



**Workshop**  
**Monday, June 2, 2014**  
**6:30 p.m.**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Council President Putnam called the regularly-scheduled meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Present: Council Members Jones, Kave, Knudtson, Putnam, Steiger, Walker, Garberding and Mayor Guier

Absent:

**STAFF PRESENT**

Acting Public Works Director Ken Barnett, Finance Director Richard Gould; Court Administrator Kelly Rydberg, Assistant Community Services Director Darcie Thach, and Finance Technician I Angelica Solvang

**ADDITIONS TO/APPROVAL OF AGENDA**

The agenda was approved unanimously by Council.

**AGENDA ITEMS**

**A. Discussion: Presentation of May Court Stats.**

Court Administrator Kelly Rydberg will not be present next week therefore she is presenting the court statistics today.

**B. Discussion: AB 14-109: Resolution No. 2014-174: Adopting a new investment policy**

Finance Director Richard Gould introduced Peter Becker with Time Value Investments to the Council. Time Value Investments work with public funds and currently handles investments with many surrounding cities. Mr. Becker has reviewed the policy with the Finance Director and

answered questions from the Council. The goal is to expand the policy and allow the city to take advantage of the higher interest rate that can be earned at higher investments.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**C. Discussion: AB 14-119: Resolution No. 2014-183:** Approving the job description for Office Assistant.

Finance Director Richard Gould discussed the reasons why this position is needed. The first step is to approve the job description. This position would provide back up to the City Clerk and other departments as needed. The City Clerk would be the supervisor for this position.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**D. Discussion: AB 14-110: Ordinance No. 2014-1863:** Approving the revised Salary Schedule for City Administrator, Public Works Manager, Community Development Manager, and Office Assistant.

Finance Director Richard Gould stated that these additions and adjustments will not increase the approved budget for 2014. These changes leads to having more trained and efficient staff. These positions would lead to more grant opportunities, save on consulting fees along with more benefits to the city. Council member Putnam recommended a change to the Pacific Municipal Code Chapter 2.12 and Chapter 2.17.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**E. Discussion: AB 14-111: Resolution No. 2014-175:** Approving the legal services contract with Morris Law, PC, and Summit Law Group, PLLC.

Finance Director Richard Gould stated that Council and staff has worked with Carol morris and is pleased to add her to the city staff.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**F. Discussion: AB 14-112: Resolution No. 2014-176:** Surplus of the senior center microwave.

Assistant Community Services Director Darcie Thach asked for Council authorization to surplus the microwave which does not work properly. Council would like to have a quarterly report of surplus items.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**G. Discussion: AB 14-113: Resolution No. 2014-177:** Hiranaka Hatch Habitat Park Naming.

Interim Public Works Director Ken Barnett stated the city purchased the property from Karen Hatch who requested that it be formally be named "Hiranaka-Hatch Habitat" in honor of the prior owners.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**H. Discussion: AB 14-114: Resolution No. 2014-178:** Awarding the Valentine Avenue construction bid.

Interim Public Works Director Ken Barnett stated the bid will be open tomorrow at the City of Sumner and the names and numbers available next Monday.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**I. Discussion: AB 14-115: Resolution No. 2014-179:** AHBL contract amendment for design services for additional engineering design services for the first phase of West Valley Highway improvement projects.

Interim Public Works Director Ken Barnett stated the City previously authorized by Resolution a professional services agreement with AHBL for design engineering services. Staff has defined the scope and negotiated the proposed fees for these additional services.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**J. Discussion: AB 14-116: Resolution No. 2014-180:** Approving the submittal of the King County Flood District Flood Reduction Fund Application for financial assistance to open and close City Park.

Interim Public Works Director Ken Barnett advised that this is a grant. There is not a city match for it. The city could use it for removing and re-installing the hescos.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**K. Discussion: AB 14-117: Resolution No. 2014-181:** Interlocal Agreement with Pierce County for Road Maintenance

Interim Public Works Director Ken Barnett stated Pierce County can provide signs, street striping and other road maintenance as requested by the city.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

**L. Discussion: AB 14-118: Resolution No. 2014-182:** Six-Year Transportation Improvement Plan.

Director Barnett advised the city will have a public hearing at next week's meeting.

Direction by consensus of Council: Move forward to the meeting on June 9, 2014.

### **EXECUTIVE SESSION**

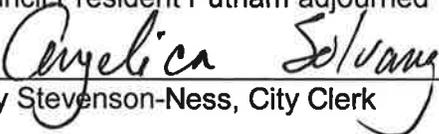
At 7:44 p.m., Council President Putnam stated there would be an 15 minute executive session per RCW 42.30.140(4)(a) for contract negotiations. No action afterwards

At 8:00 p.m., Council President Putnam reconvened the workshop.

Council discussed who should be on the negotiating committee per the language listed in the Pacific Municipal Code. Council member Putnam asked to receive legal advice on this matter.

**ADJOURN**

Council President Putnam adjourned the workshop at 8:11 p.m.

  
\_\_\_\_\_  
Amy Stevenson-Ness, City Clerk