



PACIFIC CITY COUNCIL MEETING AGENDA
Council Chambers - City Hall. 100 3rd Ave. SE

April 28, 2014
Monday

Regular Meeting
6:30 p.m.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL OF COUNCIL MEMBERS**
- 3. ADDITIONS TO/APPROVAL OF AGENDA**
- 4. AUDIENCE COMMENT**

(Please limit your comments to 3 minutes for items not up for public hearing. When recognized by the Mayor, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)

5. REPORTS

- A. Mayor**
- B. Finance**
- C. Court**
- D. Public Safety Department**
- E. Public Works/Community Development Department**
- F. Community/Senior/Youth/Services – Report Attached**
- G. City Council Members**
- H. Boards and Committees**
 - i. Finance Committee
 - ii. Governance Committee
 - iii. Human Services Committee
 - iv. Public Safety Committee
 - v. Public Works Committee
 - vi. Technology Committee
 - vii. Civil Service Commission
 - viii. Park Board
 - ix. Planning Commission
 - x. Pierce County Regional Council (PCRC)
 - xi. Sound Cities Association (SCA)
 - xii. South County Area Transportation Board (SCATBd)
 - xiii. Valley Regional Fire Association (VRFA)

- 6. PUBLIC HEARING:** Seeking public input regarding changes to Pacific Municipal Code 20.72.050(F), concerning pervious parking in the City of Pacific.

7. OLD BUSINESS

- A. Resolution No. 2014-150:** Declaring the month of May 2014 as Bicycle Month.
- B. Resolution No. 2014-141:** Authorizing an amendment to the agreement with AHBL regarding the Milwaukee Boulevard Stormwater Improvements.
- C. Resolution No. 2014-142:** Amendment to the agreement with AHBL regarding engineering design services for the Stormwater Outfall Treatment Project.
- D. Resolution No. 2014-143:** Amendment to the agreement with Parametrix for pre-design engineering services for the Valentine/136th project.

8. NEW BUSINESS

9. CONSENT AGENDA

- A. Resolution No. 2014-144:** Authorizing the submittal of a grant application to the King County Project Evaluation Committee for federal funding assistance for the Interurban Trail from 3rd Avenue to County Line Road.
- B. Resolution No 2014-145:** Authorizing the submittal of a grant application to the King County Project Evaluation Committee for federal funding assistance for Milwaukee Boulevard between Ellingson Road and 5th Avenue South.
- C. Resolution No. 2014-146:** Authorizing the submittal of a grant application to PCRC for federal funding assistance for the Interurban Trail from Pacific to Edgewood.
- D. Resolution No 2014-147:** Authorizing the submittal of a grant application to PCRC for Stewart Road between Valentine Avenue and the White River Bridge.
- E. Resolution No. 2014-148:** Authorizing the submittal of a Pedestrian Bicycle Grant Application to WSDOT for construction of the Interurban Trail from 3rd Avenue South to Roy Road.
- F. Resolution No. 2014-149:** Authorizing the submittal of a Safe Routes to Schools Grant Application to WSDOT for sidewalks on 2nd Avenue SW.
- G. AB 14-076:** First Quarter Financial Reports
- H.** Payroll and Voucher Approval
- I.** Approval of the minutes from the April 7 and April 21, 2014 workshops and March 24 and April 14, 2014 meetings.

10. EXECUTIVE SESSION: Per RCW 42.30.140(4)(a): Contract Negotiations for Uniformed Employees

11. ADJOURN

Finance Committee Meets: 2 nd Tuesdays	May 15, 2014 6:30 p.m.	City Hall
Governance Committee	TBD 5:30 p.m.	City Hall
Human Services Committee Meets 1 st Tuesday	May 6, 2014 5:30 p.m.	Senior Center
Park Board Meets 1 st Tuesday	May 6, 2014 6:30 p.m.	City Hall
Planning Commission Meets 4 th Tuesday	May 27, 2014 6:00 p.m.	City Hall
Public Safety Committee	TBD 9:00 a.m.	City Hall
Public Works Committee Meets 1 st Wednesday	May 7, 2014 7:00 p.m.	City Hall
Technology Committee Meets 3 rd Thursday	May 15, 2014 5:00 p.m.	City Hall

MONTHLY TOTALS

Date: February 2014

Participation Counts

Demographics

Pacific: 511

Algona: 97

Auburn: 116

Other: 138

Total Demographics: 862

Activity

Stone Soup: 74

Senior Nutrition Lunch: 289

Trips: 136

Transportation (trips and senior lunch program): 188

Drop-Ins: 182

Bread/Pantry: 122

Touch of Home/Crafts: 47

Cards/Puzzles/Games: 167

Volunteer: 172

Music/Jam Session: 213

Health Care: Hair Cuts, Foot, Exercise: 6

Meetings: 15

S.H.I.B.A.: 0

Bus Passes: 51

Total Activities: 1526

Unduplicated: 16

Donations

Stone Soup: \$28.50

Gas for Trip: \$52.50

Craft: \$15.00

Coffee: \$12.32

General Money Donation: \$19.82

Fund Raiser: 0

Total Donation: \$128.14

APRIL 2014

PACIFIC SENIOR CENTER

Please call for details 253-929-1150

Sun	Mon	Tue	Wed	Thu	Fri	Sat
COME ENJOY JAM SESSION EAST ROOM 6-9 WEDNESDAYS	COMPUTER IS AVAILABLE DURING GYM HOURS	1 TOUCH OF HOME 2-4 MAKE CARDS 2:00 TRIP TO FRED MEYER	2 \$25.00 FOOTCARE \$10.00 HAIRCUTS 2:00 DOMINOS 2:00 TRIP TO DOLLAR STORE	3 10:00 MUCKLESHOOT BINGO 1:00 PINOCHILE 2:00 WHITE RVR MUSEUM FREE	4 9:30 FREE BREAD 2:00 MATINEE BIRTHDAY FRIDAY GO SOUNDERS	5 FOR AARP TAX PREPARATION CALL FOR INFO 253 931 3018
6 TACO TUESDAYS 11:30- 1:00 EAST ROOM THEY'RE SO GOOD!	7 FREE LUNCH FOR ALL AGES 11-1	8 TOUCH OF HOME 2-4 MAKE CARDS 2:00 TRIP TO HOBBY LOBBY	9 COME AND ENJOY CRAFT DAY 2:00 DOMINOS 2:00 MICHAELS	10 1:00 PINOCHILE 2:00 WALMART	11 9:30 FREE BREAD 2:00 MATINEE GO SOUNDERS	12 ZUMBA TUES AND THURSDAY 6-7:00
13 PALM SUNDAY	14 LIVE MUSIC FREE LUNCH FOR ALL AGES 11-1	15 TOUCH OF HOME 2-4 MAKE CARDS 11:30 LUNCH AT RED LOCUST	16 2:00 WALMART COME JOIN THE FUN AND PLAY DOMINOS AT 2:00	17 10:00 MUCKLESHOOT BINGO 1:00 PINOCHILE 2:00 SHOP AT ALBERTSONS	18 GOOD FRIDAY 9:30 FREE BREAD 2:00 MALL WALK 2:00 MATINEE GO SOUNDERS	19 GO MARINERS SPRING TRAINING
20 EASTER SUNDAY	21 FREE LUNCH FOR ALL AGES 11-1	22 EARTH DAY TOUCH OF HOME 2-4 MAKE CARDS 2:00 SHOPPING AT KOHLS	23 2:00 DOMINOS 2:00 PLAY BINGO 25 CENTS A GAME	24 PET FOOD 9-4 1:00 PINOCHILE 2:00 WALMART	25 9:30 FREE BREAD 2:00 MALL WALK 2:00 MATINEE GO SOUNDERS	26 EARTH DAY INFO AVAILABLE IN THE EAST ROOM 10-3 FOCUS ON ENERGY CONSERVATION
27 COFFEE AND SNACKS EVERYDAY	28 LIVE MUSIC FREE LUNCH TO ALL 11-1PM	29 TOUCH OF HOME 2-4 MAKE CARDS 2:00 STARBUCKS AND SHOPPING AT A STREET	30 2:00 WALK AT GAME FARM PARK IN AUBURN	TAKE TIME TO ENJOY THE SUNSHINE	GO SOUNDERS	INTERESTED IN STARTING UP AFTERNOON DOMINOS OR YAHTZEE CALL 253 929 1153



City of Pacific Youth & Family Services

April 2014

Mon	Tue	Wed	Thu	Fri
	<p>1</p> <p>10:00AM - 11:00AM Tiny Tot Program</p> <p>11:30 AM – 1:00 PM Taco Tuesday \$ 1.50 each</p> <p>3:00 PM - 5:00 PM After School Program Youth Activity's</p>	<p>2</p> <p>10:00 AM - 11:00 AM Bounce House & Exercise</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p> <p>6:00 PM - 9:00 PM Jam Session</p>	<p>3</p> <p>10:00AM - 11:00AM Tiny Tot Program</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p> <p>6:00 PM - 7:00 PM Zumba \$ 1.00 Donation</p>	<p>4</p> <p>1:00 PM - 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p>  <p>Free Popcorn Friday</p>
<p>7</p> <p><u>Spring Break</u> <u>Open Daily Kids</u></p> <p>10:00 AM - 11:00 AM Tiny Tot Free Play</p> <p>10:00 AM – 5:00 PM Movies, Basketball, Art's & Crafts, Games Lego Building</p>	<p>8</p> <p><u>Spring Break</u> <u>Open Daily Kids</u></p> <p>11:30 AM – 1:00 PM Taco Tuesday \$ 1.50 each</p> <p>10:00 AM – 5:00 PM Movies, Basketball, Art's & Crafts, Games Lego Building</p>	<p>9</p> <p><u>Spring Break</u> <u>Open Daily Kids</u></p> <p>10:00 AM – 5:00 PM Movies, Basketball, Art's & Crafts, Games Lego Building</p> <p>6:00 PM - 9:00 PM Jam Session</p>	<p>10</p> <p><u>Spring Break</u> <u>Open Daily Kids</u></p> <p>10:00 AM – 5:00 PM Movies, Basketball, Art's & Crafts, Games Lego Building</p> <p>6:00 PM - 7:00 PM Zumba \$ 1.00 Donation</p>	<p>11</p> <p><u>Spring Break</u> <u>Open Daily Kids</u></p> <p>10:00 AM – 5:00 PM Movies, Basketball, Art's & Crafts, Games Lego Building</p>  <p>Free Popcorn Friday</p>
<p>14</p> <p>10:00 AM - 11:00 AM Tiny Tot Free Play</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p>	<p>15</p> <p>10:00AM - 11:00AM Tiny Tot Program</p> <p>11:30 AM – 1:00 PM Taco Tuesday \$ 1.50 each</p> <p>3:00 PM - 5:00 PM After School Program Youth Activity's</p>	<p>16</p> <p>10:00 AM - 11:00 AM Bounce House & Exercise</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p> <p>6:00 PM - 9:00 PM Jam Session</p>	<p>17</p> <p>10:00AM - 11:00 AM Tiny Tot Program</p> <p>Fun Edible Easter Treat</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM - 5:00 PM Youth Activity's</p> <p>6:00 PM - 7:00 PM Zumba \$ 1.00</p>	<p>18</p> <p>10:00 AM - 11:00 AM Story Time</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p> <p>Free Popcorn Friday</p>
<p>21</p> <p>10:00 AM - 11:00 AM Tiny Tot Free Play</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p>	<p>22</p> <p>10:00AM - 11:00AM Tiny Tot Program</p> <p>11:30 AM – 1:00 PM Taco Tuesday \$ 1.50 each</p> <p>Proceeds benefit Kids Programs</p> <p>3:00 PM - 5:00 PM After School Program Youth Activity's</p>	<p>23</p> <p>10:00 AM - 11:00 AM Bounce House & Exercise</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p> <p>6:00 PM - 9:00 PM Jam Session</p>	<p>24</p> <p>10:00AM - 11:00AM Tiny Tot Program</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM - 5:00 PM After School Program Youth Activity's</p> <p>6:00 PM - 7:00 PM Zumba \$ 1.00</p>	<p>25</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p>  <p>Free Popcorn Friday</p>
<p>28</p> <p>10:00 AM - 11:00 AM Tiny Tot Free Play</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p>	<p>29</p> <p>10:00AM - 11:00AM Tiny Tot Program</p> <p>11:30 AM – 1:00 PM Taco Tuesday \$ 1.50 each</p> <p>Proceeds benefit Kids Programs</p> <p>3:00 PM - 5:00 PM After School Program Youth Activity's</p>	<p>30</p> <p>10:00 AM - 11:00 AM Bounce House & Exercise</p> <p>1:00 PM – 3:00 PM Adult Basketball \$1.00 Donation</p> <p>3:00 PM – 5:00 PM After School Program Youth Activity's</p> <p>6:00 PM - 9:00 PM Jam Session</p>		<p>Gymnasium Rentals For more information</p> <p>253 929-1155 jofutch@ci.pacific.wa.us</p>

AGENDA ITEM NO. 6



Agenda Bill No. 14-061

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: Public Hearing for revisions to the City of Pacific Parking Code

ATTACHMENTS:

Previous Council Review Date: April 7, 2014, April 14, 2014

Summary: The current City Code prohibits the use of pervious parking. The NPDES II permit issue to the City by the Department of Ecology requires the City to encourage low impact development (LID) stormwater systems. Pervious parking is an opportunity to meet the LID requirements. Therefore, the City needs to evaluate revisions to the Code. Revisions to code impacting development standards require a Public Hearing.

Recommendation/Action: Receive public testimony at the public hearing

Motion for Consideration:

Budget Impact:

Alternatives: The Public Hearing is required to revise code pertaining to development requirements.

AGENDA ITEM NO. 6

AGENDA ITEM NO. 7A



Agenda Bill No. 14-077

TO: Mayor Guier and City Council Members
FROM: Council Member Putnam
MEETING DATE: April 28, 2014
SUBJECT: Declaring the month of May 2014 as Bicycle Month

ATTACHMENTS: Resolution No. 2014-150

Previous Council Review Date: 04/21/14

Summary: A resolution of the City Council declaring May 2014 as Bicycle Month in the City of Pacific.

Recommendation/Action:

Motion for Consideration: "I move to adopt Resolution No. 2014-150 declaring May 2014 as Bicycle Month in the City of Pacific."

Budget Impact:

Alternatives:

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014 - 150

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, DECLARING MAY
2014 AS BICYCLE MONTH IN THE CITY OF PACIFIC**

Whereas the City of Pacific Comprehensive Plan recognizes bicycles as a component of our Transportation Plan and an important form of recreation, and

Whereas bicycles are by law vehicles, governed by and protected by the rules of the road, and

Whereas bicycle transportation is ecologically sound and economically beneficial, and

Whereas bicycling reduces premature mortality and combats diseases of a sedentary lifestyle including heart disease, diabetes, and some forms of cancer, and

Whereas bicycle commuters consume fewer public health resources and impose fewer costs on emergency medical services, and

Whereas every mile traveled by bicycle instead of by car reduces the general fund subsidy required to maintain streets and public services, and

Whereas bicycle transportation reduces demand for foreign oil that contributes to the national trade deficit, and

Whereas bicycle transportation promotes traditional American values of self-reliance, self-discipline, and self-confidence, and

Whereas bicycling for recreation and transportation promotes childhood physical activity, independence, and community awareness, and

Whereas habits learned as children can support a lifetime of physical and mental health, and

Whereas children learn these habits from the actions of their parents, teachers, and community leaders, and

Whereas the month of May has been recognized as National Bike to Work Month by governments including Washington State and King County, and by organizations including the League of American Bicyclists, the Bicycle Alliance of Washington, and Cascade Bicycle Club,

Now, therefore, the City of Pacific does hereby declare the month of May, 2014 to be Bicycle Month:

- A month to promote safe and comfortable bicycling in the City of Pacific,
- To recognize people on bicycles as legitimate, intended, and expected users of the public streets and paved trails of our community,

- To promote awareness of and compliance with the laws governing the driving of bicycles on public streets,
- And to encourage all users of our public streets to be aware of bicyclists as equal participants in the traffic of our community.

