



PACIFIC CITY COUNCIL AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

July 7, 2014
Monday

Workshop
6:30 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COUNCIL MEMBERS

3. ADDITIONS TO/APPROVAL OF AGENDA

4. DISCUSSION ITEMS

- (3) **A. AB 14-127: Resolution No. 2014-188:** Authorizing the execution of an agreement with MacLeod Reckord for Interurban Trail Design (Ken Barnett) (10 min.)
- (15) **B. AB 14-128: Resolution No. 2014-189:** Amendment to Robinson Noble agreement (Ken Barnett) (10 min.)
- (19) **C. AB 14-129: Resolution No. 2014-190:** Amendment to agreement with AHBL for Additional design services for the first phase of the West Valley Highway Improvement Project. (Ken Barnett) (10 min.)
- D. DISCUSSION:** Negotiation Committee Code PMC 2.94 (20 min.)

5. ADJOURN



Agenda Bill No. 14-127

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: July 14, 2014
SUBJECT: Contract with MacLeod Reckord for Interurban Trail Design Services

ATTACHMENTS: Resolution 2014-188
Scope of Work and Budget

Previous Council Review Date: N/A

Summary: The City has been awarded funds for the design and construct the Interurban Trail from 3rd Ave SW to the White River Bridge. Most of the funds have been expended, but the project is not complete. Private developers have constructed some of the segments of the trail. This project will complete the trail design to the regional pond. The section of trail from the regional pond to the Valentine will be completed by private developers or under separate contracts.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-188.

Motion for Consideration: Move to approve Resolution No. 2014-188, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, CONTRACTING WITH MACLEOD RECKORD TO PERFORM DESIGN SERVICES FOR THE INTERURBAN TRAIL PROJECT.

Budget Impact: The cost to complete this design work is approximately \$____. A portion of this will be paid for by existing grants.

Alternatives: None.

AGENDA ITEM NO. 4A

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014-188

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON,
CONTRACTING WITH MACLEOD RECKORD TO PERFORM DESIGN
SERVICES FOR THE INTERURBAN TRAIL PROJECT.

WHEREAS the City has received funding to design and construct extensions to the interurban trail; and

WHEREAS the City staff and a council members reviewed proposals and interviewed design consultants; and

WHEREAS, MacLeod Reckord was identified as the preferred consultant for the work; and

WHEREAS, MacLeod Reckord has provided a proposal to complete the work to provide construction documents for the project. The requested costs associated with that work is in the amount of \$ _____ and shall be proportionally paid from the STP/CMAQ grant.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1, The Pacific City Council hereby authorizes the execution of an agreement with MacLeod Reckord to perform design services for the Interurban Trail Project.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY

EXHIBIT A-1
DRAFT Scope of Work
July 1, 2014

City of Pacific
INTERURBAN TRAIL

PROJECT DESCRIPTION

The City of Pacific (City) seeks to extend the regional shared-use path facility of the Interurban Trail from 3rd Avenue SW to the south property line extension of Beaver Meadows development, a distance of approximately 2,450 linear feet, in the Puget Sound Energy (PSE) utility corridor, located immediately east of State Route 167. Project improvements include new shared use path, crossing/intersection improvements at 3rd Ave SW, (1) bridge, boardwalk or retaining wall structure to minimize stream and wetland impact, signage, and wetland enhancement and mitigation as may be required to meet permit requirements. The project area is as defined by the limits shown on the attached Exhibit 1 Revised Study Area.

Project scope includes evaluation of (2) properties for suitability as environmental mitigation sites. These sites are located outside of the PSE/Interurban Trail corridor and are as identified in Exhibit 2 Revised Potential Mitigation Sites.

Funding for design only at this time is from a combination of City sources and federal transportation grant (FHWA-CMAQ). The City may request support in pursuit of additional transportation or recreational facility grants to fund construction.

OUTLINE OF SCOPE OF SERVICES

The MacLeod Reckord team will provide planning, design, and environmental services to complete the design and permitting phases in accordance with the WSDOT LAG Manual for the project. Scope of work shall consist of the following, in phases:

- I. Preliminary Design and Conceptual Mitigation Planning Services
 - Task 01 Project Management (Preliminary Design & Mitigation Evaluation)
 - 02 Survey and Mapping
 - 03 Alignment Resolution
 - 04 Mitigation Site Evaluation & Recommendations

- II. Final Design and Environmental Permitting Services
 - Task 05 Public Outreach Support
 - 06 Geotechnical Evaluation & Engineering
 - 07 Environmental & Permit Support Services
 - 08 90% Construction Documents
 - 100% Bid Documents

- III. Construction Support Services
 - No Services requested at this time.



