



**PACIFIC CITY COUNCIL AGENDA**  
**Council Chambers - City Hall. 100 3<sup>rd</sup> Ave. SE**

**February 18, 2014**  
**Tuesday**

**Workshop**  
**6:30 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. DISCUSSION ITEMS**
  - A. AB 14-025: Waste Management Discussion** (10 min.)  
(Mayor Guier)
  - B. AB 14-017: Resolution No. 14-111: Vending Machine Discussion** (5 min.)  
(Darcie Thach)
  - C. AB 14-026: Park Board Appointment Discussion** (15 min.)  
(Mayor Guier)
  - D. AB 14-027: Comprehensive Plan Update Grant** (10 min.)  
(Paula Wiech)
  - E. AB 14-028: Resolution No. 14-112: Planning Commission Work Plan** (5 min.)  
(Paula Wiech)
  - F. AB 14-029: Resolution No. 14-113: Pierce County Cost Sharing** (10 min.)  
Interlocal Agreement regarding Stewart Road  
(Ken Barnett)
  - G. AB 14-030: Resolution No. 14-114: Surplus of Public Works Vehicle** (5 min.)  
(Ken Barnett)
  - H. AB 14-031: 2014 PCRC Dues** (5 min.)  
(Amy Stevenson-Ness)
  - I. AB 14-032: Resolution No. 14-115: Contract for Professional** (10 min.)  
Legal Services.  
(Council Member Knudtson)
  - J. AB 14-033: Ordinance No. 14-1857: Parking of motorhomes, vacation** (10 min.)  
trailers, boat trailers, camperettes, and all other vehicles not  
in daily use.  
(Council Member Hulsey)
  - K. AB 14-034: Resolution No. 14-116: Retaining the services of Brian Harvey for** (5 min.)  
accreditation purposes.  
(John Calkins)

- L. **AB 14-035: Resolution No. 14-117: Acceptance of Moving Radar Grant Funds** (5 min.)  
(John Calkins)
- M. **AB 14-036: Resolution No. 14-118: Purchase of Police Vehicle** (5 min.)  
(John Calkins)
- N. **AB 14-037: Resolution No. 14-119: Radar Trailer Purchase** (5 min.)  
(John Calkins)
- O. **AB 14-038: 2013 Year-End Financial Report** (5 min.)  
(Richard Gould)

5. **ADJOURN**

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

Meeting materials are available on the City's website at: [www.cityofpacific.com](http://www.cityofpacific.com) or by contacting the City Clerk's office at (253) 929-1105.

For ADA accommodations, please contact City Hall at (253) 929-1105 prior to the meeting. Thank you.



**AGENDA ITEM NO. 4A**

**Agenda Bill No. 14-025**

**TO:** City Council  
**FROM:** Mayor Guier  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** Waste Management Presentation

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**ATTACHMENTS:**

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**Previous Council Review Date:** N/A

**Summary:** This will be a discussion item to get a consensus on how council would like to proceed: extend the contract, go to RFP, or negotiate. If we are going to extend the contract, we need to say so by the 25<sup>th</sup> of February.

**Recommendation/Action:**

**Motion for Consideration:** "I move to..."

**Budget Impact:**

**Alternatives:**



**Agenda Bill No. 14-017**

**TO:** Mayor Guier and City Council Members  
**FROM:** Darcie Thach, Assistant Director Community Services  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** Tummy Yummies LLC. Vending Machines

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**ATTACHMENTS:** Resolution 14-111  
Contract with Tummy Yummies

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**Previous Council Review Date:** February 3, 2014, February 10, 2014

**Summary:** There is interest in placing vending machines in the Senior Center and in City Hall by the Council Chambers/Court. The contract will provide for 10% of the profits from sales to the City to be divided equally between the Senior Center and the Youth Fund.

At Council's direction, AWC RMSA has reviewed the contract and suggested indemnification language. The contract has been sent back to Elizabeth Perrin for approval.

**Recommendation/Action:** Recommend to accept contract for Tummy Yummies LLC.

**Motion for Consideration:** I move to adopt Resolution 14-111 approving a contract with Tummy Yummies LLC, to locate vending machines in the Senior Center and in City Hall.

**Budget Impact:** Ten percent of profits will be provided to the City of Pacific

**Alternatives:**

**City of Pacific  
Washington**

**RESOLUTION NO. 14 – 111**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON APPROVING  
AN AGREEMENT WITH TUMMY YUMMIES, LLC, TO LOCATE VENDING MACHINES IN THE  
SENIOR CENTER AND IN CITY HALL**

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**WHEREAS**, there is interest in placing vending machines in the Senior Center and in City Hall, and

**WHEREAS**, Tummy Yummies, LLC, will pay 10% of the profits from sales to the City, and

**WHEREAS**, the City of Pacific encourages the promotion of resident-owned businesses,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC,  
WASHINGTON**

**Section 1.** The Pacific City Council hereby authorizes the Mayor to enter into an agreement with Tummy Yummies, LLC, (Exhibit A) for placement of vending machines in the Senior Center and City Hall with the proceeds to be divided equally between the Senior Center Fund and the Youth Services Fund.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE x<sup>th</sup> DAY OF  
FEBRUARY, 2014.**

CITY OF PACIFIC

\_\_\_\_\_  
Leanne Guier, Mayor

Attest:

\_\_\_\_\_  
Amy Stevenson-Ness, City Clerk

Approved as to form:

\_\_\_\_\_  
Kenyon Luce, City Attorney

# Service Agreement

Date: February x, 2014

**Operator:** Tummy Yummies, LLC

**Company:** City of Pacific

**Mailing Address:** 100 3<sup>rd</sup> Avenue SE  
Pacific, WA 98047

**Service Address:** Same

## Terms

### 1. Exclusive Vending Right

Company hereby grants, during the term hereof, including any extension terms, the right to Tummy Yummies, LLC, to sell and dispense, by coin-operated vending machines, or otherwise, food, candy, non-alcoholic beverages at Company's premises, identified above, or such other premises to which Company may subsequently move its business operations.

### 2. Terms/Extension of Term

- a. The term of this Agreement shall be for a period of 1 year, beginning on the \_\_\_\_\_ day of \_\_\_\_\_, and ending on the \_\_\_\_\_ day of \_\_\_\_\_. However, the term shall automatically be extended for a similar period of time unless either party gives to the other party ninety (90) days written notice of intent to terminate prior to the end of the initial term or the end of an extended term, as the case may be.
- b. Tummy Yummies, LLC, has agreed to pay 10% of profit from the vending machine installed at the Company premises to be made payable to the City of Pacific Senior Center and Youth Services. This payment shall be made on a quarterly basis.

### 3. Obligation of Tummy Yummies LLC

As the vendor, Tummy Yummies, LLC, shall be responsible to:

- a. Furnish vending machines and related apparatus, as Tummy Yummies LLC determines appropriate and necessary, to adequately and properly service the needs of the company.
- b. Install, service, and maintain the vending machine and apparatus and to regularly keep the machines stocked with current, fresh, and marketable products.

- c. Pay, when due, all governmental licenses, fees, or permits resulting from the placement or use of the vending machines or apparatus on Company's premises.

#### **4. Obligation of Company**

Company shall be responsible to:

- a. Allow the installation and placement of the vending machines and apparatus in prominent locations inside Company's premises, and further, to allow the replacement and removal of the said machines or apparatus as determined appropriate from time to time by Tummy Yummies, LLC.
- b. Provide utility services (electricity and/or water) connections to the place where the vending machines and/or apparatus is to be situated, and to pay current, all utility charges arising from the use and operation of the said machines and apparatus on Company's premises.

#### **5. Ownership of Vending Machines and Apparatus**

All vending machines, related apparatus, product, and coin/cash in the machines or apparatus shall be owned exclusively by Tummy Yummies LLC and the Company shall have no right of ownership, claim of lien, or other ownership right of the said machines and apparatus on Company's premises.

#### **6. Default-Termination**

If either party fails to perform its obligations under this contract, the other party shall have the right to give to the party who has failed to perform its obligations thirty (30) days written notice of the breach by registered mail. If the breach, as specified in the notice, is not cured within the said 30 day period, then the party sending the notice shall have the right to terminate this contract.

#### **7. Insurance.**

TUMMY YUMMIES LLC shall procure and maintain in force, without cost or expense to Lessor, on or before the commencement date of this Agreement and throughout the Agreement term or as long as Tummy Yummies LLC remains in possession of the Facility, a broad form comprehensive general liability policy of insurance covering bodily injury and property damage, with respect to the use and occupancy of the Facility with liability limits of not less than \$1,000,000, per occurrence, \$2,000,000 annual aggregate. The TUMMY YUMMIES LLC'S insurance shall be primary and written on an "occurrence form", with a company that is "A VII" rated or better, and licensed to do business in the State of Washington. The City of Pacific shall be named as additional insured, by endorsement, on all such policies, which policies shall in addition provide that they may not be canceled or modified for any reason without fifteen (15) days prior written notice

to City of Pacific. TUMMY YUMMIES LLC shall provide City of Pacific with a certificate or certificates of such insurance within ten (10) days of the execution of this Agreement.

**8. Agreement to Indemnify.**

TUMMY YUMMIES LLC shall indemnify the City of Pacific from and against any and all claims, demands, causes of action, suits or judgments including but not limited to, any claims of insurance carriers, for deaths or injuries to persons or for loss of or damage to property arising out of or in connection with the use and occupancy of the Facility by TUMMY YUMMIES LLC, its agents, servants, employees or invitees. In the event of any claims made or suits filed AGAINST THE City of Pacific , the City may, at its option, require the TUMMY YUMMIES LLC to resist or defend such action or proceeding at the TUMMY YUMMIES LLC's own cost and expense by counsel reasonably satisfactory to the City.

Tummy Yummies, LLC

By: \_\_\_\_\_

Title: \_\_\_\_\_

City of Pacific

By: \_\_\_\_\_

Title: \_\_\_\_\_



**Agenda Staff Report**

**TO:** Mayor Guier and City Council Members  
**FROM:** Amy Stevenson-Ness, City Clerk  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** Park Board Appointment

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**ATTACHMENTS:** Applications for Park Board vacancy

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**Previous Council Review Date:** N/A

**Summary:** As there is currently a vacancy on the Park Board, Mayor Guier would like Council to review the applications for appointment. The two applicants are:

Regina Ingram  
Gary Nitschke

**Recommendation:** Select applicant for appointment at the February 24, 2014, regular meeting

**Motion for Consideration:**

**Budget Impact:**

**Alternatives:**



CITY OF PACIFIC  
100 3<sup>RD</sup> AVE SE  
PACIFIC, WA 98047

RECEIVED  
CITY OF PACIFIC  
JUL 26 2013  
HUMANITY DEVELOPMENT  
PUBLIC WORKS DEPARTMENT

**APPLICATION FOR BOARD/COMMISSION/COMMITTEE POSITION**

**PLEASE PRINT**

I WOULD LIKE TO APPLY FOR:  
 Planning Commission  Park Board  Lodging Tax Committee  Civil Service Commission

NAME: Regina Ingram DATE: 7/25/13

ADDRESS: [REDACTED] HOME PHONE [REDACTED]

Pacific WA 98047 WORK PHONE [REDACTED]

CITY RESIDENT? YES  NO  HOW LONG? 3 mo REGISTERED VOTER? YES  NO   
(YOU ARE A RESIDENT IF YOU RESIDE WITHIN THE PACIFIC CITY LIMITS)

NAME AND ADDRESS OF EMPLOYER (& type of business):  
Self employed

EDUCATIONAL BACKGROUND (include year of graduation and any degrees obtained):  
Cal St Fullerton, Mt San Antonio College, Chaffey College  
A.A. Degree 1981 Certificate in Home Care-giver 1998 Kitsap County

PROFESSIONAL EXPERIENCE:  
Los Angeles County Parks & Rec. Clerk, Kitsap County Citizens  
Advisory Board for Community Black Growth Committee,  
Olympic College, Multicultural dept staff.

ORGANIZATION AFFILIATIONS:  
VWCA, NAACP, Human Rights Council, Puget Sound Women's  
Leadership Group, Kitsap County School Board Parent Advisory  
Committee.

NOTE A RESUME MAY BE ATTACHED IF DESIRED

WHY ARE YOU SEEKING APPOINTMENT?  
I am seeking this appointment because I am dedicated  
(see attached)

GENERAL REMARKS:  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE RETURN COMPLETED APPLICATION TO:

CITY OF PACIFIC CITY CLERK  
100 3<sup>RD</sup> AVE SE  
PACIFIC, WA 98047

Regina D. Ingram  
SIGNATURE

to promoting and preserving the use of local parks. As a child growing up in Los Angeles, CA, I spent many summer days enjoying parks throughout our city. It was a wonderful break from the cars and buildings that surrounded our home life.

I found much happiness playing baseball, walking through trails or just relaxing under a tree with friends. As I grew older and began to travel I realized the value and importance of parks everywhere I went.

My husband and I raised our daughters in Washington State for eight years, and during that time park activities were a major part of our lives. Healthy parks are fundamental to many aspects of family and community prosperity.

I believe I am a qualified candidate and I will work hard if I am selected to serve on the Parks Board. Even though I am a new resident of this area, I care deeply about people and parks, and I look forward to serving the City of Pacific.

Sincerely,  
Regina D. Ingram

ET

PL



RECEIVED  
CITY OF PACIFIC

AUG 3 2012

FINANCE  
DEPARTMENT

CITY OF PACIFIC  
100 3<sup>RD</sup> AVE SE  
PACIFIC, WA 98047

**APPLICATION FOR BOARD/COMMISSION/COMMITTEE POSITION**

**PLEASE PRINT**

I WOULD LIKE TO APPLY FOR:

    Planning Commission     Park Board    Lodging Tax Committee    Civil Service Commission

NAME: Gary Nitschke DATE: August 2, 2012

ADDRESS: [REDACTED] HOME PHONE: [REDACTED]

Pacific, WA 98047 WORK PHONE: [REDACTED]

CITY RESIDENT? YES  NO  HOW LONG? 11 yrs REGISTERED VOTER? YES  NO   
(YOU ARE A RESIDENT IF YOU RESIDE WITHIN THE PACIFIC CITY LIMITS)

NAME AND ADDRESS OF EMPLOYER (& type of business): I'm currently a Volunteer for the City of Pacific and considering enrollment at college.

EDUCATIONAL BACKGROUND (include year of graduation and any degrees obtained): 1992 High School Diploma, 1990-94 A.A. studies, 1995-97 Musical Instrument Repair Technician Certificate, 1995-1997 A.S. Studies, 2011 Community Emergency Response Teams (CERT) Certificate.

PROFESSIONAL EXPERIENCE: Since March 2011, I have been attending all of the Park Board, Planning Commission, City Council Workshops, City Council, and some Finance Committee meetings, I have attended at least 1 Public Works meeting and I've attended special meetings. I have attended some Safety and Emergency Management meetings and classes. I'm pretty much a hands on laborer type. I have a Commercial Drivers Licence with endorsements. I have years of academic experience and certifications.

ORGANIZATION AFFILIATIONS: South King County Genealogy Society, Friends of King County Library, Pacific/Algona Senior Center Volunteer, Catholic Community Services Volunteer, Member of the Lutheran Church, City of Auburn Community Emergency Response Teams.

NOTE A RESUME MAY BE ATTACHED IF DESIRED

WHY ARE YOU SEEKING APPOINTMENT? I'm seeking appointment because the Park board Chair has continuously asked me if I wanted to join. (over the past few years a couple few times I was asked.) Regarding the Planning Commission: A recent meeting was cancelled due to no quarm because some of the members couldn't make it. I live across the street from city hall. I attend all the meetings. Representatives from Habitat for Humanities were there for a Public Hearing. The Commission was one person short of a quarm. I believe it's happened before.

GENERAL REMARKS: Aproximately a year ago the Previous Mayor asked me to be on the City Council. It was when one of the Council developed some health problems. I've resided here for 11 years I have a strong commitment to this community and have recieved honor for outstanding devotion in the organization.

PLEASE RETURN COMPLETED APPLICATION TO:

CITY OF PACIFIC CITY CLERK  
100 3<sup>RD</sup> AVE SE  
PACIFIC, WA 98047

[Handwritten Signature]  
SIGNATURE



**Agenda Bill No. 14-027**

**TO:** Mayor Guier and City Council Members  
**FROM:** Paula Wiech, Planner  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** WA State GMA Grant: New Schedule of Deliverables

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**ATTACHMENTS:** Grant Agreement Title Page and changes to Deliverables, pages 15 – 20 of Agreement, prior pages 15 – 20 of Agreement Approved 1/27/14

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**Previous Council Review Date:** January 27, 2014

**Summary:** After Washington State Department of Commerce staff reviewed the GMA Update Grant Agreement signed by Mayor Guier on January 27, 2014, they noticed that the turn-around times for Deliverables looked tight.

Paula Wiech has been working with Paul Johnson at the Department of Commerce to come up with more realistic deadlines for achieving Comprehensive Plan and Development Regulation updates, and holding Public Hearings before the Planning Commission and City Council. The Department of Commerce is also willing to revisit this schedule again.

The attached revised pages reflect adjustments to due dates, and corrections of some typos, but no other portion of the Agreement approved by Council and signed by the Mayor is affected.

**Recommendation/Action:** Accept the Department of Commerce amendments to the schedule of the signed GMA Comprehensive Plan Update Grant.

**Motion for Consideration:** Move to accept the Department of Commerce amendments to the schedule of the signed GMA Comprehensive Plan Update Grant.

**Budget Impact:** 0

**Alternatives:** Move to ask Commerce for a new contract for signature or propose alternative schedules, some of which might require staff overtime and/or using a contract planner.

PRIOR APPROVED (1/27/13)  
 SCHEDULE OF  
 DELIVERABLES

### Statement of Work

**Grantee:** City of Pacific

**Summary:** The last Pacific Comprehensive Plan Update was in 2004 with several periodic revisions. A thorough review and updates to all Chapters especially, Capital Facilities, Critical Areas, and Transportation text and maps is required. In addition, Pacific will reconsider its Urban Growth Areas, and annexing its Well Field and other properties.

Goals/ Actions/ Deliverables	Description	Start Date	End Date
Goal 1.0	<b>Review relevant plans and regulations to determine if there are any sections that need revision.</b>		
Action 1.1	Review the comprehensive plan using the Commerce periodic update checklist.	Date of Execution (DOE)	02/14/14
Action 1.2	Review the development regulations, including the critical areas regulations using the Commerce periodic update checklist.	DOE	02/14/14
Deliverable 1.1	First grant status report due to Department of Commerce.		02/14/14
Deliverable 1.2	Completed Commerce periodic update checklists for comprehensive plan and development regulations.		02/14/14
Performance Measure 1.0	Grantee has completed the required work to review of relevant plans and regulations to determine if there are any sections that need revision.		02/14/14
Goal 2.0	<b>Conduct a public hearing to review proposed comprehensive plan and development regulations updates as identified in Goal 1.0, and with an emphasis on Critical Areas regulations and mapping, and Transportation Plan updates. Seek citizen input for updating current comprehensive plan goals, policies and development regulations.</b>		

Attachment A

Action 2.1	Prepare materials for the public hearing.	02/01/14	02/28/14
Action 2.2	Conduct a public hearing, present a list of proposed comprehensive plan and development regulations changes based on Commerce Department review and take citizen's testimony on revising current comprehensive plan goals, policies and development regulations.	? 02/10/14	02/28/14 PC meets 2/25/14
Action 2.3	Prepare a report of the above identified public hearing which becomes the scope of work for updating the comprehensive plan, the development regulations and the critical areas ordinance.	03/03/14	03/10/14
Deliverable 2.1	A report summarizing the public process, and a final scope of work for updating the comprehensive plan, the development regulations and the critical areas ordinance.		03/31/14
Deliverable 2.2	Second grant status report due to Department of Commerce.		03/31/14
Performance Measure 2.0	Grantee has produced an acceptable scope of work for updating the comprehensive plan, the development regulations and the critical areas ordinance.		03/31/14
Goal 3.0	Update the comprehensive plan, the development regulations and the critical areas ordinance as identified in Goal 2.0 above.		
Action 3.1	Update the comprehensive plan, the development regulations and the critical areas ordinance as identified in Goals 1 and 2 above.	03/17/14	04/30/14
Action 3.2	Add potentially new chapters such as public health, climate change, floodplain management and emergency management.	03/17/14	04/30/14
Deliverable 3.0	A draft updated comprehensive plan, development regulations and critical areas ordinance.		04/30/14

Deliverable 5.1	Draft updated comprehensive plan, development regulations, critical areas ordinance and expanded SEPA checklist, reviewed and responded to it by state agencies.		09/15/14
Deliverable 5.2	Grant closeout report due to Department of Commerce.		09/30/14
Performance Measure 5.0	Grantee has produced an acceptable draft updated comprehensive plan, development regulations, critical areas ordinance and expanded SEPA checklist that was reviewed by state agencies.		09/30/14

Status Reports Due By:

1 <sup>st</sup> Status Report	February 14, 2014
2 <sup>nd</sup> Status Report	March 31, 2014
3 <sup>rd</sup> Status Report	June 30, 2014
4 <sup>th</sup> Status Report	December 31, 2014
Closeout Report	June 30, 2015

Reports:

- A. The GRANTEE shall submit a brief progress report on a form approved by COMMERCE which describes the progress made on the work program outlined in Attachment "A." Progress reports will be submitted on a Semi-annual calendar cycle. The semi-annual progress report shall also provide detail on the dedicated matching funds.
- B. The GRANTEE shall furnish, along with or prior to submitting the final invoice voucher, one copy of each final product designated in Attachment "A."

Performance Measure 3.0	Grantee has produced an acceptable updated version of the comprehensive plan, the development regulations and the critical areas ordinance.		04/30/14
<b>Goal 4.0</b>	<b>Review the draft reports of the comprehensive plan, the development regulations and the critical areas ordinance with the Town Council and conduct a public hearing.</b>		
Action 4.1	Prepare materials for the public hearing.	05/05/14	05/30/14
Action 4.2	Prepare a draft expanded SEPA checklist.	05/05/14	05/30/14
Action 4.3	Conduct a public hearing on the draft updated comprehensive plan, the development regulations and the critical areas ordinance.	06/02/14	06/13/14
Deliverable 4.1	Revised draft of the comprehensive plan, development regulations, and critical areas ordinance.	06/23/14	07/03/14
Deliverable 4.2	Third grant status report due to Department of Commerce.		06/30/14
Performance Measure 4.0	Grantee has produced an acceptable revised draft of the updated comprehensive plan, the development regulations and the critical areas ordinance.		07/03/14
<b>Goal 5.0</b>	<b>Present the draft updated comprehensive plan, the development regulations and the critical areas ordinance for 60-day review by state agencies.</b>		
Action 5.1	Review the draft updated comprehensive plan, the development regulations, and the critical areas ordinance with the South Prairie Town Council.	07/14/14	07/25/14
Action 5.2	Submit the draft updated comprehensive plan, the development regulations, the critical areas ordinance and the expanded SEPA checklist for 60-day review by state agencies.	07/14/14	09/15/14

### Budget

The budget shall consist of the following elements:

1. Category of Expenditures:

	SFY 2014	SFY 2015	Total
Salaries and Benefits	\$6,000	\$8,000	\$14,000
Goods and Supplies	\$500	\$1,000	\$1,500
Professional Services	\$11,400	\$4,600	\$16,000
Other Goods and Services	\$500	\$1,000	\$1,500
<b>Total</b>	<b>\$18,400</b>	<b>\$14,600</b>	<b>\$33,000</b>

2. Budget Summary:

	SFY 2014	SFY 2015	Total
Commerce Funds	\$14,400	\$3,600	\$18,000
Other Funds	\$4,000	\$11,000	\$15,000
<b>Total</b>	<b>\$18,400</b>	<b>\$14,600</b>	<b>\$33,000</b>

3. Payment Disbursement Schedule:

	Amount
Upon execution of the grant contract.	\$5,400
After submission of the second status report on or before March 31, 2014.	\$4,500
After submission of the third status report on or before June 30, 2014.	\$4,500
Upon completion of the contract and submission of final closeout report on or before June 30, 2015.	\$3,600

4. Special Budget Provisions:

- A. For CONTRACTS over \$30,000, the total amount of transfers of funds between line item budget categories shall not exceed ten (10) percent of the total budget. If the cumulative amount of these transfers exceeds or is expected to exceed ten percent, the total budget shall be subject to justification and negotiation of a CONTRACT amendment by the GRANTEE and the DEPARTMENT.
- B. For CONTRACTS under \$30,000 the total amount of transfers of funds between line item budget categories shall not exceed twenty (20) percent of the total budget. If the cumulative amount of these transfers exceeds or is expected to exceed twenty percent, the total budget shall be subject to justification and negotiation of a CONTRACT amendment by the GRANTEE and the DEPARTMENT.
- C. A sum of ten (10) percent of funds shall be withheld until all tasks, activities, and final products defined in ATTACHMENT "A" have been successfully completed by the GRANTEE and accepted fully by the DEPARTMENT.

5. Reimbursement Provisions

- A. Funds will be disbursed per the schedule established in Attachment "B."
- B. Only eligible project-related costs will be reimbursed. Ineligible costs include, but are not necessarily limited to: capital expenses, such as land acquisition or construction costs; purchase of machinery; hosting expenses, such as meals, lodging, or transportation incurred by persons other than staff and volunteers working directly on the project; lobbying or political influencing; and other costs which are not directly related to the project.
- C. Within twenty (20) days after receiving and approving the voucher, COMMERCE shall remit to the GRANTEE a warrant covering Commerce's share of the costs incurred for work performed.
- D. The final invoice voucher covering costs incurred for work performed on or before 06/30/2015 must be submitted by the GRANTEE prior 7/10/2015, to allow Commerce sufficient time to process it. Payment of the final voucher shall be contingent upon COMMERCE's receipt and approval of any products or deliverables designated in Attachment "A."



# Department of Commerce

Innovation is in our nature.

## Interagency Agreement with

City of Pacific

through

Washington State Department of Commerce  
Growth Management Services

## For

Growth Management Act  
Update Grant

## Start date:

Date of Execution

### Statement of Work

Grantee: City of Pacific

Summary: The last Pacific Comprehensive Plan Update was in 2004 with several periodic revisions. A thorough review and updates to all Chapters especially, Capital Facilities, Critical Areas, and Transportation text and maps is required. In addition, Pacific will reconsider its Urban Growth Areas, and annexing its Well Field and other properties.