CITY OF PACIFIC

Leanne Guier, Mayor

ATTEST/AUTHENTICATED:

Amy Stevenson-Ness, City Clerk

APPROVED AS TO FORM:

Kenyon Luce, City Attorney

AGENDA ITEM NO. 7B



Agenda Bill No. 14-067

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: Contract Amendment with AHBL – Milwaukee Blvd LID

ATTACHMENTS: Resolution 2014-141
Scope of Work and Budget (reduction)

Previous Council Review Date: N/A

Summary: As part of the FY 2013 – 2015 Ecology Stormwater Grant, \$120,000 was provided to design stormwater retrofit and low impact development projects for competition in the September / October 2014 call for projects. City staff, in discussions with the public works committee, have selected the parking lot retrofit project as one of two projects to use the provided design funds. The project can serve as a demonstration project for the new LID requirements beginning in 2016.

This project was broken into two phases. The first phase evaluated the feasibility of low impact development for the Milwaukee Boulevard Stormwater improvements. This phase will complete the design for the low impact stormwater improvements on Milwaukee Boulevard.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-141.

Motion for Consideration: Move to approve Resolution No. 2014-141, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING THE CONTRACT WITH AHBL, INC. FOR ENGINEERING DESIGN SERVICES FOR CITY HALL PARKING LOT STORMWATER RETROFIT AND LOW IMPACT DEVELOPMENT PROJECT.

Budget Impact: This amendment will reduce the project budget from \$ 69,888 to \$55,908.

Alternatives: None.

AGENDA ITEM NO. 7B

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014 - 141

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON,
AMENDING THE CONTRACT WITH AHBL, INC. FOR
ENGINEERING DESIGN SERVICES FOR ENGINEERING DESIGN
SERVICES FOR CITY HALL PARKING LOT STORMWATER
RETROFIT AND LOW IMPACT DEVELOPMENT PROJECT**

WHEREAS the Department of Ecology announced that the City of Pacific was awarded a \$120,000 grant for design engineering services to be funded through their FY2013-2015 Stormwater Retrofit and Low-Impact Development Grant Program; and

WHEREAS AHBL, Inc is one of the City's On Call Engineering firms and staff is recommending authorizing expenditures with AHBL for the purposes of design engineering of the City Hall Stormwater Retrofit and Low Impact Development Project; and

WHEREAS City staff and members of the AHBL, Inc have met and negotiated a scope of work and fee structure for the project's coordination, permitting and design engineering in order to prepare the project for construction funding competition, estimated to occur in September/October 2014,

WHEREAS a change of scope and budget is required to complete the project design,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON,
DOES RESOLVE AS FOLLOWS:**

Section 1. The Pacific City Council hereby authorizes an amendment to the profession services contract with AHBL, Inc. for design engineering services for the City Hall Stormwater Retrofit and Low Impact Development Project, as attached and identified within the Scope of Services.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

ADOPTED BY THE CITY COUNCIL this 28th day of April, 2014.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY



April 15, 2014

REVISED

Mr. Jim Morgan, PE
City Engineer
City of Pacific
100 3rd Avenue SE
Pacific, WA 98047-1349

Project: City of Pacific Milwaukee Boulevard Stormwater Retrofit and LID Grant Projects
AHBL No. 2130280.15/.31
Subject: Revised Proposal for Civil Engineering and Land Use Planning Services

Civil Engineers

Structural Engineers

Landscape Architects

Community Planners

Land Surveyors

Neighbors

Dear Jim:

Thank you for the opportunity to submit this revised proposal for civil engineering and land use planning services for the City of Pacific Milwaukee Boulevard Stormwater Retrofit and LID (Low Impact Development) Grant Projects. Specific planning and design (pre-construction) funds **have been granted to the City from the Department of Ecology's** (Ecology) 2013-2015 Biennial Municipal Stormwater Capacity Grant Program. The City of Pacific City Council has accepted these funds. In accordance with the Grant, a pre-design report (approximately 30% design) was required to be submitted to Ecology for review on January 31, 2014.

AHBL has received comments from Ecology and is moving forward to complete 90% and 100% plans for this project. The 90% plans are required to be submitted to Ecology by August 1, 2014. The 100% plans are required to be completed by January 31, 2015. However, Ecology will have a competitive grant program in September 2014, so it is our intent to have the plans essentially 100% complete by August 1, 2014, so that a grant application for construction funding can be submitted to Ecology for this project.

During the preparation of the 30% design, the soils within Milwaukee Boulevard and adjacent to City Hall were investigated to determine the permeability of the existing soils. The soils investigation concluded that due to the presence of high ground water, the existing soils were not suitable for infiltration. Therefore, it was decided that in lieu of the proposed rain garden areas within Milwaukee Boulevard, shallow grass-lined swales would be more suitable. The swales would be very shallow and less expensive to construct than the rain gardens.

It was also decided that the rain garden in front of City Hall would provide water quality only and be constructed with an overflow to the existing storm drainage system in Milwaukee Boulevard. It was also determined that permeable sidewalk and pavement proposed in front of City Hall would not be possible due to the high water table. The decision was made to propose standard concrete sidewalk and asphalt pavement in front of City Hall.

Since the scope of this project has been reduced, our fee to complete the project to a 90% design has been reduced.

Our resulting scope of services is listed below.

TACOMA

2215 North 30th Street

Suite 300

Tacoma, WA 98403-3350

253.383.2422 TEL

253.383.2572 FAX

www.ahbl.com



Civil Engineering – 2130280.15

Pre-Design Report (approximately 30% Design) – Task 00

1. Basin Description:
 - a. Delineate the basin under historic pre-development and proposed conditions showing topography and flow direction.
 - b. Provide information on the basin under consideration, such as current and future land use (i.e., residential, commercial, industrial), soils, area, water bodies, etc.
2. Site Description - Provide more detailed information on the project site including:
 - a. Existing stormwater controls,
 - b. Total area,
 - c. Impervious area,
 - d. Current use,
 - e. Vegetation,
 - f. Drainage,
 - g. Wetlands,
 - h. Soils,
 - i. Access,
 - j. etc.
3. Design Alternatives and Analysis:
 - a. Discuss alternatives considered, and why they were or were not selected.
 - b. Describe final alternative in detail.
 - c. Provide detailed design calculations. Even though this may be a retrofit project and does not have to meet new/redevelopment criteria, providing the necessary calculations for new/redevelopment area to determine feasible water quality and flow control improvements if allowed based on site constraints.
 - d. Discuss modeled water quality and flow control improvements.
 - e. Provide drawings of the proposed site improvements and schematic of flow through the facilities, if needed, to assist in describing the proposed work.
 - f. Provide a copy of the computer model printouts. This may involve using "Print Screen" to include all the relevant information.
4. Implementation Recommendation:
 - a. Identify the recommended alternative, and discuss the next steps including permitting, cultural resources, City Council involvement, other studies needed, etc.
5. Cost Estimate
6. Proposed Schedule



7. Attachments:
 - a. Basin Map
 - b. Preliminary Plans
 - c. Cost Estimate Details
 - d. Storm Simulation output
 - e. Geohydrologic Studies (to be prepared by AMEC Environmental – subconsultant to AHBL)
 - f. Soils Analysis (to be prepared by AMEC Environmental – subconsultant to AHBL)

90% and 100% Design – Task 11

8. Prepare a base map for site plan and engineering drawings.
9. Prepare plans and calculations for a Temporary Erosion and Sedimentation Control Plan.
10. Prepare plans and calculations for a site-grading plan. This scope of work will include earthwork calculations.
11. Prepare plans and calculations for a storm drainage plan. This scope of work includes a design to meet the *2012 Stormwater Management Manual for Western Washington (SMMWW)* as adopted by Ecology. This plan will address:
 - a. Onsite stormwater runoff collection.
 - b. Calculation for stormwater retention/detention.
 - c. Treatment by the use of Low Impact Development (LID) techniques.
 - d. A Level One Drainage Analysis for initial submittal. This will consist of a narrative of the proposed and existing drainage features, including the upstream and downstream tributary drainage within one-quarter mile of the site.
12. Prepare an onsite surfacing plan including site access and pavement markings.
13. Prepare WSDOT format technical specifications for civil site work.
14. Preparation of a WSDOT format cost estimate at 90% and 100% design.
15. Preparation of an updated project schedule at 90% and 100% completion.
16. Project Coordination with the City, Ecology, and the project team. Included is assistance to the City of Pacific in preparing and submitting Project Progress Reports to Ecology during the term of the project.
17. Preparation and attendance at meetings during the project term, including periodic project team meetings and City Public Works Committee/City Council at 30%, 90%, and 100% completion.



18. Submit the 30%, 90%, and 100% documents to the City of Pacific and Ecology for review and acceptance.
19. Revise the 30%, 90%, and 100% plans as required by City of Pacific and Ecology review.

Geotechnical Engineering Services – Task 12

20. Geotechnical services provided by AMEC Environmental & Infrastructure, Inc. An administration markup of 5 percent is added to the geotechnical fee.

Reimbursable Expenses – Task 90

21. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

Land Use Planning – 2130280.31

This proposal has been prepared under the assumption that the proposed project may be under the SEPA exemption threshold of 400 cubic yards of cut or fill, and that there will be no work within critical areas. Land Use Planning Services will include the preparation of a SEPA **Exemption letter**. **Additionally, Washington State Governor's Executive Order 05-05** requires that all state-funded capital projects undergo cultural resources review. Based on information obtained during the environmental review for the Milwaukee Boulevard Improvements project, we anticipate that, following submittal and review of the EZ1 form, DAHP will determine that a cultural resources study will not be required for the project.

SEPA Exemption Letter – Task 00

1. Obtain and review the background information on the project scope from the project team.
2. Coordinate with the design team and subconsultants to obtain all environmental information and project details as required to determine the project is SEPA exempt. This will include the City, geotechnical engineer, cultural resources consultant, and design team.
3. Prepare a draft SEPA Exemption letter for review by the City. Finalize the letter based on comments.

Cultural Resources Review – Task 31

4. Prepare the EZ1 form for submittal to Department of Ecology and DAHP. Include with the letter a complete project description, USGS quadrangle map, and photographs. Submit the form, and monitor Ecology and DAHP in their review of the project information. Monitor receipt of the determination that no further cultural resources review will be required. Coordinate with the design team as needed during the cultural resources review process.



Reimbursable Expenses – Task 90

5. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

Billing Summary

<u>Items</u>	<u>Description</u>	<u>Task No.</u>	<u>Amount</u>
Civil Engineering – 2130280.15			
Items 1-7	Pre-Design Report (approx. 30% Design)	T-00	\$16,020
Items 8-19	90% and 100% Design	T-11	24,000
Item 20	Geotechnical Engineering Services	T-12	12,658
Item 21	Reimbursable Expenses (T&E estimate)	T-90	1,000
Subtotal			\$53,678
Land Use Planning - 2130280.31			
Items 1-3	SEPA Exemption Letter	T-00	\$770
Item 4	Cultural Resources Review	T-31	1,260
Item 5	Reimbursable Expenses (T&E estimate)	T-90	200
Subtotal			\$2,230
GRAND TOTAL			\$55,908

You may not want us to provide some of the services listed above. We can discuss these services and the number of hours with you, and make adjustments as necessary.

Some of the tasks listed are influenced by factors outside of our control. Therefore, based on our experience, we have estimated the number of hours required to complete these tasks. During the course of the project, if it is determined that more hours are required to complete any of these tasks, due to circumstances outside of our control, we will notify you immediately. We will not perform additional work until we have your written authorization. The task numbers on the invoice will correlate with this proposal.

Exclusions

This proposal does not include fees associated with agency reviews, submittals, or permits, nor does it include any work associated with the following services:

- a) Professional services of subconsultants, i.e., traffic engineers, or wetlands, wildlife, and other specialists, if required by the review agency.
- b) Preparation, submittal, or securing of permits including, but not limited to:
 - 1) Forest Practices Applications or permits from the Department of Natural Resources for logging operations.



- 2) Hydraulic Permit Applications from the Washington State Department of Fish and Wildlife for work in stream buffers or floodplain areas.
- c) Preparation, submittal, or securing of extensions or renewals for expiring or expired applications or permits. Monitoring of applications or permit expiration dates is the responsibility of others.
- d) Preparation of ad-ready (100%) bid documents.
- e) Bid support.
- f) Construction observation or management services.

Although we do assist the owner during the construction process, this proposal is for design services only and in no way implies we are construction managers.

The following item will need to be submitted to us before we can commence work:

- Signed Task Order Authorization.

If you find this proposal acceptable, please sign and return two (2) copies of the enclosed "Task Order **Agreement Authorization**" (**Authorization**) to our office. We will return one (1) copy of the Authorization to you after we have signed it. Our receipt of the signed Authorization will be our notification to proceed.

If you have any questions, please call me at (253) 383-2422.

Sincerely,

A handwritten signature in black ink that reads "Sean M. Comfort".

Sean M. Comfort, PE
Principal

SMC/el/lsk

Enclosures

c: Ken Barnett - City of Pacific
Bill Fierst, Lisa Klein - AHBL
Accounting

**TASK ORDER AGREEMENT AUTHORIZATION
FOR PROFESSIONAL SERVICES BETWEEN
CITY OF PACIFIC AND AHBL, INC.**

REVISED

Authorization No. _____
Project Name Milwaukee Boulevard Stormwater Retrofit and LID Grant Projects
AHBL Project No. 2130280.15/.31

This Task Order Agreement Authorization, is entered into this 15th day of April 2014, and is by and between the City of Pacific, hereafter referred to as the "City," and AHBL, Inc., hereafter referred to as the "Consultant," whose principal address is 2215 North 30th Street, Suite 300, Tacoma, WA 98403-3305.

WHEREAS, the City has determined the need to have professional engineering and environmental services performed; and

WHEREAS, the City desires to have the Consultant perform such services pursuant to certain terms and conditions;

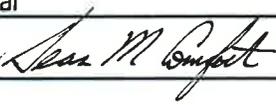
NOW, THEREFORE, Pursuant to the terms and conditions of the Professional Services Agreement dated June 28, 2010, between the City and the Consultant, and this Authorization including all Attachments and/or Exhibits, which are incorporated herein by reference, the Consultant shall perform the Services as described herein. This Authorization incorporates, as if fully set forth herein, all of the terms and conditions contained in the agreement between the City and the Consultant. Execution of this Authorization by the City will be authorization for the Consultant to proceed with the Services, unless otherwise directed by the City.

Scope:	<input checked="" type="checkbox"/> Scope shall be as follows: <u>See attached revised proposal letter dated April 15, 2014.</u> or <input type="checkbox"/> Services shall be performed in accordance with attached Subconsultant's quote/estimate dated _____.
Compensation:	<input checked="" type="checkbox"/> Compensation shall be as follows: <u>See attached revised proposal letter dated April 15, 2014.</u>
Period of Performance:	Start Date: <u>April 29, 2014</u> End Date: <u>October 1, 2014</u>



**TASK ORDER AGREEMENT AUTHORIZATION
FOR PROFESSIONAL SERVICES BETWEEN
CITY OF PACIFIC AND AHBL, INC.**

In witness whereof, the parties hereto have made, executed, and agreed to this Task Order.

