



**PACIFIC CITY COUNCIL MEETING AGENDA**  
**Council Chambers - City Hall. 100 3<sup>rd</sup> Ave. SE**

**September 8, 2014**  
**Monday**

**Regular Meeting**  
**6:30 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. PUBLIC HEARING:** To receive public input on Ordinance No. 2014-1866, the extension of the interim zoning ordinance, for the purpose of allowing more time to decide which regulations to adopt on the subject of marijuana.
- 5. AUDIENCE COMMENT**  
(Please limit your comments to 3 minutes for items not up for public hearing. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

- ( 3 )
- 6. REPORTS**
    - A.** Mayor
    - B.** City Administrator
    - C.** Court – Report Attached
    - D.** Public Safety Department – Report Attached
    - E.** Public Works/Community Development Department
    - F.** Community/Senior/Youth/Services
    - G.** City Council Members
    - H.** Boards and Committees
      - i. Finance Committee
      - ii. Governance Committee
      - iii. Human Services Committee
      - iv. Public Safety Committee
      - v. Public Works Committee
      - vi. Technology Committee
      - vii. Civil Service Commission
      - viii. Park Board
      - ix. Planning Commission
      - x. Pierce County Regional Council (PCRC)
      - xi. Sound Cities Association (SCA)
      - xii. South County Area Transportation Board (SCATBd)
      - xiii. Valley Regional Fire Association (VRFA)

7. **OLD BUSINESS**
- ( 9) **A. AB 14-149: Request of a fee waiver for use of City Park** by the Kent Fraternal Order of Eagles, #362 on September 27, 2014.
- (13) **B. Resolution No. 2014-196:** Authorizing an amendment to an Interlocal Agreement with King County for a 2011 Conservation Futures Grant for the Pacific Hatch Habitat Project.
- (31) **C. Resolution No. 2014-198: Authorizing an agreement with Washington:** Association of Sheriffs and Police Chiefs (WASPC) for final on-site accreditation assessment.
- (37) **D. AB 14-156:** Confirmation of the Mayor's appointment of a Public Works Manager and **Resolution No. 2014-199:** Authorizing the payment of a recruitment incentive for the Public Works Manager position.
8. **NEW BUSINESS**
- (51) 9. **CONSENT AGENDA**
- A.** Payroll and Voucher Approval
- B.** Approval of the minutes from the meeting of July 28, 2014 and August 11, 2014, and the workshops of August 4, 2014, and August 18, 2014.
10. **EXECUTIVE SESSION:** To evaluate the qualifications of an applicant for public employment per RCW 42.30.110(1)(g) for 15 minutes and collective bargaining per RCW 42.30.140(4)(a) for 15 minutes
11. **ADJOURN**

Finance Committee Garberding, Jones, Kave Meets: 2 <sup>nd</sup> Tuesdays	September 9, 2014 6:30 p.m.	City Hall
Governance Committee Kave, Knudtson, Putnam	TBD 5:30 p.m.	City Hall
Human Services Committee Jones, Knudtson, Walker Meets 1 <sup>st</sup> Tuesday	October 7, 2014 5:30 p.m.	Senior Center
Park Board Meets 1 <sup>st</sup> Tuesday	October 7, 2014 6:30 p.m.	City Hall
Planning Commission Meets 4 <sup>th</sup> Tuesday	September 23, 2014 6:00 p.m.	City Hall
Public Safety Committee Garberding, Kave, Steiger (alt: Knudtson)	TBD 6:30 p.m.	City Hall
Public Works Committee Garberding, Putnam, Steiger Meets 1 <sup>st</sup> Wednesday	TBD 7:00 p.m.	City Hall
Technology Committee Jones, Knudtson, Walker Meets 3 <sup>rd</sup> Thursday	September 18, 2014 5:00 p.m.	City Hall

Cities of Pacific & Algona; Municipal Court  
100 3<sup>rd</sup> AVE SE; Pacific WA 98047  
(253) 929-1140; (253) 929-1195 fax

Friday, September 05, 2014

City of Algona  
Attention: Julie  
402 Warde St  
Algona WA 98001

Dear Julie,

Please submit for compensation to Pacific Municipal Court \$5430.00 for August 2014 filings and interpreter or detention billing reimbursement, as noted below.

Interpreter billing for this period is \$260.00.  
Detention billing for this period is \$ .  
(Copies attached)

FILINGS:

154 Infractions @ 25.00	\$3850.00
22 Criminal Citations @ 60.00	\$1320.00
Total Due	\$5170.00

Monthly Revenues collected \$16,812.32.

COSTS RETAINED BY PACIFIC MUNICIPAL COURT FROM MONTHLY REVENUES:

Split of warrant fees	\$72.97
Monitoring / Record check fees	\$2749.85
Mandatory insurance costs	\$98.24
Credit card convenience fee	\$48.11
NSF fees	\$
Copy/CD fees	\$0.16
Total	\$2969.33

Remittance check due Algona: \$6745.68

Remittance check to King County paid: \$103.23

Remittance check to State paid: \$6994.08

Please contact us if you have any questions. Thank you.  
Sincerely,

Kelly Rydberg  
Court Administrator

CC: Algona Police Chief; month end file



**PACIFIC MUNICIPAL COURT**  
Memorandum

TO: Judge Rochon  
 CC: Mayor Guier, Pacific Council Members, Managers  
 From: Kelly Rydberg  
 Date: 9/2/14  
 Re: August 2014

The court:

- Held 377 hearings - 287 for Pacific and 90 for Algona.
- Collected Pacific monthly revenues of **\$30,430.40**; of which **\$20,941.91** is the local portion, \$193.33 is the County portion and **\$9,295.16** is the State portion. Year to date revenues for the City of Pacific are **\$155,151.07**.
- Collected Algona monthly revenues of **\$16,812.32**; of which \$6745.68 is the local portion, \$2969.33 is the Pacific split for costs, \$103.23 is the County portion and \$6994.08 is the State portion. Year to date revenues for the City of Algona are **\$41,023.93**.

Pacific monthly filings:

Traffic infractions filed: 100                      violations filed: 122  
 Criminal citations filed: 19                      violations filed: 22

Algona monthly filings:

Traffic infractions filed: 154                      violations filed: 197  
 Criminal citations filed: 24                      violations filed: 27

**GENERAL FUND/RECOUPMENT COLLECTED**

	PACIFIC MONTH	PACIFIC YTD	ALGONA MONTH	ALGONA YTD
Warrant fees	1695.20	14,580.94	72.99	1324.97
Record Check Fees	3906.94	27,779.99	PACIFIC KEEPS	
Jail Recoupment	1851.82	18,808.83	873.59	4607.08
Insurance Fees	128.51	1118.03	PACIFIC KEEPS	
Parking Fees	0	1194.67	0	70.00
PD Recoupment	1703.97	10,730.27	199.99	2459.14
Interpreter Recoupment	674.66	4326.49	217.63	1426.46
Credit Card Convenience Fee	140.95	943.33	PACIFIC KEEPS	
Interest/Bank Charges	1470.22	8648.48	301.82	2274.78
Misc court fines and costs	6504.64	52,845.04	5079.66	28,861.50
Algona court costs **	2865.00	14,175.00	2969.33	18,312.37
<b>TOTAL</b>	<b>\$20,941.91</b>	<b>\$155,151.07</b>	<b>\$9715.01</b>	<b>\$59,336.30</b>

\*\* The total in the Pacific column is for July services; the total in the Algona column is costs split that Pacific keeps for August.



# PACIFIC POLICE DEPARTMENT

## AUGUST 2014 MONTHLY REPORT

### ACTIVITY

Dispatch calls 489  
 Self-initiated contacts 204  
 Agency assists 83

### TRAFFIC ENFORCEMENT

		<u>LAST MONTH</u>	
Verbal Warnings	92	92	107
Infractions	116	116	79
Criminal Traffic	13	13	11

### SUPERIOR COURT FILINGS

Adult 4  
 Juvenile 2

### ARRESTS

Traffic 13  
 Non Traffic 6  
 Felony 4

### OFFENSES/CRIMES

Burglaries-Residential	1	Assault-DV	1
Burglaries-Commercial	6		
Thefts	8	Malicious mischief-DV	2
Robbery	0	Disputes-DV	2
Motor vehicle theft	2	Violation of orders	0
Motor vehicle recovery	2	Order Service	0
Recovered property	4	Mental health referral	2
Poss stolen property	0	Threats/harassment	2
Vehicle prowl	2	Suicidal subject	0
Weapons violation	0	Death investigation	1
Reckless burning/arson	0	Homicide	0
DUI	3	Runaway/missing	2
Drug/liquor violation	2	Warrant arrests	27
Vehicle impound	0	CPS/APS investigation	2
Vehicle collision	1	Criminal trespass	2
Assault	1	Hit and run	1
Malicious mischief	4	Suspicious Circ	2
ID Theft	1	Fraud	2

**Total Cases: 96      Year to Date: 995**

INDUSTRIAL INJURY- 2  
 ANIMAL COMPLAINT- 1  
 ABANDONED VEHICLE -1  
 RACING- 1  
 CIVIL STANDBY- 2



**AGENDA ITEM NO. 7A**



**Agenda Bill No. 14-149**

**TO:** Mayor Guier and City Council Members

**FROM:** Amy Stevenson-Ness, City Clerk

**MEETING DATE:** September 8, 2014

**SUBJECT:** City Park Fee Waiver Request

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**ATTACHMENTS:**

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**Previous Council Review Date:** September 2, 2014

**Summary:** Kent Fraternal Order of Eagles #362 is requesting the waiver of park usage fees for City Park for a free Family Fun Day event they would like to have on September 27, 2014.

The purpose of the event is "to help our club and charities and to let people in the community know what the FOE is all about. And that we are a family oriented club that takes care of our communities." Additionally, the event will raise money for their club by donation.

When they inquired about the availability of the park, they were informed that at that time, it was available on their requested date.

Requestor Terri Oswald and Tammy Black will be present to answer questions.

**Recommended Action:**

**Motion for Consideration:** "I move to approve the waiver of the fee for the Fraternal Order of Eagles #362 for their picnic on September 27, 2014."

**Budget Impact:**

**Alternatives:**

**AGENDA ITEM NO. 7A**

Date of Event Sept. 27<sup>th</sup>, 2014

Sponsored by - Kent Fraternal Order of Eagles  
# 362

Come One Come All!!

Event - A family fun day for members  
and the community around us!

Activities:

Live Music and Singing

3 legged races

Egg toss

water balloon toss

gunnysac races

Food:

Hamburgers - Hot dogs

Chips & soda or juice

(Prizes)

Purpose of event:

To help our club and charities  
and to let people in the community know  
what the FOE is all about. And that we  
are a family oriented club that takes care  
of our ~~communitys~~ communities

AND YES We Clean up after  
ourselves!

**City of Pacific  
Citizen Comment Sign-Up Sheet**

Pursuant to Council Rules of Procedures, Section 4.6, persons addressing the Council will be requested to step up to the podium, give their name for the record, and limit their remarks to three (3) minutes. No speaker may convey or donate his or her time to another speaker. All remarks will be addressed to the Council as a whole, and not to individual City staff members. Any person making personal, impertinent, or slanderous remarks, or who becomes boisterous, threatening, or personally abusive may be requested to leave the meeting.

*Please complete the following information, check the appropriate boxes below, and submit your completed sign-up sheet to the City Clerk prior to the meeting...thank you.*

Name: (required): Tammy Black & Terri Oswald

Address (optional): \_\_\_\_\_

Phone (optional): 253-939-4236 & 253-508-7188

*This sign-up sheet is considered a public record and may be required to be disclosed upon request. In order to receive additional notifications about the topic on which you are speaking, you must provide your contact information.*

**All Comments are Subject to Three (3) Minutes.**

**I understand the Mayor may interrupt if the time limit is exceeded**

I wish to testify to the City Council on the following agenda item and/or issue:  
~~Eagle~~ Kent Eagles permission to use Pacific City Park  
for a Family Fun Day to raise money for  
our club (no alcohol)

  X   In Support                      \_\_\_\_\_ In Opposition

In lieu of speaking, I request the City Clerk to read my written comments into the record, the three (3) minute time limit applies.

**Signature Required:** \_\_\_\_\_



**Agenda Bill No. 14-150**

**TO:** Mayor Guier and City Council Members  
**FROM:** Paula Wiech, Planner  
**MEETING DATE:** September 8, 2014  
**SUBJECT:** King County Interlocal Agreement Amendment: Hatch Property Purchase

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**ATTACHMENTS:**

- Resolution 2014-196
- King County CFT Interlocal Amendment for Hatch property purchase;
- King Co. Ord 16984 – 2011 Budget details related to this purchase;
- Pacific Invoice backup showing Hatch purchase project expenses

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**Previous Council Review Date:** September 2, 2014

**Summary:** David Tiemann, who manages the King County Conservation Futures Grants, recently informed staff that before the City could be reimbursed for Hatch property purchase expenses, our Mayor needed to sign and return the attached Amendment “C” to the City’s Interlocal Agreement with King County for a 2011 Conservation Futures (CFT) grant for the Pacific Hatch Habitat project, approved in November, 2010 by King County. The King County Executive is authorized to sign this interlocal by King County Ordinance 17125. This is our standard Amendment to the CFT ILA, in a format they have had for over two decades.

The Interlocal Amendment refers to King County Ordinance 16984, the 2011 Budget and Appropriations ordinance. I have attached pages that relate to the Hatch CFT grant.

**Recommendation/Action:** Approve Resolution No. 2014-196 authorizing the Mayor to sign three (3) copies of the King County Interlocal Agreement Amendment, so an invoice may be submitted for reimbursement by the County for 50% of the expenses incurred by the City relating to the Hatch property purchase.

