



**PACIFIC CITY COUNCIL AGENDA**  
**Council Chambers - City Hall, 100 3<sup>rd</sup> Ave. SE**

**April 21, 2014**  
**Monday**

**Workshop**  
**6:30 p.m.**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL OF COUNCIL MEMBERS**
3. **ADDITIONS TO/APPROVAL OF AGENDA**
4. **DISCUSSION ITEMS**
  - A. **AB 14-067: Resolution No. 2014-141:** Amendment to the agreement with AHBL regarding the Milwaukee Boulevard Stormwater Improvements. (5 min.)  
(Jim Morgan)
  - B. **AB 14-068: Resolution No. 2014-142:** Amendment to the agreement with AHBL regarding engineering design services for the Stormwater Outfall Treatment Project. (5 min.)  
(Jim Morgan)
  - C. **AB14-069: Resolution No. 2014-143:** Amendment to the agreement with Parametrix for pre-design engineering services for the Valentine/136<sup>th</sup> project. (5 min.)  
(Jim Morgan)
  - D. **AB 14-070: Resolution No. 2014-144:** Authorizing the submittal of a grant application to the King County Project Evaluation Committee for federal funding assistance for the Interurban trail from Pacific to Edgewood. (5 min.)  
(Jim Morgan)
  - E. **AB 14-071: Resolution No. 2014-145:** Authorizing the submittal of a grant application to the King County Project Evaluation Committee for Milwaukee Boulevard between Ellingson Road and 5<sup>th</sup> Avenue South. (5 min.)  
(Jim Morgan)
  - F. **AB 14-072: Resolution No. 2014-146:** Authorizing the submittal of a grant application to PCRC for federal funding assistance for the Interurban Trail from Pacific to Edgewood. (5 min.)  
(Jim Morgan)
  - G. **AB 14-073: Resolution No 2014-147:** Authorizing the submittal of a grant application to PCRC for Stewart Road between Valentine Avenue and the White River Bridge. (5 min.)  
(Jim Morgan)
  - H. **AB 14-074: Resolution No. 2014-148:** Authorizing the submittal of a Pedestrian Bicycle Grant Application to WSDOT for construction of the Interurban Trail from 3<sup>rd</sup> Avenue South to Roy Road. (5 min.)  
(Jim Morgan)
  - I. **AB 14-075: Resolution No. 2014-149:** Authorizing the submittal of a Safe Routes to Schools Grant Application to WSDOT for sidewalks on 2<sup>nd</sup> Avenue SW. (5 min.)  
(Jim Morgan)
  - J. **AB 14-076:** First Quarter Financial Reports (10 min.)  
(Richard Gould)
5. **ADJOURN**





**Agenda Bill No. 14-067**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** Contract Amendment with AHBL – Milwaukee Blvd LID

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**ATTACHMENTS:** Resolution 2014-141  
Scope of Work and Budget (reduction)

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**Previous Council Review Date:** N/A

**Summary:** As part of the FY 2013 – 2015 Ecology Stormwater Grant, \$120,000 was provided to design stormwater retrofit and low impact development projects for competition in the September / October 2014 call for projects. City staff, in discussions with the public works committee, have selected the parking lot retrofit project as one of two projects to use the provided design funds. The project can serve as a demonstration project for the new LID requirements beginning in 2016.

This project was broken into two phases. The first phase evaluated the feasibility of low impact development for the Milwaukee Boulevard Stormwater improvements. This phase will complete the design for the low impact stormwater improvements on Milwaukee Boulevard.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-141.

**Motion for Consideration:** Move to approve Resolution No. 2014-141, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING THE CONTRACT WITH AHBL, INC. FOR ENGINEERING DESIGN SERVICES FOR CITY HALL PARKING LOT STORMWATER RETROFIT AND LOW IMPACT DEVELOPMENT PROJECT.

**Budget Impact:** This amendment will reduce the project budget from \$ 69,888 to \$55,908.

**Alternatives:** None.



CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014 - 141

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING  
THE CONTRACT WITH AHBL, INC. FOR ENGINEERING DESIGN  
SERVICES FOR ENGINEERING DESIGN SERVICES FOR CITY HALL  
PARKING LOT STORMWATER RETROFIT AND LOW IMPACT  
DEVELOPMENT PROJECT**

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**WHEREAS** the Department of Ecology announced that the City of Pacific was awarded a \$120,000 grant for design engineering services to be funded through their FY2013-2015 Stormwater Retrofit and Low-Impact Development Grant Program; and

**WHEREAS** AHBL, Inc is one of the City's On Call Engineering firms and staff is recommending authorizing expenditures with AHBL for the purposes of design engineering of the City Hall Stormwater Retrofit and Low Impact Development Project; and

**WHEREAS** City staff and members of the AHBL, Inc have met and negotiated a scope of work and fee structure for the project's coordination, permitting and design engineering in order to prepare the project for construction funding competition, estimated to occur in September/October 2014,

**WHEREAS** a change of scope and budget is required to complete the project design,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Pacific City Council hereby authorizes an amendment to the profession services contract with AHBL, Inc. for design engineering services for the City Hall Stormwater Retrofit and Low Impact Development Project, as attached and identified within the Scope of Services.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

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AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

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KEN LUCE, CITY ATTORNEY





April 15, 2014

**REVISED**

Mr. Jim Morgan, PE  
City Engineer  
City of Pacific  
100 3rd Avenue SE  
Pacific, WA 98047-1349

Project: City of Pacific Milwaukee Boulevard Stormwater Retrofit and LID Grant Projects  
AHBL No. 2130280.15/.31  
Subject: Revised Proposal for Civil Engineering and Land Use Planning Services

*Civil Engineers*

*Structural Engineers*

*Landscape Architects*

*Community Planners*

*Land Surveyors*

*Neighbors*

Dear Jim:

Thank you for the opportunity to submit this revised proposal for civil engineering and land use planning services for the City of Pacific Milwaukee Boulevard Stormwater Retrofit and LID (Low Impact Development) Grant Projects. Specific planning and design (pre-construction) funds **have been granted to the City from the Department of Ecology's** (Ecology) 2013-2015 Biennial Municipal Stormwater Capacity Grant Program. The City of Pacific City Council has accepted these funds. In accordance with the Grant, a pre-design report (approximately 30% design) was required to be submitted to Ecology for review on January 31, 2014.

AHBL has received comments from Ecology and is moving forward to complete 90% and 100% plans for this project. The 90% plans are required to be submitted to Ecology by August 1, 2014. The 100% plans are required to be completed by January 31, 2015. However, Ecology will have a competitive grant program in September 2014, so it is our intent to have the plans essentially 100% complete by August 1, 2014, so that a grant application for construction funding can be submitted to Ecology for this project.

During the preparation of the 30% design, the soils within Milwaukee Boulevard and adjacent to City Hall were investigated to determine the permeability of the existing soils. The soils investigation concluded that due to the presence of high ground water, the existing soils were not suitable for infiltration. Therefore, it was decided that in lieu of the proposed rain garden areas within Milwaukee Boulevard, shallow grass-lined swales would be more suitable. The swales would be very shallow and less expensive to construct than the rain gardens.

It was also decided that the rain garden in front of City Hall would provide water quality only and be constructed with an overflow to the existing storm drainage system in Milwaukee Boulevard. It was also determined that permeable sidewalk and pavement proposed in front of City Hall would not be possible due to the high water table. The decision was made to propose standard concrete sidewalk and asphalt pavement in front of City Hall.

Since the scope of this project has been reduced, our fee to complete the project to a 90% design has been reduced.

Our resulting scope of services is listed below.