CITY	CONSULTANT
Company: City of Pacific	Company: AHBL, Inc.
By (Print Name):	By (Print Name): Sean M. Comfort, PE
Title:	Title: Principal
Signature:	Signature: 
Date:	Date: April 15, 2014

c: AHBL Accounting

Q:\2013\2130280\Proposals_Contracts\Finals\20140415 Task Order Auth (REV) 2130280.15.31.docx



City of Pacific Fee Spreadsheet
 Stormwater LID Retrofit Projects Milwaukee Boulevard
 AHBL File Number: 2130280.15/.31
 Date: Revised 4/15/2014
 Prepared by: Sean M. Comfort, PE

Civil Engineering Pre-Design Report (30% Design)

Basin Description
 Site Description
 Design Alternatives and Analysis
 Implementation Recommendation
 Cost Estimate
 Proposed Schedule
 Attachments
 Compile Report
 Quality Review
 Submittal
 Revisions
 Resubmittal
 TOTAL AHBL PRE-DESIGN REPORT (30%) DESIGN HOURS
 TOTAL AHBL PRE-DESIGN FEES
 Geohydrologic and Soils Analysis (AMEC)
 TOTAL PRE-DESIGN FEES

Project Principal	Project Manager	Project Engineer	ACAD Tech	Project Expeditor	Word Processor	
			2			
			2			1
	2	4	12	4		3
		4	8	4		
	1	4	12			
		2	4			
			2	2	2	
			2		2	2
	2	2	2			
		1	1		4	
	1	2	6	6		3
		1	1		4	
	6	20	54	16	12	9
	\$1,230	\$3,300	\$7,560	\$1,920	\$1,200	\$810

\$16,020
 \$12,658
 \$28,678

Civil Engineering 90% and 100% Design

Base Map
 TESC
 Grading and Drainage Plan/EW Calcs
 Storm Drainage Calculations
 Storm Drainage Design/Details
 Storm Drainage TIR
 Onsite striping and signage/horizontal control plan
 WSDOT Specifications
 WSDOT Cost Estimate (90%)
 Project Coordination
 Project Meetings
 Quality Review
 Submittal
 Revisions
 Resubmittal
 TOTAL 90% DESIGN HOURS
 TOTAL 90% DESIGN FEES
 Reimbursable Expenses (T&E estimate)

Project Principal	Project Manager	Project Engineer	ACAD Tech	Project Expeditor	Word Processor	
		1	1	4		
			4	4		
	2	3	6	6		
		2	6			
		2	6	6		
		2	8			4
		1	4	4		
	2	2	6			4
	1	2	8			2
	2	6	4			
	4	6	2	2		
	2	4	2			
			1		3	
	1	3	8	8		1
			1		4	4
	14	34	67	34	7	15
	\$2,870	\$5,610	\$9,380	\$4,080	\$700	\$1,350

\$23,990
 \$1,000

TOTAL FOR ALL AHBL CIVIL ENGINEERING SERVICES

\$4,100 \$8,910 \$16,940 \$6,000 \$1,900 \$2,160

\$53,668

Land Use Planning

SEPA Exemption Letter
 Cultural Resources Review
 Reimbursable Expenses (T&E estimate)

Project Principal	Project Manager	Planner 3	
	2		4

\$770
 \$1,260
 \$200

TOTAL FOR LAND USE PLANNING SERVICES

\$2,230

TOTAL FOR ALL SERVICES

\$55,898

AGENDA ITEM NO. 7C



Agenda Bill No. 14-068

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: Contract Amendment with AHBL – Stormwater Outfall Retrofit

ATTACHMENTS: Resolution 2014-142
Scope of Work and Budget

Previous Council Review Date: N/A

Summary: As part of the FY 2013 – 2015 Ecology Stormwater Grant, \$120,000 was provided to design stormwater retrofit and low impact development projects for competition in the September / October 2014 call for projects. City staff, in discussions with the public works committee, have selected the stormwater outfall treatment retrofit as one of two projects to use the provided design funds. The project can provide the City guidance in determining the best treatment for the stormwater outfalls located throughout the City.

This project was broken into two phases. The first phase evaluated multiple outfalls and best methods for treatment. This phase will complete the design for the outfalls that will benefit from a retrofit treatment design.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-142.

Motion for Consideration: Move to approve Resolution No. 2014-142, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING THE CONTRACT WITH AHBL, INC. FOR ENGINEERING DESIGN SERVICES FOR STORMWATER OUTFALL TREATMENT RETROFIT PROJECT.

Budget Impact: The cost to complete this project is approximately \$49,100. This will be funded by the Ecology grant.

Alternatives: None.

AGENDA ITEM NO. 7C

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014 - 142

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON,
AMENDING THE CONTRACT WITH AHBL, INC. FOR
ENGINEERING DESIGN SERVICES FOR ENGINEERING DESIGN
SERVICES FOR STORMWATER OUTFALL TREATMENT RETROFIT
PROJECT**

WHEREAS the Department of Ecology announced that the City of Pacific was awarded a \$120,000 grant for design engineering services to be funded through their FY2013-2015 Stormwater Retrofit and Low-Impact Development Grant Program; and

WHEREAS AHBL, Inc is one of the City's On Call Engineering firms and staff is recommending authorizing expenditures with AHBL for the purposes of design engineering of the Stormwater Outfall Treatment Retrofit Project; and

WHEREAS City staff and members of the AHBL, Inc have met and negotiated a scope of work and fee structure for the project's coordination, permitting and design engineering in order to prepare the project for construction funding competition, estimated to occur in September/October 2014; and

WHEREAS a change of scope and budget is required to complete the project design,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON,
DOES RESOLVE AS FOLLOWS:**

Section 1. The Pacific City Council hereby authorizes an amendment to the profession services contract with AHBL, Inc. and the additional expenditure funds in the amount of \$49,100 for design engineering services for the Stormwater Outfall Treatment Retrofit Project, as attached and identified within the Scope of Services.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

ADOPTED BY THE CITY COUNCIL this 28th day of April, 2014.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY



April 15, 2014

Mr. Jim Morgan, PE
City Engineer
City of Pacific
100 3rd Avenue SE
Pacific, WA 98047-1349

Civil Engineers

Structural Engineers

Project: City of Pacific City-Wide Stormwater Outfalls Retrofit and LID Grant Projects
AHBL No. 2130280.16/.32/.52

Landscape Architects

Subject: Proposal for Civil Engineering, Land Use Planning, and Land Surveying Services

Community Planners

Dear Jim:

Thank you for the opportunity to submit this proposal for civil engineering, land use planning, and land surveying services for the City of Pacific City-Wide Stormwater Outfall Retrofit and LID (Low Impact Development) Grant Projects. This proposal includes 100% design effort for two outfalls within the City of Pacific.

Land Surveyors

Neighbors

Specific planning and design (pre-construction) funds have been granted to the City from the **Department of Ecology's (Ecology)** 2013-2015 Biennial Municipal Stormwater Capacity Grant Program. The City of Pacific City Council has accepted these funds. The Grant funds require a 90% design submittal by August 1, 2014. Ecology will allow the City to complete up to 100% design as long as the designs are completed by January 31, 2015. However, Ecology will have a competitive grant program in September 2014, so it is our intent to have the plans essentially 100% complete by August 1, 2014, so that a grant application for construction funding can be submitted to Ecology for this project.

In accordance with the Grant, a pre-design report (approximately 30% design) was submitted to Ecology for review and acceptance by January 31, 2014. The pre-design report identified four City outfalls to be retrofitted with the addition of a bio-retention cell. The outfalls identified were:

- 2nd Avenue SW at Milwaukee Ditch
- 1st Avenue East at Boeing Canal
- 324-326 Butte Avenue at Boeing Canal

Of the three outfalls listed above, the remaining budget will allow for the 90% design of two of the three remaining outfalls to 100% completion.

Our scope of services is listed below.

TACOMA

2215 North 30th Street

Suite 300

Tacoma, WA 98403-3350

253.383.2422 TEL

253.383.2572 FAX

www.ahbl.com



Civil Engineering – 2130280.16

90% and 100% Design – Task 11

1. Prepare a base map for site plan and engineering drawings.
2. Prepare plans and calculations for a Temporary Erosion and Sedimentation Control Plan.
3. Prepare plans and calculations for a site-grading plan. This scope of work will include earthwork calculations.
4. Prepare plans and calculations for a storm drainage plan. This scope of work includes a design to meet the ***2012 Stormwater Management Manual for Western Washington (SMMWW)*** as adopted by Ecology. This plan will address:
 - a. Bio-retention cell design at each outfall.
 - b. Calculation for stormwater retention.
 - c. Treatment by the use of the Low Impact Development (LID) technique of bio-retention.
 - d. A Level One Drainage Analysis for initial submittal. This will consist of a narrative of the proposed and existing drainage features, including the upstream and downstream tributary drainage within one-quarter mile of the site.
5. Prepare WSDOT format technical specifications for civil site work.
6. Prepare a WSDOT format cost estimate at 90% and 100% design.
7. Prepare an updated project schedule at 90% and 100% completion.
8. Project coordination with the City, Ecology, and the project team. Included is assistance to the City of Pacific in preparing and submitting Project Progress Reports to Ecology during the term of the project.
9. Preparation and attendance at meetings during the project term, including periodic project team meetings and City Public Works Committee/City Council at 90% and 100% completion.
10. Submit the 90% and 100% documents to the City of Pacific and Ecology for review and acceptance.
11. Revise 90% and 100% plans as required by City of Pacific and Ecology review.

Geotechnical Engineering Services – Task 12

12. Geotechnical services provided by AMEC Environmental & Infrastructure, Inc. An administration markup is added to the geotechnical fee.



Reimbursable Expenses – Task 90

13. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

Land Use Planning – 2130280.32

This proposal has been prepared under the assumption that there will be pipe in excess of 8 inches in diameter and/or excavation quantities will exceed 400 cubic yards. It is assumed that there will be no work within critical areas or their buffers and that no additional Cultural Resources review or reporting will be required beyond the forms submitted for 30% Design. Land Use Planning Services will include the preparation of a SEPA Checklist and associated exhibits.

SEPA – Task 32

1. Obtain and review the background information on the project scope from the project team.
2. Coordinate with the design team and subconsultants to obtain all environmental information and project details as required to prepare a SEPA Checklist.
3. Prepare a SEPA Checklist for review by the City. Finalize the letter based on comments.

Reimbursable Expenses – Task 90

4. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

Land Surveying – 2130280.52

1. Preparation of boundary and topographic survey for each of the two outfall sites.
2. Reimbursable expenses such as mileage and reprographics. This scope of work will be billed on a time and expense basis. An amount has been estimated for budgeting purposes.

Billing Summary

<u>Items</u>	<u>Description</u>	<u>Task No.</u>	<u>Amount</u>
Civil Engineering – 2130280.16			
Items 1-11	Civil Engineering Design (90% and 100% design)	T-11	\$28,600
Item 12	Geotechnical Engineering Services	T-12	11,050
Item 13	Reimbursable Expenses (T&E estimate)	T-90	350
Subtotal			\$40,000



Billing Summary, continued

<u>Items</u>	<u>Description</u>	<u>Task No.</u>	<u>Amount</u>
Land Use Planning - 2130280.32			
Items 1-3	SEPA	T-32	\$3,000
Item 4	Reimbursable Expenses (T&E estimate)	T-90	<u>100</u>
Subtotal			\$3,100
Land Surveying – 2130280.52			
Item 1	Boundary and Topographic Surveys		\$5,900
Item 2	Reimbursable Expenses (T&E estimate)		<u>100</u>
Subtotal			\$6,000
GRAND TOTAL			\$49,100

You may not want us to provide some of the services listed above. We can discuss these services and the number of hours with you, and make adjustments as necessary.

Some of the tasks listed are influenced by factors outside of our control. Therefore, based on our experience, we have estimated the number of hours required to complete these tasks. During the course of the project, if it is determined that more hours are required to complete any of these tasks, due to circumstances outside of our control, we will notify you immediately. We will not perform additional work until we have your written authorization. The task numbers on the invoice will correlate with this proposal.

Exclusions

This proposal does not include fees associated with agency reviews, submittals, or permits, nor does it include any work associated with the following services:

- a) Professional services of subconsultants, i.e., traffic engineers, or wetlands, wildlife, and other specialists, if required by the review agency.
- b) Preparation, submittal, or securing of permits including, but not limited to:
 - 1) Forest Practices Applications or permits from the Department of Natural Resources for logging operations.
 - 2) Hydraulic Permit Applications from the Washington State Department of Fish and Wildlife for work in stream buffers or floodplain areas.
- c) Preparation, submittal, or securing of extensions or renewals for expiring or expired applications or permits. Monitoring of applications or permit expiration dates is the responsibility of others.
- d) 100% Final design, construction observation, or management services.

Mr. Jim Morgan, PE
April 15, 2014
2130280.16/.32/.52
Page 5 of 5



Although we do assist the owner during the construction process, this proposal is for design services only and in no way implies we are construction managers.

The following item will need to be submitted to us before we can commence work:

- Signed Task Order Authorization.

If you find this proposal acceptable, please sign and return two (2) copies of the enclosed **"Task Order Agreement Authorization" (Authorization) to our office. We will return one (1) copy of the Authorization to you after we have signed it. Our receipt of the signed Authorization will be our notification to proceed.**

If you have any questions, please call me at (253) 383-2422.

Sincerely,

A handwritten signature in black ink that reads "Sean M. Comfort". The signature is fluid and cursive.

Sean M. Comfort, PE
Principal

SMC/el/lsk

Enclosures

c: Ken Barnett - City of Pacific
Bill Fierst, Lisa Klein, Dave Follansbee - AHBL
Accounting

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**TASK ORDER AGREEMENT AUTHORIZATION
FOR PROFESSIONAL SERVICES BETWEEN
CITY OF PACIFIC AND AHBL, INC.**

Authorization No. _____
Project Name City-Wide Stormwater Outfalls Retrofit and LID Grant Projects
AHBL Project No. 2130280.16/.32/.52

This Task Order Agreement Authorization, is entered into this 15th day of April 2014, and is by and between the City of **Pacific, hereafter referred to as the "City,"** and **AHBL, Inc., hereafter referred to as the "Consultant,"** whose principal address is 2215 North 30th Street, Suite 300, Tacoma, WA 98403-3305.

WHEREAS, the City has determined the need to have professional engineering and environmental services performed; and

WHEREAS, the City desires to have the Consultant perform such services pursuant to certain terms and conditions;

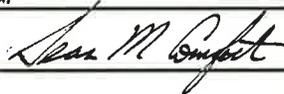
NOW, THEREFORE, Pursuant to the terms and conditions of the Professional Services Agreement dated June 28, 2010, between the City and the Consultant, and this Authorization including all Attachments and/or Exhibits, which are incorporated herein by reference, the Consultant shall perform the Services as described herein. This Authorization incorporates, as if fully set forth herein, all of the terms and conditions contained in the agreement between the City and the Consultant. Execution of this Authorization by the City will be authorization for the Consultant to proceed with the Services, unless otherwise directed by the City.

Scope:	<input checked="" type="checkbox"/> Scope shall be as follows: <u>See attached proposal letter dated April 15, 2014.</u> or <input type="checkbox"/> Services shall be performed in accordance with attached Subconsultant's quote/estimate dated _____.
Compensation:	<input checked="" type="checkbox"/> Compensation shall be as follows: <u>See attached proposal letter dated April 15, 2014.</u>
Period of Performance:	Start Date: <u>April 29, 2014</u> End Date: <u>October 1, 2014</u>



**TASK ORDER AGREEMENT AUTHORIZATION
FOR PROFESSIONAL SERVICES BETWEEN
CITY OF PACIFIC AND AHBL, INC.**

In witness whereof, the parties hereto have made, executed, and agreed to this Task Order.

