



PACIFIC CITY COUNCIL MEETING AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

October 14, 2014
Tuesday

REVISED
Regular Meeting
6:45 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. AUDIENCE COMMENT**

(Please limit your comments to 3 minutes for items not up for public hearing. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

5. REPORTS

- A.** Mayor
- B.** City Administrator
- C.** Court - Reports Attached
- D.** Public Safety Department – Report Attached
- E.** Public Works/Community Development Department
- F.** Community/Senior/Youth/Services
- G.** City Council Members
- H.** Boards and Committees
 - i.** Finance Committee
 - ii.** Governance Committee
 - iii.** Human Services Committee
 - iv.** Public Safety Committee
 - v.** Public Works Committee
 - vi.** Technology Committee
 - vii.** Park Board
 - viii.** Planning Commission
 - ix.** Pierce County Regional Council (PCRC)
 - x.** Sound Cities Association (SCA)
 - xi.** South County Area Transportation Board (SCATBd)
 - xii.** Valley Regional Fire Association (VRFA)

(3)
(7)

6. OLD BUSINESS

- (9) **A. Resolution No. 2014-202:** Setting Monday, October 27, 2014, at 6:30 p.m. as the date and time for the City Council of the City of Pacific to take public testimony for consideration of the 2015 revenue sources and proposed Ad Valorem tax levies

7. NEW BUSINESS

8. CONSENT AGENDA

- (13) A. Payroll and Voucher Approval
- (21) B. Approval of the minutes from the meeting of September 8, 2014, and the workshop of September 15, 2014.

9. EXECUTIVE SESSION - For Collective Bargaining per RCW 42.30.140 (4)(a) for 20 minutes.

ADJOURN

Finance Committee Garberding, Jones, Kave Meets: 2 nd Tuesdays	October 21, 2014 1:30 p.m.	City Hall
Governance Committee Kave, Knudtson, Putnam	TBD 5:30 p.m.	City Hall
Human Services Committee Jones, Knudtson, Walker Meets 1 st Tuesday	November 4, 2014 5:30 p.m.	Senior Center
Park Board Meets 1 st Tuesday	November 4, 2014 6:30 p.m.	City Hall
Planning Commission Meets 4 th Tuesday	October 28, 2014 6:00 p.m.	City Hall
Public Safety Committee Garberding, Kave, Steiger (alt: Knudtson)	TBD 6:30 p.m.	City Hall
Public Works Committee Garberding, Putnam, Steiger Meets 1 st Wednesday	November 5, 2014 7:00 p.m.	City Hall
Technology Committee Jones, Knudtson, Walker Meets 3 rd Thursday	October 16, 2014 5:00 p.m.	City Hall

PACIFIC MUNICIPAL COURT
Memorandum

TO: Judge Rochon

CC: Mayor Guier, Pacific Council Members, Managers

From: Kelly Rydberg

Date: 10/6/14

Re: September 2014

The court:

- Held 368 hearings - 231 for Pacific and 137 for Algona.
- Collected Pacific monthly revenues of **\$26,687.75**; of which **\$19,537.12** is the local portion, \$140.18 is the County portion and **\$7010.45** is the State portion. Year to date revenues for the City of Pacific are **\$174,688.19**.
- Collected Algona monthly revenues of **\$22,339.09**; of which \$7380.42 is the local portion, \$6494.93 is the Pacific split for costs, \$124.68 is the County portion and \$8339.06 is the State portion. Year to date revenues for the City of Algona are **\$48,404.35**.

Pacific monthly filings:

Traffic infractions filed: 118	violations filed: 151
Criminal citations filed: 27	violations filed: 30

Algona monthly filings:

Traffic infractions filed: 135	violations filed: 194
Criminal citations filed: 22	violations filed: 23

GENERAL FUND/RECOUPMENT COLLECTED

	PACIFIC MONTH	PACIFIC YTD	ALGONA MONTH	ALGONA YTD
Warrant fees	1354.96	15935.90	218.59	1543.56
Record Check Fees	4619.87	32399.86	PACIFIC KEEPS	
Jail Recoupment	983.81	19792.64	589.68	5196.76
Insurance Fees	184.53	1302.56	PACIFIC KEEPS	
Parking Fees	175.00	1369.67	35.00	105.00
PD Recoupment	811.17	11541.44	148.54	2607.68
Interpreter Recoupment	529.20	4855.69	64.36	1490.82
Credit Card Convenience Fee	178.78	1122.11	PACIFIC KEEPS	
Interest/Bank Charges	859.26	9507.74	359.88	2634.66
Misc court fines and costs	4670.54	57515.58	5964.37	34,825.87
Algona court costs **	5170.00	19345.00	6494.93	24,807.30
TOTAL	\$19537.12	\$174,688.19	\$13,875.35	\$73,211.65

** The total in the Pacific column is for August services; the total in the Algona column is costs split that Pacific keeps for September.

Thursday, October 09, 2014

City of Algona
Attention: Julie
402 Warde St
Algona WA 98001

Dear Julie,

Please submit for compensation to Pacific Municipal Court \$5148.96 for September 2014 filings and interpreter or detention billing reimbursement, as noted below.

Interpreter billing for this period is \$538.96.
Detention billing for this period is \$.
(Copies attached)

FILINGS:

134 Infractions @ 25.00	\$3350.00
21 Criminal Citations @ 60.00	\$1260.00
Total Due	\$4610.00

Monthly Revenues collected \$22,339.09.