<b>Goals/ Actions/ Deliverables</b>	<b>Description</b>	<b>Start Date</b>	<b>End Date</b>
Goal 1.0	<b>Review relevant plans and regulations to determine if there are any sections that need revision.</b>		
Action 1.1	Review the comprehensive plan using the Commerce periodic update checklist.	Date of Execution (DOE)	02/28/14
Action 1.2	Review the development regulations, including the critical areas regulations using the Commerce periodic update checklist.	DOE	02/28/14
Deliverable 1.1	First grant status report due to Department of Commerce.		02/28/14
Deliverable 1.2	Completed Commerce periodic update checklists for comprehensive plan and development regulations.		02/28/14
Performance Measure 1.0	Grantee has completed the required work to review of relevant plans and regulations to determine if there are any sections that need revision.		02/28/14
Goal 2.0	<b>Conduct a public hearing to review proposed comprehensive plan and development regulations updates as identified in Goal 1.0, and with an emphasis on Critical Areas regulations and mapping, and Transportation Plan updates. Seek citizen input for updating current comprehensive plan goals, policies and development regulations.</b>		

Action 2.1	Prepare materials for the public hearing.	DOE	02/28/14
Action 2.2	Conduct a public hearing, present a list of proposed comprehensive plan and development regulations changes based on Commerce Department review and take citizen's testimony on revising current comprehensive plan goals, policies and development regulations.	DOE	02/28/14
Action 2.3	Prepare a report of the above identified public hearing which becomes the scope of work for updating the comprehensive plan, the development regulations and the critical areas ordinance.	03/03/14	04/30/14
Deliverable 2.1	A report summarizing the public process, and a final scope of work for updating the comprehensive plan, the development regulations and the critical areas ordinance.		04/30/14
Deliverable 2.2	Second grant status report due to Department of Commerce.		04/30/14
Performance Measure 2.0	Grantee has produced an acceptable scope of work for updating the comprehensive plan, the development regulations and the critical areas ordinance.		04/30/14
<b>Goal 3.0</b>	<b>Update the comprehensive plan, the development regulations and the critical areas ordinance as identified in Goal 2.0 above.</b>		
Action 3.1	Update the comprehensive plan, the development regulations and the critical areas ordinance as identified in Goals 1 and 2 above.	03/03/14	07/31/14
Action 3.2	Add potentially new chapters such as public health, climate change, floodplain management and emergency management.	03/03/14	07/31/14
Deliverable 3.1	Third grant status report due to Department of Commerce.		06/30/14

Deliverable 3.2	A draft updated comprehensive plan, development regulations and critical areas ordinance.		07/31/14
Performance Measure 3.0	Grantee has produced an acceptable updated version of the comprehensive plan, the development regulations and the critical areas ordinance.		07/31/14
<b>Goal 4.0</b>	<b>Review the draft reports of the comprehensive plan, the development regulations and the critical areas ordinance with the City Council and conduct a public hearing.</b>		
Action 4.1	Prepare materials for the public hearing.	07/31/14	09/30/14
Action 4.2	Prepare a draft expanded SEPA checklist.	07/31/14	09/30/14
Action 4.3	Conduct a public hearing on the draft updated comprehensive plan, the development regulations and the critical areas ordinance.	07/31/14	09/30/14
Deliverable 4.1	Revised draft of the comprehensive plan, development regulations, and critical areas ordinance.	09/30/14	11/30/14
Deliverable 4.2	Fourth grant status report due to Department of Commerce.		12/31/14
Performance Measure 4.0	Grantee has produced an acceptable revised draft of the updated comprehensive plan, the development regulations and the critical areas ordinance.		12/01/14
<b>Goal 5.0</b>	<b>Present the draft updated comprehensive plan, the development regulations and the critical areas ordinance for 60-day review by state agencies.</b>		
Action 5.1	Review the draft updated comprehensive plan, the development regulations, and the critical areas ordinance with the City Council.	12/01/14	01/31/15

Action 5.2	Submit the draft updated comprehensive plan, the development regulations, the critical areas ordinance and the expanded SEPA checklist for 60-day review by state agencies.	12/01/14	01/31/15
Deliverable 5.1	Draft updated comprehensive plan, development regulations, critical areas ordinance and expanded SEPA checklist, reviewed and responded to it by state agencies.		04/15/15
Deliverable 5.2	Grant closeout report due to Department of Commerce.		06/30/15
Performance Measure 5.0	Grantee has produced an acceptable draft updated comprehensive plan, development regulations, critical areas ordinance and expanded SEPA checklist that was reviewed by state agencies.		06/30/15

Status Reports Due By:

1 <sup>st</sup> Status Report	February 28, 2014
2 <sup>nd</sup> Status Report	April 30, 2014
3 <sup>rd</sup> Status Report	June 30, 2014
4 <sup>th</sup> Status Report	December 31, 2014
Closeout Report	June 30, 2015

Reports:

- A. The GRANTEE shall submit a brief progress report on a form approved by COMMERCE which describes the progress made on the work program outlined in Attachment "A." Progress reports will be submitted on a Semi-annual calendar cycle. The semi-annual progress report shall also provide detail on the dedicated matching funds.
- B. The GRANTEE shall furnish, along with or prior to submitting the final invoice voucher, one copy of each final product designated in Attachment "A."

### Budget

The budget shall consist of the following elements:

1. Category of Expenditures:

	SFY 2014	SFY 2015	Total
Salaries and Benefits	\$6,000	\$8,000	\$14,000
Goods and Supplies	\$500	\$1,000	\$1,500
Professional Services	\$11,400	\$4,600	\$16,000
Other Goods and Services	\$500	\$1,000	\$1,500
<b>Total</b>	<b>\$18,400</b>	<b>\$14,600</b>	<b>\$33,000</b>

2. Budget Summary:

	SFY 2014	SFY 2015	Total
Commerce Funds	\$14,400	\$3,600	\$18,000
Other Funds	\$4,000	\$11,000	\$15,000
<b>Total</b>	<b>\$18,400</b>	<b>\$14,600</b>	<b>\$33,000</b>

3. Payment Disbursement Schedule:

	Amount
Upon execution of the grant contract.	\$5,400
After submission of the second status report on or before April 30, 2014.	\$4,500
After submission of the third status report on or before June 30, 2014.	\$4,500
Upon completion of the contract and submission of final closeout report on or before June 30, 2015.	\$3,600

4. Special Budget Provisions:

- A. For CONTRACTS over \$30,000, the total amount of transfers of funds between line item budget categories shall not exceed ten (10) percent of the total budget. If the cumulative amount of these transfers exceeds or is expected to exceed ten percent, the total budget shall be subject to justification and negotiation of a CONTRACT amendment by the GRANTEE and the DEPARTMENT.
- B. For CONTRACTS under \$30,000 the total amount of transfers of funds between line item budget categories shall not exceed twenty (20) percent of the total budget. If the cumulative amount of these transfers exceeds or is expected to exceed twenty percent, the total budget shall be subject to justification and negotiation of a CONTRACT amendment by the GRANTEE and the DEPARTMENT.
- C. A sum of ten (10) percent of funds shall be withheld until all tasks, activities, and final products defined in ATTACHMENT "A" have been successfully completed by the GRANTEE and accepted fully by the DEPARTMENT.

5. Reimbursement Provisions

- A. Funds will be disbursed per the schedule established in Attachment "B."
- B. Only eligible project-related costs will be reimbursed. Ineligible costs include, but are not necessarily limited to: capital expenses, such as land acquisition or construction costs; purchase of machinery; hosting expenses, such as meals, lodging, or transportation incurred by persons other than staff and volunteers working directly on the project; lobbying or political influencing; and other costs which are not directly related to the project.
- C. Within twenty (20) days after receiving and approving the voucher, COMMERCE shall remit to the GRANTEE a warrant covering Commerce's share of the costs incurred for work performed.
- D. The final invoice voucher covering costs incurred for work performed on or before 06/30/2015 must be submitted by the GRANTEE prior 7/10/2015, to allow Commerce sufficient time to process it. Payment of the final voucher shall be contingent upon COMMERCE's receipt and approval of any products or deliverables designated in Attachment "A."



**Agenda Bill No. 14-028**

**TO:** Mayor Guier and City Council Members  
**FROM:** Paula Wiech, Planner  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** 2014 Planning Commission Work Plan

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**ATTACHMENTS:**

- Resolution No. 2014-112, approving the 2014 Planning Commission Work Plan;
- January 30, 2014 Draft Planning Commission Minutes;
- Adopted Resolution No. 2013-019, approving the 2013 Planning Commission Work Plan
- January – December 2013 Planning Commission Minutes.

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**Previous Council Review Date:** February 25, 2013

**Summary:** Per RCW 35A.63 and PMC 2.36, the Planning Commission serves an advisory body to the City Council, and has the following duties and responsibilities:

- A. Preparation and review of the Comprehensive Plan of the City;
- B. Review of, and preparation of recommendations on amendments to the Comprehensive Plan, official Zoning Map, and zoning and other regulations of the City; and
- C. Such other advisory duties as may be assigned by the City Council.

To fulfill the above duties and responsibilities within budget and staff limitations, the Planning Commission has worked with staff to create a 2014 Work Plan for approval by City Council.

- 1) The City of Pacific received a grant from the Department of Commerce to help achieve required updates to the Comprehensive Plan and development regulations. The Planning Commission will hold a hearing at their February 25, 2014 meeting to get public input on proposed updates, prior to reviewing, reporting, and meeting other goals through June 2015.
- 2) Land use regulations for Medical and Recreational Cannabis will be discussed by a special committee, and an ordinance will be developed and reviewed by an attorney before proceeding to City Council for review and a public hearing prior to the expiration of Interim Zoning Ordinance No. 14-1855 in August 2014.
- 3) The 2014 – 2019 Capital Facilities Plan (CFP) was developed by Staff in conjunction with AHBL, then brought to the Planning Commission for review. They moved the CFP to Council for review at their January 30, 2014 meeting. Draft Minutes are attached.
- 4) The 2005 City of Pacific Park Impact Fee ordinance must be updated, and a Fire Impact Fee ordinance adopted to reflect Valley Regional Fire Authority priorities. A current Capital Facilities Plan provides information on projects to be funded by these fees.

## **AGENDA ITEM NO. 4E**

- 5) The Sumner/Pacific Manufacturing and Industrial Center has achieved recognition by Pierce County Regional Council (PCRC). In order to achieve status with Puget Sound Regional Council (PSRC), more stringent requirements must be met. The Cities of Pacific and Sumner need to update data, and potentially invite Auburn to join the Center. The Planning Commission will review any progress made by these efforts.
- 6) City regulation of portable structures has been of concern to Building Officials for many years, and has been rolled over from the 2013 Planning Commission Work Plan.
- 7) Staff requests that the Planning Commission review proposed updates to the Community Development/Public Works Fee Schedule, which has not been updated for several years.

**Recommendation/Action:** Approval

**Motion for Consideration:** Approve Resolution No. 2014-xx approving the 2014 Planning Commission Work Plan.

**Budget Impact:**

**Alternatives:**

**CITY OF PACIFIC  
WASHINGTON  
RESOLUTION NO. 2014-112**

**RESOLUTION OF THE CITY COUNCIL APPROVING THE 2014 PLANNING  
COMMISSION WORK PLAN**

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**WHEREAS**, the Planning Commission is established pursuant to Chapter 35A.63 RCW and serves as an advisory body to the City Council; and

**WHEREAS**, the Planning Commission prepares and reviews the comprehensive plan of the city, reviews and makes recommendations on amendments to the comprehensive plan, official zoning map, and zoning and other development regulations of the City; and

**WHEREAS**, the City Council receives monthly minutes of the Planning Commission meetings; and

**WHEREAS**, the Planning Commission met on January 30, 2014, developed their slate of activities, and is recommending approval by the City Council of the 2014 Planning Commission Work Plan, which includes the following items:

- 1) 2015 Comprehensive Plan Update (CP-13-001). This Update will consider the entire Comprehensive Plan, to include proposal CP-11-003, carried over from 2013 (Redefining “Open Space” District(s) and creating a “Public Lands” District), followed by revising and creating Pacific Municipal Code (PMC). The Comprehensive Plan Update process will begin with scheduling and holding a Public Hearing to present a list of proposed Comprehensive Plan and Development Regulations changes based on Washington Department of Commerce’s review, and to take citizen’s testimony on revising current Comprehensive Plan goals, policies and development activities.
- 2) Review and recommend Pacific Municipal Code regulations for Medical and Recreational Marijuana production, processing and distribution.
- 3) Review of the City of Pacific 2014-2019 Capital Facilities Plan prior to forwarding to the City Council for a Public Hearing and adoption.
- 4) Review of updated Pacific Municipal Code regulations, including Appendices, for Fire and Park Impact Fees (Title 22), prior to a Public Hearing and Council adoption.
- 5) Review and recommend regulations for membrane and other portable structures.
- 6) Update and consider expanding the Sumner/Pacific Manufacturing and Industrial Center to achieve regional status with PSRC;
- 7) Review the Planning and Permit Fee Schedule; and

**WHEREAS**, there are other topics and issues that the City Council may refer to the Planning Commission for consideration,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC,  
WASHINGTON, DOES RESOLVE AS FOLLOWS:

**Section 1.** The Pacific City Council hereby approves the 2014 Planning Commission Work Plan as stated above.

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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Leanne Guier, Mayor

ATTEST:

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Amy Stevenson-Ness, City Clerk

Approved as to Form

---

Kenyon Luce, City Attorney

# **PACIFIC PLANNING COMMISSION**

## **Meeting of January 30, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the regular meeting to order at 6:00 PM.

### **Attendance**

Commissioners Present: Don Blackwell, John Boyd, Scott Newbold,  
Howard Gustafson, Wayne Strong and Lacey Knudtson

City Staff present: Paula Wiech, City Planner, and Gail Bennett, Secretary

### **Approval of Agenda**

Commissioner Gustafson moved to approve the agenda as amended, seconded by Commissioner Strong. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Newbold moved to approve the December 30, 2013 regular meeting minutes as presented, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

There was none.

### **2015 Comprehensive Plan Update – Schedule Public Hearing**

Paula Wiech stated that the last Pacific Comprehensive Plan Update was in 2004. At this time the Planning Commission needs to schedule a Public Hearing to receive input from the citizens about the required 2015 Update. Commissioners received a handout from the Department of Commerce regarding goals and actions that need to be met to fulfill the terms of their grant. Commissioner Blackwell moved to schedule a Public Hearing on February 25, 2014, to seek citizen input for updating current comprehensive plan goals, policies and development regulations, seconded by Commissioner Gustafson. MOTION CARRIED UNANIMOUSLY.

### **2014 - 2019 Capital Facilities Plan (CFP)**

The Commissioners received the proposed plan. Paula noted that a Master Plan for City Hall Campus has been added since the Commissioners last reviewed the plan. Mr. Morgan, City Engineer, will be attending City Council meetings to review and answer questions about the CFP and the proposed changes. Commissioner Blackwell moved to forward the plan to

City Council for review and Public Hearing, seconded by Commissioner Strong. MOTION CARRIED UNANIMOUSLY.

**2014 Planning Commission Work Plan**

Paula briefly reviewed the proposed 2014 Planning Commission Work Plan Resolution to be approved by City Council. Commissioner Newbold moved to recommend approval of the 2014 Work Plan to the City Council, seconded by Commissioner Blackwell. MOTION CARRIED UNANIMOUSLY.

**Other Items of Interest to Planning Commissioners**

Commissioner Blackwell had questions about the City Park Lease along the White River. Chairman Boyd directed staff to contact King County and research the Park Lease along with the County's plan for managing the park.

**To Council Chambers for 6:30 City Council meeting – Interim Zoning Ordinance regarding Marijuana.**

**Moved to February Meeting** – Updates on Pacific's Shoreline Master Program, Detached Accessory Parking Structures, Total Impervious Surface in Single-Family Zoning.

**Tabled until further notice**

Political and Highway Special District Signage, Green Acres Place Annexation

**Adjournment**

There being no further business, the meeting was adjourned at 6:35 pm.

Prepared by  
Gail Bennett, Secretary

Approved \_\_\_\_\_ 2014 by \_\_\_\_\_  
Date Planning Commission Chairperson  
John Boyd

**CITY OF PACIFIC, WASHINGTON**

**RESOLUTION NO. 2013-019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, APPROVING THE 2013 PLANNING COMMISSION WORK PLAN**

**WHEREAS**, the Planning Commission is established pursuant to Chapter 35A.63 RCW and serves as an advisory body to the City Council; and

**WHEREAS**, the Planning Commission prepares and reviews the comprehensive plan of the city, reviews and makes recommendations on amendments to the comprehensive plan, official zoning map, and zoning and other development regulations of the City; and

**WHEREAS**, the City Council receives monthly minutes of the Planning Commission meetings; and

**WHEREAS**, the Planning Commission met on January 29, 2013, developed their slate of activities, and is recommending approval by the City Council of the 2013 Planning Commission Work Plan, which includes the following items:

- 1) Comprehensive Plan Amendment Proposal CP-11-003, carried over from 2012, redefining "Open Space" District(s) and creating a "Public Lands" District (Text and Map amendments), followed by:
  - A) Revised Development Code for Residential Open Space (RO) District(s) (now PMC 20.36), which has only ever addressed steep slopes, and not the White/Stuck River wetlands or other conditions in areas with this district designation; and
  - B) Creation of Pacific Municipal Code Regulations for a Public Use/Public Lands District.
- 2) Review of the City of Pacific 6-Year Transportation Improvement Plan Update (2014-2019) prior to a Public Hearing and Council adoption by June 30, 2013.
- 3) Review of updated Pacific Municipal Code regulations, including Appendices, for Fire and Park Impact Fees (Title 22), prior to a Public Hearing and Council adoption.
- 4) Recommending Pacific Municipal Code regulation of Medical Marijuana collective gardens, and the production, processing and dispensing of Medical Marijuana.

- 5) Review of Political and other Signage regulations, and the possible creation of a Special Highway Sign District; and

**WHEREAS**, City Staff recommends that the Planning Commission also consider Pacific Municipal Code regulations for membrane and other portable structures.

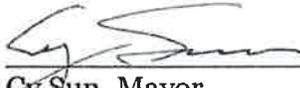
**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Pacific City Council hereby approves the 2013 Planning Commission Work Plan as stated above.

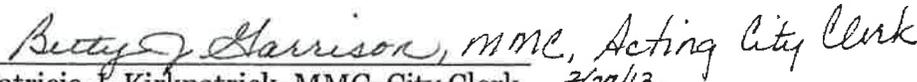
**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 25TH DAY OF FEBRUARY 2013.**

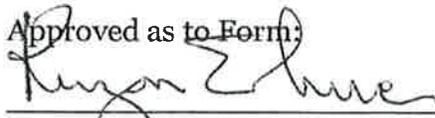
CITY OF PACIFIC

  
\_\_\_\_\_  
Cy Sun, Mayor

ATTEST:

  
~~Patricia J. Kirkpatrick, MMC, City Clerk~~ *2/20/13*

Approved as to Form:

  
\_\_\_\_\_  
Kenyon Luce, City Attorney

# **PACIFIC PLANNING COMMISSION**

## **Meeting of January 29, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the meeting to order at 6:15 PM.

### **Attendance**

Commissioners Present: Howard Gustafson, Don Blackwell, John Boyd, Scott Newbold  
and Wayne Strong

City Staff: Paula Wiech, City Planner; Gail Bennett, Secretary

### **Approval of Agenda**

Commissioner Strong moved to approve the agenda as presented, seconded by Commissioner Blackwell. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Gustafson moved to approve the December 20, 2012 Regular Meeting minutes as presented, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

There was none.

### **Proposed Comprehensive Plan Amendment CP-11-002: Butte Properties**

Paula Wiech confirmed that the Planning Commission is scheduled to hold a Public Hearing on the proposal on February 5, 2013 at 6:00 at City Hall. AHBL Engineering is the State Environmental Protection Agency (SEPA) official for the City and has prepared a written staff report on the project that will be presented at the hearing.

Paula noted that Megan's Meadow Subdivision, Habitat for Humanity, has withdrawn their application for a Comprehensive Plan Amendment.

### **Confirm 4<sup>th</sup> Tuesday for Regular Planning Commission Meetings**

All the Commissioners agreed the regular meetings will take place on the 4<sup>th</sup> Tuesday of the month.

## **2013 Planning Commission Work Plan**

The Commissioners discussed the draft work plan Paula had prepared that included:

Comprehensive Plan Amendment Proposal CP11-002 and Rezone RE-12-001, Butte Properties Redistrict/Rezone from Office Park to Light Industry, Public Hearing and Recommendation to City Council;

City of Pacific 6-Year Transportation Improvement Plan Update (2014 – 2019);

PMC Regulations regarding Impact Fees;

PMC Regulations regarding Manufactured Home Width Standards (later removed);

PMC Code Regulation of Medical Marijuana collective gardens, and the production, processing and dispensing of Medical Marijuana;

PMC Regulations for a Public Use District;

Residential Open Space (RO) District PMC 20.36 Regulations, which now only addresses steep slopes, and not White/Stuck River wetlands and other conditions in this district;

Political signage, and a possible Special Highway Sign District.

Commissioner Strong moved to approve the 2013 Planning Commission Work Plan as presented with the removal of regulations regarding Manufactured Home Width Standards, seconded by Commissioner Blackwell. **MOTION CARRIED UNANIMOUSLY.** Paula will forward the Work Plan to the City Council for approval.

### **Medical Marijuana**

The City Council is setting a Public Hearing considering a proposed ordinance that would extend a moratorium on medical marijuana collective gardens and establish a moratorium on the producing, processing and retailing of marijuana in the City of Pacific.

Paula provided the Commission with sample medical marijuana ordinances from the neighboring cities of Auburn, Edgewood and Sumner along with PMC 5.02.135 and PMC 5.02.138 indicating "businesses in the City of Pacific must comply with all federal, state and city statutes, laws, ordinances and regulations relating to the business premises and the conduct of the business thereon". (PMC 5.02.138 C2.)

### **Tabled until further notice**

Filling Youth Position

Potential Annexation into Pacific

Recycling Processing Development Code

**Other Items of Interest to Planning Commissioners:**

Commissioner Blackwell, Park Board Liaison to the Planning Commission, will discuss with the Park Board the possibility of proposing liquidation of City owned properties that have no long term benefit to the City because of the size and location of the pieces of property within the City.

**Adjournment**

There being no further business, the meeting was adjourned at 7:15 pm.

Prepared by  
Gail Bennett, Secretary

Approved 2-26-13 2013 by  \_\_\_\_\_  
Date Planning Commission Chairperson  
John Boyd

# **PACIFIC PLANNING COMMISSION**

## **Meeting of February 5, 2013 Special Meeting Public Hearing Minutes**

### **Call to Order**

Chairman Gustafson called the meeting to order at 6:00 PM.

### **Attendance**

Commissioners Present: Howard Gustafson, Don Blackwell, Scott Newbold  
and Wayne Strong

Absent: John Boyd (excused)

City Staff: Ken Barnett, Public Works Director; Paula Wiech, City Planner; and  
Gail Bennett, Secretary

### **PUBLIC HEARING**

Vice-Chairman Gustafson opened the hearing at 6:05 pm.

**Proposed comprehensive Plan amendment CP-11-002, Butte Properties:  
Redistrict from Office Park (OP) to Light Industrial (LI with MIC overlay**

### **Staff Report**

Brad Medrud, AICP, AHBL Inc., reviewed his staff report dated January 28, 2013. Butte Avenue Properties LLC is requesting a comprehensive Plan map amendment from Office Park to Light Industry with a Manufacturing Industrial Center (MIC) overlay for two parcels of land located at 768 and 832 Butte Ave. SE. The two parcels total 2.46 acres in area and are located on the west side of Butte Avenue SE. The northerly parcel contains a 6,000 square foot and a 4,700 square foot storage warehouse building built in 1992. The Comprehensive Plan designates parcels to the south, west, and east as Light Industrial and Commercial and the proposed amendment reflects the existing zoning in the area.

### **Public Testimony**

Sloan Clack, representing the Butte Avenue Properties owners spoke in support of the amendment. She stated "The Notice of Violation" issued by the City in 2011 regarding an incompatible use on the property has been corrected.

There being no further testimony, Vice-Chairman Gustafson closed the hearing at 6:20 pm.

**Planning Commission Discussion**

The Commissioners did not discuss the proposal since it had been discussed during previous meetings. Ken Barnett recommended approval of the proposal.

Commissioner Newbold moved to recommend to City Council approval of the proposed Comprehensive Plan Amendment, seconded by Commissioner Strong. MOTION CARRIED UNANIMOUSLY.

**Adjournment**

There being no further business, the meeting was adjourned at 6:25 pm.

Prepared by  
Gail Bennett, Secretary

Approved 2-26 2013 by   
Date Planning Commission Chairperson  
John Boyd

# PACIFIC PLANNING COMMISSION

## **Meeting of February 26, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the meeting to order at 6:00 PM.

### **Attendance**

Commissioners Present: Howard Gustafson, Don Blackwell, John Boyd, Scott Newbold  
and Wayne Strong

City Staff: Paula Wiech, City Planner; Gail Bennett, Secretary

### **Approval of Agenda**

Commissioner Gustafson moved to approve the agenda as presented, seconded by  
Commissioner Strong. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Gustafson moved to approve the January 29, 2013 Regular Meeting minutes  
as presented, seconded by Commissioner Strong. MOTION CARRIED UNANIMOUSLY.

In the February 5, 2013 Special Meeting minutes it was noted that John Boyd should be  
listed as absent and excused.

Commissioner Gustafson moved to approve the February 5, 2013 Special Meeting minutes  
as amended, seconded by Commissioner Strong. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

There was none.

### **Proposed Comprehensive Plan Amendment CP-11-002: Butte Properties**

Commissioner Gustafson had a question about the Office Park (OP) buffer. Paula Wiech  
explained there are still some properties that remain a buffer between OP and Residential.  
The City Council has set a Public Hearing for the proposed amendment on March 11, 2013.  
If it passes, the next step is a rezone hearing from OP to Light Industrial (LI) before the  
Hearing Examiner.

### **2013 Planning Commission Work Plan**

At the City Council workshop, Ken Barnett, acting Public Works Director, added portable  
structures to the work plan. Paula reviewed the proposed resolution.

## Medical Marijuana

The City Council held a Public Hearing on February 25<sup>th</sup> considering a proposed ordinance 13-1843 extending the moratorium on the establishment of medical marijuana collective gardens; establishing a moratorium on the processing, production, and dispensing of medical marijuana; establishing an effective date; and providing that the moratorium will sunset within six months of the date of adoption.

The moratorium was passed by the Council giving the Planning Commission time to create a schedule and work plan to discuss the scope of Code Amendments needed to lift the moratorium. At the next Planning Commission meeting staff will deliver a Draft Ordinance with Code Amendments to the Commissioners for review.

At this time the Commissioners felt the State should develop more guidelines and rules before the City creates code changes. It will take over a year for the state Liquor Control Board to adopt the required regulatory rules establishing a system for licensing growers, distributors, and retailers.

## Pacific's Shoreline Master Program

Conditional Approval has been received from the Department of Ecology and Paula will be presenting a proposed ordinance to City Council to adopt, amending the City's Comprehensive Plan and Development Regulations.

