



**PACIFIC CITY COUNCIL MEETING AGENDA**  
**Council Chambers - City Hall. 100 3<sup>rd</sup> Ave. SE**

**January 13, 2014**  
**Monday**

**Regular Meeting**  
**6:30 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. PRESENTATION**
- 5. AUDIENCE COMMENT**  
(Please limit your comments to 3 minutes for items not up for public hearing. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)
- 6. REPORTS**
  - A. Mayor**
  - B. Finance**
  - C. Court – Report Attached**
  - D. Public Safety Department – Report Attached**
  - E. Public Works/Community Development Departments**
  - F. Community/Senior/Youth/Services**
  - G. City Council Members**
  - H. Boards and Committees**
    - i. Finance Committee
    - ii. Human Services Committee
    - iii. Public Safety Committee
    - iv. Public Works Committee
    - v. Technology Committee
    - vi. Park Board
    - vii. Civil Service Commission
    - viii. Planning Commission
    - ix. Pierce County Regional Council (PCRC)
    - x. Sound Cities Association (SCA)
    - xi. South County Area Transportation Board (SCATBd)
    - xii. Valley Regional Fire Association (VRFA)
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
  - A. Resolution 14-098** accepting a donation in the amount of \$2,500 from Metals Express, Inc. for the Pacific Algona Senior Center for Food Drive.

- B. Resolution 14-099** accepting a donation in the amount of \$1,500 from an anonymous donor for the Pacific Youth Center.
- C. Resolution 14-100** setting a public hearing for the February 3, 2014, City Council meeting to receive comments regarding extending the Medical Marijuana Moratorium, and initiating the same Moratorium for Recreational Marijuana
- D.** Approval of continued membership in the Association of Washington Cities and payment of the membership fee for 2014 in the amount of \$4,179.
- E.** Approval of payment of the 2014 SCATBd Transportation Forum membership dues in the amount of \$100.00.
- F.** Approval of continued membership in the Sound Cities Association and payment of dues in the amount of \$3,736.67

**9. CONSENT AGENDA**

*(The Mayor shall place matters on the Consent Calendar which are so routine or technical in nature that passage is likely.)*

- A.** Payroll Approval
- B.** Approval of the minutes from the December 16, 2013, workshop and December 23, 2013, meeting.

**10. ADJOURN**

Finance Committee Meets: 2 <sup>nd</sup> Tuesdays	February 4, 2014 6:30 p.m.	City Hall
Human Services Committee Meets 1 <sup>st</sup> Tuesday	February 4, 2014 6:00 p.m.	City Hall
Park Board Meets 1 <sup>st</sup> Tuesday Special Meeting	February 4, 2014 6:30 p.m. January 23, 2014	City Hall
Planning Commission Meets 4 <sup>th</sup> Tuesday	January 30, 2014 6:00 p.m.	City Hall
Public Safety Committee Meets	TBD 6:00 p.m.	City Hall
Public Works Committee Meets 1 <sup>st</sup> Wednesday	TBD 7:00 p.m.	City Hall
Technology Committee Meets 3 <sup>rd</sup> Tuesday	January 30, 2014 6:30 p.m.	City Hall

**Council may add and take action on other items not listed on this agenda unless specific notification period is required.**

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

Meeting materials are available on the City's website at: [www.cityofpacific.com](http://www.cityofpacific.com) or by contacting the City Clerk's office at (253) 929-1105.

**PACIFIC MUNICIPAL COURT**  
Memorandum

TO: Judge Rochon

CC: Mayor Guier, Pacific Council Members, Managers

From: Kelly Rydberg

Date: 1/3/14

Re: December 2013

The court:

- Held 287 hearings - 237 for Pacific and 50 for Algona.
- Collected Pacific monthly revenues of **\$24,449.46**; of which **\$17,463.26** is the local portion, \$127.37 is the County portion and **\$6858.83** is the State portion. Year to date revenues for the City of Pacific are **\$248,499.52**.
- Collected Algona monthly revenues of **\$12,792.73**; of which \$5164.21 is the local portion, \$2633.51 is the Pacific split for costs, \$80.79 is the County portion and \$4914.22 is the State portion. Year to date revenues for the City of Algona are **\$71,367.59**.

Pacific monthly filings:

Traffic infractions filed:	80	violations filed:	105
Criminal citations filed:	28	violations filed:	33

Algona monthly filings:

Traffic infractions filed:	35	violations filed:	47
Criminal citations filed:	9	violations filed:	12

**GENERAL FUND/RECOUPMENT COLLECTED**

	PACIFIC MONTH	PACIFIC YTD	ALGONA MONTH	ALGONA YTD
Warrant fees	1048.28	16,599.05	247.81	1837.08
Record Check Fees	4848.01	53,143.24	PACIFIC KEEPS	
Jail Recoupment	3057.86	28,891.42	817.07	7935.80
Insurance Fees	162.74	1458.66	PACIFIC KEEPS	
Parking Fees	214.77	1470.44	0	350.00
PD Recoupment	988.77	17,260.14	252.89	4019.74
Interpreter Recoupment	206.25	7545.69	91.10	1891.10
Credit Card Convenience Fee	92.80	1165.25	PACIFIC KEEPS	
Interest/Bank Charges	1307.28	14,889.13	216.00	3858.26
Misc court fines and costs	4596.50	78,226.50	3539.34	51,475.61
Algona court costs **	940.00	27,850.00	2633.51	40,462.60
<b>TOTAL</b>	<b>\$17,463.26</b>	<b>\$248,499.52</b>	<b>\$7797.72</b>	<b>\$111,830.19</b>

\*\* The total in the Pacific column is for November services; the total in the Algona column is costs split that Pacific keeps for December.