**Motions for Consideration:** I move to approve Resolution No. 2014-196 authorizing the Mayor to sign the King County Interlocal Agreement Amendment for a 2011 Conservation Futures Grant.

**Budget Impact:** \$61,628.14 in expenses recovered.

**Alternatives:** Do not approve the Mayor’s signature and do not receive reimbursement by King County for expenses related to the Hatch property purchase.

**AGENDA ITEM NO. 7B**

**CITY OF PACIFIC  
WASHINGTON**

**RESOLUTION NO. 2014 - 196**

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON,  
AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AN  
INTERLOCAL AGREEMENT WITH KING COUNTY FOR A 2011  
CONSERVATION FUTURES GRANT**

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**WHEREAS**, in 2010, King County appropriated a total of Eighty Thousand Dollars (\$80,000) in Conservation Futures (CFT) Levy proceeds to the City of Pacific for the Hatch Habitat Acquisition Project; and

**WHEREAS**, an amendment to the King County Interlocal Agreement for a 2011 Conservation Futures grant needs to be signed in order to receive the appropriated funds; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON,  
DOES RESOLVE AS FOLLOWS:**

Section 1. The Pacific City Council hereby authorizes the Mayor to execute an amendment to an Interlocal Agreement with King County for a 2011 Conservation Futures Grant for the Pacific Hatch Habitat project (attached as Exhibit A.)

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

APPROVED BY THE CITY COUNCIL ON SEPTEMBER 8, 2014.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

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AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

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CAROL MORRIS, CITY ATTORNEY

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
PUBLISHED:  
EFFECTIVE DATE:  
RESOLUTION NO:

**AMENDMENT TO THE CONSERVATION FUTURES  
INTERLOCAL COOPERATION AGREEMENT  
BETWEEN KING COUNTY AND THE CITY OF PACIFIC  
FOR OPEN SPACE ACQUISITION PROJECTS**

**Preamble**

The King County Council, through Ordinance 9128, has established a Conservation Futures Levy Fund and appropriated proceeds to King County, the City of Seattle and certain suburban cities. This amendment is entered into to provide for the allocation of additional funds made available for open space acquisition.

THIS AMENDMENT is entered into between the CITY OF PACIFIC and KING COUNTY, and amends and attaches to and is part thereof of the existing Interlocal Cooperation Agreement entered into between the parties on the 9th day of November 2006, as previously amended.

The parties agree to the following amendments:

**Amendment 1: Article 1. Recitals**

A paragraph is hereby added to the Recitals Section to provide for a Conservation Futures Levy Fund allocation for the Hatch Habitat acquisition Project, and hereafter reads:

- On November, 15, 2010, the King County Council passed Ordinance 16984, which appropriated a total of Eighty Thousand Dollars (\$80,000) in Conservation Futures Levy proceeds to the City of Pacific for the Hatch Habitat acquisition Project. On June 27, 2011 the King County Council passed Ordinance 17125, authorizing the King County Executive to enter into interlocal agreements with the City of Seattle and the suburban cities for the disbursement of Conservation Futures Funds in Ordinance 16984.

**Amendment 2: Article V. Conditions of Agreement**

Section 5.1 is amended to include reference to Attachment C, which lists a 2011 Conservation Futures Levy allocation for the Hatch Habitat acquisition Project.

**Amendment 3: Article VII. Responsibilities of County**

The first two sentences of this article are amended to include references to Attachment C, which lists a 2011 Conservation Futures Levy proceeds allocation for the Hatch Habitat acquisition Project:

Subject to the terms of this agreement, the County will provide Conservation Futures Levy Funds in the amounts shown in Attachments A through C to be used for the Projects listed in Attachments A through C. The City may request additional funds; however, the County has no obligation to provide funds to the City for the Projects in excess of the total amounts shown in Attachments A through C. The County assumes no obligation for the future support of the Projects described herein except as expressly set forth in this agreement.

**AMENDMENT 4: Attachment C**

The attachments to the interlocal agreement are hereby amended by adding Attachment C, which is hereby attached to the interlocal agreement, incorporated therein and made a part thereof.

In all other respects, the terms, conditions, duties and obligations of both parties shall remain the same as agreed to in the Interlocal Cooperation Agreement as previously amended.

This document shall be attached to the existing Interlocal Cooperation Agreement.

IN WITNESS WHEREOF, authorized representatives of the parties hereto have signed their names in the spaces set forth below:

KING COUNTY

CITY OF PACIFIC

Dow Constantine  
King County Executive

Mayor

Date:  
Acting under the authority of  
Ordinance 17125

Date:  
Acting under the authority of  
Ordinance:

Approved as to form:

Approved as to form:

\_\_\_\_\_  
Dan Satterberg  
King County Prosecuting Attorney

\_\_\_\_\_  
City Attorney

**ATTACHMENT C**

**2011 CONSERVATION FUTURES LEVY  
CITY OF PACIFIC ALLOCATION**

Jurisdiction	Project	Allocation
PACIFIC	Hatch Habitat	\$80,000
TOTAL		\$80,000

**Project Description:**

**315808 Pacific - Hatch Habitat**

This project consists of the acquisition of a 1.36-acre open space parcel adjacent to the Interurban Trail and containing Milwaukee Creek. It is located at 2<sup>nd</sup> Avenue SW and Seattle Avenue S in Pacific. The site will be restored to improve natural habitat and the riparian functions of the creek, as well as provide local public access to open space.

**City of PACIFIC – Hatch Habitat**

**\$80,000**



**KING COUNTY**  
**Signature Report**

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**January 7, 2011**

**Ordinance 16984**

**Proposed No. 2010-0527.3**

**Sponsors Patterson**

1           **AN ORDINANCE that adopts the 2011 Annual Budget and**  
2           **makes appropriations for the operation of county agencies**  
3           **and departments and capital improvements for the fiscal**  
4           **year beginning January 1, 2011, and ending December 31,**  
5           **2011.**

6           PREAMBLE:

7           These tough economic times require individuals, families and  
8           governments to tighten their belts and make difficult choices on how to  
9           spend money. These realities are the same for King County. The 2011  
10          budget reduces expenses and services in every corner of county  
11          government. The 2011 budget eliminates more than 300 jobs and  
12          implements painful cuts, such as reducing the number of prosecutors and  
13          sheriff's deputies, as well as court probation officers, court clerks, juvenile  
14          probation officers and court reporters.

15          Additionally, deep reductions to services for at-risk mothers, and early learning  
16          and after-school programs provided through the children and family commission  
17          were required.

18          Along with these reductions, the council and executive are budgeting for  
19          greater efficiency in how the work of the county is accomplished. The

20 2011 budget honors the commitments of those King County employees  
21 who voluntarily gave up their cost of living increases. Because of this  
22 partnership between the county and our employees, the county was able to  
23 save some vital programs and services such as family court, alternatives to  
24 incarceration programs and public defense services.

25 Despite these difficult cuts, the council and the executive have not lost  
26 sight of their shared duty to protect the county's most vulnerable residents.

27 The council, through this budget, is able to maintain limited support to  
28 vital programs that provide services to survivors of domestic violence and  
29 sexual assault, as well as reprioritizing funds to maintain the juvenile  
30 domestic violence program Step Up.

31 Acknowledging the ongoing nature of this recession, the council is  
32 exercising fiscal discipline by not spending the major reserves, including  
33 the county's \$31 million cash reserves and the \$15 million rainy day fund.  
34 In addition, the council's budget establishes a \$1.5 million criminal justice  
35 reserve for emergent public safety needs.

36 The 2011 budget, as adopted by the King County council, addresses our  
37 immediate needs, sets careful priorities and limits expenditures. This budget does  
38 all it can to preserve our quality of life while preparing for fiscal challenges in the  
39 coming years.

40 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

41 SECTION 1. Findings: The council makes the following findings of fact:

1835            SECTION 120. CAPITAL IMPROVEMENT PROGRAM - The executive  
 1836 proposed capital budget and program for 2011-2016 is incorporated herein as Attachment  
 1837 B to this ordinance. The executive is hereby authorized to execute any utility easements,  
 1838 bill of sale or related documents necessary for the provision of utility services to the  
 1839 capital projects described in Attachment B to this ordinance, but only if the documents  
 1840 are reviewed and approved by the custodial agency, the real estate services division, and  
 1841 the prosecuting attorney's office. Consistent with the requirements of the Growth  
 1842 Management Act, Attachment B to this ordinance was reviewed and evaluated according  
 1843 to the King County Comprehensive Plan. Any project slated for bond funding will be  
 1844 reimbursed by bond proceeds if the project incurs expenditures before the bonds are sold.

1845            From the several capital improvement project funds there are hereby appropriated  
 1846 and authorized to be disbursed the following amounts for the specific projects identified  
 1847 in Attachment B to this ordinance.

1848	<b>Fund</b>	<b>Fund Name</b>	<b>2011</b>
1849	3090	PARKS AND OPEN SPACE ACQUISITION	\$110,686
1850	3151	CONSERVATION FUTURES SUBFUND	\$10,125,995
1851	3160	PARKS & RECREATION - OPEN SPACE CONSTRUCTION	\$3,327,484
1852	3220	HOUSING OPPORTUNITY ACQUISITION	\$25,303,475
1853	3310	BUILDING MODERNIZATION & CONSTRUCTION	\$34,085,053
1854	3391	WORKING FOREST 96 BD SBF	\$11,113
1855	3392	TITLE 3 FORESTRY	\$43,040
1856	3490	PARKS FACILITIES REHABILITATION	\$2,518,729
1857	3581	PARKS CAPITAL FUND	\$12,811,506

2040 provision to other persons or circumstances is not affected.

2041

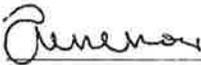
Ordinance 16984 was introduced on 10/4/2010 and passed as amended by the Metropolitan King County Council on 11/15/2010, by the following vote:

Yes: 7 - Ms. Drago, Mr. Phillips, Mr. Gossett, Ms. Hague, Ms. Patterson, Ms. Lambert and Mr. Ferguson  
No: 2 - Mr. von Reichbauer and Mr. Dunn  
Excused: 0

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

  
Robert W. Ferguson, Chair

ATTEST:

  
\_\_\_\_\_

Anne Noris, Clerk of the Council

APPROVED this 22 day of NOVEMBER 2010.

  
\_\_\_\_\_

Dow Constantine, County Executive

RECEIVED  
2010 NOV 22 PM 2:49  
CLERK  
KING COUNTY COUNCIL

**Attachments:** A. 2011 Executive Proposed Budget--September 2010, B. General Government Capital Improvement Program, dated November 12, 2010, C. Wastewater Treatment Capital Improvement Program, dated November 12, 2010, D. Surface Water Management Capital Improvement Program, dated November 12, 2010, E. Major Maintenance Capital Improvement Program, dated November 12, 2010, F. Solid Waste Capital Improvement Program, dated November 12, 2010, G. 2011 General Fund Financial Plan, dated November 12, 2010, H. 2011 Emergency Medical Services Financial Plan, dated November 12, 2010, I. 2011 Budget Detail Spending Plan, Revised, dated November 12, 2010

*2011*

*ADOPTED*

*ATTACHMENTS*

*ORDINANCE*

*16984*

## ATTACHMENT B GENERAL GOVERNMENT CAPITAL IMPROVEMENT PROGRAM, dated November 12, 2010

Fund Title/Project	Project Name	2011 Proposed	2012	2013	2014	2015	2016	Grand Total
3090/PARKS AND OPEN SPACE ACQUISITION								
309800	T/T to 316723 Play Area Rehab	110,686						110,686
<b>3090/PARKS AND OPEN SPACE ACQUISITION Total</b>		<b>110,686</b>						<b>110,686</b>
3151/CONSERVATION FUTURES SUBFUND								
315000	Finance Dept Fund Charge	14,781	11,242	11,242	11,242	11,242	11,242	70,991
315099	CFL Program Support	171,600	180,180	189,189	198,648	208,580	219,009	1,167,206
315123	Shadow Lake Bog	115,000						115,000
315140	Cottage Lake/Bear Creek	350,000						350,000
315192	Newaukum Cr/Green River	600,000						600,000
315201	Grand Ridge Additions	300,000						300,000
315204	Paradise Valley - Judd Creek (Vashon)	150,000						150,000
315216	Mitchell Hill Inholdings	100,000						100,000
315218	Carnation Marsh Addition	50,000						50,000
315220	Cougar-Squak Corridor Viewpoint	100,000						100,000
315223	Snoqualmie-Fall City Acq	300,000						300,000
315224	South Fork Skykormish River	100,000						100,000
315225	PPP-Van Hoof Dairy	200,000						200,000
315226	Soos Ck Reg Park Add	50,000						50,000
315227	Teufel Acquisition	200,000						200,000
315228	Island Center Forest Acq	100,000						100,000
315229	TDR-Vashon Shoreline	250,000						250,000
315230	Issaquah Creek Protection	300,000						300,000
315403	Me-Kwa-Mooks OS Add	210,000						210,000
315404	Thornton Creek Park 2 Addition	170,000						170,000
315439	Chinatown ID Urban Center Park	750,000						750,000
315447	Ernst Park Completion	385,000						385,000
315448	Greenwood/Phinney UCP	500,000						500,000
315449	Lake City Urban Village Park	440,000						440,000
315450	Duwamish Head Greenbelt	350,000						350,000
315600	TDR Partnership	485,000						485,000
315699	TDR Program Support	80,580	84,609	88,839	93,281	97,945	102,842	548,096
315767	Bellevue Greenway and Open Space System	850,000						850,000
315770	Issaquah Creek Waterways	300,000						300,000
315801	Aub-Chuck Perry Property	100,000						100,000
315802	DSM-Barnes Creek Corridor	472,034						472,034
315803	KMR-Swamp Creek Addition	130,000						130,000
315804	KNT-Anderson Property	52,000						52,000

