North Bend, Washington Mar '04–Nov '04  
Financial Consultant: For start-up of organization I set up the chart of accounts (BARS Codes), prepared the 2003 Annual Report, advised the Executive Director and Board on financial matters in relation to starting up the entity as well as the budget and assisted with WA State Audit. Staff training was also involved.

**City of Carnation** Carnation, Washington Mar '98 – May '04  
Finance Director: Reorganized and set up accounting systems following a nine month period with no financial processes or reporting being carried out. I instituted an upgrade to ASP financial systems from DOS to Windows, changed utility billing systems from ASP to Continental Billing Systems, prepared five annual budgets, facilitated one biennial and three annual audits, initiated monthly and quarterly financial reporting. Staff management was involved which included hiring, training, team meetings, reviews, and termination. Interim City Manager (June 2002 – March 2003): Managed Interlocal Agreements with King County Sheriff, King County Waste Water Department, and Snoqualmie Tribe to bring a health clinic to the community. Projects included preliminary planning for city sewer installation and research of police service options.

**City of Newcastle** Newcastle, Washington 1997  
Consultant: Assignment priority was to reorganize the accounting department, working on special projects, creating spreadsheets for specific project analysis, and bank reconciliations.

**Midcom Communications** Seattle, Washington 1994 – 1996  
Carrier Cost Accountant: Created spreadsheets for inventory control, contract implementation, costing, revenue recognition, and gross margin analysis associated with assigned carriers. This included estimating revenue and cost of sales based on raw tape counts of traffic and associated charges and reconciling the relevant general ledger accounts and billing runs to those estimates and each other.

**BDO Seidman CPA Firm** Seattle, Washington 1992 – 1993  
Controller/Accountant: Managed “systems” (professional staff), prepared internal financial reports for Managing Partner and external reports for National Service Center to prepare National Financial Statements. AR and collections management as well as imprest account reconciliation. Also responsible for Emerging Business Practice Systems which included preparation of compilations, financial statements, business and payroll tax reports for over 10 client, (companies, partnerships, etc.)

**EDUCATION/TRAINING**

- |  |                     |              |
|--|---------------------|--------------|
| * Management Degree (BA)               |                     | 2011         |
| Univ of Washington/ City Univ          | Seattle, Washington | cum Laude    |
| * GASB34 Training by WFOA              | Washington          | 2004         |
| * Professional Development I, II & III | Seattle, WA         | July 2001    |
| * BARS Training                        | Lynnwood, WA        | August 2000  |
| * WFOA and PFOA Training               | Washington          | 1998 – 2004  |
| * AGC Construction Acct Workshop       | Seattle, Washington | January 1998 |

**Software Experience**

Basic Four, IFAS-Bi Tech, Oracle, AREV, Peachtree, Paradox, ASP, Timberline, AS400, ACCPAC Plus, Continental Billing, QuickBooks, Advanced Excel, Word, PowerPoint, Eden

43460  
CITY OF PACIFIC

Agenda Bills

Agenda Item No.	<u>Consent Agenda 10A</u>	Meeting Date:	<u>June 23, 2014</u>
	<u>Claim Voucher &amp; Payroll</u>		<u>Richard Gould</u>
Subject:	<u>Approval</u>	Prepared by:	<u>Finance Director</u>

**Summary:**

Approval of Payroll for the period of June 1, 2014 through June 15, 2014; Claims Vouchers for June 10, 2014 through June 23, 2014.

Payroll Auto Deposit	\$ 58,609.30
Payroll Ch#'s 4789 – 4790	\$ 1,271.22
Skipped Ch# 43520 Voided Check # 43609	
Claim Checks: #43611 - 43658	43,839.43
EFT's	55,939.10
Total Expenditures	<u>\$ 159,659.05</u>

**Recommendation:** Approval of payment for Payroll and Claims

**Motion:** move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

**Attachments:**

Check Registers and Payroll Expense itemization.