TACOMA

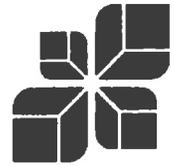
2215 North 30th Street  
Suite 300

Tacoma, WA 98403-3350

253.383.2422 TEL

253.383.2572 FAX

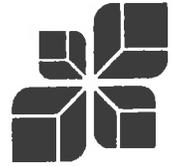
[www.ahbl.com](http://www.ahbl.com)



***Civil Engineering – 2130280.15***

Pre-Design Report (approximately 30% Design) – Task 00

1. Basin Description:
  - a. Delineate the basin under historic pre-development and proposed conditions showing topography and flow direction.
  - b. Provide information on the basin under consideration, such as current and future land use (i.e., residential, commercial, industrial), soils, area, water bodies, etc.
2. Site Description - Provide more detailed information on the project site including:
  - a. Existing stormwater controls,
  - b. Total area,
  - c. Impervious area,
  - d. Current use,
  - e. Vegetation,
  - f. Drainage,
  - g. Wetlands,
  - h. Soils,
  - i. Access,
  - j. etc.
3. Design Alternatives and Analysis:
  - a. Discuss alternatives considered, and why they were or were not selected.
  - b. Describe final alternative in detail.
  - c. Provide detailed design calculations. Even though this may be a retrofit project and does not have to meet new/redevelopment criteria, providing the necessary calculations for new/redevelopment area to determine feasible water quality and flow control improvements if allowed based on site constraints.
  - d. Discuss modeled water quality and flow control improvements.
  - e. Provide drawings of the proposed site improvements and schematic of flow through the facilities, if needed, to assist in describing the proposed work.
  - f. Provide a copy of the computer model printouts. This may involve using "Print Screen" to include all the relevant information.
4. Implementation Recommendation:
  - a. Identify the recommended alternative, and discuss the next steps including permitting, cultural resources, City Council involvement, other studies needed, etc.
5. Cost Estimate
6. Proposed Schedule

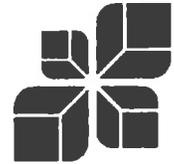


7. Attachments:

- a. Basin Map
- b. Preliminary Plans
- c. Cost Estimate Details
- d. Storm Simulation output
- e. Geohydrologic Studies (to be prepared by AMEC Environmental – subconsultant to AHBL)
- f. Soils Analysis (to be prepared by AMEC Environmental – subconsultant to AHBL)

90% and 100% Design – Task 11

8. Prepare a base map for site plan and engineering drawings.
9. Prepare plans and calculations for a Temporary Erosion and Sedimentation Control Plan.
10. Prepare plans and calculations for a site-grading plan. This scope of work will include earthwork calculations.
11. Prepare plans and calculations for a storm drainage plan. This scope of work includes a design to meet the *2012 Stormwater Management Manual for Western Washington (SMMWW)* as adopted by Ecology. This plan will address:
  - a. Onsite stormwater runoff collection.
  - b. Calculation for stormwater retention/detention.
  - c. Treatment by the use of Low Impact Development (LID) techniques.
  - d. A Level One Drainage Analysis for initial submittal. This will consist of a narrative of the proposed and existing drainage features, including the upstream and downstream tributary drainage within one-quarter mile of the site.
12. Prepare an onsite surfacing plan including site access and pavement markings.
13. Prepare WSDOT format technical specifications for civil site work.
14. Preparation of a WSDOT format cost estimate at 90% and 100% design.
15. Preparation of an updated project schedule at 90% and 100% completion.
16. Project Coordination with the City, Ecology, and the project team. Included is assistance to the City of Pacific in preparing and submitting Project Progress Reports to Ecology during the term of the project.
17. Preparation and attendance at meetings during the project term, including periodic project team meetings and City Public Works Committee/City Council at 30%, 90%, and 100% completion.



18. Submit the 30%, 90%, and 100% documents to the City of Pacific and Ecology for review and acceptance.
19. Revise the 30%, 90%, and 100% plans as required by City of Pacific and Ecology review.

Geotechnical Engineering Services – Task 12

20. Geotechnical services provided by AMEC Environmental & Infrastructure, Inc. An administration markup of 5 percent is added to the geotechnical fee.

Reimbursable Expenses – Task 90

21. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

***Land Use Planning – 2130280.31***

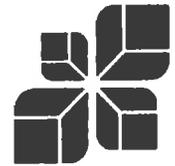
This proposal has been prepared under the assumption that the proposed project may be under the SEPA exemption threshold of 400 cubic yards of cut or fill, and that there will be no work within critical areas. Land Use Planning Services will include the preparation of a SEPA Exemption letter. Additionally, Washington State Governor's Executive Order 05-05 requires that all state-funded capital projects undergo cultural resources review. Based on information obtained during the environmental review for the Milwaukee Boulevard Improvements project, we anticipate that, following submittal and review of the EZ1 form, DAHP will determine that a cultural resources study will not be required for the project.

SEPA Exemption Letter – Task 00

1. Obtain and review the background information on the project scope from the project team.
2. Coordinate with the design team and subconsultants to obtain all environmental information and project details as required to determine the project is SEPA exempt. This will include the City, geotechnical engineer, cultural resources consultant, and design team.
3. Prepare a draft SEPA Exemption letter for review by the City. Finalize the letter based on comments.

Cultural Resources Review – Task 31

4. Prepare the EZ1 form for submittal to Department of Ecology and DAHP. Include with the letter a complete project description, USGS quadrangle map, and photographs. Submit the form, and monitor Ecology and DAHP in their review of the project information. Monitor receipt of the determination that no further cultural resources review will be required. Coordinate with the design team as needed during the cultural resources review process.



Reimbursable Expenses – Task 90

5. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

***Billing Summary***

<u>Items</u>	<u>Description</u>	<u>Task No.</u>	<u>Amount</u>
<b>Civil Engineering – 2130280.15</b>			
Items 1-7	Pre-Design Report (approx. 30% Design)	T-00	\$16,020
Items 8-19	90% and 100% Design	T-11	24,000
Item 20	Geotechnical Engineering Services	T-12	12,658
Item 21	Reimbursable Expenses (T&E estimate)	T-90	<u>1,000</u>
<b>Subtotal</b>			<b>\$53,678</b>
<b>Land Use Planning - 2130280.31</b>			
Items 1-3	SEPA Exemption Letter	T-00	\$770
Item 4	Cultural Resources Review	T-31	1,260
Item 5	Reimbursable Expenses (T&E estimate)	T-90	<u>200</u>
<b>Subtotal</b>			<b>\$2,230</b>
<b>GRAND TOTAL</b>			<b>\$55,908</b>

You may not want us to provide some of the services listed above. We can discuss these services and the number of hours with you, and make adjustments as necessary.

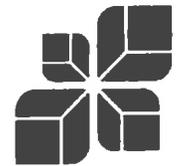
Some of the tasks listed are influenced by factors outside of our control. Therefore, based on our experience, we have estimated the number of hours required to complete these tasks. During the course of the project, if it is determined that more hours are required to complete any of these tasks, due to circumstances outside of our control, we will notify you immediately. We will not perform additional work until we have your written authorization. The task numbers on the invoice will correlate with this proposal.

**Exclusions**

This proposal does not include fees associated with agency reviews, submittals, or permits, nor does it include any work associated with the following services:

- a) Professional services of subconsultants, i.e., traffic engineers, or wetlands, wildlife, and other specialists, if required by the review agency.
- b) Preparation, submittal, or securing of permits including, but not limited to:
  - 1) Forest Practices Applications or permits from the Department of Natural Resources for logging operations.

Mr. Jim Morgan, PE  
April 15, 2014  
2130280.15/.31  
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- 2) Hydraulic Permit Applications from the Washington State Department of Fish and Wildlife for work in stream buffers or floodplain areas.
- c) Preparation, submittal, or securing of extensions or renewals for expiring or expired applications or permits. Monitoring of applications or permit expiration dates is the responsibility of others.
- d) Preparation of ad-ready (100%) bid documents.
- e) Bid support.
- f) Construction observation or management services.

Although we do assist the owner during the construction process, this proposal is for design services only and in no way implies we are construction managers.

The following item will need to be submitted to us before we can commence work:

- Signed Task Order Authorization.

If you find this proposal acceptable, please sign and return two (2) copies of the enclosed "Task Order Agreement Authorization" (Authorization) to our office. We will return one (1) copy of the Authorization to you after we have signed it. Our receipt of the signed Authorization will be our notification to proceed.

If you have any questions, please call me at (253) 383-2422.

Sincerely,

A handwritten signature in black ink that reads "Sean M. Comfort".

Sean M. Comfort, PE  
Principal

SMC/el/lsk

Enclosures

c: Ken Barnett - City of Pacific  
Bill Fierst, Lisa Klein - AHBL  
Accounting

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**TASK ORDER AGREEMENT AUTHORIZATION  
FOR PROFESSIONAL SERVICES BETWEEN  
CITY OF PACIFIC AND AHBL, INC.**

***REVISED***

**Authorization No.** \_\_\_\_\_  
**Project Name** Milwaukee Boulevard Stormwater Retrofit and LID Grant Projects  
**AHBL Project No.** 2130280.15/.31

This Task Order Agreement Authorization, is entered into this 15th day of April 2014, and is by and between the City of Pacific, hereafter referred to as the "City," and AHBL, Inc., hereafter referred to as the "Consultant," whose principal address is 2215 North 30th Street, Suite 300, Tacoma, WA 98403-3305.

WHEREAS, the City has determined the need to have professional engineering and environmental services performed; and

WHEREAS, the City desires to have the Consultant perform such services pursuant to certain terms and conditions;

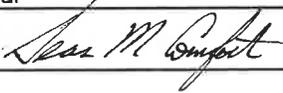
NOW, THEREFORE, Pursuant to the terms and conditions of the Professional Services Agreement dated June 28, 2010, between the City and the Consultant, and this Authorization including all Attachments and/or Exhibits, which are incorporated herein by reference, the Consultant shall perform the Services as described herein. This Authorization incorporates, as if fully set forth herein, all of the terms and conditions contained in the agreement between the City and the Consultant. Execution of this Authorization by the City will be authorization for the Consultant to proceed with the Services, unless otherwise directed by the City.

