

**CITY OF PACIFIC
WASHINGTON**

RESOLUTION NO. 2013-045

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON, AMENDING THE MASTER FEE SCHEDULE.**

WHEREAS, the City Council of the City of Pacific adopted Resolution No. 1001 adopting a master fee schedule on November 8, 2010, No.920 on February 8, 2010 setting a Master Fee Schedule for various City services; and,

WHEREAS, the City Council adopted Resolution No. 942 on June 10, 2010 which amended the Master Fee Schedule for various City services; and,

WHEREAS, the City Council adopted Resolution No. 974 on July 26, 2010 which amended the Master Fee Schedule for various City services; and,

WHEREAS, the City Council adopted Resolution No. 989 on September 27, 2010 which amended the Master Fee Schedule for various City services; and,

WHEREAS, the City Council adopted Resolution No. 1097 on July 11, 2011 which amended the Master Fee Schedule for various City services; and,

WHEREAS, the City Council adopted Resolution No. 2013-008 on January 28, 2013 which amended the Master Fee Schedule for various City services; and,

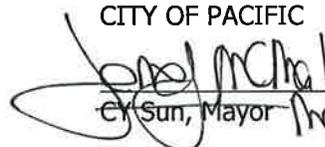
WHEREAS, in continued review of the City fee schedule it has been discovered that additional amendments should be made to this schedule; now,

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC,
WASHINGTON**

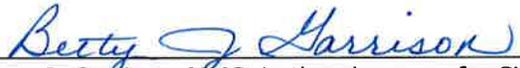
Section 1. The Pacific City Council hereby amends the Master Fee Schedule as attached hereto as Exhibit A.

Section 2. This Resolution shall take effect and be in full force upon passage and signatures hereon.

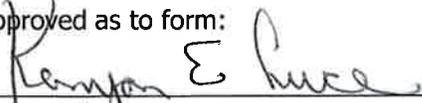
**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 24th DAY OF June,
2013**

CITY OF PACIFIC

City Sun, Mayor *in absence of Mayor Sun*
Mayor New Tom

Attest:


Betty J. Garrison, MMC, in the absence of a City Clerk

Approved as to form:


Kenyon Luce, City Attorney

**RESOLUTION NO. 2013-045
EXHIBIT A**

**CITY OF PACIFIC FEE SCHEDULE
Jun-13**

I. ADMINISTRATION

A. Copying Public Records (no charge to elected officials)		
1	Per Page Copy Charge	\$0.15
2	Color Copy Charge Per Page	\$0.25
3	Double Sided Copies Per Side	\$0.15
4	Certification of One page Document	\$5.00
	Each Additional Page	\$1.00
	Each Additional Seal	\$2.00
5	Per Tape / CD Copy of Meeting Minutes	\$11.50
6	Postage	actual rate
7	Mailing Container/Envelope	actual cost
8	Mileage	IRS rate
9	Scanned Documents for Public Records	\$0.15
	Requests to be emailed - per page	
10	Police Case Reports Requested by Victims	\$0.00
11	Case Reports Requested by Non-Victims	\$10.00
12	Fingerprinting Cards, Up to 2	\$20.00
	Each Additional Card	\$5.00
13	Collision Report	\$7.00
14	DVD Copy of In Car Police Services	\$11.50
15	Off Duty Rate for Police Services	\$62.00
16	Credit Card Convenience Fee - Pacific Court	\$3.50
17	CD of Court Proceeding	\$10.00
18	Court fees for copies	
	Copy without seal per page	\$0.50
	Copy without seal electronic per page	\$0.25
	Copy to cd	\$20.00
B. Miscellaneous Services		
1	Notary Services for non-City business	\$10.00
2	Faxing first page	\$3.00
	Each Additional Page	\$10.00
3	Lien Recording/Release Fee	\$173.00
C. Dishonored Checks		
		\$35.00
D. Civil Service Test		
		\$25.00
E. Emergency Medical Reports		
		\$0.00
		\$5.00
		\$15.00
F. Landlord/Tenant Duplicate Utility Account Mailings		
		\$3.00 a month
G. Maps and Official Documents		
1	Comprehensive Plan	\$35.00
2	Public Works Development Guidelines	\$35.00
3	Sanitary Sewer Comprehensive Plan	\$35.00
4	Water Comprehensive Plan	\$35.00
5	Stormwater Comprehensive Plan	\$35.00
6	Zoning Code (Title 20)	\$35.00
7	Maps (11" X 17" or smaller)	\$3.00
8	Blueprint/Plotter Copies or Prints	\$2.00 / sq ft
9	Compact Disc Documents	\$20.00
10	Other, Misc., copies per page	\$.15/.25
H. Business Licenses		
1	Businesses Located Inside City Limits	
	<u>Classification</u>	Annual Fee
	Home Occupation	\$50.00