COSTS RETAINED BY PACIFIC MUNICIPAL COURT FROM MONTHLY REVENUES:

Split of warrant fees	\$218.58
Monitoring / Record check fees	\$6094.48
Mandatory insurance costs	\$98.24
Credit card convenience fee	\$68.28
NSF fees	\$0
Copy/CD fees	\$15.35
Total	\$6494.93

Remittance check due Algona:
\$7380.42

Remittance check to King County paid:
\$124.68

Remittance check to State paid:
\$8339.06

Please contact us if you have any questions. Thank you.
Sincerely,

Kelly Rydberg
Court Administrator

CC: Algona Police Chief; month end file

PACIFIC POLICE DEPARTMENT

SEPTEMBER 2014 MONTHLY REPORT

ACTIVITY

Dispatch calls	495
Self-initiated contacts	196
Agency assists	74

TRAFFIC ENFORCEMENT

		<u>LAST MONTH</u>
Verbal Warnings	97	92
Infractions	116	116
Criminal Traffic	20	13

SUPERIOR COURT FILINGS

Adult	5
Juvenile	2

ARRESTS

Traffic	11
Non Traffic	12
Felony	3

OFFENSES/CRIMES

Burglaries-Residential	5	Assault-DV	3
Burglaries-Commercial	2		
Thefts	11	Malicious mischief-DV	4
Robbery	0	Disputes-DV	1
Motor vehicle theft	2	Violation of orders	0
Motor vehicle recovery	0	Order Service	3
Recovered property	1	Mental health referral	6
Poss stolen property	0	Threats/harassment	6
Vehicle prowl	6	Suicidal subject	2
Weapons violation	2	Death investigation-DOA	1
Reckless burning/arson	0	Homicide	0
DUI	3	Runaway/missing	2
Drug/liquor violation	5	Warrant arrests	32
Vehicle impound	3	CPS/APS investigation	2
Vehicle collision	7	Criminal trespass	3
Assault	2	Hit and run	3
Malicious mischief	3	Suspicious Circ	2
ID Theft	2	Fraud	2

Total Cases: 116 Year to Date: 1111

FELONY WARRANT- 1
 FALSE STMT- 1
 RECKLESS DRIVING -1
 THEFT OF BOAT/BOAT TRLR- 1 (RECOVERED SAMEDAY)



Agenda Bill No. 14-163

TO: Mayor Guier and City Council Members
FROM: Richard A. Gould, City Administrator
MEETING DATE: October 14, 2014
SUBJECT: A Resolution setting the Public Hearing for consideration of the 2015 revenue sources and to set the proposed Ad Valorem tax levies.

ATTACHMENTS:

- Resolution No. 2014-202

Previous Council Review Date: N/A

Summary: Every year the City must adopt an ordinance identifying the tax levy for the new year. At the Council Budget Retreat on October 22nd the City Staff will present to the Council optional revenue sources such as a property tax levy increase, local transportation benefit district fees and/or additional investment interest instruments.

Recommendation/Action: Set the public hearing to receive public testimony as required by RCW 84.55.120.

Motion for Consideration: I move to adopt Resolution No. 2014-202, setting a public hearing on October 27, 2014, at approximately 6:30 p.m. to receive public testimony regarding 2015 revenue sources and proposed Ad Valorem tax levies.

Budget Impact: N/A

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014 -202

A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, setting the time and place for a public hearing on October 27, 2014 at 6:30 PM in the City of Pacific Council Chambers to take public testimony regarding consideration of the 2015 revenue sources and proposed Ad Valorem tax levies.

WHEREAS, RCW 84.55.120 requires the legislative body of each city and town, must hold a public hearing on revenue sources for the coming year's budget, including consideration of possible increases in property tax revenues.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Setting Monday, October 27, 2014, at 6:30 p.m. as the date and time for the City Council of the City of Pacific to take public testimony for consideration of the 2015 revenue sources and proposed Ad Valorem tax levies.

Section 2. Notice of such hearing be given as approved by law.

ADOPTED BY THE CITY COUNCIL this 14th day of October, 2014.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

CAROL MORRIS, CITY ATTORNEY

43460
CITY OF PACIFIC

Agenda Bills

Agenda Item No.	<u>Consent Agenda 10A</u>	Meeting Date:	<u>October 14, 2014</u>
	<u>Claim Voucher & Payroll</u>		<u>Richard Gould</u>
Subject:	<u>Approval</u>	Prepared by:	<u>Finance Director</u>

Summary:

Approval of Payroll for the period of September 16 2014 through September 30, 2014; Claims Vouchers for September 22, 2014 through October 14, 2014.

Payroll Auto Deposit	\$ 64,802.28
Payroll Ch#'s 4817- 4819	\$ 3,171.37

Claim Checks: #44040 – 44141	\$583,258.22
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EFT's	76,060.45
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Total Expenditures	<u>\$ 727,292.32</u>
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Recommendation: Approval of payment for Payroll and Claims

Motion: move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

Attachments:

Check Registers and Payroll Expense itemization.