CITY	CONSULTANT
Company: City of Pacific	Company: AHBL, Inc.
By (Print Name):	By (Print Name): Sean M. Comfort, PE
Title:	Title: Principal
Signature:	Signature: 
Date:	Date: April 15, 2014

c: AHBL Accounting

Q:\2013\2130280\Proposals_Contracts\Finals\20140415 Task Order Auth (90% & 100% Design) 2130280.16.32.52.docx



City of Pacific Fee Spreadsheet

Stormwater LID Retrofit City Outfalls Project

AHBL File Number: 2130280.16/.32/.52

Date: 04/15/14

Prepared by: Bill Fierst, PE/Sean M. Comfort, PE

Final Design (90% and 100%)

Civil Engineering

Base Map

TESC

Grading and Drainage Plan/EW Calcs

Storm Drainage Calculations

Storm Drainage Design/Details

Storm Drainage TIR

Onsite striping and signage/horizontal control plan

WSDOT Specifications

WSDOT Cost Estimate (90% and 100%)

Project Coordination

Project Meetings

Quality Review

Submittal

Revisions

Resubmittal

TOTAL 90% and 100% DESIGN HOURS

TOTAL 90% and 100% DESIGN FEES

Reimbursable Expenses (T&E estimate)

SUBTOTAL AHBL CIVIL ENGINEERING SERVICES

Geotechnical Engineering Services (w/AHBL Mark-up)

TOTAL ALL CIVIL ENGINEERING SERVICES

Project Principal	Project Manager	Project Engineer	ACAD Tech	Project Expeditor	Word Processor
		1	2	8	
			2	7	
	2	3	12	12	
		2	12		
		2	12	12	
		2	12	2	4
		1	4	4	
	2	2	6		4
	1	2	8		2
	2	4	4		
	4	4	2	2	
	2	4	2		
			1		3
	1	2	8	8	1
			1		4
	14	29	88	55	7
	15				

\$2,870	\$4,785	\$12,320	\$6,600	\$700	\$1,350	\$28,625
						\$350
						\$28,975
						\$11,050
						\$40,025

Land Use Planning

SEPA

SUBTOTAL FOR LAND USE PLANNING

Reimbursable Expenses (T&E estimate)

TOTAL FOR LAND USE PLANNING

Project Principal	Project Manager	Planner 3
	6	19
	\$1,110	\$1,900

			\$3,010
			\$100
			\$3,110

Land Surveying

Boundary and Topographic Survey

SUBTOTAL FOR LAND SURVEYING

Reimbursable Expenses (T&E estimate)

TOTAL FOR LAND SURVEYING SERVICES

Project Principal	Project Manager	Survey Crew	Survey Technician
	1	24	12
	\$185	\$4,440	\$1,320

			\$5,945
			\$100
			\$6,045

TOTAL FOR ALL AHBL SERVICES

\$49,180

AGENDA ITEM NO. 7D



Agenda Bill No. 14-069

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: Amendment Scope and Budget with Parametrix

ATTACHMENTS: Resolution 2014-143

Previous Council Review Date: N/A

Summary: As part of the Valentine/136 project DOE (Department of Ecology) Pre-design report was not included in the original scope for design. Now that we know that the wetlands in a box are approved by DOE, they need to complete the pre-design report for the wetlands in a box for the Valentine/136 project for DOE. The estimate they have provided to complete this is \$10,500.00.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-143.

Motion for Consideration: Move to approve Resolution No. 2014-143, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING THE SCOPE AND BUDGET WITH PARAMETRIX. FOR PRE DESIGN ENGINEERING SERVICES FOR VALENTINE/136 PROJECT .

Budget Impact: This amendment will increase the design cost to the City By \$10,500.00 from the funding sources for the Valentine/136 project.

Alternatives: None.

AGENDA ITEM NO. 7D

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014 - 143

**A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AMENDING
THE CONTRACT WITH PARAMETRIX, INC. FOR ENGINEERING DESIGN
SERVICES FOR THE VALENTINE AVENUE PROJECT**

WHEREAS the City of Pacific has contracted with Parametrix to design street and utility improvements for the Valentine corridor; and

WHEREAS the stormwater facilities are partially funded by a grant from the Department of Ecology; and

WHEREAS the stormwater grant requires the preparation, submittal, review and approval of the Department of Ecology as a condition of the grant; and

WHEREAS City staff and members of the Parametrix, Inc have met and negotiated a scope of work and fee structure for the preparation of the pre-design report; and

WHEREAS a change of scope and budget is required to complete the project design,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The Pacific City Council hereby authorizes an amendment to the profession services contract with Parametrix, Inc. and the additional expenditure funds in the amount of \$10,500 for preparation of a pre-design engineering report to submit to the Department of Ecology for the Valentine Avenue Stormwater Facilities as required by the Ecology Grant, as attached and identified within the Scope of Services.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

ADOPTED BY THE CITY COUNCIL this 28th day of April, 2014.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON-NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY

CONSENT AGENDA ITEM NO. 9A



Agenda Bill No. 14-070

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: Puget Sound Regional Council – Interurban Trail Grant Application

ATTACHMENTS: Resolution 2014-144
Grant Application

Previous Council Review Date: N/A

Summary: This grant request is for funds for construction and right-of-way acquisition for the Interurban Trail from 3rd Avenue South to County Line Road. The design of this project is 50% complete and there are funds available to complete the design.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-144.

Motion for Consideration: Move to approve Resolution No. 2014-144, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE KING COUNTY PROJECT EVALUATION COMMITTEE GRANT APPLICATION FOR INTERURBAN TRAIL FROM 3RD AVENUE SOUTH TO COUNTY LINE ROAD.

Budget Impact: The project cost to complete the construction is approximately \$1,000,000. The local portion is a 13.5% match funded by Pacific (\$135,000 from streets, park impact fees, and stormwater).

Alternatives: None.

CONSENT AGENDA ITEM NO. 9A

**REVISED
CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2014-144

A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE FOR THE INTERURBAN TRAIL FROM 3RD AVENUE TO COUNTY LINE ROAD.

WHEREAS the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

WHEREAS the Puget Sound Regional Council (PSRC) is offering competitive transportation grant funds to jurisdictions within King, Kitsap, Pierce, and Snohomish Counties to be rated and selected by Countywide selection committees; and

WHEREAS the city of Pacific and other agencies have worked cooperatively to make improvements within the Interurban Trail corridor; and

WHEREAS the 3rd Avenue to County Line Road section is a vital portion of the trail because it serves as an alternative transportation corridor, a recreation facility, and an emergency evacuation route; and

WHEREAS this application is for the funding of design and right-of-way acquisition only; and

WHEREAS project applications are due to the King County Project Evaluation Committee by May 7, 2014; and

WHEREAS the grant application has a required local match of 13.5%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to King County Project Evaluation Committee for funding assistance for the Interurban Trail between 3rd Avenue to County Line Road.

Section 2. The city acknowledges that it is responsible for providing local matching funds.

Section 3. We acknowledge that PSRC grants are federal funds and, as such, our organization must comply with all applicable federal laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING THEREOF ON THE 28TH DAY OF APRIL 2014.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY



Agenda Bill No. 14-071

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: Puget Sound Regional Council – Milwaukee Boulevard Grant Application

ATTACHMENTS: Resolution 2014-145
Grant Application

Previous Council Review Date: N/A

Summary: This grant request is for construction funds for Milwaukee Boulevard from Ellingson Road to 5th Avenue South. The project is a pavement overlay with sidewalk repairs and drainage improvements. The design of this project is complete and was previously funded through this program.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-145.

Motion for Consideration: Move to approve Resolution No. 2014-145, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE KING COUNTY PROJECT EVALUATION COMMITTEE GRANT APPLICATION FOR MILWAUKEE BOULEVARD BETWEEN ELLINGSON ROAD AND 5th AVENUE SOUTH.

Budget Impact: The project cost to complete the construction is approximately \$1,000,000. The local portion is a 13.5% match funded by Pacific (\$135,000 from streets and stormwater).

Alternatives: None.

CONSENT AGENDA ITEM NO. 9B

CITY OF PACIFIC
WASHINGTON

RESOLUTION NO. 2014-145

**A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE
FOR MILWAUKEE BOULEVARD IMPROVEMENTS.**

WHEREAS the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

WHEREAS the Puget Sound Regional Council (PSRC) is offering competitive transportation grant funds to jurisdictions within King, Kitsap, Pierce, and Snohomish Counties to be rated and selected by Countywide selection committees; and

WHEREAS the city of Pacific has previously received grant funds for design of the Milwaukee Boulevard improvements; and

WHEREAS this application is for the funding of right-of-way acquisition and construction only; and

WHEREAS project applications are due to the King County Project Review Committee by May 7, 2014; and

WHEREAS the grant application has a required local match of 13.5%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to the King County Project Review Committee for funding assistance for the Milwaukee Boulevard Project.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that PSRC grants are federal funds and, as such, our organization must comply with all applicable federal laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY

FILED WITH THE CITY CLERK: 04/16/14
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO: 2014-145



Agenda Bill No. 14-072

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: Puget Sound Regional Council – Pacific Edgewood Trail Grant Application

ATTACHMENTS: Resolution 2014-146
Grant Application

Previous Council Review Date: N/A

Summary: This grant request is for design and right-of-way acquisition for an extension of the interurban trail (IUT). The IUT serves as an alternative transportation corridor for stakeholders of the Puget Sound region. In addition, the trail serves as an evacuation route for those living in the valley in the event of a lahar, flooding, or other event, requiring evacuation at times when the vehicle transportation corridors may be heavily congested.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-146.

Motion for Consideration: Move to approve Resolution No. 2014-146, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE PIERCE COUNTY REGIONAL COUNCIL GRANT APPLICATION FOR FUNDS TO DESIGN AND ACQUIRE RIGHT-OF-WAY FOR THE PACIFIC EDGEWOOD LINK OF THE INTERURBAN TRAIL.

Budget Impact: The project cost to complete the design and right-of-way acquisition is approximately \$250,000. The local portion is a 13.5% match funded by Pacific (\$28,750) and Edgewood (\$5,000 ???).

Alternatives: Not submit the grant application.

CONSENT AGENDA ITEM NO. 9C

CITY OF PACIFIC
WASHINGTON

RESOLUTION NO. 2014-146

**A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE
FOR THE INTERURBAN TRAIL FROM PACIFIC TO EDGEWOOD.**

WHEREAS the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

WHEREAS the Puget Sound Regional Council (PSRC) is offering competitive transportation grant funds to jurisdictions within King, Kitsap, Pierce, and Snohomish Counties to be rated and selected by Countywide selection committees; and

WHEREAS the city of Pacific and other agencies have worked cooperatively to make improvements within the Interurban Trail corridor; and

WHEREAS the Pacific to Edgewood section is a vital portion of the trail because it serves as an alternative transportation corridor, a recreation facility, and an emergency evacuation route; and

WHEREAS this application is for the funding of design and right-of-way acquisition only; and

WHEREAS project applications are due to the Pierce County Regional Council by April 30, 2014; and

WHEREAS the grant application has a required local match of 13.5%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to the Pierce County Regional Council for funding assistance for the Interurban Trail between Pacific and Edgewood.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that PSRC grants are federal funds and, as such, our organization must comply with all applicable federal laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY

FILED WITH THE CITY CLERK: 04/16/14
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO: 2014-146



Agenda Bill No. 14-073

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: Pierce County Regional Council – Stewart Road Grant Application

ATTACHMENTS: Resolution 2014-147
Grant Application

Previous Council Review Date: N/A

Summary: This grant request is for design and right of way acquisition funds for the Stewart Road corridor from Valentine Avenue to The White River Bridge (currently under design by the City of Sumner). The project is the final element of the Lake Tapps Parkway corridor widening from 2 lanes to five lanes. Project elements include the upgrade of an at-grade crossing over the UPRR railroad tracks, an extension of the interurban trail, and a new signal at Butte Avenue. This project will eliminate the bottleneck impacting approximately 15,000 vehicles per day, expected to grow to 40,000 over the next 20 years.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-147.

Motion for Consideration: Move to approve Resolution No. 2014-147, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE PIERCE COUNTY REGIONAL COUNCIL GRANT APPLICATION FOR STEWART ROAD BETWEEN VALENTINE AVENUE AND THE WHITE RIVER BRIDGE.

Budget Impact: The project cost to complete the design and right-of-way acquisition is approximately \$800,000. The local portion is a 13.5% match funded by Pacific (\$66,000) and Sumner (\$42,000).

Alternatives: None.

CONSENT AGENDA ITEM NO. 9D

CITY OF PACIFIC
WASHINGTON

RESOLUTION NO. 2014-147

A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE FOR THE STEWART ROAD CORRIDOR FROM VALENTINE AVENUE TO THE WHITE RIVER BRIDGE.

WHEREAS the City of Pacific is responsible for the operations, maintenance and development of transportation infrastructure in the corporate limits; and

WHEREAS the Pierce County Regional Council (PCRC) is offering competitive transportation grant funds to jurisdictions within King, Kitsap, Pierce, and Snohomish Counties to be rated and selected by Countywide selection committees; and

WHEREAS the city of Pacific and other agencies have worked cooperatively to make improvements and increase capacity within the Stewart Road corridor; and

WHEREAS the Valentine Avenue to White River Bridge is the final section to be designed; and

WHEREAS this application is for the funding of design and right-of-way acquisition only; and

WHEREAS project applications are due to the Pierce County Regional Council by April 30, 2014; and

WHEREAS the grant application has a required local match of 13.5%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to the Pierce County Regional Council for funding assistance for the Stewart Road corridor.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that PCRC grants are federal funds and, as such, our organization must comply with all applicable federal laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY

FILED WITH THE CITY CLERK: 04/16/14
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO:



Agenda Bill No. 14-074

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: WSDOT Pedestrian Bicycle Grant Application – Interurban Trail

ATTACHMENTS: Resolution 2014-148
Grant Application

Previous Council Review Date: N/A

Summary: This grant request is for funds for construction and right-of-way acquisition for the Interurban Trail from 3rd Avenue South to Roy Road. The design of this project is 50% complete and there are funds available to complete the design.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-148.

Motion for Consideration: Move to approve Resolution No. 2014-148, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE WSDOT PEDESTRIAN BICYCLE GRANT APPLICATION FOR THE INTERURBAN TRAIL FROM 3rd AVENUE SOUTH TO ROY ROAD.

Budget Impact: The project cost to complete the construction is approximately \$1,200,000. There is no local match required for this grant. However, preference is given to projects with a local match. Therefore, a ten percent match is included (\$120,000 from streets, park impact fees, and stormwater). Please note that there are multiple applications for the same project.

Alternatives: Elect not to submit the grant application.

