



Workshop
Monday, May 19, 2014
6:30 p.m.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Council President Putnam called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Council Members Jones, Kave, Knudtson, Putnam, Steiger, and Mayor Guier

Absent: Council Member Walker

STAFF PRESENT

Acting Public Works Director Ken Barnett, Finance Director Richard Gould; Assistant Community Services Director Darcie Thach, and City Clerk Amy Stevenson-Ness.

ADDITIONS TO/APPROVAL OF AGENDA

Mayor Guier moved Item F to Item A and Item J to Item B.

Council Member Steiger added a discussion regarding garbage and recycling.

The amended agenda was approved unanimously by Council.

AGENDA ITEMS

A. Discussion: AB 14-095: Resolution No. 2014-160: Accepting the Emergency Management Performance Grant in the amount of \$12,637.

Police Records Specialist Stephanie Shook described the grant award to be applied to a perimeter fence and gate system with keypad for fire personnel and clickers for officers. The fence will be to increase security around the police station. The total cost of the project is \$16,000. VRFA will contribute ¼ of the cost of the fencing.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

B. Discussion: AB 14-099: Resolution No. 2014-164: Gordon Purchase and Sale Agreement

Director Barnett stated this item was adopted previously but after review by the new city attorney, it is being brought back for adoption.

Direction by consensus of Council: Move forward to the special meeting at 7:30 p.m.

C. Discussion: AB 14-090: Resolution No. 2014-156: Adjustments and waivers of penalties and interest for unpaid water and sewer service.

Finance Director Richard Gould advised Council this is the first step in changing the code regarding late fees and waivers. Discussion ensued regarding the lien process and the process and cost of pulling the meters from the homes.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

D. Discussion: AB 14-091: Resolution No. 2014-157: Approving job descriptions of City Administrator, Public Works Manager, and Community Development Manager.

Finance Director Richard Gould discussed an organizational shift by adding these positions. He advised that the two manager positions are not replacing the current director but dividing out the responsibilities for both departments between two managers.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

E. Discussion: Discussion Regarding Council Committees

City Clerk Stevenson-Ness advised that as former Council Member Hulsey resigned, there are vacancies on various boards and committees that need to be filled.

After discussion, Council Member Garberding will be on the Finance, Public Safety, and Public Works Committees. Council will approve the rearrangement at the meeting to be held on May 27.

At 7:29, Council President Putnam recessed the workshop.

At 7:30, Mayor Guier called the special meeting to order and adjourned the special meeting at 7:32.

At 7:33, Council President Putnam called the workshop back to order.

F. Discussion: AB 14-093: Resolution No. 2014-158: CDBG Grant for Senior Center Improvements

Assistant Community Services Director Darcie Thach advised the grant will be used to replace the roof on the Senior Center and Gym building as well as purchase carpet for the Senior Center. There is a 10% match of \$5,000.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

G. Discussion: AB 14-094: Resolution No. 2014-159: Approval of MOU for Summer Youth Lunch Worker.

Assistant Community Services Director Darcie Thach presented the MOU to council for their review.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

H. AB 14-096: Resolution No. 2014-161: Approval of MOU for Public Works Seasonal Maintenance Workers

Acting Public Works Director Ken Barnett advised Council that the MOU is for two seasonal maintenance employees.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

I. Discussion: AB 14-097: Resolution No. 2014-162: CDL Drug and Alcohol Testing Policy

Director Barnett stated federal law states testing required by law. The policy has been reviewed by the Public Works Committee and has been union approved.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

J. Discussion: AB 14-098: Resolution No. 2014-163: Setting Six-Year TIP Public Hearing

Director Barnett advised this resolution is to set the public hearing for June 9, 2014, at 6:30 for the Six-Year Transportation Improvement Program.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

K. Discussion: AB 14-100: Resolution No. 2014-165: PSE/Intolight Valentine Agreement

Director Barnett stated advised this agreement is for streetlights on Valentine Avenue.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

L. Discussion: AB 14-101: Resolution No. 2014-166: Interlocal Agreement with Pierce County for street striping.

Director Barnett advised this was for discussion only and stated Pierce County can do the street striping cheaper than any other company. They also do Algona's striping.

No council action needed at this point.

M. Discussion: AB 14-102: Ordinance No. 1862: Adopting City Fire, Building, Plumbing Codes

Director Barnett stated codes have not been updated since 2012 and need to be updated to stay current.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

- N. Discussion: AB 14-103: Resolution No. 2014-167:** Authorizing payment in the amount of \$2,500 for a Puget Sound Energy easement on property owned by Miles Sand & Gravel Company.

Director Barnett stated this is for an easement for the Stewart Road Project.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

- O. Discussion: AB 14-104: Resolution No. 2014-168:** Accepting the King County Solid Waste Grant in the amount of \$10,000.

Director Barnett stated the grant has been applied for and the City received \$10,000 for hazardous waste recycling.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

- P. Discussion: AB 14-105: Resolution No. 2014-169:** PSE Consent Agreement

Director Barnett stated the agreement is to move poles on Stewart Road.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

- Q. Discussion: AB 14-106: Resolution No. 2014-170:** Parametrix Survey Contract

Director Barnett stated the plan to do stormwater work on West Hill is ready but needs topography. Parametrix was the lowest bid received.

Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

- R. Discussion: AB 14-107: Resolution No. 2014-171:** Puget Sound Energy Valentine Relocation Agreement

Director Barnett stated this project slipped through the cracks but needs to be done.

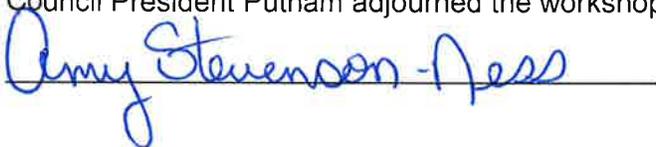
Direction by consensus of Council: Move forward to the meeting on May 27, 2014.

- S. Discussion: Garbage and Recycling**

Council Member Steiger advised that Jerry Eck closed the small items recycling part of his business due to financial constraints. He is concerned about recyclables stacking up and wants to know where people can take their recycling now. Albertsons in Milton accepts glass; north Algona has a newspaper recycle box. He stated a list of places where people can take their recycling is needed. The City needs to take steps now before garbage stacks up.

ADJOURN

Council President Putnam adjourned the workshop at 8:09 p.m.



Amy Stevenson-Aless

Amy Stevenson-Ness, City Clerk