CHECK REGISTER

City Of Pacific
MCAG #: 0423

09/23/2014 To: 10/14/2014

Time: 12:57:49 Date: 10/08/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5589	09/23/2014	Payroll	1	EFT	<i>Balance of pay</i>	137.00	Stevenson-Ness special payroll
5599	09/24/2014	Claims	1	EFT	NEOPOST NORTHWEST	2,000.00	POSTAGE
5663	10/03/2014	Payroll	1	EFT		126.71	September 16 - 30 Payroll
5664	10/03/2014	Payroll	1	EFT		1,829.93	September 16 - 30 Payroll
5665	10/03/2014	Payroll	1	EFT		2,715.58	September 16 - 30 Payroll
5667	10/03/2014	Payroll	1	EFT		4,044.31	September 16 - 30 Payroll
5668	10/03/2014	Payroll	1	EFT		2,186.42	September 16 - 30 Payroll
5669	10/03/2014	Payroll	1	EFT		131.70	September 16 - 30 Payroll
5671	10/03/2014	Payroll	1	EFT		1,164.04	September 16 - 30 Payroll
5672	10/03/2014	Payroll	1	EFT		2,242.67	September 16 - 30 Payroll
5673	10/03/2014	Payroll	1	EFT		92.10	September 16 - 30 Payroll
5674	10/03/2014	Payroll	1	EFT		3,231.42	September 16 - 30 Payroll
5675	10/03/2014	Payroll	1	EFT		317.96	September 16 - 30 Payroll
5676	10/03/2014	Payroll	1	EFT		797.08	September 16 - 30 Payroll
5677	10/03/2014	Payroll	1	EFT		1,090.03	September 16 - 30 Payroll
5678	10/03/2014	Payroll	1	EFT		2,825.53	September 16 - 30 Payroll
5679	10/03/2014	Payroll	1	EFT		46.04	September 16 - 30 Payroll
5680	10/03/2014	Payroll	1	EFT		117.59	September 16 - 30 Payroll
5681	10/03/2014	Payroll	1	EFT		2,344.73	September 16 - 30 Payroll
5682	10/03/2014	Payroll	1	EFT		81.50	September 16 - 30 Payroll
5683	10/03/2014	Payroll	1	EFT		1,785.55	September 16 - 30 Payroll
5684	10/03/2014	Payroll	1	EFT		2,834.42	September 16 - 30 Payroll
5685	10/03/2014	Payroll	1	EFT		1,531.55	September 16 - 30 Payroll
5686	10/03/2014	Payroll	1	EFT		1,869.77	September 16 - 30 Payroll
5687	10/03/2014	Payroll	1	EFT		2,446.70	September 16 - 30 Payroll
5688	10/03/2014	Payroll	1	EFT		2,488.83	September 16 - 30 Payroll
5689	10/03/2014	Payroll	1	EFT		1,602.45	September 16 - 30 Payroll
5690	10/03/2014	Payroll	1	EFT		92.10	September 16 - 30 Payroll
5691	10/03/2014	Payroll	1	EFT		1,725.60	September 16 - 30 Payroll
5692	10/03/2014	Payroll	1	EFT		1,670.04	September 16 - 30 Payroll
5693	10/03/2014	Payroll	1	EFT		1,915.70	September 16 - 30 Payroll
5694	10/03/2014	Payroll	1	EFT		858.27	September 16 - 30 Payroll
5695	10/03/2014	Payroll	1	EFT		1,408.36	September 16 - 30 Payroll
5696	10/03/2014	Payroll	1	EFT		2,132.35	September 16 - 30 Payroll
5697	10/03/2014	Payroll	1	EFT		1,422.05	September 16 - 30 Payroll
5699	10/03/2014	Payroll	1	EFT		2,332.98	September 16 - 30 Payroll
5700	10/03/2014	Payroll	1	EFT		1,807.78	September 16 - 30 Payroll
5701	10/03/2014	Payroll	1	EFT		1,240.11	September 16 - 30 Payroll
5702	10/03/2014	Payroll	1	EFT		1,585.95	September 16 - 30 Payroll
5703	10/03/2014	Payroll	1	EFT		46.04	September 16 - 30 Payroll
5704	10/03/2014	Payroll	1	EFT		2,652.78	September 16 - 30 Payroll
5705	10/03/2014	Payroll	1	EFT		1,308.15	September 16 - 30 Payroll
5706	10/03/2014	Payroll	1	EFT		1,357.04	September 16 - 30 Payroll
5707	10/03/2014	Payroll	1	EFT		1,302.37	September 16 - 30 Payroll
5709	10/03/2014	Payroll	1	EFT	INTERNAL REVENUE SERVICE	25,117.08	941 Deposit For 10/03/2014 - 10/03/2014
5722	10/03/2014	Payroll	1	EFT	ASSOC OF WASHINGTON CITIES	7,589.86	09/19/2014 To 10/03/2014 - Medical - Directors; 09/19/2014 To 10/03/2014 - LTD
5723	10/03/2014	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	9,147.98	09/19/2014 To 10/03/2014 - LEOFF 2
5724	10/03/2014	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	14,871.71	09/19/2014 To 10/03/2014 - PERS 2; 09/19/2014 To 10/03/2014 - PERS 3