PROJECT TEAM ROLES AND RESPONSIBILITIES

MacLeod Reckord (Consultant) will contract with qualified subconsultants, including, but not limited to the firms indicated below. Roles and responsibilities are as follows:

1. **MacLeod Reckord** – Project management, agency coordination, public outreach coordination, trail design and documentation, overall document coordination, construction support services, project oversight and compliance with WSDOT LAG Manual.
2. **PACE Engineers** – Civil engineering for stormdrainage, utilities, and temporary erosion control measures. Structural engineering for bridge/boardwalk/wall structures. Topographic and boundary survey and mapping.
3. **ESA Adolfsen** – Environmental science and permit support, mitigation alternatives evaluation, mitigation site design and documentation.
4. **HWA GeoSciences**– Geotechnical evaluation and engineering.

GENERAL PROJECT ASSUMPTIONS

1. The following scope is defined for **Phase I Preliminary Design and Conceptual Mitigation Planning Services** and **Phase II Final Design and Environmental Permitting Services**.
2. Environmental permit documentation will support the 90% plan submittal. This is a result of the City moving forward with the project based on review and approval of a 50% plan set in November 2011.
3. Direct correspondence and coordination with PSE will be the responsibility of the City.
4. Existing survey and mapping of project area will be utilized to the extent possible.
5. Existing geotechnical data will be utilized to the extent possible.
6. LEED™ Process is not included at this time, however sustainable building practices will be incorporated into site design as program and budget allow.

DESIGN STANDARDS/CRITERIA

1. All work will comply with City of Pacific, WSDOT, and AASHTO guidelines. Conflicting guideline directives will be resolved by the City, and deviations, if required, will be provided by the Consultant.
2. Documentation will be in ACAD 2013, Civil 3D 2013, or as mutually agreed.
3. Specification format for 90% and 100% submittal is WSDOT Standard Specifications with Special Provisions prepared by the design team and incorporation of General Special Provisions and Amendments coordinated with the City.
4. City of Pacific, [*does City have street or other development standards to consider*], current edition.
5. City of Pacific, *King County 2009 Stormwater Code*.
6. WSDOT, *Standard Plans*, current edition
7. WSDOT, *Standard Specifications for Road, Bridge, and Municipal Construction*, English, current edition and Amendments.

SCHEDULE

The scope of work is premised on a Notice-to-Proceed date for Phase I Preliminary Design of approximately July xx, 2014; Phase II Final Design and Environmental Permitting Services approximately September 1, 2014. Completion dates TBD.

DELIVERABLES

Deliverables will be provided as noted herein for Phase I Preliminary Design work. Deliverables for Phase II Final Design and Environmental Permitting Services and Phase III Construction Support Services are shown herein as a draft and will be finalized in Supplemental Scope of Work descriptions.

TASKS

PHASE I – PRELIMINARY DESIGN AND CONCEPTUAL MITIGATION PLANNING SERVICES

01. Project Management

- 1.1 **Coordination and Review:** Coordinate the Consultant design team to ensure that the work is completed on schedule, is technically competent, and meets WSDOT LAG Manual and the City's requirements. Develop and implement the work plan and provide overall coordination and review of the work. Organize and administer regular internal coordination meetings of the design team to facilitate execution of the work.
- 1.2 **Coordination Meetings:** Meet with the City and their assigns (may include but not be limited to PSE, WSDOT, and multiple City departments, boards, administrators, and council) to discuss and/or present project issues, schedule, progress, and general coordination of effort.
- 1.3 **Document Management:** Provide for the management of drawings and documents received and generated over the course of the project, including review, distribution, filing, and storage.
- 1.4 **Project Schedule:** Provide a detailed schedule for the Consultant work elements, integrating project deliverables and milestones with schedules identified by the City. Update schedule as necessary.
- 1.5 **Subconsultant Management:** Subconsultant management includes the preparation and execution of subcontracts with each Subconsultant involved in the project. The Consultant shall provide ongoing overview of progress, review of invoices, and overall coordination of Subconsultants involved in the project.
- 1.6 **Quality Assurance/Quality Control:** Conduct a quality assurance check of all deliverables prior to submittal to the City.
- 1.7 **Invoicing:** Prepare and submit regular invoicing and monthly progress reports.