ATTACHMENT B GENERAL GOVERNMENT CAPITAL IMPROVEMENT PROGRAM, dated November 12, 2010

Fund Title/Project	Project Name	2011 Proposed	2012	2013	2014	2015	2016	Grand Total
315805	Kirt-Huse Property Soos Creek	650,000						650,000
315806	KRK-Beach-Lads Forbes	185,000						185,000
315807	MI-North Star Property	485,000						485,000
315808	PAC-Hatch Habitat	80,000						80,000
<b>3151/CONSERVATION FUTURES SUBFUND Total</b>		<b>10,125,995</b>	<b>276,031</b>	<b>289,270</b>	<b>303,171</b>	<b>317,767</b>	<b>333,093</b>	<b>11,645,327</b>
<b>3160/PARKS &amp; RECREATION - OPEN SPACE CONSTRUCTION</b>								
316000	Project Implementation	351,175	616,752	653,757	692,983	734,562	778,635	3,827,864
316001	Joint Development	303,914	322,149	341,478	361,966	383,684	406,705	2,119,896
316002	Budget Development	267,902	283,976	301,015	319,076	338,220	358,513	1,868,702
316008	GIS-Grant Applications	37,023	37,000	37,000	37,000	37,000	37,000	222,023
316021	Acquisition Evaluations	50,000	25,000	50,000	25,000	50,000	25,000	225,000
316022	Cascade Land Conservancy	40,000	40,000	40,000	40,000	40,000	40,000	240,000
316036	Parks CIP Preplanning	62,366	10,000	50,000	10,000	55,000	10,000	197,366
316060	Fund 3160 Central Rates	24,573	25,187	25,817	26,462	27,124	27,802	156,965
316070	Mountains to Sound Greenway	20,000	10,000	10,000	10,000	10,000	10,000	70,000
316101	Backcountry Trails Improvements	342,761						342,761
316317	Community Partnership Grants Program	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
316415	Prosecuting Attorney Charges	56,741	60,000	65,000	70,000	75,000	80,000	406,741
316505	Regional Trails Guidelines Update	324,335	343,795	364,423	386,288	409,465	434,033	2,262,339
316718	Regional Trail Surface Improvements	601,094	200,000	330,015	275,000	350,000	1,281,109	6,017,214
316720	Parks Facility Rehab	620,006	200,000	1,182,574	275,000	1,150,893	2,588,741	6,017,214
316723	Play Area Rehab	110,686						110,686
316731	Greenbridge Payment	129,905	129,905	129,905	129,905	129,905	129,905	779,430
316803	Mountains to Sound Greenway	(356,000)						(356,000)
316974	Washington Trails Association Trail Project	40,000	40,000	40,000	40,000	40,000	40,000	240,000
316 CP0	Auditor Capital Project Oversight	1,003						1,003
<b>3160/PARKS &amp; RECREATION - OPEN SPACE CONSTRUCTION Total</b>		<b>3,327,484</b>	<b>2,443,764</b>	<b>3,920,984</b>	<b>2,723,680</b>	<b>4,130,853</b>	<b>5,266,334</b>	<b>21,813,099</b>
<b>3220/HOUSING OPPORTUNITY ACQUISITION</b>								
322200	Housing Projects	5,343,351						5,343,351
333900	HOMELESS HOUSING & SERVICES FUND	9,983,044						9,983,044
510300	Consolidated State Homeless Block Grant	2,000,000						2,000,000
HL3355	HUMAN SERVICES LEVY	3,257,647						3,257,647
MID900	MENTAL ILLNES & DRUG DEPENDENCY HO	2,480,978						2,480,978
VL3366	VETERANS LEVY	2,238,455						2,238,455
<b>3220/HOUSING OPPORTUNITY ACQUISITION Total</b>		<b>25,303,475</b>						<b>25,303,475</b>

ATTACHMENT B GENERAL GOVERNMENT CAPITAL IMPROVEMENT PROGRAM, dated November 12, 2010

Fund Title/Project	Project Name	2011 Proposed	2012	2013	2014	2015	2016	Grand Total
3310/BUILDING MODERNIZATION & CONSTRUCTION	Property Services: County Leases (Master Pro)	34,085,053						34,085,053
3310/BUILDING MODERNIZATION & CONSTRUCTION Total		34,085,053						34,085,053
3391/WORKING FOREST 96 BD SBFD	Finance Dept Fund Charge		4,731					4,731
3391/WORKING FOREST 96 BD SBFD Total	Working Forest Program		6,382					6,382
			11,113					11,113
3392/TITLE 3 FORESTRY	Fire Safe Forests		43,040					43,040
3392/TITLE 3 FORESTRY Total			43,040					43,040
3490/PARKS FACILITIES REHABILITATION	Fund 3490 Central Rates	23,695	24,287	24,895	25,517	26,155	26,809	151,358
	Small Contracts	1,084,836	1,149,926	1,218,922	1,292,057	1,369,580	1,451,755	7,567,076
	Bridge & Trestle Rehab	513,239	623,556	550,000	2,644,023	549,000	2,485,096	7,364,914
	Signage	25,000						25,000
	Aquatic Center Improvements	820,594						820,594
	Feasibility Studies	50,000						50,000
	Auditor Capital Project Oversight	1,365						1,365
3490/PARKS FACILITIES REHABILITATION Total		2,518,729	1,797,769	1,793,817	3,961,597	1,944,735	3,953,660	15,980,307
3581/PARKS CAPITAL FUND	Community Partnership Grants Program	500,000	500,000	500,000				1,500,000
	East Lake Sammamish Trail	6,331,129	(750,000)	(750,000)				4,831,129
	South County Regional Trail Linkages	750,000	750,000	750,000				2,250,000
	Parks Expansion Implementation	414,346	435,063	456,816				1,306,225
	Green-to Cedar Rivers Trail	427,682						427,682
	Grand Ridge Additions	391,000						391,000
	Patterson Creek Natural Area	200,000						200,000
	Judd Creek/Paradise Valley	170,000						170,000
	Middle Green River	600,000						600,000
	Mitchell Hill - Duthie Hill Inholdings	100,000						100,000
	Bear Creek Waterways	450,000						450,000
	Cougar Mountain Precipice Trail	150,000						150,000
	Cougar-Squak Corridor Viewpoint	150,000						150,000
	Carnation Marsh Addition	50,000						50,000

**Conservation Futures Grant Project #315808: City of Pacific Hatch Habitat Property Acquisition**

Funded by King County in November 2010 per Ordinance #16984, for a 50% match of up to \$80,000.

**Expenses for billing to the King County Conservation Futures Hatch Habitat CFT Project:**

Property Appraisal:	Doyle Dean MAI	\$1,500.00	Paid 3/24/14, Check #43191
Legal Fees:	Luce, Kenney & Associates	\$35.00	August 7, 2013 Invoice (attached)
	Luce, Kenney & Associates	\$3,404.36	February – May 2014 Invoices (attached)
Closing Expenses:	Rainier Title	\$116,871.81	5/27/14 Wire Transfer
Title Insurance:	Rainier Title	\$456.00	7/9/14 Final Policy Premium
Staff Time:	Kenneth Barnett	\$437.40	Correspondence, Negotiation: 15 hours at \$29.16/hr
Staff Time:	Paula Wiech	\$509.58	Administration, Staff Reports, Correspondence: 18 hours at \$28.31/hr
Staff Time:	Heather Pollock	\$42.14	Research and Accounts Payable: 2 hours at \$21.07/hr

**TOTAL EXPENSES**                      **\$123,256.29**

**BILL TO KING COUNTY**                      **\$61,628.14**      **(50% CFT Grant Reimbursement)**





## AGENDA ITEM NO. 7C

### Agenda Bill No. 14-153

**TO:** Mayor Guier and City Council Members  
**FROM:** John Calkins  
**MEETING DATE:** September 8, 2014  
**SUBJECT:** Accreditation Contract

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**ATTACHMENTS:**

- Accreditation Contract
- Resolution No. 2014-198

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**Previous Council Review Date:** none

**Summary:** We have completed the Accreditation process and we are ready for our onsite assessment by WASPC. We must sign a contract for the onsite inspection which includes a \$100 application fee and staff time reimbursement of approximately \$700.

**Recommendation/Action:** Allow Chief Calkins to sign the contract as requested by WASPC.

**Motion for Consideration:** "I move to approve Resolution No. 2014-198 authorizing the execution of an agreement with WASPC for final on-site accreditation assessment."

**Budget Impact:** Approximately \$800

**Alternatives:** Do not seek accreditation.

**AGENDA ITEM NO. 7C**

**City of Pacific  
Washington**

**RESOLUTION NO. 2014-198**

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON AUTHORIZING THE POLICE DEPARTMENT TO ENTER INTO A CONTRACT WITH THE WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS, WASPC, FOR AN ON SITE WASPC ACCREDITATION ASSESSMENT.**

**WHEREAS**, the Pacific Police Department has been engaged in the accreditation process for the past six months, and

**WHEREAS**, the Police Department has just completed the Mock Assessment and successfully passed the inspection, and

**WHEREAS**, WASPC has set the date of September 18<sup>th</sup>, 2014 for the final onsite assessment, and

**WHEREAS**, there is a cost associated for the staff time of the WASPC staff to perform the assessment,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON**

**Section 1.** The Pacific City Council authorizes the Police Department to enter to into an agreement with WASPC for the purpose of a final Accreditation Assessment as described in Exhibit A to this Resolution.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 8<sup>TH</sup> DAY OF SEPTEMBER, 2014.**

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Leanne Guier, Mayor

Attest:

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Amy Stevenson-Ness, City Clerk

Approved to as form:

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Carol Morris, City Attorney



# WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

*Serving the Law Enforcement Community and the Citizens of Washington*



## Accreditation Contract

The **Washington Association of Sheriffs and Police Chiefs (WASPC)** and the **Pacific Police Department** agree to enter into this contract for the purpose of the Pacific Police Department achieving law enforcement accreditation through the WASPC Law Enforcement Accreditation Program.

The Pacific Police Department agrees to pay WASPC an application fee of \$100.00 and further agrees to complete the agency self-assessment process and schedule an on-site within one year of this application.

The Pacific Police Department agrees to reimburse WASPC for staff time (\$60/hour) and expenses relating to the on-site assessment.

AGREED:

\_\_\_\_\_  
John Calkins, Chief  
Pacific Police Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mitch Barker, Executive Director  
WA Association of Sheriffs and Police Chiefs

\_\_\_\_\_  
Date

President  
**ERIC OLSEN**  
*Chief - Kirkland*

President Elect  
**CASEY SALISBURY**  
*Sheriff - Mason County*

Vice President  
**KEN HOHENBERG**  
*Chief - Kennewick*  
Executive Board

Past President  
**OZZIE KNEZOVICH**  
*Sheriff - Spokane County*

Treasurer  
**KEN THOMAS**  
*Chief - Kent*

**TOM ROBBINS**  
*Chief - Wenatchee*

**TOM SCHLICHER**  
*Chief - Swinomish*

**STEVE STRACHAN**  
*Chief - Bremerton*

**MARK NELSON**  
*Sheriff - Cowlitz County*

**JOHN SNAZA**  
*Sheriff - Thurston County*

**GARRY LUCAS**  
*Sheriff - Clark County*

**MARK COUEY**  
*Director - OIC*  
*Special Investigations Unit*

**JOHN BATISTE**  
*Chief - WA State Patrol*

**FRANK MONTOYA, JR.**  
*SAC - FBI, Seattle*

**MITCH BARKER**  
*Executive Director*



**AGENDA ITEM NO. 7D**



**Agenda Bill No. 14-156**

**TO:** City Council Members  
**FROM:** Mayor Guier  
**MEETING DATE:** September 8, 2014  
**SUBJECT:** Confirmation of the Mayor's appointment of a Public Works Manager

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**ATTACHMENTS:** **Resume and application of Lance Newkirk  
Resolution No. 2014-199**

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**Previous Council Review Date:** N/A

**Summary:** The position of Public Works Manager was posted at City Hall and advertised in the paper of record (Auburn Reporter), posted on the City's website, in the Tacoma News Tribune, and the AWC JobNet website for three weeks. The closing date for accepting applications was July 11, 2014.

Mr. Lance Newkirk has the skill and knowledge required to successfully lead the Public Works Department. He has been a leader in the Public Works field for the last 17 years but began in the field installing public works infrastructure systems. Additionally, Mr. Newkirk possesses a Bachelor of Arts in Political Science and a Master's Degree in Public Administration.

**Recommended Action:** Recommend the confirmation of the Mayor's appointment of Lance Newkirk as the City of Pacific Public Works Manager and approval of a resolution authorizing the payment of a recruitment incentive in the amount of \$1,200.

**Motion for Consideration:** Two motions are required for this agenda item.

**"I move to confirm the Mayor's appointment of Lance Newkirk as the City of Pacific Public Works Manager."**

**"I move to adopt Resolution No. 2014-199 authorizing the payment of a recruitment incentive to Lance Newkirk in the amount of \$1,200."**

**Budget Impact:**

**Alternatives:**

**AGENDA ITEM NO. 7D**

July 1, 2014

City of Pacific City Hall  
100 3rd Avenue  
Pacific, WA 98047

RECEIVED  
CITY OF PACIFIC  
JUL 07 2014  
PERSONNEL MANAGER

Re: Public Works Manager

Dear Personnel Manager:

I have developed leadership and managerial skills that I believe make me an exceptionally strong candidate for the City of Pacific's Public Works Manager position.