CONSENT AGENDA ITEM NO. 9E

CITY OF PACIFIC
WASHINGTON

RESOLUTION NO. 2014-148

**A RESOLUTION AUTHORIZING APPLICATION FOR STATE FUNDING
ASSISTANCE FOR THE INTERURBAN TRAIL FROM 3RD AVE SOUTH TO ROY ROAD.**

WHEREAS the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

WHEREAS the Washington State Department of Transportation (WSDOT) is offering competitive transportation grant funds to jurisdictions for pedestrian and bicycle facilities; and

WHEREAS the city of Pacific has worked extensively to make improvements within the Interurban Trail corridor; and

WHEREAS the 3rd Avenue South to Roy Road section is a vital portion of the trail because it serves as an alternative transportation corridor, a recreation facility, and an emergency evacuation route; and

WHEREAS this application is for the funding of right-of-way acquisition and construction only; and

WHEREAS project applications are due to the WSDOT by May 11, 2014; and

WHEREAS the grant application does not require local match, we are proposing a match of 10% to make our application more competitive.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to WSDOT for funding assistance for the Interurban Trail corridor.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that WSDOT grant funds are state funds and, as such, our organization must comply with all applicable state laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY

FILED WITH THE CITY CLERK: 04/16/14
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO: 2014-148



Agenda Bill No. 14-075

TO: Mayor Guier and City Council Members
FROM: Public Works
MEETING DATE: April 28, 2014
SUBJECT: WSDOT Safe Routes to Schools Grant Application – 2nd Avenue SW

ATTACHMENTS: Resolution 2014-149
Grant Application

Previous Council Review Date: N/A

Summary: This grant request is for funds for design, construction and right-of-way acquisition for sidewalks on 2nd Avenue SW from Milwaukee Boulevard to Seattle Boulevard. Also included is the westerly side of Chicago, Tacoma, and Seattle Boulevards between 2nd Avenue SW and 3rd Avenue SW. The request is for design, right-of-way acquisition and construction funds. The City can accept partial funding and complete short segments.

Recommendation/Action: Staff recommends Council approve Resolution No. 2014-149.

Motion for Consideration: Move to approve Resolution No. 2014-149, A RESOLUTION OF THE CITY OF PACIFIC, WASHINGTON, AUTHORIZING THE SUBMITTAL OF THE WSDOT SFE ROUTES TO SCHOOLS GRANT APPLICATION FOR SIDEWALKS ON 2ND AVENUE SW.

Budget Impact: The project cost to complete the design, right-of-way acquisition, and construction is approximately \$400,000. There is no local match required for this grant. However, preference is given to projects with a local match. Therefore, a ten percent match is included (\$40,000).

Alternatives: Do not submit the grant application.

CONSENT AGENDA ITEM NO. 9F

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CITY OF PACIFIC
WASHINGTON

RESOLUTION NO. 2014-149

**A RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL FUNDING ASSISTANCE
FOR THE INTERURBAN TRAIL FROM 3RD AVE SOUTH TO ROY ROAD.**

WHEREAS the City of Pacific is responsible for the operations, maintenance and development of transportation and recreation infrastructure in the corporate limits; and

WHEREAS the Washington State Department of Transportation (WSDOT) is offering competitive transportation grant funds to jurisdictions for pedestrian and bicycle facilities; and

WHEREAS the city of Pacific has worked extensively to make improvements within the Interurban Trail corridor; and

WHEREAS the 3rd Avenue South to Roy Road section is a vital portion of the trail because it serves as an alternative transportation corridor, a recreation facility, and an emergency evacuation route; and

WHEREAS this application is for the funding of right-of-way acquisition and construction only; and

WHEREAS project applications are due to the WSDOT by May 11, 2014; and

WHEREAS the grant application does not require local match, we are proposing a match of 10% to make our application more competitive.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The MAYOR is authorized to make formal application to WSDOT for funding assistance for the Interurban Trail corridor.

Section 2. The city acknowledge that it is responsible for providing local matching funds.

Section 3. We acknowledge that WSDOT grant funds are state funds and, as such, our organization must comply with all applicable state laws.

Section 4. This Resolution shall take effect and be in full force upon passage and signatures hereon.

CITY OF PACIFIC

LEANNE GUIER, MAYOR

ATTEST/AUTHENTICATED:

AMY STEVENSON NESS, CITY CLERK

APPROVED AS TO FORM:

KEN LUCE, CITY ATTORNEY

FILED WITH THE CITY CLERK: 04/16/14
PASSED BY THE CITY COUNCIL:
EFFECTIVE DATE:
RESOLUTION NO: 2014-149



Agenda Bill No. 14-076

TO: Mayor Guier and City Council Members

FROM: Richard A. Gould, Finance Director

MEETING DATE: April 28, 2014

SUBJECT: Motion to approve the 2014 first quarter financial reports

ATTACHMENTS: 2014 First Quarter Financial Reports, which include two cash flow reports (one with beginning balances and one without) and the First Quarter Summary Financial Report. Also included is a narrative for the first quarter reports.

Previous Council Review Date:

Summary: The Finance Committee met with staff on Tuesday, April 15th, to discuss the 2014 first quarter financial reports. They reviewed the report and directed staff to bring it to workshop for discussion. The Mayor was also included in this review process.

Recommendation/Action: Staff recommends that the City Council approve the 2014 first quarter financial reports.

Motion for Consideration: I move to approve 2014 First Quarter Financial Reports as reviewed by the Finance Committee.

Budget Impact: N/A

Alternatives: N/A

CONSENT AGENDA ITEM NO. 9G

2014 First Quarter Financial Reports

Enclosed are the fund reports as of March 31st (year to date) 2014. These reports will appear different as they are the first ones we have run from BIAS.

The Finance Committee's has directed staff to present the summary reports (including cash flow) for Council's approval. The line item reports are in greater detail and reviewed by the Mayor and Finance Director. Then they are distributed to the department heads to review with the Finance Director and Mayor once again over each area of control.

The first quarter is usually not indicative of the budget due to the cyclical nature of many revenues and expenditures, such as property tax revenue and the liability insurance annual payment. That is why the City of Pacific's cash position decreased by \$121,373.40 in the first quarter of 2014. However when you take into account the purchase of the Vactor (\$77,000) and other police and public work's vehicles (trailer and staff vehicle) along with the annual liability insurance payment (\$172,000) it becomes clear that this reduction in cash was expected. Now the other areas to review are the percentages of revenues received and appropriations expended. Anything over 25% is flagged and reviewed by the Finance Director with the Mayor and appropriate department head. The only areas over 25% were reviewed and the costs deemed appropriate (insurance payment etc.). Please let me know of any questions that you have regarding these reports, or any areas that you would like researched.

Please feel free to contact me to discuss any matters with this report.

Richard A. Gould

Finance Director

Fund Section Breakdowns:

General Fund	001,003,004,005,006, 021,022, 098, 099
Special Revenue	101 and 107
Debt Service	206, 207, and 208
Capital Improvement	300, 301, 308, 310, and 333
Water	401, 406, and 411
Sewer	402 and 408
Garbage	403
Storm Water	409 and 410
Equipment - Utilities	499
Agency Funds	601, 630, and 640

Cash Flow As Of March 31, 2014

Time: 11:39:06 Date: 04/11/2014
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City Of Pacific
MCAG #: 0423

January To March

REVENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund	206,516.55	284,093.73	179,701.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	670,312.13	3,377,864.00	20%
003 Community Services Senior	9,373.14	9,824.81	9,799.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,997.28	125,625.00	23%
004 Youth Services/Center	10,640.00	9,081.86	8,012.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,734.27	96,800.00	29%
005 Parks	5,243.35	4,220.41	4,684.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,150.43	61,275.00	23%
006 Neighborhood Parks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0%
021 Public Safety Forfeiture	0.00	140.06	89.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229.17	5.00	**9%
022 Criminal Justice	27,817.13	23,499.07	62,565.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	113,881.35	317,950.00	36%
098 General Fund Equipment Reserve	12,500.00	12,500.00	12,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,500.00	150,025.00	25%
099 General Fund Cumulative Reserv	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	0.00	0%
101 Street	19,487.91	25,062.65	21,027.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,578.03	486,355.00	13%
107 Tourism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,022.00	337,625.00	0%
206 LID 3 Redemption	5,672.97	2,662.16	37,684.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,019.95	14%	0%
207 LID 3 Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.20	0.00	0%
208 LID 3 Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.40	0.00	0%
300 Municipal Capital Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	609.84	145,250.00	0%
301 Stewart/8th St Corridor	9,334.63	5,000.00	5,528.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,863.00	210,075.00	9%
308 Valentine Road Project	18,333.34	18,333.34	18,333.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,000.02	8,420,500.00	1%
310 Stewart/Thornton Ave Rd Projec	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.110,018.00	0.00	0%
333 Fire Capital Improvement	986.00	0.00	493.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,479.00	10.00	**9%
401 Water	69,144.38	60,780.93	108,621.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	238,546.45	1,042,452.41	23%
402 Sewer	132,248.91	108,301.47	168,477.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	409,027.88	1,933,788.25	21%
403 Garbage	6,720.83	1,339.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,060.35	6,000.00	134%
406 Water Capital Improvement	10,000.00	0.00	5,078.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,078.54	69,328.83	22%
408 Sewer Cumulative Fund	4,000.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	10,030.00	60%
409 Storm	41,909.18	41,823.17	51,025.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	134,757.93	849,533.40	16%
410 Stormwater Facility Fund	900.00	0.00	450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,350.00	5,005.00	27%
411 Pierce County Water Area	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,050.00	0.00	0%
499 Utilities Equipment Reserve	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.52	0.00	0%
630 Developer Deposit	12,792.73	9,621.72	17,250.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,665.13	12,000.00	30%
640 Algona Court	605,023.05	616,284.90	716,182.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,937,490.75	22,979,739.01	8%
EXPENDITURES	322,865.00	246,533.68	251,942.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	821,341.41	3,297,578.37	25%
001 General Fund	21,043.45	12,069.35	12,458.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,570.91	146,384.13	31%
003 Community Services Senior	12,286.16	8,407.98	11,472.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,166.77	98,870.55	33%
004 Youth Services/Center	7,484.30	6,292.13	7,695.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,472.03	171,545.83	13%
005 Parks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,600.00	0.00	0%
006 Neighborhood Parks	87,826.96	30,074.93	103,031.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220,933.51	537,619.91	41%
022 Criminal Justice	0.00	0.00	440.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	440.19	100,000.00	0%
098 General Fund Equipment Reserve	31,674.61	19,422.02	18,536.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69,632.93	666,801.92	10%
101 Street	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0%
107 Tourism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0%
206 LID 3 Redemption	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
301 Stewart/8th St Corridor	5,079.15	1,547.09	2,301.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,928.10	175,000.00	5%
308 Valentine Road Project	834.00	0.00	13,803.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,637.25	8,300,000.00	0%
310 Stewart/Thornton Ave Rd Projec	2,467.50	0.00	57,205.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59,673.00	5,339,000.00	1%
401 Water	70,100.69	54,941.56	44,264.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	169,306.33	1,030,663.20	16%

2014 First Quarter Summary Financial Report

City Of Pacific
MCAG #: 0423

Months: 01 To: 03

Time: 12:03:02 Date: 04/11/2014

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	3,377,864.00	670,312.13	19.8%	3,297,578.37	802,652.54	24.3%
003 Community Services Senior	125,625.00	28,997.28	23.1%	146,384.13	45,570.91	31.1%
004 Youth Services/Center	96,800.00	27,734.27	28.7%	98,870.55	32,166.77	32.5%
005 Parks	61,275.00	14,150.43	23.1%	171,545.83	21,472.03	12.5%
006 Neighborhood Parks	25.00	0.00	0.0%	2,600.00	0.00	0.0%
021 Public Safety Forfeiture	5.00	229.17	4583.4%	0.00	0.00	0.0%
022 Criminal Justice	317,950.00	113,881.35	35.8%	537,619.91	220,933.51	41.1%
098 General Fund Equipment Reserve	150,025.00	37,500.00	25.0%	100,000.00	440.19	0.4%
099 General Fund Cumulative Reserve	125.00	0.00	0.0%	0.00	0.00	0.0%
101 Street	486,355.00	65,578.03	13.5%	666,801.92	69,632.93	10.4%
107 Tourism	7,022.00	0.00	0.0%	1,000.00	0.00	0.0%
206 LID 3 Redemption	337,625.00	46,019.95	13.6%	2,500.00	0.00	0.0%
207 LID 3 Reserve	1.20	0.00	0.0%	0.00	0.00	0.0%
208 2000 Fire GO Bond	0.40	0.00	0.0%	0.00	0.00	0.0%
300 Municipal Capital Improvements	145,250.00	609.84	0.4%	0.00	0.00	0.0%
301 Stewart/8th St Corridor	210,075.00	19,863.00	9.5%	175,000.00	8,928.10	5.1%
308 Valentine Road Project	8,420,500.00	55,000.02	0.7%	8,300,000.00	14,637.25	0.2%
309 Community Facility Improv 1	0.00	0.00	0.0%	0.00	0.00	0.0%
310 Stewart/Thornton Ave Rd Project	5,110,018.00	0.00	0.0%	5,339,000.00	59,673.00	1.1%
333 Fire Capital Improvement	10.00	1,479.00	*****%	0.00	0.00	0.0%
401 Water	1,042,452.41	238,546.45	22.9%	1,030,663.20	169,306.33	16.4%
402 Sewer	1,933,788.25	409,027.88	21.2%	1,727,530.95	327,170.45	18.9%
403 Garbage	6,000.00	8,060.35	134.3%	7,500.00	112.08	1.5%
406 Water Capital Improvement	69,328.83	15,078.54	21.7%	805,000.00	62,295.02	7.7%
408 Sewer Cumulative Fund	10,030.00	6,000.00	59.8%	105,000.00	7,500.00	7.1%
409 Storm	849,533.40	134,757.93	15.9%	546,612.01	137,134.72	25.1%
410 Stormwater Facility Fund	5,005.00	1,350.00	27.0%	5,000.00	0.00	0.0%
411 Pierce County Water Area	25,050.00	0.00	0.0%	195,000.00	4,990.13	2.6%
499 Utilities Equipment Reserve	0.52	0.00	0.0%	0.00	14,999.19	0.0%
601 Customer Deposits	0.00	0.00	0.0%	0.00	0.00	0.0%
630 Developer Deposit	12,000.00	3,650.00	30.4%	500.00	895.00	179.0%
640 Algona Court	180,000.00	39,665.13	22.0%	180,000.00	39,665.13	22.0%
	<u>22,979,739.01</u>	<u>1,937,490.75</u>	<u>8.4%</u>	<u>23,441,706.87</u>	<u>2,040,175.28</u>	<u>8.7%</u>

CITY OF PACIFIC

Agenda Bills

Agenda Item No.	<u>Consent Agenda 10A</u>	Meeting Date:	<u>April 28, 2014</u>
	<u>Claim Voucher & Payroll</u>		<u>Richard Gould</u>
<u>Subject:</u>	<u>Approval</u>	Prepared by:	<u>Finance Director</u>

Summary:

Approval of Payroll for the period of April 1, 2014 through April 15, 2014; Claims Vouchers for April 14, 2014 through April 28, 2014.

Payroll Auto Deposit	\$ 57,029.99
Payroll Ch#s 4777 - 4780	\$ 2,202.28

Claim Checks: #43323 – 43382	61,493.76
Misprint Check #43324	

EFT's	40,567.46
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Total Expenditures	<u>\$ 161,293.49</u>
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Recommendation: Approval of payment for Payroll and Claims

Motion: move to approve the Consent Agenda including approval of Payroll and Claims Vouchers.

Attachments:

Check Registers and Payroll Expense itemization.

Claim checks 61,493.76
43323 - 43382
EFT's 40,567.46

Auto Deposit Payroll in the Amount of: Live Checks 2202.28
4772 4780
\$ 57,029.99

Total Expenditures: \$ 161,293.49

Voucher Approval

We, the undersigned Council members of the City of Pacific, do hereby certify that the Vouchers specified were reviewed and were approved for payment at the Regular Council Meeting on: 4/28/14.