# CHECK REGISTER

City Of Pacific  
MCAG #: 0423

06/10/2014 To: 06/23/2014

Time: 11:26:11 Date: 06/20/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3579	06/11/2014	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM		05/20/2014 To 06/05/2014 - PERS 2; 05/20/2014 To 06/05/2014 - PERS 3; 05/20/2014 To 06/05/2014 - LEOFF 2; 05/20/2014 To 06/05/2014 - DCP - DRS; 05/20/2014 To 06/05/2014 - DCP - DRS - Voided
3631	06/13/2014	Claims	1	EFT	WA ST DEPT OF LICENSING	180.00	CPL's PF000199 Thru PF000208
3658	06/14/2014	Claims	1	EFT	WA ST DEPARTMENT OF REVENUE	11,135.27	May 2014 Excise Tax
3729	06/20/2014	Payroll	1	EFT		1,861.57	June 1 - 15 Payroll
3730	06/20/2014	Payroll	1	EFT		2,476.31	June 1 - 15 Payroll
3731	06/20/2014	Payroll	1	EFT		297.87	June 1 - 15 Payroll
3732	06/20/2014	Payroll	1	EFT		4,044.18	June 1 - 15 Payroll
3734	06/20/2014	Payroll	1	EFT		348.44	June 1 - 15 Payroll
3736	06/20/2014	Payroll	1	EFT		1,168.08	June 1 - 15 Payroll
3737	06/20/2014	Payroll	1	EFT		2,116.77	June 1 - 15 Payroll
3738	06/20/2014	Payroll	1	EFT		92.10	June 1 - 15 Payroll
3739	06/20/2014	Payroll	1	EFT		2,622.38	June 1 - 15 Payroll
3740	06/20/2014	Payroll	1	EFT		317.96	June 1 - 15 Payroll
3741	06/20/2014	Payroll	1	EFT		752.02	June 1 - 15 Payroll
3742	06/20/2014	Payroll	1	EFT		3,278.35	June 1 - 15 Payroll
3743	06/20/2014	Payroll	1	EFT		91.50	June 1 - 15 Payroll
3744	06/20/2014	Payroll	1	EFT		92.10	June 1 - 15 Payroll
3745	06/20/2014	Payroll	1	EFT		2,198.73	June 1 - 15 Payroll
3746	06/20/2014	Payroll	1	EFT		81.50	June 1 - 15 Payroll
3747	06/20/2014	Payroll	1	EFT		324.54	June 1 - 15 Payroll
3748	06/20/2014	Payroll	1	EFT		1,806.44	June 1 - 15 Payroll
3749	06/20/2014	Payroll	1	EFT		2,822.70	June 1 - 15 Payroll
3750	06/20/2014	Payroll	1	EFT		1,780.32	June 1 - 15 Payroll
3751	06/20/2014	Payroll	1	EFT		1,705.43	June 1 - 15 Payroll
3752	06/20/2014	Payroll	1	EFT		2,120.92	June 1 - 15 Payroll
3753	06/20/2014	Payroll	1	EFT		1,470.00	June 1 - 15 Payroll
3754	06/20/2014	Payroll	1	EFT		92.10	June 1 - 15 Payroll
3755	06/20/2014	Payroll	1	EFT		211.64	June 1 - 15 Payroll
3756	06/20/2014	Payroll	1	EFT		1,726.67	June 1 - 15 Payroll
3757	06/20/2014	Payroll	1	EFT		1,670.47	June 1 - 15 Payroll
3758	06/20/2014	Payroll	1	EFT		1,866.96	June 1 - 15 Payroll
3759	06/20/2014	Payroll	1	EFT		1,408.02	June 1 - 15 Payroll
3760	06/20/2014	Payroll	1	EFT		1,743.36	June 1 - 15 Payroll
3761	06/20/2014	Payroll	1	EFT		1,634.36	June 1 - 15 Payroll
3763	06/20/2014	Payroll	1	EFT		2,334.62	June 1 - 15 Payroll
3764	06/20/2014	Payroll	1	EFT		1,696.92	June 1 - 15 Payroll
3765	06/20/2014	Payroll	1	EFT		1,210.26	June 1 - 15 Payroll
3766	06/20/2014	Payroll	1	EFT		1,538.24	June 1 - 15 Payroll
3767	06/20/2014	Payroll	1	EFT		92.10	June 1 - 15 Payroll
3768	06/20/2014	Payroll	1	EFT		2,348.35	June 1 - 15 Payroll
3769	06/20/2014	Payroll	1	EFT		1,309.87	June 1 - 15 Payroll
3770	06/20/2014	Payroll	1	EFT		1,354.85	June 1 - 15 Payroll
3771	06/20/2014	Payroll	1	EFT		1,302.37	June 1 - 15 Payroll
3774	06/20/2014	Payroll	1	EFT		1,197.93	June 1 - 15 Payroll
3775	06/18/2014	Payroll	1	EFT	INTERNAL REVENUE SERVICE	22,259.11	941 Deposit For 06/20/2014 - 06/20/2014