<b>Scope:</b>	<input checked="" type="checkbox"/> Scope shall be as follows: <u>See attached revised proposal letter dated April 15, 2014.</u> <p style="text-align: center;"><b>or</b></p> <input type="checkbox"/> Services shall be performed in accordance with attached Subconsultant's quote/estimate dated _____.
<b>Compensation:</b>	<input checked="" type="checkbox"/> Compensation shall be as follows: <u>See attached revised proposal letter dated April 15, 2014.</u>
<b>Period of Performance:</b>	Start Date: <u>April 29, 2014</u> End Date: <u>October 1, 2014</u>



**TASK ORDER AGREEMENT AUTHORIZATION  
FOR PROFESSIONAL SERVICES BETWEEN  
CITY OF PACIFIC AND AHBL, INC.**

In witness whereof, the parties hereto have made, executed, and agreed to this Task Order.

CITY	CONSULTANT
<b>Company:</b> City of Pacific	<b>Company:</b> AHBL, Inc.
<b>By (Print Name):</b>	<b>By (Print Name):</b> Sean M. Comfort, PE
<b>Title:</b>	<b>Title:</b> Principal
<b>Signature:</b>	<b>Signature:</b> 
<b>Date:</b>	<b>Date:</b> April 15, 2014

c: AHBL Accounting

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City of Pacific Fee Spreadsheet  
 Stormwater LID Retrofit Projects Milwaukee Boulevard  
 AHBL File Number: 2130280.15/.31  
 Date: Revised 4/15/2014  
 Prepared by: Sean M. Comfort, PE

**Civil Engineering Pre-Design Report (30% Design)**

Basin Description  
 Site Description  
 Design Alternatives and Analysis  
 Implementation Recommendation  
 Cost Estimate  
 Proposed Schedule  
 Attachments  
 Compile Report  
 Quality Review  
 Submittal  
 Revisions  
 Resubmittal  
 TOTAL AHBL PRE-DESIGN REPORT (30%) DESIGN HOURS  
 TOTAL AHBL PRE-DESIGN FEES  
 Geohydrologic and Soils Analysis (AMEC)  
 TOTAL PRE-DESIGN FEES

	Project Principal	Project Manager	Project Engineer	ACAD Tech	Project Expeditor	Word Processor	
Basin Description				2			
Site Description				2		1	
Design Alternatives and Analysis		2	4	12	4	3	
Implementation Recommendation			4	8	4		
Cost Estimate	1		4	12			
Proposed Schedule			2	4			
Attachments				2	2	2	
Compile Report				2	2	2	
Quality Review		2	2	2			
Submittal			1	1		4	
Revisions		1	2	6	6	3	
Resubmittal			1	1		4	
TOTAL AHBL PRE-DESIGN REPORT (30%) DESIGN HOURS	6	20	54	16	12	9	
TOTAL AHBL PRE-DESIGN FEES	\$1,230	\$3,300	\$7,560	\$1,920	\$1,200	\$810	\$16,020
Geohydrologic and Soils Analysis (AMEC)							\$12,658
TOTAL PRE-DESIGN FEES							\$28,678

**Civil Engineering 90% and 100% Design**

Base Map  
 TESC  
 Grading and Drainage Plan/EW Calcs  
 Storm Drainage Calculations  
 Storm Drainage Design/Details  
 Storm Drainage TIR  
 Onsite striping and signage/horizontal control plan  
 WSDOT Specifications  
 WSDOT Cost Estimate (90%)  
 Project Coordination  
 Project Meetings  
 Quality Review  
 Submittal  
 Revisions  
 Resubmittal  
 TOTAL 90% DESIGN HOURS  
 TOTAL 90% DESIGN FEES  
 Reimbursable Expenses (T&E estimate)

	Project Principal	Project Manager	Project Engineer	ACAD Tech	Project Expeditor	Word Processor	
Base Map			1	1	4		
TESC				4	4		
Grading and Drainage Plan/EW Calcs		2	3	6	6		
Storm Drainage Calculations			2	6			
Storm Drainage Design/Details			2	6	6		
Storm Drainage TIR			2	8		4	
Onsite striping and signage/horizontal control plan			1	4	4		
WSDOT Specifications		2	2	6		4	
WSDOT Cost Estimate (90%)		1	2	8		2	
Project Coordination		2	6	4			
Project Meetings		4	6	2	2		
Quality Review		2	4	2			
Submittal				1		3	
Revisions		1	3	8	8		
Resubmittal				1		4	
TOTAL 90% DESIGN HOURS	14	34	67	34	7	15	
TOTAL 90% DESIGN FEES	\$2,870	\$5,610	\$9,380	\$4,080	\$700	\$1,350	\$23,990
Reimbursable Expenses (T&E estimate)							\$1,000
<b>TOTAL FOR ALL AHBL CIVIL ENGINEERING SERVICES</b>	<b>\$4,100</b>	<b>\$8,910</b>	<b>\$16,940</b>	<b>\$6,000</b>	<b>\$1,900</b>	<b>\$2,160</b>	<b>\$53,668</b>

**Land Use Planning**

SEPA Exemption Letter  
 Cultural Resources Review  
 Reimbursable Expenses (T&E estimate)

	Project Principal	Project Manager	Planner 3	
SEPA Exemption Letter	2		4	\$770
Cultural Resources Review				\$1,260
Reimbursable Expenses (T&E estimate)				\$200

**TOTAL FOR LAND USE PLANNING SERVICES**

**\$2,230**

**TOTAL FOR ALL SERVICES**

**\$55,898**





**Agenda Bill No. 14-068**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** Contract Amendment with AHBL – Stormwater Outfall Retrofit

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**ATTACHMENTS:** Resolution 2014-142  
Scope of Work and Budget

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**Previous Council Review Date:** N/A

**Summary:** As part of the FY 2013 – 2015 Ecology Stormwater Grant, \$120,000 was provided to design stormwater retrofit and low impact development projects for competition in the September / October 2014 call for projects. City staff, in discussions with the public works committee, have selected the stormwater outfall treatment retrofit as one of two projects to use the provided design funds. The project can provide the City guidance in determining the best treatment for the stormwater outfalls located throughout the City.

This project was broken into two phases. The first phase evaluated multiple outfalls and best methods for treatment. This phase will complete the design for the outfalls that will benefit from a retrofit treatment design.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-142.

**Motion for Consideration:** Move to approve Resolution No. 2014-142, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING THE CONTRACT WITH AHBL, INC. FOR ENGINEERING DESIGN SERVICES FOR STORMWATER OUTFALL TREATMENT RETROFIT PROJECT.

**Budget Impact:** The cost to complete this project is approximately \$49,100. This will be funded by the Ecology grant.

**Alternatives:** None.



CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014 - 142

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING  
THE CONTRACT WITH AHBL, INC. FOR ENGINEERING DESIGN  
SERVICES FOR ENGINEERING DESIGN SERVICES FOR STORMWATER  
OUTFALL TREATMENT RETROFIT PROJECT**

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**WHEREAS** the Department of Ecology announced that the City of Pacific was awarded a \$120,000 grant for design engineering services to be funded through their FY2013-2015 Stormwater Retrofit and Low-Impact Development Grant Program; and

**WHEREAS** AHBL, Inc is one of the City's On Call Engineering firms and staff is recommending authorizing expenditures with AHBL for the purposes of design engineering of the Stormwater Outfall Treatment Retrofit Project; and

**WHEREAS** City staff and members of the AHBL, Inc have met and negotiated a scope of work and fee structure for the project's coordination, permitting and design engineering in order to prepare the project for construction funding competition, estimated to occur in September/October 2014; and

**WHEREAS** a change of scope and budget is required to complete the project design,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Pacific City Council hereby authorizes an amendment to the profession services contract with AHBL, Inc. and the additional expenditure funds in the amount of \$49,100 for design engineering services for the Stormwater Outfall Treatment Retrofit Project, as attached and identified within the Scope of Services.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

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AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

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KEN LUCE, CITY ATTORNEY





April 15, 2014

Mr. Jim Morgan, PE  
City Engineer  
City of Pacific  
100 3<sup>rd</sup> Avenue SE  
Pacific, WA 98047-1349

*Civil Engineers*

*Structural Engineers*

Project: City of Pacific City-Wide Stormwater Outfalls Retrofit and LID Grant Projects  
AHBL No. 2130280.16/.32/.52

*Landscape Architects*

Subject: Proposal for Civil Engineering, Land Use Planning, and Land Surveying Services

*Community Planners*

Dear Jim:

Thank you for the opportunity to submit this proposal for civil engineering, land use planning, and land surveying services for the City of Pacific City-Wide Stormwater Outfall Retrofit and LID (Low Impact Development) Grant Projects. This proposal includes 100% design effort for two outfalls within the City of Pacific.