## Impact Fees

Staff will be gathering more information for the Commission.

**Tabled until further notice** – Filling Youth Position, Potential Annexation into Pacific, Recycling Processing Development Code

## Other Items of Interest to Planning Commissioners:

Commissioner Blackwell asked if there would be a way for the public to be informed of the projects that have been completed in the City and also those that are underway.

## Adjournment

There being no further business, the meeting was adjourned at 7:25 pm.

Prepared by  
Gail Bennett, Secretary

Approved 3/26/2013 2013 by   
Date Planning Commission Chairperson  
John Boyd

*Gail - Need signed copy.  
Pamela 7/18/13*

## **PACIFIC PLANNING COMMISSION**

### **Meeting of March 26, 2013 Minutes**

#### **Call to Order**

Chairman Boyd called the meeting to order at 6:00 PM.

#### **Attendance**

Commissioners Present: Howard Gustafson, Don Blackwell, John Boyd, Scott Newbold  
and Wayne Strong

City Staff: Ken Barnett, acting Public Works Director; Gail Bennett, Secretary

#### **Approval of Agenda**

Commissioner Gustafson moved to approve the agenda as presented, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

#### **Approval of Minutes**

Commissioner Gustafson moved to approve the February 26, 2013 Regular Meeting minutes as presented, seconded by Commissioner Strong. MOTION CARRIED UNANIMOUSLY.

#### **Audience Participation**

There was none.

#### **Comprehensive Plan Amendment CP-11-002: Butte Properties**

This item was approved by the City Council. The map changes and an adopting Ordinance are headed to the WA Dept. of Commerce for a 60 day review.

#### **2013 Planning Commission Work Plan**

City Council approved the plan on February 25<sup>th</sup>.

#### **Medical Marijuana**

The moratorium is in effect for 6 months from February 25<sup>th</sup>. The Commissioners were given a Draft Ordinance patterned after the City of Auburn's Ordinance. Staff still has some work to do on the proposal and asked the Commission to review it for discussion at the next meeting.

**Pacific's Shoreline Master Program**

The WA State Department of Ecology has taken final action and approved the City of Pacific's Comprehensive Shoreline Master Program update. Paula Wiech will be presenting a proposed ordinance to City Council to adopt, amending the City's Comprehensive Plan and Development Regulations.

**Impact Fees**

How Impact Fees are assessed and used (PMC Title 22), update to follow at next meeting.

**Tabled until further notice**

Filling Youth Position, Potential Annexation into Pacific, Recycling Processing Development Code.

**Accessory Parking Structures**

Ken Barnett explained that membrane and portable structures are not being regulated within the City. Some residents are putting them in front of their homes and are not meeting the required setbacks. It was the consensus of the Commission to request staff to look into what other cities are allowing for this type of structure.

**Other Items of Interest**

Commissioner Blackwell has noticed trash being dumped at the City Park. He suggested placing sand bags to block the road into the park or perhaps installing a gate with a lock to block off the access for cars.

**Adjournment**

There being no further business, the meeting was adjourned at 6:45 pm.

Prepared by  
Gail Bennett, Secretary

Approved 8/27/2013 2013 by   
Date Planning Commission Chairperson  
John Boyd

# **PACIFIC PLANNING COMMISSION**

## **Meeting of April 23, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the regular meeting to order at 6:00 PM.

### **Attendance**

Commissioners Present: Howard Gustafson, Don Blackwell, John Boyd, Scott Newbold  
and Wayne Strong

City Staff: Paula Wiech, City Planner; Gail Bennett, Secretary

### **Approval of Agenda**

Commissioner Gustafson moved to approve the agenda as presented, seconded by  
Commissioner Blackwell. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Strong moved to approve the March 26, 2013 regular meeting minutes as  
presented, seconded by Commissioner Blackwell. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

There were no comments.

### **Medical Marijuana**

Paula Wiech presented the Commissioners an updated Draft Ordinance regulating Medical  
Marijuana along with Chapter 1.04, Pacific Municipal Code, (PMC), General Provisions;  
Chapter 9.66 PMC, Alcohol, Tobacco, Firearms and Weapons; and PMC 20.56.030  
Conditional uses. The Draft Ordinance is patterned after the City of Auburn's Ordinance.  
The City attorney has reviewed it and also is aware of a lawsuit that has been filed against  
the City of Kent regarding such.

The moratorium for the City of Pacific is in effect for 6 months from February 25<sup>th</sup>. It was  
mentioned that at this point Marijuana is legal in Washington State but illegal in Federal  
Law. Commissioner Blackwell suggested asking the City Attorney what risk there would be  
to the City to defend this Proposed Ordinance.

Random Vaghn, 7518 Lextung Ave. #8, Los Angeles, CA 90046, stated he is here to gather  
information. He related that a lawsuit had been filed against the City of Pacific for a  
"collective garden" currently located within the City, and is waiting for a decision from the  
Supreme Court.

After a lengthy review, the Commissioners determined that the outcome of the lawsuit in the  
City of Kent will determine how the City of Pacific will proceed. Paula suggested a "back-up"  
ordinance to allow this type of business in a certain zone within the City if it was determined

that this would be required. The Commissioners decided to wait on that suggestion. It was the consensus of the Commission to outright ban this type of business in the City because it is illegal under Federal Law, as stated in the Proposed Draft Ordinance, until the Commission is given direction otherwise from the City Attorney.

Commissioner Strong moved to recommend approval of the Proposed Draft Ordinance regarding Medical Marijuana to the City Council, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

### **Pacific's Shoreline Master Program**

Paula will be putting together a Proposed Draft Ordinance for adoption by the City Council, amending the City's Comprehensive Plan and Development Regulations.

### **Impact Fees**

Paula reported that the impact fees are collected and used to accommodate for new growth within the City and not for repair work of existing projects. She will be working on getting feedback from the City of Auburn regarding how they determined what projects the Valley Regional Fire Authority fees are financing. She mentioned that the Fire and Park Impact Fee Chapter reference the Capital Facilities Plan and is supposed to be updated every two years with new projects identified.

### **Accessory Parking Structures**

Paula reported that Staff will continue to research the issue including how other cities are regulating them.

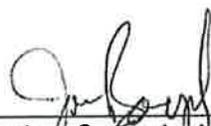
### **Tabled until further notice**

Filling Youth Position, Potential Annexation into Pacific, Recycling Processing Development Code.

### **Adjournment**

There being no further business, the meeting was adjourned at 7:15 pm.

Prepared by  
Gail Bennett, Secretary

Approved 5-28 2013 by   
Date Planning Commission Chairperson  
John Boyd

# **PACIFIC PLANNING COMMISSION**

## **Meeting of May 28, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the regular meeting to order at 6:00 PM.

### **Attendance**

Commissioners Present: Howard Gustafson, Don Blackwell, John Boyd, Scott Newbold

Absent: Wayne Strong (excused)

City Staff: Paula Wiech, City Planner; Ken Barnett, Acting Public Works Director;  
Gail Bennett, Secretary

### **Approval of Agenda**

Commissioner Blackwell moved to approve the agenda as presented, seconded by Commissioner Gustafson. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Gustafson moved to approve the April 23, 2013 regular meeting minutes as presented, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

There were no audience members present.

### **Accessory Parking Structures**

Paula Wiech presented pictures and examples of temporary structures along with handouts of standards and codes from the neighboring cities of Auburn, Edgewood and Federal Way for information on how other cities are regulating them. Ken Barnett explained that the definition of a temporary structure has to do with the way it is attached to the ground. He referred to a staff report dated February 22, 2005 when this issue was first presented to the Planning Commission. There was no action taken at that time. He stated the current goal is to develop clearer Pacific Municipal Code (PMC) regulations regarding these types of structures. Paula mentioned the need to consider health and safety issues and also a need to create a better definition for this type of structure. She also noted that many of the structures in the City do not meet the setback requirements that are currently in the PMC. The Commission requested staff to develop draft language to clarify and modify the current code language.

### **Political Signage**

Paula gave the Commissioners an article from the King County Bar Bulletin by Zach Lell explaining local regulation of campaign signs. Also the Commissioners received a copy of PMC Chapter 20.84 Sign Code. PMC 20.84.130B - "Political Signs Not Allowed on Public Property". She will ask the City Attorney for clarity about whether political signs are allowed

in the public right-of-way. The Commissioners also discussed the use the temporary signs and how they could be regulated. This issue will be continued to the next meeting.

**Impact Fees**

Paula told the Commission that Fire and Park projects are under review by Staff, VRFA and the Public Works Committee.

**Medical Marijuana**

Paula Wiech reported that the City Council is considering extending the moratorium on Medical Marijuana.

**Pacific's Shoreline Master Program**

Paula will be putting together a Proposed Draft Ordinance for adoption by the City Council, amending the City's Comprehensive Plan and Development Regulations.

**Tabled until further notice**

Filling Youth Position, Potential Annexation into Pacific, Recycling Processing Development Code.

**Adjournment**

There being no further business, the meeting was adjourned at 7:30 pm.

Prepared by  
Gail Bennett, Secretary

Approved June 25 2013 by   
Date Planning Commission Chairperson  
John Boyd

# **PACIFIC PLANNING COMMISSION**

## **Meeting of June 25, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the regular meeting to order at 6:10 PM.

### **Attendance**

Commissioners Present: Don Blackwell, John Boyd, Scott Newbold and Wayne Strong

Absent: Howard Gustafson (excused)

City Staff: Paula Wiech, City Planner and Gail Bennett, Secretary

### **Approval of Agenda**

It was noted that the date on the Agenda should be corrected to read June 25<sup>th</sup> and not June 26<sup>th</sup>.

Commissioner Blackwell moved to approve the agenda as amended, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Newbold moved to approve the May 28, 2013 regular meeting minutes as presented, seconded by Commissioner Blackwell. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

There were no comments at this time.

### **Accessory Parking Structures**

Paula Wiech commented that Recreational Vehicle (RV) parking should also be addressed along with accessory parking structures because there are similarities between the two. She also stated that building permits are not required for structures up to 200 square feet in area. Chairman Boyd suggested putting a time limit on temporary structures and requested this issue moved to the next meeting to review language from staff for a draft proposal. Also Paula stated our current code for RV parking does not allow RV parking in the front yard.

Council Member Gary Hulse, stated that for over 20 years he has had an RV parked beside his house in his front yard that doesn't block the sidewalk but just borders on the sidewalk. He has noticed over 200 RV's parked in the City in a similar situation and he doesn't want to be forced into having to put it in a storage facility.

Paula submitted development standards from neighboring cities and asked the Commissioners to read through the codes and highlight areas of interest for the next meeting. She commented that the City needs to be clear about where you can and cannot locate accessory parking structures and RVs. She mentioned the need for regulation is driven by health and safety issues.

### **Political Signage**

The Commissioners reviewed PMC Chapter 9.49, Posting of Signs. It was the consensus of the Commission that there is adequate regulation already in the code. Paula suggested revisiting the topic at a later date.

### **Impact Fees**

Paula told the Commission that Fire and Park projects are still under review by Staff, VRFA and the Public Works Committee.

### **Medical Marijuana**

Paula Wiech reported that the City Council is considering extending the moratorium on Medical Marijuana. The moratorium expires in August.

### **Pacific's Shoreline Master Program**

Paula will be putting together a Proposed Draft Ordinance for adoption by the City Council, amending the City's Comprehensive Plan and Development Regulations.

### **Small Livestock in the RS-6 Zone**

Paula referred to PMC Chapter 6.12, Animals at Large and Keeping. She has received a number of enquiries and a couple of complaints about chickens. Paula asked if the Commission was interested in exploring the prospect of allowing a limited number of chickens (no roosters) in the RS-6 zone. They were not, at this time. Paula will continue to refer this to Code Enforcement.

### **Tabled until further notice**

Filling Youth Position, Potential Annexation into Pacific, Recycling Processing Development Code.

### **Adjournment**

There being no further business, the meeting was adjourned at 7:15 pm.

Prepared by  
Gail Bennett, Secretary

Approved Sept. 24 2013 by   
Date Planning Commission Chairperson  
John Boyd

# PACIFIC PLANNING COMMISSION

## **Meeting of September 24, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the regular meeting to order at 6:00 PM.

### **Attendance**

Commissioners Present: Don Blackwell, John Boyd, Scott Newbold, Wayne Strong,  
Howard Gustafson, and Lacey Knudtson (new member)

City Staff: Paula Wiech, City Planner and Gail Bennett, Secretary

The Commissioners welcomed Lacey Knudtson, Youth Representative, to the Commission.

### **Approval of Agenda**

Commissioner Strong moved to approve the agenda as amended, seconded by  
Commissioner Gustafson. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Blackwell moved to approve the June 25, 2013 regular meeting minutes as  
presented, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

Note: No July 23, 2013 or August 27, 2013 Minutes due to a lack of meeting quorum.

### **Audience Participation**

There were no comments at this time.

### **Detached Accessory Parking Structures – Definitions and Regulations**

Paula reviewed a staff report dated Feb. 22, 2005 from Ken Barnett, John Walsh and Paula  
Wiech, when this issue was first brought forward to the Planning Commission. At that time  
there was no action taken by Planning Commission. Paula stated that she has noticed a  
number of these types of temporary structures located in front yards. The Code does not  
define this type of structure but does address the setback requirements, and does not allow  
them to be placed in the front yard. The Commissioners reviewed PMC 20.06.100  
Accessory Uses and Structures, and discovered that the Code does not address temporary  
or non-permanent accessory parking structures.

Commissioner Blackwell commented that there is an economic reason why residents are  
using temporary structures. He stated that residents are trying to protect their belongings  
and this is the most affordable way to do it.

Paula presented the Commission with examples from other cities' standards and regulations  
addressing this issue. She stressed that health and safety are primary and there needs to  
be regulations for how the structures would be secured to the ground so they won't blow  
over.

Several issues the Commission would like to have staff address are:

- a. A time limit that the structure is allowed to be placed on the property.
- b. How it shall be secured to the ground.
- c. That these structures would be allowed only in the backyard.
- d. Describing and defining what a temporary structure is.
- e. That no permit is required, but the structure must meet setbacks.

Paula will develop a proposed definition and proposed language for the Code that will be discussed at the next meeting.

### **RV, Truck and Boat Storage in Residential Districts**

The Commissioners reviewed PMC 20.72.050 - Parking area design. Paula also provided the Commission with some information from Municipal Research Services addressing the issue.

There was a unanimous consensus that the Code adequately addresses RV, Truck and Boat Parking and does not require any changes.

### **Regulating Total Impervious Surface in Single-Family Zoning**

Paula gave the Commissioners PMC 20.68.140 - Lot coverage, parking coverage, outdoor living area requirements. The code addresses impervious surface regulations for multi-family zones but not for single-family. The Commission asked Paula to research examples from other cities' regulations and also assess the amount of impervious surface that may exist on the Planned Unit Development (PUD) lots in the City of Pacific.

### **Comprehensive Plan Update**

The City will be submitting and applying for a grant to fund the 2015 Update. The last time the Plan was fully updated was in 2004.

### **Capital Facilities and Transportation Improvement Plan Updates**

Ken Barnett, Acting Public Works Director, will bring these forward to the Planning Commission meeting in October.

### **Impact Fees**

Paula reported that the fees pay for the impacts of new population and is linked to the Capital Facilities Plan. The Commission will deal with this next year.

### **Pacific's Shoreline Master Program**

Paula will be preparing an Ordinance for adoption by City Council, incorporating the Dept. of Ecology's final edits into the City's Comprehensive Plan and Development Regulations.

**Tabled until further notice**

Defining Open Space and Public Lands Districts, Political and Highway Special District Signage, Green Acres Place Annexation, Recycling Processing.

**Adjournment**

There being no further business, the meeting was adjourned at 7:40 pm.

Prepared by  
Gail Bennett, Secretary

Approved Oct. 22 2013 by  \_\_\_\_\_  
Date Planning Commission Chairperson  
John Boyd

# **PACIFIC PLANNING COMMISSION**

## **Meeting of October 22, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the regular meeting to order at 6:15 PM.

### **Attendance**

Commissioners Present: Don Blackwell, John Boyd, Scott Newbold,  
Howard Gustafson, and Lacey Knudtson

Absent: Wayne Strong (excused)

City Staff: Ken Barnett, Interim Public Works Director and Gail Bennett, Secretary

### **Approval of Agenda**

Commissioner Knudson moved to approve the agenda, seconded by Commissioner Blackwell. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Blackwell moved to approve the September 24, 2013 regular meeting minutes as presented, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

Gary Anderson, 898 Valentine Ave. SE, spoke about a building (6,000 sq. ft.) he owns and rents out in the Light Industrial Zone. The building is now for rent and he has received lots of inquiries as to whether he can rent it to someone for a medical marijuana grow operation. Ken Barnett replied that there is a current moratorium in the City through February 2014 that does not allow this type of business in the City. Mr. Anderson related that the potential renters for a grow operation say they have a state mandated deadline of December 18, 2013 to set up their businesses. Ken advised Mr. Anderson to attend a City Council meeting and ask the Council for their opinion.

### **Detached Accessory Parking Structures – Definitions and Regulations**

This topic has been discussed at several Planning Commission meetings and Ken Barnett explained that essentially what needs to be addressed is a code amendment to define what a temporary detached accessory parking structure is. He suggested that the structure should meet the same setbacks as permanent structures, have a time limit permit such as six months, and should be placed as to not have drainage onto the neighboring property. The Commission requested staff to create a proposed code amendment.

### **Regulating Total Impervious Surface in Single-Family Zoning**

Ken Barnett explained that an amendment to the current code would be necessary to address the issue. He stated that drainage problems are created when paving parking

areas. He noted that gravel is considered an impervious surface. The Commission asked for guidance from the planning staff as to the percentage of impervious surface that could be allowed in single family zoning.

**Capital Facilities and Transportation Improvement Plan Updates**

Commissioners received a copy of the 2014 – 2019 City of Pacific Capital Facilities Plan, and were asked to review the document at home for discussion at the next meeting.

**Impact Fees**

Last meeting it was reported that the fees pay for the impacts of new population and is linked to the Capital Facilities Plan. The Commission will deal with this next year.

**Pacific’s Shoreline Master Program**

Ken reported that Paula Wiech will be preparing an Ordinance for adoption by City Council, incorporating the Dept. of Ecology’s final edits into the City’s Comprehensive Plan and Development Regulations.

**Tabled until further notice**

Defining Open Space and Public Lands Districts, Political and Highway Special District Signage, Green Acres Place Annexation, Recycling Processing.

**Other Item of interest to Planning Commissioners**

Reschedule December 24<sup>th</sup> Meeting. The Commissioners will address this at the November meeting.

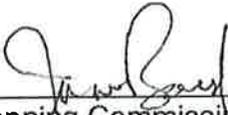
**Medical Marijuana Code Issues**

This will be addressed at the City Council meeting.

**Adjournment**

There being no further business, the meeting was adjourned at 7:00 pm.

Prepared by  
Gail Bennett, Secretary

Approved 11/26/2013 2013 by   
Date Planning Commission Chairperson  
John Boyd

# **PACIFIC PLANNING COMMISSION**

## **Meeting of November 26, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the regular meeting to order at 6:00 PM.

### **Attendance**

Commissioners Present: Don Blackwell, John Boyd, Scott Newbold,  
Howard Gustafson, and Wayne Strong

Absent: Lacey Knudson (excused)

City Staff present: Paula Wiech, City Planner, and Gail Bennett, Secretary

### **Approval of Agenda**

The agenda was amended to delete item #5, Detached Accessory Parking Structures. Commissioner Gustafson moved to approve the agenda as amended, seconded by Commissioner Blackwell. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Gustafson moved to approve the October 22, 2013 regular meeting minutes as presented, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

There was none.

### **Regulating Total Impervious Surface in Single-Family Zoning**

Paula Wiech provided the Commissioners with examples of property development standards from the cities of Auburn and Sumner along with a site plan from the Hansen Planned Residential Development (PRD) located in the City of Pacific. The Commissioners felt that the requirements would depend on if the homes are connected to a storm drainage system such as a retention pond. Also discussed was the method for calculating the impervious surface area which they agreed should be a percentage of the lot size rather than a fixed square footage. Another variable discussed was if a home or development had a demonstrated engineered drainage system and how that approved system may affect the impervious surface requirements. Paula will contact King County to review their regulations for impervious surface requirements in a Single-Family Zone. This item will be tabled for the time being.

## **Six Year Transportation Improvement Program (2014 – 2019) Review**

Paula reported that the plan is to be updated every year by the end of June in order to see how identified projects are budgeted every year. The City Council will be holding a Public Hearing on the plan. The Commissioners reviewed the chart that showed the major transportation issues in the City that have been identified by staff and consultants. The Commissioners also reviewed the proposed City Council resolution relating to the TIP.

Commissioner Strong moved to recommend to City Council the adoption of the 2014-2019 Six Year Transportation Improvement Program (TIP), seconded by Commissioner Blackwell.  
MOTION CARRIED UNANIMOUSLY.

## **Capital Facilities and Transportation Improvement Plan Updates**

Commissioners received a copy of the 2014 – 2019 City of Pacific Capital Facilities Plan and briefly reviewed the plan.

### **Impact Fees**

The Commission will address this next year.

## **Pacific's Shoreline Master Program**

Paula Wiech will be preparing an Ordinance for adoption by City Council, incorporating the Dept. of Ecology's final edits into the City's Comprehensive Plan and Development Regulations.

## **Medical and Recreational Marijuana Code Issues**

Paula explained that the moratorium on Medical Marijuana expires the second week in February 2014. She reported that at this time the City is waiting for the outcome of a lawsuit filed in the City of Kent regarding where this type of business could be allowed and located. At this time the City of Pacific is not issuing business licenses for Recreational Marijuana either, because it is still illegal on a federal level. At a later date the Commission will be considering where to locate this type of business if it is mandated that the City must issue business licenses.

## **Rescheduling of December Planning Commission Meeting**

The Commissioners agreed to meet on Monday, December 30, 2013 at 6:00 pm at City Hall for their regular December meeting.

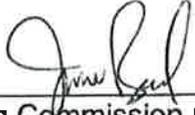
## **Tabled until further notice**

Defining Open Space and Public Lands Districts, Political and Highway Special District Signage, Green Acres Place Annexation, Recycling Processing.

**Adjournment**

There being no further business, the meeting was adjourned at 7:35 pm.

Prepared by  
Gail Bennett, Secretary

Approved Dec 30 2013 by   
Date Planning Commission Chairperson  
John Boyd

# **PACIFIC PLANNING COMMISSION**

## **Meeting of December 30, 2013 Minutes**

### **Call to Order**

Chairman Boyd called the regular meeting to order at 6:00 PM.

### **Attendance**

Commissioners Present: Don Blackwell, John Boyd, Scott Newbold,  
Howard Gustafson, Wayne Strong and Lacey Knudson

City Staff present: Paula Wiech, City Planner, and Gail Bennett, Secretary

### **Approval of Agenda**

Commissioner Gustafson moved to approve the agenda as amended, seconded by Commissioner Strong. MOTION CARRIED UNANIMOUSLY.

### **Approval of Minutes**

Commissioner Strong moved to approve the November 26, 2013 regular meeting minutes as presented, seconded by Commissioner Newbold. MOTION CARRIED UNANIMOUSLY.

### **Audience Participation**

There was none.

### **Medical and Recreational Marijuana Land Use, Zoning and Code Issues**

Paula Wiech reported that the City may be required to allow this type of business. In addition to other restrictions, staff is considering a proposal to allow marijuana businesses in Light Industrial (LI) zoned properties that are located no less than 1,000 feet from a residence in the LI Zone, or any residential use no matter what the zone. She gave the Commissioners a draft "working plan" handout for proposed Chapter 20.86 – Medical and Recreational Marijuana which they briefly reviewed. She stated that the moratorium on medical marijuana that expires on February 12, 2014 in the City of Pacific may be extended by the City Council because the City of Kent court decision regarding allowing this type of business may not have been decided. Several Commissioners noted that the State Regulations must be clearer before any decision can be made by the City and also that medical and recreational marijuana sales are still illegal on the Federal Level.

Commissioner Blackwell moved to recommend to City Council extension of the moratorium for marijuana sales and production and to also consider a moratorium on recreational marijuana until such time as legal and governmental issues have been resolved, seconded by Commissioner Newbold. MOTION CARRIED. Commissioner Gustafson abstained.

Upon further review of the "Draft Working Plan" for Medical and Recreational Marijuana, Chairman Boyd directed staff to clean up the definitions, state the number of allowed marijuana businesses in the City, and define the hours of operation for this type of business. The Commissioners agreed.

**Regulating Total Impervious Surface in Single-Family Zoning**

This item will be moved to the January 2014 meeting.

**Detached Accessory Parking Structures**

Staff is still working on definitions and regulations.

**Capital Facilities Plan (CPF) and Impact Fees**

Paula reported that it is still being reviewed by the Public Works Committee.

**Pacific's Shoreline Master Program**

Paula reported there are corrections to the Comprehensive Plan and Code still to be done.

**Tabled until further notice**

Defining Open Space and Public Lands Districts, Political and Highway Special District Signage, Green Acres Place Annexation, Recycling Processing.

**January Meeting Date Change**

The Commissioners agreed to hold the January meeting on January 30, 2014, Thursday, at 6:00 pm at City Hall.

**Adjournment**

There being no further business, the meeting was adjourned at 7:00 pm.

Prepared by  
Gail Bennett, Secretary

Approved \_\_\_\_\_ 2014 by \_\_\_\_\_  
Date Planning Commission Chairperson  
John Boyd



**Agenda Bill No. 14-029**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** Pierce County Agreement

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**ATTACHMENTS:** Resolution 14 - 113

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**Previous Council Review Date:**

**Summary:** The City Council authorized the costs for improvements to the Stewart Road, based upon information that TIB (grants) and Pierce County funds would help defray the City's construction costs. In order to secure payment from Pierce County, a Supplemental Agreement No. 4 must be executed by the City. The terms of the agreement are satisfactory to the City staff. The proposed Resolution would authorize the Mayor to execute the Supplemental Agreement No. 4.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 14-113.

**Motion for Consideration:** Move to approve Resolution No. 14 - 113, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH PIERCE COUNTY REGARDING STEWART ROAD PROJECT COST SHARING.

**Budget Impact:** The Agreement will provide \$110,000 towards the construction of the Stewart Road project.

**Alternatives:** Deny the resolution and seek additional compensation from Pierce County. Staff does not recommend this action since the proposed Agreement provides project funding that otherwise would need to be paid for by the City.

CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014 - 113

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH PIERCE COUNTY REGARDING STEWART ROAD PROJECT COST SHARING OBLIGATION**

**WHEREAS** the City of Pacific and Pierce County previously executed several supplements to an agreement that provided a cost sharing methodology for costs associated with improvements to the Stewart Road corridor within the City of Pacific; and

**WHEREAS** the City has obtained funding from TIB to construct improvements on Stewart Road; and

**WHEREAS** negotiations with Pierce County yielded an understanding that capped Pierce County's cost participation for completion of the project at \$110,000; and

**WHEREAS** Pierce County's committed share of the project is contingent upon executing Supplemental Agreement No. 4, therefore staff recommends that City Council authorize the Mayor to execute the Agreement,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Pacific City Council hereby authorizes the Mayor of the City of Pacific to execute Supplemental Agreement No. 4 (attached as Exhibit A) with Pierce County for their financial participation in the Stewart Road Project (SR 167 to Valentine).

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

\_\_\_\_\_  
LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
KEN LUCE, CITY ATTORNEY

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO:

Return to:

Ramiro Chavez  
Pierce County Public Works and Utilities  
4301 South Pine Street, Suite 628  
Tacoma, WA 98409-7207

**SUPPLEMENTAL AGREEMENT #4  
BETWEEN PIERCE COUNTY AND THE CITY OF PACIFIC  
RELATING TO  
STEWART ROAD CORRIDOR IMPROVEMENTS**

**THIS SUPPLEMENTAL AGREEMENT #4** is entered into this day by and between the City of Pacific, a municipal corporation, (hereinafter, the City), and the County of Pierce, a political subdivision of the State of Washington, (hereinafter, the County).

**WHEREAS**, the Pierce County Council adopted the Pierce County Transportation Plan in December, 1992, by passage of Ordinance 92-147, to identify transportation needs and services throughout the County, and the Transportation Plan recommends new arterial connections in the North Lake Tapps as “Premier Priority Projects”, and

**WHEREAS**, the Pierce County Council established the North Lake Tapps Corridor in June 1994, by passage of Ordinance 94-73, establishing a new arterial connecting Stewart Road just west of East Valley Highway to serve the needs of the citizens of the City as well as the County, and

**WHEREAS**, the parties of this Supplemental Agreement #4 entered into an Interlocal Agreement on November 16, 1999, to cooperate in the design development, right-of-way acquisition, and construction processes for corridor improvements along Stewart Road from the east side of the SR-167 Interchange to Lake Tapps Parkway East (hereinafter, the Corridor Project); and

**WHEREAS**, the original Interlocal Agreement was superseded by Supplemental Agreement #1 on May 24, 2004. Supplemental Agreement #1 outlined the cooperative efforts regarding the design development, right-of-way acquisition, and construction processes for corridor improvements along Stewart Road; and

**WHEREAS**, Supplemental Agreement #1 was amended by Supplemental Agreement #2 on December 28, 2005. Supplemental Agreement #2 outlined the financial participation, method of tracking and billing the shared costs of the Corridor Project; and

**WHEREAS**, Supplemental Agreement #2 was amended by Supplemental Agreement #3 on December 11, 2008. Supplemental Agreement #3 established the City's prerogative to bill the County for its portion of the shared cost of building removal required for the Corridor Project; and

**WHEREAS**, Supplemental Agreement #1, Supplemental Agreement #2, and Supplemental Agreement #3 included a "Future Non-Allocation of Funds" clause (as described in Section 7 of this Supplemental Agreement) where the County has exercised this clause since 2010; and

**WHEREAS**, the County was the lead agency for the Corridor Project during the Design Phase (including the acquisition of Rights-of-Way); and

**WHEREAS**, the pre-design and preliminary engineering effort has been funded by a grant from the State Transportation Improvement Board (TIB) in the amount of \$500,000 along with funds from the City and County; and

**WHEREAS**, the County in November 2003 secured a second grant from TIB in the amount of \$3,036,600 along with matching funds from the City and the County. This grant was intended to fund the design and construction phases of the Corridor Project; and

**WHEREAS**, due to financial constraints by the City the construction phase did not proceed on a timely matter to meet the TIB grant requirements; and

**WHEREAS**, at the March 27, 2009, TIB meeting, the Board cancelled future obligations to the Corridor Project except to retain up to \$250,000 in Urban Arterial Trust Account funds for the construction of a new traffic signal with east/westbound left turn pockets at Stewart Road and Valentine Avenue, to be administered by the City; and

**WHEREAS**, the City completed the new traffic signal and east/westbound left turn pockets at the intersection of Stewart Road and Valentine Avenue; and

**WHEREAS**, the City in 2010 secured a third TIB grant to construct the remaining portions of the Corridor Project; and

**WHEREAS**, the County has agreed to contribute \$110,000 towards the match of the third TIB grant to construct one phase of the remaining portions of the Corridor Project (hereinafter, the Project)

**WITNESSETH**

**NOW, THEREFORE**, in consideration of the terms, conditions, covenants and performance contained herein, **IT IS MUTUALLY AGREED AS FOLLOWS:**

## **SECTION 1. TERMINATION OF PRIOR AGREEMENTS**

This Supplemental Agreement #4 supersedes all terms, conditions, obligations, and responsibilities as stated in Supplemental Agreement #1 as amended by Supplemental Agreement #2 and Supplemental Agreement #3. All obligations set forth in previous Agreements and Supplemental Agreements are terminated and no longer binding.

## **SECTION 2. LEAD RESPONSIBILITY**

2.1 The City is the Lead Agency status and assumes all responsibility for design, right-of-way acquisition, construction, and maintenance of the Project.

## **SECTION 3. FUNDING**

3.1 The County will participate financially in the construction phase of the Project only as outlined in this section. All other costs associated with the design, right-of-way acquisition, construction (beyond the County's participation), and maintenance of the Project will be the sole responsibility of the City.

3.2 In consideration for the benefits to the County stated above, the County will pay the City \$110,000 for the construction of the Project. The payment will occur after the City selects an independent contractor, through a public bidding process, and executes the appropriate construction contract with such independent contractor.

3.3 The County will not be financially responsible for any costs overruns, plan changes, change orders or any other unexpected deviations that might occur during the construction phase of the Project.

## **SECTION 4. DESIGN, RIGHT-OF-WAY, AND CONSTRUCTION**

4.1 The City will complete the design phase of the Project including the plan, specifications, and estimate (PS&E) package, at no cost to the County.

4.2 The City will complete the Right-of-way acquisition phase for the Project, at no cost to the County.

4.4 The City will complete the construction phase of the Project including, but not limited to, contract advertisement, contractor selection, contract administration, construction engineering, construction survey, construction inspection, material testing activities, and project closeout. The County will participate in the construction phase of the Project as outlined in Section 3.2.

## **SECTION 5. OWNERSHIP, OPERATION, AND MAINTENANCE**

5.1 The City will own and be responsible for the operation and maintenance of the completed Project.

## **SECTION 6. PAYMENT**

6.1 The City will invoice the County for its share of the construction phase of the Project as outlined in Section 3.2. Including in the invoice will be a copy of the executed construction contract between the City and the selected independent contractor.

6.2 The County will pay this invoice in a timely manner with a single payment to the City in the amount outlined in Section 3.2.

6.3 The invoice and payment shall be processed by the City and County during the 2014 calendar year. Otherwise the terms and conditions of this Supplement Agreement #4 are null and void with no future financial obligations by the County.

## **SECTION 7. FUTURE NON-ALLOCATION OF FUNDS**

If sufficient funds are not appropriated or allocated by the County Council for the construction of the Project as described by this Supplemental Agreement #4 for the current or any future fiscal period, the County may terminate this Supplemental Agreement #4 and will not be obligated to financially participate in any phase of the Intersection Project. No penalty or expense shall accrue to the County in the event this provision applies.

## **SECTION 8. INDEMNIFICATION AND DEFENSE**

The County shall defend, indemnify and save harmless the City, its officers, employees, agents and assigns from any and all costs, claims, judgments, or awards of damages resulting or allegedly resulting from the acts or omissions of the County, its officers, employees, agents or assigns associated with this Supplemental Agreement #4. In executing this Supplemental Agreement #4, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility which arises in whole or in part from the existence or effect of City ordinances, rules, regulations, resolutions, customs, policies, or practices. If any cause, claim, suit, action, or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, rule, regulation, resolution, custom, policy, or practice is at issue, the City shall defend the same at its sole expense, and if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and attorney's service charges.

The City shall defend, indemnify and save harmless the County, its officers, employees, agents and assigns from any and all costs, claims, judgments, or awards of damages resulting or allegedly resulting from the acts or omissions of the City, its officers, employees, agents or assigns associated with this Supplemental Agreement #4. In executing this Supplemental Agreement #4, the City does not assume liability or responsibility for or in any way release the County from any liability or responsibility which arises in whole or in part from the existence or effect of County ordinances, rules, regulations, resolutions, customs, policies, or practices. If any cause, claim, suit, action, or administrative proceeding is commenced in which the enforceability and/or validity of any such County ordinance, rule, regulation, resolution, custom, policy, or practice is at issue, the County shall defend the same at its sole expense, and if judgment is entered or damages are awarded against the County, the City, or both, the County shall satisfy the same, including all chargeable costs and attorney's service charges.

## **SECTION 9. TERMINATION**

This Supplemental Agreement #4 will terminate when the terms of this Supplemental

Agreement #4 are complete or by December 31, 2014.

#### **SECTION 10. SUCCESSORS AND ASSIGNS**

The obligations imposed by this Supplemental Agreement #4 shall be a covenant between the County and the City and shall be binding upon the County and the City and any successors and assigns.

Any assignment of interest of the obligations imposed by this Supplement #4 conducted either by the County or the City to any successor and assigns shall be previously approved by the other party.

#### **SECTION 11. NON-DISCRIMINATION**

The County and the City certify that they are Equal Opportunity Employers.

#### **SECTION 12. NOTICE**

Any formal notice or communication to be given by the County to the City under this Supplemental Agreement #4 shall be deemed properly given, if delivered, or mailed postage prepaid and addressed to:

City of Pacific Mayor  
City of Pacific City Hall  
100 – 3rd Avenue Southeast  
Pacific, WA 98047

Any formal notice or communication to be given by the City to the County under this Supplemental Agreement #4 shall be deemed properly given, if delivered, or if mailed postage prepaid and addressed to:

Pierce County Council  
Att: Hugh Taylor  
930 Tacoma Avenue. Room 1046  
Tacoma WA 98402-2100

and

Pierce County Executive  
County City Building  
930 Tacoma Avenue. Room 737  
Tacoma WA 98402-2100

The names and addresses to which notices and communications shall be directed may be changed at any time, and from time to time, by either the City or the County giving notice thereof to the other party as herein provided.

#### **SECTION 13. WAIVER**

No waiver by either party of any term or condition of this Supplemental Agreement #4 shall be deemed or construed to constitute a waiver of any other term or condition or any subsequent breach, whether of the same or a different provision of this Supplemental Agreement #4.

**SECTION 14. ENTIRE AGREEMENT**

This Supplemental Agreement #4 contains all of the Agreements of the parties with respect to any matter covered or mentioned in this Supplemental Agreement and no prior agreements between the parties shall be effective for any purpose.

**SECTION 15. AMENDMENT**

Provisions within this Supplemental Agreement #4 may be amended with the mutual consent of the parties hereto. No additions to, or alteration of, the terms of this Supplemental Agreement #4 shall be valid unless made in writing, formally approved, and executed by duly authorized agents of both parties.

**SECTION 16. SEVERABILITY**

If any of the provisions contained in this Supplemental Agreement #4 are held illegal, invalid, or unenforceable, the remaining provisions shall remain in full force and effect.

**SECTION 17. FILING**

Copies of this Supplemental Agreement #4 shall be filed with the Pacific City Clerk and the Pierce County Auditor after execution by both parties.

IN WITNESS WHEREOF, the parties hereto have made and executed this Supplemental Agreement #4 this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**PIERCE COUNTY**

**CITY OF PACIFIC**

By: \_\_\_\_\_  
Pierce County Executive

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By:

By:

\_\_\_\_\_  
Director of Public Works

\_\_\_\_\_  
City Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Deputy Prosecuting Attorney

\_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

Attest:

\_\_\_\_\_  
Budget and Finance

\_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Risk Management

Date: \_\_\_\_\_



**Agenda Bill No. 14-030**

**TO:** Mayor Guier and City Council Members

**FROM:** Ken Barnett

**MEETING DATE:** February 18, 2014

**SUBJECT:** Surplus for Trade 1998 Chevy Astro Van

---

**ATTACHMENTS:** Resolution Number 14-114

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**Previous Council Review Date:**

New item

**Summary:**

The current Public Works Staff Vehicle is a 1998 Chevrolet Astro Van that can be used for trade in for a 2010 Ford Escape

**Recommendation/Action:**

Authorize the Public Works Director to use the 1998 Chevrolet Astro Van as a trade in for a 2010 Ford Escape

**Motion for Consideration:**

Move to authorize the Public Works Director to use the 1998 Chevrolet Astro Van as a trade in for a 2010 Ford Escape.

**Budget Impact:**

Saving \$3,000 on the purchase a 2010 Ford Escape

**Alternatives:** Pay more on the Escape and keep the Astro Van

**City of Pacific  
Washington**

**RESOLUTION NO. 14- 114**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON  
AUTHORIZING THE TRADE IN OF THE 1998 CHEVROLET ASTRO VAN FOR PUBLIC WORKS.**

---

**WHEREAS**, the Public Works 1998 Chevrolet Astro Van in poor condition with 90,977 miles,  
and

**WHEREAS**, the Public Works Director could use the 1998 Chevrolet Astro Van as a trade in  
for a new or used Public Works vehicle,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC,  
WASHINGTON**

**Section 1.** Authorize the Public Works Director to use the 1998 Chevrolet Astro Van as a trade in  
for a new or used Public Works vehicle.

**Section 3.** This Resolution shall take effect and be in full force upon passage and signatures  
hereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE XX<sup>th</sup> DAY OF  
FEBRUARY, 2014**

CITY OF PACIFIC

---

Leanne Guier, Mayor

Attest:

---

Amy Stevenson-Ness, City Clerk

Approved as to form:

---

Kenyon Luce, City Attorney



**Agenda Bill No. 14-031**

**TO:** Mayor Guier and City Council Members  
**FROM:** Amy Stevenson-Ness, City Clerk  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** Pierce County Regional Council Dues

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**ATTACHMENTS:** Invoice and backup information

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**Previous Council Review Date:**

**Summary:** The City of Pacific has received an invoice for payment of the 2014 Pierce County Regional Council Membership dues in the amount of \$176.91. Pierce County Regional Council (PCRC) was created to ensure planning between Pierce County and its cities and towns was accomplished in a coordinated, consistent manner. The Council is comprised of elected officials from Pierce County, each of its 23 cities and towns, and the Port of Tacoma. The primary responsibility of the PCRC is to ensure that the Growth Management Act requirements are coordinated within the County and the region.

The Countywide coordination is accomplished through the implementation of the Pierce County Countywide Planning Policies. This document includes policy statements on:

- |   |  |
|---|--|
| <input type="checkbox"/> Affordable housing                       | <input type="checkbox"/> Natural resources   |
| <input type="checkbox"/> Agricultural lands                       | <input type="checkbox"/> Open space and protection of environmental sensitive lands              |
| <input type="checkbox"/> Economic development and employment      | <input type="checkbox"/> Siting of public capital facilities of a countywide or statewide nature |
| <input type="checkbox"/> Education                                | <input type="checkbox"/> Transportation facilities and strategies                                |
| <input type="checkbox"/> Fiscal impact                            | <input type="checkbox"/> Urban growth areas  |
| <input type="checkbox"/> Historic                                 | <input type="checkbox"/> Amendments and transition   |
| <input type="checkbox"/> Archaeological and cultural preservation |  |

The PCRC adopts a work program at its annual general assembly meeting. The work program provides guidance for issues the group will be pursuing in its efforts to coordinate down to the municipal level and up to the regional level. To assist in these efforts, the PCRC is supported by two technical subcommittees: the Growth Management Coordinating Committee (GMCC), which is made up of planning officials from each of the cities and towns in Pierce County; and the Transportation Coordinating Committee (TCC), which is made up of transportation officials.

**AGENDA ITEM NO. 4H**

**Recommendation/Action:** Move forward to the meeting on February 24, 2014, for approval.

**Motion for Consideration:** "I move to approve payment of the Pierce County Regional Council 2014 Membership Dues in the amount of \$176.91."

**Budget Impact:**

**Alternatives:**



Budget & Finance Department  
615 So. 9th Street Suite 100  
Tacoma, WA 98405-4673



CHANGE OF ADDRESS INFORMATION	
Street Address:	_____
City, State Zip:	_____
Phone Number:	_____

INVOICE DATE	INVOICE #	DUE DATE
1/22/2014	AR155637	2/21/2014
CUSTOMER #	TOTAL DUE	TOTAL PAID
120994	\$176.91	

PLEASE MAKE CHECKS PAYABLE TO PIERCE COUNTY

CITY OF PACIFIC  
CLERK/TREASURER  
100 THIRD AVE SE  
PACIFIC, WA 98047

REMIT TO:

PIERCE COUNTY BUDGET & FINANCE  
SUITE 100  
615 S 9TH STREET  
TACOMA WA 98405-4673

PLEASE DETACH HERE AND RETURN ABOVE PORTION WITH PAYMENT - THANK YOU



Budget & Finance Department  
615 So. 9th Street Suite 100  
Tacoma, WA 98405-4673

BILLED TO:

CITY OF PACIFIC  
CLERK/TREASURER  
100 THIRD AVE SE  
PACIFIC, WA 98047

COUNTY CONTACT: Shari Carter 253-798-7279

TYPE OF INVOICE: PCRC Dues

DESCRIPTION: 2014 Pierce County Regional Council (PCRC) membership dues

INVOICE DATE	INVOICE #	CUSTOMER #	PAYMENT TERMS	PAGE	DUE DATE	
1/22/2014	AR155637	120994	Net 30 None	1	2/21/2014	
Item Details			Quantity	Units	Unit Price	Price w/o Tax
1.	Description:	2014 PCRC dues	1	Each	\$176.91	\$176.91
SUBTOTAL						\$176.91
GRAND TOTAL						\$176.91

RECEIVED  
CITY OF PACIFIC

JAN 27 2014

CITY CLERK  
PERSONNEL MANAGER

==

JAN 22 2014

PIERCE COUNTY REGIONAL COUNCIL  
2014 DUES

Jurisdiction	OFM 2012 Population	2012 Percent of Total	2013 PCRC Dues	OFM 2013 Population	2013 Percent of Total	2014 PCRC Dues
Auburn	7,850	0.97%	\$348.86	8,915	1.09%	\$375.30
Bonney Lake	17,730	2.19%	\$567.68	18,010	2.21%	\$579.64
Buckley	4,365	0.54%	\$271.68	4,370	0.54%	\$273.18
Carbonado	610	0.08%	\$188.51	610	0.07%	\$188.71
DuPont	8,640	1.07%	\$366.36	8,855	1.09%	\$373.95
Eatonville	2,785	0.34%	\$236.68	2,815	0.35%	\$238.25
Edgewood	9,425	1.17%	\$383.74	9,460	1.16%	\$387.55
Fife	9,235	1.14%	\$379.54	9,290	1.14%	\$383.73
Fircrest	6,525	0.81%	\$319.52	6,540	0.80%	\$321.94
Gig Harbor	7,340	0.91%	\$337.57	7,670	0.94%	\$347.33
Lakewood	58,260	7.21%	\$1,465.34	58,310	7.16%	\$1,485.10
Milton	6,150	0.76%	\$311.21	6,345	0.78%	\$317.56
Orting	6,790	0.84%	\$325.38	6,930	0.85%	\$330.70
Pacific	85	0.01%	\$176.88	85	0.01%	\$176.91
Puyallup	37,620	4.65%	\$1,008.21	37,980	4.66%	\$1,028.33
Roy	805	0.10%	\$192.83	805	0.10%	\$193.09
Ruston	755	0.09%	\$191.72	795	0.10%	\$192.86
South Prairie	435	0.05%	\$184.63	435	0.05%	\$184.77
Steilacoom	6,015	0.74%	\$308.22	6,040	0.74%	\$310.71
Sumner	9,470	1.17%	\$384.74	9,520	1.17%	\$388.89
Tacoma	199,600	24.70%	\$4,595.74	200,400	24.60%	\$4,677.54
University Place	31,270	3.87%	\$867.57	31,340	3.85%	\$879.14
Wilkeson	485	0.06%	\$185.74	485	0.06%	\$185.90
Pierce County	375,955	46.52%	\$8,501.65	378,495	46.47%	\$8,678.94
<b>Total</b>	<b>808,200</b>	<b>100.00%</b>	<b>\$22,100.00</b>	<b>814,500</b>	<b>100.00%</b>	<b>\$22,500.00</b>
<b>Organization</b>	<b>2011 Operating Budget</b>	<b>2012 PCRC Dues</b>	<b>2012 Operating Budget</b>	<b>2013 PCRC Dues</b>	<b>2013 Operating Budget</b>	<b>2014 PCRC Dues</b>
Port of Tacoma	\$114,095,000	\$200	\$124,029,000	\$400.00	\$128,196,000	\$500.00
Puyallup Tribe *	\$100,000,000	\$0	\$100,000,000	\$0.00	\$100,000,000	\$500.00
Pierce Transit *	\$124,488,636	\$0	\$120,894,653	\$0.00	\$117,690,003	\$500.00
WSDOT Olympic Region *	N/A	\$0	N/A	\$0.00	N/A	\$500.00 <sup>o</sup>
Sound Transit **	\$851,609,000	\$0	\$824,633,000	\$0.00	\$836,143,000	\$500.00
Pierce County Library **	\$28,564,891	\$0	\$26,869,885	\$0.00	\$25,423,927	\$500.00
PSRC **	\$10,500,000	\$0	\$15,726,973	\$0.00	\$15,726,972	\$500.00
Pierce County Health **	\$35,902,771	\$0	\$38,207,752	\$0.00	\$37,586,178	\$500.00
<b>Total</b>						
				<b>Population Increase 2012/2013</b>	<b>Apportioned Share</b>	<b>Total Budget</b>
				0.77%	\$18,300.00	\$26,000.00

Base Dues for Cities/County: \$175 per jurisdiction with remainder apportioned out by population

\* Indicates Council Ex-Officio Non-Voting Member

\*\* Indicates Associate Non-Voting Member

<sup>o</sup> In kind (to be determined)



**Agenda Bill No. 14-032**

**TO:** Mayor Guier and City Council Members  
**FROM:** Governance Committee  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** Professional Legal Services

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**ATTACHMENTS:** Resolution No. 14-115

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**Previous Council Review Date:** N/A

**Summary:** The Governance Committee has met and developed a timeline for moving forward with the procurement of professional legal services. It was decided that in order to budget appropriately for yearly legal services, the City would like a legal firm that utilizes a fixed-price retainer. To enable the Finance Director to appropriately budget funds for legal services, the legal contract will be from July 1 to June 30.

Once approved, an RFP will be issued and accepted for a 30-day time period. The Committee would like the new legal services to begin on May 12, 2014.

**Recommendation/Action:** Move forward to the meeting on February 24, 2014

**Motion for Consideration:** "I move to authorize the Mayor to issue a request for proposals for a professional legal services contract."

**Budget Impact:**

**Alternatives:**

**CITY OF PACIFIC, WASHINGTON**

**RESOLUTION NO. 2014-0\*\***

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC,  
WASHINGTON,**

**WHEREAS**, in the past two years, the City's legal expenses have been unusually high due to extraordinary circumstances; and

**WHEREAS**, in order to budget appropriately for yearly legal services, the City desires a legal firm that utilizes a fixed-price retainer; and

**WHEREAS**, the City wishes to retain legal services on a yearly professional services contract from July 1 to June 30; and

**WHEREAS**, the first year of the contract will be from May 12, 2014 to June 30, 2015; and

**WHEREAS**, the current legal services contract will receive notice that service will end on May 31, 2014

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:**

**Section 1.** The Council authorizes the Mayor to issue a request for proposals for a Professional Legal Services contract.

**Section 2.** The City Clerk will advertise the request for proposal and accept proposals for four weeks.

**Section 3.** The Mayor and Governance Committee will review submitted proposals and bring to a City Council workshop for review and regular City Council meeting for final selection.

**Section 4.** This Resolution shall take effect and be in force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 24TH DAY OF FEBRUARY 2014.**

CITY OF PACIFIC

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Leanne Guier, Mayor

ATTEST:

---

Amy Stevenson-Ness, City Clerk

Approved as to Form:

---

Kenyon Luce, City Attorney

FILED WITH THE CITY CLERK: 12.17.12  
PASSED BY THE CITY COUNCIL: 12.26.12  
EFFECTIVE DATE: 12.26.12  
RESOLUTION NO. 12-1226



**Agenda Bill No. 14-033**

**TO:** Mayor Guier and City Council Members

**FROM:** Council Member Hulsey

**MEETING DATE:** February 18, 2014

**SUBJECT:** Amending PMC 20.72.050(A)(2)(b)

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**ATTACHMENTS:** Ordinance No. 14-1857

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**Previous Council Review Date:** N/A

**Summary:** To amend PMC regarding restricting the parking of motorhomes, vacation trailers, boat trailers, camperettes, and all other vehicles not in daily use to side yards and rear yards.

**Recommendation/Action:** Move forward to the regular meeting on February 24, 2014

**Motion for Consideration:** "I move to adopt Ordinance No. 14-1857 amending Pacific Municipal Code 20.72.050(A)(2)(b) to permit vehicles not in daily use to include motor homes, vacation trailers, boat trailers, camperettes, and all other vehicles are permitted to be parked in the front yard setback provided they do not impede a view of the home from the street parallel to the front of the house, are in good repair, and do not encroach onto public sidewalks or other city right of way."