Council member: _____
Council member: _____
Council member: _____

Reviewed for Accuracy: _____
Finance Director: _____ Date: _____

CHECK REGISTER

City Of Pacific
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2418	04/18/2014	Payroll	1	EFT		1,870.42	April 1 - 15 Payroll
2419	04/18/2014	Payroll	1	EFT		2,449.25	April 1 - 15 Payroll
2420	04/18/2014	Payroll	1	EFT		350.60	April 1 - 15 Payroll
2421	04/18/2014	Payroll	1	EFT		3,483.80	April 1 - 15 Payroll
2422	04/18/2014	Payroll	1	EFT		1,161.83	April 1 - 15 Payroll
2423	04/18/2014	Payroll	1	EFT		386.16	April 1 - 15 Payroll
2425	04/18/2014	Payroll	1	EFT		1,164.67	April 1 - 15 Payroll
2426	04/18/2014	Payroll	1	EFT		2,242.67	April 1 - 15 Payroll
2427	04/18/2014	Payroll	1	EFT		2,622.41	April 1 - 15 Payroll
2428	04/18/2014	Payroll	1	EFT		317.96	April 1 - 15 Payroll
2429	04/18/2014	Payroll	1	EFT		824.25	April 1 - 15 Payroll
2430	04/18/2014	Payroll	1	EFT		2,537.58	April 1 - 15 Payroll
2432	04/18/2014	Payroll	1	EFT		46.04	April 1 - 15 Payroll
2433	04/18/2014	Payroll	1	EFT		92.10	April 1 - 15 Payroll
2434	04/18/2014	Payroll	1	EFT		2,201.85	April 1 - 15 Payroll
2435	04/18/2014	Payroll	1	EFT		81.50	April 1 - 15 Payroll
2436	04/18/2014	Payroll	1	EFT		305.73	April 1 - 15 Payroll
2437	04/18/2014	Payroll	1	EFT		1,800.46	April 1 - 15 Payroll
2438	04/18/2014	Payroll	1	EFT		2,793.56	April 1 - 15 Payroll
2439	04/18/2014	Payroll	1	EFT		1,529.61	April 1 - 15 Payroll
2440	04/18/2014	Payroll	1	EFT		1,019.47	April 1 - 15 Payroll
2441	04/18/2014	Payroll	1	EFT		2,090.31	April 1 - 15 Payroll
2442	04/18/2014	Payroll	1	EFT		1,140.48	April 1 - 15 Payroll
2443	04/18/2014	Payroll	1	EFT		92.10	April 1 - 15 Payroll
2444	04/18/2014	Payroll	1	EFT		324.70	April 1 - 15 Payroll
2445	04/18/2014	Payroll	1	EFT		2,258.39	April 1 - 15 Payroll
2446	04/18/2014	Payroll	1	EFT		1,671.51	April 1 - 15 Payroll
2447	04/18/2014	Payroll	1	EFT		1,930.59	April 1 - 15 Payroll
2448	04/18/2014	Payroll	1	EFT		393.47	April 1 - 15 Payroll
2449	04/18/2014	Payroll	1	EFT		1,855.27	April 1 - 15 Payroll
2450	04/18/2014	Payroll	1	EFT		1,644.15	April 1 - 15 Payroll
2451	04/18/2014	Payroll	1	EFT		1,467.82	April 1 - 15 Payroll
2453	04/18/2014	Payroll	1	EFT		2,119.23	April 1 - 15 Payroll
2454	04/18/2014	Payroll	1	EFT		1,698.30	April 1 - 15 Payroll
2455	04/18/2014	Payroll	1	EFT		1,309.42	April 1 - 15 Payroll
2456	04/18/2014	Payroll	1	EFT		1,537.64	April 1 - 15 Payroll
2457	04/18/2014	Payroll	1	EFT		92.10	April 1 - 15 Payroll
2458	04/18/2014	Payroll	1	EFT		2,357.82	April 1 - 15 Payroll
2459	04/18/2014	Payroll	1	EFT		1,177.80	April 1 - 15 Payroll
2460	04/18/2014	Payroll	1	EFT		1,354.75	April 1 - 15 Payroll
2461	04/18/2014	Payroll	1	EFT		1,232.22	April 1 - 15 Payroll
2527	04/23/2014	Payroll	1	EFT	INTERNAL REVENUE SERVICE	21,614.44	941 Deposit For 04/18/2014 - 04/18/2014
2528	04/23/2014	Payroll	1	EFT	WA ST DEPT RETIREMENT SYSTEM	625.00	04/18/2014 To 04/18/2014 - DCP - DRS
2529	04/23/2014	Payroll	1	EFT	INTERNAL REVENUE SERVICE	159.08	941 Deposit For 04/19/2014 - 04/19/2014
2562	04/24/2014	Claims	1	EFT	WA ST DEPT OF REVENUE	10,194.93	March 2014 Excise Tax
2638	04/24/2014	Claims	1	EFT	WA ST DEPT LABOR & INDUSTRIES	502.46	L7I For Jurors And Senior Ctr Volunteers
2639	04/24/2014	Payroll	1	EFT	WA ST DEPT LABOR & INDUSTRIES	7,471.54	1ST Quarter 01/01/2014 - 03/31/2014

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2640	04/24/2014	Claims	1	EFT	INTERNAL REVENUE SERVICE	0.01	Correcting Transaction # 2188 EFT On 4/23/14 For .01 More.
2475	04/19/2014	Payroll	1	4780		736.59	Payroll Correction
2563	04/28/2014	Claims	1	43323	ALLWEST UNDERGROUND INC	514.10	TRAINING: ENTRY TEAM, TRFNCHING & EXCAVATION
2564	04/28/2014	Payroll	1	43324	ASSOC OF WASHINGTON CITIES		True credit balance as of 4/24/14
2565	04/28/2014	Claims	1	43325	CITY OF AUBURN	3,000.00	MARCH 2014 IT SERVICES
2566	04/28/2014	Claims	1	43326	BACKFLOW MANAGEMENT, INC.	350.00	UPGRADE TO CROSS TRACK 5.2 SOFTWARE
2567	04/28/2014	Claims	1	43327	BLUMENTHAL UNIFORMS	15.82	
2568	04/28/2014	Claims	1	43328	CASCADE COLUMBIA DISTRIBUTION	1,669.88	CHLORINE 150# CYLINDER
2569	04/28/2014	Claims	1	43329	CENTURY MANUFACTURING	332.90	CHUCK HOLE FILLER
2570	04/28/2014	Claims	1	43330	CENTURYLINK	89.79	POLICE LOBBY PHONE: 253-887-9643
2571	04/28/2014	Claims	1	43331	CORDI & BEJARANO INC	1,880.40	PROSECUTOR EXPENSES
2572	04/28/2014	Claims	1	43332	CRITTER CONTROL OF SEATTLE	69.00	BEAVER CONSULTATION #1
2573	04/28/2014	Claims	1	43333	DATABAR INCORPORATED	1,849.68	03/2014 UTILITY BILLING
2574	04/28/2014	Payroll	1	43334	EMPLOYMENT SECURITY DEPARTMENT	6,908.19	1ST Quarter 01/01/2014 - 03/31/2014
2575	04/28/2014	Claims	1	43335	FCI CUSTOM POLICE VEHICLES	5,320.32	2014 CHARGER: STRIP EQUIPMENT, ADD PUSH BARS, JOTTO CONSOLE & CUP HOLDERS
2576	04/28/2014	Claims	1	43336	FILEONQ, INC.	8,212.50	EVIDENCE SOFTWARE
2577	04/28/2014	Claims	1	43337	FINISH LINE CLEANING	3,255.00	JANITORIAL SERVICES: CITY HALL, REC CENTER & SENIOR CENTER; POLICE DEPT. JANITORIAL SERVICES (** 5 WEEK MONTH**)
2578	04/28/2014	Claims	1	43338	FORMSOURCE INC	39.53	"GRANT" STAMP
2579	04/28/2014	Claims	1	43339	GOSNEY MOTOR PARTS INC	215.60	TRI-BALL REC/HITCH (SERVICE TRUCK); BATTERY CORE DEPOSIT (GRAY RANGER)
2580	04/28/2014	Claims	1	43340	GRAINGER	70.40	SHADEDPOLE BLOWER
2581	04/28/2014	Claims	1	43341	HYDRAULIC INSTALL REPAIR INC	265.91	BRUSHER TANK HYDRAULIC TANK REFILL W/15 GALLONS OF AW46
2582	04/28/2014	Claims	1	43342	IMAGE MASTERS INC	82.89	
2583	04/28/2014	Claims	1	43343	INTERCOM LANGUAGE SERVICES	479.12	INTERPRETING SERVICES
2584	04/28/2014	Claims	1	43344	STEPHEN G JOHNSON	950.00	CONFLICT PUBLIC DEFENSE
2585	04/28/2014	Claims	1	43345	KC RADIO COMMUNICATION SERVICE	820.43	POLICE RADIO REPAIR (PMI - PREVENTIVE MAINTENANCE INSPECTION)

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2586	04/28/2014	Claims	1	43346	KING COUNTY DIRECTORS' ASSOC	1,216.49	PAPER PENCILS AA BATTERIES PENS; OFFICE CUBICLE INSTALLATION; POLICE: TOILET PAPER & NOTE PADS; PUBLIC WORKS OFFICE SUPPLIES
2587	04/28/2014	Claims	1	43347	LEXISNEXIS	93.62	MARCH 2014 CONTRACT FEE
2588	04/28/2014	Claims	1	43348	MCLENDON HARDWARE	58.11	FENCE REPAIR MATERIALS: PRY BAR KIT, NAILS, FENCING CEDAR; POWER STRIP
2589	04/28/2014	Claims	1	43349	THE NEWS TRIBUNE	310.04	STORMWATER STEWART RD./THORNTON
2590	04/28/2014	Claims	1	43350	NORTHWEST EMBROIDERY	259.17	UTILITY CLOTHING/HATS
2591	04/28/2014	Claims	1	43351	Northwest Cascade Inc.	104.00	HONEY BUCKET RENTAL: 329 COUNTY LINE RD. SW
2592	04/28/2014	Claims	1	43352	OCCUPATIONAL HEALTH SERVICES	100.00	BRROKHART & BARNETT DRUG & ALCOHOL SEMINAR
2593	04/28/2014	Claims	1	43353	OGDEN MURPHY WALLACE, PLLC	1,180.00	LEGAL SERVICES, 03/2014 (MATTER #13097.000001)
2594	04/28/2014	Claims	1	43354	PACIFIC KNIGHT EMBLEM & INSIGNIA LLC	580.02	POLICE: HATS & POLO SHIRTS
2595	04/28/2014	Claims	1	43355	PACIFIC OFFICE AUTOMATION	164.29	COPY MACHINE
2596	04/28/2014	Claims	1	43356	CITY OF PACIFIC	341.51	UTILITIES: 563 (SENIOR CENTER); UTILITIES: 104970 - 124 STRAWBERRY CT. SW; UTILITIES: 104452 - 117 5TH AVE. SW; UTILITIES: 104180 - WATER FOR COMM. GARDEN; UTILITIES: 103422 - BUTTE MEADOWS; UTIL
2597	04/28/2014	Claims	1	43357	PETROCARD SYSTEMS INC	3,831.88	FUEL CHARGES
2598	04/28/2014	Claims	1	43358	PUMPTECH INC	625.21	PUBLIC WORKS VEHICLE REPAIR
2599	04/28/2014	Claims	1	43359	ROBINSON NOBLE, INC	2,331.88	8th & Valentine GW Invest/Monitoring
2600	04/28/2014	Claims	1	43360	SAM'S CLUB/GEMB	118.82	POLICE: EVIDENCE ROOM SUPPLIES
2601	04/28/2014	Claims	1	43361	JAMES SCHUNKE	45.29	REIMBURSEMENT FOR WORK PANTS (PER UNION CONTRACT)
2602	04/28/2014	Claims	1	43362	REGGIE SCOTT	250.00	GYM RENTAL DEPOSIT REFUND
2603	04/28/2014	Claims	1	43363	SHRED-IT USA INC.	55.69	SHREDDING SERVICES
2604	04/28/2014	Claims	1	43364	SOUND PUBLISHING INC	1,312.93	LEGAL AFFIDAVITS
2605	04/28/2014	Claims	1	43365	SOUTH AUBURN MEDICAL CLINIC INC.	90.00	KARI DAWSON DOT PHYSICAL
2606	04/28/2014	Claims	1	43366	SPRINT	1,456.40	POLICE PHONE SERVICES
2607	04/28/2014	Claims	1	43367	STATE AUDITOR'S OFFICE	2,275.31	AUDIT #37363
2608	04/28/2014	Claims	1	43368	TOM MATSON DODGE	881.48	2009 CHARGER (OFFICER SLAGTER)
2609	04/28/2014	Claims	1	43369	TORK LIFT CENTRAL INC	287.03	CANYON HITCH PARTS

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City Of Pacific
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2610	04/28/2014	Claims	1	43370	TOTAL AUTO CARE	171.40	COIL PACK DIAGNOSTIC & REPAIR (DETECTIVE NEWTON VEHICLE); OIL CHANGE: CROWN VIC & CHARGER
2611	04/28/2014	Claims	1	43371	USAMOBILITY	36.18	PUBLIC WORKS PAGER
2612	04/28/2014	Claims	1	43372	UTILITIES UNDERGROUND LOCATE	32.25	EXCAVATION NOTIFICATION FOR THE MONTH: 25
2613	04/28/2014	Claims	1	43373	WA STATE DEPT OF TRANSPORTATION	965.70	SR 167/STEWART RD. INTERSECTION IMPROVEMENTS
2614	04/28/2014	Claims	1	43374	WASHINGTON STATE PATROL	43.50	BACKGROUND CHECKS
2615	04/28/2014	Claims	1	43375	WASHINGTON TRACTOR	3,674.05	JOHN DEERE MOWER
2616	04/28/2014	Claims	1	43376	WELLS FARGO FINANCIAL LEASING	56.47	LEASED EQUIPMENT
2617	04/28/2014	Claims	1	43377	WESCOM COMMUNICATIONS	262.80	CALIBRATION OF RADAR UNITS
2618	04/28/2014	Claims	1	43378	WHITE KNIGHT SAFE	17.25	MUL-T-LOCK GREEN INTERACTIVE DUPS
2619	04/28/2014	Claims	1	43379	CORRINE J WILDONER	37.36	2014 SPRING REGIONAL TRAINING - MILEAGE
2620	04/28/2014	Claims	1	43380	Xylem Dewatering Solutions	1,846.17	GODWIN DIESEL PUMP RENTAL (03/14/14 - 03/20/14)
2621	04/28/2014	Claims	1	43381	MICHAEL ZHELEZNYAK	133.00	INTERPRETING SERVICES
2622	04/28/2014	Claims	1	43382	ASSOC WA CITIES	487.00	2014 ANNUAL MEMBERSHIP & RANDOM TESTING FEE
2424	04/18/2014	Payroll	1	4124601	4277	1,281.49	April 1 - 15 Payroll
2431	04/18/2014	Payroll	1	4124602	4778	92.10	April 1 - 15 Payroll
2452	04/18/2014	Payroll	1	4124603	4779	92.10	April 1 - 15 Payroll

000	-8,004.62
001 General Fund	93,052.93
003 Community Services Senior	5,653.89
004 Youth Services/Center	2,070.18
005 Parks	2,106.07
022 Criminal Justice	764.92
098 General Fund Equipment Reserve	11,886.55
101 Street	5,766.52
206 LID 3 Redemption	2,275.31
301 Stewart/8th St Corridor	3,297.58
401 Water	18,445.23
402 Sewer	15,153.25
409 Storm	9,205.68
630 Developer Deposit	250.00

Claims:	65,912.97
161,923.49 Payroll:	96,010.52



City Council Minutes

Regular Meeting
Monday, March 24, 2014
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Hulsey, Jones, Kave, Knudtson, Steiger, Mayor Pro Tem Jones, Council President Putnam and Mayor Guier

Absent: Council Member Walker

COUNCIL MEMBER HULSEY MOVED to excuse Council Member Walker.
Seconded by Council Member Putnam. Voice vote was taken and carried 6-0.