Cities of Pacific & Algona; Municipal Court  
100 3<sup>rd</sup> AVE SE; Pacific WA 98047  
(253) 929-1140; (253) 929-1195 fax

Friday, January 10, 2014

City of Algona  
Attention: Iris  
402 Warde St  
Algona WA 98001

Dear Iris,

Please submit for compensation to Pacific Municipal Court \$1859.41 for December 2013 filings and interpreter or detention billing reimbursement, as noted below.

Interpreter billing for this period is \$444.41.  
Detention billing for this period is \$0.  
(copies attached)

FILINGS:

35 Infractions @ 25.00	\$875.00
9 Criminal Citations @ 60.00	\$540.00
Total Due	\$1415.00

Monthly Revenues collected \$12,792.73.

COSTS RETAINED BY PACIFIC MUNICIPAL COURT FROM MONTHLY REVENUES:

Split of warrant fees	\$247.80
Monitoring / Record check fees	\$2269.14
Mandatory insurance costs	\$70.23
Credit card convenience fee	\$41.24
NSF fees	\$0
Copy/CD fees	\$5.10
Total	\$2633.51

Remittance check due Algona: \$5164.21

Remittance check to King County paid: \$80.79

Remittance check to State paid: \$4914.22

Please contact us if you have any questions. Thank you.  
Sincerely,

Kelly Rydberg  
Court Administrator

CC: Buster; month end file

# PACIFIC POLICE DEPARTMENT

## DECEMBER 2013 MONTHLY REPORT

### ACTIVITY

Dispatch calls	385
Self-initiated contacts	182
Agency assists	65

### TRAFFIC ENFORCEMENT

		<u>LAST MONTH</u>
Verbal Warnings	103	132
Infractions	89	112
Criminal Traffic	16	26

### SUPERIOR COURT FILINGS

Adult	2
Juvenile	1

### ARRESTS

Traffic	14
Non Traffic	43
Felony	03

### OFFENSES/CRIMES

Burglaries-Residential	2	Assault-DV	4
Burglaries-Commercial	1	Malicious mischief-DV	0
Thefts	3	Disputes-DV	1
Robbery	0	Violation of orders	2
Motor vehicle theft	6	Order Service	5
Motor vehicle recovery	2	Mental health referral	1
Recovered property	0	Threats/harassment	2
Poss stolen property	3	Suicidal subject	1
Vehicle prowl	1	Death investigation	1
Weapons violation	0	Homicide	0
Reckless burning/arson	0	Runaway/missing	2
DUI	5	Warrant arrests	32
Drug/liquor violation	3	CPS/APS investigation	2
Vehicle impound	1	Criminal trespass	1
Vehicle collision	6	Hit and run	0
Assault	1	Suspicious Circ	2
Malicious mischief	1	Fraud	2
ID Theft	0		
<b>Total Cases:</b>	<b>99</b>	<b>Year to Date:</b>	<b>1248</b>





**Agenda Bill No. 14-005**

**TO:** Mayor Guier and City Council Members  
**FROM:** Darcie Thach, Assistant Director Community Services  
**MEETING DATE:** January 13, 2014  
**SUBJECT:** Donation from Metals Express, Inc.

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**ATTACHMENTS:** Resolution 14-098

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**Previous Council Review Date:** none

**Summary:** A donation of \$2500.00 was received from Metal Express, Inc., 1374 Thornton Ave. SW, Pacific, WA 98047, to the Pacific Algona Senior Center for Food Drive.

**Recommendation/Action:** Recommend to accept donation.

**Motion for Consideration:** I move to adopt Resolution 14-098, accepting a donation in the amount of \$2,500 from Metals Express, Inc.

**Budget Impact:**

**Alternatives:**

**AGENDA ITEM NO. 8A**

**CITY OF PACIFIC  
WASHINGTON**

**RESOLUTION NO. 14-098**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON,  
ACCEPTING THE FUNDS FROM A CASH DONATION FROM METALS EXPRESS, INC.  
OF PACIFIC.**

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**WHEREAS**, the City of Pacific provides Senior Services for the City of Pacific, Algona and surrounding areas; and

**WHEREAS**, the City of Pacific provides programs to the seniors in the community; and

**WHEREAS**, the City of Pacific will use this donation for Stone Soup Lunch for seniors and citizens in the City of Pacific, Algona and surrounding areas; and

**WHEREAS**, the Mayor, on behalf of the City of Pacific, has indicated the City's willingness to accept this donation;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON,  
DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Pacific City Council hereby accepts the cash donation of \$2,500 from Metals Express, Inc. of Pacific.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY OF PACIFIC CITY COUNCIL AT A REGULAR MEETING  
THEREOF ON JANUARY 13, 2014.**

CITY OF PACIFIC

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Leanne Guier, Mayor

ATTEST/AUTHENTICATED:

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Amy Stevenson-Ness, City Clerk

APPROVED AS TO FORM:

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Kenyon Luce, City Attorney





**Agenda Bill No. 14-009**

**TO:** Mayor Guier and City Council Members  
**FROM:** Darcie Thach, Assistant Director Community Services  
**MEETING DATE:** January 13, 2014  
**SUBJECT:** Donation

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**ATTACHMENTS:** Resolution 14-099

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**Previous Council Review Date:** none

**Summary:** Donations of 3 money orders of \$500.00 each were given to the Pacific Gym by an anonymous donator.

**Recommendation/Action:** Recommend to accept donation.

**Motion for Consideration:** I move to accept a donation in the amount of \$1500.00 from an anonymous donor.

**Budget Impact:**

**Alternatives:**

**AGENDA ITEM NO. 8B**

**CITY OF PACIFIC  
WASHINGTON**

**RESOLUTION NO. 14-099**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON,  
ACCEPTING THE FUNDS FROM A CASH DONATION FROM AN ANONYMOUS DONOR.**

