



**CITY OF PACIFIC**  
**COMMUNITY DEVELOPMENT DEPARTMENT / PUBLIC WORKS**

100 3<sup>rd</sup> Avenue SE / Pacific, WA 98047

Telephone: (253) 929-1110 Fax: (253) 887-9910 Website: [www.pacificwa.gov](http://www.pacificwa.gov)

Project Name \_\_\_\_\_ Project Number \_\_\_\_\_

**FEE OBLIGATION AGREEMENT**

*I, the undersigned, affirm and acknowledge that I am the responsible person or authorized agent for the applicant and I, or the party I represent, hereby agree to pay to the City of Pacific the costs incurred in the processing of the applications for the above referenced project.*

*I understand that the City of Pacific charges on a time and materials basis for external and internal professional and administrative support staff time and for materials, noticing, and other miscellaneous project related requirements. Periodic billings are issued specifying services that have been provided and requiring payment. Payment is due within 30 days of the billing notice. Payments not received within 30 days of the billing notice shall accrue interest and penalties as prescribed by the latest adopted fee schedules. I, or the party I represent, agree to pay all such invoices within 30 days of the billing notice. I, or the party I represent, agree to pay all attorney's fees and costs incurred by the City in collecting said fees.*

*I understand that invoices that are unpaid for more than 45 days shall be sufficient reason to have the City of Pacific terminate all work processing the applications for the above referenced project.*

*I understand that the deposit that I am required to pay will be held in a non- interest bearing account and shall only be applied in the event of my failure to pay invoices. I, or the party I represent, will be entitled to a full refund of my deposit upon written request, final project approvals and payment of all final City of Pacific invoices.*

\_\_\_\_\_  
Legal Property Owner Signature

\_\_\_\_\_  
Designated Contact Person      Print Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

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Phone

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Phone

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Email

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Email