CHECK REGISTER

City Of Pacific
MCAG #: 0423

09/23/2014 To: 10/14/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5725	10/03/2014	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	625.00	10/03/2014 To 10/03/2014 - DCP - DRS
5734	10/02/2014	Claims	1	EFT	INTERNAL REVENUE SERVICE	199.66	2012 Correction Due To 3rd Party Sick Pay 4th Qtr 2012 941 Tax 91-6001483
5811	10/03/2014	Claims	1	EFT	DELUXE BUSINESS FORMS	520.58	FINANCE: CHECKS
5849	10/07/2014	Payroll	1	EFT	EMPLOYMENT SECURITY DEPARTMENT	7,401.98	3RD Quarter 07/01/2014 - 09/30/2014
5850	10/10/2014	Payroll	1	EFT	WA ST DEPT LABOR & INDUSTRIES	8,586.60	3RD Quarter 07/01/2014 - 09/30/2014
5666	10/03/2014	Payroll	1	4817		1,745.08	September 16 - 30 Payroll
5670	10/03/2014	Payroll	1	4818		1,334.19	September 16 - 30 Payroll
5698	10/03/2014	Payroll	1	4819		92.10	September 16 - 30 Payroll
5549	09/23/2014	Withdraw	1	44040	CITY OF PACIFIC PETTY CASH	100.00	ADD'L PETTY CASH FOR SR. CENTER
5717	10/02/2014	Payroll	1	44041	AFLAC	551.21	09/19/2014 To 10/03/2014 - AFLAC ACC Pre; 09/19/2014 To 10/03/2014 - AFLAC CAN Pre; 09/19/2014 To 10/03/2014 - AFLAC STD Post; 09/19/2014 To 10/03/2014 - AFLAC PSI Pre; 09/19/2014 To 10/03/2014 - AFL
5718	10/02/2014	Payroll	1	44042	AMERICAN LEGAL SERVICES	50.68	09/19/2014 To 10/03/2014 - Legal Fee
5719	10/02/2014	Payroll	1	44043	NW ADMIN TRANSFER ACCOUNT	35,611.65	09/19/2014 To 10/03/2014 - Medical - Police; 09/19/2014 To 10/03/2014 - Medical- Clerical Union
5720	10/02/2014	Payroll	1	44044	TEAMSTERS LOCAL 117	1,709.37	09/19/2014 To 10/03/2014 - Union Dues; 09/19/2014 To 10/03/2014 - Initiation Fees
5721	10/02/2014	Payroll	1	44045	WESTERN CONFERENCE OF TEAMSTERS PENSION	1,794.05	09/19/2014 To 10/03/2014 - Union Pension
5735	10/02/2014	Claims	1	44046	ADMINISTRATIVE OFFICE OF THE COURTS	220.00	COURT: PRESIDING JUDGE & ADMINISTRATOR PROGRAM REGISTRATION FOR KELLY RYDBERG
5736	10/02/2014	Claims	1	44047	AHBL INC	57,541.69	
5737	10/02/2014	Claims	1	44048	ARTHUR J. GALLAGHER RISK MGMT SVCS INC	175.00	R. GOULD PUBLIC OFFICIALS BOND
5738	10/02/2014	Claims	1	44049	AUBURN ELECTRICAL SERVICE	2,806.03	POLICE: ELECTRICAL
5739	10/02/2014	Claims	1	44050	CITY OF AUBURN	3,596.24	AUGUST 2014 IT SERVICES; 2014 Q2 DECANT ADMIN FEE
5740	10/02/2014	Claims	1	44051	AUS WEST LOCKBOX	40.67	CITY HALL: DOOR MATS; POLICE: DOOR MATS
5741	10/02/2014	Claims	1	44052	BIAS SOFTWARE	9,655.06	2014 ANNUAL SUPPORT; PERVASIVE SQL
5742	10/02/2014	Claims	1	44053	BLUMENTHAL UNIFORMS	122.63	POLICE: MISC. HOLSTERS

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Time: 12:57:49 Date: 10/08/2014
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5743	10/02/2014	Claims	1	44054	BONNEY LAKE BICYCLE SHOP	76.11	POLICE: BICYCLE RACK FOR EVIDENCE
5744	10/02/2014	Claims	1	44055	JOHN CALKINS	152.13	POLICE: J. CALKINS REIMBURSEMENTS
5745	10/02/2014	Claims	1	44056	CDW GOVERNMENT	2,665.89	TABLETS FOR PW MANAGER & CD MANAGER; MS SURFACE PRO EXT WARRANTY (LANCE & JACK)
5746	10/02/2014	Claims	1	44057	CENTURYLINK	1,187.09	PHONE SERVICES
5747	10/02/2014	Claims	1	44058	CENTURYLINK	52.43	PHONE SERVICES
5748	10/02/2014	Claims	1	44059	COLUMBIA BANK CARDMEMBER SERVICE	984.90	CREDIT CARD
5749	10/02/2014	Claims	1	44060	COPIERS NORTHWEST INC	10.38	COPY CHARGES
5750	10/02/2014	Claims	1	44061	LA WANDA CRAIG	90.66	Refund inactive customer credit balance
5751	10/02/2014	Claims	1	44062	MICHAEL DAWKINS	89.80	Refund inactive customer credit balance
5752	10/02/2014	Claims	1	44063	DELL MARKETING LP	2,492.10	COMPUTER MONITORS: PW MANAGER, CD MANAGER, MAYOR & CITY CLERK(2); COMPUTERS FOR PW MANAGER & CD MANAGER
5753	10/02/2014	Claims	1	44064	ERICKSON COMMERCIAL REFRIGERATION	366.83	SENIOR: REACH-COOLER REPAIRS
5754	10/02/2014	Claims	1	44065	FINISH LINE CLEANING	3,020.00	CITY HALL: JANITORIAL SERVICES; POLICE: JANITORIAL SERVICES
5755	10/02/2014	Claims	1	44066	GENUINE AUTO GLASS OF AUBURN LLC	332.95	POLICE: 2012 DODGE CHARGER WINDOW TINT
5756	10/02/2014	Claims	1	44067	H D FOWLER CO INC	287.31	PW: RESILIENT SEAT
5757	10/02/2014	Claims	1	44068	ICON MATERIALS	209,252.69	STEWART RD/THORNTON AVE IMPROVEMENTS - MONTHLY PROGRESS ESTIMATE #2 (07/21/14 - 08/20/14) **GRANT**
5758	10/02/2014	Claims	1	44069	INTERCOM LANGUAGE SERVICES	284.64	COURT: INTERPRETER SERVICES
5759	10/02/2014	Claims	1	44070	ITOXIMETERS	62.97	POLICE: PBT (PORTABLE BREATH TESTING) SUPPLIES
5760	10/02/2014	Claims	1	44071	JENKINS PIPELINE SERVICES	16,409.67	STORM MAINTENANCE (ECOLOGY GRANT G1400291)
5761	10/02/2014	Claims	1	44072	PATRICIA A. KILBURN	72.45	Refund inactive customer credit balance
5762	10/02/2014	Claims	1	44073	KING COUNTY DIRECTORS' ASSOC	23.30	POLICE: SUPPLIES
5763	10/02/2014	Claims	1	44074	LAW OFFICE THOMAS R HARGAN	60.00	COURT: PROSECUTION SERVICES
5764	10/02/2014	Claims	1	44075	LEXISNEXIS	98.54	POLICE: AUG. 2014 CONTRACT FEE
5765	10/02/2014	Claims	1	44076	LUCE LINEBERRY & KENNEY PS	272.40	LEGAL SERVICES
5766	10/02/2014	Claims	1	44077	MCCARTHY & CAUSEAUX	558.30	CD: LAND USE HEARINGS