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**WHEREAS**, the City of Pacific provides youth services for the City of Pacific, Algona and surrounding areas; and

**WHEREAS**, the City of Pacific will use this donation for services for the youth in the City of Pacific; and

**WHEREAS**, the Mayor, on behalf of the City of Pacific, has indicated the City's willingness to accept this donation;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON,  
DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Pacific City Council hereby accepts the cash donation of \$1,500 from an anonymous donor.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY OF PACIFIC CITY COUNCIL AT A REGULAR MEETING  
THEREOF ON JANUARY 13, 2014.**

CITY OF PACIFIC

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Leanne Guier, Mayor

ATTEST/AUTHENTICATED:

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Amy Stevenson-Ness, City Clerk

APPROVED AS TO FORM:

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Kenyon Luce, City Attorney





**Agenda Bill No. 14-004**

**TO:** Mayor Guier and City Council Members  
**FROM:** Paula Wiech, Planner  
**MEETING DATE:** January 13, 2014  
**SUBJECT:** Medical and Recreational Marijuana Moratorium

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**ATTACHMENTS:** Resolution No. 14-100

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**Previous Council Review Date:** August 12, 2013, January 6, 2014

**Summary:** Medical Marijuana use has been legal in the State of Washington since 1998. Recreational Marijuana use was approved by voters in November 2012. Cities and counties are charged with regulating the use of both in their jurisdictions. Direction from the state has been unclear, and there have been legal challenges to agencies that do not allow the processing, production and dispensing of marijuana. Since August 8, 2011, the City of Pacific has adopted four Moratoriums relating to Medical Marijuana. The Planning Commission continues to review issues in order to draft zoning regulations for Medical and Recreational Marijuana. The Medical Marijuana Moratorium expires February 12, 2014.

A case involving a challenge to a jurisdiction's Medical Marijuana regulations has been before the Washington State Supreme Court for many months, and is still not resolved. Marijuana use is still illegal on a Federal level. The City of Pacific will not issue business licenses for activities that are illegal on a city, state or federal level, but does not require licenses for non-profit organizations.

**Recommendation/Action:** Schedule a Public Hearing for the February 3, 2014 Council Meeting to receive comments regarding extending the Medical Marijuana Moratorium, and initiating the same Moratorium for Recreational Marijuana.

**Motion for Consideration:** I move to adopt Resolution No. 14-100 scheduling a Public Hearing for the February 3, 2014 Council Meeting to receive comments regarding extending the Medical Marijuana Moratorium, and initiating the same Moratorium for Recreational Marijuana.

**Budget Impact:** Unknown

**Alternatives:** Take no action and let the moratorium expire.



**CITY OF PACIFIC  
WASHINGTON**

**RESOLUTION NO. 14-100**

**A RESOLUTION OF THE CITY COUNCIL SETTING A PUBLIC HEARING FOR THE PURPOSES OF TAKING PUBLIC TESTIMONY PRIOR TO CONSIDERING THE EXTENSION OF A MORATORIUM ON MEDICAL COLLECTIVE GARDENS IN THE CITY OF PACIFIC AND INITIATING THE SAME MORATORIUM FOR RECREATIONAL MARIJUANA**

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**WHEREAS**, the City is working to determine the appropriate zoning and land use designations/regulations that should be implemented for medical marijuana collective gardens in order to support and meet current City goals and strategies; and

**WHEREAS**, the City desires to initiate the same moratorium for recreational marijuana, and

**WHEREAS** pursuant to RCW 35A.63.220, the City Council may establish a moratorium for initial periods of six months (twelve months or more, provided that appropriate findings are made and a work plan is adopted), provided a subsequent public hearing is held on the moratorium within at least sixty days of its adoption at which time further findings of fact could be made,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON**

**Section 1.** The Pacific City Council hereby establishes a public hearing prior to consideration of a moratorium extension for a specified period of time, prohibiting the establishment of medical marijuana collective gardens and initiating the same moratorium for recreational marijuana within the City of Pacific, at the regularly scheduled City Council Work Shop on Monday February 3, 2014, in the Pacific City Hall located at 100 3<sup>rd</sup> Avenue SE, Pacific, Washington 98047.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON  
JANUARY 13, 2014.**

CITY OF PACIFIC

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Leanne Guier, Mayor

Attest:

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Amy Stevenson-Ness, City Clerk

Approved as to form:

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Kenyon Luce, City Attorney



**Agenda Bill No. 14-006**

**TO:** Mayor Guier and City Council Members  
**FROM:** Amy Stevenson-Ness, City Clerk/Personnel Manager  
**MEETING DATE:** January 13, 2014  
**SUBJECT:** Association of Washington Cities 2014 Membership Fee

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**ATTACHMENTS:** Letter and invoice from AWC

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**Previous Council Review Date:** N/A

**Summary:** The City has received an invoice from AWC for continued membership in the Association. AWC offers educational opportunities, member programs, including the Risk Management Service Agency the City has recently joined, and advocacy.

**Recommendation/Action:** Continued membership in the Association of Washington Cities is recommended.

**Motion for Consideration:** "I move approve continued membership in the Association of Washington Cities and payment of the membership fee for 2014 in the amount of \$4,179."