*Land Surveyors*

*Neighbors*

Specific planning and design (pre-construction) funds have been granted to the City from the Department of Ecology's (Ecology) 2013-2015 Biennial Municipal Stormwater Capacity Grant Program. The City of Pacific City Council has accepted these funds. The Grant funds require a 90% design submittal by August 1, 2014. Ecology will allow the City to complete up to 100% design as long as the designs are completed by January 31, 2015. However, Ecology will have a competitive grant program in September 2014, so it is our intent to have the plans essentially 100% complete by August 1, 2014, so that a grant application for construction funding can be submitted to Ecology for this project.

In accordance with the Grant, a pre-design report (approximately 30% design) was submitted to Ecology for review and acceptance by January 31, 2014. The pre-design report identified four City outfalls to be retrofitted with the addition of a bio-retention cell. The outfalls identified were:

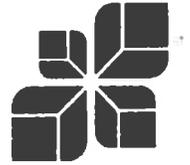
- 2<sup>nd</sup> Avenue SW at Milwaukee Ditch
- 1<sup>st</sup> Avenue East at Boeing Canal
- 324-326 Butte Avenue at Boeing Canal

Of the three outfalls listed above, the remaining budget will allow for the 90% design of two of the three remaining outfalls to 100% completion.

Our scope of services is listed below.

TACOMA

2215 North 30th Street  
Suite 300  
Tacoma, WA 98403-3350  
253.383.2422 TEL  
253.383.2572 FAX



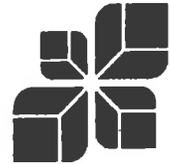
### ***Civil Engineering – 2130280.16***

#### 90% and 100% Design – Task 11

1. Prepare a base map for site plan and engineering drawings.
2. Prepare plans and calculations for a Temporary Erosion and Sedimentation Control Plan.
3. Prepare plans and calculations for a site-grading plan. This scope of work will include earthwork calculations.
4. Prepare plans and calculations for a storm drainage plan. This scope of work includes a design to meet the *2012 Stormwater Management Manual for Western Washington (SMMWW)* as adopted by Ecology. This plan will address:
  - a. Bio-retention cell design at each outfall.
  - b. Calculation for stormwater retention.
  - c. Treatment by the use of the Low Impact Development (LID) technique of bio-retention.
  - d. A Level One Drainage Analysis for initial submittal. This will consist of a narrative of the proposed and existing drainage features, including the upstream and downstream tributary drainage within one-quarter mile of the site.
5. Prepare WSDOT format technical specifications for civil site work.
6. Prepare a WSDOT format cost estimate at 90% and 100% design.
7. Prepare an updated project schedule at 90% and 100% completion.
8. Project coordination with the City, Ecology, and the project team. Included is assistance to the City of Pacific in preparing and submitting Project Progress Reports to Ecology during the term of the project.
9. Preparation and attendance at meetings during the project term, including periodic project team meetings and City Public Works Committee/City Council at 90% and 100% completion.
10. Submit the 90% and 100% documents to the City of Pacific and Ecology for review and acceptance.
11. Revise 90% and 100% plans as required by City of Pacific and Ecology review.

#### Geotechnical Engineering Services – Task 12

12. Geotechnical services provided by AMEC Environmental & Infrastructure, Inc. An administration markup is added to the geotechnical fee.



Reimbursable Expenses – Task 90

13. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

***Land Use Planning – 2130280.32***

This proposal has been prepared under the assumption that there will be pipe in excess of 8 inches in diameter and/or excavation quantities will exceed 400 cubic yards. It is assumed that there will be no work within critical areas or their buffers and that no additional Cultural Resources review or reporting will be required beyond the forms submitted for 30% Design. Land Use Planning Services will include the preparation of a SEPA Checklist and associated exhibits.

SEPA – Task 32

1. Obtain and review the background information on the project scope from the project team.
2. Coordinate with the design team and subconsultants to obtain all environmental information and project details as required to prepare a SEPA Checklist.
3. Prepare a SEPA Checklist for review by the City. Finalize the letter based on comments.

Reimbursable Expenses – Task 90

4. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

***Land Surveying – 2130280.52***

1. Preparation of boundary and topographic survey for each of the two outfall sites.
2. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

***Billing Summary***

<u>Items</u>	<u>Description</u>	<u>Task No.</u>	<u>Amount</u>
<b>Civil Engineering – 2130280.16</b>			
Items 1-11	Civil Engineering Design (90% and 100% design)	T-11	\$28,600
Item 12	Geotechnical Engineering Services	T-12	11,050
Item 13	Reimbursable Expenses (T&E estimate)	T-90	<u>350</u>
<b>Subtotal</b>			<b>\$40,000</b>



***Billing Summary, continued***

<u>Items</u>	<u>Description</u>	<u>Task No.</u>	<u>Amount</u>
<b>Land Use Planning - 2130280.32</b>			
Items 1-3	SEPA	T-32	\$3,000
Item 4	Reimbursable Expenses (T&E estimate)	T-90	<u>100</u>
<b>Subtotal</b>			<b>\$3,100</b>
<b>Land Surveying – 2130280.52</b>			
Item 1	Boundary and Topographic Surveys		\$5,900
Item 2	Reimbursable Expenses (T&E estimate)		<u>100</u>
<b>Subtotal</b>			<b>\$6,000</b>
<b>GRAND TOTAL</b>			<b>\$49,100</b>

You may not want us to provide some of the services listed above. We can discuss these services and the number of hours with you, and make adjustments as necessary.

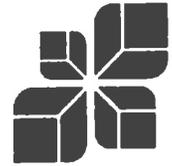
Some of the tasks listed are influenced by factors outside of our control. Therefore, based on our experience, we have estimated the number of hours required to complete these tasks. During the course of the project, if it is determined that more hours are required to complete any of these tasks, due to circumstances outside of our control, we will notify you immediately. We will not perform additional work until we have your written authorization. The task numbers on the invoice will correlate with this proposal.

**Exclusions**

This proposal does not include fees associated with agency reviews, submittals, or permits, nor does it include any work associated with the following services:

- a) Professional services of subconsultants, i.e., traffic engineers, or wetlands, wildlife, and other specialists, if required by the review agency.
- b) Preparation, submittal, or securing of permits including, but not limited to:
  - 1) Forest Practices Applications or permits from the Department of Natural Resources for logging operations.
  - 2) Hydraulic Permit Applications from the Washington State Department of Fish and Wildlife for work in stream buffers or floodplain areas.
- c) Preparation, submittal, or securing of extensions or renewals for expiring or expired applications or permits. Monitoring of applications or permit expiration dates is the responsibility of others.
- d) 100% Final design, construction observation, or management services.

Mr. Jim Morgan, PE  
April 15, 2014  
2130280.16/.32/.52  
Page 5 of 5



Although we do assist the owner during the construction process, this proposal is for design services only and in no way implies we are construction managers.

The following item will need to be submitted to us before we can commence work:

- Signed Task Order Authorization.

If you find this proposal acceptable, please sign and return two (2) copies of the enclosed "Task Order Agreement Authorization" (Authorization) to our office. We will return one (1) copy of the Authorization to you after we have signed it. Our receipt of the signed Authorization will be our notification to proceed.

If you have any questions, please call me at (253) 383-2422.

Sincerely,

A handwritten signature in black ink that reads "Sean M. Comfort". The signature is written in a cursive style.

Sean M. Comfort, PE  
Principal

SMC/el/lsk

Enclosures

c: Ken Barnett - City of Pacific  
Bill Fierst, Lisa Klein, Dave Follansbee - AHBL  
Accounting

Q:\2013\2130280\Proposals\_Contracts\Finals\20140415 Pro (90% & 100% Design) 2130280.16.32.52.docx

**TASK ORDER AGREEMENT AUTHORIZATION  
FOR PROFESSIONAL SERVICES BETWEEN  
CITY OF PACIFIC AND AHBL, INC.**

**Authorization No.** \_\_\_\_\_  
**Project Name** City-Wide Stormwater Outfalls Retrofit and LID Grant Projects  
**AHBL Project No.** 2130280.16/.32/.52

This Task Order Agreement Authorization, is entered into this 15th day of April 2014, and is by and between the City of Pacific, hereafter referred to as the "City," and AHBL, Inc., hereafter referred to as the "Consultant," whose principal address is 2215 North 30th Street, Suite 300, Tacoma, WA 98403-3305.