1 - 5 Employees	\$50.00
6 - 12 Employees	\$75.00
13-25 Employees	\$95.00
26-50 Employees	\$105.00
50+ Employees	\$150.00
2 Short Term Employment within City	\$75.00
3 Transient Merchants, Peddlers License	\$75.00
4 Amusement Devices	\$120.00
5 Games of Chance License	\$75.00
6 Outdoor Musical Entertainment	\$200.00
7 Businesses Located Outside City Limits	\$50.00

(Fees for New Business Licenses Issued During the Fourth Quarter will be 50% of Applicable Annual Fee)

I. Alarm Fees

1 Registration Fee (One Time Only)	\$25.00
2 Late Registration Fee	\$30.00
3 Appeal Hearing Fee	Actual cost plus 15% Administrative Fee
4 Late False Alarm Penalty	10% for every 30 days
5 Non-Registered Alarms	\$50.00
6 False Alarm Fees	
a. First & Second Response	\$0.00
b. Third & Fourth Response	\$100.00 each
c. Fifth & Subsequent Responses	\$200.00 each

II. COMMUNITY CENTER, EASTROOM, GYM & PARK RENTAL

		IN CITY Pacific/Algona	OUT OF CITY	
A. Deposit (Damage & Key)		\$250.00	\$250.00	
B. Community Center (2 hour minimum)				
1 Residents (Algona/Pacific)		\$20.00	\$25.00	per hour
2 Non-Profit (Designation Letter Required)		\$20.00	\$20.00	per hour
C. Eastroom (2 hour minimum)				
1 Residents		\$22.50	\$30.00	per hour
2 Use of Kitchen		\$25.00	\$30.00	per hour
3 Non-Profit (Designation Letter Required)		\$22.50	\$22.50	per hour
	No cooking allowed. Warming only. Microwave, oven, outlets for small appliances.			
D. Gymnasium/Eastroom Combination (2 hour minimum)				
1 Residents		\$45.00	\$50.00	per hour
2 Use of Kitchen (Warming)		\$25.00	\$30.00	per hour
3 Non-Profit (Designation Letter Required)		\$40.00	\$40.00	per hour
E. Gymnasium (2 hour minimum)				
1 Residents		\$25.00	\$30.00	per hour
2 Non-Profit (Designation Letter Required)		\$25.00	\$25.00	per hour
	Reservations require full payment for all hours renters will occupy building in addition to Damage/Key Deposit			
F. Computer Lab		\$20.00	\$30.00	per hour
G. Commercial Kitchen (2 hour minimum)				
1 Residents		\$40.00	\$60.00	per hour
2 Non-Profit (Designation Letter Required)		\$25.00	\$25.00	per hour
H. Rec Center Full Facility (4 hour minimum)		\$200.00	\$300.00	per hour
Facility Monitor	****(if required)	\$12.00	\$12.00	per hour