**Budget Impact:**

**Alternatives:**

**ORDINANCE 14-1857**

**AN ORDINANCE OF THE CITY OF PACIFIC, WASHINGTON AMENDING PACIFIC MUNICIPAL CODE (PMC), SECTION 20.72.050 (A)(2)(b) RESTRICTING THE PARKING OF MOTORHOMES, VACATION TRAILERS, BOAT TRAILERS, CAMPERETTES, AND ALL OTHER VEHICLES NOT IN DAILY USE TO SIDE YARDS AND REAR YARDS.**

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*Whereas*, PMC, Section 20.72.050 (A)(2)(b) was adopted in 1971 as an aesthetic measure; and

*Whereas*, real estate lot sizes were considerably larger than they are presently; and

*Whereas*, smaller lot sizes may not accommodate parking of these vehicles in the side or rear yards; and

*Whereas*, many owners of these vehicles are senior citizens and on fixed income; and

*Whereas*, removing these vehicle to a rented storage space would cause a financial hardship; and

*Whereas*, this ordinance has not been enforced in at least 27 years; and

*Whereas*, enforcing the “all other vehicles” portion of this ordinance is not feasible; and

*Whereas*, enforcement of part and not all of the ordinance is arbitrary and capricious and as such, violates the fourteenth amendment of the Constitution of the United States; and

*Whereas*, depriving property owners use of their real property equates to depriving them of their property without just compensation which is a violation of the fifth amendment of the Constitution of the United States; and

*Whereas*, enforcement of this ordinance as is would make the city vulnerable to litigation;

**NOW THEREFORE, THE CITY COUNCIL OF PACIFIC, WASHINGTON DOES ORDAIN AS FOLLOWS:**

**(Repealed language is noted by strike through and new language is underlined)**

**Section 1. Pacific Municipal Code 20.72.050 (A)(2) (b) is amended as follows:**

**20.72.050(A)(2)(b) TO BE DELETED IN ITS ENTIRELY**

**~~Motor homes, vacation trailers, boat trailers, camperettes, and all other vehicles not in daily use are restricted to parking in the front yard setback for not more than 48 hours; and motor homes, vacation trailers, boat trailers, camperettes, and all other vehicles not in daily use are permitted to be located in the requires rear and side yards.~~**

**Section 2. TO BE REPLACED WITH THE FOLLOWING:**

**20.72.050(A)(2)(b)**

**Vehicles not in daily use to include motor homes, vacation trailers, boat trailers, camperettes, and all other vehicles are permitted to be parked in the front yard setback provided they do not impede a view of the home from the street parallel to the front of the house, are in good repair, and do not encroach onto public sidewalks or other city right of way.**

**Section 3. Severability.**

If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

**Section 4. Effective Date.**

This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five days after the date of publication.

**PASSED BY THE CITY COUNCIL OF THE CITY OF PACIFIC AT A REGULAR MEETING THEREOF ON THE 24<sup>th</sup> DAY OF FEBRUARY, 2014.**

APPROVED:

---

Leanne Guier, Mayor

Attest:

---

Amy Stevenson-Ness, City Clerk

Approved as to form:

---

Ken Luce, City Attorney



## AGENDA ITEM NO. 4K

### Agenda Bill No. 14-034

**TO:** Mayor Guier and City Council Members  
**FROM:** John Calkins, Public Safety Director  
**MEETING DATE:** 2/18/14  
**SUBJECT:** Retain Brian Harvey for Accreditation

---

**ATTACHMENTS:** Agenda Staff Report dated 09/09/2013  
Resolution No 13-068

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**Previous Council Review Date:** 09/09/2013

**Summary:** The police department has retained Brian Harvey to review the Lexipol Policy Manual and to update the manual to the current standards. This has been completed. The task at hand is to align the policy manual with WASPC standards as set forth by WASPC. This is a very time consuming task. In addition, we have 141 files to complete to meet the Accreditation standards. Brian has completed about 15% of these tasks. I would like to continue to retain Brian Harvey to continue to bring the department up to Accreditation standards.

**Recommendation/Action:** Retain Brian Harvey until we are ready for an Accreditation LEMAP and on-sight inspection. His hourly rate is \$50.00 per hour.

**Motion for Consideration:** Make a motion to retain Brian Harvey's services for Accreditation purposes.

**Budget Impact:** Approximately \$2500 per month until approximately the end of May. Approximately \$12,500. Once Accreditation is achieved, I will assign a staff member as an Accreditation Manager.

**Alternatives:** Do not pursue Accreditation.

Agenda Staff Report

Agenda Item No. 7C Meeting Date: September 9, 2013  
Contract with BFH Consulting  
Subject: Resolution 2013-068 Prepared by: Lt. Edwin Massey

---

**Summary:** The City of Pacific Police Department would like to enter into an agreement with BFH Consulting for assistance with updating our department Policy Manual with Lexipol, LLC.

**Recommendation:** Staff recommends Council approve Resolution No. 2013-068.

**Motion for Consideration:** I move to approve Resolution No. 2013-068, accepting an agreement with BFH Consulting in the amount of \$6,300, for professional services updating the department policy manual.

**Budget:** If accepted by City Council, the cost to review the necessary policy changes and prepare for accreditation would be \$6,300 for the initial policy updates and review to be completed in the months of September, October and November 2013, with the possibility for extension and expansion of said contract.

**Alternatives:** Deny the Resolution and staff would need to familiarize themselves with all of the federal, state, and local legislative policy changes impacting accreditation standards and department policies and make the necessary changes. This would be time consuming and a large undertaking for our staff, pulling them away from their daily tasks and responsibilities.

**Attachments:** Resolution No. 2013-068  
Contract between BFH Consulting & Pacific Police Department

**CITY OF PACIFIC,  
WASHINGTON**

**RESOLUTION NO. 13-068**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC,  
WASHINGTON, AUTHORIZING CONTRACT SERVICES WITH BFH  
CONSULTING.**

**WHEREAS**, the City of Pacific Police Department is updating its policy manual to be in cohesion with accreditation standards as outlined by the Washington Association of Sheriffs and Police Chiefs (WASPC); and

**WHEREAS**, the City Council finds the agreement between the Pacific Police Department and BFH Consulting services as outlined in the contractual agreement attached as appropriate in our department ascertaining its goal of accreditation.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON:**

**Section 1.** The City of Pacific Police Department be permitted and authorized to enter into a working agreement with BFH Consulting Services for the purposes of updating the Lexipol Policy Manual and furthermore assisting the agency in aligning said policies with WASPC accreditation standards.

**Section 2.** This Resolution shall take effect and be in force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 9<sup>TH</sup> DAY OF SEPTEMBER 2013.**

CITY OF PACIFIC

\_\_\_\_\_  
Leanne Guier, Mayor

ATTEST :

\_\_\_\_\_  
Amy Stevenson-Ness, City Clerk

Approved as to Form

\_\_\_\_\_  
Kenyon Luce, City Attorney

**CITY OF PACIFIC, WASHINGTON**

**RESOLUTION NO. 2014-0116**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE POLICE DEPARTMENT TO RETAIN THE SERVICES OF BRIAN HARVEY FOR ACCREDITATION PURPOSES.**

**WHEREAS**, the Pacific Police Department is not currently State Accredited; and

**WHEREAS**, the Police Department has invested in a Lexipol Policy Manual that is recognized by WASPC as meeting many of their accreditation standards; and

**WHEREAS**, Accreditation is recognized by legal bodies, fellow law enforcement agencies and City Government as a model of excellence; and

**WHEREAS**, the City Council has authorized the police department to enter into an agreement with Brian Harvey to bring the Lexipol Policy Manual back to Accreditation standards,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:**

**Section 1.** The Pacific City Council hereby authorizes the Pacific Police Department to retain the services of Brian Harvey until such time as the department is ready to contact WASPC for an Accreditation inspection.

**Exhibit A & Exhibit B**

**Section 2.** This Resolution shall take effect and be in full force upon passage and signatures hereone.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 24TH DAY OF FEBRUARY 2014.**

CITY OF PACIFIC

\_\_\_\_\_  
Leanne Guier, Mayor

ATTEST:

\_\_\_\_\_  
Amy Stevenson-Ness, City Clerk

FILED WITH THE CITY CLERK: 2.21.13  
PASSED BY THE CITY COUNCIL: 2.25.13  
EFFECTIVE DATE: 2.25.13  
RESOLUTION NO. 2013-027

Approved as to Form:

---

Kenyon Luce, City Attorney

FILED WITH THE CITY CLERK: 12.17.12  
PASSED BY THE CITY COUNCIL: 12.26.12  
EFFECTIVE DATE: 12.26.12  
RESOLUTION NO. 12-1226



## AGENDA ITEM NO. 4L

### Agenda Bill No. 14-035

**TO:** Mayor Guier and City Council Members  
**FROM:** John Calkins, Public Safety Director  
**MEETING DATE:** 02/18/2014  
**SUBJECT:** Acceptance of Moving Radar Grant Funds

---

**ATTACHMENTS:** Copies of Electronic submission of grant request  
Approval of Funds from WASPC Executive Mitch Barker

---

**Previous Council Review Date:**

**Summary:** WASPC and the WA State Traffic Safety Commission partner together to offer agencies grant funds for moving radar units.

**Recommendation/Action:** Accept the grant award in the amount of two thousand dollars.

**Motion for Consideration:** Acceptance of grant funds for two moving radar units. City already purchased the radars in 2013. This is reimbursement.

**Budget Impact:** Cost savings to the Police Department in the amount of \$2,000

**Alternatives:** Do not accept the funds.



**CITY OF PACIFIC**  
**POLICE DEPARTMENT**

---

February 11, 2014

RE: CFDA #20.600

WASPC  
c/o Nancy Morris  
3060 Willamette Dr NE, Ste #200  
Lacey, WA 98516

Nancy,

Please find attached the completed and signed A19-1A form for our grant CFDA #20.600 in the amount of \$2,000 dollars to be utilized toward the purchase of two moving radar units. The attached supporting documentation can also be found:

Initial Quote to Stalker-  
Purchase- Agreement to move ahead with manufacturing of Radar Units  
Cost of Radar Installation of two radar units- upon delivery to FCI  
Signed WASPC Equipment Grant Agreement  
Copy of Initial Grant Completed by Specialist Shook-

Should you have any questions or need additional information, I can be reached at 253-929-1130.

Sincerely,

  
Lt. Edwin Massey  
Pacific Police Department

FORM A19-1A	STATE OF WASHINGTON  INVOICE VOUCHER
----------------	--

AGENCY USE ONLY	
AGENCY NO.	CONTRACT NO. OR GA AUTH. NO.

AGENCY NAME
Washington Association of Sheriffs and Police Chiefs 3060 Willamette Dr. NE #200 Lacey, WA 98516  ATTN: Traffic Safety Grants
VENDOR OR CLAIMANT (warrant is to be payable to)
CITY OF PACIFIC POLICE DEPT. 133 3rd AVE SE PACIFIC, WA 98047  ATTN: LT. MASSEY

INSTRUCTIONS TO VENDOR OR CLAIMANT:
Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.
Vendor's Certificate:
I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veteran status.
By: 
(Sign in Ink) NOTE: MUST CONTAIN ACTUAL SIGNATURE
LIEUTENANT                      11 FEB 14 (Title)                                      (Date)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO.  FED TAX ID 91-0001483	RECEIVED BY	DATE RECEIVED
--	-------------	---------------

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	PLEASE NOTE DATE EQUIPMENT RCVD: 11/5/2013 CANNOT PROCESS REIMBURSEMENT WITHOUT THIS DATE	2	\$2,970.00	\$6,175.80
	2013 - 2014 WASPC Traffic Safety Equipment Grant	2	\$1,000-	\$2,000-
	WASPC ACCOUNTING: 120-6200-00			
	CFDA# 20.600			

PREPARED BY				TELEPHONE NUMBER		DATE		AGENCY APPROVAL				DATE		
DOC DATE				CURRENT DOC NO			REF DOC NO			VENDOR NUMBER		VENDOR MESSAGE		
SUF	TRANS CODE	M O D	FUND	APPN INDEX	PROGRAM INDEX	SUB OBJ	SUB SUB OBJ	CNTY	CITY	PROJECT	AMOUNT	INVOICE NUMBER	GENERAL LEDGER	
ACCOUNTING APPROVAL FOR PAYMENT									DATE		WARRANT TOTAL			

applied concepts, inc.

Page 1 of 1

Date: 07/16/13

2609 Technology Dr.  
Plano, TX 75074  
Phone: 972-398-3780  
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Presented by Melissa Heckel Ext: 171

Acct Rep: Jeff Pulicella  
972-834-4903

Quote #: 96107

Effective From: 07/16/13

Valid Through: 10/14/13

<b>Bill To:</b> Pacific Police Dept 133 Third Avenue Southeast Pacific, WA 98047-1336	<b>104634</b> ATTN: Accounts Payable	<b>Ship To:</b> Pacific Police Dept 133 3rd Ave SE Pacific, WA 98047-1336	ATTN: Joe West
--	--	--	-------------------

Line	Qty	Part Number	Description	Price	Ext Price
1	2	200-0604-05	2X DS Counting Unit	\$2,795.00	\$5,590.00
2	2	200-0654-80	2X Display, Org,Red,Grn		\$0.00
3	2	200-0326-30	DSR KA Antenna		\$0.00
4	2	200-0326-32	DSR KA Rear Antenna		\$0.00
5	2	200-0837-00	2X Fast Lock Remote		\$0.00
6	2	200-0769-00	25 MPH KA Tuning Fork		\$0.00
7	2	200-0770-00	40 MPH KA Tuning Fork		\$0.00
8	2	200-0648-00	Display Sun Shield		\$0.00
9	2	200-0245-00	Antenna Tall Deck Mount		\$0.00
10	2	155-2055-02	Antenna Cable, 2 Ft	\$0.00	\$0.00
11	2	155-2055-16	Antenna Cable, 16 Ft		\$0.00
12	2	155-2283-70	CAN/VSS Cable, Automatic Car Power Detection		\$0.00
13	2	200-0619-00	2X User Manual		\$0.00
14	2	200-0324-00	Shipping Container		\$0.00
15	2	060-1000-36	36 Month Warranty		\$0.00
16	2	200-0888-00	Combo Glass Suction Cup Mount	\$25.00	\$50.00

Pmnt Terms: Net 30 days

**Lead Time is 30 business days  
after receipt of order.**

Product	5,640.00	Sub-Total:	5,640.00
Discount 0.00%	0.00	Sales Tax 9.50%	535.80
Trade-in:		Shipping & Handling:	0.00
		<b>Total:</b>	<b>6,175.80</b>

# SALES ORDER

SIO #: 157136 Date: 09/09/13  
 Bill To: 104634  
 Pacific Police Dept  
 133 Third Avenue Southeast  
 Pacific, WA 98047-1336  
 ATTN: Account's Payable

Pacific Police Dept  
 133 3rd Ave SE  
 Pacific, WA 98047-1336  
 ATTN: Joe West

S H I P T O

Terms FOB  
 Net 30 days Dest  
 Tax pct/exempt # Ship Via  
 9.5000% US

Customer Order:

Contact: Joe West

Part Number	Description	Sched Date	Quantity	U/M	Unit Price	Extended Price
200-0604-05	2X DS Counting Unit	10/09/13	2	EA	2,795.00	5,590.00
200-0654-80	2X Display, Org.Red,Grn	10/09/13	2	EA		0.00
200-0326-30	DSR KA Antenna	10/09/13	2	EA		0.00
200-0326-32	DSR KA Rear Antenna	10/09/13	2	EA		0.00
200-0837-00	2X Fast Lock Remote	10/09/13	2	EA		0.00
200-0769-00	25 MPH KA Tuning Fork	10/09/13	2	EA		0.00
200-0770-00	40 MPH KA Tuning Fork	10/09/13	2	EA		0.00
200-0648-00	Display Sun Shield	10/09/13	2	EA		0.00
200-0245-00	Antenna Tall Deck Mount	10/09/13	2	EA		0.00
155-2055-02	Antenna Cable, 2 Ft	10/09/13	2	EA		0.00
155-2055-16	Antenna Cable, 16 Ft	10/09/13	2	EA		0.00
155-2283-70	CAN/VSS Cable, Automatic Car Power Detection	10/09/13	2	EA		0.00
200-0619-00	2X User Manual	10/09/13	2	EA		0.00
200-0324-00	Shipping Container	10/09/13	2	EA		0.00
060-1000-36	36 Month Warranty	10/09/13	2	EA		0.00
200-0888-00	Combo Glass Suction Cup Mount	10/09/13	2	EA	25.00	50.00
Total Product						5,640.00
Tax						535.80

Pkg Desc: (a) DSR 2X Radar with Fast Lock Remote

\$6,175.80

B I L L T O



**PURCHASE ORDER**  
No. 000004850

**VENDOR:**  
FCI Custom Police Vehicles  
45727 SE 140th St  
  
North Bend, WA 98045-9073

**SHIP TO:**  
City of Pacific  
  
100 Third Ave SE  
  
Pacific, WA 98047

**BILL TO:**  
City of Pacific  
100 Third Ave SE  
  
Pacific, WA 98047

VENDOR NO.	VENDOR PHONE NUMBER	TERMS	DATE	REQUIRED DELIVERY DATE			
FCI		0	12/12/2013				
<b>SHIPPING INSTRUCTIONS</b>							
(none)							
ITEM	QTY	U/M	DESCRIPTION/TASK	PRD CODE	ACCOUNT	UNIT PRICE	AMOUNT
1	1.00		installation moving radar - Ofc 1		022-000-521-70-48-0	150.00	150.00

SUBTOTAL: 150.00  
TAX: 13.20  
SHIPPING: 0.00

TAXABLE: Yes  
CONFIRMING:

**TOTAL:** 163.20

  
AUTHORIZED SIGNATURE

IMPORTANT: OUR ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE

# WASPC EQUIPMENT GRANT AGREEMENT FORM

IN ACCEPTING A WASPC EQUIPMENT GRANT, THE PACIFIC POLICE DEPT.  
(Department Name)

AGREES TO COMPLY WITH THE FOLLOWING GRANT CONDITIONS:

1. The equipment received as a result of this grant will be used as part of a department safety program.
2. The equipment received as a result of this project will be distributed as part of an agency's commitment to traffic safety and active traffic enforcement. Agencies receiving grants are required (when possible) to support statewide traffic safety initiatives to include:

- ◆ Three Flags Enforcement Blitzes (10 days in February, July, and October)
- ◆ Holiday Safety Emphasis Patrols (Memorial Day, Labor Day, and Christmas/New Year's)

Statewide activities will focus on Impaired Driving, Seatbelt/Child Car Seat Enforcement, and Speed Enforcement. Results of Blitz/Emphasis activity will be reported on quarterly activity reports.

3. Equipment purchases must comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)) which contains the following requirements: Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation
4. Reports describing the use of the equipment and related enforcement activity will be submitted to WASPC. Reports are due no later than:
  - ◆ **October 15, 2014**

Reports will contain the following information:

- A) Recap of current traffic safety enforcement and educational activities
- B) Identified traffic safety issue addressed with this particular grant
- C) Identified target audience
- D) Equipment acquired with WASPC Equipment Grant
- E) Enforcement activities conducted
- F) Program success/Outcome (Final Report)
- G) Problems Encountered
- H) Department contact for program LT. EDWIN MASSEY Phone 253 929 1100

SIGNED: \_\_\_\_\_

  
(Chief or Sheriff)

DATE: \_\_\_\_\_

1/22/14

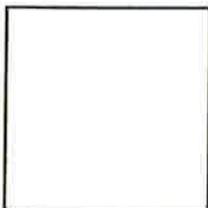
SIGNED: \_\_\_\_\_

  
Mitch Barker, Executive Director

DATE: \_\_\_\_\_

Financial Analyst  
Washington Association of Sheriff's & Police Chiefs  
3060 Willamette Dr. NE, Ste. #200  
Lacey, WA 98516  
Ph: (360)486-2387  
Fax: (360)486-2381  
[nmorris@waspc.org](mailto:nmorris@waspc.org)

**From:** [SShook@ci.pacific.wa.us](mailto:SShook@ci.pacific.wa.us) (FormsCentral Notifications) [<mailto:formscentral-notifications@acrobat.com>]  
**Sent:** Tuesday, October 29, 2013 3:13 PM  
**To:** Nancy Morris  
**Subject:** FFY 2014 Traffic Safety Grant Application



A Traffic Safety Grant Application has been submitted!

The form Traffic Safety Grant Application has a new submission.

**Total Responses: 2**

**First Name:** : Stephanie

**Last Name:** : Shook

**Job Title:** : Moving Radar

**Agency:** : Pacific Police Department

**Phone Number:** 253-929-1130

**E-mail Address:** : [SShook@ci.pacific.wa.us](mailto:SShook@ci.pacific.wa.us)

**Mailing Address:** : 133 3rd Ave SE

**City, State, Zip:** : Pacific, WA 98047

**Grants may only be used for new equipment. No replacement grants will be awarded. Is this grant application for the purchase of new equipment?** : Yes

**Type of Grant Application. Check all that apply.** : Equipment Grant

**Please briefly explain the justification for your grant request.** : We have radar that are being phased out of our agency due to age. The Chief has approached our City Council about the possibilities of having a Dedicated Traffic Officer in 2014. We currently run a Traffic School Program in conjunction with our Municipal Court as an option for deferral from the citation. We are successful in our effort of educating those that attend.

**# Requested:** 2

**First Name:** : Stephanie

**Last Name:** : Shook

**Job Title:** : Moving Radar

**Agency:** : Pacific Police Department

**Phone Number:** 253-929-1130

**E-mail Address:** : [SShook@ci.pacific.wa.us](mailto:SShook@ci.pacific.wa.us)

**Mailing Address:** : 133 3rd Ave SE

**City, State, Zip:** : Pacific, WA 98047

**Grants may only be used for new equipment. No replacement grants will be awarded. Is this grant application for the purchase of new equipment?** : Yes

**Type of Grant Application. Check all that apply.** : Equipment Grant

**Please briefly explain the justification for your grant request.** : We have radar that are being phased out of our agency due to age. The Chief has approached our City Council about the possibilities of having a Dedicated Traffic Officer in 2014. We currently run a Traffic School Program in conjunction with our Municipal Court as an option for deferral from the citation. We are successful in our effort of educating those that attend.

**# Requested:** 2

**Price Per Unit:** 2,795.00

**Total Dollar Amount of Grant Request:** \$2,000

**If you are requesting SECTOR equipment you must provide the following information. Are you requesting SECTOR equipment?** : Yes

**Number of Cars In Service (Working Patrol):** 10

**Number of Cars Currently Outfitted with SECTOR Equipment:** 9

**Total Tickets Issued in 2013:** 767 YTD Citations Total

**Of the Total Tickets issued in 2013, How many were issued through SECTOR?** : 506 YTD Citations in Sector

To open the form file, click on the link above or copy and paste this URL into your browser:

<https://formscentral.acrobat.com/app.html#d=Dbkbcy15Y3JheNWnle1F4w>

**CITY OF PACIFIC, WASHINGTON**

**RESOLUTION NO. 2014-117**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE ACCEPTANCE OF A WASHINGTON STATE TRAFFIC SAFETY GRANT.**

**WHEREAS**, the Pacific Police Department utilizes moving radar to enforce traffic violations; and

**WHEREAS**, the State of Washington supports traffic safety; and

**WHEREAS**, the State of Washington has awarded the City of Pacific a \$2,000.00 grant to purchase moving radars,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:**

**Section 1.** The Pacific City Council authorizes the Police Department to accept a \$2,000.00 grant from the State of Washington as described in Exhibit A to this Resolution.

**Section 2.** This Resolution shall take effect and be in force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 24TH DAY OF FEBRUARY 2014.**

CITY OF PACIFIC

\_\_\_\_\_  
Leanne Guier, Mayor

ATTEST:

\_\_\_\_\_  
Amy Stevenson-Ness, City Clerk

Approved as to Form:

\_\_\_\_\_  
Kenyon Luce, City Attorney



**AGENDA ITEM NO. 4M**

**Agenda Bill No. 14-036**

**TO:** Mayor Guier and City Council Members

**FROM:** John Calkins, Public Safety Director

**MEETING DATE:** February 18, 2014

**SUBJECT:** Purchase of a 2014 Chevrolet Tahoe

---

**ATTACHMENTS:** **Resolution 14-118**  
**Vehicle Description/Specs**

---

**Previous Council Review Date:**

**Summary:** The Police Department will purchase a 2014 Chevrolet Tahoe to replace a 2000 Chevrolet pickup with 147,000.

**Recommendation/Action:** Replace the 2000 pickup with a 2014 Tahoe.

**Motion for Consideration:** Make a motion to allow the purchase of the vehicle out of 2014 Criminal Justice Funds.

**Budget Impact:**

**Alternatives:** Continue to drive an unsafe vehicle and maintain a vehicle that should have been replaced years ago. Lt. Massey uses the vehicle daily for routine patrol and administrative duties.

**City of Pacific  
Washington**

**RESOLUTION NO. 2014-118**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON  
AUTHORIZING THE PURCHASE OF A 2014 CHEVROLET TAHOE.**

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**WHEREAS**, the Pacific Police Department does have a Vehicle Replacement Plan that was implemented in 2004, and

**WHEREAS**, the cost to maintain the Vehicle Replacement Plan is funded through the Criminal Justice Fund and not the General Fund, and

**WHEREAS**, the vehicle to be replaced with the Tahoe is a 2000 Chevrolet PU in poor condition with 147,000 miles, and

**WHEREAS**, the vendor, Auburn Chevrolet can sell government vehicles at the State Bid price, and

**WHEREAS**, the GSA State Bid does not currently offer a contract for 2014 vehicles and there are no 2013 vehicles available through the State Bid, and

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC,  
WASHINGTON**

**Section 1.** The Pacific City Council hereby authorizes the purchase of the 2014 Chevrolet Tahoe for \$36,207.63, including tax, from Auburn Chevrolet as described in Exhibit A to this Resolution.