Deliverables: 1) Contract Documents. 2) Meeting Notes as required. 3) Schedule. 4) Invoicing. 5) Progress Reports.

02. Survey and Mapping

- 2.1 **Data Research and Assembly:** Assemble documentation as provided by the City and/or available to the general public to inform survey and mapping effort.
- 2.2 **Field Survey:** Perform site reconnaissance and perform field survey of Revised Study Area (see Exhibit 1). Utilize datum as required by City and to meet funding requirements. Identify and permanently locate and survey recoverable benchmarks as requested. Identify wetland/stream delineation flags as set in the field by others (see Task 4.1 below),

2.3 Survey Mapping: Map results of assembled documentation and field survey, providing a comprehensive topographic, planimetric, and boundary survey. Provide legend, notes, and survey stamp and signature on approved title block.

2.4 Right of Way Documentation: Scope of this task to be determined. No fee is calculated for this work at this time.

Deliverables: 1) Base Survey and Mapping in ACAD and hard copy.

03. Alignment Resolution

3.1 Evaluation of Existing Documentation: Assemble and review documentation as provided by the City to inform the preliminary design process.

3.2 Site Reconnaissance/Evaluation: Perform site reconnaissance to identify constraints, opportunities, issues of concern that may impact plan development of selected alignment (50% plan). Identify alignment and structural options within current plan that may reduce costs or impact of critical areas.

Deliverables: 1) Site reconnaissance photos/data/graphics (no formal plan submittal). 2) Technical Memorandum outlining project issues and resolution of any options in selected alignment (50% plan).

04. Study Area Delineation, Mitigation Site Evaluation, and Recommendations

4.1 Wetland Delineation and Stream Classification: Provide wetland delineate and stream classification within the Study Area corridor. Stake wetland perimeters in advance of, or concurrent with, survey effort. Develop information about off-site wetlands and wetland buffers to inform planning effort and provide necessary data to regulatory agencies. Provide draft and final report.

4.2 Evaluation of Existing Documentation on Potential Mitigation Sites: Assemble and review documentation as provided by the City to inform the process of mitigation site evaluation. Work with the City to develop criteria for site selection and obtain additional information as required.

4.3 Site Reconnaissance/Evaluation: Perform field reconnaissance of (2) potential mitigation sites. Identify information as necessary to complete and evaluation matrix (below).

4.4 Potential Mitigation Site Matrix: Describe properties and identify issues and opportunities associated with each of (2) mitigation sites. Provide a planning level estimate of probable cost for mitigation site development and long-term monitoring. Consult with City staff to resolve which site is most suitable for development as mitigation site.

4.5 Conceptual Mitigation Plan: Develop a conceptual mitigation plan based on the preliminary trail and structures development plan. Develop preliminary cost estimate.

4.6 Review/approval: Review draft plan and estimate with City and make revisions for final submittal.

Deliverables: 1) Draft and Final Wetland Delineation Report of Study Area. 2) Potential mitigation site matrix. 3) Conceptual mitigation plan. 4) Preliminary cost estimate.

PHASE II – FINAL DESIGN AND ENVIRONMENTAL PERMITTING SERVICES

05. Public Outreach Support

- 5.1 Public Outreach Meetings:** Prepare presentation material and record comment/input at (1) public meeting to present information generated to date.

Deliverables: 1) Presentation material. 2) Summary notes/reporting on public input.

06. Geotechnical Evaluation & Engineering

- 6.1 Geotechnical Evaluation and Reporting:** Evaluate site and subgrade conditions within the project area for geotechnical considerations based on approved 50% plan. Provide xx borings and xx hand augers to provide specific subgrade condition information at sites where structural components are proposed. Provide draft and final geotechnical report of findings and recommendations.

- 6.2 Geotechnical Engineering:** Provide geotechnical engineering recommendations and final design as required to support construction.

Deliverables: 1) Draft geotechnical report of findings; 2) Final geotechnical report of findings and final recommendations; 3) Geotechnical engineering recommendations for final design as noted in Tasks below.

07. Environmental & Permit Support Services

- 7.1 Wetland Delineation and Stream Classification:** Provide wetland delineate and stream classification of the selected mitigation site. Stake wetland perimeters in advance of, or concurrent with, survey effort. Develop information about off-site wetlands and wetland buffers to inform planning effort and provide necessary data to regulatory agencies. Provide draft and final report.

