

CITY OF PACIFIC

GRADE AND FILL APPLICATION INSTRUCTION SHEET

When preparing the information necessary for the complete application, please print clearly or type the required responses. If you need further information, please contact the City engineer at (253) 929-1110.

The following materials are the minimum required to process the application. Additional material or information may be required by the City should the scope of the project warrant same.

- A completed fill and grade application form (attached) and appropriate review fee.
- Five (5) copies of the proposed fill and grade plan. The minimum map size shall be 18" x 24" and be of a scale no greater than 1" = 50'. The following information shall be provided on the fill and grade plan:
 - Vicinity map indicating location in the City
 - Lot boundary lines, with appropriate dimensions
 - Map scale
 - North arrow
 - Pre and post topographic contours (2' contours) of the site and adjacent properties (minimum of 50' beyond site boundaries)
 - Existing structures
 - All existing and proposed utilities
 - Erosion control plan for the project construction (Consistent with the King County Surface Water Design Manual)
 - Drainage Study to include pre and post storm drainage runoff and control data (Consistent with the King County Manual, current edition)
 - Site stabilization plan (Consistent with the King County Manual, current edition)
- If greater than ³99 cubic yards of fill are proposed a completed and signed Environmental Checklist is required with the appropriate application fee. With the checklist, two (2) stamped envelopes for each parcel with the names and addresses of registered owners of all property within 300 (three hundred) feet of the site shall be provided.

CITY OF PACIFIC
APPLICATION FOR GRADE AND/OR FILL PERMIT

Application Date: _____ Permit # _____

Issued Date: _____ Receipt # _____

*Note: Permit expires one year after issuance unless otherwise stated

(Detailed plans and specifications are required with this application. Two sets of plans showing topography, drainage, and other needed information. Indicate the extent of work on plans (before and after slope)).

Applicant Name: _____
Address: _____
Phone #: _____ Fax #: _____
Job Address: _____
Legal Description: _____

Contractor Name: _____
Contractor Address: _____
Contractor Phone #: _____ Contractor Fax #: _____
Bond Company _____ License #: _____

**Chapter 70 of the U.B.C. sets forth rules and regulations to control excavation, grading and earthwork construction including fills and embankments as does the R.C.W./W.A.C./ and City Municipal Code provides information for approval of plans and inspection of construction and establishes procedures for issuance of permits.

Describe the purpose and extent of all proposed fill, excavation and/or grading _____

Content of fill, type of soil and/or materials? _____

Volume _____ Cubic yards Valuation \$ _____

(Do Not Write Below This Line)

City Approval:

City Engineer and/or Building Official Date _____

Owner/Agent/Contractor Date _____

**Chapter 17.33
EXCAVATIONS AND GRADING**

Sections:

- 17.33.010 Adoption – Amendments.**
- 17.33.020 Amendment to UBC Appendix Chapter 33, Section 3306 – Permits required.**
- 17.33.030 Amendment to UBC Appendix Chapter 33, Section 3308 – Definitions.**
- 17.33.040 Amendment to UBC Appendix Chapter 33, Section 3309.4 – Grading permit requirements.**
- 17.33.050 Fill and grade application reviews and permits – Fees.**
- 17.33.060 Review coordination.**
- 17.33.070 Penalties and enforcement.**
- 17.33.080 Permit denial.**
- 17.33.090 Permit time limit.**
- 17.33.110 Appeals.**
- 17.33.120 Violation – Penalty.**
- 17.33.130 Consultant services – Fee and deposit.**

17.33.010 Adoption – Amendments.

Chapter 33 of the Appendix to the 1997 Edition of the Uniform Building Code (UBC), as published by the International Conference of Building Officials, is adopted and by this reference made a part of this chapter, subject to the amendments in this chapter. (Ord. 1369 § 11, 1998; Ord. 1182 § 10, 1992; Ord. 1037 § 1, 1988).

17.33.020 Amendment to UBC Appendix Chapter 33, Section 3306 – Permits required.

Section 3306 of Chapter 33 of the Appendix to the Uniform Building Code is amended as follows:

1. Subparagraph 3306.2(1) is deleted.
2. Subparagraph 3306.2(8) is amended as follows:

An excavation which is less than 2 feet in depth involving the removal or displacement of not more than 250 cubic yards of material throughout the life of the project.
(Ord. 1369 § 12, 1998; Ord. 1182 § 11, 1992; Ord. 1037 § 1, 1988).