I. Park Rentals

1 City Park Full Day = 10 a.m. - 8:30 p.m; 1/2 day = 10 a.m. - 3 p.m. or 3:30 p.m. - 8:30 p.m.		
	In City	Out of City
Fees (all Park fees are non-refundable)	Resident	Resident
a. Stage per day	\$35.00	\$50.00
b. Stage per 1/2 day	\$25.00	\$35.00

	c. Group Picnic Site per day		\$45.00	\$60.00	
	d. Group Picnic Site per half day		\$30.00	\$35.00	
	e. Rescheduling Fee		\$15.00	\$20.00	
	f. Baseball field/hour		\$15.00	\$25.00	
	g. Cabana		\$60.00	\$80.00	
	h. Cabana per half day		\$35.00	\$45.00	
	i. Basketball Court/hour		\$15.00	\$25.00	
2	All Major Park Facilities*		\$350.00	\$500.00	Per day
3	Centennial Park				
	a. Baseball field/hour		\$15.00	\$25.00	
	b. All Park Facilities*	\$15.00	\$200.00	\$300.00	Per day
4	Rhubarb Park				
	a. Basketball Court/hour		\$15.00	\$25.00	
	b. All Park Facilities*	\$15.00	\$200.00	\$300.00	Per day

*Public access granted to restrooms and non-reserved areas.

* Deposit Against Clean-up/Damage Fees (if Required)

All clean-up fees will be billed at the rate of \$50 per hour.

\$250.00

III. VEHICLES AND TRAFFIC

A. Overload Permit

Pounds above Legal

	<u>Per Day</u>	<u>30 Day</u>	<u>1-Year</u>
1 - 11,999	\$25.00	\$50.00	\$100
12,000 - 23,999	\$35.00	\$75.00	\$150
24,000 - 35,999	\$50.00	\$100.00	\$200
36,000 - 79,999	\$75.00	\$150.00	\$250
80,000 or more	\$100.00	\$200.00	\$400

B. Overload Permit Administration Fee

\$50.00

IV. STREETS AND SIDEWALKS

A. Right-of-Way Use Permit

1	Application/Permit Fee	\$350.00
2	One Year Street Obstruction Bond	\$10,000.00
3	Residential	\$75.00

B. Street and Alley Vacations

1	Non - Refundable Administration and Application Fee	\$500.00
2	Deposit for Professional Services	\$1,500.00
3	Appraised Value of property immediately adjacent to vacated property at time of said vacation.	

V. WATER AND SEWER CONNECTION FEES

A. Sewer Facility Charge

User Category

	<u>New Connection Charge</u>
1 In City Limits	\$2,000.00
2 Outside City Limits	\$3,000.00

The number of ERUs for purposes of calculating a new connection charge for non residential accounts pursuant to this section shall be based on the King County Non-Residential Sewer Use Certification worksheet, as it currently exists or as amended in the future.

B. Sewer Installation Inspection

\$150.00

C. Design, Installation and Repair of Disposal Systems

1	Permits	
	a. Single-Family Residence	\$50.00
	b. For Each Permit	\$50.00

D. Water Meter Installation (with Transmitter)

1	Installation (meter drop only)	
	Meter Size	
	5/8" to 3/4"	\$400.00
	1"	\$450.00
	1 1/2 "	\$650.00
	2"	\$850.00
	full meter installation (tap, setter, meter)	Time and Materials

2	Capital Improvement Charge*		
	a. In City Limits	\$5,000.00	
	b. Outside City Limits	\$6,000.00	
	*see PMC Ordinance 1523 for commercial equivalents		
E.	Unauthorized Connections		
1	Unauthorized Meter Turn-on	\$100.00	
2	Unauthorized Meter Tampering	\$100.00	
F.	Delinquent Premises		
1	Shutoff Service Order (for Meter turn off)	\$20.00	During Regular Business Hours
		\$100.00	After Regular Business Hours
2	Re-instatement Service Order (for Meter turn on)	\$20.00	During Regular Business Hours
		\$100.00	After Regular Business Hours
3	Customer Requested Shutoff/Turn-on (Repairs)	No Charge	During Regular Business Hours
	These charges are due when service order issued to Public Works Crew.		
G.	Account setup fee	\$10.00	
H.	Fire Hydrant Use Permit		
1	Meter deposit (refundable)	\$900.00	
2	Rental charge	\$25.00	per week (min. 2 week rental)
3	Consumption charge		Commercial water rates (\$5 minimum usage charge)