- 7.2 Survey and Mapping:** Perform site reconnaissance and perform field survey of selected mitigation site. Map results of field survey, providing a comprehensive topographic, planimetric, and boundary survey as necessary for mitigation site design.

- 7.3 Mitigation Plan:** Advance conceptual mitigation plan based on refined project design and discussion with staff, PSE, WSDOT, and permit agency personnel.

- 7.4 Shoreline Substantial Development Permit:**

- 7.5 SEPA:**

- 7.6 NEPA and DCE:**

- 7.7 Cultural Resource Survey:**

- 7.8 Section 404 Supporting Consultation and Documentation:** Provide draft and technical exhibits and environmental reports, including; JARPA; HPA;

- 7.9 Right of Way Documentation:** Scope of this task to be determined based on final alignment, acquisitions, SR 167 improvement plans, etc.

- 7.10 Construction Permits:**

- 7.11 NPDES:**

- 7.12 SWPPP:**

Deliverables: 1) Draft and Final Wetland Delineation report of selected mitigation site. 2) Mitigation Plan to accompany 90% plan submittal to permit review agencies. 3) Shoreline Substantial Development Permit. 4) SEPA. 5) NEPA & documentation to support DCE (assumed). 6) Cultural Resource Survey. 7) Additional documentation for 404: (name assumptions). 8) ROW documentation (to be determined). 9) Construction Permits: (name specific permits). 10) NPDES. 11) SWPPP draft.

9. 90% Construction Documents

- 9.1 **Trail Design:** Finalize plans, details, and cross sections, including plan/profile, channelization, and signage plans. Provide final deviation request if required.
- 9.2 **TESC Plan:** Finalize TESC Plan and data for SWPPP.
- 9.3 **Storm System Design:** Finalize design and detailing of stormwater system improvements. Finalize calculations and drainage report for submittal.
- 9.4 **Structures:** Finalize design for bridge, boardwalk, retaining wall, guardrail, or similar structures as may be required for final design. Finalize detail and structural calculations as necessary.
- 9.5 **Cost Estimates:** Finalize Summary of Quantities (in multiple schedules as determined by City) and estimated costs for each the program tasks listed above.
- 9.6 **Specifications:** Finalize specifications including General Special Provisions, Amendments, Special Provisions, and Appendices. Incorporate City comments, current wage rates, and other items as required by City and WSDOT. Track and report Division 1 changes to City and WSDOT Local Programs Engineer.
- 9.7 **Checklists and Submittals:** Submit WSDOT Highways and Local Programs PS&E checklist at 90% submittal. Prepare PIF's for sole source items. Submit WSDOT LAG Manual design checklist (if required). Submit pavement design memo calculations (if required) for HMA pavement.
- 9.8 **Review/approval:** Provide response to review comments and request for clarification as needed.

Deliverables: 1) 90% plan submittal. 2) Final deviation request. 3) 90% storm system design and calculations. 4) 90% structural calculations. 5) 90% cost estimate. 6) 90% specifications, including report of Division 1 changes. 7) Checklists and submittals as indicated above. 8) Review/approval matrix.

10. 100% Bid Documents

- 10.1 **Final PS&E:** Incorporate comments from City, WSDOT, and all permit agencies. Finalize plans, specifications, and estimates for completed project. Submit WSDOT Highways and Local Programs PS&E checklist at 100% submittal. Submit bid-ready package to City for bidding.

Deliverables: 1) Final 100% PS&E package, complete and ready for bid.



AGENDA BILL NO. 2014-128

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: July 14, 2014
SUBJECT: **DISCUSSION:** Stewart and Valentine – Melcher Site Clean-up Contract Amendment

ATTACHMENTS: Resolution No. 2014-189

Previous Council Review Date:

Summary: The attached Resolution provides approval of expenditures with Robinson Noble, Inc. for additional professional services for the investigation and monitoring of groundwater at Stewart Road and Valentine Avenue. The Pacific City Council previously authorized by Resolution a professional services agreement between the City of Pacific and Robinson Noble, Inc. for professional services the investigation and monitoring of groundwater at the former Melcher deli site. The project has begun, but an additional tank was discovered. The tank and associated contaminated soils have been removed expending some of the existing budget.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-189.