WHEREAS, the City has determined the need to have professional engineering and environmental services performed; and

WHEREAS, the City desires to have the Consultant perform such services pursuant to certain terms and conditions;

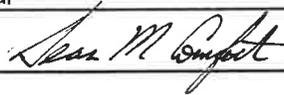
NOW, THEREFORE, Pursuant to the terms and conditions of the Professional Services Agreement dated June 28, 2010, between the City and the Consultant, and this Authorization including all Attachments and/or Exhibits, which are incorporated herein by reference, the Consultant shall perform the Services as described herein. This Authorization incorporates, as if fully set forth herein, all of the terms and conditions contained in the agreement between the City and the Consultant. Execution of this Authorization by the City will be authorization for the Consultant to proceed with the Services, unless otherwise directed by the City.

<b>Scope:</b>	<input checked="" type="checkbox"/> Scope shall be as follows: <u>See attached proposal letter dated April 15, 2014.</u> <b>or</b> <input type="checkbox"/> Services shall be performed in accordance with attached Subconsultant's quote/estimate dated _____.
<b>Compensation:</b>	<input checked="" type="checkbox"/> Compensation shall be as follows: <u>See attached proposal letter dated April 15, 2014.</u>
<b>Period of Performance:</b>	Start Date: <u>April 29, 2014</u> End Date: <u>October 1, 2014</u>



**TASK ORDER AGREEMENT AUTHORIZATION  
FOR PROFESSIONAL SERVICES BETWEEN  
CITY OF PACIFIC AND AHBL, INC.**

In witness whereof, the parties hereto have made, executed, and agreed to this Task Order.

CITY	CONSULTANT
<b>Company:</b> City of Pacific	<b>Company:</b> AHBL, Inc.
<b>By (Print Name):</b>	<b>By (Print Name):</b> Sean M. Comfort, PE
<b>Title:</b>	<b>Title:</b> Principal
<b>Signature:</b>	<b>Signature:</b> 
<b>Date:</b>	<b>Date:</b> April 15, 2014

c: AHBL Accounting

Q:\2013\2130280\Proposals\_Contracts\Finals\20140415 Task Order Auth (90% & 100% Design) 2130280.16.32.52.docx



City of Pacific Fee Spreadsheet  
 Stormwater LID Retrofit City Outfalls Project  
 AHBL File Number: 2130280.16/.32/.52  
 Date: 04/15/14  
 Prepared by: Bill Fierst, PE/Sean M. Comfort, PE

**Final Design (90% and 100%)**

**Civil Engineering**

Base Map  
 TESC  
 Grading and Drainage Plan/EW Calcs  
 Storm Drainage Calculations  
 Storm Drainage Design/Details  
 Storm Drainage TIR  
 Onsite striping and signage/horizontal control plan  
 WSDOT Specifications  
 WSDOT Cost Estimate (90% and 100%)  
 Project Coordination  
 Project Meetings  
 Quality Review  
 Submittal  
 Revisions  
 Resubmittal  
 TOTAL 90% and 100% DESIGN HOURS  
 TOTAL 90% and 100% DESIGN FEES  
 Reimbursable Expenses (T&E estimate)  
 SUBTOTAL AHBL CIVIL ENGINEERING SERVICES  
 Geotechnical Engineering Services (w/AHBL Mark-up)  
**TOTAL ALL CIVIL ENGINEERING SERVICES**

Project Principal	Project Manager	Project Engineer	ACAD Tech	Project Expeditor	Word Processor	
		1	2	8		
			2	7		
	2	3	12	12		
		2	12			
		2	12	12		
		2	12	2		4
		1	4	4		
	2	2	6			4
	1	2	8			2
	2	4	4			
	4	4	2	2		
	2	4	2			
			1		3	
	1	2	8	8		1
			1		4	4
	14	29	88	55	7	15
	\$2,870	\$4,785	\$12,320	\$6,600	\$700	\$1,350

\$28,625  
 \$350  
 \$28,975  
 \$11,050  
 \$40,025

**Land Use Planning**

SEPA  
 SUBTOTAL FOR LAND USE PLANNING  
 Reimbursable Expenses (T&E estimate)  
**TOTAL FOR LAND USE PLANNING**

Project Principal	Project Manager	Planner 3	
	6	19	
	\$1,110	\$1,900	

\$3,010  
 \$100  
 \$3,110

**Land Surveying**

Boundary and Topographic Survey  
 SUBTOTAL FOR LAND SURVEYING  
 Reimbursable Expenses (T&E estimate)  
**TOTAL FOR LAND SURVEYING SERVICES**

Project Principal	Project Manager	Survey Crew	Survey Technician	
	1	24	12	
	\$185	\$4,440	\$1,320	

\$5,945  
 \$100  
 \$6,045

**TOTAL FOR ALL AHBL SERVICES**

\$49,180



**Agenda Bill No. 14-069**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** Amendment Scope and Budget with Parametrix

---

**ATTACHMENTS:** Resolution 2014-143

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**Previous Council Review Date:** N/A

**Summary:** As part of the Valentine/136 project DOE (Department of Ecology) Pre-design report was not included in the original scope for design. Now that we know that the wetlands in a box are approved by DOE, they need to complete the pre-design report for the wetlands in a box for the Valentine/136 project for DOE. The estimate they have provided to complete this is \$10,500.00.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-143.

**Motion for Consideration:** Move to approve Resolution No. 2014-143, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING THE SCOPE AND BUDGET WITH PARAMETRIX. FOR PRE DESIGN ENGINEERING SERVICES FOR VALENTINE/136 PROJECT .

**Budget Impact:** This amendment will increase the design cost to the City By \$10,500.00 from the funding sources for the Valentine/136 project.

**Alternatives:** None.

**AGENDA ITEM NO. 4C**

CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014 - 143

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING  
THE CONTRACT WITH PARAMETRIX, INC. FOR ENGINEERING DESIGN  
SERVICES FOR THE VALENTINE AVENUE PROJECT**

---

**WHEREAS** the City of Pacific has contracted with Parametrix to design street and utility improvements for the Valentine corridor; and

**WHEREAS** the stormwater facilities are partially funded by a grant from the Department of Ecology; and

**WHEREAS** the stormwater grant requires the preparation, submittal, review and approval of the Department of Ecology as a condition of the grant; and

**WHEREAS** City staff and members of the Parametrix, Inc have met and negotiated a scope of work and fee structure for the preparation of the pre-design report; and

**WHEREAS** a change of scope and budget is required to complete the project design,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Pacific City Council hereby authorizes an amendment to the profession services contract with Parametrix, Inc. and the additional expenditure funds in the amount of \$10,500 for preparation of a pre-design engineering report to submit to the Department of Ecology for the Valentine Avenue Stormwater Facilities as required by the Ecology Grant, as attached and identified within the Scope of Services.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

---

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

---

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

---

KEN LUCE, CITY ATTORNEY





**AGENDA ITEM NO. 4D**

**Agenda Bill No. 14-070**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** Puget Sound Regional Council – Interurban Trail Grant Application

---

**ATTACHMENTS:** Resolution 2014-144  
Grant Application

---

**Previous Council Review Date:** N/A

**Summary:** This grant request is for funds for construction and right-of-way acquisition for the Interurban Trail from 3<sup>rd</sup> Avenue South to County Line Road. The design of this project is 50% complete and there are funds available to complete the design.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-144.

**Motion for Consideration:** Move to approve Resolution No. 2014-144, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE KING COUNTY PROJECT EVALUATION COMMITTEE GRANT APPLICATION FOR INTERURBAN TRAIL FROM 3<sup>RD</sup> AVENUE SOUTH TO COUNTY LINE ROAD.

**Budget Impact:** The project cost to complete the construction is approximately \$1,000,000. The local portion is a 13.5% match funded by Pacific (\$135,000 from streets, park impact fees, and stormwater).

**Alternatives:** None.

**AGENDA ITEM NO. 4D**

CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014-144

**A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE  
FOR THE INTERURBAN TRAIL FROM PACIFIC TO EDGEWOOD.**

---

**WHEREAS** the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

**WHEREAS** the Puget Sound Regional Council (PSRC) is offering competitive transportation grant funds to jurisdictions within King, Kitsap, Pierce, and Snohomish Counties to be rated and selected by Countywide selection committees; and

**WHEREAS** the city of Pacific and other agencies have worked cooperatively to make improvements within the Interurban Trail corridor; and

**WHEREAS** the Pacific to Edgewood section is a vital portion of the trail because it serves as an alternative transportation corridor, a recreation facility, and an emergency evacuation route; and

**WHEREAS** this application is for the funding of design and right-of-way acquisition only; and

**WHEREAS** project applications are due to the Pierce County Regional Council by April 30, 2014; and

**WHEREAS** the grant application has a required local match of 13.5%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to King County Project Evaluation Committee for funding assistance for the Interurban Trail between Pacific and Edgewood.

Section 2. The city acknowledges that it is responsible for providing local matching funds.