# CHECK REGISTER

City Of Pacific  
MCAG #: 0423

06/10/2014 To: 06/23/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3802	06/11/2014	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	22,364.72	05/20/2014 To 06/05/2014, PERS 2; 05/20/2014 To 06/05/2014 - PERS 3; 05/20/2014 To 06/05/2014 - LEOFF 2
3733	06/20/2014	Payroll	1	4789	KARI LEE DAWSON		Deleted Payroll Entry - Heather Pollock
3735	06/20/2014	Payroll	1	4789		1,179.12	June 1 - 15 Payroll
3762	06/20/2014	Payroll	1	4790		92.10	June 1 - 15 Payroll
3655	06/16/2014	Claims	1	43611	RICHARD GOULD	316.96	MILEAGE FOR TRIP TO SPOKANE (AWC CONFERENCE)
3671	06/23/2014	Claims	1	43612	AHBL INC	5,051.40	PROJECT: 2140280.30 (LAND USE PLANNING SERVICES); PROJECT: 2130227.39 (MILES SAND & GRAVEL SEPA-14-002); PROJECT: 2130227.54 (13214 GOLDEN GIVEN ROAD SHORT PLAT 14-001); PROJECT: 2120361.88 (NW CA
3672	06/23/2014	Claims	1	43613	ALGONA COURTS	4,959.74	May 2013 Algona Court
3673	06/23/2014	Claims	1	43614	AUBURN MECHANICAL	789.03	WOMEN'S TOILET REPAIR
3674	06/23/2014	Claims	1	43615	CITY OF AUBURN	3,267.47	MAY 2014 IT SERVICES
3675	06/23/2014	Claims	1	43616	GAIL BENNETT	300.00	CIVIL SERVICE SECRETARY, MAY 2014
3676	06/23/2014	Claims	1	43617	BUILDERS EXCHANGE OF WASHINGTON	19.85	PUBLISH PROJECTS ON THE
3677	06/23/2014	Claims	1	43618	MCCARTHY CAUSSEAU & HURDELBRINK INC	658.00	LAND USE HEARINGS
3678	06/23/2014	Claims	1	43619	CHUCKALS OFFICE PRODUCTS INC	394.00	
3679	06/23/2014	Claims	1	43620	CITY OF AUBURN	136.94	UTILITIES
3680	06/23/2014	Claims	1	43621	DATABAR INCORPORATED	1,632.35	05/2014 BILLING
3681	06/23/2014	Claims	1	43622	ELISA J. WOOD, ATTORNEY AT LAW	400.00	CONFLICT PUBLIC DEFENSE
3682	06/23/2014	Claims	1	43623	HELMETS R US INC	23.77	POLICE: BIKE HELMETS
3683	06/23/2014	Claims	1	43624	HONEY BUCKET	74.00	HONEY BUCKET RENTAL
3684	06/23/2014	Claims	1	43625	INTERCOM LANGUAGE SERVICES	230.00	INTERPRETER SERVICES
3685	06/23/2014	Claims	1	43626	KC DOT ROAD SRVC DIV	982.04	PROJECT #: 1123386 (RSD PA-010 2014 OVERLAY 3RD AVE. S); AWARD #: 115679 (RSD PACIFIC DISC OVERLAY) 05/02/14 - 05/30/14
3686	06/23/2014	Claims	1	43627	KING COUNTY DIRECTORS' ASSOC	75.37	POLICE: SUPPLIES
3687	06/23/2014	Claims	1	43628	LAW OFFICE OF JOSEPH B CUTTER	450.00	PUBLIC DEFENSE
3688	06/23/2014	Claims	1	43629	LAW OFFICE THOMAS R HARGAN	120.00	PROSECUTION SERVICES
3689	06/23/2014	Claims	1	43630	LES SCHWAB TIRE CENTER	277.07	PW VEHICLE REPAIR
3690	06/23/2014	Claims	1	43631	LEXIPOL LLC	1,500.00	DAILY TRAINING BULLETINS
3691	06/23/2014	Claims	1	43632	MCLENDON HARDWARE	136.64	
3692	06/23/2014	Claims	1	43633	JAMES MORGAN	246.58	SUPPLIES: REPRODUCING PLANS & SPECS FOR THE STEWART ROAD PROJECT
-36-3693	06/23/2014	Claims	1	43634	MOUNTAIN MIST	133.77	DRINKING WATER

# CHECK REGISTER

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3694	06/23/2014	Claims	1	43635	PACIFIC OFFICE AUTOMATION	164.29	POLICE: COPY MACHINE
3695	06/23/2014	Claims	1	43636	CITY OF PACIFIC	125.46	UTILITIES: SENIOR CENTER
3696	06/23/2014	Claims	1	43637	PROSECUTING ATTORNEYS OFFICE	69.39	May 2014 Algona Court
3697	06/23/2014	Claims	1	43638	PUGET SOUND ENERGY	81.04	ACCT #220003203878 (TACOMA BLVD. N & 1ST AVE. NW)
3698	06/23/2014	Claims	1	43639	Attn: Mark Buening Prosecuting Attorneys Office	209.27	May 2014 Pacific Court
3699	06/23/2014	Claims	1	43640	QUALITY FENCE BUILDERS	765.80	THORNTON AVE. FENCE REPAIR
3700	06/23/2014	Claims	1	43641	QUILL CORPORATION	79.53	POLICE: SUPPLIES
3701	06/23/2014	Claims	1	43642	SAM'S CLUB/GEMB	40.80	POLICE: SUPPLIES
3702	06/23/2014	Claims	1	43643	SHRED-IT USA INC.	55.44	SHREDDING SERVICES
3703	06/23/2014	Claims	1	43644	SOUND PUBLISHING INC	1,102.24	LEGAL AFFIDAVITS
3704	06/23/2014	Claims	1	43645	STAPLES BUSINESS ADVANTAGE	90.14	COURT: OFFICE SUPPLIES
3705	06/23/2014	Claims	1	43646	SUMNER LAWN 'N SAW	68.44	LINETRIMMER PARTS
3706	06/23/2014	Claims	1	43647	CITY OF SUMNER	1,774.50	METRO ANIMAL SERVICES, 06/2014
3707	06/23/2014	Claims	1	43648	USAMOBILITY	25.24	PUBLIC WORKS PAGER
3708	06/23/2014	Claims	1	43649	UTILITIES UNDERGROUND LOCATE	29.67	EVACUATION NOTIFICATIN FOR THE MONTH: 23
3709	06/23/2014	Claims	1	43650	VALLEY COMMUNICATIONS	679.15	MAY 2014 - 800 MHz (43 UNITS)
3710	06/23/2014	Claims	1	43651	WA ASSOC SHERIFFS & POLICE CHI	300.00	POLICE: CALKINS REGISTRATION FOR 2014 SPRINT EXPO & TRAINING CONF.
3711	06/23/2014	Claims	1	43652	WA ST DEPT OF ECOLOGY	48.00	2013 HAZARDOUS WASTE GENERATION FEE
3712	06/23/2014	Claims	1	43653	WA ST TREASURER	13,867.53	May 2014 Algona Court; PACIFIC COURT MAY 2014
3713	06/23/2014	Claims	1	43654	WASHINGTON STATE PATROL	66.00	POLICE: BACKGROUND CHECKS
3714	06/23/2014	Claims	1	43655	WASHINGTON TRACTOR	402.58	
3715	06/23/2014	Claims	1	43656	WATER MANAGEMENT LAB INC	147.00	COLIFORM
3776	06/18/2014	Payroll	1	43657	DAVID M. HOWE, TRUSTEE	1,347.94	06/20/2014 To 06/20/2014 - Garnish
3777	06/18/2014	Payroll	1	43658	WA STATE SUPPORT REGISTRY	125.00	06/20/2014 To 06/20/2014 - Child Support