VI. BUILDING, GRADE AND FILL, SIGN, AND RELATED PERMITS

A.	Building Permit Fee		
1	Plan Review	65% of permit fee*	
	*As established in the most current City adopted version of the International Building Code (IBC)		
2	Building Permit	Fees as set by IBC	
	As established in the most current City adopted version of the International Building Code IBC		
3	Fees for Working without Permit	Double permit fee	\$100 Minimum
4	Consultant Review/Deposit		\$75.00 per hour
B.	Demolition /Relocation		
1	Relocation on same property		\$200.00 plus 15% admin fee
2	Relocation to another property		\$500.00 plus 15% admin fee
3	Demolition Permit		\$150.00 plus 15% admin fee
C.	Fill and Grade Permit	Fees as set by IBC PLUS Time & Administration charges identified in Section VIII (A and B)	
	As established in the most current City adopted version of the International Building Code		
D.	Plumbing Permit	Per UPC	
	As established in the most current City adopted version of the Uniform Plumbing Code		
E.	Mechanical Permit	Per IMC	
	As established in the most current City adopted version of the International Mechanical Code(IMC)		
F.	Other Inspections		
1	Outside of normal business hours	\$250.00 **	
2	Re-inspection	\$100.00	
3	Inspections for which no fee is specifically indicated	\$75.00	

**Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include: supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

G.	Sign Application Fee	\$125.00 Plus 15% Administrative Fee
H.	V.R.F.A. Review/Inspection Fees	As adopted by VRFA Board
I.	Bldg. Permit Fee - Fire Sprinkler System	\$150.00 Plus 15% Administrative Fee
J.	Bldg. Permit Fee - Exhaust Hoods	\$50.00 Plus 15% Administrative Fee

VII MANUFACTURED HOMES

A. Permits

1	Application to place home on property	Fee based upon the value of structure per schedule established by IBC) PLUS 15% Administrative Fee
2	Staff site review	\$60.00

B. Temporary Office Trailer Permit Fee (New/Renewal)

\$ 200.00 Plus 15% Administrative Fee

VIII. PLANNING AND ENGINEERING FEES

A. Hourly Planning fee

City staff	\$60.00 Plus 15% administration fee
Consultant	Actual cost plus 15% administration fee

B. Hourly Engineering / Inspection Fee

City staff	\$60.00 Plus 15% administration fee
Consultant	Actual cost plus 15% administration fee