**Section 3.** This Resolution shall take effect and be in full force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 24<sup>th</sup> DAY OF  
FEBRUARY, 2014.**

CITY OF PACIFIC

---

Leanne Guier, Mayor

Attest:

---

Amy Stevenson-Ness, City Clerk

Approved as to form:

---

Kenyon Luce, City Attorney

**Prepared By:**  
administrator  
Auburn Chevrolet Fleet  
1600 Auburn Way No.  
Auburn, WA 98002  
Phone: (206) 304-0440  
Fax: (253) 833-7204  
Email: jamieb@auburnchev.com

## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **STANDARD EQUIPMENT**

---

#### STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial

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##### *ENTERTAINMENT*

- Audio system, AM/FM stereo with MP3 compatible CD player seek-and-scan, digital clock, auto-tone control, Radio Data System (RDS), speed-compensated volume, TheftLock and auxiliary audio input jack
- Audio system feature, 6-speaker system (With (5W4) Identifier for Special Service vehicle, includes 8-speaker system)
- SiriusXM Satellite Radio, delete

##### *EXTERIOR*

- Wheels, 4 - 17" x 7" (43.2 cm x 17.8 cm) steel
- Tires, P265/70R17 all-season, blackwall
- Wheel, 17" (43.2 cm) full-size, steel spare
- Tire carrier, lockable outside spare winch-type mounted under frame at rear
- Tire, spare P265/70R17 all-season blackwall
- Luggage rack side rails, roof-mounted, Black
- Fascia, front color-keyed
- Fascia, rear color-keyed
- Assist steps, Black
- Headlamps, dual halogen composite with automatic exterior lamp control and flash-to-pass feature
- Mirrors, outside heated power-adjustable, manual-folding (Mirror caps are Black.)
- Glass, Solar-Ray deep-tinted (all windows except light-tinted glass on windshield and driver- and front passenger-side glass)
- Wiper, rear intermittent with washer
- Door handles, Black
- Liftgate with liftglass rear door system with rear-window wiper/washer

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 301.0, Data updated 10/22/2013  
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.  
Customer File:

**Prepared By:**  
administrator  
Auburn Chevrolet Fleet  
1600 Auburn Way No.  
Auburn, WA 98002  
Phone: (206) 304-0440  
Fax: (253) 833-7204  
Email: jamieb@auburnchev.com

## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **STANDARD EQUIPMENT**

---

#### **STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

---

##### *INTERIOR*

- Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual reclining, center fold-down armrest with storage, lockable storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl seats also includes driver manual lumbar control. With vinyl seats requires (19V) Ebony vinyl and (BG9) Black rubberized-vinyl floor covering)
- Seats, second row 60/40 split-folding bench, 3-passenger with center armrest with 2 cup holders (Vinyl seats included and only available with (AZ3) front 40/20/40 vinyl split-bench seats, SEO (5T5) second and third row vinyl with front cloth seats or (9S1) seats, driver and passenger front, individual seats in vinyl trim.)
- Seat adjuster, driver 6-way power
- Seats, third row 50/50 split-bench, 3-passenger removable, all-belts-to-seat
- Headliner, cloth
- Floor covering, Black rubberized-vinyl
- Steering column, Tilt-Wheel, adjustable with brake/transmission shift interlock
- Steering wheel, vinyl
- Steering wheel controls, mounted cruise controls
- Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature, oil pressure and tachometer (With (5W4) Identifier for Special Service vehicles, includes 120 mph speedometer and engine hour meter.)
- Warning tones headlamp on, key-in-ignition, driver and right-front passenger safety belt unfasten and turn signal on
- Windows, power with driver Express-Down and lockout features
- Door locks, power programmable with lockout protection (With (5W4) Identifier for Special Service vehicle, Auto Lockout is disabled on Driver door.)
- Remote vehicle starter prep package includes Remote Keyless Entry (Remote vehicle starter fob available as a Chevy Accessory.)
- Cruise control, electronic with set and resume speed
- Theft-deterrent system, vehicle, PASS-Key III
- Heater, rear auxiliary with rear passenger heating ducts

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 301.0, Data updated 10/22/2013  
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.  
Customer File:

**Prepared By:**  
administrator  
Auburn Chevrolet Fleet  
1600 Auburn Way No.  
Auburn, WA 98002  
Phone: (206) 304-0440  
Fax: (253) 833-7204  
Email: jamieb@auburnchev.com

## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### ***STANDARD EQUIPMENT***

---

#### **STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

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- Air conditioning, tri-zone manual HVAC controls with individual climate settings for driver, right-front passenger and rear seat with rear controls located in floor console with front bucket seats and in the roof console with front bench seat (With 5W4, rear controls located in roof console)
- Air conditioning, rear auxiliary
- Defogger, rear-window electric
- Power outlets, 3 auxiliary, 12-volt includes 2 on the instrument panel and 1 in the cargo area
- Mirror, inside rearview manual day/night
- Visors, driver and front passenger illuminated vanity mirrors, padded with cloth trim, extends on rod
- Assist handles, front passenger and second row outboard
- Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions (With (5W4) Identifier for Special Service vehicle, does not include driver- and passenger-side door switch with delayed entry feature.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 301.0, Data updated 10/22/2013  
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

**Prepared By:**  
administrator  
Auburn Chevrolet Fleet  
1600 Auburn Way No.  
Auburn, WA 98002  
Phone: (206) 304-0440  
Fax: (253) 833-7204  
Email: jamieb@auburnchev.com

## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **STANDARD EQUIPMENT**

---

#### **STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

---

##### *MECHANICAL*

- Engine, Vortec 5.3L V8 SFI FlexFuel with Active Fuel Management, capable of running on unleaded or up to 85% ethanol (with gas - 320 hp [238.6 kW] @ 5400 rpm, 335 lb-ft of torque [452.2 N-m] @ 4000 rpm, with E85 ethanol - 326 hp [243.1 kW] @ 5300 rpm, 348 lb-ft of torque [469.8 N-m] @ 4400 rpm), iron block
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode
- Rear axle, 3.08 ratio (Not available with (K5L) Heavy-Duty Trailering Package.)
- Suspension Package, Premium Smooth Ride
- GVWR, 7300 lbs. (3311 kg) (Standard on 4WD models.)
- 4-wheel drive
- Transfer case, active, single-speed, electronic Autotrac with rotary controls, does not include neutral. Cannot be dinghy towed. (Requires (GU4) 3.08 rear axle ratio. Not available on 2WD models or with (K5L) heavy-duty trailering package.)
- Battery, 660 cold cranking amps with 80 amp hour rating
- Alternator, 160 amps
- Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector and 2" trailering receiver
- Recovery hooks, front, frame-mounted (Standard on 4WD models. Available on 2WD models.)
- Suspension, front coil-over-shock with stabilizer bar
- Suspension, rear multi-link with coil springs
- Steering, power
- Brakes, 4-wheel antilock, 4-wheel disc, VAC power
- Powertrain grade braking

##### *PACKAGE*

- Fleet Package

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Customer File:

**Prepared By:**  
administrator  
Auburn Chevrolet Fleet  
1600 Auburn Way No.  
Auburn, WA 98002  
Phone: (206) 304-0440  
Fax: (253) 833-7204  
Email: jamieb@auburnchev.com

## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **STANDARD EQUIPMENT**

---

#### **STANDARD EQUIPMENT - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

---

##### *SAFETY*

- StabiliTrak, stability control system with traction control includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags, dual-stage frontal, driver and right-front passenger with Passenger Sensing System (right-front passenger air bag status on overhead console) (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bags, head curtain side-impact, first and second row outboard seating positions with rollover sensor, includes third row seating positions with (AS3) passenger third row bench seat (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bags, seat-mounted side-impact, driver and right-front passenger for thorax and pelvic protection (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- OnStar, 6 months of Directions and Connections plan includes Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance and Turn-by-Turn Navigation". Also, updated footnote 1 to now read "Visit [onstar.com](http://onstar.com) for coverage map, details and system limitations. Services vary by model and conditions. (Visit [onstar.com](http://onstar.com) for details and system limitations.)
- Safety belts, 3-point, driver and right-front passenger
- LATCH system (Lower Anchors and Top tethers for CHildren) for child safety seats
- Tire Pressure Monitoring System air pressure sensors in each tire with pressure display in Driver Information Center (does not apply to spare tire)

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2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

**PRICING SUMMARY**

**PRICING SUMMARY - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

	<u><i>Dir Net Inv</i></u>	<u><i>MSRP</i></u>
Base Price	\$41,940.00	\$46,600.00
Total Options:	-\$10,446.35	-\$5,231.00
Vehicle Subtotal	\$31,493.65	\$41,369.00
Advert/Adjustments	\$0.00	\$0.00
Destination Charge	\$995.00	\$995.00
<b>GRAND TOTAL</b>	<b>\$32,488.65</b>	<b>\$42,364.00</b>

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### ***SELECTED MODEL & OPTIONS***

#### **SELECTED MODEL - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

<u>Code</u>	<u>Description</u>	<u>Dir Net Inv</u>	<u>MSRP</u>
CK10706	2014 Chevrolet Tahoe 4WD 4dr Commercial	\$41,940.00	\$46,600.00

#### **SELECTED VEHICLE COLORS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

<u>Code</u>	<u>Description</u>
-	Interior: Ebony
-	Exterior 1: Silver Ice Metallic
-	Exterior 2: No color has been selected.

#### **SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

##### **CATEGORY**

<u>Code</u>	<u>Description</u>	<u>Dir Net Inv</u>	<u>MSRP</u>
<b>SUSPENSION PKG</b>			
ZW7	SUSPENSION PACKAGE, PREMIUM SMOOTH RIDE (STD)	\$0.00	\$0.00
<b>EMISSIONS</b>			
NE1	EMISSIONS, CONNECTICUT, DELAWARE, MAINE, MARYLAND, MASSACHUSETTS, NEW JERSEY, NEW YORK, OREGON, PENNSYLVANIA, RHODE ISLAND, VERMONT AND WASHINGTON STATE REQUIREMENTS	\$0.00	\$0.00
<b>ENGINE</b>			
LMG	ENGINE, VORTEC 5.3L V8 SFI FLEXFUEL with Active Fuel Management, capable of running on unleaded or up to 85% ethanol (with gas - 320 hp [238.6 kW] @ 5400 rpm, 335 lb-ft of torque [452.2 N-m] @ 4000 rpm, with E85 ethanol - 326 hp [243.1 kW] @ 5300 rpm, 348 lb-ft of torque [469.8 N-m] @ 4400 rpm), iron block (STD)	\$0.00	\$0.00
<b>TRANSMISSION</b>			
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode (STD)	\$0.00	\$0.00

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **SELECTED MODEL & OPTIONS**

#### **SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

<u>CATEGORY</u>	<u>Code</u>	<u>Description</u>	<u>Dir Net Inv</u>	<u>MSRP</u>
AXLE	GU6	REAR AXLE, 3.42 RATIO (Included and only available with (K5L) Heavy-Duty Trailering Package.)	INC	INC
PREFERRED EQUIPMENT GROUP	1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP Includes Standard Equipment	\$0.00	\$0.00
WHEEL TYPE	NX7	WHEELS, 4 - 17" X 7" (43.2 CM X 17.8 CM) STEEL	\$0.00	\$0.00
TIRES	QGI	TIRES, P265/70R17 ALL-SEASON, BLACKWALL (STD)	\$0.00	\$0.00
PAINT SCHEME	ZY1	SOLID PAINT	\$0.00	\$0.00
PAINT	GAN	SILVER ICE METALLIC	\$0.00	\$0.00
SEAT TYPE	A95	SEATS, FRONT BUCKET WITH PREMIUM CLOTH (AG1) 6-way power driver and (AG2) front passenger seat adjusters, adjustable head restraints, driver manual lumbar control, floor console and rear storage pockets	\$794.75	\$935.00
SEAT TRIM	19C	EBONY, PREMIUM CLOTH SEAT TRIM	\$0.00	\$0.00
RADIO	US8	AUDIO SYSTEM, AM/FM STEREO WITH MP3 COMPATIBLE CD PLAYER seek-and-scan, digital clock, auto-tone control, Radio Data System (RDS), speed-compensated volume, TheftLock and auxiliary audio input jack (STD)	\$0.00	\$0.00
ADDITIONAL EQUIPMENT	5W4	IDENTIFIER FOR SPECIAL SERVICE VEHICLE. Utilized to identify a vehicle as a police/fire special service vehicle for marketing, order-build process and emission certification purposes (Must be specified.) *CREDIT*	-\$5,754.50	-\$6,770.00

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2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

**SELECTED MODEL & OPTIONS**

**SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

**CATEGORY**

<u>Code</u>	<u>Description</u>	<u>Dir Net Inv</u>	<u>MSRP</u>
<b>ADDITIONAL EQUIPMENT</b>			
K5L	TRAILERING PACKAGE, HEAVY-DUTY includes (KNP) auxiliary external transmission oil cooler and (KC4) engine oil cooler, provides increased trailering capabilities (Includes (GU6) 3.42 ratio rear axle. Required with (JL1) trailer brake controller.)	INC	INC
6J1	IGNITION 100-amp main power supply wiring at instrument panel and trunk cargo area. (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	\$250.75	\$295.00
KNP	COOLING, AUXILIARY TRANSMISSION OIL COOLER, HEAVY-DUTY AIR-TO-OIL (Included and only available with (K5L) Heavy-Duty Trailering Package.)	INC	INC
KC4	COOLING, EXTERNAL ENGINE OIL COOLER, HEAVY-DUTY AIR-TO-OIL, INTEGRAL TO DRIVER SIDE OF RADIATOR (Included and only available with (K5L) Heavy-Duty Trailering Package.)	INC	INC
K47	AIR CLEANER, HIGH-CAPACITY	INC	INC
NQH	TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC with rotary controls, includes neutral position for dinghy towing. (Requires 4WD models. Included with (K5L) Heavy-Duty Trailering Package.)	INC	INC
---	BATTERY, 660 COLD CRANKING AMPS with 80 amp hour rating (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
---	KEY, SINGLE, 2-SIDED (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
---	LUGGAGE RACK, DELETE (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
6J7	FLASHER SYSTEM, HEADLAMP AND TAILLAMP, DRL COMPATIBLE with control wire (Requires (5W4) Identifier for Special Service vehicle.)	\$408.00	\$480.00
---	WIPERS, FRONT INTERMITTENT WET-ARM with flat blade and pulse washers (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
UN9	RADIO SUPPRESSION, BRAIDED BRASS STRAPS attached to various body locations (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
VK3	LICENSE PLATE FRONT MOUNTING PACKAGE (Will be forced on orders with ship-to states that require a front license plate.)	\$0.00	\$0.00

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 Phone: (206) 304-0440  
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 Email: jamieb@auburnchev.com

2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

**SELECTED MODEL & OPTIONS**

**SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

**CATEGORY**

<u>Code</u>	<u>Description</u>	<u>Dir Net Inv</u>	<u>MSRP</u>
ADDITIONAL EQUIPMENT			
AG2	SEAT ADJUSTER, FRONT PASSENGER 6-WAY POWER (With (5W4) Identifier for Special Service vehicle, included and only available with (A95) front bucket seat.)	INC	INC
ATD	SEAT DELETE, THIRD ROW PASSENGER (Requires a fleet or government order type.)	INC	INC
B30	FLOOR COVERING, COLOR-KEYED CARPETING (Includes (B58) color-keyed floor mats. Not available with (19V) Ebony vinyl trim.)	\$161.50	\$190.00
B58	FLOOR MATS, COLOR-KEYED CARPETED FIRST AND SECOND ROW, REMOVABLE (Included and only available with (B30) color-keyed carpeting.)	INC	INC
6N5	SWITCHES, REAR WINDOW INOPERATIVE (rear windows can only operate from driver's position) (Requires (5W4) Identifier for Special Service vehicle.)	\$47.60	\$56.00
6B2	DOOR HANDLES, INSIDE REAR DOORS INOPERATIVE (doors can only be opened from outside) (Requires (5W4) Identifier for Special Service vehicle.)	\$56.10	\$66.00
6N6	DOOR LOCKS, INSIDE REAR DOORS INOPERATIVE (Requires (5W4) Identifier for Special Service vehicle.)	\$56.10	\$66.00
AMF	REMOTE KEYLESS ENTRY FLEET PACKAGE, PROGRAMMABLE includes 6 additional remotes (Requires (5W4) Identifier for Special Service vehicle.)	\$63.75	\$75.00
UT7	GROUND STUDS, AUXILIARY 2 per vehicle in the rear compartment (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
9G8	HEADLAMPS, DAYTIME RUNNING LAMPS AND AUTOMATIC HEADLAMP CONTROL DELETE. Deletes the standard daytime running lamps and automatic headlamp control features from the vehicle for police stealth surveillance (Requires (5W4) Identifier for Special Service vehicle.)	\$0.85	\$1.00
UE0	ONSTAR, DELETE *CREDIT*	INC	INC

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## 2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

### **SELECTED MODEL & OPTIONS**

#### **SELECTED OPTIONS - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

#### **CATEGORY**

<b>Code</b>	<b>Description</b>	<b>Dir Net Inv</b>	<b>MSRP</b>
<b>ADDITIONAL EQUIPMENT</b>			
—	SAFETY BELTS, 3-POINT, DRIVER AND FRONT PASSENGER IN ALL SEATING POSITIONS (Requires (5W4) Identifier for Special Service vehicle.)	INC	INC
VQ3	FLEET PROCESSING OPTION	\$0.00	\$0.00
—	BID ASSISTANCE Authorization code: 940486	-\$6,000.00	\$0.00
<b>SHIP THRU CODES</b>			
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY AND SHIPPED TO KERR INDUSTRIES AND ONTO ARLINGTON ASSEMBLY	INC	INC
<b>SPECIAL EQUIPMENT OPTIONS</b>			
9N5	FLOOR CONSOLE DELETE Deletes the floor console and associated audio equipment that is included with premium cloth high back bucket seats. All exposed floor areas will remain untrimmed (Requires RPO (A95) front bucket seats with premium cloth.)	-\$531.25	-\$625.00
5T5	SEATS, REAR VINYL WITH FRONT CLOTH SEATS Provides vinyl rear seats and cloth front seats (Requires interior trim code (19C) Ebony and RPO (AZ3) front 40/20/40 split-bench with premium cloth seats or RPO (A95) front bucket with premium cloth seats.)	INC	INC
<b>OPTIONS TOTAL</b>		<b>-\$10,446.35</b>	<b>-\$5,231.00</b>

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2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

**QUOTE WORKSHEET**

**QUOTE WORKSHEET - 2014 Fleet/Non-Retail CK10706 4WD 4dr Commercial**

Dir Net Inv	\$41,940.00
Destination Charge	\$995.00
Optional Equipment	(\$10,446.35)
Dealer Advertising	\$0.00
Profit 1.5%	\$487.33
Taxable Price	\$32,975.98
<b>TAXES</b>	
Sales Tax @ 9.8000%	\$3,231.65
Total Taxes	\$3,231.65
<b>TOTAL</b>	<b>\$36,207.63</b>

Customer Signature / Date

Dealer Signature / Date

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Customer File:



## AGENDA ITEM NO. 4N

### Agenda Bill No. 14-035

**TO:** Mayor Guier and City Council Members  
**FROM:** John Calkins, Public Safety Director  
**MEETING DATE:** February 18, 2014  
**SUBJECT:** Purchase Radar Trailer

---

**ATTACHMENTS:** Resolution No. 14-119  
Stalker radar quotation and specs

---

**Previous Council Review Date:** None

**Summary:** The City of Pacific has no electronic speeds signs. The City receives many speeding vehicle complaints and a portable radar trailer is a good method to reduce speed in all parts of the city.

**Recommendation/Action:** Purchase the Stalker Radar Trailer.

**Motion for Consideration:** "I move to allow the Pacific Police Department to purchase a portable radar sign and trailer."

**Budget Impact:** \$16,636.62. Approximately \$7500 is in the Criminal Justice fund from the sale of surplus vehicles. This money was earmarked for the purchase of the trailer.

**Alternatives:** Continue to receive citizen complaints of speeding vehicles with no resolution to slow down the speeders, except for assigning officers when they are available.

**CITY OF PACIFIC, WASHINGTON**

**RESOLUTION NO. 2014-119**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE PURCHASE OF A STALKER RADAR TRAILER, MC 360.**

**WHEREAS**, the City of Pacific receives numerous complaints in all parts of the City; and

**WHEREAS**, the only solution to reducing speeders are patrol officers who are usually unavailable; and

**WHEREAS**, a portable radar trailer will make streets and sidewalks a more safe part of the City; and

**WHEREAS**, the trailer can be used by Public Works to monitor traffic counts, traffic speed, dates and time of traffic volume,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, AS FOLLOWS:**

**Section 1.** The City of Pacific City Council hereby authorizes the Police Department to purchase a Stalker Radar and Trailer, MC 360, for \$16,636.62, including tax, as described in Exhibit A to this Resolution,

**Section 2.** This Resolution shall take effect and be in force upon passage and signatures hereon.

**PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 24TH DAY OF FEBRUARY 2014.**

CITY OF PACIFIC

\_\_\_\_\_  
Leanne Guier, Mayor

ATTEST:

\_\_\_\_\_  
Amy Stevenson-Ness, City Clerk

Approved as to Form:

\_\_\_\_\_  
Kenyon Luce, City Attorney



applied concepts, inc.

2609 Technology Dr.  
Plano, TX 75074  
Phone: 972-398-3780  
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Presented by Melissa Heckel Ext: 171

# Quotation

Page 1 of 1

Date: 02/12/14

Acct Rep: Jeff Pulicella  
972-834-4903

Quote #: 103840

Effective From: 02/12/14

Valid Through: 05/13/14

<b>Bill To:</b> Pacific Police Dept 133 Third Avenue Southeast Pacific, WA 98047-1336	<b>104634</b> ATTN: Accounts Payable	<b>Ship To:</b> Pacific Police Dept 133 3rd Ave SE Pacific, WA 98047-1336	ATTN: Lieutenant Massey
--	--	--	----------------------------

Line	Qty	Part Number	Description	Price	Ext Price
1	1	015-5595-00	MC360 Trailer/Display Assembly - CA	\$15,235.00	\$15,235.00
2	1	060-1000-24	24-Month Warranty	\$0.00	\$0.00
3	1	200-0644-01	Speedsensor Radar, RS232, Stationary	\$0.00	\$0.00
4	1	015-0195-00	Trailer Data Collection Unit	\$0.00	\$0.00
5	1	015-5779-00	[274712] MC360 Solar Panel	\$0.00	\$0.00

Pmnt Terms: Net 30 days

**Lead Time is 21 business days  
after receipt of order.**

Product	15,235.00	Sub-Total:	15,235.00
Discount 0.00%	0.00	Sales Tax 9.20%	1,401.62
Trade-in:		Shipping & Handling:	0.00
		<b>Total:</b>	<b>16,636.62</b>



# Message Center 360

## Stalker's new mast-mounted variable message sign

*Stalker's new Message Center 360 features innovative rotating mast mount design for easier travel, setup and positioning along with a host of features and options.*



### ■ 300+ MEMORIZED, CUSTOMIZED, USER-PROGRAMMABLE MESSAGES

Controlled by a dedicated on-board computer

### ■ 12" / 18" AMBER LED CHARACTERS

Legible at up to 1000 ft.

### ■ 4D DEEP-CYCLE 12-VOLT BATTERIES

Provide up to 21 days of continuous operation yielding longer operation time between battery charges.

### ■ TRAVEL CONFIGURATION

Mast lowers to travel position for easier towing and greater wind resistance.



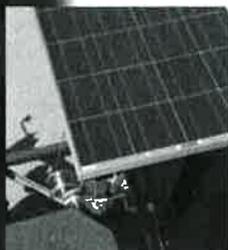
### ■ STALKER KA-BAND DOPPLER RADAR

Pure Stalker - Accurate and durable with greater range, sensitivity, and tracking.

### OPTIONAL:

#### ■ SOLAR PANELS

Recharge a day's worth of battery use with only 4 hours of sunlight allowing for "infinite" field operation.

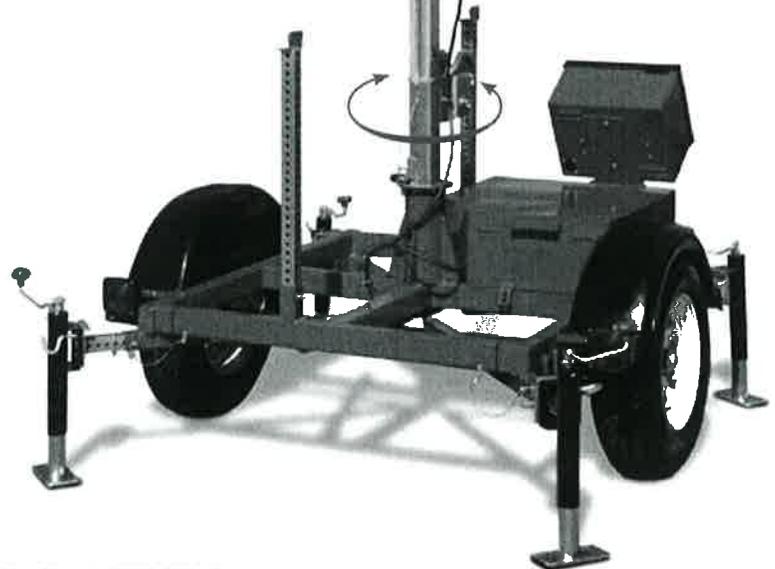


#### ■ INTEGRATED STATISTICAL PACKAGE



**Rotates a full 360°**

Innovative design allows mast to raise, lower, pivot and lock for easier towing, setup and positioning



**STALKER®** Radar | Lidar

**1-800-STALKER**

*The World Leader in Speed Measurement*

**StalkerRadar.com**

# Message Center 360

## Full Matrix, Pulse Width Modulation

At the heart of the Stalker Message Center 360 is Precision Solar Control's Full Matrix, Pulse Width Modulation LED Design. The Full Matrix LED Design treats all of the pixels in the display as a continuous image. This allows the pixels to be controlled individually to create various sizes of alphanumeric characters and display graphic images.

LED Pulse Width Modulation significantly increases the time between battery charges and powers the LEDs so that they remain at a consistent brightness despite the normal voltage drop during the batteries' discharge cycle.

**Message Library** of 60 standard messages with a 350 message capacity on 365-day calendar controlled by a dedicated on-board computer. A full-size, on-board keyboard expedites setup and message modification in the field.

**On-board dedicated computer** provides NTCIP compliant programming on 365-day calendar for ease of use and maximum customizability.



**4' x 8' display** (44" x 84" viewing area) ensures legibility at up to 1000 feet for greater motorist compliance and safety – 10-year average operational-life LEDs reduce maintenance time and expense.

**4D deep-cycle 12-volt batteries** provide up to 24 days of continuous operation yielding longer operational time between battery charges.



**Graffiti-resistant paint** keeps the trailer looking clean and neat for a professional department image, while its all steel construction provides a sturdy platform and reduces damage sustained in the field.

## Stalker Traffic Speed Sensor Ka-Band Doppler Radar

The speed measurement component is pure Stalker - accurate and durable. Stalker's Ka-Band radar has greater range, sensitivity, and tracking compared to competitive signs' K-Band radars.

**4 Stabilizing / Leveling Jacks** telescope out for enhanced stability and fold up and away for travel.

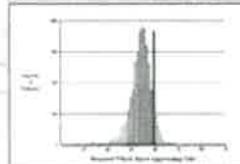
## Options:

**Top-mounted solar panel** recharges a day's worth of battery use with only 4 hours of sunlight allowing for "infinite" field operation.



## Integrated statistical package

gathers valuable traffic data for improved grant writing support and verification of the sign's impact on traffic speeds.



## Specifications:

TRAILER	
Width	68" (1.3m)
Length	107" (2.72m) with tongue 55" (1.4m) without tongue
Height	(raised) - 134" (3.4m) (travel) - 102" (2.6m)
Weight	850 lbs. (385.5kg)
Tongue weight	75 lbs. (34kg)
Main Frame	11 ga. formed steel channel - 2" x 3" x .120 Mild Steel Tube
Lift Mechanism	1500 lb. Anti-reversing lift system
SIGN DISPLAY	
Height	48" (1.22m)
Width	96" (2.43m)
Character Height	12" (30cm) / 18" (46cm)
Lamp	30° amber LED
Legibility	up to 1000ft. (305m)
Full Matrix Pixels	25 rows / 48 columns
Illumination	Active LED
Viewing Area	44" x 84" (1.11m x 2.13m)
ENERGY SOURCE	
Battery Bank	4D Deep-Cycle Battery
Autonomy	21 days @ 78°F (25°C)
Generator	Solar Panel Array
Recovery Rate	4 hours of sun per 1 day power requirement
RADAR - STALKER TRAFFIC SPEED SENSOR	
Detection Distance	Up to ½ mile
Beam Width	12° Circular

## Accessories:

### Spare Tire



Wheel Jack

### Wheel Lock



### Coupler Lock



Alarm



# STALKER® Radar | Lidar

The World Leader in Speed Measurement

1-800-STALKER

applied concepts, inc.  
2609 Technology Drive ■ Plano, Texas 75074  
972.398.3780 ■ Fax 972.398.3781

StalkerRadar.com



### The Survey Summary Chart.

All of your basic pertinent data is present here. Total vehicle, Speed Statistics, number of speeders, the Pace, an easy changeable breakdown of vehicle speeds, and weather and notes (if either was set).