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5767	10/02/2014	Claims	1	44078	MCLENDON HARDWARE	104.78	PW & SR CENTER: UTILITY LOCKS; CITY HALL: BULLETIN BOARD; PW: MISC NUTS, SCREWS & BOLTS
5768	10/02/2014	Claims	1	44079	NATIONAL SAFETY INC	146.73	PW: HARD HATS
5769	10/02/2014	Claims	1	44080	PACIFIC AUTO WRECKING, INC	98.07	Refund inactive customer credit balance
5770	10/02/2014	Claims	1	44081	PACIFIC AUTO WRECKING	118.80	Refund inactive customer credit balance
5771	10/02/2014	Claims	1	44082	PACIFIC KNIGHT EMBLEM & INSIGNIA LLC	243.02	POLICE: HAT BADGES
5772	10/02/2014	Claims	1	44083	CITY OF PACIFIC PETTY CASH	253.88	PETTY CASH (05/12/14 - 09/19/14)
5773	10/02/2014	Claims	1	44084	PREG O'DONNELL & GILLETT PLLC	3,767.80	LEGAL SERVICES: CITY OF PACIFIC VS. CY SUN
5774	10/02/2014	Claims	1	44085	JOSH PRIEUR	6.22	Refund inactive customer credit balance
5775	10/02/2014	Claims	1	44086	R&T HOOD & DUCT SERVICES	584.02	SENIOR: MOTOR REPLACEMENT IN FAN; SENIOR: GREASE EXHAUST SYSTEM CLEANING
5776	10/02/2014	Claims	1	44087	REISE, INC.	40.18	Refund inactive customer credit balance
5777	10/02/2014	Claims	1	44088	RIVERTON CONTRACTORS INC	2,053.13	PW: HAULING & DISPOSAL OF STREET SWEEPING MATERIAL
5778	10/02/2014	Claims	1	44089	L STEPHEN ROCHON	3,120.00	COURT: JUDGE SERVICES (09/03/14 - 09/17/14)
5779	10/02/2014	Claims	1	44090	SCORE	14,310.00	POLICE: AUGUST 2014 INMATE DAYS (159)
5780	10/02/2014	Claims	1	44091	STEPHANIE SUE SHOOK	92.76	POLICE: S. SHOOK REIMBURSEMENT; POLICE: S. SHOOK REIMBURSEMENT (THANK YOU CARDS)
5781	10/02/2014	Claims	1	44092	SOUND PUBLISHING INC	950.75	LEGAL NOTICES
5782	10/02/2014	Claims	1	44093	STATE AUDITOR'S OFFICE	551.10	AUDITOR SERVICES (AUDIT #42076)
5783	10/02/2014	Claims	1	44094	SUMMIT LAW GROUP	6,580.50	PERSONNEL LEGAL SERVICES
5784	10/02/2014	Claims	1	44095	THE LOCK SHOP	435.83	POLICE: LOCKS FOR FLAMMABLE CABINETS
5785	10/02/2014	Claims	1	44096	TMG Services Inc.	3,328.44	PW: PREVENTATIVE MAINTENANCE FOR WELL FIELD DEVICES
5786	10/02/2014	Claims	1	44097	TOTAL AUTO CARE	494.78	PW: 2004 CHEVY SILVERADO - REPLACE CANISTER VENT SOLENOID; POLICE: 2009 DODGE CHARGER OIL CHANGE; POLICE: 2013 DODGE CHARGER OIL CHANGE
5787	10/02/2014	Claims	1	44098	USPS DISBURSING OFFICER	10.08	CHANGE OF ADDRESS NOTICES
5788	10/02/2014	Claims	1	44099	WASHINGTON STATE PATROL	534.00	POLICE: ACCESS USER FEE