Section 3. We acknowledge that PSRC grants are federal funds and, as such, our organization must comply with all applicable federal laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

---

AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

---

KEN LUCE, CITY ATTORNEY





**Agenda Bill No. 14-071**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** Puget Sound Regional Council – Milwaukee Boulevard Grant Application

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**ATTACHMENTS:** Resolution 2014-145  
Grant Application

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**Previous Council Review Date:** N/A

**Summary:** This grant request is for construction funds for Milwaukee Boulevard from Ellingson Road to 5<sup>th</sup> Avenue South. The project is a pavement overlay with sidewalk repairs and drainage improvements. The design of this project is complete and was previously funded through this program.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-145.

**Motion for Consideration:** Move to approve Resolution No. 2014-145, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE KING COUNTY PROJECT EVALUATION COMMITTEE GRANT APPLICATION FOR MILWAUKEE BOULEVARD BETWEEN ELLINGSON ROAD AND 5<sup>th</sup> AVENUE SOUTH.

**Budget Impact:** The project cost to complete the construction is approximately \$1,000,000. The local portion is a 13.5% match funded by Pacific (\$135,000 from streets and stormwater).

**Alternatives:** None.

**AGENDA ITEM NO. 4E**

CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014-145

**A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE  
FOR MILWAUKEE BOULEVARD IMPROVEMENTS.**

---

**WHEREAS** the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

**WHEREAS** the Puget Sound Regional Council (PSRC) is offering competitive transportation grant funds to jurisdictions within King, Kitsap, Pierce, and Snohomish Counties to be rated and selected by Countywide selection committees; and

**WHEREAS** the city of Pacific has previously received grant funds for design of the Milwaukee Boulevard improvements; and

**WHEREAS** this application is for the funding of right-of-way acquisition and construction only; and

**WHEREAS** project applications are due to the King County Regional Council by May 7, 2014; and

**WHEREAS** the grant application has a required local match of 13.5%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to the King County Project Review Committee for funding assistance for the Milwaukee Boulevard Project.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that PSRC grants are federal funds and, as such, our organization must comply with all applicable federal laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

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AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

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KEN LUCE, CITY ATTORNEY





**Agenda Bill No. 14-072**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** Puget Sound Regional Council – Pacific Edgewood Trail Grant Application

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**ATTACHMENTS:** Resolution 2014-146  
Grant Application

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**Previous Council Review Date:** N/A

**Summary:** This grant request is for design and right-of-way acquisition for an extension of the interurban trail (IUT). The IUT serves as an alternative transportation corridor for stakeholders of the Puget Sound region. In addition, the trail serves as an evacuation route for those living in the valley in the event of a lahar, flooding, or other event, requiring evacuation at times when the vehicle transportation corridors may be heavily congested.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-146.

**Motion for Consideration:** Move to approve Resolution No. 2014-146, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE PIERCE COUNTY REGIONAL COUNCIL GRANT APPLICATION FOR FUNDS TO DESIGN AND ACQUIRE RIGHT-OF-WAY FOR THE PACIFIC EDGEWOOD LINK OF THE INTERURBAN TRAIL.

**Budget Impact:** The project cost to complete the design and right-of-way acquisition is approximately \$250,000. The local portion is a 13.5% match funded by Pacific (\$28,750) and Edgewood (\$5,000 ???).

**Alternatives:** Not submit the grant application.



CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014-146

**A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE  
FOR THE INTERURBAN TRAIL FROM PACIFIC TO EDGEWOOD.**

---

**WHEREAS** the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

**WHEREAS** the Puget Sound Regional Council (PSRC) is offering competitive transportation grant funds to jurisdictions within King, Kitsap, Pierce, and Snohomish Counties to be rated and selected by Countywide selection committees; and

**WHEREAS** the city of Pacific and other agencies have worked cooperatively to make improvements within the Interurban Trail corridor: and

**WHEREAS** the Pacific to Edgewood section is a vital portion of the trail because it serves as an alternative transportation corridor, a recreation facility, and an emergency evacuation route; and

**WHEREAS** this application is for the funding of design and right-of-way acquisition only; and

**WHEREAS** project applications are due to the Pierce County Regional Council by April 30, 2014; and

**WHEREAS** the grant application has a required local match of 13.5%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to the Pierce County Regional Council for funding assistance for the Interurban Trail between Pacific and Edgewood.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that PSRC grants are federal funds and, as such, our organization must comply with all applicable federal laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

---

AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

---

KEN LUCE, CITY ATTORNEY





**Agenda Bill No. 14-073**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** Pierce County Regional Council – Stewart Road Grant Application

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**ATTACHMENTS:** Resolution 2014-147  
Grant Application

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**Previous Council Review Date:** N/A

**Summary:** This grant request is for design and right of way acquisition funds for the Stewart Road corridor from Valentine Avenue to The White River Bridge (currently under design by the City of Sumner). The project is the final element of the Lake Tapps Parkway corridor widening from 2 lanes to five lanes. Project elements include the upgrade of an at-grade crossing over the UPRR railroad tracks, an extension of the interurban trail, and a new signal at Butte Avenue. This project will eliminate the bottleneck impacting approximately 15,000 vehicles per day, expected to grow to 40,000 over the next 20 years.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-147.

**Motion for Consideration:** Move to approve Resolution No. 2014-147, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE PIERCE COUNTY REGIONAL COUNCIL GRANT APPLICATION FOR STEWART ROAD BETWEEN VALENTINE AVENUE AND THE WHITE RIVER BRIDGE.

**Budget Impact:** The project cost to complete the design and right-of-way acquisition is approximately \$800,000. The local portion is a 13.5% match funded by Pacific (\$66,000) and Sumner (\$42,000).

**Alternatives:** None.



CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014-147

**A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE FOR THE STEWART ROAD CORRIDOR FROM VALENTINE AVENUE TO THE WHITE RIVER BRIDGE.**

---

**WHEREAS** the City of Pacific is responsible for the operations, maintenance and development of transportation infrastructure in the corporate limits; and

**WHEREAS** the Pierce County Regional Council (PCRC) is offering competitive transportation grant funds to jurisdictions within King, Kitsap, Pierce, and Snohomish Counties to be rated and selected by Countywide selection committees; and

**WHEREAS** the city of Pacific and other agencies have worked cooperatively to make improvements and increase capacity within the Stewart Road corridor; and

**WHEREAS** the Valentine Avenue to White River Bridge is the final section to be designed; and

**WHEREAS** this application is for the funding of design and right-of-way acquisition only; and

**WHEREAS** project applications are due to the Pierce County Regional Council by April 30, 2014; and

**WHEREAS** the grant application has a required local match of 13.5%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to the Pierce County Regional Council for funding assistance for the Stewart Road corridor.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that PCRC grants are federal funds and, as such, our organization must comply with all applicable federal laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

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AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

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KEN LUCE, CITY ATTORNEY





**Agenda Bill No. 14-074**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** WSDOT Pedestrian Bicycle Grant Application – Interurban Trail

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**ATTACHMENTS:** Resolution 2014-148  
Grant Application

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**Previous Council Review Date:** N/A

**Summary:** This grant request is for funds for construction and right-of-way acquisition for the Interurban Trail from 3<sup>rd</sup> Avenue South to Roy Road. The design of this project is 50% complete and there are funds available to complete the design.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-148.

**Motion for Consideration:** Move to approve Resolution No. 2014-148, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE WSDOT PEDESTRIAN BICYCLE GRANT APPLICATION FOR THE INTERURBAN TRAIL FROM 3<sup>rd</sup> AVENUE SOUTH TO ROY ROAD.

**Budget Impact:** The project cost to complete the construction is approximately \$1,200,000. There is no local match required for this grant. However, preference is given to projects with a local match. Therefore, a ten percent match is included (\$120,000 from streets, park impact fees, and stormwater). Please note that there are multiple applications for the same project.