RU2 Systems - Traffic Count - [12 Thursday]

Survey Summary Chart | Vehicle Speeds Graph | Speed Time Graph | 15 Minute Breakdown | Weekly Summary | Time vs Speed | Estimated

Total Surveyed: 2598

Print Chart

Location: 12 Thursday

Start: 03-10-09 15:08 Zone: Hospital

Finish: 03-13-09 14:32 Speed Limit: 25 MPH

Direction: S Weather:

10 MPH Pace ?

Pace Range 21 to 30

Number in Pace 2213

Percent in Pace 85.18%

Start @ 20 increment by 2

Speed	1 - 19	20 - 21	22 - 23	24 - 25	26 - 27	28 - 29	30 - 31	32 - 33	34 - 35	36 - 37	38 - 39	40 - 999
Volume	132	313	641	594	360	289	204	40	15	3	3	4
% of Total	5.08%	12.04%	24.67%	22.86%	13.85%	11.12%	7.85%	1.53%	0.57%	0.11%	0.11%	0.15%

Speed Statistics

At/Under Limit	1680	918	24.53	29	41
Over Limit	64.66%	35.33%			

Speed Limit: 25 MPH

Average Speed 24.53

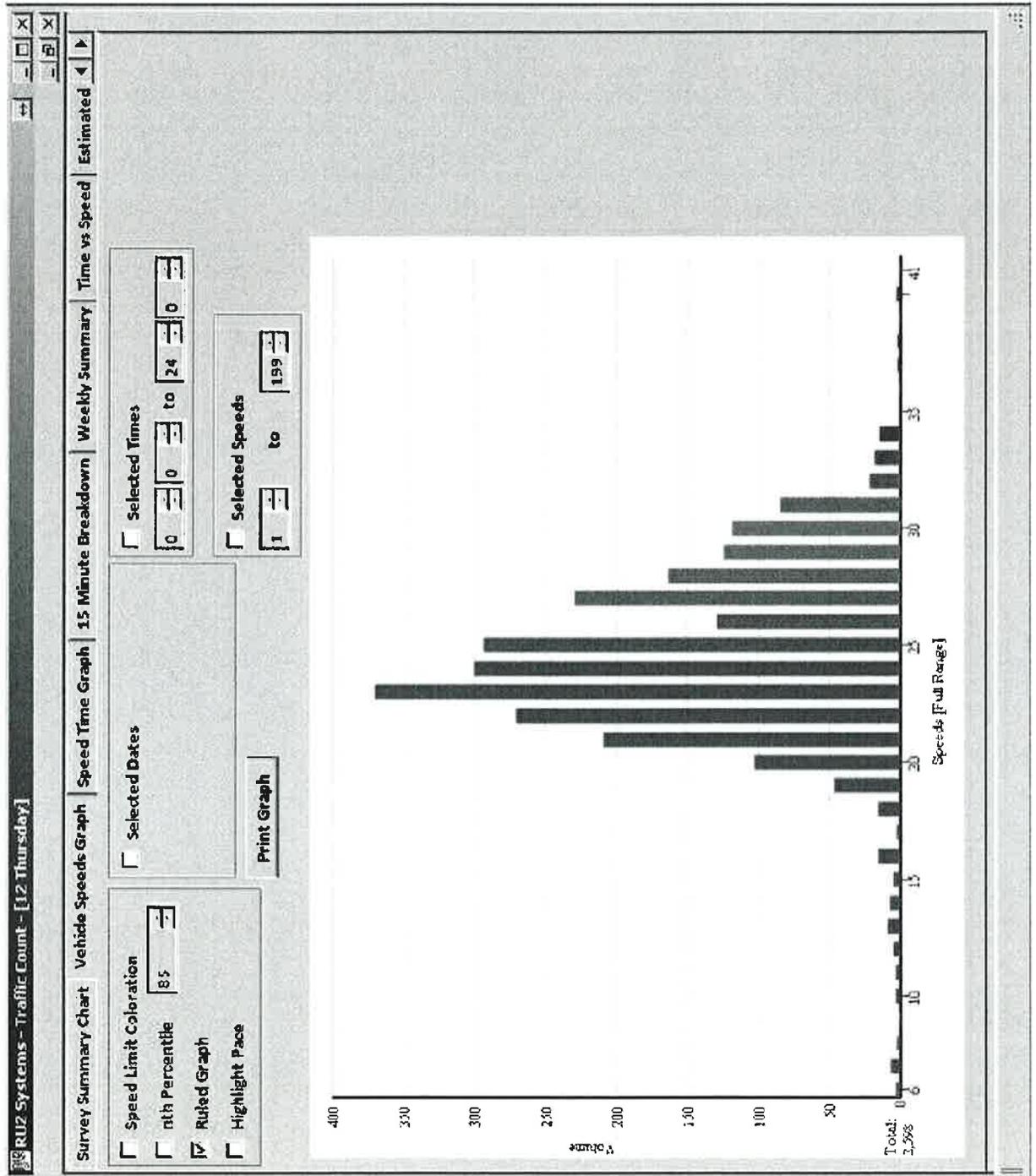
85th Percentile Speed 29

Maximum Speed 41

Number Over Limit

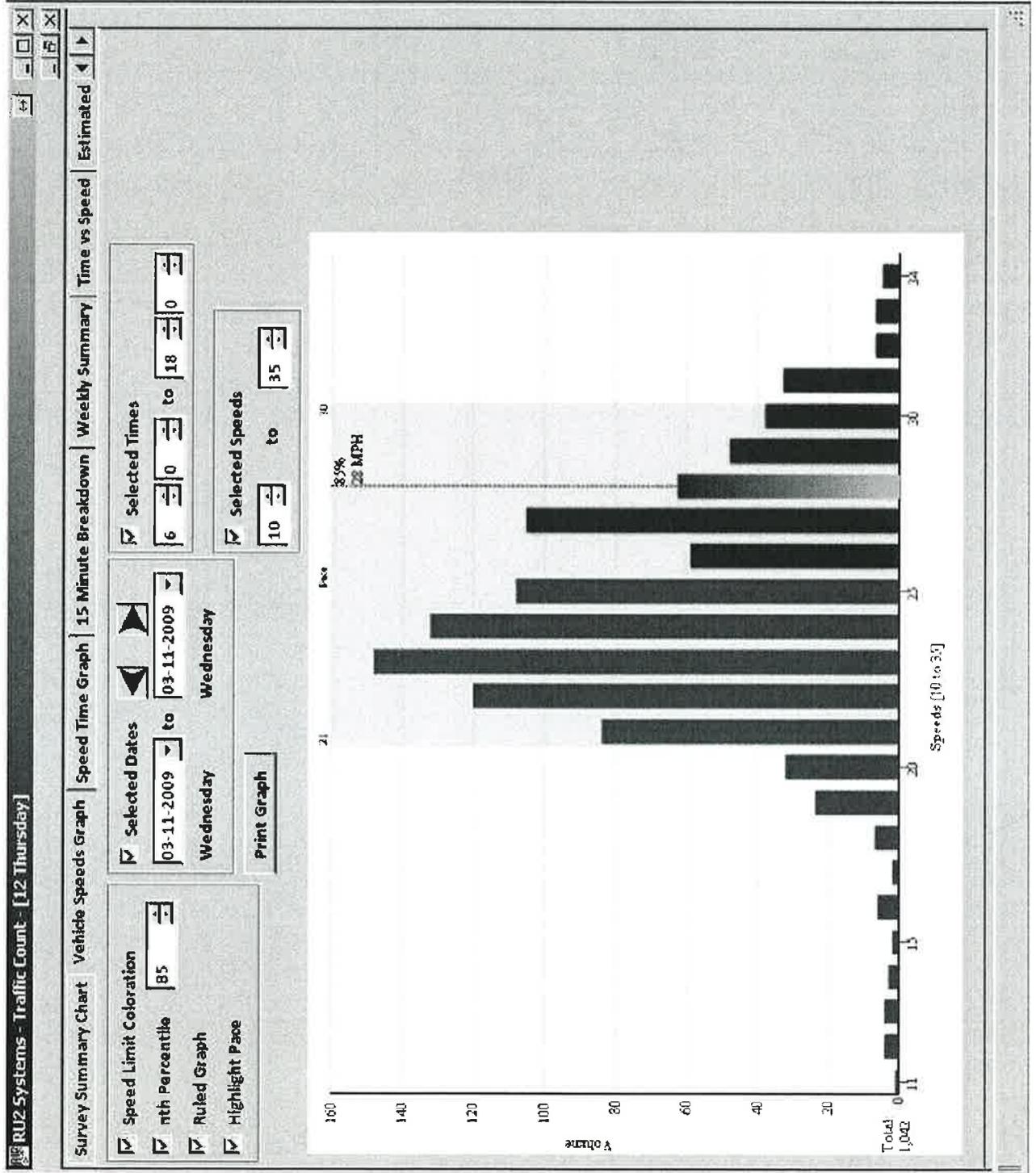
Speed	25+	35+	45+	Total
Volume	908	10	0	918
% of Total	34.94%	0.38%	0%	35.33%

The **Vehicle Speeds Graph**. A dynamic tool for at-a-glance measure of how much vehicle traffic your survey site has seen. Notice the variety of options for paring down the data to exactly what you need at present; most notably, the Selected Dates, Selected Times and Selected Speeds options. Also, your traffic engineer will love the Highlight Pace and nth Percentile displays!

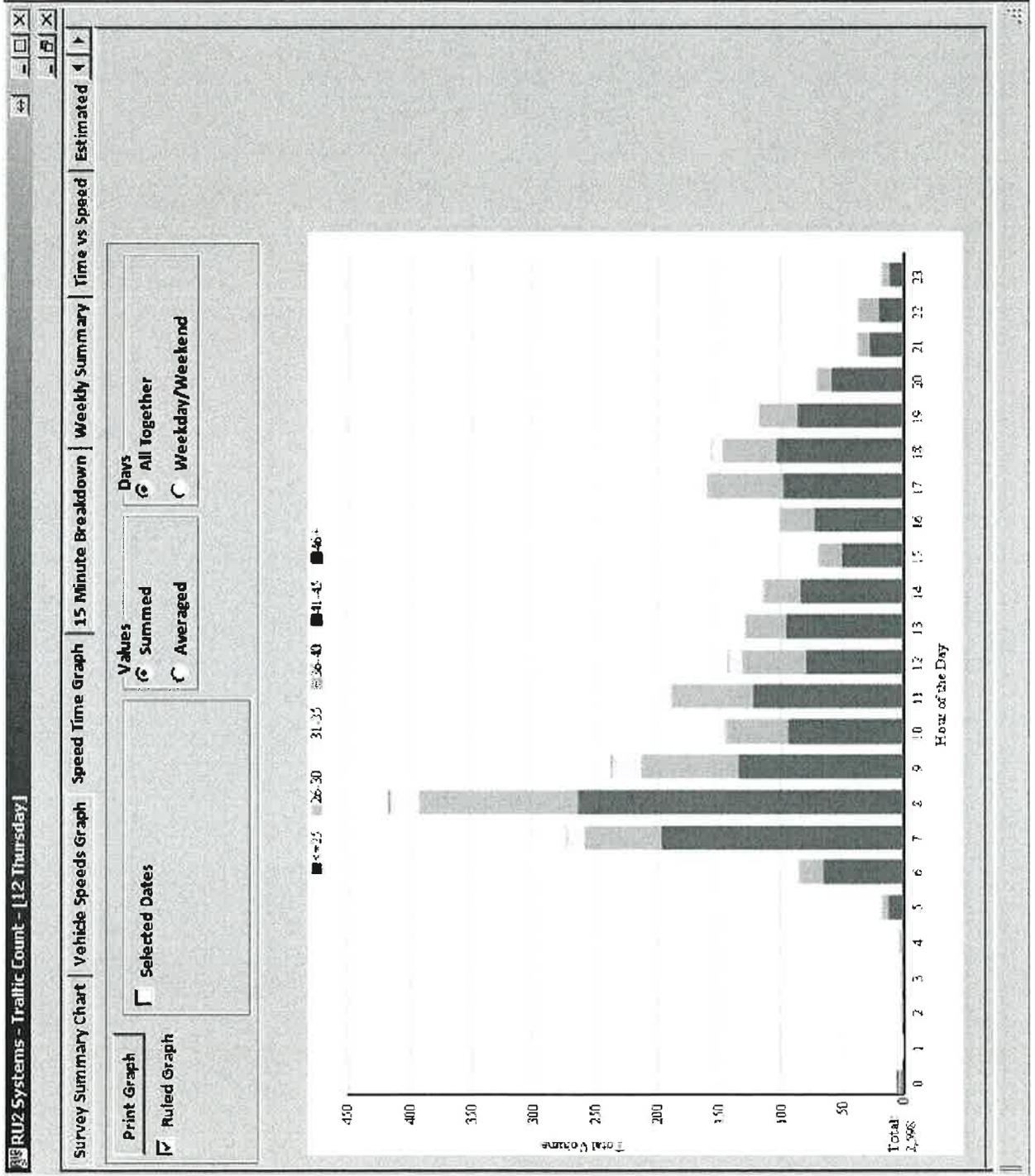


# Just a couple more ways of looking at the vehicle speeds graph data

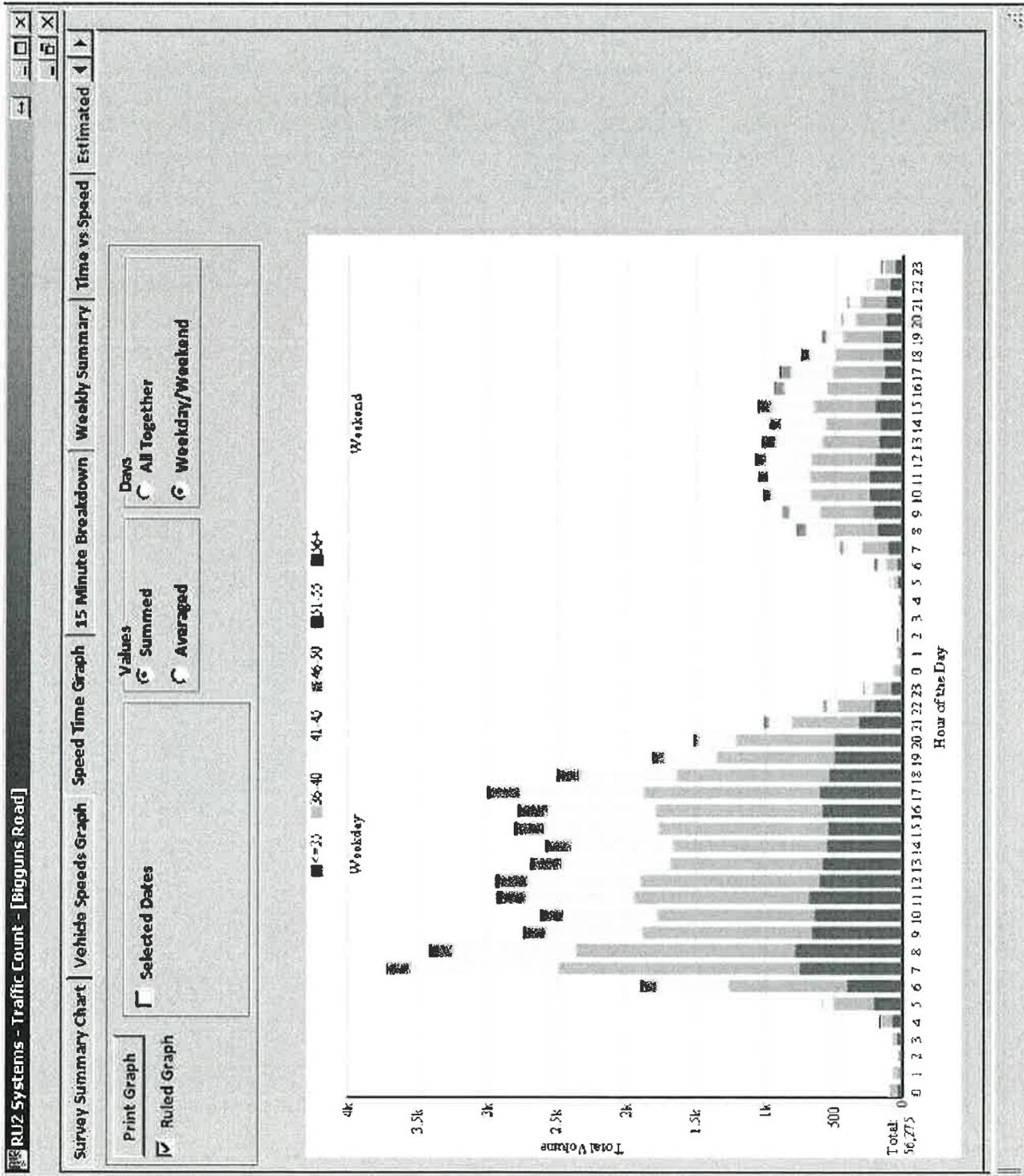
Figure 12 – Vehicle Speeds Graph with all selections picked to highlight nth Percentage, Ruled Graph, and Highlight Pace



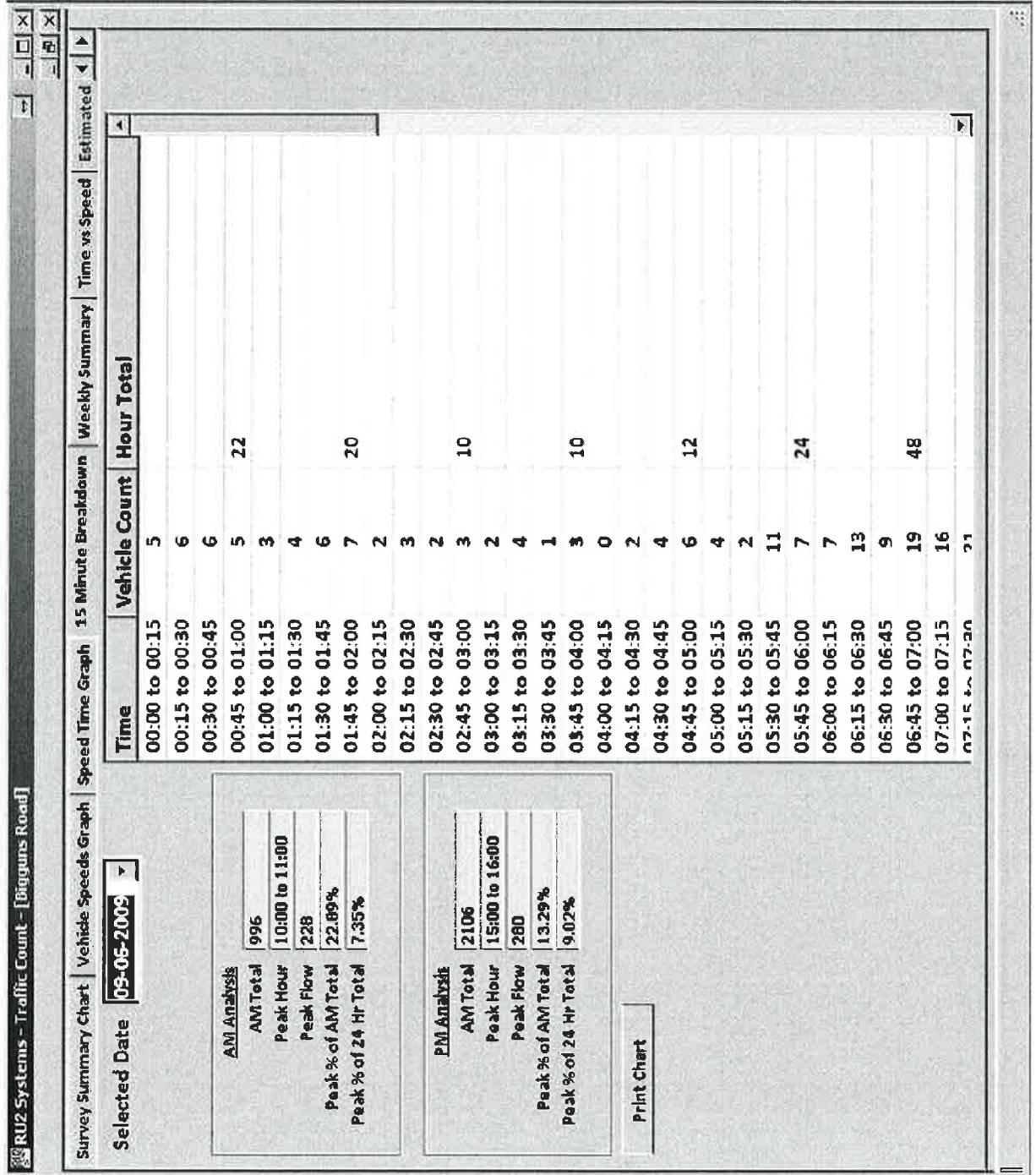
The **Speed Time Graph** is our second tool for dynamic at-a-glance information displaying simultaneously speeds and volumes of traffic for given days. In which the displayed values can be summed or averaged, and all days can be displayed together or separated by weekday/weekend. Of course, the displayed values need only reflect those days which you wish to review.



# Speed Time Graph with Weekend/Weekday selected.



The **15 Minute Breakdown** tab shows numerically the traffic volume broken into 15 minute sections, as well as peak traffic times for AM and PM time of day.



**Weekly Summary** is a presentation of seven days of data along with the weekday and weekend average values. Numbers presented are traffic volume by hour.

RU2 Systems - Traffic Count - [Bigguns Road]												
Survey Summary Chart		Vehicle Speeds Graph		Speed Time Graph		15 Minute Breakdown		Weekly Summary		Time vs Speed		Estimated
09-06-2009 to 09-12-2009												
	Sun 09-06	Mon 09-07	Tue 09-08	Wed 09-09	Thu 09-10	Fri 09-11	Sat 09-12	Weekday Average	Weekend Average	Print Chart		
Midnight	22	25	7	10	10	6	12	11	17			
1:00	20	11	6	7	9	4	14	7	17			
2:00	10	5	6	5	4	5	11	5	10			
3:00	10	9	10	7	10	12	10	9	10			
4:00	12	14	11	15	21	25	12	17	12			
5:00	24	26	60	57	65	66	31	55	27			
6:00	48	66	193	224	205	191	54	175	51			
7:00	81	90	392	402	425	389	159	339	120			
8:00	170	151	374	363	366	351	204	321	187			
9:00	187	209	242	249	260	274	262	246	224			
10:00	228	216	250	258	254	248	281	245	254			
11:00	235	239	253	267	266	268	288	262	261			
12:00	253	240	285	285	268	264	308	268	280			
13:00	233	260	268	244	240	276	268	257	250			
14:00	242	227	265	244	264	261	257	252	249			
15:00	280	208	254	301	288	304	259	271	269			
16:00	223	209	295	270	291	311	226	275	224			
17:00	189	221	325	304	313	316	237	295	213			
18:00	178	175	265	278	288	248	202	250	190			
19:00	140	151	198	183	211	184	167	185	153			
20:00	104	115	149	153	175	153	120	149	112			
21:00	94	79	87	99	123	110	97	99	95			
22:00	76	41	51	60	50	92	88	58	82			
23:00	43	15	21	33	23	41	57	26	50			
<b>Totals</b>	<b>3102</b>	<b>3002</b>	<b>4267</b>	<b>4318</b>	<b>4450</b>	<b>4399</b>	<b>3624</b>	<b>4087</b>	<b>3363</b>			

**Time vs Speed** gives you a chart of a selected days information, set in a matrix of time (by hour) and speed (by 5 mph/kph increments).

RUZ Systems - Traffic Count - [Bigguns Road]

Survey Summary Chart | Vehicle Speeds Graph | Speed Time Graph | 15 Minute Breakdown | Weekly Summary | Time vs Speed | Estimated

09-06-2009

Print Chart

Time Span	Total	1 - 5	6 - 10	11 - 15	16 - 20	21 - 25	26 - 30	31 - 35	36 - 40	41 - 45	46 - 50	51 - 55
00:00 - 00:59	22	0	0	0	0	0	1	4	11	4	2	0
01:00 - 01:59	20	0	0	0	0	0	2	4	9	5	0	0
02:00 - 02:59	10	0	0	0	0	0	1	3	3	1	1	1
03:00 - 03:59	10	0	1	0	1	0	1	1	5	1	0	0
04:00 - 04:59	12	0	0	0	0	0	2	3	5	2	0	0
05:00 - 05:59	24	0	0	0	0	1	0	8	7	8	0	0
06:00 - 06:59	48	0	0	0	0	0	1	6	25	13	2	1
07:00 - 07:59	81	0	0	1	1	0	5	13	33	25	3	0
08:00 - 08:59	170	0	3	8	1	0	3	29	71	44	11	0
09:00 - 09:59	187	0	2	7	0	0	2	43	82	40	10	1
10:00 - 10:59	228	0	1	7	5	0	1	37	97	62	16	2
11:00 - 11:59	235	0	0	5	3	0	3	48	102	64	9	0
12:00 - 12:59	253	0	1	7	3	1	1	32	113	75	20	0
13:00 - 13:59	233	0	1	3	4	1	0	24	100	82	15	1
14:00 - 14:59	242	0	1	4	1	1	3	44	93	79	16	0
15:00 - 15:59	280	0	5	4	1	1	0	43	114	82	26	4
16:00 - 16:59	223	0	1	3	0	3	4	30	84	78	18	2
17:00 - 17:59	189	0	1	1	0	0	4	30	86	55	12	0
18:00 - 18:59	178	0	3	3	1	0	3	27	73	48	16	2
19:00 - 19:59	140	0	0	0	0	1	6	23	66	37	6	1
20:00 - 20:59	104	0	1	0	1	1	2	26	55	17	0	0
21:00 - 21:59	94	0	0	1	0	0	3	25	38	22	5	0
22:00 - 22:59	76	0	0	0	0	2	4	22	34	10	2	2
23:00 - 23:59	43	0	0	0	0	0	2	10	23	6	2	0

The **Estimated Revenue Calculator** simplifies the process of calculating how much the speeders in your area may be worth to you. Changing the values for 'Speed Ranges' and Fees is incredibly easy—and as it remembers your settings, you only need to set it correctly once!