17.33.030 Amendment to UBC Appendix Chapter 33, Section 3308 – Definitions.

The definition of the word "Approval" in Section 3308 of Chapter 33 of the Appendix to the Uniform Building Code is amended as follows:

Approval shall mean the proposed work or completed work conforms to this chapter in the opinion of the building official. Approval shall mean that permission to use the prepared material, equipment, or methods is granted but shall in no way imply or guarantee an opinion by the building official that the proposed material, equipment or methods will be totally suitable.
(Ord. 1369 § 13, 1998; Ord. 1182 § 12, 1992; Ord. 1037 § 1, 1988).

17.33.040 Amendment to UBC Appendix Chapter 33, Section 3309.4 – Grading permit requirements.

The first paragraph of Section 3309.4 of Chapter 33 of the Appendix to the Uniform Building Code is amended as follows:

The building official may require two sets of plans and specifications prepared and signed by a civil engineer or supporting data consisting of a soils engineering report or an engineering geology report. The building official may authorize the city engineer to carry out any of the duties and responsibilities of the building official under this chapter.
(Ord. 1369 § 14, 1998; Ord. 1182 § 13, 1992; Ord. 1037 § 1, 1988).

17.33.050 Fill and grade application reviews and permits – Fees.

A. There shall be a fee as established by city resolution for fill and grade application review based upon the number of cubic yards.

B. There shall be a fee as established by city resolution for fill and grade permits based upon the number of cubic yards.

C. There shall be a fee as established by city resolution for grading permits that authorize additional work to that done under a valid permit. (Ord. 1375 § 64, 1998).

17.33.060 Review coordination.

Whenever a permit under this chapter is required as part of any project requiring other permits or hearings, the permit under this chapter will not be granted until other permits are granted or hearings and

appeals are concluded. (Ord. 1037 § 1, 1988).

17.33.070 Penalties and enforcement.

A. The city is authorized to make inspections and take such actions as required to enforce the provisions of this chapter. The city may enter onto such land to inspect the same or perform any duty imposed upon the city by this chapter; provided, that the city shall present proper credentials and make a reasonable effort to contact the property owner before entering onto said property, subject to the provisions of Chapter 1.12 PMC.

B. The city may require the applicant to remove or replace illegally placed fill material, restore an illegally graded parcel, or mitigate or correct work that adversely impacted adjacent or downstream property owners, with all costs borne by the applicant. Such costs may be impressed as a lien upon the property. (Ord. 1037 § 1, 1988).

17.33.080 Permit denial.

A permit shall not be issued where:

A. The work will create an unreasonable risk of harm to person or property, create the likelihood of interference or degradation of an existing drainage course, wetland or body of water, or adversely affect an environmentally sensitive area in such a manner as is likely to cause temporary or permanent damage to that area.

B. The site is subject to a geological hazard to the extent that no reasonable amount of corrective work can eliminate or sufficiently reduce sediment, slope instability or other hazard. (Ord. 1037 § 1, 1988).

17.33.090 Permit time limit.

A permit granted under this chapter shall be valid for one year from the date of approval by the building official. An extension of up to one additional year may be granted by the building official if substantial work toward completion has been undertaken by the applicant. (Ord. 1182 § 15, 1992; Ord. 1037 § 1, 1988).

17.33.110 Appeals.

Any person aggrieved by a decision of the building official under this chapter may appeal to the city council by filing a notice of appeal with the utility clerk within 30 days of the building official's decision. (Ord. 1182 § 16, 1992; Ord. 1037 § 1, 1988).

17.33.120 Violation – Penalty.

Any person, firm or corporation failing to comply with the provisions of this chapter shall, upon conviction, be fined in a sum not to exceed \$500.00 or imprisoned for a term not to exceed 30 days, or both such fine and imprisonment. (Ord. 1167 § 12, 1992).

17.33.130 Consultant services – Fee and deposit.

In addition to the fee imposed pursuant to Table Nos. A-33-A and A-33-B of Section 3310 of Chapter 33 of the Appendix to the Uniform Building Code, the applicant shall reimburse the city for the costs of any professional consultants hired by the city to process or review any application or reports or to carry out any inspections. These professional services may include, but shall not be limited to, engineering, legal, financial and accounting services. The applicant shall submit along with the application a nonrefundable base deposit as established by city resolution to cover anticipated costs of retaining professional consultants. Additional amounts shall be deposited at the request of the city. (Ord. 1375 § 39, 1998; Ord. 1369 § 15, 1998; Ord. 1182 § 17, 1992).