001 General Fund	87,134.24
003 Community Services Senior	4,214.63
004 Youth Services/Center	1,939.45
005 Parks	2,126.28
022 Criminal Justice	4,460.40
101 Street	4,852.79
301 Stewart/8th St Corridor	982.04
308 Valentine Road Project	4,866.40
310 Stewart/Thornton Ave Rd Projec	246.58
401 Water	16,585.43
402 Sewer	15,164.07
403 Garbage	5.05



# CHECK REGISTER

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		409 Storm				6,983.92	
		640 Algona Court				8,804.06	
		800 Payroll EE Benefit Clearing				1,293.71	
						<hr/>	
						159,659.05	Claims: 53,681.76 Payroll: 105,977.29

## Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: \_\_\_\_\_.

Council Member: \_\_\_\_\_

Council Member: \_\_\_\_\_

Council Member: \_\_\_\_\_

Reviewed for Accuracy  
Finance Director: \_\_\_\_\_





**Special Meeting**  
**Monday, May 19, 2014**  
**6:30 p.m.**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the special meeting to order at 7:30 p.m.

**ROLL CALL**

Present: Council Members Garberding, Kave, Knudtson, Steiger, Council President Putnam, Mayor Pro Tem Jones, and Mayor Guier

Absent: Council Member Walker

**COUNCIL MEMBER STEIGER MOVED** to excuse Walker. Seconded by Council Member Putnam. The vote was taken and the motion carried 6-0.

**STAFF PRESENT**

Acting Public Works Director Ken Barnett, Finance Director Richard Gould, Assistant Director ; and City Clerk Amy Stevenson-Ness

**ACTION ITEM:**

- A. Resolution No. 2014-164:** Approving the purchase of property from Gordon Pacific LLC, and L&V Properties, LLC, for construction of Stewart Road and the Interurban Trail.

Acting Public Works Director Ken Barnett briefly discussed the purchase and sale agreement.

**COUNCIL MEMBER PUTNAM MOVED** to approve the purchase of property from Gordon Pacific, LLC, and L&V Properties, LLC, for construction of Stewart Road and the Interurban Trail. Seconded by Council Member Steiger.

Speaking before Council:

Jeanne Fancher	Requested that Director Barnett provide more information so citizens would know what is being voted on.
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Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson, Putnam, Steiger  
Absent: Walker

The motion carried 6-0.

**ADJOURN**

Mayor Guier adjourned the meeting at 7:32 p.m.

---

Amy Stevenson-Ness, City Clerk



Workshop  
Monday, May 19, 2014  
6:30 p.m.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Council President Putnam called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Present: Council Members Jones, Kave, Knudtson, Putnam, Steiger, and Mayor Guier

Absent: Council Member Walker

**STAFF PRESENT**

Acting Public Works Director Ken Barnett, Finance Director Richard Gould; Assistant Community Services Director Darcie Thach, and City Clerk Amy Stevenson-Ness.

**ADDITIONS TO/APPROVAL OF AGENDA**

Mayor Guier moved Item F to Item A and Item J to Item B.

Council Member Steiger added a discussion regarding garbage and recycling.

The amended agenda was approved unanimously by Council.

**AGENDA ITEMS**

**A. Discussion: AB 14-095: Resolution No. 2014-160:** Accepting the Emergency Management Performance Grant in the amount of \$12,637.

Police Records Specialist Stephanie Shook described the grant award to be applied to a perimeter fence and gate system with keypad for fire personnel and clickers for officers. The fence will be to increase security around the police station. The total cost of the project is \$16,000. VRFA will contribute ¼ of the cost of the fencing.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**B. Discussion: AB 14-099: Resolution No. 2014-164:** Gordon Purchase and Sale Agreement

Director Barnett stated this item was adopted previously but after review by the new city attorney, it is being brought back for adoption.

Direction by consensus of Council: Move forward to the special meeting at 7:30 p.m.

**C. Discussion: AB 14-090: Resolution No. 2014-156:** Adjustments and waivers of penalties and interest for unpaid water and sewer service.

Finance Director Richard Gould advised Council this is the first step in changing the code regarding late fees and waivers. Discussion ensued regarding the lien process and the process and cost of pulling the meters from the homes.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**D. Discussion: AB 14-091: Resolution No. 2014-157:** Approving job descriptions of City Administrator, Public Works Manager, and Community Development Manager.

Finance Director Richard Gould discussed an organizational shift by adding these positions. He advised that the two manager positions are not replacing the current director but dividing out the responsibilities for both departments between two managers.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**E. Discussion: Discussion Regarding Council Committees**

City Clerk Stevenson-Ness advised that as former Council Member Hulseby resigned, there are vacancies on various boards and committees that need to be filled.

After discussion, Council Member Garberding will be on the Finance, Public Safety, and Public Works Committees. Council will approve the rearrangement at the meeting to be held on May 27.

At 7:29, Council President Putnam recessed the workshop.

At 7:30, Mayor Guier called the special meeting to order and adjourned the special meeting at 7:32.

At 7:33, Council President Putnam called the workshop back to order.