My experience in public works is extensive. I literally began my career at the end of a shovel as I learned how to install public works infrastructure systems. As my career progressed, I gained supervisory and managerial responsibilities for facilities, fleet, parks and open spaces, streets, and utility (water, wastewater and stormwater) infrastructure systems. Additionally, I have acquired program knowledge of engineering services, water resource programs, and a variety of administrative services (budgeting, contracting, customer service, elected official relations, human resources, labor relations, policy development, procurement, and public outreach) to round out my knowledge of leading and managing public infrastructure systems.

While I do not currently possess the ICC Building Inspector Certification or Washington Commercial Driver license you seek, I do have a working familiarity of interpreting and applying building and other development code criteria for private and public development projects. I have Master's degree in Public Administration and believe myself very capable of obtaining these credentials should there be interest for me to do so.

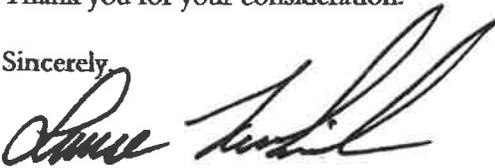
However, I do offer the City of Pacific more than the sum total of my education and work experience. I am a very effective and ethical leader; one who is not afraid to listen and learn from the people who report to him. I am a leader who knows how to harness an individual's unique talent and mesh it with others to create a highly effective team. Moreover, I am a positive personality type, one who always sees the glass as half-full and not half-empty. I do not let things that I have no control over anger or frustrate me. I remain calm and focused under pressure and will conduct myself in a professional manner in even the most adverse or challenging situations.

Pacific's Public Works Manager position is of great interest to me. I enjoy working with people and harnessing their skills and talents to achieve organizational and community goals. I believe that I have the requisite skill set, stamina and vision to make a positive difference for the citizens of Pacific.

Should you wish to discuss my qualifications and suitability for the position further, I can be reached at [REDACTED] or via email at [REDACTED]

Thank you for your consideration.

Sincerely,



Lance Newkirk

# Lance Newkirk

---

## LEADERSHIP AND MANAGEMENT SKILLS

Dynamic, forward-thinking public service professional with over twenty years of comprehensive leadership and managerial experience and success in private and public leadership settings. Skilled in budgeting and financial planning; capital improvement program development and implementation; elected official relations; human resource management; organizational development; regulatory compliance; policy formation; and citizen education and outreach. Proven talent in uniting and building teams to improve the delivery of core services in union and non-union work environments.

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## PROFESSIONAL EXPERIENCE

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Prothman

August 2013 – April 2014

### **Interim Public Works Manager**

Senior management consultant hired to provide a full range of transitional leadership and managerial services to the City of Shoreline's Public Works Department. Duties and work assignments were of varied complexity and required independent judgment as well as team collaboration and coordination.

#### *Key Achievements*

- ◆ Developed an operational work plan for the 2014 annual streets preservation program. Plan included selecting streets and developing cost estimates to provide \$1.5 M of bituminous surface treatment (BST), crack sealing, grinding, patching, pre-leveling, and overlay work.
- ◆ Analyzed and projected labor resources required to undertake the American Public Works Association (APWA) Self-Assessment and Accreditation process. This effort included the development of a Project Charter and three year look-ahead work schedule.
- ◆ Developed preliminary work plan for the acquisition of Seattle Public Utilities (SPU) water assets within Shoreline's municipal corporate boundary. Work plan identified major activities and milestones to be met between the present and January 1, 2021.
- ◆ Led the recruitment for selection of a Public Works Maintenance Supervisor, Sr. Maintenance Worker and two Maintenance Worker II positions within Street Operations.
- ◆ Lead team member representing Public Works Department on planning for the development of the City's future multi-million dollar North Maintenance Facility.
- ◆ Provided guidance and mentorship to management staff within and outside the Public Works department on various topics including, but not limited to: human resource management; capital and maintenance project development and management; emergency response services; policy and procedure formulation; and council and community relations.
- ◆ Supported the Public Works Director for a variety of special work assignments including: customer support through investigation and follow up response; staff council agenda bill and report completeness reviews; budget monitoring; and contract review and oversight.

City of Bainbridge Island, WA  
**Public Works Director**

July 2009 – July 2013

Directed a full service public works department with 38 full-time employees that deliver administrative, engineering, facilities, fleet, open space and parks, streets, stormwater, water, and wastewater services.

*Key Achievements*

- ◆ Strategically reorganized the department through a reduction-in-force. Department staffing was reduced from 48 to 38 employees in order to bring annual reoccurring expenditures in line with annual reoccurring revenue projections.
- ◆ Oversaw completion of a \$14.9 M wastewater treatment plant reliability and redundancy improvement project that included upgrades to the headworks, aeration basins, clarifiers, solids handling, SCADA system, and electrical controls. Project was completed on budget.
- ◆ Directed staff in the construction and completion of the \$4.6 M Winslow Way Street and Utility Reconstruction Project that was awarded the *2013 Award of Excellence of Best City Project* by Washington State Department of Transportation.
- ◆ Secured \$4.1 M in Public Works Trust Fund Loan funding to replace 2.25 miles of aging shoreline sewer force main. Completed pre-design engineering report and awarded 30% design contract.
- ◆ Developed and negotiated a professional services contract to update the City's general sewer plan pursuant to Washington State Department of Ecology NPDES permit requirements and led an in-house limited-water system plan update to Washington State Department of Health standards.
- ◆ Agency representative for long-range infrastructure planning at the Kitsap Regional Coordinating Council (KRCC). KRCC consists of cities, ports, tribes, transit agencies, and state agencies working collaboratively on regional transportation issues. Successfully secured \$2.2 M in 2013-2014 Federal STP Funds through KRCC for City motorized and non-motorized transportation projects.
- ◆ Developed an annual "look-ahead" council calendar for work plan items requiring City Council action. Efforts resulted in improved communications with City Council, City Manager's office, other departments and reporting staff; and the delivery and execution of annual work plan items.

City of Bainbridge Island, WA  
**Deputy Public Works Director – O&M**

June 1997 – July 2009

Senior Public Works manager responsible for facility, fleet, open space and parks, streets, water, wastewater and stormwater infrastructures. Position entails administering a multi-million dollar operating and capital budget, leading 32 full time and 10 seasonal employees, providing a wide variety of staff and community support functions and developing emergency response capabilities for man-made and natural disasters.

*Key Achievements*

- ◆ Project Manager for the \$2.2 M Public Works Operations and Maintenance Facility. Led project design completion, permitting, construction, and commissioning of the facility. Project consisted of demolition of existing structures, site redevelopment and construction of multiple new maintenance structures. Structures included vehicle maintenance repair, covered vehicle storage, vehicle fueling, wash facility, and administrative and crew offices.

- 
- ◆ Coordinated streets maintenance and repair activities for approximately 300 lane miles of paved and unpaved roads including: asphalt and concrete repair (streets, curb, gutters and sidewalks); pavement markings and signs; guardrails and revetments; open and closed drainage conveyances; vegetation control (overhead and roadside); weather operations (snow and ice control, high winds, flooding) and other after hour and emergency response activities.
  - ◆ Developed and negotiated a multi-year land application bio-solids disposal agreement with a private forestry company. Agreement required regulatory approval from Washington State Department of Ecology, and Kitsap and Jefferson County Health Districts.
  - ◆ Led a cross functional team (O&M, Engineering, Finance, IT and Planning) to reengineer the water and sewer availability application process. The effort resulted in improved intake procedures at the counter, shorter internal processing times (from six weeks to two), improved customer relations and increased revenue collections.
  - ◆ Managed City fleet and equipment assets valued over \$4 M. Oversight included directing maintenance and repair activities for all on and off-road and emergency response vehicles and equipment; creating asset replacement schedules; developing technical specifications for vehicle and equipment acquisition, procurement and surplus management; fuel and lubricant program management; parts and inventory control; and wash station administration.
  - ◆ Improved the utilization of financial and work order management software through a concentrated and sustained process re-engineering effort. This effort involved the Operations and Maintenance Division, Finance and Information Technology departments working collaboratively to build integrated work processes. The software vendor, Tyler Technology Inc., recognized the City for these efforts through its *Public Sector Excellence in Organizational Efficiency* award in 2009.
  - ◆ Reorganized the Operations and Maintenance Division to improve service delivery and employee accountability. Three non-exempt union supervisory positions were consolidated into two exempt management positions along with work group realignments to provide better employee accountability through improved supervisory oversight.

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## EDUCATION, CERTIFICATIONS, AND TRAINING

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**Masters of Public Administration – Public Policy**  
The Evergreen State College, Olympia, WA

**Bachelor of Arts – Political Science**  
University of Washington, Seattle, WA

**National Incident Management System Training: IS-100, IS-700 and IS-800A**  
Federal Emergency Management Administration

# City of Pacific

## EMPLOYMENT APPLICATION

### AN EQUAL OPPORTUNITY EMPLOYER

It is our policy to comply fully with all federal, state and local equal employment opportunity laws. This organization provides equal employment and advancement opportunities for all persons regardless of race, creed, sex, national origin, age, religion, disability, marital status, sexual orientation or any other classification protected by law.

Employees of this organization are selected in order to accomplish the legal and operational duties established by statute and by the policy choices of the organization's elected officials. Each employee is expected to conduct him / herself in a manner which reflects favorably upon the organization and recognize that our employees are subject to additional public scrutiny in their public and personal lives.

PLEASE PRINT IN INK

NAME (As it appears on Social Security Card / Work Permit Card)	Newkirk <small>Last</small>	Lance <small>First</small>	E. <small>M.I.</small>
SOCIAL SECURITY NUMBER	Will provide if selected as a finalist for the position.		
ADDRESS	[REDACTED]		
CITY, STATE, ZIP	Silverdale, WA 98383		
HOME TELEPHONE	[REDACTED]	MESSAGE CONTACT	Susan Newkirk <small>Name</small> [REDACTED] <small>Area Code Number</small>
DAYTIME TELEPHONE	[REDACTED]	ARE YOU AT LEAST 18 YEARS OLD? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
EMAIL ADDRESS	[REDACTED]		
OTHER NAMES YOU HAVE USED:	N/A		
POSITION APPLIED FOR:	Public Works Manager	SALARY REQUIREMENTS:	\$7,000 per month
REFERRED FOR THIS POSITION BY:	N/A	DATE AVAILABLE:	July 21, 2014
HAVE YOU EVER BEEN EMPLOYED BY THIS ORGANIZATION? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES WHEN? DEPARTMENT: N/A			
SUPERVISOR: N/A		REASON FOR LEAVING: N/A	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? A CONVICTION WILL NOT NECESSARILY DISQUALIFY AN APPLICANT FROM EMPLOYMENT <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES If Yes, Give location, date, charge and disposition of case(s) on a separate page	IF APPLYING FOR A POSITION WHICH REQUIRES DRIVING A VEHICLE, PLEASE PROVIDE THE FOLLOWING INFORMATION:  I HAVE A VALID DRIVER'S LICENSE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO D.L.# NEWKILE423BB STATE Washington	CAN YOU, IF HIRED, SUBMIT VERIFICATION OF YOUR LEGAL RIGHT TO WORK IN THE UNITED STATES?  <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

## U.S. MILITARY SERVICE

If you have served in the U.S. Military, please provide the following information:

N/A

Branch of Service

From: \_\_\_\_\_

To: \_\_\_\_\_

Dates Served

Type of Discharge

## EDUCATION / SKILLS

EDUCATIONAL LEVEL	NAME	CITY	STATE	CIRCLE YRS. COMPLETED	UNITS COMPLETED	DEGREE	MAJOR
HIGH SCHOOL	Central Kitsap, Silverdale, WA			9 10 11 <b>12</b>			
COMMUNITY or JUNIOR COLL	Olympic College, Bremerton, WA			1 <b>2</b>		AA	General Studies
				1 2			
BUSINESS or TRADE SCHOOL				1 2			
COLLEGE or UNIVERSITY	University of Washington			1 <b>2</b> 3 4		BA	Political Science
	Seattle, WA			1 2 3 4			
				1 2 3 4			
GRADUATE SCHOOL	The Evergreen State College			<b>2+</b>		MPA	Public Administration
	Olympia, WA						

## COMPUTER SOFTWARE SKILLS

COMPUTER SOFTWARE	Name of Software	Your Proficiency With The Software
Word Processing	Word	<input checked="" type="checkbox"/> Skilled <input type="checkbox"/> Competent <input type="checkbox"/> Familiar
Spreadsheet	Excel	<input checked="" type="checkbox"/> Skilled <input type="checkbox"/> Competent <input type="checkbox"/> Familiar
Database	Access	<input type="checkbox"/> Skilled <input checked="" type="checkbox"/> Competent <input type="checkbox"/> Familiar
Other	PowerPoint	<input checked="" type="checkbox"/> Skilled <input type="checkbox"/> Competent <input type="checkbox"/> Familiar

## LICENSES / CERTIFICATIONS / ORGANIZATIONS

PROFESSIONAL LICENSES and CERTIFICATIONS	TYPES OF LICENSES and CERTIFICATES	DATE ISSUED	REGISTRATION NUMBER	STATE	EXPIRES MO / YR
(Job Related)	Water Distribution	1984	4084	WA	01/2016

PROFESSIONAL, SCHOLASTIC and OTHER ORGANIZATIONS	NAME	DATE	NAME	DATE
(Job Related)	Washington Wastewater Collection Personnel Association	1985	WWC Specialist II	

Exclude memberships that indicate your race, religion, color, national origin, ancestry, sex, age, disability or veteran status

## JOB RELATED TRAINING

NAME OF COURSE	YEAR COMPLETED	NAME OF COURSE	YEAR COMPLETED

## EMPLOYMENT HISTORY

THIS PORTION OF THE APPLICATION MUST INCLUDE A MINIMUM OF 10 YEAR WORK HISTORY AND MUST BE COMPLETED EVEN IF SUPPLEMENTED BY A RESUME

LIST YOUR MOST RECENT EMPLOYER FIRST INCLUDING U.S. MILITARY SERVICE AND UNPAID OR VOLUNTEER WORK. BASE SALARY DOES NOT INCLUDE OVERTIME, BONUSES OR COMMISSIONS.