**Budget Impact:** \$4,179. The invoice reflects a small rate increase of less than one half percent.

**Alternatives:**

**AGENDA ITEM NO. 8D**



December 20, 2013

Mayor Leanne Guier  
City of Pacific  
100 - 3rd Avenue SE  
Pacific, WA 98047

**RE: 2014 AWC Membership Dues**

Dear Mayor Guier:

The Association of Washington Cities thanks you for your ongoing support and your recognition of the importance of our united voice and your professional advancement. AWC is pleased we can continue to offer the City of Pacific exceptional advocacy direction, timely communications about issues of importance to you, outstanding educational opportunities, and a broad array of member programs and services designed to benefit you.

For the first time in several years, the AWC membership fee reflects a modest rate increase of less than one half percent (.5%). The increase is equal to the rate of increase in the state and local government component of the Implicit Price Deflator (IPD). The IPD, per longstanding AWC Board policy, is the index used for the computation of rate adjustments. The rate increase and changes in your population, according to the most recent OFM data, result in a 2014 membership fee of \$ 4,179.

As we look forward to 2014, we hope you again join with city officials across the state and participate in your Association. Enclosed is the 2014 AWC membership invoice for the City of Pacific. Please return one copy of the invoice with your payment by January 31, 2014.

Thank you again for your support and participation. Please feel free to contact Mike McCarty at [mikem@awcnet.org](mailto:mikem@awcnet.org) or (360) 753-4137 or toll-free (800) 562-8981, if you have any questions regarding this notice or about any AWC services.

A handwritten signature in black ink that reads "Craig George".

Craig George  
AWC President

A handwritten signature in black ink that reads "Mike McCarty".

Mike McCarty  
AWC Chief Executive Officer

Cc: Richard Gould, Finance Director



**INVOICE**  
**12/20/2013**

Mayor Leanne Guier  
City of Pacific  
100 - 3rd Avenue SE  
Pacific, WA 98047

**Mission**

*AWC's mission is to serve our members through advocacy, education and services.*

**Vision**

*AWC is a highly respected voice of cities and towns before the Legislature, Congress, government agencies and others. We are the leader in providing valuable services and continuing education for our membership. We are the catalyst for promoting communication between cities and towns and for developing a broad public understanding for the important role of cities and towns across the state.*

The Association of Washington Cities is the official organization of cities and towns in the State of Washington. Each city paying the annual membership fee is a member and has an equal voice in the determination of the Association's policy.

For the first time in several years, the AWC membership fee reflects a modest rate increase of less than one half percent (.5%). The increase is equal to the rate of increase in the state and local government component of the Implicit Price Deflator (IPD). The IPD, per longstanding AWC Board policy, is the index used for the computation of rate adjustments.

**2014 Membership Fee ..... \$ 4,179**

Please make the check payable to the Association of Washington Cities, and return a copy of this invoice with your payment by January 31, 2014. If you have questions regarding the invoice, please e-mail April Petersen at [aprilp@awcnet.org](mailto:aprilp@awcnet.org) or call (360) 753-4137 or toll-free (800) 562-8981.

**Total Due: \$ 4,179**

IRS #91-6000045



**Agenda Bill No. 14-007**

**TO:** Mayor Guier and City Council Members  
**FROM:** Amy Stevenson-Ness, City Clerk/Personnel Manager  
**MEETING DATE:** January 6, 2014  
**SUBJECT:** South County Area Transportation Board (SCATBd) Transportation Forum Dues

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**ATTACHMENTS:** Letter and invoice from SCATBd

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**Previous Council Review Date:** N/A

**Summary:** Per the City's SCATBd Agreement, full voting members of SCATBd agree to pay annual dues of \$100.00 per vote. The City has one voting member position.

**Recommendation/Action:** Authorize payment of the 2014 SCATBd Transportation Forum membership dues.

**Motion for Consideration:** "I move to approve payment of the 2014 SCATBd Transportation Forum membership dues in the amount of \$100.00."

**Budget Impact:** \$100.00.

**Alternatives:**

**AGENDA ITEM NO. 8E**



## King County

### Department of Transportation

Harold S. Taniguchi, *Director*  
KSC-TR-0815  
201 South Jackson Street  
Seattle, WA 98104-3856  
**206.477.3800** TTY Relay: 711  
[www.metrokc.gov/kcdot](http://www.metrokc.gov/kcdot)

December 13, 2013

The Honorable Leanne Guier  
Mayor, City of Pacific  
100 – 3<sup>rd</sup> Avenue SE  
Pacific, WA 98047

Dear Mayor Guier:

Enclosed is the invoice for your city's 2014 SCATBd Transportation Forum membership dues. According to the SCATBd Agreement, full voting SCATBd members agreed to pay annual dues of \$100.00 per vote.

Please send your remittance, made payable to King County, at your earliest convenience. Please send this to the attention of Paul Takamine, Transportation Planner, Office of Regional Transportation Planning, 201 South Jackson Street, Mail Stop KSC-TR-0814, Seattle, WA 98104-3856.

If you have any questions regarding membership dues, please call Paul Takamine, at (206) 477-3822.

Sincerely,

Harold S. Taniguchi  
Director, King County Department of Transportation

Enclosure

cc: City Clerk, City of Pacific  
Paul Takamine, Transportation Planner III, Office of Regional Transportation Planning,  
King County Department of Transportation  
Linda Bruce, Finance and Business Operations, King County Executive Services



# King County

## South County Area Transportation Board

201 S. Jackson St.

KSC-TR-0814

Seattle, WA 98104

Phone: 206.477.3800 Fax: 206-684-2111

### INVOICE / STATEMENT

Invoice Date:	12/13/13
Invoice Number:	S-04
King County Tax ID No.	91-6001327
Due Date:	45 Days
Total Amount Due:	\$100.00

#### MAKE CHECK PAYABLE

#### TO: KING COUNTY

#### PLEASE REMIT TO:

Sally Marks, Supervising Transportation Planner  
 Office of Regional Transportation Planning  
 201 S. Jackson St., KSC-TR-0814  
 Seattle, WA 98104

TO: The Honorable Leanne Guier  
 Mayor, City of Pacific  
 100 – 3<sup>rd</sup> Avenue SE  
 Pacific, WA 98047

MAIL THIS PORTION WITH YOUR PAYMENT

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Detach and Retain This Portion

Invoice No. S-04		Period: 1/1/14 - 12/31/14	
Description	Rate Per Voting Member	No. of Voting Members	Total Amount Due
2014 South County Area Transportation Board Annual Dues	\$100.00	1	\$100.00

If you have questions, please call (206) 477-3816.