**F. Discussion: AB 14-093: Resolution No. 2014-158:** CDBG Grant for Senior Center Improvements

Assistant Community Services Director Darcie Thach advised the grant will be used to replace the roof on the Senior Center and Gym building as well as purchase carpet for the Senior Center. There is a 10% match of \$5,000.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**G. Discussion: AB 14-094: Resolution No. 2014-159:** Approval of MOU for Summer Youth Lunch Worker.

Assistant Community Services Director Darcie Thach presented the MOU to council for their review.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**H. AB 14-096: Resolution No. 2014-161:** Approval of MOU for Public Works Seasonal Maintenance Workers

Acting Public Works Director Ken Barnett advised Council that the MOU is for two seasonal maintenance employees.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**I. Discussion: AB 14-097: Resolution No. 2014-162:** CDL Drug and Alcohol Testing Policy

Director Barnett stated federal law states testing required by law. The policy has been reviewed by the Public Works Committee and has been union approved.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**J. Discussion: AB 14-098: Resolution No. 2014-163:** Setting Six-Year TIP Public Hearing

Director Barnett advised this resolution is to set the public hearing for June 9, 2014, at 6:30 for the Six-Year Transportation Improvement Program.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**K. Discussion: AB 14-100: Resolution No. 2014-165:** PSE/Intolight Valentine Agreement

Director Barnett stated advised this agreement is for streetlights on Valentine Avenue.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**L. Discussion: AB 14-101: Resolution No. 2014-166:** Interlocal Agreement with Pierce County for street striping.

Director Barnett advised this was for discussion only and stated Pierce County can do the street striping cheaper than any other company. They also do Algona's striping.

No council action needed at this point.

**M. Discussion: AB 14-102: Ordinance No. 1862:** Adopting City Fire, Building, Plumbing Codes

Director Barnett stated codes have not been updated since 2012 and need to be updated to stay current.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**N. Discussion: AB 14-103: Resolution No. 2014-167:** Authorizing payment in the amount of \$2,500 for a Puget Sound Energy easement on property owned by Miles Sand & Gravel Company.

Director Barnett stated this is for an easement for the Stewart Road Project.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**O. Discussion: AB 14-104: Resolution No. 2014-168:** Accepting the King County Solid Waste Grant in the amount of \$10,000.

Director Barnett stated the grant has been applied for and the City received \$10,000 for hazardous waste recycling.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**P. Discussion: AB 14-105: Resolution No. 2014-169:** PSE Consent Agreement

Director Barnett stated the agreement is to move poles on Stewart Road.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**Q. Discussion: AB 14-106: Resolution No. 2014-170:** Parametrix Survey Contract

Director Barnett stated the plan to do stormwater work on West Hill is ready but needs topography. Parametrix was the lowest bid received.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**R. Discussion: AB 14-107: Resolution No. 2014-171:** Puget Sound Energy Valentine Relocation Agreement

Director Barnett stated this project slipped through the cracks but needs to be done.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

**S. Discussion: Garbage and Recycling**

Council Member Steiger advised that Jerry Eck closed the small items recycling part of his business due to financial constraints. He is concerned about recyclables stacking up and wants to know where people can take their recycling now. Albertsons in Milton accepts glass; north Algona has a newspaper recycle box. He stated a list of places where people can take their recycling is needed. The City needs to take steps now before garbage stacks up.

**ADJOURN**

Council President Putnam adjourned the workshop at 8:09 p.m.



## City Council Minutes

**Regular Meeting**  
**Tuesday, May 27, 2014**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Garberding, Kave, Knudtson, Steiger, Council President Putnam, Mayor Pro Tem Jones, and Mayor Guier

Absent: Council Member Walker

**COUNCIL MEMBER STEIGER MOVED** to excuse Council Member Walker. Seconded by Council Member Jones. Voice vote was taken and carried 6-0.

### **STAFF PRESENT**

Public Safety Director Calkins, Acting Public Works Director Ken Barnett, Assistant Director Senior Center Darcie Thach, Court Administrator Kelly Rydberg, Finance Director Richard Gould, City Clerk Amy Stevenson-Ness

### **ADDITIONS TO/APPROVAL OF AGENDA**

The agenda was approved by the consensus of Council.

### **AUDIENCE COMMENT**

Speaking before Council:

Jeanne Fancher	Three items to discuss. 1 Locked out of public meeting, presented alarm; 2 Communicate better w/neighborhood jurisdictions; Jovita Blvd closed, just noticed now by Edgewood; 3 What is city's policy regarding staff taking home city vehicles? PW truck on Lake Doloff Rd.
Dean Johnson, White River Drive	Drug activity on White River Drive; Grass needs to be maintained; paraphernalia in grass
Kate Hull-Pease, Park Board	Thank you for \$167K for Parks

## REPORTS

### **A. Mayor**

Mayor Guier reported:

- Met with residents at Rainier Vista on May 22. Well attended by 25 residents. Plan to have an Ask the Mayor session once a month with residents.
- West Valley Hwy closed on the north side of Ellingson because of a sink hole. She is working with Mayor Hill as much as possible on the situation.
- Getting a lot of comments regarding the lawns of vacant houses and residences; wanted to make sure council knows staff is recognizing issues.
- Possibly getting goats to care for right-of-way and storm ponds

### **B. Finance**

Finance Director Richard Gould reported:

- Annual report is done and uploaded to the state auditor. Kudos to Pam Walasek for her help getting it done.
- Hensley home sale, talked to brokers, still in line to get sale done in a month or so.
- About a month away from Police union contract expiration. Reaching out to Dick Groff to plan a meeting. Requesting an executive session next week to discuss.
- The wireless network is having problems but is being worked on.
- A proposed amended FTE schedule being brought forward

### **C. Court**

Court Administrator Kelly Rydberg

No new information. Will have stats in a couple of weeks.