FROM (Mo/Yr) 8/2013 TO (Mo/Yr) 4/2014 TOTAL 0 YRS 9 MOS. YOUR POSITION Interim Public Works Manager  
 EMPLOYER: Prothman/City of Shoreline YOUR SUPERVISOR Mark Relph  
 ADDRESS: 17500 Midvale Ave. N. Shoreline, WA 98133 PHONE 206.801.2401  
 TYPE OF BUSINESS Municipal Government REASON FOR LEAVING End of Employment Contract  
 BASE SALARY \$50 / \$50  MONTHLY  WEEKLY  HOURLY OTHER COMPENSATION, BONUSES N/A  
START FINAL  
 BRIEF DESCRIPTION OF YOUR DUTIES & RESPONSIBILITIES Interim manager hired to provide stability during change in leadership.

FROM (Mo/Yr) 7/2009 TO (Mo/Yr) 7/2013 TOTAL 4 YRS 0 MOS. YOUR POSITION Public Works Director  
 EMPLOYER: City of Bainbridge Island YOUR SUPERVISOR Doug Schulze  
 ADDRESS: 280 N. Madison Ave Bainbridge Island, WA 98110 PHONE 206.780.3705  
 TYPE OF BUSINESS Municipal Government REASON FOR LEAVING Resigned.  
 BASE SALARY \$60 / \$63  MONTHLY  WEEKLY  HOURLY OTHER COMPENSATION, BONUSES \_\_\_\_\_  
START FINAL  
 BRIEF DESCRIPTION OF YOUR DUTIES & RESPONSIBILITIES Led 38 employees providing a full-range of public works service.

FROM (Mo/Yr) 6/1997 TO (Mo/Yr) 7/2009 TOTAL 12 YRS 1 MOS. YOUR POSITION Deputy Public Works Director  
 EMPLOYER: City of Bainbridge Island YOUR SUPERVISOR Randy Witt  
 ADDRESS: 280 N. Madison Ave Bainbridge Island, WA 98110 PHONE 206.780.3705  
 TYPE OF BUSINESS Municipal Government REASON FOR LEAVING Promotion.  
 BASE SALARY \$60 / \$63  MONTHLY  WEEKLY  HOURLY OTHER COMPENSATION, BONUSES \_\_\_\_\_  
START FINAL  
 BRIEF DESCRIPTION OF YOUR DUTIES & RESPONSIBILITIES Led 38 employees providing a full-range of public works service.

FROM (Mo/Yr) \_\_\_\_\_ TO (Mo/Yr) \_\_\_\_\_ TOTAL \_\_\_\_\_ YRS \_\_\_\_\_ MOS. YOUR POSITION \_\_\_\_\_  
 EMPLOYER: \_\_\_\_\_ YOUR SUPERVISOR \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_  
 TYPE OF BUSINESS \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_  
 BASE SALARY \_\_\_\_\_ / \_\_\_\_\_  MONTHLY  WEEKLY  HOURLY OTHER COMPENSATION, BONUSES \_\_\_\_\_  
START FINAL  
 BRIEF DESCRIPTION OF YOUR DUTIES & RESPONSIBILITIES \_\_\_\_\_

FROM (Mo/Yr) \_\_\_\_\_ TO (Mo/Yr) \_\_\_\_\_ TOTAL \_\_\_\_\_ YRS \_\_\_\_\_ MOS. YOUR POSITION \_\_\_\_\_  
 EMPLOYER: \_\_\_\_\_ YOUR SUPERVISOR \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_  
 TYPE OF BUSINESS \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_  
 BASE SALARY \_\_\_\_\_ / \_\_\_\_\_  MONTHLY  WEEKLY  HOURLY OTHER COMPENSATION, BONUSES \_\_\_\_\_  
START FINAL  
 BRIEF DESCRIPTION OF YOUR DUTIES & RESPONSIBILITIES \_\_\_\_\_

(ATTACH ADDITIONAL PAGE IF NECESSARY)

## EXPLANATION OF INTERRUPTIONS IN EMPLOYMENT HISTORY

Please use this space to explain employment history interruptions since high school that do not pertain to pregnancy, child care, disability or any other protected activity.

(May 2014 – Present) – Currently seeking full-time employment after prior employment contract expired.

(ATTACH ADDITIONAL PAGE IF NECESSARY)

## REFERENCES

NAME Brenda Bauer  
ADDRESS [REDACTED]  
CITY, STATE, ZIP Seattle, WA 98112  
DAYTIME PHONE [REDACTED]  
RELATIONSHIP Former boss and City Manager  
(No Relatives)

NAME Morgan Smith  
ADDRESS [REDACTED]  
CITY, STATE, ZIP Bainbridge Island, WA 98110  
DAYTIME PHONE [REDACTED]  
RELATIONSHIP Former peer and Assistant City Manager  
(No Relatives)

NAME Randy Witt  
ADDRESS [REDACTED]  
CITY, STATE, ZIP Seattle, WA 98103  
DAYTIME PHONE [REDACTED]  
RELATIONSHIP Former boss and Public Works Director  
(No Relatives)

NAME Robert "Bob" Earl  
ADDRESS [REDACTED]  
CITY, STATE, ZIP Indianola, WA 98342  
DAYTIME PHONE [REDACTED]  
RELATIONSHIP Former peer and City Engineer  
(No Relatives)

## EMERGENCY CONTACT

NAME Susan Newkirk  
ADDRESS [REDACTED]  
HOME PHONE [REDACTED]

RELATIONSHIP Wife  
CITY, STATE, ZIP Silverdale, WA 98383  
BUSINESS PHONE [REDACTED]

## AUTHORIZATION AND AGREEMENT

I HEREBY AUTHORIZE YOU TO CONTACT:

MY PRESENT EMPLOYER(S):  
MY PAST EMPLOYERS:

YES  NO  
 YES  NO

As part of our normal procedure in processing applications, a routine inquiry will be made concerning your background. Former employers, school record offices and personal, school and employment references may be contacted by a consumer reporting agency to verify and obtain information concerning your background, qualifications, school and work records. You may be asked to sign another form authorizing the release of school records or to supply grade transcripts. Information gathered about your background and qualifications will be used to help make a fair employment decision. This information will only be available to those participating in this decision or those who process employment applications. As part of this investigation, a check of criminal records will also be conducted by a consumer reporting agency. This agency may keep and use information it supplies to us in this investigation for its own business purposes. Further information such as the name of the consumer reporting agency or the nature and scope of such inquiry, if one is made, is available to you upon written request. You will also be given a separate disclosure and authorization to review and sign concerning any reports prepared about your background for us by a consumer reporting agency that compiled the report.

CA and MN only: check here  if you wish to receive a copy of the consumer report directly from the consumer reporting agency that compiled the report.

I hereby authorize the employer, its representatives, employees or agents to conduct all pre-employment inquiries and tests as described. I further authorize the employer and its agents to verify all statements contained in this application and any other materials I submit in connection with my employment application. I agree to complete any requisite authorizations forms. I release the employer, its agents and all providers of information from any liability arising out of the gathering and use of such information. In the event of employment, this authorization and release is valid throughout my employment and a photocopy is as effective as the original.

I understand all offers of employment are conditional upon satisfactory reference checks, successful completion of all pre-employment tests and production of all documents necessary for the employer to verify my identity and work authorization in accordance with the requirements of the Immigration and Naturalization Services.

As an employer, this organization is subject to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Applicants who believe they are covered by these Acts are invited to identify their disabilities and special accommodations they feel are necessary to adequately perform their jobs. Submission of this information is strictly voluntary and may be made to the Human Resources Manager.

I certify the information provided in this application is true and complete to the best of my knowledge. I understand withholding pertinent information or submitting false or misleading information on this application, my resume, during interviews or at any other time during the hiring process constitutes valid grounds for disqualification from further consideration for hire or immediate dismissal from employment and loss of all employee benefits and privileges. I further understand and agree that the employer shall not be liable in any respect if my employment is so denied or terminated.

I understand and agree that if I am applying for a law enforcement or jail position, I will be required to comply with all the requirements of the Peace Officer Standards and Training Board (or equivalent agency) required by the state. I further understand that any offer of employment is conditioned upon completing all those tests, including physical agility, to determine my fitness for this position.

I understand the acceptance of this application by the employer neither expresses nor implies I will be offered employment. I understand my employment is at will and I may resign at any time for any reason; similarly, my employment may be terminated by the organization at any time for any reason. Any changes to this at-will employment agreement will not be valid unless in writing signed by me and a duly authorized representative of this employing organization.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE AUTHORIZATION AND AGREEMENT STATEMENTS.**

SIGNATURE OF APPLICANT \_\_\_\_\_



DATE \_\_\_\_\_

7/1/2014

**FAIR CREDIT REPORTING ACT**  
**Disclosure and Authorization Statement**

**To: All Applicants For Employment** *(Please Read Carefully Before Signing Below)*

In processing my application for employment, I understand the employer, its representatives, employees or agents may obtain a consumer report and investigative consumer report for employment purposes concerning my past employment, work habits, education, military record, motor vehicle record, credit background, references, character, general reputation, personal characteristics, mode of living, civil judgments, liens, and information about my criminal conviction background consistent with state and federal law.

I understand that upon written request to the employer, I will be informed whether an investigative consumer report through a consume reporting agency was requested and I will be given information as to the nature and scope of the investigation and a summary of my rights under the Fair Credit Reporting Act. I understand an investigative consumer report is a report in which information concerning my character, general reputation, personal characteristics or mode of living is obtained through personal interviews with neighbors, friends, associates or others with whom I am acquainted or who may have knowledge concerning this information.

By signing below, I authorize this employer to obtain a consumer report and an investigative consumer report on me as part of the preemployment background and investigation process. If I am offered employment, I further authorize my employer to obtain additional consumer and investigative consumer reports and updates on me for employment purposes at any time during my employment. A copy of this authorization is as valid as the original.

\_\_\_\_\_  
Name *(please print)* Lance Newkirk

\_\_\_\_\_  
Signature *Lance Newkirk*

\_\_\_\_\_  
Date Signed 7/1/2014

**(PLEASE RETURN THIS PAGE WITH YOUR COMPLETED APPLICATION)**

**City of Pacific  
Washington**

**RESOLUTION NO. 2014-199**

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON AUTHORIZING THE PAYMENT OF A RECRUITMENT INCENTIVE TO FILL THE PUBLIC WORKS MANAGER POSITION.**

**WHEREAS**, the City Council created the positions of Community Development Manager and Public Works Manager to better meet the needs of the City; and

**WHEREAS**, a Community Development Manager has been hired; and

**WHEREAS**, the position of Public Works Manager was posted at City Hall and advertised in the paper of record, the Tacoma News Tribune, and the AWC JobNet for three weeks; and

**WHEREAS**, three applicant were interviewed for the position; and

**WHEREAS**, Mr. Lance Newkirk was selected to fill the position of the Public Works Manager; and

**WHEREAS**, a recruitment incentive was utilized to fill an important City position,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON**

**Section 1.** The Pacific City Council authorizes the payment of a recruitment incentive in the amount of \$1,200 to Mr. Lance Newkirk.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 8<sup>TH</sup> DAY OF SEPTEMBER, 2014.**

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Leanne Guier, Mayor

Attest:

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Amy Stevenson-Ness, City Clerk

Approved to as form:

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Carol Morris, City Attorney



43460  
CITY OF PACIFIC

**Agenda Bills**

Agenda Item No.	<u>Consent Agenda 10A</u>	Meeting Date:	<u>September 8, 2014</u>
	<u>Claim Voucher &amp; Payroll</u>		<u>Richard Gould</u>
<u>Subject:</u>	<u>Approval</u>	Prepared by:	<u>Finance Director</u>

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**Summary:**

Approval of Payroll for the period of August 16, 2014 through August 31, 2014; Claims Vouchers for August 26, 2014 through September 8, 2014.

Payroll Auto Deposit	\$ 60,523.74
Payroll Ch#'s 4806– 4809	\$ 3,813.96

Claim Checks: #43912 – 43977	\$420,570.45
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EFT's	62,983.98
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Total Expenditures	<u>\$ 547,892.13</u>
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**Recommendation:** Approval of payment for Payroll and Claims

**Motion:** move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

**Attachments:**

Check Registers and Payroll Expense itemization.

