



## City Council Minutes

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**Regular Meeting**  
**Tuesday, May 27, 2014**  
**6:30 p.m.**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Guier called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Members Garberding, Kave, Knudtson, Steiger, Council President Putnam, Mayor Pro Tem Jones, and Mayor Guier

Absent: Council Member Walker

**COUNCIL MEMBER STEIGER MOVED** to excuse Council Member Walker. Seconded by Council Member Jones. Voice vote was taken and carried 6-0.

### **STAFF PRESENT**

Public Safety Director Calkins, Acting Public Works Director Ken Barnett, Assistant Director Senior Center Darcie Thach, Court Administrator Kelly Rydberg, Finance Director Richard Gould, City Clerk Amy Stevenson-Ness

### **ADDITIONS TO/APPROVAL OF AGENDA**

The agenda was approved by the consensus of Council.

### **AUDIENCE COMMENT**

Speaking before Council:

|                                 |  |
|---------------------------------|--|
| Jeanne Fancher                  | Three items to discuss. 1 Locked out of public meeting, presented alarm; 2 Communicate better w/neighborhood jurisdictions; Jovita Blvd closed, just noticed now by Edgewood; 3 What is city's policy regarding staff taking home city vehicles? PW truck on Lake Doloff Rd. |
| Dean Johnson, White River Drive | Drug activity on White River Drive; Grass needs to be maintained; paraphernalia in grass   |
| Kate Hull-Pease, Park Board     | Thank you for \$167K for Parks   |

## REPORTS

### **A. Mayor**

Mayor Guier reported:

- Met with residents at Rainier Vista on May 22. Well attended by 25 residents. Plan to have an Ask the Mayor session once a month with residents.
- West Valley Hwy closed on the north side of Ellingson because of a sink hole. She is working with Mayor Hill as much as possible on the situation.
- Getting a lot of comments regarding the lawns of vacant houses and residences; wanted to make sure council knows staff is recognizing issues.
- Possibly getting goats to care for right-of-way and storm ponds

### **B. Finance**

Finance Director Richard Gould reported:

- Annual report is done and uploaded to the state auditor. Kudos to Pam Walasek for her help getting it done.
- Hensley home sale, talked to brokers, still in line to get sale done in a month or so.
- About a month away from Police union contract expiration. Reaching out to Dick Groff to plan a meeting. Requesting an executive session next week to discuss.
- The wireless network is having problems but is being worked on.
- A proposed amended FTE schedule being brought forward

### **C. Court**

Court Administrator Kelly Rydberg

No new information. Will have stats in a couple of weeks.

### **D. Public Safety Department.**

Sergeant Bos stated there was no report for the Police Department.

### **E. Public Works/Community Development Department**

Public Works Director Ken Barnett reported:

- Algona had water main break which caused sink hole resulting in closure f
- The TIB released funds for Stewart Road project.
- The closing on the Gordon purchase was moved to Friday 5/30.
- He is working on a code enforcement list.
- The Valentine project bid opening will happen at 2:00 at the Sumner Police Department
- The Hatch property sale closed today.
- The city has purchased a pole building from Sumner for \$12,000 to be used as a Public Works shop.
- The Public Works Committee meeting will be held on 6/4 at 7 p.m.

### **F. Community/Senior/Youth/Services**

No Report

### **G. City Council Members**

Council Member Knudtson reported that the Pacific Days parade starts at 10:00 and Council should meet at 9:30 at AlPac. Council Member Steiger secured the first fire truck purchased by the Pacific Fire Department for Council to ride on.

Council Member Steiger asked if there was any way to help a senior with blackberries growing over his house. Darcie Thach said she will help look for a solution for him.  
information

## H. Boards and Committees

### i. Finance Committee:

Council Member Kave reported the committee met on May 20 and discussed park impact fees as well as Police Department negotiations and the FTE schedule change.

### ii. Governance Committee

Council Member Knudtson advised there is no report.

### iii. Human Services Committee

No Report

### iv. Public Safety Committee

Council Member Garberding requested that the meeting time be moved to an evening time cannot attend during the day.

### v. Public Works Committee

No Report

### vi. Technology Committee

Council Member Walker advised the committee met on May 15. The new website was discussed as well as the tech upgrades for the chambers and tablet usage.

### vii. Civil Service Commission

No Report

### viii. Park Board

No Report

### ix. Planning Commission

A meeting and public hearing regarding marijuana will be held on May 27.

### x. Pierce County Regional Council (PCRC)

No Report

Director Barnett stated he will attend the meeting.

### xi. Sound Cities Association (SCA)

Mayor Guier reported that SCA met last week. They discussed green gas emission targets and hope cities will adopt their own for a smaller carbon footprint; Coal train safety was also discussed. Additionally, the city is not part of the King County Conservation District but should look into it.

She was appointed to the Growth Management Policy Committee and is also on the King County Flood District Advisory Committee.