Motion for Consideration: Move to approve Resolution No. 2014-189, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING EXECUTION OF AMENDMENT NO. 1 TO A CONTRACT WITH ROBINSON NOBLE FOR ADDITIONAL PROFESSIONAL SERVICES ASSOCIATED WITH GROUNDWATER INVESTIGATION AND MONITORING AT STEWART ROAD AND VALENTINE AVENUE.

Budget Impact: If accepted by City Council, the additional cost of the services is \$27,987.46 for total contract of \$75,400.96. After project completion and staff would apply for reimbursement of a portion of the total contract amount of site clean-up from the department of Ecology.

Alternatives: None recommended.

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014-189

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING EXECUTION OF AMENDMENT NO. 1 TO A CONTRACT WITH ROBINSON NOBLE FOR ADDITIONAL PROFESSIONAL SERVICES ASSOCIATED WITH GROUNDWATER INVESTIGATION AND MONITORING AT STEWART ROAD AND VALENTINE AVENUE.

WHEREAS the City Council, by Resolution No 2014-133 approved a contract with Robinson Noble for investigation and monitoring of groundwater at the intersection of Stewart Road and Valentine Avenue; and

WHEREAS Robinson Noble and their sub-contractors began the services to be performed and discovered an additional buried fuel tank and additional contaminated soil; and

WHEREAS the site soils and groundwater need to be cleaned up, as required by State law; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1, The Pacific City Council hereby authorizes the execution of Amendment No.1 to the contract authorized by Resolution No 2014-133 between the City of Pacific and Robinson Noble for investigation and monitoring of groundwater at the intersection of Stewart Road and Valentine Avenue for additional fees of \$27,987.46 for a total contract amount of \$75,400,96.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY



AGENDA BILL NO. 14-129

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 14, 2014
SUBJECT: West Valley Contract Amendment

ATTACHMENTS: Resolution No. 2014-190

Previous Council Review Date:

Summary: The attached Resolution provides approval of expenditures with AHBL, Inc. for additional design engineering services of the West Valley Highway Improvement projects. The Pacific City Council previously authorized by Resolution a professional services agreement between the City of Pacific and AHBL for design engineering services of the West Valley Highway Project. The past several weeks, staff has defined the scope and negotiated the proposed fees for these additional services.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-190.

Motion for Consideration: Move to approve Resolution No. 2014-190, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING EXECUTION OF SUPPLEMENT NO. 1 TO A CONTRACT WITH AHBL FOR ADDITIONAL ENGINEERING DESIGN SERVICES ASSOCIATED WITH ADDITIONAL WORK FOR THE FIRST PHASE OF THE WEST VALLEY HIGHWAY IMPROVEMENT PROJECTS.

Budget Impact: If accepted by City Council, the costs of the services is \$100,000.00 and would be paid from the PSRC grant and the remainder from the City's Street Construction funds.

Alternatives: None recommended.

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014-190

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING EXECUTION OF SUPPLEMENT NO. 1 TO A CONTRACT WITH AHBL FOR ADDITIONAL ENGINEERING DESIGN SERVICES ASSOCIATED WITH ADDITIONAL WORK FOR THE FIRST PHASE OF THE WEST VALLEY HIGHWAY REHABILITATION PROJECT.

WHEREAS, in 2012 the Puget Sound Regional Council selected the King County portion of the West Valley Highway Rehabilitation Project in Pacific to receive design funding; and

WHEREAS, in 2012 the Puget Sound Regional Council placed the Pierce County portion of the West Valley Highway Rehabilitation Project on the contingency list; and

WHEREAS the City Council, by Resolution No 2014-179 approved a contract with AHBL for preliminary design engineering services for the King County portion of the West Valley Highway Rehabilitation Project; and

WHEREAS, the Puget Sound Regional Council has selected to now fund the Pierce County Portion of the West Valley Highway Rehabilitation Project to receive additional funding; and

WHEREAS AHBL begun the preliminary design engineering services for the King County portion of the West Valley Highway Rehabilitation Project; and

WHEREAS AHBL assisted the City of Pacific in completing the application for the Pierce County portion of the West Valley Highway Rehabilitation Project; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1, The Pacific City Council hereby authorizes the execution of Supplement No.1 to the contract authorized by Resolution No 2014-190 between the City of Pacific and AHBL for preliminary design engineering services of the West Valley Highway Rehabilitation Project.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY