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5789	10/02/2014	Claims	1	44100	WELLS FARGO FINANCIAL LEASING	28.24	COPY MACHINE LEASE
5790	10/02/2014	Claims	1	44101	TYSON WHEELER	125.51	Refund inactive customer credit balance
5791	10/02/2014	Claims	1	44102	MICHAEL ZHELEZNYAK	133.00	COURT: INTERPRETER SERVICES
5859	10/13/2014	Claims	1	44103	ADMINISTRATIVE OFFICE OF THE COURTS	220.00	COURT: PRESIDING JUDGE & ADMINISTRATOR PROGRAM REGISTRATION FOR JUDGE ROCHON
5860	10/13/2014	Claims	1	44104	AHBL INC	30,666.80	
5861	10/13/2014	Claims	1	44105	ALGONA COURTS	6,494.93	September 2014
5862	10/13/2014	Claims	1	44106	AUS WEST LOCKBOX	81.34	POLICE: DOOR MATS; POLICE: DOOR MATS; CITY HALL: DOOR MATS; CITY HALL: DOOR MATS
5863	10/13/2014	Claims	1	44107	GAIL BENNETT	300.00	SEPT. 2014 CIVIL SERVICE COMMISSION SECRETARY
5864	10/13/2014	Claims	1	44108	BFH CONSULTING	2,300.00	POLICE: ACCREDITATION PROGRAM (SEPT. 2014)
5865	10/13/2014	Claims	1	44109	CITY OF AUBURN	136.94	UTILITIES
5866	10/13/2014	Claims	1	44110	COPIERS NORTHWEST INC	1,264.57	COPY MACHINE LEASE OVERAGES, INV #1098523, 09/30/14
5867	10/13/2014	Claims	1	44111	JULIA DAVIDOV	106.72	COURT: INTERPRETER SERVICES
5868	10/13/2014	Claims	1	44112	INTERNATIONAL MUNICIPAL CLERKS	155.00	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS - ANNUAL MEMBERSHIP (THRU 12/31/15)
5869	10/13/2014	Claims	1	44113	KING COUNTY DIRECTORS' ASSOC	292.98	PW: OFFICE SUPPLIES; PW: OFFICE SUPPLIES; OFFICE SUPPLIES
5870	10/13/2014	Claims	1	44114	KING COUNTY FINANCE	104,277.80	WASTEWATER TREATMENT
5871	10/13/2014	Claims	1	44115	KING COUNTY FINANCE	504.00	KING COUNTY LIEN FILING FEES
5872	10/13/2014	Claims	1	44116	LEIRA	100.00	POLICE - LEIRA 2014 FALL REGIONAL TRAINING REGISTRATION FOR S. ZINSLI
5873	10/13/2014	Claims	1	44117	LAW OFFICE THOMAS R HARGAN	90.00	COURT: PROSECUTION SERVICES
5874	10/13/2014	Claims	1	44118	LEGAL EASE TRANSCRIPTIONS	500.50	COURT: PUBLIC DEFENSE
5875	10/13/2014	Claims	1	44119	EDWIN MASSEY	87.12	POLICE. LT. MASSEY REIMBURSEMENT FOR GALE & BOS TRAINING CLASS
5876	10/13/2014	Claims	1	44120	MORRIS LAW P.C.	4,074.25	LEGAL SERVICES
5877	10/13/2014	Claims	1	44121	MOUNTAIN MIST	114.44	DRINKING WATER SERVICE
5878	10/13/2014	Claims	1	44122	O'REILLY AUTOMOTIVE, INC.	148.40	PW: SHOP & VEHICLE SUPPLIES, PARTS
5879	10/13/2014	Claims	1	44123	CITY OF PACIFIC	476.03	
5880	10/13/2014	Claims	1	44124	PETROCARD SYSTEMS INC	2,572.20	FUEL CHARGES
5881	10/13/2014	Claims	1	44125	PROSECUTING ATTORNEYS OFFICE	264.86	Algona Court September 2014; Pacific Court September 2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5882	10/13/2014	Claims	1	44126	PUBLIC FINANCE INC	1,332.37	LID ADMINISTRATION; LID ADMINISTRATION
5883	10/13/2014	Claims	1	44127	PUGET SOUND ENERGY	13,603.39	ACCT #220003203878 (TACOMA BLVD N & 1ST AVE NW)
5884	10/13/2014	Claims	1	44128	SAM'S CLUB/GEMB	58.72	POLICE: SAM'S CLUB CREDIT CARD
5885	10/13/2014	Claims	1	44129	STEPHANIE SUE SHOOK	25.18	POLICE: REIMB. TO S. SHOOK FOR LEIRA CONFERENCE GIFT BASKET
5886	10/13/2014	Claims	1	44130	SHRED-IT USA INC.	139.13	POLICE: SHREDDING SERVICES; SHREDDING SERVICES
5887	10/13/2014	Claims	1	44131	STAPLES BUSINESS ADVANTAGE	208.79	COURT: OFFICE SUPPLIES
5888	10/13/2014	Claims	1	44132	CITY OF SUMNER	1,774.50	METRO ANIMAL SERVICES - OCT. 2014
5889	10/13/2014	Claims	1	44133	MARIO SUSON	111.20	COURT: INTERPRETER SERVICES
5890	10/13/2014	Claims	1	44134	TOTAL AUTO CARE	147.91	POLICE: BATTERY FOR JAIL VAN
5891	10/13/2014	Claims	1	44135	VALLEY COMMUNICATIONS	682.70	POLICE: SEPT. 2014 (800 MHz - 44 UNITS)
5892	10/13/2014	Claims	1	44136	WA ASSOC SHERIFFS & POLICE CHI	100.00	POLICE: ACCREDITATION APPLICATION FEE
5893	10/13/2014	Claims	1	44137	WA ST CRIMINAL JUSTICE TRAINING CENTER	200.00	POLICE: J. WEST TRAINING (09/15/14-09/19/14)
5894	10/13/2014	Claims	1	44138	WA ST TREASURER	15,363.01	September 2014 Algona Court; Pacific Court September 2014
5895	10/13/2014	Claims	1	44139	WA STATE DEPT OF ENTERPRISE SERVICES	50.00	POLICE: STORAGE CABINET
5896	10/13/2014	Claims	1	44140	WATER MANAGEMENT LAB INC	1,006.00	PW: COLIFORM; PW: NITRATE NITROGEN, TRIHALOMETHANES & HALOACETIC ACIDS
5897	10/13/2014	Claims	1	44141	KRISTA C WHITE-SWAIN	2,100.00	COURT: PUBLIC DEFENSE
						206,607.81	001 General Fund
						2,665.89	098 General Fund Equipment Reserve
						15,043.64	101 Street
						1,332.37	206 LID 3 Redemption
						30,666.80	301 Stewart/8th St Corridor
						57,466.69	308 Valentine Road Project
						209,252.69	310 Stewart/Thornton Ave Rd Projec
						29,996.98	401 Water
						134,860.51	402 Sewer
						12,688.30	409 Storm
						14,958.67	640 Algona Court
						11,651.97	800 Payroll EE Benefit Clearing
						727,292.32	Claims: 546,124.50 Payroll: 181,167.82
* Transaction Has Mixed Revenue And Expense Accounts							

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Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting

on: _____.

Council Member: _____

Council Member: _____

Council Member: _____

Reviewed for Accuracy

Finance Director: _____



City Council Minutes

Regular Meeting
September 8, 2014
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Kave, Oliveira, Steiger, Council President Putnam, Mayor Pro Tem Jones, and Mayor Guier
Absent: Walker (arrived at 6:54 p.m.)

STAFF PRESENT

Public Safety Director Calkins, Engineer Jim Morgan, Planner Paula Wiech, Court Administrator Kelly Rydberg, City Administrator Richard Gould, City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

COUNCIL MEMBER PUTNAM MOVED to approve the agenda. Seconded by Council Member Kave. Voice vote was taken and carried 6-0

PUBLIC HEARING

City Attorney Carol Morris provided information regarding the interim zoning ordinance. She recommended the extension of the ordinance because the city council is in the middle of the process of deciding what legislation should be enacted regarding marijuana in the City of Pacific. Recommended that testimony be limited to

Mayor Guier opened the public hearing at 6:34 p.m.

Speaking before Council:

Dwayne Gratz, 122 3 rd Ave NW	Stated there should be no more moratoriums. He would like to see something happen. He believes the moratoria are taking up a lot of everyone's time and peoples' livelihoods depend on this.
Mark Gause, 603 3 rd Ave SE	Said the extension is the right action for the community right now. The process needs to be sorted out. Democracy takes time and there is a paradigm shift when it comes to dealing with drugs; you will never be done talking about it.

Jeanne Fancher, 37248 55 th Ave S	Heard on NPR that one in nine people will become an addicted marijuana user. She believes the City should stay with the interim ban and go slow.
Gary Nitchke, 102 Butte Ave	Supports the ordinance and that the process takes time.

Mayor Guier closed the public hearing at 6:43 p.m.

AUDIENCE COMMENT

Speaking before Council:

Angie Dire, 722 3 rd Ave NE, Pacific	Spoke about the proposed closing of Public Health offices in Auburn, Federal Way, White Center, North Shore and satellite clinics. 10,000 clients are served out of the Auburn location and would be \$2.5 million in projected loss of revenue. She is asking for council to discuss the problems and impacts of clinics closing and to find a way to support and oppose the closing of clinics.
Dana Rudicil, 213 3 rd Ave, Pacific	Would like to hold a 5K run in Pacific to support the youth programs at the Y.
Kate Hull, 102 Alder Lane S	; Requesting proclamation for September 17-23 Constitution Week

REPORTS

A. Mayor

- No report this evening.

B. Finance/City Administrator

City Administrator Gould reported:

- Start of budget season. Notices were sent out for estimated revenues and expenditures and are due back to the City Clerk by September 22; then will go to the mayor for final review.
- Tablets will be ready for Council on Monday with a training at the workshop on September 15. The tablets will make a lot of what is done for agenda seamless.
- Ordinances addressing water and sewer rates will be brought before Council on September 15.
- Working with a realtor on the Tri-Delt property. They have a buyer and are working to take care of the delinquencies and liens on the property.
- Visit from Darryl, from the State Auditor's office. They will be here the second week of October to begin the audit process.

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C. Court

Court Administrator Kelly Rydberg reported:

- August stats are in the packet for review.

D. Public Safety Department

- No report.

E. Public Works/Community Development Department
Engineer Jim Morgan reported: (Council Member Walker arrived here at 6:54 p.m.)

- The 3rd Avenue overlay is done. Striping will come in the next few days.
- Stewart Road is progressing.
- Valentine clearing is beginning.

F. Community/Senior/Youth/Services

- No Report

G. City Council Members

- No Report

H. Boards and Committees

i. Finance Committee

Council Member Kave reported a meeting will be held on September 9.

ii. Governance Committee

Council Member Oliveira reported no meeting was held.

iii. Human Services Committee

Council Member Jones reported the committee met on September 2 where they discussed a Halloween costume parade for kids, a seniors Halloween party, and the bazaar. Also discussed were parental consent forms and liability for events.

iv. Public Safety Committee

Council Member Garberding reported that no meeting was held.

v. Public Works Committee

Council Member Steiger reported no meeting was held.

vi. Technology Committee

Council Member Walker said the committee will meet on September 11 at 5:00.

vii. Civil Service Commission

- No Report

viii. Park Board

Kate Hull-Pease reported a decision has been made to purchase the Morgan Morgan property in the urban growth area.

She also advised that Make a Difference Day will be held on the 4th Saturday in October, the 26th from 9:00 a.m. to 1:00 p.m.

ix. Planning Commission

- No Report

x. Pierce County Regional Council (PCRC)

- No Report

xi. Sound Cities Association (SCA)

Mayor Guier said the August meeting was cancelled. They will meet on September 10.

- xii. South County Area Transportation Board (SCATBd)
Mayor Guier said the August meeting was cancelled but they will meet next week.
- xiii. Valley Regional Fire Association (VRFA)
Council Member Walker said they will meet on September 9.

OLD BUSINESS

A. AB 14-149: Request of a fee waiver for use of City Park by the Kent Fraternal Order of Eagles, #362 on September 27, 2014..

City Clerk Amy Stevenson-Ness advised the City Terri Oswald and Tammy Black from the Kent Fraternal Order of Eagles #362 are requesting the waiver of park usage fees for City Park for an event to be held on September 27. The event will be free and open to the public and will include family-friendly events as well as live music and food.

The purpose of the event is to help raise money for the club and their charities and to inform people of the FOE. The fundraising will be by donation.

COUNCIL MEMBER WALKER MOVED to approve the waiver of the fee for the Fraternal Order of Eagles #362 for their picnic on September 27, 2014. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: None

The motion carried 7-0.

B. Resolution No. 2014-196: Authorizing an amendment to an Interlocal Agreement with King County for a 2011 Conservation Futures Grant for the Pacific Hatch Habitat Project.

Planner Paula Wiech recommended the adoption of the resolution.

COUNCIL MEMBER PUTNAM MOVED to approve Resolution No. 2014-196 authorizing the execution of an Interlocal Agreement Amendment with King County for a 2011 Conversation Futures Grant. Seconded by Council Member Walker.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: None

The motion carried 7-0.

