

## **Board Vacancy**

The City of Pacific is seeking volunteers to serve on the Civil Service Commission Board, which is a 6 Year Term. Please complete an Advisory Board Application and return it to the City Clerk, along with a letter of interest and your resume, at 100 3<sup>rd</sup> Ave SE, Pacific, WA 98047 or by email: [pkirkpatrick@ci.pacific.wa.us](mailto:pkirkpatrick@ci.pacific.wa.us). Application deadline is Friday, January 18, 2013, no later than 5 p.m. Application and Board duties are posted on the City's website: [www.cityofpacific.com](http://www.cityofpacific.com).

Patti Kirkpatrick  
City Clerk

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[www.cityofpacific.com](http://www.cityofpacific.com)



**CITY OF PACIFIC**  
**Office of City Clerk/Personnel Manager**  
 100 3<sup>rd</sup> Avenue SE, Pacific, WA 98047  
 (253) 929-1105 ~ (253) 939-6026 Fax

**Advisory Board Application Form**

NAME \_\_\_\_\_

HOME PHONE \_\_\_\_\_

WORK PHONE \_\_\_\_\_

CELL PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

RESIDENCE (STREET) ADDRESS \_\_\_\_\_

**PACIFIC, WA 98047**

MAILING ADDRESS \_\_\_\_\_

LENGTH OF RESIDENCE IN PACIFIC \_\_\_\_\_

LENGTH OF RESIDENCE IN WASHINGTON \_\_\_\_\_

**Are you a registered voter in the City of Pacific?**     Yes     No  
**Do you own property In the City of Pacific?**     Yes     No

**On which boards are you interested in Serving (please list in order of preference)?**

**1.** \_\_\_\_\_ **2.** \_\_\_\_\_

**3.** \_\_\_\_\_ **4.** \_\_\_\_\_

**Please list your area of expertise and education that would benefit the boards for which you are applying (You may attach additional pages).**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Please list your Community and Professional Activities:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Return application to City Clerk, 100 3<sup>rd</sup> Ave SE, Pacific WA 98047

## **ADVISORY BOARD DESCRIPTIONS**

### **Planning Commission – 6 Year Terms**

Duties: reviews, studies, and discusses implications of all land use regulations and major development applications within the City; and recommends actions to the Council on these issues. Members meet on the Fourth Tuesday of each month at 6:00 p.m. at City Hall.

### **Parks Board – 3 Year Terms**

Duties: tasked with recommending improvements to City Park(s) and with prioritizing capital projects and land acquisitions that may be funded with park impact fees. Fundraisers conducted by the Park Board promote community involvement with park enhancements. Members meet on the first Tuesday of each month at 6:00 p.m. at City Hall.

### **Civil Service Commission – 6 Year Terms**

Duties: Authorized under the Revised Codes of Washington, Chapter 41, and tasked with assuring the continuing administration of the civil service system that applies to the City's police department. Establishes policies and procedures to ensure the City "hires and retains in the classified service the most qualified and motivated employees available," and reviews and interprets its rules relating to recruitment, testing, hiring, promotion, discipline and discharge.

### **Tourism Board**

Established under state statute and required to review and recommend expenditures to be financed with Hotel/Motel taxes. Members meet on an ad hoc basis when projects are identified for possible funding.