# CHECK REGISTER

City Of Pacific  
MCAG #: 0423

08/26/2014 To: 09/08/2014

Time: 14:58:22 Date: 09/04/2014

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5096	08/27/2014	Claims	1	EFT	WA ST DEPARTMENT OF REVENUE	11,232.21	July 2014 Excise Tax
5109	08/28/2014	Claims	1	EFT	WA ST DEPT OF LICENSING	75.00	CPLs Processed On 8/28/14
5161	09/05/2014	Payroll	1	EFT		202.12	August 16 - 31 Payroll
5162	09/05/2014	Payroll	1	EFT		1,752.10	August 16 - 31 Payroll
5163	09/05/2014	Payroll	1	EFT		2,800.87	August 16 - 31 Payroll
5165	09/05/2014	Payroll	1	EFT		4,046.20	August 16 - 31 Payroll
5166	09/05/2014	Payroll	1	EFT		150.51	August 16 - 31 Payroll
5168	09/05/2014	Payroll	1	EFT		1,163.03	August 16 - 31 Payroll
5169	09/05/2014	Payroll	1	EFT		2,471.81	August 16 - 31 Payroll
5170	09/05/2014	Payroll	1	EFT		92.10	August 16 - 31 Payroll
5171	09/05/2014	Payroll	1	EFT		3,232.30	August 16 - 31 Payroll
5172	09/05/2014	Payroll	1	EFT		317.96	August 16 - 31 Payroll
5173	09/05/2014	Payroll	1	EFT		757.51	August 16 - 31 Payroll
5174	09/05/2014	Payroll	1	EFT		636.66	August 16 - 31 Payroll
5175	09/05/2014	Payroll	1	EFT		2,402.27	August 16 - 31 Payroll
5176	09/05/2014	Payroll	1	EFT		91.50	August 16 - 31 Payroll
5177	09/05/2014	Payroll	1	EFT		112.88	August 16 - 31 Payroll
5178	09/05/2014	Payroll	1	EFT		92.10	August 16 - 31 Payroll
5179	09/05/2014	Payroll	1	EFT		2,271.03	August 16 - 31 Payroll
5180	09/05/2014	Payroll	1	EFT		81.50	August 16 - 31 Payroll
5181	09/05/2014	Payroll	1	EFT		312.23	August 16 - 31 Payroll
5182	09/05/2014	Payroll	1	EFT		1,757.40	August 16 - 31 Payroll
5184	09/05/2014	Payroll	1	EFT		2,941.82	August 16 - 31 Payroll
5185	09/05/2014	Payroll	1	EFT		1,528.50	August 16 - 31 Payroll
5186	09/05/2014	Payroll	1	EFT		1,336.68	August 16 - 31 Payroll
5187	09/05/2014	Payroll	1	EFT		2,993.39	August 16 - 31 Payroll
5188	09/05/2014	Payroll	1	EFT		1,494.64	August 16 - 31 Payroll
5189	09/05/2014	Payroll	1	EFT		92.10	August 16 - 31 Payroll
5190	09/05/2014	Payroll	1	EFT		220.38	August 16 - 31 Payroll
5191	09/05/2014	Payroll	1	EFT		1,862.77	August 16 - 31 Payroll
5192	09/05/2014	Payroll	1	EFT		1,670.85	August 16 - 31 Payroll
5193	09/05/2014	Payroll	1	EFT		1,914.77	August 16 - 31 Payroll
5194	09/05/2014	Payroll	1	EFT		966.00	August 16 - 31 Payroll
5195	09/05/2014	Payroll	1	EFT		1,408.02	August 16 - 31 Payroll
5196	09/05/2014	Payroll	1	EFT		2,020.22	August 16 - 31 Payroll
5197	09/05/2014	Payroll	1	EFT		1,571.55	August 16 - 31 Payroll
5199	09/05/2014	Payroll	1	EFT		2,225.24	August 16 - 31 Payroll
5200	09/05/2014	Payroll	1	EFT		1,698.44	August 16 - 31 Payroll
5201	09/05/2014	Payroll	1	EFT		1,230.08	August 16 - 31 Payroll
5202	09/05/2014	Payroll	1	EFT		1,586.45	August 16 - 31 Payroll
5203	09/05/2014	Payroll	1	EFT		92.10	August 16 - 31 Payroll
5204	09/05/2014	Payroll	1	EFT		2,850.12	August 16 - 31 Payroll
5205	09/05/2014	Payroll	1	EFT		1,305.88	August 16 - 31 Payroll
5206	09/05/2014	Payroll	1	EFT		1,355.13	August 16 - 31 Payroll
5207	09/05/2014	Payroll	1	EFT		1,414.53	August 16 - 31 Payroll
5280	09/08/2014	Payroll	1	EFT	INTERNAL REVENUE SERVICE	23,805.50	941 Deposit For 09/05/2014 - 09/05/2014
5281	09/08/2014	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	625.00	09/05/2014 To 09/05/2014 - DCP - DRS
5298	09/08/2014	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	22,400.88	08/20/2014 To 09/05/2014 - PERS 2; 08/20/2014 To 09/05/2014 - PERS 3; 08/20/2014 To 09/05/2014 - LEOFF 2

# CHECK REGISTER

City Of Pacific  
MCAG #: 0423

08/26/2014 To: 09/08/2014

Time: 14:58:22 Date: 09/04/2014

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5299	09/08/2014	Payroll	1	EFT	ASSOC OF WASHINGTON CITIES	4,845.39	08/20/2014 To 09/05/2014 - Medical - Directors; 08/20/2014 To 09/05/2014 - LTD; TO CORRECT TOTAL AMNT PAID, WHICH INCLUDES AUG. LTD PYMT THAT WAS NOT PAID
5164	09/05/2014	Payroll	1	4806		1,948.51	August 16 - 31 Payroll
5167	09/05/2014	Payroll	1	4807		1,179.12	August 16 - 31 Payroll
5183	09/05/2014	Payroll	1	4808		594.23	August 16 - 31 Payroll
5198	09/05/2014	Payroll	1	4809		92.10	August 16 - 31 Payroll
5100	08/27/2014	Claims	1	43912	ICON MATERIALS	81,223.54	STEWART RD/THORNTON AVE IMPROVEMENTS - MONTHLY PROGRESS ESTIMATE #1 (07/07/14 - 07/20/14) **GRANT**
5220	09/08/2014	Claims	1	43913	ACCO ENGINEERED SYSTEMS	304.41	POLICE: HVAC MAINTENANCE AGREEMENT
5221	09/08/2014	Claims	1	43914	AHBL INC	16,682.06	
5222	09/08/2014	Claims	1	43915	ALGONA COURTS	6,745.68	Algona Court For August 2014
5223	09/08/2014	Claims	1	43916	ALPINE PRODUCTS INC	1,186.43	PW: GUARDIAN, DUAL HALOGEN MINI-BAR, MAG-MOUNT W/LIGHTER PLUG; PW: STREET SIGNS & FLAGS
5224	09/08/2014	Claims	1	43917	AUBURN CHEVROLET INC	2,850.85	POLICE: 2013 DODGE CHARGER REPAIRS
5225	09/08/2014	Claims	1	43918	AUBURN MECHANICAL	259.52	CITY HALL BOILER MAINTENANCE & INSPECTION
5226	09/08/2014	Claims	1	43919	AUS WEST LOCKBOX	70.39	CITY HALL: DOOR MATS; POLICE: DOOR MATS; CITY HALL DOOR MATS
5227	09/08/2014	Claims	1	43920	STEWART BARNES	250.00	RENTAL DEPOSIT REFUND
5228	09/08/2014	Claims	1	43921	LILLY MAY BAYLEY	128.00	INTERPRETER SERVICES
5229	09/08/2014	Claims	1	43922	GAIL BENNETT	385.00	AUG. 2014 CIVIL SERVICE COMMISSION SECRETARY
5230	09/08/2014	Claims	1	43923	BFH CONSULTING	2,300.00	POLICE: ACCREDITATION PROGRAM (AUG. 2014)
5231	09/08/2014	Claims	1	43924	JOHN CALKINS	104.00	REIMB. FOR HOLSTER
5232	09/08/2014	Claims	1	43925	CDW GOVERNMENT	13,329.44	TABLETS FOR COUNCIL, MAYOR, CITY CLERK & CITY ADMIN; MS SURFACE PRO
5233	09/08/2014	Claims	1	43926	CENTURYLINK	1,187.09	PHONE SERVICES
5234	09/08/2014	Claims	1	43927	CENTURYLINK	44.84	PHONE SERVICES
5235	09/08/2014	Claims	1	43928	CODE PUBLISHING COMPANY	1,009.97	PACIFIC MUNICIPAL CODE - PDF ONLY
5236	09/08/2014	Claims	1	43929	COMPUCOM	281.25	ADOBE ACROBAT FOR CITY CLERK COMPUTER
5237	09/08/2014	Claims	1	43930	COPIERS NORTHWEST INC	12.69	COPY CHARGES
5238	09/08/2014	Claims	1	43931	EVERGREEN RURAL WATER OF WA	195.00	2014 FALL WATER CONFERENCE
5239	09/08/2014	Claims	1	43932	H D FOWLER CO INC	535.95	MISC. PARTS
5240	09/08/2014	Claims	1	43933	HONEY BUCKET	74.00	HONEY BUCKET RENTALS
5241	09/08/2014	Claims	1	43934	ICON MATERIALS	362.29	PW: 5/8" TOP COURSE; PW: 5/8" TOP COURSE

# CHECK REGISTER

City Of Pacific  
MCAG #: 0423

08/26/2014 To: 09/08/2014

Time: 14:58:22 Date: 09/04/2014

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5242	09/08/2014	Claims	1	43935	IMAGE MASTERS INC	39.42	POLICE: S. SHOOK NOTARY
5243	09/08/2014	Claims	1	43936	INTERCOM LANGUAGE SERVICES	130.00	INTERPRETER SERVICES
5244	09/08/2014	Claims	1	43937	KC FINANCE LIQUOR EXCISE	357.37	2014 Q2 LIQUOR EXCISE TAX
5245	09/08/2014	Claims	1	43938	KING COUNTY DIRECTORS' ASSOC	147.20	PW: OFFICE SUPPLIES; CITY HALL: PAPER TOWELS & TOILET PAPER
5246	09/08/2014	Claims	1	43939	KING COUNTY FINANCE	103,648.40	WASTEWATER TREATMENT
5247	09/08/2014	Claims	1	43940	KPG	52,768.76	STEWART RD/THORNTON AVE IMPROVEMENT
5248	09/08/2014	Claims	1	43941	LAKESIDE INDUSTRIES	886.39	EZ STREET ASPHALT
5249	09/08/2014	Claims	1	43942	LEXISNEXIS	96.35	POLICE: JULY 2014 CONTRACT FEE
5250	09/08/2014	Claims	1	43943	VANNARA LIM	150.00	INTERPRETER SERVICES
5251	09/08/2014	Claims	1	43944	LUCE LINEBERRY & KENNEY PS	3,516.07	LEGAL SERVICES; LEGAL SERVICES
5252	09/08/2014	Claims	1	43945	MCCARTHY & CAUSEAUX	488.50	LAND USE HEARINGS
5253	09/08/2014	Claims	1	43946	MCLENDON HARDWARE	240.77	PW: LAWN OVERSEED & WASP/YELLOW JACKET SPRAY; PW: SUPPLIES; PW: STREET SUPPLIES; PW: FIELD SUPPLIES
5254	09/08/2014	Claims	1	43947	MORRIS LAW P.C.	2,926.00	LEGAL SERVICES
5255	09/08/2014	Claims	1	43948	THE NEWS TRIBUNE	1,672.90	JOB OPENING POSTINGS
5256	09/08/2014	Claims	1	43949	CITY OF PACIFIC PETTY CASH	78.76	SENIOR CENTER PETTY CASH (07/06/14 - 08/13/14)
5257	09/08/2014	Claims	1	43950	PETROCARD SYSTEMS INC	5,747.00	FUEL SERVICES; FUEL SERVICES
5258	09/08/2014	Claims	1	43951	PLATT ELECTRIC SUPPLY	101.29	PW: SUPPLIES
5259	09/08/2014	Claims	1	43952	PREG O'DONNELL & GILLET PLLC	6,509.11	LEGAL SERVICES: CITY OF PACIFIC VS HOFFMAN
5260	09/08/2014	Claims	1	43953	PROSECUTING ATTORNEYS OFFICE	296.55	Algona Courts For August 2014; Pacific Court For August 2014
5261	09/08/2014	Claims	1	43954	QUALITY FENCE BUILDERS	17,333.85	FENCE & SWING GATE
5262	09/08/2014	Claims	1	43955	ROBINSON NOBLE, INC	9,197.09	PROJECT ID: 1700-006B   PACIFIC 8TH & VALENTINE GW INVEST/MONITORING
5263	09/08/2014	Claims	1	43956	L STEPHEN ROCHON	3,060.00	JUDGE SERVICES AUG 6-20, 2014
5264	09/08/2014	Claims	1	43957	SAM'S CLUB	182.88	SENIOR & YOUTH CREDIT CARD
5265	09/08/2014	Claims	1	43958	SCORE	10,530.00	JULY 2014 INMATE DAYS
5266	09/08/2014	Claims	1	43959	SENSUS USA	1,719.52	SYSTEM SUPPORT PROGRAM - ANNUAL RENEWAL (10/21/14 - 10/21/15)
5267	09/08/2014	Claims	1	43960	STEPHANIE SUE SHOOK	56.68	REIMBURSEMENTS
5268	09/08/2014	Claims	1	43961	SHRED-IT USA INC.	59.33	POLICE: SHREDDING SERVICES
5269	09/08/2014	Claims	1	43962	SITELINE'S PARK & PLAYGROUND PRODUCTS	2,395.86	ASPEN LANE PARK: INSTALLATION OF GAMETIME EQUIPMENT & WEBCOAT BENCHES