**Agenda Bill No. 14-010**

**TO:** Mayor Guier and City Council Members  
**FROM:** Amy Stevenson-Ness, City Clerk/Personnel Manager  
**MEETING DATE:** January 13, 2014  
**SUBJECT:** Sound Cities Association 2014 Membership Fee

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**ATTACHMENTS:** Invoice from SCA  
2014 Dues Assessment

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**Previous Council Review Date:** N/A

**Summary:** The City has received an invoice from Sound Cities Association for continued membership in the Association. SCA offers advocacy for cities, effectively collaborating to create regional solutions. They provide leadership on economic and community development, transportation, land use, health, government operations, environment, education, public safety, social welfare and other public policy issues.

**Recommendation/Action:** Continued membership in the Sound Cities Association is recommended.

**Motion for Consideration:** "I move approve continued membership in the Sound Cities Association and payment in the amount of \$3,736.67."

**Budget Impact:** \$3736.67.

**Alternatives:**

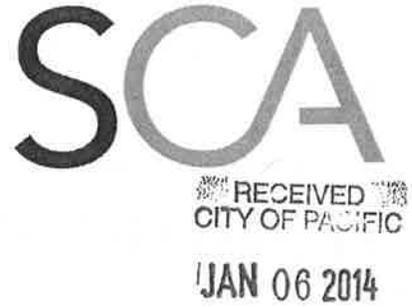


# Invoice

Sound Cities Association  
 formerly Suburban Cities Association  
 6300 Southcenter Blvd. #206  
 Tukwila WA 98188  
 206-433-7168

Date	Invoice #
1/1/2014	2401

Bill To
City of Pacific 100 3rd Ave SE Pacific, WA 98047



CITY CLERK  
 PERSONNEL MANAGER  
 Total

Description	Quantity	Rate	Total
2014 Dues Assessment for Member Cities	6,675	0.5598	3,736.67

At the November 14, 2012 SCA Annual Meeting, the SCA Membership voted to change the name of the organization from Suburban Cities Association to Sound Cities Association to better represent the Membership.

While the tax identification number has not changed, a new W9 is available. If your records do not include the new W9, please contact SCA to obtain a copy for your records.

Thanks!

At the November 20, 2013 SCA Annual Meeting, the Membership approved the 2014 Dues Assessment. A copy of the approved assessment is provided along with this invoice.

<b>Grand Total</b>	<b>\$3,736.67</b>
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**2013 Approved Assessment**

**Approved SCA 2014 Assessment**

<u>Municipality</u>	2012 OFM Pop	2012 OFM Pop w/70K cap	Membership Rate 0.5598	<u>Municipality</u>	2013 OFM Pop 4/1/2013	2013 OFM Pop w/70K cap	Membership Rate 0.5598	Increase over 2013 in dollars	Population Change 13-Dec
Skykomish	200	200	111.96	Skykomish	195	195	109.16	-2.80	-5
Beaux Arts Village	300	300	167.94	Beaux Arts Village	290	290	162.34	-5.60	-10
Hunts Point	390	390	218.32	Hunts Point	395	395	221.12	2.80	5
Milton (part)	835	835	467.43	Milton (part)	840	840	470.23	2.80	5
Carnation	1,785	1,785	999.24	Carnation	1,785	1,785	999.24	0.00	5
Clyde Hill	2,980	2,980	1,668.20	Clyde Hill	2,980	2,980	1,668.20	0.00	-5
Algona	3,070	3,070	1,718.59	Algona	3,075	3,075	1,721.39	2.80	5
Black Diamond	4,170	4,170	2,334.37	Black Diamond	4,170	4,170	2,334.37	0.00	0
North Bend	5,855	5,855	3,277.63	North Bend	6,020	6,020	3,370.00	92.37	165
Normandy Park	6,350	6,350	3,554.73	Normandy Park	6,350	6,350	3,554.73	0.00	0
Pacific (part)	6,535	6,535	3,658.29	Pacific (part)	6,675	6,675	3,736.67	78.37	140
Duvall	6,900	6,900	3,862.62	Duvall	7,120	7,120	3,985.78	123.16	220
Newcastle	10,460	10,460	5,855.51	Newcastle	10,640	10,640	5,956.27	100.76	180
Woodinville	10,960	10,960	6,135.41	Woodinville	10,990	10,990	6,152.20	16.79	30
Enumclaw (part)	11,030	11,030	6,174.59	Enumclaw (part)	11,100	11,100	6,213.78	39.19	70
Snoqualmie	11,320	11,320	6,336.94	Snoqualmie	11,700	11,700	6,549.66	212.72	380
Lake Forest Park	12,640	12,640	7,075.87	Lake Forest Park	12,680	12,680	7,098.26	22.39	40
Bothell (part)	17,280	17,280	9,673.34	Bothell (part)	17,440	17,440	9,762.91	89.57	160
Covington	17,760	17,760	9,942.05	Covington	18,100	18,100	10,132.38	190.33	340
Tukwila	19,080	19,080	10,680.98	Tukwila	19,160	19,160	10,725.77	44.78	80
Kenmore	21,020	21,020	11,767.00	Kenmore	21,170	21,170	11,850.97	83.97	150
Mercer Island	22,690	22,690	12,701.86	Mercer Island	22,720	22,720	12,718.66	16.79	-20
Maple Valley	23,340	23,340	13,065.73	Maple Valley	23,910	23,910	13,384.82	319.09	570
SeaTac	27,210	27,210	15,232.16	SeaTac	27,310	27,310	15,288.14	55.98	100
Des Moines	29,700	29,700	16,626.06	Des Moines	29,730	29,730	16,642.85	16.79	30
Issaquah	31,150	31,150	17,437.77	Issaquah	32,130	32,130	17,966.37	548.60	980
Burien	47,730	47,730	26,719.25	Burien	48,030	48,030	26,887.19	167.94	300
Sammamish	47,420	47,720	26,713.66	Sammamish	48,060	48,060	26,903.99	190.33	640
Shoreline	53,270	53,270	29,820.55	Shoreline	53,670	53,670	30,044.47	223.92	400
Redmond	55,360	55,360	30,990.53	Redmond	55,840	55,840	31,259.23	268.70	480
Auburn (part)	63,390	63,390	35,485.72	Auburn (part)	64,320	64,320	36,006.34	520.61	930
Kirkland	81,480	70,000	39,186.00	Kirkland	81,730	70,000	39,186.00	0.00	250
Federal Way	89,460	70,000	39,186.00	Federal Way	89,720	70,000	39,186.00	0.00	260
Renton	93,910	70,000	39,186.00	Renton	95,540	70,000	39,186.00	0.00	1,630
Kent	119,100	70,000	39,186.00	Kent	120,500	70,000	39,186.00	0.00	1,400
<b>TOTAL</b>	<b>956,130</b>	<b>852,480</b>	<b>\$477,218</b>	<b>TOTAL</b>	<b>966,085</b>	<b>858,595</b>	<b>\$480,641</b>	<b>3,423.18</b>	<b>9,905</b>