STAFF PRESENT

Public Safety Director Calkins, Court Administrator Kelly Rydberg, Acting Public Works Director Ken Barnett, Finance Director Richard Gould, City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

Acting Public Works Director Ken Barnett requested that Ordinance No. 2014-1860 be pulled from the agenda as it is not ready for passage.

Director Barnett added the Robinson Noble contract for professional services at the end of the regular agenda.

Mayor Guier added a special presentation to the beginning of the Council agenda.

The amended agenda was approved by unanimous consent of the Council.

PRESENTATION

Public Safety Director John Calkins presented a medal of valor to Officer Joshua D. Hong. Mayor Guier commended Officer Hong for his actions in the line of duty and thanked him for his service to the citizens of the City of Pacific.

At 6:40, Mayor Guier called for a five-minute recess.

Mayor Guier reconvened the meeting at 6:45.

AUDIENCE COMMENT

Speaking before Council:

Divya Gupta, 201 Cedar, Pacific	Requesting a waiver of fees on his account. Mr. Gupta was referred to the Finance committee.
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PRESENTATION

Pierce Transit Commissioner Nancy Henderson provided a brief presentation to Council regarding Pierce Transit and the future of transportation in Pierce County.

REPORTS

A. Mayor

Mayor Guier:

-Thanked Darcie Thach and Joanne Futch for their hard work on the Citizen Appreciation Dinner. Thanks to council members who attended and assisted with event. Jeanne Fancher awarded citizen of the year at dinner

-Working with King county to open Pacific City Park. She is hoping for April 15th and is looking for new funding mechanisms in order to remove and replace the hescoes.

-Reminded everyone that the next Monday will be a fifth Monday and she will hold the Ask the Mayor event on 03/31/14 at 6:30 p.m.

B. Finance

Finance Director Richard Gould reported:

-The exit conference for the 2012 annual audit was held and went very well. There were no findings. The City received a management letter because the audit was late.

-The 2013 audit will likely be held between October and November 2014.

C. Court – No report

D. Public Safety Department –No report

E. Public Works/Community Development Departments

Acting Director Ken Barnett reported:

-Hoping the Valentine project will go out to bid by end of March.

-Hoping to go out to bid for Stewart road by early April

F. Community/Senior/Youth/Services

-Darcie is on vacation but Mayor Guier thanked Council for their participation with the Citizen Appreciation Dinner.

G. City Council Members

-Council Member Jones inquired if the Emergency Response plan covers issues that may arise with the oil trains going through the City.

Public Safety Director Calkins stated he had contacted Zone 3 fire chiefs after the issue was brought up at a meeting. There will be a meeting on April 3, 2014, to address issues

H. Boards and Committees

i. Finance Committee

Council Member Kave reported:

- The Committee met March 11 and addressed the issue presented by Bob Shawgo. The it was referred to the Public Works committee.
- Discussed replacement of police vehicle
- Reviewed financial reports

ii. Governance Committee –

Council Member Kave reported:

- The Committee referred the parking ordinance to a land use attorney to get advice on how the ordinance should be interpreted.

iii. Public Safety Committee

No Report

iv. Public Works Committee

No Report

v. Technology Committee

Council Member Walker reported:

- The Committee reviewed the evidence software and they recommend approval.

vi. Civil Service Commission

The next meeting will be held on Wednesday, March 26 at 6:00.

vii. Park Board

No Report

viii. Planning Commission

No Report

ix. Pierce County Regional Council (PCRC)

No Report

x. Sound Cities Association (SCA)

Mayor Guier reported:

- The SCA met while she was in Washington DC.
- She attended networking dinner on March 18.

xi. South County Area Transportation Board (SCATBd)

Mayor Guier reported:

- Presentation from WSDOT regarding oil tankers running through the valley cities
- Recommendations for transportation projects to be referred to PSRC and tried to get supp repair to West Valley

xii. Valley Regional Fire Association (VRFA)

Council Member Walker reported:

- Met 2 weeks prior; a simple business meeting

PUBLIC HEARING:

Seeking public input regarding the City of Pacific's proposed 2014-2019 Capital Facilities Plan Update.

Mayor Guier opened the public hearing at 7:14 p.m.

City Engineer Jim Morgan provided information to Council and the public regarding the Capital Facilities Plan.

Speaking before Council:

Jeanne Fancher	Ms. Fancher provided suggestions: Volcano evacuation route signs needed; Money for Pierce County for Jovita Blvd; Connecting and completing interurban trails through town; Connecting cul de sacs; Lahar danger in the area; capital facilities \$\$ to help king co or foot trail to gain elevation

Mayor Guier closed the public hearing at 7:29 p.m.

Council directed staff to bring the item forward for final approval.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution No. 14-130: Accepting two donations from an anonymous donor for the Youth/Community Center in the amount of \$1,000.

COUNCIL MEMBER HULSEY MOVED to accept two \$500 donations on behalf of the Youth/Community Center. Seconded by Council Member Jones.

Speaking before Council:

Don Thomson, 405 2 nd Ave SE	How does a person declare the
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Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Putnam, Walker

Nays: Knudtson, Steiger

The motion carried 5-2.

B. Resolution No. 2014-131: Setting a public hearing for the formation of a Street Assessment Reimbursement Area (SARA).

City Engineer Jim Morgan provided information to Council regarding the formation of the SARA.

Speaking before Council:

Sue O'Neill, relative of affected Pacific resident	Inquired about the process for forming the SARA and notification period.
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COUNCIL MEMBER KAVE MOVED to adopt Resolution No. 2014-131. Seconded by Council Member Steiger.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Knudtson Putnam, Steiger, Walker

The motion carried 7-0.

C. Resolution No. 14-132: Authorizing the purchase of the File On Q software program for evidence management for the Police Department, in the amount of \$8205.00.

Public Safety Director John Calkins provided information regarding the evidence software.

COUNCIL MEMBER HULSEY MOVED to adopt Resolution No. 2014-132 authorizing the purchase of the File On Q software program for evidence management for the Police Department, in the amount of \$8205.00. Seconded by Council Member Jones.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Knudtson Putnam, Steiger, Walker

The motion carried 7-0.

D. Authorizing the payment of the AWC Drug and Alcohol Testing Consortium 2014 annual membership and random testing fee, in the amount of \$487.

City Clerk Amy Stevenson-Ness provided information to Council regarding the consortium.

COUNCIL MEMBER JONES MOVED to approve the payment of the 2014 annual membership of the AWC Drug and Alcohol Testing Consortium in the amount of \$487. Seconded by Council Member Knudtson.

Voice vote was taken and the motion carried 7-0.

E. Resolution No. 14-133: Robinson-Noble Agreement approval

City Engineer Jim Morgan provided information to Council regarding groundwater investigation and monitoring on the corner of 8th Street East and Valentine Avenue.

Council Member Putnam read the resolution into the record for an amount not to exceed \$45,000.

COUNCIL MEMBER HULSEY MOVED to approve the agreement with Robinson-Noble in an amount not to exceed \$45,000 for groundwater investigation and monitoring. Seconded by Council Member Jones.

Meeting materials are available on the City's website at: www.cityofpacific.com or by contacting the City Clerk's office at (253) 929-1105.

For ADA accommodations, please contact City Hall at (253) 929-1105 prior to the meeting. Thank you.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Knudtson Putnam, Steiger, Walker

The motion carried 7-0.

COUNCIL MEMBER HULSEY MOVED to suspend the rules to consider an additional item. Seconded by Council Member Kave. Voice vote was taken and carried 7-0.

Engineer Jim Morgan requested approval to advertise the Stewart Road project for bids on April 4, 2014.

COUNCIL MEMBER HULSEY MOVED to approve to take the Stewart Road project to bid on April 4, 2014. Seconded by Council Member Jones. Voice vote was taken and carried 7-0.

CONSENT AGENDA

- A. Payroll and Voucher Approval
- B. Approval of the minutes from the February 24, 2014 meeting.

COUNCIL MEMBER JONES MOVED to approve the Consent Agenda. Seconded by Council Member Hulsey. Voice vote was taken and the motion carried 7-0.

ADJOURN

Mayor Guier adjourned the meeting at 8:06 p.m.

Amy Stevenson-Ness, City Clerk



City Council Minutes

Workshop
Monday, April 7, 2014
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council Member Walker called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Hulsey, Jones, Kave, Knudtson, Walker, and Mayor Guier

Absent: Council Members Putnam and Steiger

STAFF PRESENT

Acting Public Works Director Ken Barnett, Finance Director Richard Gould; Senior Services Assistant Director Darcie Thach, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

Council selected Mayor Pro Tem Jones to lead the evening's meeting in the absence of Council President Putnam.

Council Member Hulsey added a Motorhome Parking discussion.

Mayor Guier added a Police contract negotiation committee.

The amended agenda was approved unanimously by Council.

AGENDA ITEMS

A. Discussion: AB 14-056: Waiver of Park usage fees for back to school event by Aggressive Ministries

City Clerk Amy Stevenson-Ness advised Council that Aggressive Ministries has requested a waiver of the park usage fees for City Park for their back to school event tentatively scheduled for August 16, 2014.

A representative from Aggressive Ministries was in attendance and stated due to a conflict at the park, the event will be held on August 23.

Direction by consensus of Council: Move forward to the meeting on April 14, 2014.

B. Discussion: AB 14-057: Resolution No. 2014-134: Interlocal Agreement with City of Auburn for IT Services

Finance Director Richard Gould reviewed the proposed ILA for IT services with the City of Auburn.

Direction by consensus of Council: Move forward to the meeting on April 14, 2014.

C. Discussion: AB 14-058: Resolution No. 2014-135: Agreement with Valley Regional Fire Authority for Lease of City Facilities.

Council Member Walker discussed the lease agreement. He stated it has always been a verbal agreement with costs split 50/50. The VRFA Board approved the lease at the meeting in March.

Direction by consensus of Council: Move forward to the meeting on April 14, 2014.

D. Discussion: AB14-059: Resolution No. 2014-136: Authorizing the execution of an agreement with Carol Morris, Morris Law, PC, for land use services

Acting Public Works Director Ken Barnett advised that the City has need for a land use attorney. Mayor Guier stated the terms of the contract will be for 50 hours at \$200/hr or \$10,000.

Direction by consensus of Council: Move forward to the meeting on April 14, 2014.

E. Discussion: AB 14-060: Rate Increase from Waste Management

Director Barnett advised Council that notification was received that King County Solid Waste has increased fees for Waste Management and that their fees will be increased to cover the extra cost.

F. Discussion: AB 14-061: Resolution No. 2014-137: Setting a Public Hearing regarding revisions to the Pacific Municipal Code 20.72.050(F) concerning pervious parking.

Director Barnett advised Council that the current PMC prohibits the use of pervious parking. Because of standards set by the Department of Ecology regarding pervious surfaces, revisions to the Code are required which necessitates a public hearing.

Direction by consensus of Council: Move forward to the meeting on April 14, 2014.

G. Discussion: AB 14-062: Resolution No 2014-138: Gordon Property Purchase and Sale Agreement

Director Barnett discussed the need to purchase this property at this time in order for the project to continue. Once the City signs the agreement, the TIB will free up the available monies.

Direction by consensus of Council: Move forward to the meeting on April 14, 2014.

H. Discussion: AB 14-063: Resolution No. 2014-139: Surplus of Flail Mower Deck

Director Barnett stated the deck has minimal scrap value and he is requesting that it be surplused to use as a trade-in for a replacement deck.

Direction by consensus of Council: Move forward to the meeting on April 14, 2014.

I. Discussion: AB 14-064: Filling Council Vacancy

Mayor Guier requested Council's consent to place an ad requesting applications for the position that Council Member Hulsey will be vacating.

Direction by consensus of Council: Place an ad requesting applications on April 11, 2014, after seeking advice from MRSC regarding Council vacancies.

J. Discussion: AB 14-065: Council Retreat

Mayor Guier discussed a proposed Council retreat on May 3, 2014. She advised that AWC will be available to do a training and would like to have the

K. Negotiations Committee

Mayor Guier stated that the Finance Committee appoints members/recommends who will sit on negotiation committee. As the time is drawing near to begin negotiations, a committee needs to be appointed.

Direction by consensus of Council: Discuss at meeting on April 14, 2014.

L. Parking Regulations

Council Member Hulsey stated that single family residences are excluded from the parking regulations he is trying to amend. Further discussion ensued regarding the parking regulations.

ADJOURN

Mayor Pro Tem Jones adjourned the workshop at 7:18 p.m.

Amy Stevenson-Ness, City Clerk



City Council Minutes

Regular Meeting
Monday, April 14, 2014
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Hulsey, Kave, Knudtson, Steiger, Council President Putnam, and Mayor Guier

Absent: Mayor Pro Tem Jones

COUNCIL MEMBER WALKER MOVED to excuse Mayor Pro Tem Jones. Seconded by Council Member Steiger. Voice vote was taken and carried 6-0.

STAFF PRESENT

Public Safety Director Calkins, Acting Public Works Director Ken Barnett, Engineer Jim Morgan, Finance Director Richard Gould, City Clerk Amy Stevenson-Ness

ADDITIONS TO/APPROVAL OF AGENDA

Engineer Jim Morgan removed the public hearing and Item 7B from the agenda.

The amended agenda was approved by the consensus of Council.

AUDIENCE COMMENT

Speaking before Council:

Erin Meyers, Kathryn Austin, 20632 108 th Ave SE, Kent	RE: Lien against property for sale in Pacific seeking waiver of costs; Referred to Finance Committee meeting on April 15, 2014
Elaine Kozanides, 102 Tacoma Blvd S.	Kudos to Police Department for treatment of exchange student and providing a tour
Carolyn Lake, 501 G St, Tacoma	Spoke against the Thornton/Stewart Assessment; Requested information she provided be put into minutes

REPORTS

A. Mayor

Mayor Guier reported:

- Radar reader board has been put out around town;
- Stephanie Shook, Records Clerk, has been a Public Information Officer for the Oso mudslide and will make a presentation tonight during the police report;
- Working with King county to get City Park open. It will not be opening on April 15 but is hoping it will open soon;
- Annual Earth Day event will be held on April 26.

B. Finance

Finance Director Richard Gould reported:

- The first quarter financial reports are complete and will be reviewed by the Finance Committee on April 15;
- The City will be hosting a BIAS workshop in the Council Chambers on April 22. Other cities and staff will be attending.

C. Court – Reports for March were included in the agenda packet.

D. Public Safety Department –Report for March was included in the agenda packet.

Public Safety Director Calkins reported:

- The radar trailer helps controls speeds but a radar car will go out next week to enforce;
- The Police Department received a call from Snohomish County asking for assistance with PIOs. Stephanie Shook has been serving as a PIO in Arlington.

Stephanie Shook provided a presentation to Council regarding the PIO position she has been filling regarding the Oso mudslide. She provided an overview of her daily schedule and items that have been done as PIO.

Mayor Guier stated she is very proud to be represented by Ms. Shook.

E. Public Works/Community Development Departments

Acting Public Works Director Ken Barnett reported:

- The City has gone out to ad on Stewart Road as hoped;
- Attended an informational seminar regarding oil trains and described the process for oil cars.

F. Community/Senior/Youth/Services

Assistant Director Darcie Thach reported:

- Provided revised revenue numbers for 2013
- Next fundraiser will be the Pacific Days pancake breakfast
- CCS will not be providing lunch on April 18 as it is Good Friday.
- Provided the schedule for the Youth and Senior Centers

G. City Council Members

Council Member Steiger expressed his frustration with an apparent communication problem with people at the window. He suggested an informational bulletin be made up to hand out and log to track whom information is given to. He stated information must be communicated better.