RU2 Systems - Traffic Count - [Biggins Road]

Vehicle Speeds Graph | Speed Time Graph | 15 Minute Breakdown | Weekly Summary | Time vs Speed | Estimated Revenue Calculator | Virt < >

09-05-2009 to 09-05-2009 Saturday Saturday

Location: Biggins  
 Speed Limit: 35 MPH  
 Zone: Residential  
 Total Vehicles: 3516  
 Vehicles At/Under Speed Limit: 805

Print Chart

Number of vehicles over the Speed Range: limit by:	Agency assessed fees/fines for posted speed violations:	Potential Revenue:
1 to 10 MPH 2431	\$ 10	\$24310
11 to 15 MPH 249	\$ 30	\$7470
16 to 20 MPH 26	\$ 40	\$1040
21 to 25 MPH 4	\$ 50	\$200
26 to 30 MPH 1	\$ 60	\$60
31 to 35 MPH 0	\$ 70	\$0
36 to 40 MPH 0	\$ 80	\$0
41+ MPH 0	\$ 500	\$0

Over Limit 2711  Doubled Fines Zone

Revenue Based on assumed percent of violators ticketed:

\$3308	\$8270	\$16540	\$24810	\$33080
10%	25%	50%	75%	100%

**Virtual Week** is a presentation of the penultimate average week for your location. As such, if your survey contains less than 2 weeks worth of data, a Virtual Week cannot be calculated. Ideally, the more data you have, the more accurate the presented virtual week will be.

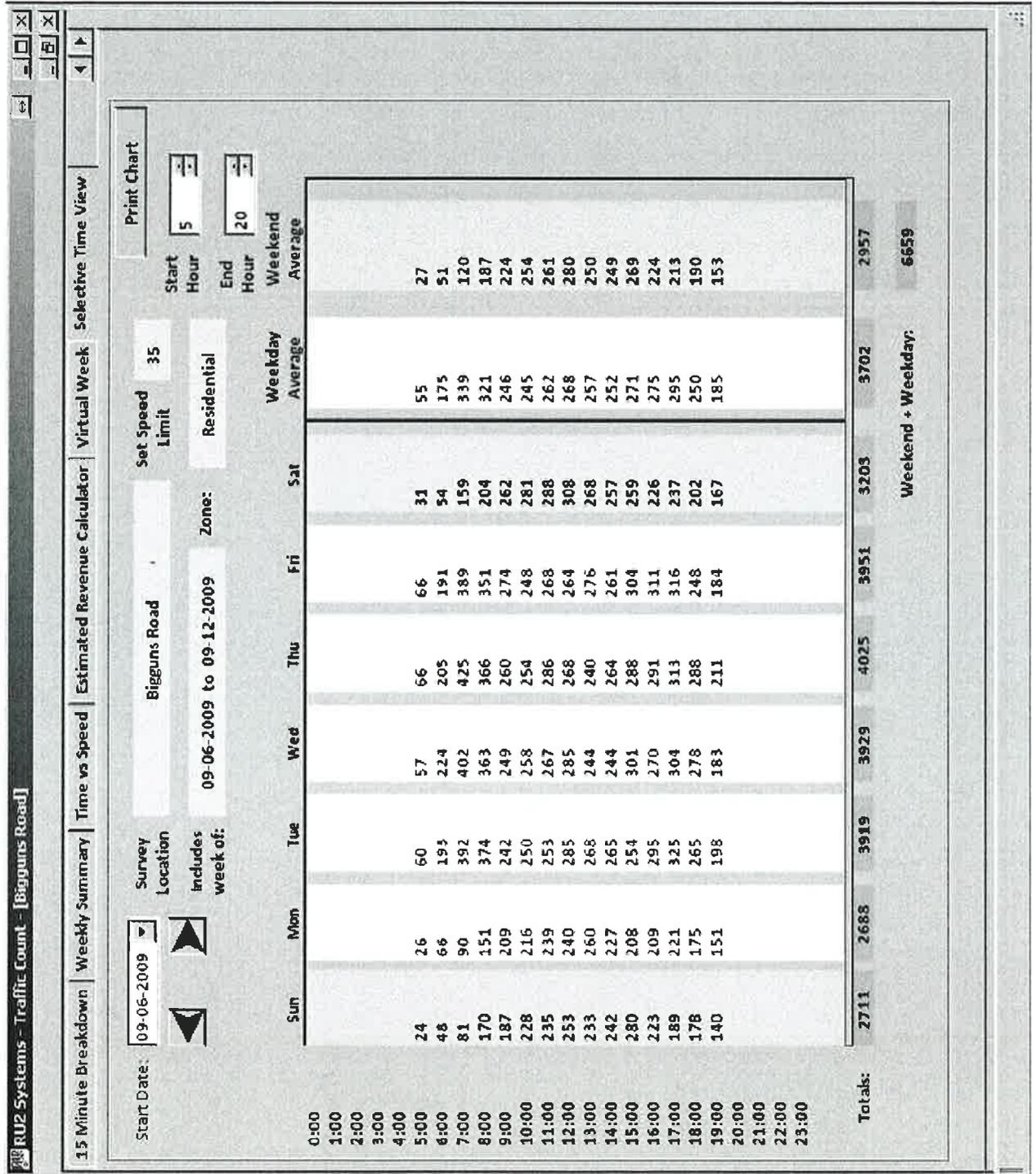
RU2 Systems - Traffic Count - [Bigguns Road]

Speed Time Graph | 15 Minute Breakdown | Weekly Summary | Time vs Speed | Estimated Revenue Calculator | Virtual Week | Selective Tr

Print Chart

	Virtual Week							Weekend Average	
	Mon	Tue	Wed	Thur	Fri	Sat	Sun		
Midnight	15	9	11	11	11	20	24	11	22
1:00	9	4	6	9	8	14	18	7	16
2:00	5	4	6	4	4	12	10	4	11
3:00	9	7	6	8	13	9	8	8	8
4:00	16	16	16	19	19	13	8	17	10
5:00	43	63	58	62	66	29	23	58	26
6:00	128	201	213	203	201	59	46	189	52
7:00	245	395	405	419	395	143	88	371	115
8:00	243	381	367	367	346	211	173	340	192
9:00	221	257	257	256	267	250	189	251	219
10:00	209	246	252	243	251	275	235	240	255
11:00	253	258	264	282	278	276	251	267	263
12:00	258	278	269	273	263	284	254	268	269
13:00	216	261	250	239	267	279	235	246	257
14:00	257	262	239	262	266	248	242	257	245
15:00	244	270	304	275	310	254	275	280	264
16:00	240	286	287	274	304	236	232	278	234
17:00	253	320	306	319	301	239	207	299	223
18:00	215	248	267	269	248	195	176	249	185
19:00	170	186	178	206	165	159	133	181	146
20:00	128	151	149	175	151	118	109	150	113
21:00	85	95	104	112	104	112	93	100	102
22:00	32	48	60	56	93	79	56	57	67
23:00	20	23	30	27	43	52	32	28	42
Totals	3514	4269	4304	4370	4374	3566	3117	4166	3341
Days:	3	2	2	2	2	2	2	Total:	15

And finally, the **Selective Time View**. This allows you to get weekly volume data pared down your specific time selection.





**AGENDA ITEM NO. 40**

**Agenda Bill No. 14-038**

**TO:** Mayor Guier and City Council Members

**FROM:** Richard A. Gould, Finance Director

**MEETING DATE:** February 18, 2014

**SUBJECT:** Motion to approve the 2013 year-end financial reports

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**ATTACHMENTS:** 2013 Draft Year-end Financial Reports

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**Previous Council Review Date:**

**Summary:** The Finance Committee met with staff on Wednesday, February 12, to discuss the 2013 draft year-end financial reports. They reviewed the report and directed staff to bring it to workshop for discussion. The Mayor was also included in this review process.

**Recommendation/Action:** Staff recommends that the City Council approve the 2013 draft year-end financial reports at the meeting on February 24, 2014.

**Motion for Consideration:** I move to approve 2013 Draft Year-end Financial Reports as reviewed by the Finance Committee.

**Budget Impact:** N/A

**Alternatives:** N/A

# 2013



## 2013 YEAREND DRAFT FINANCIAL REPORTS

City of Pacific  
100 3<sup>rd</sup> Avenue S.E.  
Pacific, WA 98047

### 2013 Yearend Draft Financial Reports

Enclosed are the draft fund reports as of December 31<sup>st</sup> (year to date) 2013. The City of Pacific Summary Cash Report for 2013 is included at the beginning of the report and along with the pie charts that break down the City-wide allocations, revenues and payroll along with the General Fund revenues and expenditures.

With the Finance Committee’s permission I would like to present for Council’s approval the fund report along with the pie charts and this short narrative detailing 2013 (year to date). The line item reports are done manually in Excel for 2013 and reviewed by the Mayor and Finance Director.

On a very positive note the City’s cash position has increased in 2013 by \$453,985! The General Fund decreased by \$53,346 due to the increase of interfund transfers from \$307K in 2012 to \$634K in 2013. The other significant changes (increases/decreases) in fund balances included the LID3 Redemption fund (206) increase of \$204K due to early bond payoff, Municipal Capital Improvement Fund (300) increase of \$122K, a decrease of the Stewart/Thornton Ave fund (310) of \$99K, an increase of \$145K in the Water O&M fund (401), and an increase in the Stormwater fund (409) of \$136K. The Water and Stormwater funds should have and from now on will transfer the majority of fund balance increases into the facility capital improvement funds. No such transfers were made in 2013. This is a “draft” report and I will review the line items detail with the Mayor and Department Heads for any correcting adjusting entries that need to be made. Please review these reports as time permits. I would appreciate any feedback that you can provide me.

Please feel free to contact me to discuss any matters with this report.

*Richard A. Gould*  
Finance Director

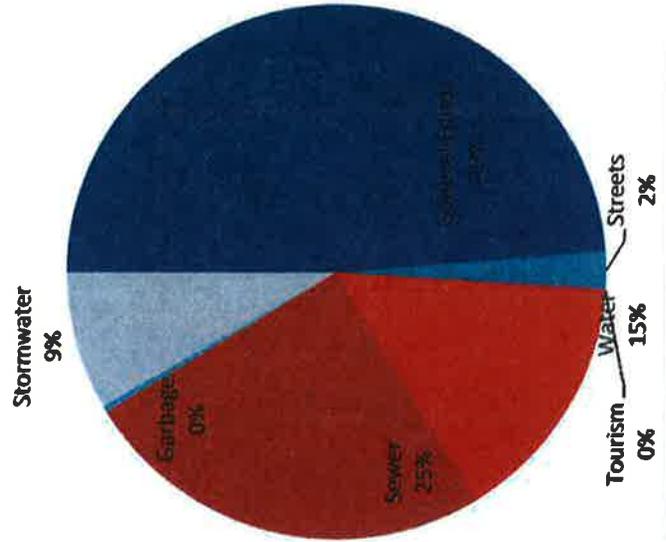
Fund Section Breakdowns:

General Fund	001,003,004,005,006, 021,022, 098, 099
Special Revenue	101 and 107
Debt Service	206, 207, and 208
Capital Improvement	300, 301, 308, 310, and 333
Water	401, 406, and 411
Sewer	402 and 408
Garbage	403
Storm Water	409 and 410
Equipment - Utilities	499
Agency Funds	601, 630, and 640

## City of Pacific Summary Cash Report January through December 31, 2013

Fund	Balance forward		1/1/2013		Revenue		Total Resources		Expenses		Year End Balance		Total Uses (Appropriations)		\$\$ Increase/ (Decrease) ytd
001	\$	1,002,788.61	\$	3,380,299.64	\$	4,383,088.25	\$	3,433,645.58	\$	949,442.87	\$	4,383,088.25	\$	(53,345.74)	
003	\$	36,403.47	\$	141,214.19	\$	177,617.66	\$	148,928.45	\$	28,689.21	\$	177,617.66	\$	(7,714.26)	
004	\$	25,013.91	\$	108,062.33	\$	133,076.24	\$	114,232.91	\$	18,843.33	\$	133,076.24	\$	(6,170.58)	
005	\$	156,136.98	\$	66,090.61	\$	222,227.59	\$	76,918.91	\$	145,308.68	\$	222,227.59	\$	(10,828.30)	
006	\$	6,142.42	\$	1.24	\$	6,143.66	\$	515.91	\$	5,627.75	\$	6,143.66	\$	(514.67)	
107	\$	76,204.00	\$	9,161.07	\$	85,365.07	\$	3,919.75	\$	81,445.32	\$	85,365.07	\$	5,241.32	
021	\$	3,618.58	\$	2,025.70	\$	5,644.28	\$	-	\$	5,644.28	\$	5,644.28	\$	2,025.70	
022	\$	201,591.16	\$	545,980.96	\$	747,572.12	\$	481,059.17	\$	266,512.95	\$	747,572.12	\$	64,921.79	
098	\$	27,487.43	\$	15,006.12	\$	42,493.55	\$	-	\$	42,493.55	\$	42,493.55	\$	15,006.12	
099	\$	134,530.54	\$	30.16	\$	134,560.70	\$	268,068.09	\$	134,560.70	\$	134,560.70	\$	30.16	
101	\$	146,443.42	\$	252,638.14	\$	399,081.56	\$	3,376.12	\$	322,439.09	\$	399,081.56	\$	(15,427.95)	
206	\$	118,876.92	\$	206,938.29	\$	325,815.21	\$	-	\$	325,815.21	\$	325,815.21	\$	203,562.17	
207	\$	957.77	\$	1.11	\$	958.88	\$	-	\$	958.88	\$	958.88	\$	1.11	
208	\$	126,120.58	\$	28.29	\$	126,148.87	\$	-	\$	126,148.87	\$	126,148.87	\$	28.29	
300	\$	212,804.75	\$	200,085.14	\$	412,889.89	\$	78,478.07	\$	334,411.82	\$	412,889.89	\$	121,607.07	
301	\$	127,627.24	\$	48,890.65	\$	176,517.89	\$	42,202.72	\$	134,315.17	\$	176,517.89	\$	6,687.93	
308	\$	254,857.79	\$	176.60	\$	255,034.39	\$	45,840.03	\$	209,194.36	\$	255,034.39	\$	(45,663.43)	
310	\$	284,075.22	\$	167.87	\$	284,243.09	\$	99,660.69	\$	184,582.40	\$	284,243.09	\$	(99,492.82)	
333	\$	56,749.58	\$	4,454.97	\$	61,204.55	\$	-	\$	61,204.55	\$	61,204.55	\$	4,454.97	
401	\$	407,143.15	\$	1,005,289.67	\$	1,412,432.82	\$	860,683.45	\$	551,749.37	\$	1,412,432.82	\$	144,606.22	
402	\$	49,569.82	\$	1,725,373.10	\$	1,774,942.92	\$	1,747,308.71	\$	27,634.21	\$	1,774,942.92	\$	(21,935.61)	
403	\$	269,065.14	\$	24,786.57	\$	293,851.71	\$	28,228.53	\$	265,623.18	\$	293,851.71	\$	(3,441.96)	
406	\$	818,696.37	\$	30,814.89	\$	849,511.26	\$	-	\$	849,511.26	\$	849,511.26	\$	30,814.89	
408	\$	589,548.71	\$	18,156.73	\$	607,705.44	\$	75,000.00	\$	532,705.44	\$	607,705.44	\$	(56,843.27)	
409	\$	304,738.26	\$	576,148.69	\$	880,886.95	\$	440,352.58	\$	440,534.37	\$	880,886.95	\$	135,796.11	
410	\$	87,665.99	\$	4,071.62	\$	91,737.61	\$	-	\$	91,737.61	\$	91,737.61	\$	4,071.62	
411	\$	152,979.85	\$	27,072.99	\$	180,052.84	\$	-	\$	180,052.84	\$	180,052.84	\$	27,072.99	
499	\$	143,683.72	\$	0.52	\$	143,684.24	\$	-	\$	143,684.24	\$	143,684.24	\$	0.52	
601	\$	5,159.62	\$	0.29	\$	5,159.91	\$	-	\$	5,159.91	\$	5,159.91	\$	0.29	
630	\$	25,683.63	\$	13,371.33	\$	39,054.96	\$	500.00	\$	38,554.96	\$	39,054.96	\$	12,871.33	
640	\$	15,429.44	\$	173,868.43	\$	189,297.87	\$	177,305.61	\$	11,992.26	\$	189,297.87	\$	(3,437.18)	
800	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
	\$	5,867,794.07	\$	8,580,207.91	\$	14,448,001.98	\$	8,126,223.08	\$	6,321,778.90	\$	14,448,001.98	\$	453,984.83	

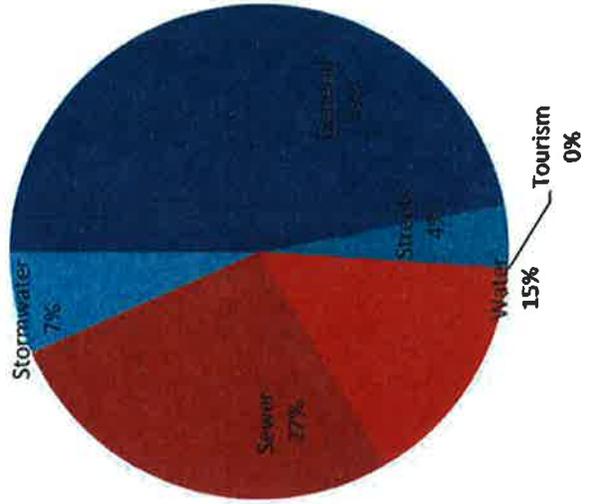
## City-wide Revenue



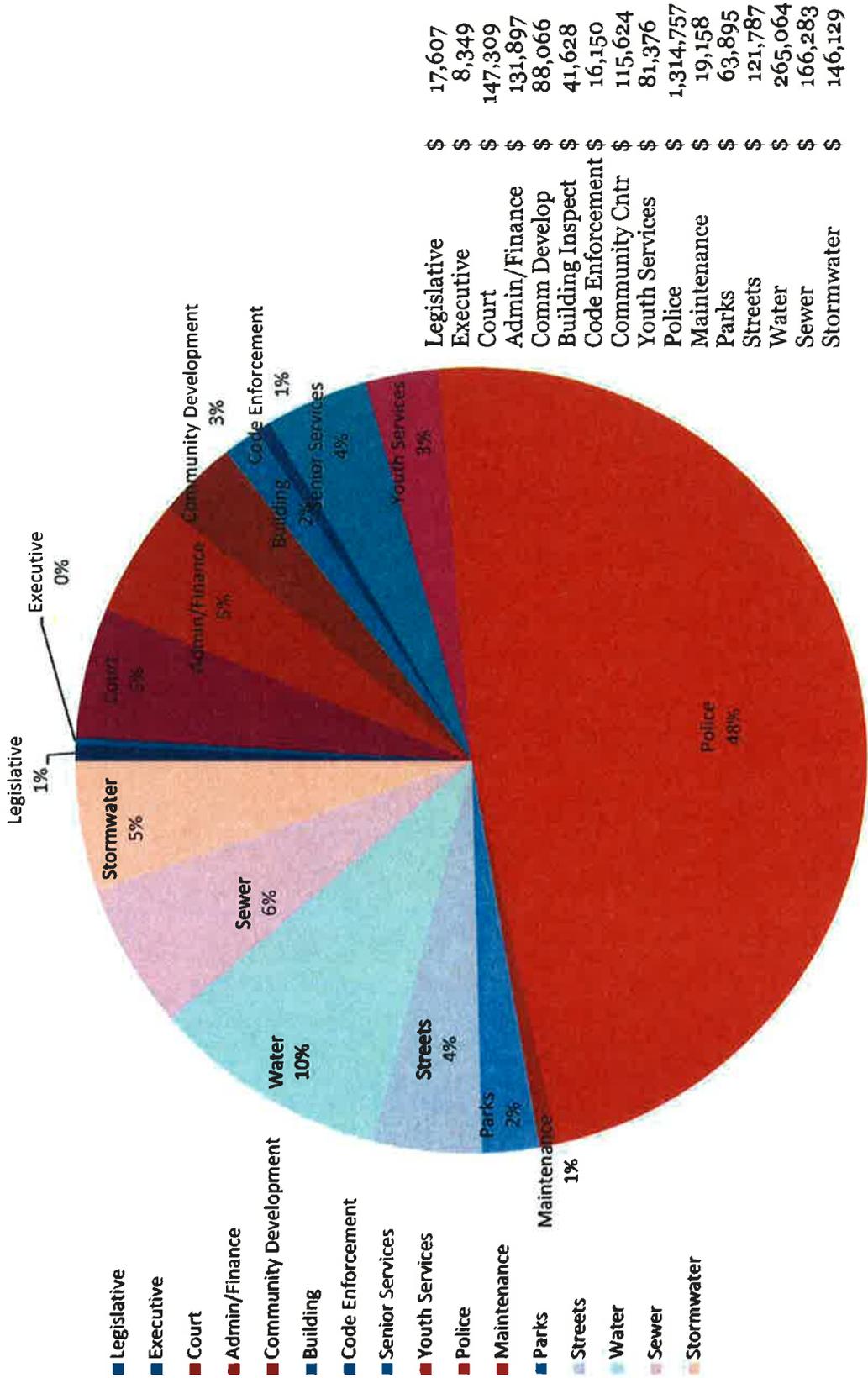
General Fund	\$ 3,228,037
Streets	\$ 152,638
Tourism	\$ 9,161
Water	\$ 1,005,290
Sewer	\$ 1,650,373
Stormwater	\$ 557,003

## City-wide Allocations

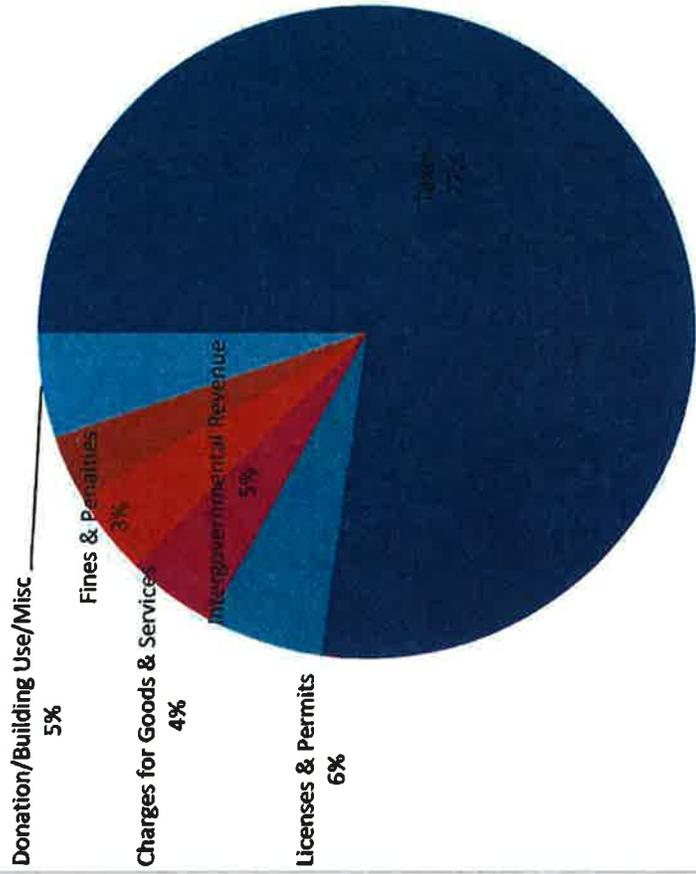
General Fund	\$ 3,065,394
Streets	\$ 268,066
Tourism	\$ 3,920
Water	\$ 1,005,290
Sewer	\$ 1,747,309
Stormwater	\$ 440,353



# Salaries, Wages and Employee Benefits



- Taxes
- Licenses & Permits
- Intergovernmental Revenue
- Charges for Goods & Services
- Fines & Penalties
- Donation/Building Use/Misc

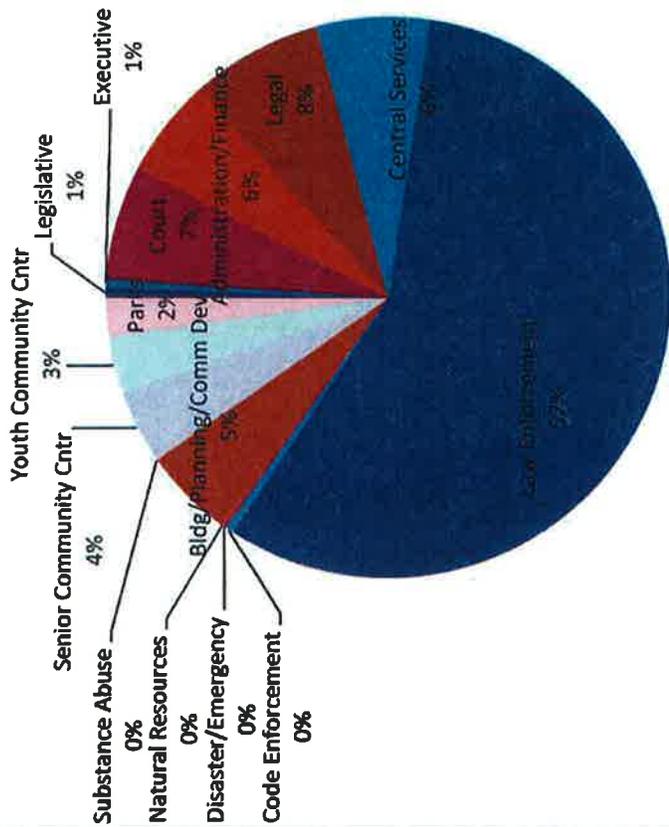


## General Fund Revenue

Taxes	\$ 2,846,585
Licenses & Permits	\$ 207,935
Intergovernmental	\$ 165,468
Charges for Goods & Svcs	\$ 153,658
Fines & Penalties	\$ 121,366
Donations/Bldg Use/Misc	\$ 192,489

# General Fund Allocations

- Legislative
- Executive
- Court
- Administration/Finance
- Legal
- Central Services
- Law Enforcement
- Code Enforcement
- Disaster/Emergency
- Natural Resources
- Bldg/Planning/Comm Dev
- Substance Abuse
- Senior Community Cntr
- Youth Community Cntr
- Parks



Department	Amount
Legislative	\$ 20,179
Executive	\$ 17,039
Court	\$ 228,814
Admin/Finance	\$ 193,180
Legal	\$ 263,405
Central Services	\$ 224,298
Law Enforcement	\$ 1,973,773
Code Enforcement	\$ 16,150
Disaster/Emergency	\$ 6,108
Natural Resources	\$ 3,363
Bldg/Planning/Comm Dev	\$ 180,832
Substance Abuse	\$ 0
Comm Cntr/Senior Svcs	\$ 148,928
Comm Cntr/Youth Svcs	\$ 114,233
Parks	\$ 77,435