C. Site Posting - Proposed Land Action

\$150.00 Per posting (1st Sign)
\$50.00 Per additional sign

D. Site Posting - Wetland Buffer Boundary Sign

\$15.00

E. Publication

minimum \$100

Actual cost plus 15% administration fee

F. Hearing Examiner

Actual cost plus 15% administration fee

G. Legal Cost

Actual cost plus 15% administration fee

H. Pre-application Meeting

\$ 500.00

I. Boundary Line Adjustment

\$ 750.00 Plus Time and Materials

J. Preliminary Short Plat

\$ 750.00 Plus Time and Materials

K. Final Short Plat

\$ 500.00 Plus Time and Materials

L. Preliminary Plat

\$ 1,000.00 Plus Time and Materials

M. Preliminary Plat (Revision)

\$ 500.00 Plus Time and Materials

N. Final Plat

\$ 500.00 Plus Time and Materials

O. Site Development Permit (SEPA Related)

\$ 1,000.00 Plus Time and Materials

P. Site Development Permit (Non-SEPA)

\$ 500.00 Plus Time and Materials

Q. Variance (all except individual single-family residence)

\$ 1,000.00 Plus Time and Materials

R. Variance (individual single-family residence only)

\$ 350.00 Plus Time and Materials

S. Conditional Use Permit

\$ 750.00 Plus Time and Materials

T. Conditional Use Permit Modification

\$ 300.00 Plus Time and Materials

U. Rezone

\$ 600.00 Plus Time and Materials

V. Planned Unit Development or Revision

\$ 1,000.00 Plus Time and Materials

W. SEPA Fees (Threshold Determination; DNS MDNS, DS)

\$ 400.00 Plus Time and Materials

X. Environmental Impact Statement (EIS)

\$ 500.00 Plus Time and Materials

plus Actual Cost of Consultant Prep. plus 15% admin charge

Y. Shoreline Substantial Development/ Exemption

\$ 300.00 Plus Time and Materials

Z. Appeal of Decision (Director and/or Building Official)

\$ 1,000.00 Plus Time and Materials

AA. Comprehensive Plan Amendment

\$ 1,000.00 Plus Time and Materials

BB. Professional Services Refundable Deposit

\$ 2,000.00

CC. ADU Fee

Same as Site Development Permit Fee

IX FIRE DEPARTMENT PERMIT AND FEES

THESE SERVICES ARE PROVIDED BY THE VALLEY REGIONAL FIRE AUTHORITY WHICH SERVES THE CITY OF PACIFIC.

X ANIMAL LICENSING & CONTROL FEES

A.	Juvenile dogs – eight weeks through six months	No Fee
B.	Adult dogs – seven months or older:	
	Altered	\$30.00
	Unaltered	\$90.00
C.	Juvenile cats – eight weeks through six months	No Fee
D.	Adult cats – seven months or older:	
	Altered	\$30.00
	Unaltered	\$90.00

E.	Life Time Pet License for Altered Pets of Seniors 65+ . One time fee, if previously paid to King County, no charge	
(a)	Dogs:	
	Altered	\$20.00
(b)	Cats:	
	Altered	\$15.00
	In order to receive the fee advantage for altered dogs and cats, an individual must provide either proof of alteration from a licensed veterinarian or a written statement from a licensed veterinarian that the spay/ neuter procedure would be harmful to the animal.	
F	Exotic animal – Owner’s license	\$100.00
G	Impound fees:	
	Livestock	\$100.00
H	Re-inspection Fee	\$75.00
I	Replacement tag fee	\$5.00
J	Permit for potentially dangerous dog	\$250.00
K	Annual renewal of permit for potentially dangerous dog	\$75.00
L	Permit for dangerous dog	\$500.00
M	Annual renewal of permit for dangerous dog	\$100.00
N	Animal Shelter Fees. These fees shall be set annually by the animal control operations board and shall be based on comparables as well as actual costs associated with professional services. The animal control operations board shall provide each participating city with a copy of these fees. The “animal control operations board” means the operations board of the governing entity of the animal control authority, as established by the interlocal agreement.	
	A. Adoption Fees. Adoption fee shall include an animal license, spaying/neutering of the animal and a microchip	
	B. Spay/Neuter Deposit. Fee charged to a new owner if the animal is too young to be altered. The deposit is refunded upon providing proof of alteration within 120 days of adoption.	\$50.00
	C. Owner Drop Off Fee. Fee charged to an owner who surrenders their animal to animal control for adoption.	\$35.00
	D. Owner Euthanasia Fee. Fee charged to an owner who surrenders their animal to animal control for euthanization.	\$35.00
	E. Boarding Fee: Fee charged to an owner per day for costs associated with boarding an animal that has been impounded or taken into protective custody.	\$10.00
	F. Impound Fees	
	Dogs/cats/small animals	\$35.00
	Second impound within any 12-month period	\$75.00
	Third or more impound within any 12-month period	\$100.00
O	Checks – Any person who issues a check for which funds are insufficient (NSF) will be assessed a fee of \$40.00. In addition, any license(s) or penalties paid with such checks will be invalid. Additional costs incurred by the city in collecting NSF checks shall be considered a cost of abatement and will be the personal obligation of the animal owner and will be subject to civil litigation.	
P.	License Late Fee	
	31-60 days	\$20.00
	61+ days	\$30.00
Q	Appeal Fee for Director's Appeal	\$25.00
R.	Appeal Fee for Hearing Examiner's Appeal	\$250.00
S.	Service Animals and Guide Dogs	No Fee
T.	Kennel License Fee	\$75.00