# Payroll

## Computer Check Register

User: asolvang  
 Date: 12/31/2013 - 12:57PM  
 Batch: 00502-01-2014 Computer



Check No	Check Date	Employee Information	Amount
4750	01/03/2014	HULSG Gary Hulsey	92.08
4751	01/03/2014	STEIC Clinton Steiger	92.08
4752	01/03/2014	FLARW Wanda Flarity	1,336.33
Total Number of Employees: 3		Total for Payroll Check Run:	1,520.49

# Payroll

## Computer Check Register

User: asolvang  
 Printed: 12/31/2013 - 2:49PM  
 Batch: 00555-01-2014 Computer



Check No	Check Date	Employee Information	Amount
4753	01/03/2014	BOSM Michel Bos	1,310.02
Total Number of Employees: 1		Total for Payroll Check Run:	1,310.02

Auto Deposit Payroll in the Amount of:

\$ 60807.45  
 2124.49

Total Expenditures:

\$ 65762.45

### Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting on: 1/13/14.

Council member: \_\_\_\_\_  
 Council member: \_\_\_\_\_  
 Council member: \_\_\_\_\_

Reviewed for Accuracy:  
 Finance Director: \_\_\_\_\_

Date: \_\_\_\_\_

# Payroll

## ACH Check Register

User: 'asolvang'  
Printed: 12/31/2013 - 1:03PM  
Batch: 502-1-2014  
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
01/03/2014	0	ADAMP	Pamela Walasek	1,546.68
01/03/2014	0	BARNK	Kenneth Barnett	1,849.09
01/03/2014	0	BOS M	Michel Bos	2,466.41
01/03/2014	0	BROOB	Bill Brookhart	1,070.02
01/03/2014	0	CALKJ	John Calkins	4,041.02
01/03/2014	0	FUTJO	Joanne Futch	1,118.10
01/03/2014	0	GALER	Roger Gale	3,035.09
01/03/2014	0	GOULD	Richard Gould	2,622.15
01/03/2014	0	GUIERL	Leanne Guier	317.71
01/03/2014	0	Guse	Georgia Guse	871.55
01/03/2014	0	Hong	Joshua Hong	3,365.58
01/03/2014	0	JONEJ	John Jones	91.25
01/03/2014	0	KAVE	Victor Kave	92.08
01/03/2014	0	KIM	Michael Kim	2,749.73
01/03/2014	0	KORAS	Steven Koransky	267.85
01/03/2014	0	LARSG	Gary Larson	2,204.99
01/03/2014	0	MASSE	Edwin Massey Jr	2,807.30
01/03/2014	0	MCCUT	Thomas McCulley Jr	1,806.08
01/03/2014	0	MORGJ	James Morgan	1,140.3
01/03/2014	0	NEWTD	David Newton	2,604.6
01/03/2014	0	POLLOCK	Heather Pollock	987.36
01/03/2014	0	PUTNJ	Joshua Putnam	46.03
01/03/2014	0	QUACJ	Jon Quackenbush	168.04
01/03/2014	0	RODRM	Michael Rodriguez	1,713.26
01/03/2014	0	RYDBK	Kelly Rydberg	1,539.45
01/03/2014	0	SCHUJ	James Schunke	1,911.50
01/03/2014	0	SHOOS	Stephanie Shook	1,395.66
01/03/2014	0	SLAGT	Jed Slagter	2,348.55
01/03/2014	0	SOLVA	Angelica Solvang	1,542.28
01/03/2014	0	STEPR	Robert Stephens	3,074.40
01/03/2014	0	STEVEN	Amy Stevenson-Ness	1,683.72
01/03/2014	0	THACD	Darcie Thach	1,223.43
01/03/2014	0	WALKT	Trenity Walker	92.08
01/03/2014	0	WESJS	Joe West	3,174.13
01/03/2014	0	WIECP	Paula Wiech	1,294.70
01/03/2014	0	WILDC	Corrine Wildoner	1,287.24
01/03/2014	0	Zinsli	Samantha Zinsli	1,257.96
Total Employees:			37	Total: 60,807.45