### **D. Public Safety Department.**

Sergeant Bos stated there was no report for the Police Department.

### **E. Public Works/Community Development Department**

Public Works Director Ken Barnett reported:

- Algona had water main break which caused sink hole resulting in closure f
- The TIB released funds for Stewart Road project.
- The closing on the Gordon purchase was moved to Friday 5/30.
- He is working on a code enforcement list.
- The Valentine project bid opening will happen at 2:00 at the Sumner Police Department
- The Hatch property sale closed today.
- The city has purchased a pole building from Sumner for \$12,000 to be used as a Public Works shop.
- The Public Works Committee meeting will be held on 6/4 at 7 p.m.

### **F. Community/Senior/Youth/Services**

No Report

### **G. City Council Members**

Council Member Knudtson reported that the Pacific Days parade starts at 10:00 and Council should meet at 9:30 at AlPac. Council Member Steiger secured the first fire truck purchased by the Pacific Fire Department for Council to ride on.

Council Member Steiger asked if there was any way to help a senior with blackberries growing over his house. Darcie Thach said she will help look for a solution for him.  
information

**H. Boards and Committees**

**i. Finance Committee:**

Council Member Kave reported the committee met on May 20 and discussed park impact fees as well as Police Department negotiations and the FTE schedule change.

**ii. Governance Committee**

Council Member Knudtson advised there is no report.

**iii. Human Services Committee**

No Report

**iv. Public Safety Committee**

Council Member Garberding requested that the meeting time be moved to an evening time cannot attend during the day.

**v. Public Works Committee**

No Report

**vi. Technology Committee**

Council Member Walker advised the committee met on May 15. The new website was discussed as well as the tech upgrades for the chambers and tablet usage.

**vii. Civil Service Commission**

No Report

**viii. Park Board**

No Report

**ix. Planning Commission**

A meeting and public hearing regarding marijuana will be held on May 27.

**x. Pierce County Regional Council (PCRC)**

No Report

Director Barnett stated he will attend the meeting.

**xi. Sound Cities Association (SCA)**

Mayor Guier reported that SCA met last week. They discussed green gas emission targets and hope cities will adopt their own for a smaller carbon footprint; Coal train safety was also discussed. Additionally, the city is not part of the King County Conservation District but should look into it.

She was appointed to the Growth Management Policy Committee and is also on the King County Flood District Advisory Committee.

**xii. South County Area Transportation Board (SCATBd)**

No Report

**xiii. Valley Regional Fire Association (VRFA)**

No Report

**OLD BUSINESS**

**A1. Approval of appointments to Council committees**

City Clerk Amy Stevenson-Ness advised Council that during discussion the previous week, it was tentatively decided that Council Member Garberding would be on the Finance, Public Safety, and Public Works committees. A vote is needed to make it official.

**COUNCIL MEMBER PUTNAM MOVED** to approve the City Council committee appointments as discussed at the City Council workshop on May 19, 2014. Seconded by Council Member Jones.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**A. Resolution No. 2014-158:** Authorizing the submission of a Community Development Block Grant (CDBG) application to King County to fund repairs to youth and senior facilities.

Assistant Director Darcie Thach stated she is requesting authorization to submit a CDBG grant application to King County for repairs to facilities.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-158, authorizing application for King County CDBG Grant Funds for senior center and community center reroofing, carpet replacement in the senior center, and to replace the awning that connects all buildings. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**B. Resolution No. 2014-159:** Approval of a Memorandum of Understanding with Teamsters Local 117 for a Summer Youth Lunch Worker.

Assistant Director Thach requested authorization for the summer youth lunch worker.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-159 approving a memorandum of understanding with Teamsters Local 117 for a summer youth lunch worker. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**C. Resolution No. 2014-160:** Accepting the Emergency Management Performance Grant in the amount of \$12,637.

Public Safety Director John Calkins advised council of the proposed use of the grant funds to be accepted.

**COUNCIL MEMBER PUTNAM MOVED** to approve Resolution No. 2014-160 accepting the Emergency Management Performance Grant in the amount of \$12,637. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**D. Resolution No. 2014-156:** Approving the delegation of authority to the Finance Director to adjust or waivers of penalties and interest for unpaid water and sewer service under an established procedure under very limited circumstances.

Finance Director Richard Gould advised he would work for a limited scope to help city maintain full houses and to clean up problems from prior administrations.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-156 allowing the City to waive late charges and allows the City to not shut off service, place a lien against property, and pursue collection under certain circumstances, where a customer adheres to a payment plan approved by the Finance Director. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**E. Resolution No. 2014-157:** Approving job descriptions of City Administrator, Public Works Manager, and Community Development Manager.

Finance Director Richard Gould advised he made the requested changes to the job descriptions.

**COUNCIL MEMBER PUTNAM MOVED** to approve Resolution No. 2014-157 adding job descriptions for the City Administrator, Community Development Manager, and Public Works Manager positions. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**F. Resolution No. 2014-161:** Approval of a Memorandum of Understanding with Teamsters Local 117 for two Public Works Seasonal Maintenance Workers.

Acting Director Ken Barnett advised the MOU is for two seasonal maintenance workers..

**COUNCIL MEMBER PUTNAM MOVED** to approve Resolution No. 2014-161 to approve the hiring of two seasonal maintenance workers for Public Works, not to exceed 480 hours and 12 weeks at pay range one, Step A, \$15.67/hour. Seconded by Council Member Steiger.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**G. Resolution No. 2014-162:** Approving a drug and alcohol testing policy for CDL drivers.

Director Barnett advised the city does not have a policy currently but one should be in place. The policy has been approved by the union and reviewed by the Public Works Committee.

**COUNCIL MEMBER STEIGER MOVED** to approve Resolution No 2014-162 Approving a drug and alcohol testing policy for CDL drivers. Seconded by Council Member Garberding.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**H. Resolution No. 2014-163:** Setting the time and place for a public hearing on June 9, 2014, at 6:30 p.m., in the City of Pacific Council Chambers regarding the proposed 2015-2020 Six-Year Transportation Improvement Plan.

Acting Director Ken Barnett advised the hearing is a required part of the TIP.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-163 Setting the time and place for a public hearing on June 9, 2014, at 6:30 p.m., in the City of Pacific Council Chambers regarding the proposed 2015-2020 Six-Year Transportation Improvement Plan.. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**I. Resolution No. 2014-165:** Authorizing the execution of an agreement with INTOLIGHT, in the amount of \$334,416.30, for Valentine Avenue street lighting system.

Acting Director Ken Barnett advised this lighting system is for the Valentine Avenue refurbishment.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-165, authorizing the execution of an agreement between the City of Pacific and Intolight for Valentine Avenue Street Lighting System in the amount of \$334,416.30. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**J. Ordinance No. 1862:** Adopting the 2012 editions of the International Building Code, International Residential Code, International Fire Code, International Property Maintenance Code, and appendices by reference and amending the penalty section in the codes to establish that violations are subject to civil or criminal penalties, repealing Pacific Municipal Code Chapter 17.04, 17.08, 17.12, 17.50, Sections 17.19.101 and 17.22.010 and adopting a new Chapter 17.04.

Acting Director Ken Barnett advised the codes need to be adopted. He requested council adopt the violations as criminal violations rather than civil penalties in order to make enforcement easier.

**COUNCIL MEMBER KAVE MOVED** to adopt Ordinance No. 2014-1862 as is with Civil penalties, Adopting the 2012 editions of the International Building Code, International Residential Code, International Fire Code, International Property Maintenance Code, and appendices by reference and amending the penalty section in the codes to establish that violations are subject to civil or criminal penalties, repealing Pacific Municipal Code Chapter 17.04, 17.08, 17.12, 17.50, Sections 17.19.101 and 17.22.010 and adopting a new Chapter 17.04. Seconded by Council Member Putnam.

**COUNCIL MEMBER PUTNAM MOVED** to amend the ordinance to a cost of \$250 per day for violations in Section A and B.

Voice vote was taken and carried 6-0.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**K. Resolution No. 2014-167:** Authorizing payment in the amount of \$2,500 for a Puget Sound Energy easement on property owned by Miles Sand & Gravel Company.

Acting Director Ken Barnett advised what the easement was for.

**COUNCIL MEMBER PUTNAM MOVED** to approve Resolution No. 2014-167, authorizing the payment for a Puget Sound Energy easement on property owned by Miles Sand & Gravel Company. Seconded by Council Member Steiger.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**L. Resolution No. 2014-168:** Accepting the King County Solid Waste Grant in the amount of \$10,000 to assist with the costs of the 2014 Recycling Collection events.

Acting Director Ken Barnett advised the grant was awarded and will be used for 2014 recycling collection events.

**COUNCIL MEMBER KAVE MOVED** to approve Resolution No. 2014-168, authorizing the mayor to execute a 2014 King County Waste Reduction and Recycling Grant Agreement. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**M. Resolution No. 2014-169:** Authorizing the execution of a Consent Agreement with Puget Sound Energy for Stewart Road.

Acting Director Ken Barnett advised Puget Sound Energy needs to maintain these facilities and will need permanent access to the facilities after change of ownership.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-169, authorizing the execution of a consent agreement between the City of Pacific and Puget Sound Energy, Inc. for Stewart Road. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**N. Resolution No. 2014-170:** Authorizing the execution of a survey contract with Parametrix, in the amount of \$10,000, for a right of way survey on the West Hill.

Acting Director Ken Barnett advised this is for a topographical survey for the West Hill.

**COUNCIL MEMBER KAVE MOVED** to approve Resolution No. 2014-170, authorizing the expenditure with Parametrix for survey work associated with the 51<sup>st</sup> /Avenue Stormwater Project. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**O. Resolution No. 2014-171:** Puget Sound Energy Valentine Relocation Agreement

Director Barnett advised this agreement approves the payment to PSE for costs associated with the design and construction of the necessary power line relocation.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-171, authorizing the execution of a facility relocation agreement with Puget Sound Energy for the Valentine Avenue Corridor. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**P. Resolution No. 2014-154:** Approving a development agreement for property owned by Gordon Pacific, LLC and L&V Gordon, LLC north of Stewart Road at Thornton Avenue SW.

Acting Director Ken Barnett advised this is a 10 year developer agreement. It is brought back for reconsideration because there were items that needed to be changed on the agreement as originally passed.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-154, approving a development agreement for property owned by Gordon Pacific, LLC and L&V Gordon LLC north of Stewart Road at Thornton Avenue SW. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**Q. Resolution No. 2014-173:** Awarding the Stewart Road Contract to ICON Materials in the amount of \$2,941,126.61 to be paid from the TIB Grant Funds, Public Works Trust Fund Loans, and City Enterprise Funds.