# CHECK REGISTER

City Of Pacific  
MCAG #: 0423

08/26/2014 To: 09/08/2014

Time: 14:58:22 Date: 09/04/2014

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5270	09/08/2014	Claims	1	43963	SOUND PUBLISHING INC	1,226.35	LEGAL NOTICES
5271	09/08/2014	Claims	1	43964	SUMMIT LAW GROUP	2,191.92	PERSONNEL LEGAL SERVICES
5272	09/08/2014	Claims	1	43965	SUMNER LAWN 'N SAW	110.29	PW: SUPPLIES; PW: SUPPLIES
5273	09/08/2014	Claims	1	43966	TOTAL AUTO CARE	46.96	POLICE: 2007 DODGE OIL CHANGE
5274	09/08/2014	Claims	1	43967	USAMOBILITY	25.20	PW: PAGER
5275	09/08/2014	Claims	1	43968	UTILITIES UNDERGROUND LOCATE	51.60	07/2014 EXACUATION NOTIFICATIONS (40)
5276	09/08/2014	Claims	1	43969	WA ST TREASURER	16,302.74	Algona Court For August 2014; Pacific Court August 2014
5277	09/08/2014	Claims	1	43970	WASHINGTON TRACTOR	6,649.39	PW: OIL FILTERS & OIL; PW: 20 FT TILT BED TRAILER
5278	09/08/2014	Claims	1	43971	WATER MANAGEMENT LAB INC	147.00	PW: MONTHLY WATER TESTING
5282	09/08/2014	Payroll	1	43972	AFLAC	551.21	08/20/2014 To 09/05/2014 - AFLAC ACC Pre; 08/20/2014 To 09/05/2014 - AFLAC CAN Pre; 08/20/2014 To 09/05/2014 - AFLAC STD Post; 08/20/2014 To 09/05/2014 - AFLAC PSI Pre; 08/20/2014 To 09/05/2014 - AFL
5283	09/08/2014	Payroll	1	43973	AMERICAN LEGAL SERVICES	50.68	08/20/2014 To 09/05/2014 - Legal Fee
5284	09/08/2014	Payroll	1	43974	NW ADMIN TRANSFER ACCOUNT	35,611.65	08/20/2014 To 09/05/2014 - Medical - Police; 08/20/2014 To 09/05/2014 - Medical- Clerical Union
5285	09/08/2014	Payroll	1	43975	WA STATE SUPPORT REGISTRY	125.00	09/05/2014 To 09/05/2014 - Child Support
5286	09/08/2014	Payroll	1	43976	TEAMSTERS LOCAL 117	1,822.19	08/20/2014 To 09/05/2014 - Union Dues; 08/20/2014 To 09/05/2014 - Initiation Fees
5290	09/08/2014	Payroll	1	43977	WESTERN CONFERENCE OF TEAMSTERS PENSION	1,799.82	08/20/2014 To 09/05/2014 - Union Pension
001 General Fund						171,146.50	
003 Community Services Senior						7,701.90	
004 Youth Services/Center						3,437.22	
005 Parks						6,794.37	
098 General Fund Equipment Reserve						13,329.44	
101 Street						9,818.10	
301 Stewart/8th St Corridor						52,768.76	
308 Valentine Road Project						23,857.90	
310 Stewart/Thornton Ave Rd Projec						81,223.54	
401 Water						23,135.57	
402 Sewer						121,718.41	
409 Storm						10,516.58	
630 Developer Deposit						250.00	
640 Algona Court						13,842.99	
800 Payroll EE Benefit Clearing						8,350.85	
						547,892.13	Claims: 391,917.11 Payroll: 155,975.02

# CHECK REGISTER

City Of Pacific  
MCAG #: 0423

08/26/2014 To: 09/08/2014

Time: 14:58:22 Date: 09/04/2014

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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## Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: \_\_\_\_\_.

Council Member: \_\_\_\_\_

Council Member: \_\_\_\_\_

Council Member: \_\_\_\_\_

Reviewed for Accuracy

Finance Director: \_\_\_\_\_



## City Council Minutes

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**Regular Meeting**  
**Monday, July 28, 2014**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Garberding, Kave, Knudtson, Steiger, Council President Putnam, Mayor Pro Tem Jones, and Mayor Guier

### **STAFF PRESENT**

Public Safety Director Calkins, Acting Public Works Director Ken Barnett, Assistant Director Senior Center Darcie Thach, Court Administrator Kelly Rydberg, City Administrator Richard Gould, City Clerk Amy Stevenson-Ness

### **ADDITIONS TO/APPROVAL OF AGENDA**

Council Member Walker added a discussion regarding the speed limit on Frontage Road. Mayor Guier added it to New Business as Item A.

**COUNCIL MEMBER WALKER MOVED** to approve the amended agenda. Seconded by Council Member Putnam. Voice vote was taken and carried 7-0.

### **AUDIENCE COMMENT**

Speaking before Council:  
None

## **REPORTS**

### **A. Mayor**

Mayor Guier:

- Showed a trophy presented to Council Member Garberding and the City of Pacific from Always Brothers for their support.
- Always Brothers was very pleased with the turnout and support of their run.
- The community really pulled together for the runners. Congratulations and recognition were given for the hard work by Council Member Garberding in making the event a success.
- Darcie Thach and Jim Morgan will be presenting for the CDBG Grant on Friday, August 1.
- Mayor Guier was notified last week that PSRC awarded the city \$100,000 for the West Valley Project to make the project shovel-ready.

### **B. Finance/City Administrator**

City Administrator Gould reported

- The first negotiation meeting was held July 15. The items presented by the union will be reviewed on August 11<sup>th</sup> in Executive Session. The next meeting will be held on August 15.
- City purchased a second bond for \$205,000 for .02% interest

### **C. Court**

-No report

### **D. Public Safety Department**

- No Report

### **E. Public Works/Community Development Department**

Interim Director Barnett reported:

- The Valentine notice to proceed is August 11<sup>th</sup>. PSE is following along behind.
- There was a water break on Butte. The water meter at the connection for Webstone failed.

### **F. Community/Senior/Youth/Services**

Assistant Director Darcie Thach reported:

- The cooling center is open. The numbers are low: July 15, 6 people attended and July 16 1 person attended.
- Meals on wheels is available. She has applications if anyone is interested or knows of someone that might be well served by the program.
- Stone Soup served 42 people that week.
- Joanne's summer lunch program is going strong. 37 kids attended lunch today.

### **G. City Council Members**

Council Member Garberding reported that she had a pretty successful evening for the Always Brothers Run. Total donations received in goods and services is \$5000 with a grand total of \$8734.20. The money will go to a group of kids who've lost their parent in Iraq or Afghanistan. She recognized Jim Schunke and his family for their help as they shopped and prepared the entire dinner. She also thanked Mayor Guier and Council Members Walker and Oliveira for their help. She stated she is proud to live in community like Pacific and can't thank the community enough.

## H. Boards and Committees

### i. Finance Committee

Council Member Kave advised the committee met on July 15 to discuss financial reports. They discussed air quality/maintenance issues and expressed a desire to see several options presented to make best decision.

### ii. Governance Committee

-No Report.

### iii. Human Services Committee

Council Member Jones advised the committee will meet on August 5 at 5:30 p.m.

### iv. Public Safety Committee

Council Member Garberding stated the committee needs to set a date to meet.

### v. Public Works Committee

Council Member Steiger stated the next meeting is August 6.

### vi. Technology Committee

Council Member Walker reported the committee met on July 17 and discussed upgrading The FTR system and upgrading the microphone system, as well as obtaining tablets. The Committee is reevaluating the policy regarding internet use of tablets.

### vii. Civil Service Commission

-No Report

### viii. Park Board

Kate Hull-Pease, Park Board President provided thanks for keeping the passive park Open. There have been no incidents in 2 weeks. The next meeting is August 5 to discuss the Morgan property for limited cost. Looking for other places around town to purchase.

### ix. Planning Commission

-No report

### x. Pierce County Regional Council (PCRC)

-No Report

### xi. Sound Cities Association (SCA)

No August meeting

### xii. South County Area Transportation Board (SCATBd)

Mayor Guier attended and was given updates regarding different transportation budgets.

### xiii. Valley Regional Fire Association (VRFA)

Council Member Walker stated they would meet on August 12.

## **OLD BUSINESS**

- A. AB 14-131:** Discussion of recreational and medical marijuana ordinances and direction to the Planning Commission to hold a public hearing and make a recommendation to the City Council on one or more of the draft ordinances..

City Attorney Carol Morris advised that the Council should take each ordinance individually to decide if each should go to Planning Commission and if there should be any changes to each ordinance.

**COUNCIL MEMBER KAVE MOVED** to send forward to the Planning Commission the ordinance banning any medical marijuana business with language that includes banning home grow operations. Seconded by Council Member Steiger.

Speaking before Council:

Mark Gause, 603 3 <sup>rd</sup> Avenue	Against permitting growing, processing, and retail sale of recreational marijuana.
Pastor Russell Tyree, Valley Baptist Church, Ellingson and Frontage Road	Spoke against marijuana; keep it from getting out and doing damage.

**Voice vote was taken and carried 7-0.**

**COUNCIL MEMBER KAVE MOVED** to forward the ordinance allowing recreational marijuana producers and processors as a conditionally permitted use in the Light Industrial Zone and to modify that ordinance so that it also allows retailers as a conditionally permitted use in commercial zones. Seconded by Council Member Walker.

Speaking before Council:

Howard Gustafson	Stated he is on the Planning Commission and is confused about the second ordinance.
Kate Hull-Pease	Please do more publicity for the Planning Commission public hearing.

**Roll Call vote was taken resulting as follows:**

Ayes: Garberding, Jones, Kave, Oliveira, Putnam

Nays: Steiger, Walker

The motion carried 5-2.

**COUNCIL MEMBER KAVE MOVED** to forward to the Planning Commission the Ordinance adopting business license requirements for marijuana uses in the city and review current business license practices and potential language changes about how business licenses are issued. Seconded by Council Member Walker.

Voice vote was taken and carried 6-1 (Steiger).

**COUNCIL MEMBER WALKER MOVED** to suspend the rules to add an ordinance and sending it to the Planning Commission banning all retail, processing and production of marijuana uses. Seconded by Council Member Jones.

Voice vote was taken and carried 6-1 (Kave).

**COUNCIL MEMBER WALKER MOVED** to forward an ordinance to the planning commission to ban all retail, processing and production of marijuana for a period of time recommended by the Planning Commission. Seconded by Council Member Steiger.

Speaking before Council:

Jeanne Fancher	Supports moving this ordinance to the Planning Commission for more options to be considered.
Gary Nitschke	Supports Council Member Walker's motion

**Roll Call vote was taken resulting as follows:**

Ayes: Putnam, Steiger, Walker, Garberding, Jones

Nays: Kave, Oliveira

The motion carried 5-2.

**B. Ordinance No. 2014-1866:** Adoption of an ordinance extending the interim zoning ordinance adopted on February 3, 2014, Ordinance No. 2014-1855, regarding marijuana regulations in the City of Pacific, to be in effect until the city adopts permanent zoning regulations on the same subject, to be effective immediately, setting six months as the effective period of this extension of the interim zoning ordinance, and establishing the date of a public hearing on the continued maintenance of the interim zoning ordinance.

City Attorney Carol Morris reviewed the timeline and asked Council to extend the interim zoning ordinance.

**COUNCIL MEMBER KAVE MOVED to adopt Ordinance 2014-1866** extending the interim zoning ordinance adopted on February 3, 2014, prohibiting the siting, establishment and operation of any structures, property or uses relating to recreational or medical marijuana production, processing, cultivation, storage, sale, delivery, exchange or bartering to be in effect until the city adopts permanent zoning regulations, to be effective immediately and setting six months as the effective period of this extension, and establishing the date of a public hearing. Seconded by Council Member Putnam.

**COUNCIL MEMBER PUTNAM MOVED** a friendly amendment to amend the initial motion to revise the hearing date to the meeting on September 8.

Voice vote was taken and carried 7-0.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson, Putnam, Steiger, Walker

Mayor Guier called for a recess at 7:56 p.m. and reconvened the meeting at 8:03 p.m.

**C. Resolution No. 2014-192: Authorizing the execution of an agreement with Maccaulay & Associates, in the amount of \$65,000 paid from the Valentine Avenue Project fund, for an updated benefitted LID study for the Valentine Avenue Improvement Project**

Director Ken Barnett informed Council that the LID study is needed because of the change in property valuations.

**COUNCIL MEMBER JONES MOVED** to approve agreement with Maccaulay & Associates for an updated benefitted LID study. Seconded by Council Member Steiger.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

The motion carried 7-0.

**D. Approval of the Second Quarter Financial Report**

Mr. Gould provided information regarding questions concerning Fire impact fees. The city is under budget.

**COUNCIL MEMBER KAVE MOVED** to approve the Second Quarter Financial Report. Seconded by Council Member Putnam.

**Voice vote was taken and carried 7-0.**

**E. AB 14-137 IAFF Local 1354 Picnic Beer Garden**

Council Member Walker stated this has been done previously. The union wants to do the same thing last year.

Council Member Kave recused himself from the vote.

**COUNCIL MEMBER WALKER MOVED** to approve the event. Seconded by Council Member Garberding.

**Voice vote was taken and carried 6-0 with Council Member Kave recusing himself.**

**NEW BUSINESS**

**A. Speed limit on Frontage Road**

Council Member Walker inquired what the status of moving the speed limit back up to 35 on Frontage Road.

After discussion, Mayor Guier recommended that the item be taken back to the Public Works Committee for discussion.

**COUNCIL MEMBER WALKER MOVED** to suspend the rules to add a new item. Seconded by Council Member Putnam.

Voice vote was taken and carried 6-1 (Kave)

**B. More public notice for the Planning Commission public hearing**

Council Member Walker stated he felt more communication and notice should occur for the public hearing. He suggested using the phone call-back system as

Mayor Guier advised it is her intent to do everything possible to make sure members of the community know what is at stake. She will be directing staff to send a mailer out regarding the public hearing to get more public input.

(Council Member Steiger left at 8:30 p.m.)

**CONSENT AGENDA**

- A. Payroll and Voucher Approval
- B. Approval of the minutes from the workshop of June 16, 2014.

**COUNCIL MEMBER JONES MOVED** to approve the Consent Agenda. Seconded by Council Member Walker. Voice vote was taken and carried 6-0. (Steiger absent)

**ADJOURN**

Mayor Guier adjourned the meeting at 8:31 p.m.