**Alternatives:** Elect not to submit the grant application.



CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014-148

**A RESOLUTION AUTHORIZING APPLICATION FOR STATE FUNDING ASSISTANCE FOR THE INTERURBAN TRAIL FROM 3<sup>RD</sup> AVE SOUTH TO ROY ROAD.**

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**WHEREAS** the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

**WHEREAS** the Washington State Department of Transportation (WSDOT) is offering competitive transportation grant funds to jurisdictions for pedestrian and bicycle facilities; and

**WHEREAS** the city of Pacific has worked extensively to make improvements within the Interurban Trail corridor; and

**WHEREAS** the 3<sup>rd</sup> Avenue South to Roy Road section is a vital portion of the trail because it serves as an alternative transportation corridor, a recreation facility, and an emergency evacuation route; and

**WHEREAS** this application is for the funding of right-of-way acquisition and construction only; and

**WHEREAS** project applications are due to the WSDOT by May 11, 2014; and

**WHEREAS** the grant application does not require local match, we are proposing a match of 10% to make our application more competitive.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to WSDOT for funding assistance for the Interurban Trail corridor.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that WSDOT grant funds are state funds and, as such, our organization must comply with all applicable state laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

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AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

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KEN LUCE, CITY ATTORNEY





**Agenda Bill No. 14-075**

**TO:** Mayor Guier and City Council Members  
**FROM:** Public Works  
**MEETING DATE:** April 28, 2014  
**SUBJECT:** WSDOT Safe Routes to Schools Grant Application – 2<sup>nd</sup> Avenue SW

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**ATTACHMENTS:** Resolution 2014-149  
Grant Application

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**Previous Council Review Date:** N/A

**Summary:** This grant request is for funds for design, construction and right-of-way acquisition for sidewalks on 2<sup>nd</sup> Avenue SW from Milwaukee Boulevard to Seattle Boulevard. Also included is the westerly side of Chicago, Tacoma, and Seattle Boulevards between 2<sup>nd</sup> Avenue SW and 3<sup>rd</sup> Avenue SW. The request is for design, right-of-way acquisition and construction funds. The City can accept partial funding and complete short segments.

**Recommendation/Action:** Staff recommends Council approve Resolution No. 2014-149.

**Motion for Consideration:** Move to approve Resolution No. 2014-149, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE WSDOT SFE ROUTES TO SCHOOLS GRANT APPLICATION FOR SIDEWALKS ON 2<sup>ND</sup> AVENUE SW.

**Budget Impact:** The project cost to complete the design, right-of-way acquisition, and construction is approximately \$400,000. There is no local match required for this grant. However, preference is given to projects with a local match. Therefore, a ten percent match is included (\$40,000).

**Alternatives:** Do not submit the grant application.

**AGENDA ITEM NO. 4I**

CITY OF PACIFIC  
WASHINGTON

RESOLUTION NO. 2014-149

**A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE FOR THE INTERURBAN TRAIL FROM 3<sup>RD</sup> AVE SOUTH TO ROY ROAD.**

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**WHEREAS** the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

**WHEREAS** the Washington State Department of Transportation (WSDOT) is offering competitive transportation grant funds to jurisdictions for pedestrian and bicycle facilities; and

**WHEREAS** the city of Pacific has worked extensively to make improvements within the Interurban Trail corridor; and

**WHEREAS** the 3<sup>rd</sup> Avenue South to Roy Road section is a vital portion of the trail because it serves as an alternative transportation corridor, a recreation facility, and an emergency evacuation route; and

**WHEREAS** this application is for the funding of right-of-way acquisition and construction only; and

**WHEREAS** project applications are due to the WSDOT by May 11, 2014; and

**WHEREAS** the grant application does not require local match, we are proposing a match of 10% to make our application more competitive.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to WSDOT for funding assistance for the Interurban Trail corridor.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that WSDOT grant funds are state funds and, as such, our organization must comply with all applicable state laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

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LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

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AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

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KEN LUCE, CITY ATTORNEY





**Agenda Bill No. 14-076**

**TO:** Mayor Guier and City Council Members

**FROM:** Richard A. Gould, Finance Director

**MEETING DATE:** April 21, 2014

**SUBJECT:** Motion to approve the 2014 first quarter financial reports

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**ATTACHMENTS:** 2014 First Quarter Financial Reports, which include two cash flow reports (one with beginning balances and one without) and the First Quarter Summary Financial Report. Also included is a narrative for the first quarter reports.

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**Previous Council Review Date:**

**Summary:** The Finance Committee met with staff on Tuesday, April 15<sup>th</sup>, to discuss the 2014 first quarter financial reports. They reviewed the report and directed staff to bring it to workshop for discussion. The Mayor was also included in this review process.

**Recommendation/Action:** Staff recommends that the City Council approve the 2014 first quarter financial reports.

**Motion for Consideration:** I move to approve 2014 First Quarter Financial Reports as reviewed by the Finance Committee.

**Budget Impact:** N/A

**Alternatives:** N/A

**AGENDA ITEM NO. 4J**

## 2014 First Quarter Financial Reports

Enclosed are the fund reports as of March 31<sup>st</sup> (year to date) 2014. These reports will appear different as they are the first ones we have run from BIAS.

The Finance Committee's has directed staff to present the summary reports (including cash flow) for Council's approval. The line item reports are in greater detail and reviewed by the Mayor and Finance Director. Then they are distributed to the department heads to review with the Finance Director and Mayor once again over each area of control.

The first quarter is usually not indicative of the budget due to the cyclical nature of many revenues and expenditures, such as property tax revenue and the liability insurance annual payment. That is why the City of Pacific's cash position decreased by \$121,373.40 in the first quarter of 2014. However when you take into account the purchase of the Vactor (\$77,000) and other police and public work's vehicles (trailer and staff vehicle) along with the annual liability insurance payment (\$172,000) it becomes clear that this reduction in cash was expected. Now the other areas to review are the percentages of revenues received and appropriations expended. Anything over 25% is flagged and reviewed by the Finance Director with the Mayor and appropriate department head. The only areas over 25% were reviewed and the costs deemed appropriate (insurance payment etc.). Please let me know of any questions that you have regarding these reports, or any areas that you would like researched.

Please feel free to contact me to discuss any matters with this report.

*Richard A. Gould*  
Finance Director

Fund Section Breakdowns:

General Fund	001,003,004,005,006, 021,022, 098, 099
Special Revenue	101 and 107
Debt Service	206, 207, and 208
Capital Improvement	300, 301, 308, 310, and 333
Water	401, 406, and 411
Sewer	402 and 408
Garbage	403
Storm Water	409 and 410
Equipment - Utilities	499
Agency Funds	601, 630, and 640



## 2014 First Quarter Summary Financial Report

City Of Pacific  
MCAG #: 0423

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	3,377,864.00	670,312.13	19.8%	3,297,578.37	802,652.54	24.3%
003 Community Services Senior	125,625.00	28,997.28	23.1%	146,384.13	45,570.91	31.1%
004 Youth Services/Center	96,800.00	27,734.27	28.7%	98,870.55	32,166.77	32.5%
005 Parks	61,275.00	14,150.43	23.1%	171,545.83	21,472.03	12.5%
006 Neighborhood Parks	25.00	0.00	0.0%	2,600.00	0.00	0.0%
021 Public Safety Forfeiture	5.00	229.17	4583.4%	0.00	0.00	0.0%
022 Criminal Justice	317,950.00	113,881.35	35.8%	537,619.91	220,933.51	41.1%
098 General Fund Equipment Reserv	150,025.00	37,500.00	25.0%	100,000.00	440.19	0.4%
099 General Fund Cumulative Reserv	125.00	0.00	0.0%	0.00	0.00	0.0%
101 Street	486,355.00	65,578.03	13.5%	666,801.92	69,632.93	10.4%
107 Tourism	7,022.00	0.00	0.0%	1,000.00	0.00	0.0%
206 LID 3 Redemption	337,625.00	46,019.95	13.6%	2,500.00	0.00	0.0%
207 LID 3 Reserve	1.20	0.00	0.0%	0.00	0.00	0.0%
208 2000 Fire GO Bond	0.40	0.00	0.0%	0.00	0.00	0.0%
300 Municipal Capital Improvements	145,250.00	609.84	0.4%	0.00	0.00	0.0%
301 Stewart/8th St Corridor	210,075.00	19,863.00	9.5%	175,000.00	8,928.10	5.1%
308 Valentine Road Project	8,420,500.00	55,000.02	0.7%	8,300,000.00	14,637.25	0.2%
309 Community Facility Improv 1	0.00	0.00	0.0%	0.00	0.00	0.0%
310 Stewart/Thornton Ave Rd Projec	5,110,018.00	0.00	0.0%	5,339,000.00	59,673.00	1.1%
333 Fire Capital Improvement	10.00	1,479.00	*****%	0.00	0.00	0.0%
401 Water	1,042,452.41	238,546.45	22.9%	1,030,663.20	169,306.33	16.4%
402 Sewer	1,933,788.25	409,027.88	21.2%	1,727,530.95	327,170.45	18.9%
403 Garbage	6,000.00	8,060.35	134.3%	7,500.00	112.08	1.5%
406 Water Capital Improvement	69,328.83	15,078.54	21.7%	805,000.00	62,295.02	7.7%
408 Sewer Cumulative Fund	10,030.00	6,000.00	59.8%	105,000.00	7,500.00	7.1%
409 Storm	849,533.40	134,757.93	15.9%	546,612.01	137,134.72	25.1%
410 Stormwater Facility Fund	5,005.00	1,350.00	27.0%	5,000.00	0.00	0.0%
411 Pierce County Water Area	25,050.00	0.00	0.0%	195,000.00	4,990.13	2.6%
499 Utilities Equipment Reserve	0.52	0.00	0.0%	0.00	14,999.19	0.0%
601 Customer Deposits	0.00	0.00	0.0%	0.00	0.00	0.0%
630 Developer Deposit	12,000.00	3,650.00	30.4%	500.00	895.00	179.0%
640 Algona Court	180,000.00	39,665.13	22.0%	180,000.00	39,665.13	22.0%
	<u>22,979,739.01</u>	<u>1,937,490.75</u>	<u>8.4%</u>	<u>23,441,706.87</u>	<u>2,040,175.28</u>	<u>8.7%</u>