Acting Director Ken Barnett advised the bid came in under the engineers estimate by \$800,000.

**COUNCIL MEMBER STEIGER MOVED** to approve Resolution No. 2014-173, authorizing the expenditure of funds with Icon Materials for the construction of Stewart Road/Thornton Avenue Improvements. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

## **NEW BUSINESS**

NONE

## **CONSENT AGENDA**

- A.** Payroll and Voucher Approval
- B.** Approval of the minutes from the April 28, 2014 and May 12, 2014, meetings.

**COUNCIL MEMBER PUTNAM MOVED** to approve the consent agenda. Seconded by Council Member Jones. Voice vote was taken and carried 6-0.

**ADJOURN**

There being no further business, Mayor Guier adjourned the meeting at 8:05 p.m.

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Amy Stevenson-Ness, City Clerk



Workshop  
Monday, June 2, 2014  
6:30 p.m.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Council President Putnam called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Present: Council Members Jones, Kave, Knudtson, Putnam, Steiger, Walker, Garberding and Mayor Guier

**STAFF PRESENT**

Acting Public Works Director Ken Barnett, Finance Director Richard Gould; Court Administrator Kelly Rydberg, Assistant Community Services Director Darcie Thach, and Finance Technician I Angelica Solvang

**ADDITIONS TO/APPROVAL OF AGENDA**

The agenda was approved unanimously by Council.

**AGENDA ITEMS**

**A. Discussion: Presentation of May Court Stats.**

Court Administrator Kelly Rydberg will not be present next week therefore she is presenting the court statistics today.

**B. Discussion: AB 14-109: Resolution No. 2014-174: Adopting a new investment policy**

Finance Director Richard Gould introduced Peter Becker with Time Value Investments to the Council. Time Value Investments work with public funds and currently handles investments with many surrounding cities. Mr. Becker has reviewed the policy with the Finance Director and answered questions from the Council. The goal is to expand the policy and allow the city to take advantage of the higher interest rate that can be earned at higher investments.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

- C. Discussion: AB 14-119: Resolution No. 2014-183:** Approving the job description for Office Assistant.

Finance Director Richard Gould discussed the reasons why this position is needed. The first step is to approve the job description. This position would provide back up to the City Clerk and other departments as needed. The City Clerk would be the supervisor for this position.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

- D. Discussion: AB 14-110: Ordinance No. 2014-1863:** Approving the revised Salary Schedule for City Administrator, Public Works Manager, Community Development Manager, and Office Assistant.

Finance Director Richard Gould stated that these additions and adjustments will not increase the approved budget for 2014. These changes leads to having more trained and efficient staff. These positions would lead to more grant opportunities, save on consulting fees along with more benefits to the city. Council member Putnam recommended a change to the Pacific Municipal Code Chapter 2.12 and Chapter 2.17.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

- E. Discussion: AB 14-111: Resolution No. 2014-175:** Approving the legal services contract with Morris Law, PC, and Summit Law Group, PLLC.

Finance Director Richard Gould stated that Council and staff has worked with Carol morris and is pleased to add her to the city staff.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

- F. Discussion: AB 14-112: Resolution No. 2014-176:** Surplus of the senior center microwave.

Assistant Community Services Director Darcie Thach asked for Council authorization to surplus the microwave which does not work properly. Council would like to have a quarterly report of surplus items.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

- G. Discussion: AB 14-113: Resolution No. 2014-177:** Hiranaka Hatch Habitat Park Naming.

Interim Public Works Director Ken Barnett stated the city purchased the property from Karen Hatch who requested that it be formally be named "Hiranaka-Hatch Habitat" in honor of the prior owners.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

- H. Discussion: AB 14-114: Resolution No. 2014-178:** Awarding the Valentine Avenue construction bid.

Interim Public Works Director Ken Barnett stated the bid will be open tomorrow at the City of Sumner and the names and numbers available next Monday.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**I. Discussion: AB 14-115: Resolution No. 2014-179:** AHBL contract amendment for design services for additional engineering design services for the first phase of West Valley Highway improvement projects.

Interim Public Works Director Ken Barnett stated the City previously authorized by Resolution a professional services agreement with AHBL for design engineering services. Staff has defined the scope and negotiated the proposed fees for these additional services.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**J. Discussion: AB 14-116: Resolution No. 2014-180:** Approving the submittal of the King County Flood District Flood Reduction Fund Application for financial assistance to open and close City Park.

Interim Public Works Director Ken Barnett advised that this is a grant. There is not a city match for it. The city could use it for removing and re-installing the hescos.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**K. Discussion: AB 14-117: Resolution No. 2014-181:** Interlocal Agreement with Pierce County for Road Maintenance

Interim Public Works Director Ken Barnett stated Pierce County can provide signs, street striping and other road maintenance as requested by the city.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**L. Discussion: AB 14-118: Resolution No. 2014-182:** Six-Year Transportation Improvement Plan.

Director Barnett advised the city will have a public hearing at next week's meeting.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

### **EXECUTIVE SESSION**

At 7:44 p.m., Council President Putnam stated there would be an 15 minute executive session per RCW 42.30.140(4)(a) for contract negotiations. No action afterwards

At 8:00 p.m., Council President Putnam reconvened the workshop.

Council discussed who should be on the negotiating committee per the language listed in the Pacific Municipal Code. Council member Putnam asked to receive legal advice on this matter.

### **ADJOURN**

Council President Putnam adjourned the workshop at 8:11 p.m.

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Amy Stevenson-Ness, City Clerk