## City Council Minutes

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**Workshop**  
**Monday, August 4, 2014**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Council President Putnam called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Garberding, Jones, Oliveira, Putnam, Steiger, Walker, and Mayor Guier

Absent: Council Member Kave

### **STAFF PRESENT**

City Administrator Richard Gould; Assistant Community Development Director Darcie Thach, and City Clerk Amy Stevenson-Ness.

### **ADDITIONS TO/APPROVAL OF AGENDA**

Mayor Guier requested an update on the solid waste contract as Item G.

The amended agenda was approved unanimously by Council.

### **AGENDA ITEMS**

- A. Discussion: AB 14-138: Ordinance No. 22014-1869:** Acceptance of donation for the Pacific youth Center from Comcast.

Darcie Thach brief Council on the donation from Comcast.

Direction by consensus of Council: Move forward to the meeting on August 11, 2014.

- B. Discussion: AB 14-139: Resolution No. 2014-193: Approval of Interlocal agreement with King County regarding Community Development Block Grant Funds.**

Darcie Thach brief Council on the Interlocal Agreement.

Direction by consensus of Council: Move forward to the meeting on August 11, 2014.

**C. Discussion: AB 14-140: Resolution No. 2014-194: Approval of an Interlocal Agreement with King County regarding the Regional Affordable Housing Program.**

Darcie Thach briefed Council on the Interlocal Agreement.

Direction by consensus of Council: Move forward to the meeting on August 11, 2014.

**D. Discussion: AB 14-141: Ordinance No. 2014-1867: Amending Pacific Municipal Code Chapter 16.06 and sections 2.36.010 and 16.06.010 regarding Planning Commission authority.**

Acting Public Works Director Ken Barnett provided Council with information regarding the code changes.

Direction by consensus of Council: Move forward to the meeting on August 11, 2014.

**E. Discussion: AB-142: Ordinance No. 2014-1868: Amending Pacific Municipal Code Chapter 20.82 regarding Code Enforcement**

Acting Public Works Director Ken Barnett provided Council with information regarding the code changes.

Direction by consensus of Council: Move forward to the meeting on August 11, 2014.

**F. Discussion: AB 14-143: Resolution No. 2014-195: TIB Grant Application Approval.**

Acting Public Works Director Ken Barnett provided information to Council regarding the TIB Grant application.

Direction by consensus of Council: Move forward to the meeting on August 11, 2014.

**G. Waste Management Negotiation Update**

Mayor Guier asked for an update from the Solid Waste Committee regarding negotiation of the new contract.

Council Member Steiger stated there is nothing to report. Waste Management is offering an extension because of vacations on their end. They are asking for a percentage of the franchise fee: approximately 5%. For residential service, the city is asking for Waste Management to furnish all carts/recycle/yard waste for no charge.

He advised a meeting is scheduled for August 8 at 9:00 a.m..

**ADJOURN**

Council President Putnam adjourned the workshop at 7:03 p.m.

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Amy Stevenson-Ness, City Clerk







## City Council Minutes

**Regular Meeting**  
**Monday, August 11, 2014**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Garberding, Kave, Oliveira, Steiger, Council President Putnam, Mayor Pro Tem Jones, and Mayor Guier

### **STAFF PRESENT**

Public Safety Director Calkins, Engineer Jim Morgan, Assistant Director Senior Center Darcie Thach, Court Administrator Kelly Rydberg, Finance Director Richard Gould, City Clerk Amy Stevenson-Ness

### **ADDITIONS TO/APPROVAL OF AGENDA**

**COUNCIL MEMBER WALKER MOVED** to approve the agenda. Seconded by Council Member Putnam. Voice vote was taken and carried 7-0

### **AUDIENCE COMMENT**

Speaking before Council:

Jeanne Fancher	Garbage Contract and City Hall Upgrade Suggested a negotiator for the garbage contract. Provided information regarding the rates in Federal Way. Suggested getting pumps that are ground based rather than air based, look at green design, LEEDS rating for the city hall update.
Mark Gause	Marijuana discussion; frustrated by lack of legitimate process and decision by Planning Commission.

### **PRESENTATION: Laura Moser, Waste Management –**

Ms. Moser provided an update of the negotiation process. She discussed a system where all services would come under one rate as well as various scenarios.

Mayor Guier advised the issue would be brought to workshop for discussion as well as a contract extension.

## **REPORTS**

### **A. Mayor**

Mayor Guier reported:

- Kudos for Police and Fire Department Open House on 08/08/14. Very large turn out.
- Terry Home Car Show is 08/16/14 at City Park. Spectators are free. Please come show support.

### **B. Finance/City Administrator**

City Administrator Gould reported:

- Budget season is coming. He is working on pre-budget worksheets to put together preliminary numbers in 2015. Will take information to committees for goals, etc.
- Possible Budget retreat in September.
- Tablet orders have been placed.

### **C. Court**

Court Administrator Kelly Rydberg reported:

- July stats are in packet.
- Council Member Walker thanked Kelly for volunteering at the Open House.

### **D. Public Safety Department**

Public Safety Director Calkins reported:

- All explorers were present at Open House.
- Graduation Week for Explorers
- Typo on monthly report. Should have been 0 homicides.

### **E. Public Works/Community Development Department**

Acting Director Ken Barnett reported:

- Stewart Road is progressing. The transmission mains have been relocated. Moving forward on Valentine as well

### **F. Community/Senior/Youth/Services**

Assistant Director Darcie Thach reported:

- The cooling center is open; 2 people attended.
- The CDBG grant presentation on 08/08/14 went well.
- A Flu Shot clinic will be held on September 22., She needs 30 people registered to be able to have the clinic.

### **G. City Council Members**

Council Member Steiger reported:

- Apologized that due to heat, he could not attend the police open house. He saw there was excellent turn out.
- Need to recognize Kelly Rydberg for her volunteering. She has put out a lot of service.

Council Member Walker

- Kudos to Lt. Massey and Stephanie Shook. They give a lot of effort to events.

### **H. Boards and Committees**

#### **i. Finance Committee**

Council Member Kave reported that there is nothing on the agenda. The meeting was cancelled

ii. Governance Committee  
Council Member Oliveira reported there has been no meeting.

iii. Human Services Committee  
Council Member Jones reported there was no meeting

iv. Public Safety Committee  
Council Member Garberding reported the meeting will be held on 08/13/14 at 6:30 in the chambers

v. Public Works Committee  
Council Member Steiger reported:  
A meeting was held on 08/06/14, where they discussed the update on design work with West Valley as well as an update on Valentine. There was discussion on how to detour UPS because of pipe that needs to be installed. The speed limit on Frontage Road should be kept at 25. The committee feels this is really a public safety issue that needs to be addressed and added to the Public Safety committee meeting then brought to workshop.

vi. Technology Committee  
-No Report

vii. Civil Service Commission  
-No Report

viii. Park Board  
-No Report

ix. Planning Commission  
-No Report

x. Pierce County Regional Council (PCRC)  
-No Report

xi. Sound Cities Association (SCA)  
-August Meeting cancelled

xii. South County Area Transportation Board (SCATBd)  
-August meeting cancelled

xiii. Valley Regional Fire Association (VRFA)  
Council Member Walker said they will meet on 08/12/14.

## **OLD BUSINESS**

**A. Ordinance No. 2014-1869:** Acceptance of a donation in the amount of \$500.00 from Comcast for the Pacific Youth Center.

Assistant Director Senior Center Darcie Thach advised the City has received a donation from Comcast for the youth program from Comcast.

Council Member Walker recused himself from the vote due to business relationships with Comcast.

**COUNCIL MEMBER JONES MOVED** to adopt Ordinance No. 2014-1869 accepting a \$500 donation from Comcast for the youth program. Seconded by Council Member Oliveira.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger,

Recused: Walker

The motion carried 6-0.

- B. Resolution No. 2014-193:** Authorizing the execution of an Interlocal Agreement with King County regarding the Community Development Block Grant Program.

Ms. Thach recommended the adoption of the resolution.

**COUNCIL MEMBER WALKER MOVED** to approve Resolution No. 2014-193 authorizing the execution of an Interlocal Agreement with the King County Consortium. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: None

The motion carried 7-0.

- C. Resolution No. 2014-194:** Authorizing the execution of an Interlocal Agreement with King County regarding the Regional Affordable Housing Program.

Ms. Thach recommended the adoption of the resolution.

**COUNCIL MEMBER WALKER MOVED** to approve Resolution No. 2014-194 authorizing the execution of an Interlocal Agreement with the King County Consortium for the Regional Affordable Housing Program. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: None

The motion carried 7-0.

Provide flyers to police and fire; provide to code enforcement

- D. Resolution No. 2014-195:** Approving the submittal of a Transportation Improvement Board Grant Application.

Jim Morgan stated that only arterial grants are available. The city applied for Stewart Road. The TIB wants to be a partner in the project.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-195 approving the submittal of the TIB grant application. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: None

The motion carried 7-0.

- E. **Ordinance No. 2014-1867:** Amending Pacific Municipal Code Chapter 16.06 and sections 2.36.010 and 16.06.010 regarding Planning Commission Authority.

Jim Morgan advised that the ordinance will limit the scope of the Planning Commission authority, reducing the occurrence of public hearings and making less recommendations requiring less resources and staff time.

Mark Gause – don't decrease amount of public hearings; please find another way to get public input. Find a way to involve public early in process

Jeanne Fancher – echo Pastor Gause's comments; do allow comment at workshop as dialogue.

**COUNCIL MEMBER KAVE MOVED** to adopt Ordinance No. 2014-1867 amending Pacific Municipal Code Chapter 16.06 and sections 2.36.010 and 16.06.010 regarding Planning Commission Authority. Seconded by Council Member Putnam.

Speaking before Council:

Mark Gause	Don't decrease the amount of public hearings. Please find another way to get public input.
Jeanne Fancher	Allow comment at workshop as dialogue.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: None

The motion carried 7-0.

- F. **Ordinance No. 2014-1868: Amending Pacific Municipal Code Chapter 20.82 regarding Code Enforcement**

After discussion, the ordinance was sent back to workshop to discuss the number of business days vs calendar days

**CONSENT AGENDA**

- A. Payroll and Voucher Approval
- B. Approval of the minutes from the workshop of July 7, 2014 and the meeting of June 23, 2014.

**COUNCIL MEMBER JONES MOVED** to approve the Consent Agenda. Seconded by Council Member Walker. Voice vote was taken and carried 7-0.

**EXECUTIVE SESSION**

At 7:49, Mayor Guier recessed the regular meeting and announced an executive session per RCW 42.30.140(4)(a) for collective bargaining negotiations for 15 minutes. No action is expected after the executive session. She convened the executive session at 7:49 p.m.

At 8:06, Mayor Guier reconvened the meeting.

**ADJOURN**

Mayor Guier adjourned the meeting at 8:06 p.m.



## City Council Minutes

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**Workshop**  
**Monday, August 18, 2014**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Council President Putnam called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Oliveira, Jones, Kave, Putnam, Garberding, Steiger, Walker, and Mayor Guier

### **STAFF PRESENT**

City Administrator Richard Gould, City Attorney Carol Morris, and Finance Tech I Angelica Solvang.

### **ADDITIONS TO/APPROVAL OF AGENDA**

Council President Putnam added a discussion on new contract options for Waste Management under after Item B is presented.

Council member Kave added a discussion regarding recording committee meetings as Item F.

The amended agenda was approved unanimously by Council.

### **AGENDA ITEMS**

**A. Discussion: AB 14-142, Ordinance No. 2014-1868: Amending Pacific Municipal Code Chapter 20.82 regarding code enforcement.**

City Attorney Carol Morris presented the Ordinance regarding a new code enforcement chapter.

Direction by consensus of Council: Move forward to the meeting on August 25, 2014.

**B. Discussion: AB 14-144: Ordinance No. 2014-1870: Authorizing an amendment to the Waste Management franchise agreement extending the franchise from August 28, 2014 to June 30, 2015, to negotiate a new agreement.**

City Administrator Richard Gould discussed the reasons for extending the agreement.

Direction by consensus of Council: Move forward to the meeting on August 25, 2014.

Discussion: Laura Moser presented new Contract service options to Council.

**C. Discussion: AB 14-145: Ordinance No. 2014-1871: Authorizing an amendment to the Murrey's Disposal franchise agreement extending the franchise from August 28, 2014 to June 30, 2015.**

City Administrator Richard Gould has spoken to Mark Gingrich who informed that Murrey's would be interested in providing the City a bid and he was willing to come next week to Council. There would be no changes to the current contract.

Direction by consensus of Council: Move forward to the meeting on August 25, 2014.

**D. Discussion: AB14-146: Discussion Regarding Speed Limit on Frontage Road**

Council Member Walker read the notes from the Public Safety Committee. The recommendation was not to adjust the speed limit and to make it permanent.

**E. Discussion: AB 14-147: Discussion Regarding Parliamentary Training For Boards And Commissions.**

Council member Walker advised Council that there is a need for Parliamentary training. There is a training course titled Jurassic Parliament that he is interested in. Council member Walker would like all members of boards and commissions to partake in the training.

**F: Discussion: Recording Committee Meetings.**

Council member Jones does not believe it is a requirement to record committee meetings. Council member Walker suggested that the department head would be the one recording the meeting. Council President Putnam would like to ask City Attorney Carol Morris for guidance on this matter. Mayor Guier states that the City is moving towards having all the meetings televised.

**EXECUTIVE SESSION**

Council adjourned to executive session at 7:56 p.m. to discuss Collective Bargaining Per RCW 42.30.140(4)(a) for 20 minutes with no action afterward. Council reconvened at 8:17 p.m.

**ADJOURN**

Council President Putnam adjourned the workshop at 8:17 p.m.

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Amy Stevenson-Ness, City Clerk