# Cash Flow As Of March 31, 2014

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January To March

City Of Pacific  
MCAG #: 0423

REVENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund	1,155,959.42	284,093.73	179,701.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,619,755.00	4,502,668.25	36%
003 Community Services Senior	38,062.35	9,824.81	9,799.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,686.49	146,366.99	39%
004 Youth Services/Center	29,483.33	9,081.86	8,012.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,577.60	115,268.18	40%
005 Parks	150,554.03	4,220.41	4,684.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	159,459.11	196,247.77	81%
006 Neighborhood Parks	5,627.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,627.75	5,652.44	100%
021 Public Safety Forfeiture	5,644.28	140.06	89.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,873.45	5,648.97	104%
022 Criminal Justice	294,330.08	23,499.07	62,565.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	380,394.30	584,119.36	65%
098 General Fund Equipment Reserve	54,993.55	12,500.00	12,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79,993.55	192,517.03	42%
099 General Fund Cumulative Reserv	134,560.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	134,560.70	134,678.24	100%
101 Street	150,503.38	25,062.65	21,027.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	196,593.50	618,947.03	32%
107 Tourism	81,445.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81,445.32	88,769.46	92%
206 LID 3 Redemption	328,112.06	2,662.16	37,684.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	368,459.04	700,930.53	53%
207 LID 3 Reserve	958.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	958.88	960.24	100%
208 2000 Fire GO Bond	126,148.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126,148.87	126,146.54	100%
300 Municipal Capital Improvements	334,411.82	0.00	609.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	335,021.66	482,603.27	69%
301 Stewart/8th St Corridor	143,649.80	5,000.00	5,528.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	154,178.17	349,863.26	44%
308 Valentine Road Project	227,527.70	18,333.34	18,333.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	264,194.38	8,630,430.94	3%
310 Stewart/Thornton Ave Rd Projec	184,582.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	184,582.40	5,278,673.21	3%
333 Fire Capital Improvement	62,190.55	0.00	493.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,683.55	62,101.48	101%
401 Water	643,961.91	60,780.93	108,621.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	813,363.98	1,635,415.16	50%
402 Sewer	207,539.38	108,301.47	168,477.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	484,318.35	2,019,671.31	24%
403 Garbage	272,344.01	1,339.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	273,683.53	270,916.97	101%
406 Water Capital Improvement	859,511.26	0.00	5,078.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	864,589.80	938,792.98	92%
408 Sewer Cumulative Fund	536,705.44	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	538,705.44	617,701.74	87%
409 Storm	500,731.72	41,823.17	51,025.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	593,580.47	1,295,541.39	46%
410 Stormwater Facility Fund	92,637.61	0.00	450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93,087.61	96,737.53	96%
411 Pierce County Water Area	180,052.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180,052.84	205,092.86	88%
499 Utilities Equipment Reserve	143,684.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	143,684.24	143,708.50	100%
601 Customer Deposits	5,159.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,159.91	5,159.91	100%
630 Developer Deposit	39,954.96	0.00	2,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,204.96	50,554.96	83%
640 Algonia Court	24,784.99	9,621.72	17,250.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,657.39	191,992.26	27%
	7,015,814.54	616,284.90	716,182.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,348,282.24	29,693,878.76	28%
EXPENDITURES															
001 General Fund	322,865.00	246,533.68	251,942.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	821,341.41	3,297,578.37	25%
003 Community Services Senior	21,043.45	12,069.35	12,458.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,570.91	146,384.13	31%
004 Youth Services/Center	12,286.16	8,407.98	11,472.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,166.77	98,870.55	33%
005 Parks	7,484.30	6,292.13	7,695.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,472.03	171,545.83	13%
006 Neighborhood Parks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,600.00	0%
022 Criminal Justice	87,826.96	30,074.93	103,031.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220,933.51	537,619.91	41%
098 General Fund Equipment Reserve	0.00	0.00	440.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	440.19	100,000.00	0%
101 Street	31,674.61	19,422.02	18,536.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69,632.93	666,801.92	10%
107 Tourism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
206 LID 3 Redemption	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
301 Stewart/8th St Corridor	5,079.15	1,547.09	2,301.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,928.10	175,000.00	5%
308 Valentine Road Project	834.00	0.00	13,803.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,637.25	8,300,000.00	0%
310 Stewart/Thornton Ave Rd Projec	2,467.50	0.00	57,205.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59,673.00	5,339,000.00	1%



# Cash Flow As Of March 31, 2014

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## January To March

City Of Pacific  
MCAG #: 0423

REVENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund	206,516.55	284,093.73	179,701.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	670,312.13	3,377,864.00	20%
003 Community Services Senior	9,373.14	9,824.81	9,799.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,997.28	125,625.00	23%
004 Youth Services/Center	10,640.00	9,081.86	8,012.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,734.27	96,800.00	29%
005 Parks	5,245.35	4,220.41	4,684.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,150.43	61,275.00	23%
006 Neighborhood Parks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0%
021 Public Safety Portfetture	0.00	140.06	89.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229.17	5.00	***%
022 Criminal Justice	27,817.13	23,499.07	62,565.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	113,881.35	317,950.00	36%
098 General Fund Equipment Reserve	12,500.00	12,500.00	12,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,500.00	150,025.00	25%
099 General Fund Cumulative Reserv	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	0%
101 Street	19,487.91	25,062.65	21,027.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,578.03	486,355.00	13%
107 Tourism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,022.00	0%
206 LID 3 Redemption	5,672.97	2,662.16	37,684.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,019.95	337,625.00	14%
207 LID 3 Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.20	0%
208 2000 Fire GO Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.40	0%
300 Municipal Capital Improvements	0.00	0.00	609.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	609.84	145,250.00	0%
301 Seward/8th St Corridor	9,334.63	5,000.00	5,528.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,863.00	210,075.00	9%
308 Valentine Road Project	18,333.34	18,333.34	18,333.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,000.02	8,420,500.00	1%
310 Stewart/Thornton Ave Rd Projec	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,110,018.00	0%
333 Fire Capital Improvement	986.00	0.00	493.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,479.00	10.00	***%
401 Water	69,144.38	60,780.93	108,621.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	238,546.45	1,042,452.41	23%
402 Sewer	132,248.91	108,301.47	168,477.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	409,027.88	1,933,788.25	21%
403 Garbage	6,720.83	1,339.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,060.35	6,000.00	134%
406 Water Capital Improvement	10,000.00	0.00	5,078.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,078.54	69,328.83	22%
408 Sewer Cumulative Fund	4,000.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	10,030.00	60%
409 Storm	41,909.18	41,823.17	51,025.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	134,757.93	849,533.40	16%
410 Stormwater Facility Fund	900.00	0.00	450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,350.00	5,005.00	27%
411 Pierce County Water Area	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,050.00	0%
499 Utilities Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.52	0%
530 Developer Deposit	1,400.00	0.00	2,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,650.00	12,000.00	30%
540 Algonia Court	12,792.73	9,621.72	17,250.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,665.13	180,000.00	22%
	605,023.05	616,284.90	716,182.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,937,490.75	22,979,739.01	8%
EXPENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund	322,865.00	246,533.68	251,942.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	821,341.41	3,297,578.37	25%
003 Community Services Senior	21,043.45	12,069.35	12,458.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,570.91	146,384.13	31%
004 Youth Services/Center	12,286.16	8,407.98	11,472.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,166.77	98,870.55	33%
005 Parks	7,484.30	6,292.13	7,695.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,472.03	171,545.83	13%
006 Neighborhood Parks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,600.00	0%
022 Criminal Justice	87,826.96	30,074.93	103,031.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220,933.51	537,619.91	41%
098 General Fund Equipment Reserve	0.00	0.00	440.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	440.19	100,000.00	0%
101 Street	31,674.61	19,422.02	18,536.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69,632.93	666,801.92	10%
107 Tourism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
206 LID 3 Redemption	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
301 Seward/8th St Corridor	5,079.15	1,547.09	2,301.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,928.10	175,000.00	5%
308 Valentine Road Project	834.00	0.00	13,803.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,637.25	8,300,000.00	0%
310 Stewart/Thornton Ave Rd Projec	2,467.50	0.00	57,205.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59,673.00	5,339,000.00	1%
401 Water	70,100.69	54,941.56	44,264.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	169,306.33	1,030,663.20	16%