C. Resolution No. 2014-198: Authorizing the execution of an agreement with Washington Association of Sheriffs and Police Chiefs (WASPC) for final on-site accreditation assessment.

Public Safety Director John Calkins stated in order for WASPC to perform the on-site assessment, the City is required to sign a contract for the inspection and will cost approximately \$800.

COUNCIL MEMBER JONES MOVED to approve Resolution No. 2014-198 authorizing the execution of an agreement with WASPC for final on-site accreditation assessment. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: None

The motion carried 7-0.

D. AB 14-156: Confirmation of the Mayor's appointment of a Public Works Manager and **Resolution No. 2014-199:** Authorizing the payment of a recruitment incentive for the Public Works Manager position.

Mayor Guier introduced Mr. Lance Newkirk, the candidate for the Public Works Manager position. Council posed questions to Mr. Newkirk.

Mr. Newkirk stated he was very happy to be in Pacific and outlined his career in the Public Works field. He stated Public Works has been his entire career with 30 years' experience - 15 years managerial/supervisory and 15 years on the street.

Mayor Guier stated Council will address the resolution after the executive session.

CONSENT AGENDA

A. Payroll and Voucher Approval

B. Approval of the minutes from the meeting of July 28, 2014 and August 11, 2014, and the workshops of August 4, 2014, and August 18, 2014.

COUNCIL MEMBER PUTNAM MOVED to approve the Consent Agenda. Seconded by Council Member Walker. Voice vote was taken and carried 7-0.

EXECUTIVE SESSION

At 7:20 p.m., Mayor Guier recessed the regular meeting and announced two executive sessions: one per RCW 42.30.140(4)(a) for collective bargaining negotiations for 5 minutes and one to review the qualification of an applicant for public employment or performance of a public employee per RCW 42.30.110(1)(g) for 15 minutes. She convened the executive session at 7:20 p.m.

At 7:40, Mayor Guier reconvened the meeting.

COUNCIL MEMBER WALKER MOVED to confirm the Mayor's appointment of Lance Newkirk as the City of Pacific Public Works Manager. Seconded by Council Member Garberding.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: None

The motion carried 7-0.

City Administrator Gould discussed Resolution No. 2014-199 regarding the recruitment incentive for Lance Newkirk.

COUNCIL MEMBER PUTNAM MOVED to adopt Resolution No. 2014-199 authorizing the payment of a recruitment incentive to Lance Newkirk in the amount of \$1,200. Seconded by Council Member Walker.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Oliveira, Putnam, Steiger, Walker

Nays: Kave, Steiger

The motion carried 5-2.

ADJOURN

Mayor Guier adjourned the meeting at 7:47 p.m.



City Council Minutes

Workshop
Monday, September 15, 2014
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Putnam called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Garberding, Jones, Oliveira, Putnam, Steiger

Absent: Council Members Kave and Walker, and Mayor Guier

STAFF PRESENT

City Administrator Richard Gould; Community Development Manager Jack Dodge, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

Council Member Steiger added a discussion of City Hall Renovations as Item E.

Council Member Garberding added a discussion of take home cars for police as Item F.

The amended agenda was approved unanimously by Council.

AGENDA ITEMS

A. Discussion: AB 14-157: Tablet Training and Discussion of current policies.

City Administrator Richard Gould introduced Scott Kolzow from Auburn IT. Mr. Kolzow provided training for Council on the new tablets.

Mr. Gould discussed the current policies governing the use of the tablets. The policies appear okay. They have been sent to the attorney for review and any suggested changes will be forwarded to the Governance Committee for further action.

B. Discussion: AB-159: Resolution No. 2014-201: Authorizing the execution of the 2014-2019 King County/City of Pacific Special Property Tax Levy Agreement.

Community Development Manager Jack Dodge discussed the agreement. He advised the city will receive funding of approximately \$10,950 per year for 2014-2019 for acquiring and developing parks, opens space, and trails of regional significance.

Direction by consensus of Council: Move forward to the meeting on September 22, 2014.

C. Discussion: AB 14-160: Ordinance No. 2014-1873: Transferring the existing rates and charges for sewer service, connection fees and inspection fees from resolution form to an ordinance.

Mr. Gould stated the city attorney advised that rates need to be adopted by ordinance. This is a housekeeping item and does not affect the recently adopted rates but codifies them.

Direction by consensus of Council: Move forward to the meeting on September 22, 2014.

D. AB 14-161: Ordinance No. 2014-1874: Transferring the existing rates and charges for water service, both inside and outside city limits, water meter installation fees, water general facilities charges and surcharges for customers of the city formerly served by the Webstone Water District from resolution form to an ordinance.

Mr. Gould advised again that this was a housekeeping item to codify the recently adopted rates.

Direction by consensus of Council: Move forward to the meeting on September 22, 2014.

E. City Hall Renovations:

Council Member Steiger stated a consensus from Council is needed on the renovation issue. He said work is being done now and money is being spent on this item. He inquired if Council is ready to spend half a million dollars on this building when streets are falling apart and infrastructure needs repairs.

There was discussion concerning staff presenting bare minimum plans and variations of the plans to make the most of the situation for the least amount possible.

F. Take home vehicles for Police Department

Council Member Garberding inquired how many times we have had an officer respond from home for an emergency utilizing their city car.

She discussed King County and State Police policies and expressed that the city seems to be paying a lot in city funds to go to and from work.

Discussed followed regarding gathering information before bringing items to council for discussion, the amount of money in the Police budget, and what other cities do regarding take-home vehicles.

The item was sent to the Public Safety Committee for discussion.

ADJOURN

Council President Putnam adjourned the workshop at 7:31 p.m.

Amy Stevenson-Ness, City Clerk