### xii. South County Area Transportation Board (SCATBd)

No Report

### xiii. Valley Regional Fire Association (VRFA)

No Report

## **OLD BUSINESS**

### **A1. Approval of appointments to Council committees**

City Clerk Amy Stevenson-Ness advised Council that during discussion the previous week, it was tentatively decided that Council Member Garberding would be on the Finance, Public Safety, and Public Works committees. A vote is needed to make it official.

**COUNCIL MEMBER PUTNAM MOVED** to approve the City Council committee appointments as discussed at the City Council workshop on May 19, 2014. Seconded by Council Member Jones.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**A. Resolution No. 2014-158:** Authorizing the submission of a Community Development Block Grant (CDBG) application to King County to fund repairs to youth and senior facilities.

Assistant Director Darcie Thach stated she is requesting authorization to submit a CDBG grant application to King County for repairs to facilities.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-158, authorizing application for King County CDBG Grant Funds for senior center and community center reroofing, carpet replacement in the senior center, and to replace the awning that connects all buildings. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**B. Resolution No. 2014-159:** Approval of a Memorandum of Understanding with Teamsters Local 117 for a Summer Youth Lunch Worker.

Assistant Director Thach requested authorization for the summer youth lunch worker.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-159 approving a memorandum of understanding with Teamsters Local 117 for a summer youth lunch worker. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**C. Resolution No. 2014-160:** Accepting the Emergency Management Performance Grant in the amount of \$12,637.

Public Safety Director John Calkins advised council of the proposed use of the grant funds to be accepted.

**COUNCIL MEMBER PUTNAM MOVED** to approve Resolution No. 2014-160 accepting the Emergency Management Performance Grant in the amount of \$12,637. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**D. Resolution No. 2014-156:** Approving the delegation of authority to the Finance Director to adjust or waivers of penalties and interest for unpaid water and sewer service under an established procedure under very limited circumstances.

Finance Director Richard Gould advised he would work for a limited scope to help city maintain full houses and to clean up problems from prior administrations.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-156 allowing the City to waive late charges and allows the City to not shut off service, place a lien against property, and pursue collection under certain circumstances, where a customer adheres to a payment plan approved by the Finance Director. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**E. Resolution No. 2014-157:** Approving job descriptions of City Administrator, Public Works Manager, and Community Development Manager.

Finance Director Richard Gould advised he made the requested changes to the job descriptions.

**COUNCIL MEMBER PUTNAM MOVED** to approve Resolution No. 2014-157 adding job descriptions for the City Administrator, Community Development Manager, and Public Works Manager positions. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**F. Resolution No. 2014-161:** Approval of a Memorandum of Understanding with Teamsters Local 117 for two Public Works Seasonal Maintenance Workers.

Acting Director Ken Barnett advised the MOU is for two seasonal maintenance workers..

**COUNCIL MEMBER PUTNAM MOVED** to approve Resolution No. 2014-161 to approve the hiring of two seasonal maintenance workers for Public Works, not to exceed 480 hours and 12 weeks at pay range one, Step A, \$15.67/hour. Seconded by Council Member Steiger.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**G. Resolution No. 2014-162:** Approving a drug and alcohol testing policy for CDL drivers.

Director Barnett advised the city does not have a policy currently but one should be in place. The policy has been approved by the union and reviewed by the Public Works Committee.

**COUNCIL MEMBER STEIGER MOVED** to approve Resolution No 2014-162 Approving a drug and alcohol testing policy for CDL drivers. Seconded by Council Member Garberding.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**H. Resolution No. 2014-163:** Setting the time and place for a public hearing on June 9, 2014, at 6:30 p.m., in the City of Pacific Council Chambers regarding the proposed 2015-2020 Six-Year Transportation Improvement Plan.

Acting Director Ken Barnett advised the hearing is a required part of the TIP.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-163 Setting the time and place for a public hearing on June 9, 2014, at 6:30 p.m., in the City of Pacific Council Chambers regarding the proposed 2015-2020 Six-Year Transportation Improvement Plan.. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**I. Resolution No. 2014-165:** Authorizing the execution of an agreement with INTOLIGHT, in the amount of \$334,416.30, for Valentine Avenue street lighting system.

Acting Director Ken Barnett advised this lighting system is for the Valentine Avenue refurbishment.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-165, authorizing the execution of an agreement between the City of Pacific and Intolight for Valentine Avenue Street Lighting System in the amount of \$334,416.30. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**J. Ordinance No. 1862:** Adopting the 2012 editions of the International Building Code, International Residential Code, International Fire Code, International Property Maintenance Code, and appendices by reference and amending the penalty section in the codes to establish that violations are subject to civil or criminal penalties, repealing Pacific Municipal Code Chapter 17.04, 17.08, 17.12, 17.50, Sections 17.19.101 and 17.22.010 and adopting a new Chapter 17.04.