# Payroll

## ACH Check Register

Er: 'asolvang'  
Printed: 12/31/2013 - 2:54PM  
Batch: 555-1-2014  
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
01/03/2014	0	SOLVA	Angelica Solvang	2,124.49
Total Employees:			1	Total: 2,124.49

# Payroll

## Pay Type Register



User: padams  
 Printed: 01/10/2014 - 3:51PM  
 Check Date Range: 01/03/2014 to 01/03/2014  
 Period Date Range: All  
 Batch Info: All  
 Pay Types: AD, B, C, CA, CD, CO, CP, DS, E2, E4, EO, ET, F, FH, FL, FT, H, HO, HP, L, MP, O, OC, OD, OO, OT, P, PC, PO, R, RDS, RF, RM, RP, S, SB, SP, TC, U, V, VP, ZA, ZB, ZC, ZD, ZM, ZP, ZS

Pay Type	Description	Hours	Amount
C	Comp time taken	6.00	162.42
CA	Cleaning allowance	0.00	270.00
CO	Comptime payout	40.00	1,659.20
DS	Donated Sick Leave	4.00	115.48
E2	Education Premium 2%	0.00	58.45
E4	Education Premium 4%	0.00	464.76
ET	Exchange Time	38.00	1,279.24
H	Holiday	400.80	11,207.50
HO	Holiday -- Off Day	72.00	2,324.76
HP	Holiday Premium	60.00	3,975.72
L	Longevity	0.00	1,318.28
OC	Work Out of Class	0.00	608.29
OO	Out of Class OT	0.00	138.03
OT	Overtime	38.00	1,416
PO	Police Overtime	20.00	1,078
R	Regular	1,784.42	49,253.72
S	Sick leave	202.67	7,436.40
V	Vacation	220.50	6,234.10
VP	Vacation Payout-No PERS/LE	104.00	2,300.48
ZC	Contract Benefits-Retirement	0.00	236.42
ZM	Contract Benefits-Medical	0.00	559.35
<b>Report Total</b>		<b>2,990.39</b>	<b>92,097.43</b>



City Council Minutes

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**Workshop**  
**Monday, December 16, 2013**  
**6:30 p.m.**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Council President Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Present: Council Members Jones, Kave, Putnam, Steiger, Council President Walker, and Mayor Guier

Absent: Council Member Hulsey and Mayor Pro Tem McMahan

**STAFF PRESENT**

Acting Public Works Director Ken Barnett, Court Administrator Kelly Rydberg, Lt. Ed Massey; Finance Director Richard Gould, City Attorney Ken Luce, and City Clerk Amy Stevenson-Ness

**ADDITIONS TO/APPROVAL OF AGENDA**

Mayor Guier added a discussion of the addendum to the AWC RMSA Interlocal Agreement.

The amended agenda was approved unanimously by Council.

**AGENDA ITEMS**

**A. Discussion: Code of Conduct for Senior Center/Gymnasium**

Senior Center Assistant Director Darcie Thach

No action on the item is required. It was brought to Council as an informational item. Council Members Jones, Walker, and Garberding were on the Human Services Committee when the Code of Conduct was discussed. An adjustment to the Code was made to include the gymnasium. The Code is needed to make sure people understand what acceptable behavior is.

After discussion, Mayor Guier suggested the Code of Conduct be sent to AWC for review.

**B. Discussion: Resolution 2013-095: I-Net Contract Amendment 1 with King County I-Net:**

City Clerk Amy Stevenson-Ness advised council that the current I-Net contract is due for renewal on December 31, 2013. I-Net has advised the city that they are working on revising the contract to reflect additional service offerings that are now available to the City. The new contract will be sent for review and I-Net felt that additional time would be needed for review before it was implemented. Amendment No. 1 extends the current contract through March 31, 2014.

Direction by consensus of Council: Move forward to the meeting on December 23, 2013.

**C. AWC RMSA**

Mayor Guier reviewed additions to the addendum to the AWC RMSA Interlocal Agreement that would be required in order for the City to join the RMSA. She advised Council that two new items were added to the addendum:

1. The City must provide AWC RMSA with a Professional Staff Retention/Recruitment Plan
2. A \$250,000 deductible for any wrongful employment practice claim or suit brought by any current or former employee who has previously brought any wrongful employment practice claim, suit, or action against the City previously.

After brief discussion, the item was moved forward to the meeting on December 23, 2013.

**EXECUTIVE SESSION**

At 7:00 p.m., Council President Walker recessed to executive session for 20 minutes for a discussion regarding litigation.

Council President Walker called the meeting back to order at 7:20 p.m.

Mayor Guier would like to get \$20 gift card for each employee with council approval as a year-end bonus and asked for Council's approval.

There was a consensus of Council to purchase the gift cards from Bigfoot Java.

**ADJOURN**

Council President Walker adjourned the workshop at 7:21 p.m.