COUNCIL MEMBER STEIGER MOVED to suspend the rules to add a discussion regarding communication on utilities as New Business, Item A. Seconded by Council

Member Kave. Voice vote was taken and carried 6-0.

Council Member Kave provided a Marijuana Uses Advisory Workgroup update. He advised that the group is close to a completed report.

H. Boards and Committees

- i. Finance Committee:
Council Member Kave would like the contact information for the realtors that spoke at the evening's meeting so they can attend the next committee meeting.
- ii. Governance Committee
Council Member Knudtson said they are in a holding pattern for the rv parking ordinance until a land use attorney is approved.
- iii. Human Services Committee
Council Member Knudtson said she toured the Puyallup senior center and attended their health fair. Stated she felt Darcie and Joanne doing a great job.
- iv. Public Safety Committee
None
- v. Public Works Committee
-Nothing to report, just updates on plans for Milwaukee and West Valley; be shovel ready so when grants come up the City can be at the top of roster.
- vi. Technology Committee
Council Member Walker reported the committee recommends passing the ILA with Auburn.
- vii. Civil Service Commission
None
- viii. Park Board
-Paula Wiech, Planner, reported the annual Earth Day event on will be on April 26 from 10-3 and includes lunch. Dumpsters will be provided by Waste Management.
- A Special meeting will be held on April 17 to tie up loose ends.
- ix. Planning Commission
None
- x. Pierce County Regional Council (PCRC)
None
- xi. Sound Cities Association (SCA)
April's meeting was canceled due to lack of agenda items.
- xii. South County Area Transportation Board (SCATBd)
Will be meeting the following week.

- xiii. Valley Regional Fire Association (VRFA)
Council Member Walker reported items were surplused and the surplused waders were sent to Oso.

PUBLIC HEARING:

The public hearing was cancelled and removed from the evening's agenda.

OLD BUSINESS

A. Resolution 2014-140: Approving the waiver of park usage fees for Aggressive Ministries for their Pencilpalooza event to be held in City Park on August 23, 2014.

City Clerk Amy Stevenson-Ness advised Council that Aggressive Ministries has requested a waiver of the park usage fees for City Park for their back to school event originally scheduled for August 16, 2014, but now scheduled for August 23, 2014.

COUNCIL MEMBER WALKER MOVED to accept waive the park usage fees for Aggressive Ministries for their Pencilpalooza event to be held on August 23, 2014. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Kave, Knudtson Putnam, Steiger, Walker

Nays:

Absent: Jones

The motion carried 6-0.

B. Ordinance No. 2014-1859: Approving the creation of the Stewart Road and Thornton Avenue Street Assessment Reimbursement Area.

This Ordinance was removed from the agenda.

C. Ordinance No. 2014-1860: Adoption of the findings of fact on interim zoning Ordinance No. 14-1855.

Planner Paula Wiech advised that City Council should vote to continue the interim zoning ordinance for its six-month duration, beginning February 3, 2014, and to adopt Ordinance 2014-1860, the finding of fact on the subject of interim zoning Ordinance No. 2014-1855, to justify its continuation.

COUNCIL MEMBER KAVE MOVED to continue the interim zoning ordinance for its six-month duration, beginning February 3, 2014, and to adopt Ordinance 2014-1860, the findings of fact on the subject of interim zoning Ordinance No. 2014-1855 to justify its continuation. Seconded by Council Member Walker.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Kave, Knudtson Putnam, Steiger, Walker

Nays:

Absent: Jones

The motion carried 6-0.

D. Resolution No. 2014-134: Approving the continuing Interlocal Agreement between the City of Pacific and the City of Auburn for Information Technology Services.

Finance Director Richard Gould reviewed the proposed ILA for IT services with the City of Auburn.

COUNCIL MEMBER WALKER MOVED to approve Resolution No. 2014-134 allowing the Mayor to execute the Interlocal Agreement between the City of Pacific and the City of Auburn for Information Technology Services. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Knudtson Putnam, Steiger, Walker

Nays:

Absent: Jones

The motion carried 6-0.

E. Resolution No. 2014-135: Authorizing the execution of a lease agreement with Valley Regional Fire Authority for the use of City-owned property.

Public Safety Director Calkins provided a brief summary of the agreement with VRFA. It was advised that the VRFA Board voted on contract last month.

COUNCIL MEMBER WALKER MOVED to approve Resolution No. 2014-135 allowing the Mayor to execute a lease agreement with VRFA. Seconded by Council Member Steiger.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Kave, Knudtson Putnam, Steiger, Walker

Nays:

Absent: Jones

The motion carried 6-0.

F. Resolution No. 2014-136: Authorizing the execution of an agreement with Morris Law, PC for land use attorney services in an amount not to exceed \$10,000.

Acting Public Works Director Ken Barnett advised that the City has need for a land use attorney for several projects that Morris Law, PC would be appropriate to handle.

COUNCIL MEMBER KAVE MOVED to approve Resolution No. 2014-136 authorizing the Mayor to execute an agreement with Morris Law, PC. Seconded by Council Member Walker.

Roll Call vote was taken resulting as follows:

Ayes: Kave, Knudtson Putnam, Steiger, Walker

Nays: Hulsey

Absent: Jones

The motion carried 5-1.

G. Resolution No. 2014-137: Setting the time and place for a public hearing on April 28, 2014, at approximately 6:30 p.m. to receive public testimony on proposed revisions to Pacific Municipal Code 20.72.050(F) regarding the use of pervious parking in the City.

Director Barnett advised the public hearing is required to revise the code pertaining to development requirements.

COUNCIL MEMBER PUTNAM MOVED to approve Resolution No. 2014-137 setting the time and place for a public hearing on April 28, 2014, at 6:30 p.m. in the City of Pacific Council chambers to hear from the public on the revisions to PMC 20.72.050(F). Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Hulseley, Kave, Knudtson Putnam, Steiger, Walker

Nays:

Absent: Jones

The motion carried 6-0.

H. Resolution No. 2014-138: Approving the purchase of property from Gordon Pacific, LLC and L&V Gordon, LLC, in the amount of \$500,000, for construction of Stewart Road and the Interurban Trail.

Director Barnett advised that the cost to complete the purchase of the property is approximately \$500,000 with 85% coming from TIB grants and the balance from City funds. Failure to purchase this property at this time will stop progress on the Stewart Road project, potentially ending the project.

COUNCIL MEMBER STEIGER MOVED to approve Resolution No. 2014-138 approving the purchase of property from Gordon Pacific, LLC and L&V Gordon, LLC for construction of Stewart Road and the Interurban Trail. Seconded by Council Member Hulseley.

Roll Call vote was taken resulting as follows:

Ayes: Hulseley, Kave, Knudtson Putnam, Steiger, Walker

Nays:

Absent: Jones

The motion carried 6-0.

I. Resolution No. 2014-139: Authorizing the surplus of the Public Works Flail Mower Deck to be used as a trade in for a new mower deck.

Director Barnett advised that the surplused mower deck will be used as a trade-in on a new mower deck.

Speaking before Council:

Katie Garberding, White River Drive, Pacific	What is the actual value of the mower deck?
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COUNCIL MEMBER PUTNAM MOVED to approve Resolution No. 2014-139 authorizing the Public Works Director to use the Rear's Mfg. Co. SPF Mower model number SRF60K940 as a trade in for a new John Deere 72: rear discharge mower deck. Seconded by Council Member Hulsey.

Roll Call vote was taken resulting as follows:

Ayes: Hulsey, Jones, Kave, Knudtson Putnam, Steiger, Walker

Nays:

Absent: Jones

The motion carried 6-0.

J. AB 14-064: Further discussion regarding filling of City Council Vacancy

Council Member Hulsey stated he is willing to resign after the regularly scheduled meeting on April 28th if it would make selecting a council member easier.

COUNCIL MEMBER HULSEY MOVED to have a special meeting immediately following adjournment on April 28 to interview and appoint new a new council member. Second by Council Member Walker.

Roll Call vote was taken resulting as follows:

Ayes: Walker

Nays: Hulsey, Kave, Knudtson Putnam, Steiger

Absent: Jones

The motion failed 1-5.

COUNCIL MEMBER KAVE MOVED to accept applications, review applications, interview applicants on May 5, and select the candidate on May 12. Seconded by Council Member Steiger.

Voice vote was taken and the motion carried 5-1 (Walker).

Mayor Guier stated she would invite whomever applied to attend the Council retreat.

K. AB 14-065: Further discussion regarding a City Council retreat to tentatively be held on May 3.

Mayor Guier reported that AWC will be in attendance from 8-10 a.m. to provide Council Member Roles and Responsibilities training. The retreat will be held until 2:00 p.m. in the conference room and lunch will be provided.

L. AB 14-066: Appointment of Negotiations Committee

After discussion regarding who should be on the committee and nominations of Council Members Kave and Walker and Mayor Guier, **COUNCIL MEMBER PUTNAM MOVED** to appoint Council Members Kave and Walker and Mayor Guier to the negotiation committee. Seconded by Council Member Knudtson.

Voice vote was taken and was unclear. Mayor Guier called for a roll call vote.

Roll Call vote was taken resulting as follows:

Ayes: Knudtson Putnam, Walker

Nays: Steiger, Hulsey, Kave

Absent: Jones

The motion failed 3-3.

After further discussion, **COUNCIL MEMBER KAVE MOVED** to appoint council Members Kave and Steiger, and Finance Director Richard Gould to the negotiations committee. Seconded by Council Member Hulsey.

Voice vote was taken and carried 5-1. (Steiger)

NEW BUSINESS

A. Communication regarding utilities

Council Member Steiger questioned who the real estate agents spoke with and received incorrect information from regarding obtaining a waiver of their fees. He suggested the creation of a hand out to give to people inquiring about fee waivers and making sure citizens are receiving the correct information.

Discussion ensued regarding soldiers deployed to combat and the serviceman's civil relief act of 2002 as well as the PMC regarding waiving fees and the inability to waive liens.

CONSENT AGENDA

A. Payroll and Voucher Approval

B. Approval of the minutes from the March 2 and March 17, 2014 workshops and March 10, 2014 meeting.

COUNCIL MEMBER HULSEY MOVED to approve the Consent Agenda. Seconded by Council Member Putnam. Voice vote was taken and the motion carried 6-0.

ADJOURN

Mayor Guier adjourned the meeting at 8:36 p.m.

Amy Stevenson-Ness, City Clerk



City Council Minutes

Workshop
Monday, April 21, 2014
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Putnam called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Hulsey, Jones, Kave, Knudtson, Putnam, Steiger, Walker, and Mayor Guier

Absent: Council Members Hulsey and Kave (arrived at 6:48)

STAFF PRESENT

Acting Public Works Director Ken Barnett, Finance Director Richard Gould; and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

Mayor Guier added a discussion regarding the opening of City Park as Item K.

Council President Putnam added a discussion recognizing May as National Bike Month as Item L.

The amended agenda was approved unanimously by Council.

AGENDA ITEMS

A. Discussion: AB 14-067: Resolution No. 2014-141: Amendment to the agreement with AHBL regarding the Milwaukee Boulevard Stormwater Improvements

Acting Public Works Director Ken Barnett advised this is a change in scope to finalize project resulting in a reduction in cost for this project.

Sean Comfort, AHBL advised Council that the proposal is to reduce the scope of work for the Milwaukee project. The modification would reduce the budget \$13,000 from the original contract amount and will result in 100% design of the project.

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

B. Discussion: AB14-068: Resolution No. 2014-142: Amendment to the agreement with AHBL regarding engineering design services for the Stormwater Outfall Treatment Project.

Mr. Comfort advised Council that the reduction to the Milwaukee project will be rolled into the outfall project and will result in 100% design of the project.

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

C. Discussion: AB14-069: Resolution No. 2014-143: Amendment to the agreement with Parametrix for pre-design engineering services for the Valentine/136th project.

Director Barnett advised there is a change in design for the Valentine project. The amendment is for complete design for "wetlands in a box" and will be able to keep the Department of Ecology grant.

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

D. Discussion: AB14-070: Resolution No. 2014-144: Authorizing the submittal of a grant application to the King County Project Evaluation Committee for federal funding assistance for the Interurban Trail from 3rd Avenue to County Line Road.

Director Barnett advised this is seeking approval to submit the grant.

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

E. Discussion: AB 14-071: Resolution No 2014-145: Authorizing the submittal of a grant application to the King County Project Evaluation Committee for federal funding assistance for Milwaukee Boulevard between Ellingson Road and 5th Avenue South.

Director Barnett advised this is a grant for funding for Milwaukee Blvd overlay and will have a matching amount. There are funds available. This is the grant that was lost.

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

F. Discussion: AB 14-072: Resolution No. 2014-146: Authorizing the submittal of a grant application to PCRC for federal funding assistance for the Interurban Trail from Pacific to Edgewood.

Director Barnett advised this is a grant for the trail to go up the old interurban electric railway.

Direction by consensus of Council: Move forward to the meeting on April 28 2014.

G. Discussion: AB 14-073: Resolution No 2014-147: Authorizing the submittal of a grant application to PCRC for Stewart Road between Valentine Avenue and the White River Bridge.

Director Barnett discussed that this grant is to continue progress on Stewart Road.

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

H. Discussion: AB 14-074: Resolution No. 2014-148: Authorizing the submittal of a Pedestrian Bicycle Grant Application to WSDOT for construction of the Interurban Trail from 3rd Avenue South to Roy Road.

Director Barnett stated this is complete and ready to go. WSDOT will back the city on this project.

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

I. Discussion: AB 14-075: Resolution No. 2014-149: Authorizing the submittal of a Safe Routes to Schools Grant Application to WSDOT for sidewalks on 2nd Avenue SW.

Director Barnett stated this is an opportunity to put sidewalks on 2nd Avenue SW and would be a good upgrade for the city.

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

J. Discussion: AB 14-076: First Quarter Financial Reports

Finance Director Richard Gould reviewed the first quarter financial reports with Council. (Council Member Kave arrived here at 6:48 p.m.)

Direction by consensus of Council: Move forward to the meeting on April 28, 2014.

K. Park Opening and Restrooms

Mayor Guier reported that despite her attempts to convince King County to take off the top row of hedges, the County is not agreeable saying it will compromise the integrity of the hedges and will cost \$78,000 to remove the row. King County will pay the tab to open and close the driveways. They have stated that anything above \$40,000 will have to be paid by the city. She stated she is concerned about safety in the park and discussed the possibility to set up surveillance cameras.

Mayor Guier also discussed the possibility of putting portable bathrooms in the park for safety and cost savings due to extensive vandalism in the bathrooms.

She stated that she is seeking a consensus of council to open City Park.

The consensus of Council was to authorize the Mayor to have the park opened by the weekend of April 26.

L. Recognizing May as National Bike Month

Council Member Putnam requested recognition for National Bike Month. Policy statement in favor of bicycles at a time when we're looking for grants.

Mayor Guier inquired if Council felt the need for the City attorney to attend the meeting on April 28.

On consensus of Council, the attorney will not be attending the meeting.

M. Marijuana Work Group Draft Report

Council Member Kave presented a draft report to Council and requested guidance on the process to proceed. He stated it will be finalized at the next Marijuana Work Group meeting on April 22.

After extensive discussion, Council Member Kave stated he would present the report to the Planning Commission and Work Group on April 22.

ADJOURN

Council President Putnam adjourned the workshop at 7:28 p.m.

Amy Stevenson-Ness, City Clerk

DRAFT