Acting Director Ken Barnett advised the codes need to be adopted. He requested council adopt the violations as criminal violations rather than civil penalties in order to make enforcement easier.

**COUNCIL MEMBER KAVE MOVED** to adopt Ordinance No. 2014-1862 as is with Civil penalties, Adopting the 2012 editions of the International Building Code, International Residential Code, International Fire Code, International Property Maintenance Code, and appendices by reference and amending the penalty section in the codes to establish that violations are subject to civil or criminal penalties, repealing Pacific Municipal Code Chapter 17.04, 17.08, 17.12, 17.50, Sections 17.19.101 and 17.22.010 and adopting a new Chapter 17.04. Seconded by Council Member Putnam.

**COUNCIL MEMBER PUTNAM MOVED** to amend the ordinance to a cost of \$250 per day for violations in Section A and B.

Voice vote was taken and carried 6-0.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**K. Resolution No. 2014-167:** Authorizing payment in the amount of \$2,500 for a Puget Sound Energy easement on property owned by Miles Sand & Gravel Company.

Acting Director Ken Barnett advised what the easement was for.

**COUNCIL MEMBER PUTNAM MOVED** to approve Resolution No. 2014-167, authorizing the payment for a Puget Sound Energy easement on property owned by Miles Sand & Gravel Company. Seconded by Council Member Steiger.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**L. Resolution No. 2014-168:** Accepting the King County Solid Waste Grant in the amount of \$10,000 to assist with the costs of the 2014 Recycling Collection events.

Acting Director Ken Barnett advised the grant was awarded and will be used for 2014 recycling collection events.

**COUNCIL MEMBER KAVE MOVED** to approve Resolution No. 2014-168, authorizing the mayor to execute a 2014 King County Waste Reduction and Recycling Grant Agreement. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**M. Resolution No. 2014-169:** Authorizing the execution of a Consent Agreement with Puget Sound Energy for Stewart Road.

Acting Director Ken Barnett advised Puget Sound Energy needs to maintain these facilities and will need permanent access to the facilities after change of ownership.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-169, authorizing the execution of a consent agreement between the City of Pacific and Puget Sound Energy, Inc. for Stewart Road. Seconded by Council Member Kave.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**N. Resolution No. 2014-170:** Authorizing the execution of a survey contract with Parametrix, in the amount of \$10,000, for a right of way survey on the West Hill.

Acting Director Ken Barnett advised this is for a topographical survey for the West Hill.

**COUNCIL MEMBER KAVE MOVED** to approve Resolution No. 2014-170, authorizing the expenditure with Parametrix for survey work associated with the 51<sup>st</sup> /Avenue Stormwater Project. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

**O. Resolution No. 2014-171:** Puget Sound Energy Valentine Relocation Agreement

Director Barnett advised this agreement approves the payment to PSE for costs associated with the design and construction of the necessary power line relocation.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-171, authorizing the execution of a facility relocation agreement with Puget Sound Energy for the Valentine Avenue Corridor. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

- P. Resolution No. 2014-154:** Approving a development agreement for property owned by Gordon Pacific, LLC and L&V Gordon, LLC north of Stewart Road at Thornton Avenue SW.

Acting Director Ken Barnett advised this is a 10 year developer agreement. It is brought back for reconsideration because there were items that needed to be changed on the agreement as originally passed.

**COUNCIL MEMBER JONES MOVED** to approve Resolution No. 2014-154, approving a development agreement for property owned by Gordon Pacific, LLC and L&V Gordon LLC north of Stewart Road at Thornton Avenue SW. Seconded by Council Member Knudtson.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

- Q. Resolution No. 2014-173:** Awarding the Stewart Road Contract to ICON Materials in the amount of \$2,941,126.61 to be paid from the TIB Grant Funds, Public Works Trust Fund Loans, and City Enterprise Funds.

Acting Director Ken Barnett advised the bid came in under the engineers estimate by \$800,000.

**COUNCIL MEMBER STEIGER MOVED** to approve Resolution No. 2014-173, authorizing the expenditure of funds with Icon Materials for the construction of Stewart Road/Thornton Avenue Improvements. Seconded by Council Member Putnam.

Roll Call vote was taken resulting as follows:

Ayes: Garberding, Jones, Kave, Knudtson Putnam, Steiger

Absent: Walker

The motion carried 6-0.

## **NEW BUSINESS**

NONE

## **CONSENT AGENDA**

- A.** Payroll and Voucher Approval
- B.** Approval of the minutes from the April 28, 2014 and May 12, 2014, meetings.

**COUNCIL MEMBER PUTNAM MOVED** to approve the consent agenda. Seconded by Council Member Jones. Voice vote was taken and carried 6-0.

**ADJOURN**

There being no further business, Mayor Guier adjourned the meeting at 8:05 p.m.

A handwritten signature in blue ink that reads "Amy Stevenson-Ness". The signature is written in a cursive style and is positioned above a horizontal line.

Amy Stevenson-Ness, City Clerk