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Amy Stevenson-Ness, City Clerk



City Council Minutes

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**Regular Meeting**  
**Monday, December 23, 2013**  
**5:00 p.m.**

**Regular Meeting**  
**5:00 p.m.**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the regularly-scheduled meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Present: Council Members Hulsey, Jones, Kave, Steiger, Walker, and Mayor Guier

Absent: Council Members McMahan and Putnam

**COUNCIL MEMBER HULSEY MOVED** to excuse Council Members McMahan and Putnam . Seconded by Council Member Steiger. The motion was voted on and carried 5-0.

**STAFF PRESENT**

Lt. Edwin Massey, Senior Services Assistant Darcie Thach, Court Administrator Kelly Rydberg, Finance Director Richard Gould, City Clerk Amy Stevenson-Ness

**ADDITIONS TO/APPROVAL OF AGENDA**

Council Member Hulsey requested an additional item to appoint council members to committees as this is the last meeting of the year. It was added as New Business Item B.

The amended agenda was approved by unanimous consent of the Council.

**AUDIENCE COMMENT**

NONE

## **REPORTS**

### **MAYOR**

In Mayor Guier's report, she acknowledged Amy Stevenson-Ness, City Clerk and Richard Gould, Finance Director, for their part in obtaining new insurance.

She advised Council that Public Safety Director Calkins is currently on medical leave and wished him well.

As Monday, December 30<sup>th</sup> is the fifth Monday of the month, she will hold a Meet the Mayor session at 6:30.

Mayor Guier wished everyone a Merry Christmas.

### **COURT**

Court Administrator Kelly Rydberg reported:

- The Judge's laptop has been received. Auburn IT has it to configure the software.

### **PUBLIC WORKS**

Public Works Director Ken Barnett reported:

- The crew was out on December 20, 2013, at 5 am to start plowing.

### **COMMUNITY/SENIOR/YOUTH SERVICES**

Senior Center Assistant Director Darcie Thach reported

- There are a lot of kids on campus because of winter break; 30 kids at the gym today;
- 28 people attended the Senior Christmas party. There were activities every day of the previous week;
- Pinochle is every Thursday at 2:00;
- Two raffles were held last week as so many prizes had been received;
- Pizza will be provided for lunch on December 26 as well as free bingo;
- Bingo will be held on the third Wednesday of the month for 25 cents a game;
- Craft day will be the second Wednesday of every month.

### **COUNCIL –**

Council Member Steiger wished everyone a Merry Christmas and Happy New Year.

Council Member Hulsey said that due to the onset of Parkinson's Disease, his doctor has advised him do something that involved using both hands differently. He has recently taken up the accordion that he hadn't played since the age of 12. He will play an arrangement after the meeting.

SCA – Mayor didn't attend the PIC meeting; She has been appointed two different regional committees, the Growth Management Committee and King County District Flood Committee.

## **OLD BUSINESS**

- A. **Resolution No. 2013-095:** Authorizing the mayor to execute Amendment No. 1 to Contract No. 01COP11 with King County Institutional Network to extend the contract through March 31, 2014.

City Clerk Amy Stevenson-Ness advised Council that the amendment to the agreement is to extend the contract. There is no financial impact to the contract.

**COUNCIL MEMBER HULSEY MOVED** to adopt Resolution 2013-095 authorizing the mayor to execute Amendment No. 1 to Contract No. 01COP11 with King County Institutional Network to extend the contract through March 31, 2014. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Steiger, Walker  
Excused: McMahan, Putnam

The motion carried 5-0

## **NEW BUSINESS**

- A1. Resolution No. 2013-096:** Authorizing the mayor to execute an interlocal agreement with Association of Washington Cities Risk Management Service Agency for the City to join the FMSA risk pool.

Mayor Guier advised Council that on December 11, 2013, the RMSA Operations Committee recommended to the Board of Director the City's membership in the Pool with an addendum to the Interlocal Agreement outlining certain requirements the City's officials and staff must agree to meet. On December 18, 2013, the Board of Directors unanimously approved the City's membership in the AWC RMSA Program.

She also advised that the Interlocal agreement and the addendum must be adopted by separate resolutions.

**COUNCIL MEMBER JONES MOVED** to adopt Resolution No. 2013-096, authorizing the Mayor to execute an interlocal agreement with AWC RMSA for membership in the Risk Management pool effective January 1, 2014. Seconded by Council Member Hulsey.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Steiger, Walker  
Excused: McMahan, Putnam

The motion carried 5-0

**A2. Resolution No. 2013-097:** Approving the addendum to the interlocal agreement with AWC's RMSA.

**COUNCIL MEMBER KAVE MOVED** to adopt Resolution No. 2013-097, authorizing the Mayor to execute an addendum to the interlocal agreement with AWC RMSA. Seconded by Council Member Walker.

Speaking before Council:

Jeanne Fancher	Suggested adopting a policy to define misfeasance/malfeasance
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Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Steiger, Walker  
Excused: McMahan, Putnam

The motion carried 5-0

**B. Council Member Appointments to Committees**

Council Member Hulsey stated committee appointments were traditionally done at the last meeting of the year. After discussion, it was decided to waive Council Rules of Procedure to make appointments at the meeting on January 6, 2014.

**COUNCIL MEMBER HULSEY MOVED** to waive Council Rules of Procedure to do Council Committee appointments at the workshop on January 6, 2014. Seconded by Council Member Jones.

Voice vote was taken and carried 5-0.

**CONSENT AGENDA**

- A. Claim Voucher & Payroll Approval
- B. Approval of the minutes of December 2, 2013, workshop and November 25, 2013, regular meeting

**COUNCIL MEMBER HULSEY MOVED** to approve the Consent Agenda. Seconded by Council Member Jones. Voice vote was taken and the motion carried 5-0.

**ADJOURN**

Mayor Guier adjourned the meeting at 6:00 p.m.

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Amy Stevenson-Ness, City Clerk